

Dear Stakeholder

THIRD PARTY DATA ANNUAL SUBMISSIONS: 01 April 2019 – 31 May 2019: OPEN

The SARS Third Party Data Annual Submissions process for the period 1 March 2018 – 28 February 2019 opens 1 April 2019 and will close on 31 May 2019. Submissions in respect of data files and declarations of the various reportable data types, as detailed per *Table 1* are now due.

Table 1: Submission Dates – 2019:

Data Type:	Trade Test Platform Go-Live:	Production Submissions:	Applicable Business Requirement Specification (BRS):
IT3 (b, c, e, s)	01 April 2019	17 April 2019 – 31 May 2019	BRS: 2014 IT3 v2.0.3-27 Clarification Document IT3
Medical			BRS: Medical Scheme Contribution (MSC) v1.0.3
Insurance			BRS: Insurance Payments (INS) v1.0.3
Automatic Exchange of Information	01 April 2019	17 April 2019 – 31 May 2019	BRS:2016 Automatic Exchange of Information v 2 0 0-25 (Includes FATCA and CRS)

Making your submission

Please follow the following five easy steps to prepare your submission file, submit to SARS, and declare your data before the submission due date:

- Step 1: Prepare a data file as per specified BRS
- Step 2: If not already enrolled, enrol for Third Party Data Submission on SARS eFiling and you may use either eFiling (limited volume); Connect:Direct® (Unlimited) OR Secured File Gateway [HTTPS] (files smaller than 10MB)
- Step 3: To test your data file on the SARS Trade Test Platform, request access from SARS Third Party Data Support
- Step 4: Submit the data on the SARS Production Platform using your preferred channel as per step 2 above
- Step 5: Declare a summary of your data submissions by submitting the specified declaration form via eFiling.

Important to note – procedural requirements

- You are urged to make use of the SARS Trade Test Platform, prior to making production submissions, to ensure that your data submissions are validated. You are requested to refrain from testing your data submissions on the SARS Production Platform – this functionality will be removed in the next submission period
- In respect of FATCA and the CRS Regulation, if you have no financial accounts to report, you are required to submit a NIL file and a declaration form as proof that you have done the required due diligence and that you declare that you have no financial accounts. This can be done on eFiling via the FTI-01 form
- We place great emphasis on receiving complete, correct and quality data submissions the first time around
- In the event you are required to amend your submissions, please alert us and make the corrections timeously.
- Please make timely submissions, as late or non-submissions may be liable for penalties.

Should you experience any challenges while making your submissions, you are welcome to contact us by emailing SARS Third Party Data Support (Bus_Sys_CDsupport@sars.gov.za). For detailed information about SARS Third Party Data Submissions, please visit our webpage on the SARS website, which can be accessed by [clicking here](#).

Sincerely

THE SOUTH AFRICAN REVENUE SERVICE

April 2019