**SARS RFP 0048/2021**

**SUPPLY AND MAINTENANCE OF DOCUMENT AUTHENTICATION X-RAY MACHINE**

**Mandatory Response Template**

***Instructions***

1. *Bidder is instructed to follow the format (section numbering, headings etc.) of this pre-qualification response template exactly. Bidder must not deviate from the numbering scheme nor deviate from the order in which the sections and subsections are presented in this template.*

1. *The Bidder must attach documentary evidence of claims where specifically requested and where directed may attach additional documentation. All documentation must be placed in a subsection of section 0 (Additional Documentation) located at the end of this template and a reference to the documentation must be made by the Bidder in the ‘Table B Additional Documentation References’ of the referring section. SARS is not under any obligation to evaluate material that is not referenced within ‘Table B Additional Documentation References’ and in the manner set out above.*
2. *The Bidder must use this MS-Word document as a template for its response. The Bidder may delete these italicised instructions and the tables headed by “Instructions for completing a Response to Table A” and “Instructions for completing a Response to Table B” from the completed template in its Proposal.*

***Important note regarding the contents of the Bidder’s response***

1. *The accuracy of the content of the Bidder’s response is paramount. SARS may, at its discretion, conduct a due diligence to verify the claims made in the Bidder’s Proposal during or after SARS’s evaluation of the mandatory criteria. The Bidder is advised to note the provisions of the RFP with regard to misrepresentation and disqualification in the RFP Main Document*
2. *Unless otherwise specified, where responses are required to indicate Bidder’s capability, the Bidder’s current capabilities must be given.*
3. *The Bidder must make clear every aspect of its response to the information sought. SARS does not take any responsibility to clarify any aspect of the Bidder’s response. SARS may at its own discretion seek clarification from the Bidder. Any interpretation that is made by SARS evaluators of an ambiguous response will be final and need not be clarified by SARS.*
4. *SARS will evaluate the Bidder’s Proposal based on the information contained in the Proposal (and any clarifications, verifications or due diligence conducted by SARS). SARS has no responsibility to take extraneous information into account in its evaluation.*

**Mandatory Response**

**SUPPLY AND MAINTENANCE OF DOCUMENT AUTHENTICATION X-RAY MACHINE**

**[Bidder Name]**

1. Performance

|  |  |  |
| --- | --- | --- |
| ***Mandatory requirement*** | | |
| Reference: RFP Main Document paragraph 6.2.1  The Bidder must confirm (on the mandatory response template) that the Document Authentication X-Ray Machine have the following requirements  1. A sophisticated digital imaging and multi-wavelength LED technology that provides a clear and efficient software interface, to provide a complete service to the examination of all forms of questioned documents. 2. A document authenticity, and or reveal evidence of forgery.  3. A super reservice Imaging that provides sharp, bright images of documents at the highest magnification.  NB: **The bidder must provide a video and samples showing the functionality and performance of the machine as stipulated in the 3 sub-criterion above.** | | |
| **Instructions for completing Response Table A & Table B below.**   * *The Bidder must complete all fields in Response Table A in full. The Bidder Must submit details* * *The Bidder may add more lines to its Response in Table A if necessary.* * *The bidder must attach relevant documentation in Response Table B (as indicated on NB of each of the Mandatory Requirements)* | | |
|  | **Field name** | ***Instructions*** |
| The Bidder must confirm (on the Mandatory Response Template)that the Document Authentication X-Ray Machine have the following requirements:  1. A sophisticated digital imaging and multi-wavelength LED technology that provides a clear and efficient software interface, to provide a complete service to the examination of all forms of questioned documents. 2. A document authenticity, and or reveal evidence of forgery.  3. A super reservice Imaging that provides sharp, bright images of documents at the highest magnification. | *The Bidder either respond Confirm/Do not confirm* |
| Comment | *Any comment* |
|  | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Response Table A** | | | | | |
| **PERFORMANCE** | | **Confirm/Do not confirm** | | | **Comment** |
| 1. The Bidder must confirm (on the Mandatory Response Template)that the Document Authentication X-Ray Machine has a sophisticated digital imaging and multi-wavelength LED technology that provides a clear and efficient software interface, to provide a complete service to the examination of all forms of questioned documents. | | **Confirm** | **Do not confirm** | |  |
| 1. The Bidder must confirm (on the Mandatory Response Template) that the Document Authentication X-Ray Machine can confirm a document authenticity, and or reveal evidence of forgery. | | **Confirm** | **Do not confirm** | |  |
| 1. The Bidder must confirm (on the Mandatory Response Template) that the Document Authentication X-Ray Machine has a super reservice Imaging that provides sharp, bright images of documents at the highest magnification | | **Confirm** | **Do not confirm** | |  |
| **Response Table B : References to Attached Documentation** | | | | | |
| **Reference** | **Document Title** | | | **Submitted In Support Of** | |
|  |  | | |  | |
|  |  | | |  | |
|  |  | | |  | |
| **Response Table B : References to Attached Documentation** | | | | | |
| **Reference** | **Document Title** | | | **Submitted In Support Of** | |
|  |  | | |  | |
|  |  | | |  | |

1. AUTHORISED SIGNATURE OF BIDDER

I declare that the responses and the information provided above are accurate, complete, and correct and that I am authorised to sign this declaration on behalf of the Bidder.

|  |  |
| --- | --- |
| **Signature of Bidder’s Authorised Signatory** |  |
| **Name** |  |
| **Capacity** |  |
| **Date** |  |