

RFP 23/2018 SUPPLY, INSTALLATION AND MAINTENANCE OF FREE STANDING WATER DISPENSERS AND DELIVERY OF BOTTLED WATER TO CERTAIN SARS OFFICES, NATIONWIDE FOR A PERIOD OF 36 MONTHS

RFP Communication #1

Date of Issue: 04 June 2018

1. Answers to questions posed by Bidders.

Question and Answer Table

No	Question	Answer
1.	Are we allowed to price/quote for more than one cluster?	Yes
2.	Are companies that have no experience in a similar service prohibited to tender?	No bidder is prohibited to tender
3.	Should companies that are not VAT vendors include VAT on their price?	Kindly note that the pricing template has built in formulas that will automatically calculate VAT at 15% and it's locked (bidders will not be able to change it).All bidders must complete the pricing Template excluding VAT as per the pricing notes (refer note 3 on price template). Bidders that are not VAT registered must provide a supporting letter in their company letterhead indicating that they are not VAT registered vendors.

4.	Should companies submit invoices by the time of delivery or month end?	Invoicing will be discussed post award of the contract.
5.	Are we required to supply the product as stated on the specification or similar to that one?	Bidders are advised to quote based on the specification.
6.	For companies that just started doing business with the state prohibited to submit the tender?	No bidder is prohibited to tender
7.	As we don't have a three year audited annual financial statement?	A letter from Bidders management must be submitted indicating that the company have been trading for less than 3 years.
8.	Is the tender going to be awarded per cluster or per site with a cluster?	The tender will be awarded per Cluster
9.	Are we only required to quote for only 19L or from 19L - 20L?	Approximately 19 litres
10.	<p>We have a query regarding the mandatory requirement of SABS approval on the water. Our company is not currently in possession of this and on application we find that the process will take a few weeks to complete. This means that we will miss the submission deadline should we have to wait for this certification.</p> <p>Please advise if we are able to submit the bid while awaiting certification. Our brand is registered with the Water Quality Association and we are confident that our water quality will meet or exceed the quality requirements. We currently supply about 15 corporate and state institutions with high quality purified water.</p> <p>Additionally, the SANS requirement requested (1657) is for 'bottled water of subterranean origin', whereas our company and most others use municipal sourced water that is purified through a 6 stage reverse osmosis process. Please advise. Thanks.</p> <p>We are a Level 1 BEE EME and would highly appreciate the opportunity to tender a bid for this RFP. Please advise if we would be able to tender while waiting to obtain the SANS approval.</p>	The prospective bidder must have some sort of test conducted on his or supplied water. If his or the suppliers water is tested by an independently SANBWA approved facility, it should be accepted as SARS resolved to accept this as proof when the question was posed at the briefing session.
11.	Just wanted to know the number of Dispensers needed	The Bidder must refer to the attached Main RFP document that

		contains the estimated number of dispensers required.
12.	We would like to enquire about the bottles, you want the normal bottles or the filtered bottles (bottles with filter)	Normal bottles

Errata

No	Document	Ref	Original Text / Description	Corrected Text / Description
1.	None			

Documents Re-issued

No	Original Document	Updated / New Version
1	<i>None</i>	

Additional Documents Issued

No	Additional Documents Issued
1	Briefing session Presentation
2	Affidavit – EME Gen 12022018
3	Affidavit – QSE Gen 12022018