



# How to eFile Your Provisional Tax Return

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## 1 PURPOSE

- a) This guide is to assist taxpayers / tax practitioners in completing and filing a Provisional Tax return (IRP6) via eFiling. It is structured such that you should be able to log in to eFiling, file/submit a IRP6 and make a payment.

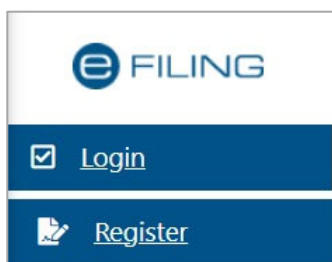
## 2 STEP BY STEP DEMONSTRATION ON USING EFILING TO SUBMIT YOUR PROVISIONAL TAX RETURN

### 2.1 Overview

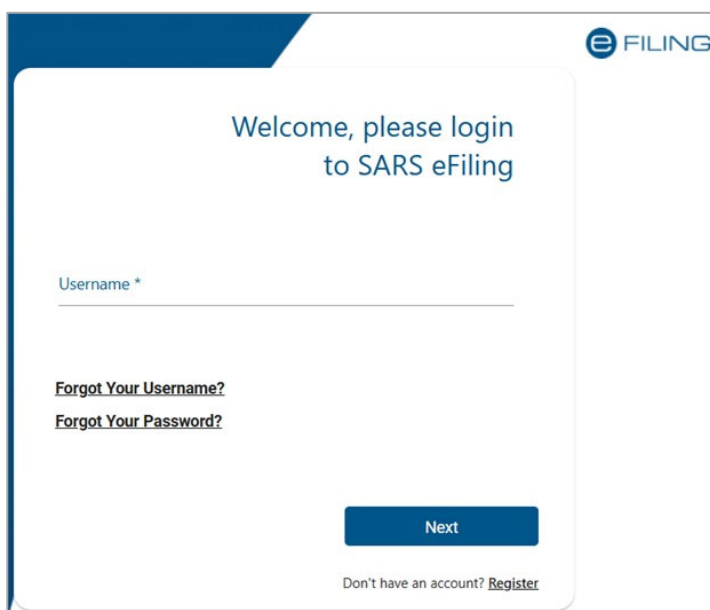
- a) When filing your Provisional Tax return, you must ensure that correct information pertaining to your return is recorded. Some fields on the form are pre-populated; however, you are required to verify whether the information is correct. eFiling has been designed for ease in filing your return. If you do however encounter problems, call our reliable Contact Centre agents who are there to assist or refer to the Provisional Tax Guide on the SARS website [www.sars.gov.za](http://www.sars.gov.za) for more information.

### 2.2 Access eFiling profile

- a) If you are not registered for eFiling, register your profile using your tax number.
- b) Navigate to the SARS website [www.sars.gov.za](http://www.sars.gov.za) and click “Login”.



- c) Enter your “Username” and click the “Next” button to continue.



- i) If you have forgotten your Username and/or Password, click on the ‘Forgot Your Username?’ or ‘Forgot Your Password?’ hyperlinks.

- d) If the username entered is incorrect, the following error message will be displayed.

**Error**

This username does not exist. To register for eFiling, please click on 'Don't have an account? Register'

OK

- e) Before you enter your Password, the Login button will be greyed out. Once you enter your “**Password**” and the “**Login**” button will be active to click.

Welcome, please login  
to SARS eFiling

Password \*

Password is **required**

[Forgot Your Username?](#)  
[Forgot Your Password?](#)

Login

Welcome, please login  
to SARS eFiling

Password \*

[Forgot Your Username?](#)  
[Forgot Your Password?](#)

Login

- f) If the login and password details are incorrect, an error message will be displayed on the screen.

**Error**

Your username and password could not be verified. Please try again.

OK

- g) If you are a newly registered eFiling user, after successful first login to eFiling, the Terms and Conditions screen will be displayed. You are required to read the Terms and Conditions carefully and scroll to the bottom. Select ‘**I Accept**’ to proceed.

[Contact](#)
[Log Out](#)

Welcome to SARS eFiling

**SARS EFILING TERMS & CONDITIONS**

THE USE OF THIS WEB SITE IS REGULATED BY THE RULES FOR ELECTRONIC COMMUNICATION PRESCRIBED UNDER SECTION 255(1) OF THE TAX ADMINISTRATION ACT, 2011 (ACT NO. 28 OF 2011) (the "Rules").

THE RULES WERE ISSUED IN PUBLIC NOTICE GN 644 IN GG 37940 OF THE 25TH OF AUGUST 2014, available [here](#)

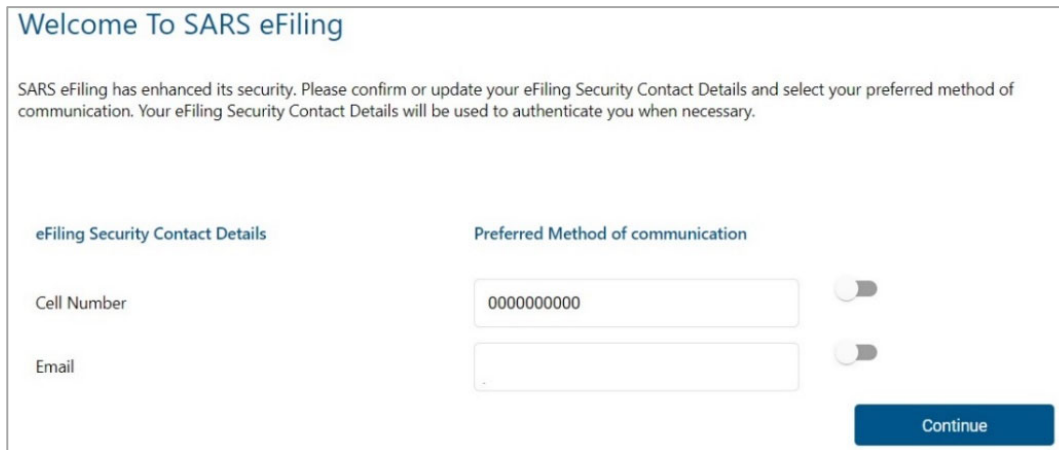
THE RULES AS WELL AS THE TERMS AND CONDITIONS HEREUNDER ARE BINDING AND ENFORCEABLE AGAINST ALL PERSONS THAT ACCESS THIS WEB SITE OR ANY PART THEREOF. IF YOU DO NOT AGREE TO THE RULES OR THESE TERMS AND CONDITIONS, YOU MUST LEAVE THIS WEB SITE NOW, AS FURTHER USE SHALL AUTOMATICALLY BIND YOU.

Definitions and interpretation

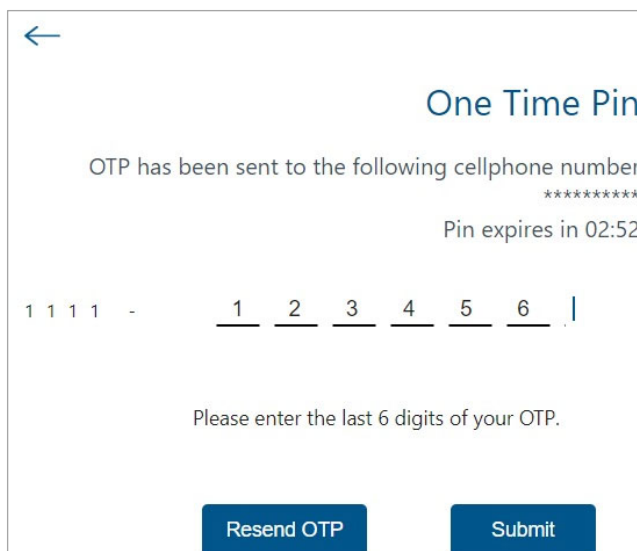
I Decline

I Accept

- h) Each eFiler must confirm or update his/her eFiling Security Contact Details of either cell number or email address, which will be used to authenticate the eFiling user.
- i) Update the cell number or email address (if the information presented differs) and click the '**Continue**' button to proceed with the Login process.



- j) A One Time Pin (OTP) will be sent to indicate preferred method of communication of the eFiling user. Only one preferred method of communication is allowed, where the OTP will be sent. Enter the last 6-digits of OTP that has been sent to indicated preferred method of communication and click the 'Submit' button.

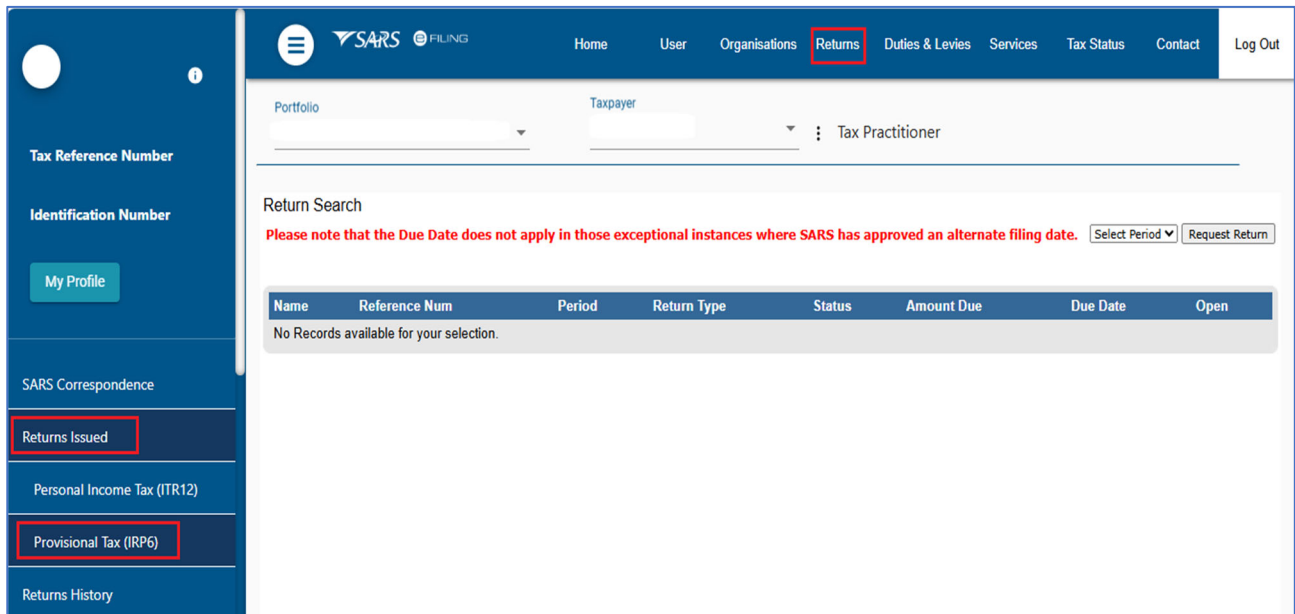


- k) Upon successful login, the eFiling Dashboard will be displayed.

## 2.3 Request Your Provisional Tax Return

a) After successful login to eFiling, proceed as follows:

- i) Click on “**Returns**”
- ii) Click on “**Returns Issued**”
- iii) Click on “**Provisional Tax (IRP6)**”

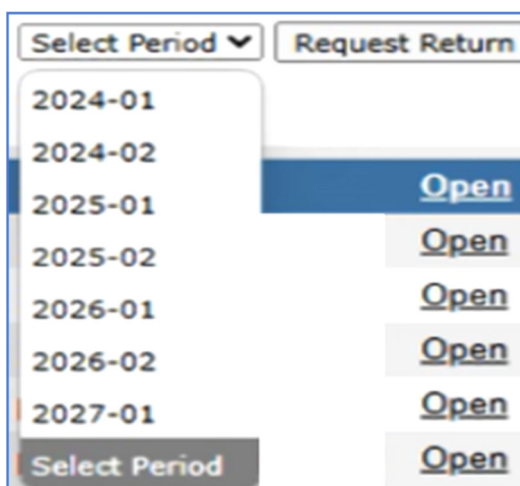


The screenshot shows the SARS eFiling portal interface. On the left sidebar, the 'Returns Issued' link is highlighted with a red box. Below it, the 'Provisional Tax (IRP6)' link is also highlighted with a red box. The main content area shows the 'Return Search' section with a red warning message: 'Please note that the Due Date does not apply in those exceptional instances where SARS has approved an alternate filing date.' Below this is a table with columns: Name, Reference Num, Period, Return Type, Status, Amount Due, Due Date, and Open. The table currently displays 'No Records available for your selection.'

## 2.4 Select Applicable Period

a) Provisional tax returns can be requested for the following tax years:

- i) The 2024 and 2025 tax years:
  - A) 2024-01 and 2024-02
  - B) 2025-01 and 2025-02
- ii) The current tax year 2026:
  - A) 2026-01 and 2026-02
- iii) The first period that falls within the 2027 tax year.
  - A) 2027-01
- iv) Select the provisional tax period from the drop-down menu on the top right-hand corner and then click on “Request Return”.
- v)



The screenshot shows the 'Select Period' dropdown menu. The menu is open, displaying a list of tax years and periods: 2024-01, 2024-02, 2025-01, 2025-02, 2026-01, 2026-02, and 2027-01. To the right of each period, there is an 'Open' button. The '2025-01' period is currently selected, and its 'Open' button is highlighted.

## 2.5 Provisional Tax Work Page

- a) The Provisional Tax Work Page will be displayed upon requesting a Provisional Tax Return. On this page you can Refresh Historic Data, request a statement of account and check your refund status.

**PROVISIONAL TAX WORK PAGE**

**Taxpayer Name**

KL LAING

**Tax Year**

2026

**Tax Period**

01

**Tax Reference**

**Return Type**

IRP6

**eFiling Status**

Filed

RETURN TYPE	STATUS	DATE	DECLARED AMOUNT	VERSION	LAST UPDATED BY
IRP6	Filed through eFiling	2025/06/06	R .00	1	KL LAING

[Request for Correction](#) | 
 [Back to Search](#) | 
 [Query SARS Status](#) | 
 [Request Statement of Account](#) | 
 [Refund Status](#)

## 2.6 Completing Your Provisional Tax Return

- a) To open your provisional tax return for online completion, click on "IRP6".

**PROVISIONAL TAX WORK PAGE**

**Taxpayer Name**

**Tax Year**

2027

**Tax Period**

01

**Tax Reference**

**Return Type**

IRP6

**eFiling Status**

Issued

RETURN TYPE	STATUS	DATE	DECLARED AMOUNT	VERSION	LAST UPDATED BY
IRP6	Issued	2025/06/09		1	

[Refresh Historic Data](#) | 
 [Back to Search](#) | 
 [Submitted at Branch](#) | 
 [Request Statement of Account](#) | 
 [Refund Status](#)

- b) The first section of your IRP6 will be pre-populated with the Particulars of Taxpayer (as per the taxpayer particulars registered on the eFiling website)
- Individual**
    - Year of assessment
    - Period First (e.g. first period)
    - Taxpayer reference number
    - Surname
    - Initials
    - Enter the Date of Birth (CCYYMMDD) by selecting the Year, Month and Date.
    - Date on which you ceased to be a resident (CC/MM/DD) (if applicable)
  - Trust or company/CC**
    - Year of assessment
    - Period: First (e.g. first period)
    - Taxpayer reference number
    - Registered name

- E) Registered no
- c) The Taxpayer Estimate will be pre-populated.
  - i) Refer to GEN-PT-01-G01 - Guide for Provisional Tax – External Guide on the SARS website [www.sars.gov.za](http://www.sars.gov.za) for detailed information on how to complete your provisional tax return and how to calculate 'Medical scheme fees tax credit' and 'Additional medical expenses tax credit'.

## 2.6.1 The tax period

- a) First Period IRP6
  - i) Complete the following fields (the mandatory fields are highlighted in red):
    - A) Gross Income (Turnover/Sales/Other Income)
    - B) Estimated taxable income
    - C) Medical scheme fees tax credit
    - D) Additional medical expenses tax credit
    - E) Employees' tax for this period (six months). This is a mandatory field. If employee's tax is not applicable to the taxpayer, capture the amount **0.00** in this field).
    - F) Foreign tax credits for this period (six months)
    - G) Penalty on late payment (if applicable)
    - H) Interest on late payment (if applicable).
  - ii) The system will automatically calculate the following for individual taxpayers:
    - A) Tax on estimated taxable income
    - B) Rebates – Is only applicable to an individual taxpayer and will be determined according to the taxpayer's age as at the end of the year of assessment. Refer to the tax tables on the SARS website [www.sars.gov.za](http://www.sars.gov.za) for more information on the rebate amounts applicable to individuals for each tax year.
    - C) Tax for the full year
    - D) Tax for this period (six months)
    - E) Tax payable for the period
    - F) Total amount payable.

The screenshot shows the SARS eFiling portal interface for filing a Provisional Tax (IRP6) return. The taxpayer is identified as KL LAING, an individual. The form is pre-populated with zeros. Mandatory fields are highlighted in red. The form includes sections for Gross Income, Estimated taxable income, Tax on estimated taxable income, Recalculate Tax, and various tax credits and payments.

Field	Value	Status
Gross Income (sales/turnover plus other income)	0.00	✓
Estimated taxable income *	0.00	✓
Tax on estimated taxable income *	0.00	✓
Less: Employees tax for this period (6 months)	0.00	✓
Less: Foreign Tax credits for this period (6 months)	0.00	✓
Add: Interest on late payment	0.00	✓
Total Amount payable	0.00	✓
Less Rebates – Primary, secondary and tertiary	0.00	✓
Medical scheme fees tax credit *	0.00	! (Mandatory field)
Additional medical expenses tax credits *	0.00	! (Mandatory field)
Tax for the full year	0.00	✓



b) Second Period IRP6

- i) Complete the following fields (the mandatory fields are highlighted in red):
- A) Gross Income (Turnover/Sales/Other Income)
  - A) Estimated taxable income
  - B) Medical scheme fees tax credit
  - C) Additional medical expenses tax credit
  - D) Employees' tax for this period (twelve months).
  - I) Mandatory field. If not applicable, capture **0.00** for the amount in this field.
  - E) Foreign tax credits for this period (twelve months)
  - F) Penalty on late payment
  - G) Interest on late payment.
- ii) The system will automatically calculate or pre-populate the following for individual taxpayers:
- A) Tax on estimated taxable income
  - B) Rebates - Is only applicable to an individual taxpayer and will be determined according to the taxpayer's age as at the end of the year of assessment. Refer to the tax tables on the SARS website [www.sars.gov.za](http://www.sars.gov.za) for more information on the rebate amounts applicable to individuals for each tax year.
  - C) Tax for the full year
  - D) Provisional tax paid for the first period (if paid by the taxpayer)
  - E) Tax payable for this period
  - F) Penalty outstanding from first period (if applicable)
  - G) Interest outstanding from first period (if applicable)
  - H) Amount payable.

Taxpayer Estimate		Unusual / Infrequent amounts included in the estimated taxable income (eg. CGT , Lump sums)	
R	Gross Income (sales/turnover plus other income)	R	Amount included in estimated taxable income that relates to unusual / infrequent amounts 0.00 ✓
R	Estimated taxable income *		
	0.00 ✓		
R	Tax on estimated taxable income *		
	0.00 ✓		

Recalculate Tax		Historical Information	
R	Less: Rebates -Primary, secondary and tertiary 17235.00	Year last assessed	
R	Medical scheme fees tax credit		
R	Additional Medical Expenses Tax Credit *		
Additional Medical Expenses Tax Credit is a mandatory field.			
R	Tax for the full year 0.00		
R	Less: Employees' tax for this period (12 months) 0.00 ✓		
R	Less: Foreign tax credits for this period (12 months) 0.00 ✓		

**Effective Date: 27 June 2025**

<b>R</b> Less- Provisional tax paid for 1st period <b>0.00</b> ✓	<b>R</b> Taxable income for that year
<b>R</b> Tax payable for this period <b>0.00</b>	<b>R</b> Basic amount
<b>R</b> Add- Penalty outstanding from 1st period <b>0.00</b> ✓	
<b>R</b> Add- Interest outstanding from 1st period <b>0.00</b> ✓	

<b>R</b> Add- Penalty outstanding from 1st period <b>0.00</b> ✓
<b>R</b> Add- Interest outstanding from 1st period <b>0.00</b> ✓
<b>R</b> Amount payable <b>0.00</b>
<b>R</b> Add- Penalty on late payment <b>0.00</b> ✓
<b>R</b> Add- Interest on late payment <b>0.00</b> ✓
<b>R</b> Total Amount Payable <b>0.00</b>

c) Unusual/Infrequent Amount

- i) Enter the unusual/infrequent amounts included in the estimated taxable income.

d) Historical Information

- i) The historical information will be displayed automatically if the taxpayer has been assessed within five years from the year of assessment reflected on the provisional tax return.
- ii) The historical information will be blank if:
- The last year that the taxpayer was assessed is five years or more prior to the year of assessment reflected on the IRP6 return
  - The taxpayer is a new taxpayer.

<b>Historical Information</b>	
Year last assessed	2019
<b>R</b> Taxable income for that year	812184.00
<b>R</b> Basic amount	812184.00

### 3 SUBMIT THE PROVISIONAL TAX RETURN ON EFILING

- At any stage you can save your return before submitting it by clicking on **“Save”**.
- The Declaration screen will be displayed with the date pre-populated. Click **“Confirm”** to proceed to submit the return to SARS or **“Cancel”** to be routed back to the return.

Declaration

I declare that:

- The information furnished in this return is true and correct in every respect; and
- I have disclosed in full the gross amounts of all income accrued to or received by me during the period covered by this return; and
- I have the necessary receipts and records to support all my declarations on this form which I will retain for inspection purposes

Date  
2025 / 06 / 01

For enquiries go to [www.sars.gov.za](http://www.sars.gov.za) or call 0800 00 7277

Confirm Cancel

- Once you have captured all the information on your return and you are ready to submit it to SARS, simply click **“File Return”**.
  - Clicking File Return will prompt eFiling to validate your information and notify you of any errors or omissions for recapturing.

My Profile

SARS Correspondence

Returns Issued

Personal Income Tax (ITR12)

Provisional Tax (IRP6)

Returns History

Non-Core Taxes

Returns Search

Third Party Data Certificate Search

Payments

Request For Reason

Request for Reduced Assessment

Disputes/Suspension Of Payment

Portfolio

Taxpayer

KL LAING

Individual

Back

Save

File Return

Print

Recalculate Tax

Less: Rebates (Primary, secondary and tertiary)

14958.00

Medical scheme fees tax credit

Additional Medical Expenses Tax Credit \*

Additional Medical Expenses Tax Credit is a mandatory field

Tax for the full year

0.00

Tax for this period (6 months)

0.00

LIVE CHAT

ASK A QUESTION

- You will receive a confirmation when your Provisional Tax Return has been filed. Click on **“Continue”** to return to the Provisional Tax Work Page.

C

Tax Reference Number

Identification Number

7404205127004

My Profile

SARS Correspondence

Returns Issued

Employee's Tax (EMP201)

Employee's Tax (EMP501)

Income Tax (ITR14/ITR12/IT1218)

Provisional Tax (IRP6)

Secondary Tax (IT56)

Value Added Tax (VAT201)

Portfolio

Taxpayer

Organisation

DETAILS

Tax Reference Number

Period

2026

RESULT

Your return has been successfully submitted.

Please note that you may follow up on the SARS assessment progress of your return on the Income Tax Work Page.

Continue

LIVE CHAT

ASK A QUESTION

## 4 MAKE A PAYMENT TO SARS

- a) If you have an outstanding balance on your Provisional Tax Account, or want to initiate a payment to SARS via eFiling, proceed as described below.

### 4.1 Access Payments function

- a) To access the payment functionality on eFiling, click the **“Returns”** menu tab on the eFiling top ribbon, and **“Payments”** on the left side menu options. The below screen will be displayed.

Payments
Payment Guide
Pay Now
Payment Arrangement History
Payment History
Bank Details Setup
Awaiting Authorisation
Request Admin Penalty SOA

- b) If you select the **“Payment Guide”** tab, you will be routed to the Payments webpage on the SARS website.

### 4.2 Bank Details Setup

- a) This function allows you to set up your bank details before you will be able to initiate a payment to SARS.
- b) Click **“Payments”** and **“Bank Details Setup”** to save your bank details on eFiling.


Payments
Payment Guide
Pay Now
Payment Arrangement History
Payment History
Bank Details Setup
Awaiting Authorisation

- c) The **“Banking Information”** screen will be displayed.

## Banking Information

Payments can be made from a banking account of your choice, by:

- ☒ **Credit Push** - Payment transactions that are initiated on the eFiling site and presented to the Banking product as bill presentation - payment request. Only once the user has logged into the banking product and authorised the payment request is this transaction regarded as an effective payment. Credit Push transactions are assumed to be irrevocable.
- ☐ **Authorised Debit Pull** - This option is used for verification purposes only. You will not be able to initiate a payment from eFiling using this method.

Account Name	This is a description of your bank account
Banking Product	Please select 

- d) If you select the **"Banking Product"** field, a list of banks will be displayed. Select the relevant bank.

<p><b>Banking Information</b></p> <p>Payments can be made from a banking account of your choice, by:</p> <ul style="list-style-type: none"> <li><input checked="" type="radio"/> <b>Credit Push</b> - Payment transactions that are initiated on the eFiling site and presented to the Banking product as bill presentation - payment request. Only once the user has logged into the banking product and authorised the payment request is this transaction regarded as an effective payment. Credit Push transactions are assumed to be irrevocable.</li> <li><input type="radio"/> <b>Authorised Debit Pull</b> - This option is used for verification purposes only. You will not be able to initiate a payment from eFiling using this method.</li> </ul>	<p>Please select</p> <ul style="list-style-type: none"> <li>ABSA CashFocus / Business Integrator Online</li> <li>ABSA Corporate Banking</li> <li>ABSA Direct - Internet Banking</li> <li>Albaraka</li> <li>Barclays.Net</li> <li>Bidvest</li> <li>Capitec - Internet Banking</li> <li>Capitec Business Bank</li> <li>CitiBank</li> <li>FNB - CAMS, Online Banking, Internet Banking</li> <li>HBZ</li> <li>HSBC</li> <li>Investec Online Banking</li> <li>Nedbank</li> <li>SASFIN</li> <li>Standard Bank (MyBills)</li> <li>Standard Bank Business Online</li> <li>Standard Bank Business Online (nBOL)</li> <li>Standard Chartered</li> </ul>
	<p>Account Name</p> <p>Banking Product</p>

- e) After selecting the banking product (relevant bank), the specific fields for the selected bank will be displayed for completion. Complete the field(s) and select **"Save"** to proceed or **"Back"** to make changes to the bank information captured.

## Banking Information

Payments can be made from a banking account of your choice, by:

☒ **Credit Push** - Payment transactions that are initiated on the eFiling site and presented to the Banking product as bill presentation - payment request. Only once the user has logged into the banking product and authorised the payment request is this transaction regarded as an effective payment. Credit Push transactions are assumed to be irrevocable.

☐ **Authorised Debit Pull** - This option is used for verification purposes only. You will not be able to initiate a payment from eFiling using this method.

---

Account Name This is a description of your bank account

Banking Product ▼

Account Number

Save
Back

- f) After you have saved the bank details, the details will be saved on eFiling as indicated below.

Banking Details		
<a href="#">Setup New Account</a>		
Description	Bank	Open
Test	Internet Banking	<a href="#">Open</a>
1		

- g) If you click the “**Open**” hyperlink, the banking Information page will be displayed.

## Banking Information

Payments can be made from a banking account of your choice, by:

☒ **Credit Push** - Payment transactions that are initiated on the eFiling site and presented to the Banking product as bill presentation - payment request. Only once the user has logged into the banking product and authorised the payment request is this transaction regarded as an effective payment. Credit Push transactions are assumed to be irrevocable.

☐ **Authorised Debit Pull** - This option is used for verification purposes only. You will not be able to initiate a payment from eFiling using this method.

---

Account Name This is a description of your bank account

Banking Product Internet Banking ▼

Account Number

Save
Back
Delete

- h) To remove the bank details, click the “**Delete**” button. Click “**OK**” to confirm the deletion of the bank details or “**Cancel**” to close the message.



Are you sure you wish to Delete this item?

OK Cancel

- i) After you have confirmed the deletion of the bank details, no bank details will be displayed on the banking details page on eFiling.

**Banking Details**

Setup New Account

**Description**

No Records available for your selection.

### 4.3 Payment

- a) You can make a payment by selecting “**Payments**” button as indicated below.
- b) The Payment screen will be displayed.
- Select “Payments”
  - Select “Pay Now”
  - Select “Create Additional Payment”
  - Select “Provisional Tax (PROV)” on Tax Type.

Returns History

Non-Core Taxes

Returns Search

Third Party Data Certificate Search

**Payments**

Payment Guide

**Pay Now**

General Unpaid

**Create Additional Payment**

Payment Arrangement History

Payment History

Bank Details Setup

Awaiting Authorisation

Request Admin Penalty SOA

Portfolio: laingk3099 - K Laing

Taxpayer: KL LAING

Individual

Please select a Tax Type

- Air Passenger Tax (APT)
- Donation (DON)
- Estate Duty (ESD)
- Income Tax (IT)
- Mineral Royalties (MINR)
- Mineral Royalties (MPR3)
- Oil Pollution Tax (OPT)
- Pay As You Earn (PAYE)
- Provisional Tax (PROV)**
- Secondary Tax on Companies (STC)
- Value Added Tax (VAT)
- Vat Non Registered (VNR)
- Withholding Tax on Royalties (WTR)

**Additional Payments to SARS**

This page allows you to capture:

- Tip: You can save payment multiple payments at once.
- The additional payment must be provided by SARS to a eFiling and as result the due date applicable as the due date, interest.
- Mineral Petroleum Resources: taxpayers registered/active, Standard bank Mybill clients of the eFiling profile; this must be Standard Bank.

Tax Type: Please select a Tax Type

Taxpayer Name:

Type of Payment:

Tax Reference Number:

Tax Period:

Payment Reference Number:

Amount:

Make Payment Save Payment

LIVE CHAT

- Capture “Taxpayer Name”
- Select “Provisional Tax Period Payment” on Type of Payment.
- Capture “Tax Reference Number”
- Capture “Tax Period” (CCYY/NN)
- Capture “Amount”
- Select “Make Payment” to pay and select “Save payment” to pay later.

Effective Date: 27 June 2025

K

**Mrs KABELO LO LAING**

i

**Tax Reference Number**

\_\_\_\_\_

**Identification Number**

\_\_\_\_\_

My Profile

SARS Correspondence

Returns Issued

Returns History

Non-Core Taxes

Returns Search

**This page allows you to capture additional tax payment details to SARS**

- Tip:** You can save payments to pay at a later date. You can also save payments in order to pay multiple payments at once.
- The additional payment mechanism does not entitle the user to benefit from the VAT extension date provided by SARS to all eFilers. The incentive is only for payments of VAT returns via eFiling and as result the deadline of the 25th of the month (or last business day prior) is applicable as the due date. Any payment made after this date will be liable for penalties and interest.
- Mineral Petroleum Resource and Royalties(MPRR) payments:** option is only available to taxpayers registered/activated for MPRR tax type on eFiling.
- Standard bank Mybill clients, payments created on eFiling are linked to ID / Company number of the eFiling profile; this must correspond with the same details of the Mybills profile at Standard Bank.

**Tax Type**

**Taxpayer Name**

**Type of Payment**

**Tax Reference Number**

**Tax Period**

**Amount**

Provisional Tax (PROV )
▼

Provisional Tax Period Payment ▼

Provisional Tax Period Payment

Format: CCYYNN (C = century, Y = year, N = period [01, 02 or 03]. eg: 200402)

Make Payment
Save Payment

- c) A message will be displayed to confirm if you want to continue with the payment, select “Ok” to continue or “cancel” to discontinue the payment transaction.

K

**Mrs KABELO LO LAING**

i

**Tax Reference Number**

\_\_\_\_\_

**Identification Number**

\_\_\_\_\_

My Profile

SARS Correspondence

Returns Issued

Returns History

## Confirm Payment

You will pay SARS: R5000.00  
From account: T E Tester  
On: 2025/06/13

Please be aware that once a payment is submitted this instruction cannot be reversed.

OK
Cancel

**Summary of payment**

Payment for: \_\_\_\_\_

Amount: \_\_\_\_\_

Payment Request Date: 2025/06/13

Account Name: T E Tester

Bank Name: Capitec - Internet Banking

Please note that by clicking on the “Confirm” button below, a payment instruction will be created and sent to your bank, which requires authorisation in order for the payment to be finalised.

Kindly login to your banking product to authorise this payment in order to release the required funds to SARS.

Confirm
Cancel

Please be aware that once a payment is submitted this instruction cannot be reversed

- d) A summary of the payment transaction details will be displayed.

**From: KL LAING, trading as KL LAING**

**Description: Capitec Payment to SARS**

**Status:** \_\_\_\_\_

**Payment Information**

Payment Method: Capitec Internet Banking

Entry Date: 13 Jun 2025 16:59:39

Payment Request Date: 13 Jun 2025

Actual Payment Date: 13 Jun 2025

Your Reference Number: \_\_\_\_\_

SARS Bank Reference: \_\_\_\_\_

**Bank Information**

Bank Account: T E Tester

Bank: Capitec - Internet Banking

Branch Name: \_\_\_\_\_

Branch Code: \_\_\_\_\_

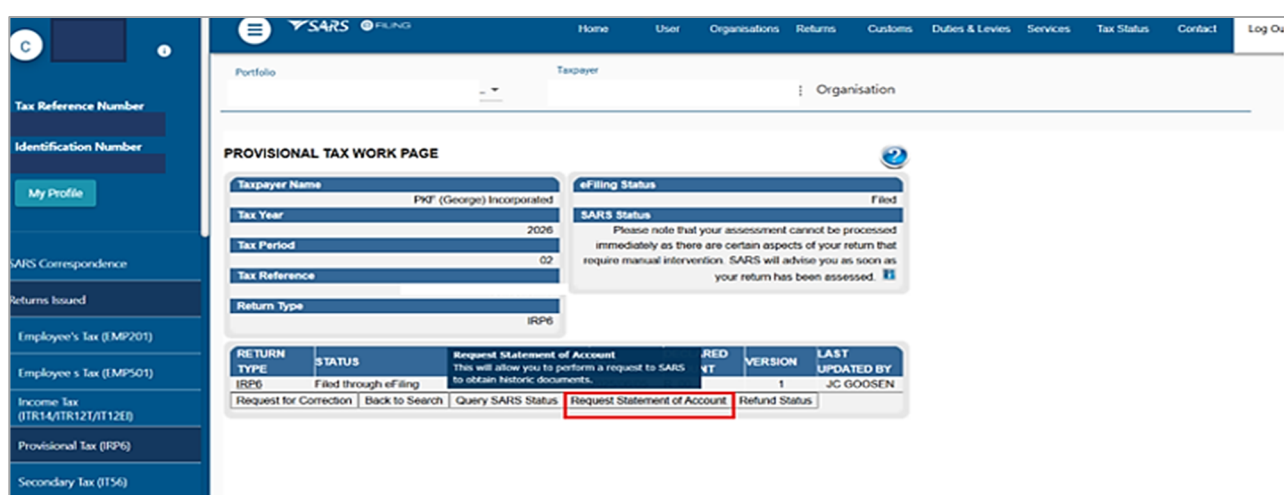
Account Number: \_\_\_\_\_

Description	Tax Amount	Penalty	Interest	Total Paid
PROV PRD	5000.00	0.00	0.00	5000.00
<b>Total</b>	<b>5000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5000.00</b>



## 4.4 Provisional Tax Work Page

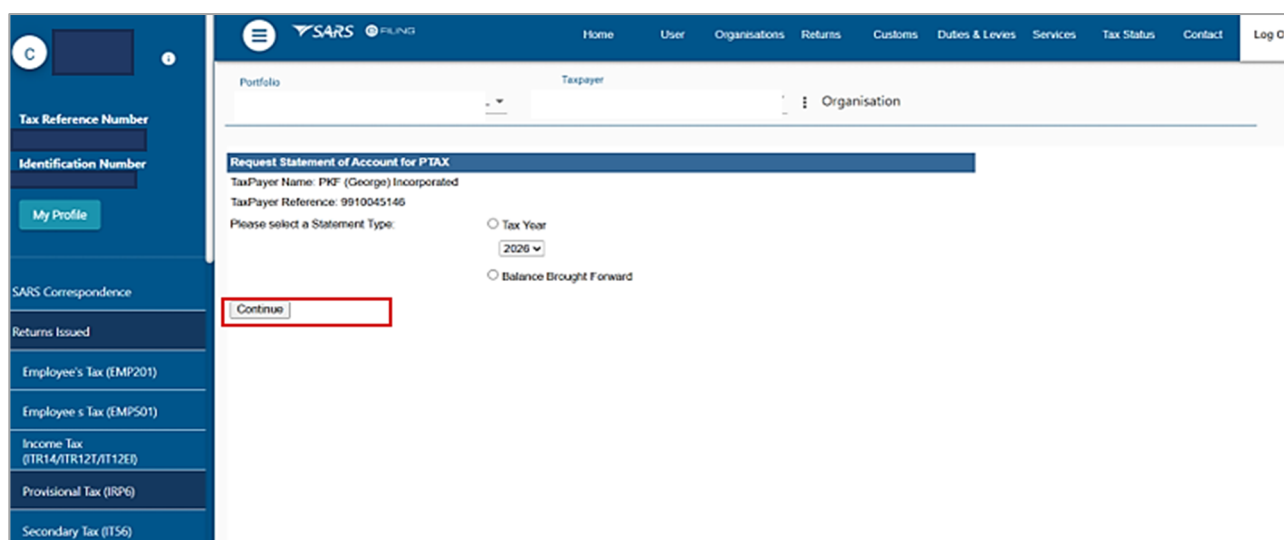
- a) On the Provisional Tax Work Page click on:
  - i) “Query SARS Status” to request the status of your return.
  - ii) “Request for Correction” if you would like to change something on your return after you have filed. Your return will appear in a “Saved” status, and you can make the necessary changes and resubmit.
- b) If you have submitted an IRP6 return for an incorrect period (e.g. 2020/01 instead of 2020/02):
  - i) You will have to request a new IRP6 return for the correct period (e.g. 2021/01). Refer to the section above on “Requesting Your Provisional Tax Return”
  - ii) Use the “Request for Correction” function to revise the IRP6 return that was submitted for the incorrect period (e.g. 2020/01).
- c) Click on “Request Statement of Account” to view the statement of account.



RETURN TYPE	STATUS	Request Statement of Account	RED IT	VERSION	LAST UPDATED BY
IRP6	Filed through eFiling	This will allow you to perform a request to SARS to obtain historic documents.		1	JC GOOSEN

Request for Correction | Back to Search | Query SARS Status | **Request Statement of Account** | Refund Status

- d) You will have the option to select the statement according to a particular “Tax Year” or “Balance Brought Forward.”
- e) Select a Statement Type and then click on “Continue”.
- f) Click on the link to open the Tax Statement of Account



**Request Statement of Account for PTAX**

Taxpayer Name: PKF (George) Incorporated  
Taxpayer Reference: 9910045146

Please select a Statement Type:

☒ Tax Year  
2026

☐ Balance Brought Forward

**Continue**

- g) The 'Provisional Tax Statement of Account' will be displayed on the screen.



The screenshot shows the SARS Provisional Tax Statement of Account (PROVSA) form. On the left is the SARS logo and contact information: KB MO, PO BOX 1, PHALABORWA, 1390. The main form area is titled 'PROVISIONAL TAX Statement Of Account' and 'PROVSA'. It includes a section for 'Contact Detail' with the name ALBERTON, address 1528, telephone 0800 00 7277, and website www.sars.gov.za. A 'Details' section shows the reference number 0101/010/01/0, date 2010-06-28, and statement period 2010 to 2010. A note says 'Always quote this reference number when contacting SARS'. The 'Summary Information' section shows the tax year 2010 with a closing balance of R 642.80.

## 5 DEFINITIONS, ACRONYMS AND ABBREVIATIONS

Link for centralised definitions, acronyms, and abbreviations: [Glossary A-M | South African Revenue Service \(sars.gov.za\)](https://www.sars.gov.za/glossary)

### DISCLAIMER

The information contained in this guide is intended as guidance only and is not considered to be a legal reference, nor is it a binding ruling. The information does not take the place of legislation and readers who are in doubt regarding any aspect of the information displayed in the guide should refer to the relevant legislation, or seek a formal opinion from a suitably qualified individual.

#### For more information about the contents of this publication you may:

- Visit the SARS website at [www.sars.gov.za](http://www.sars.gov.za)
- Visit your nearest SARS branch
- Contact your own tax advisor/tax practitioner
- If calling from within South Africa, contact the SARS Contact Centre on 0800 00 SARS (7277)
- If calling from outside South Africa, contact the SARS Contact Centre on +27 11 602 2093 (only between 8am and 4pm South African time).