

DA 185

APPLICATION FORM: REGISTRATION / LICENSING OF CUSTOMS AND EXCISE CLIENTS

	For official use												
1. NOTES FOR COMPLETION OF THE DA 185 AND ITS ANNEXURES													
1. Where the asterisk (*) appears, delete whichever is not applicable.													
2. Indicate with an" X" in the appropriate block(s) whichever is applicable.													
3. Complete the appropria	ite annexure.												
	n form DA185 and applicable annexure(s) is \185 and the annexures.	s insuffic	cient, the information	must	be fur	nishe	d on	a se	eparat	e pa	ge, w	hich	must be
 Reflect the relevant customs and excise client number, customs and excise warehouse number or rebate user number when applying for the amendment of existing information or for a total cancellation per client type. 													
6. Where security must be	e furnished complete and submit annexure	DA 185.0	c.										
7. A foreign principal mus	t complete and submit annexure DA 185.D												
8. Complete and submit (i	f applicable) the appropriate prescribed ag	reement.											
9. All Customs and Excise	e forms are available on the SARS website	(<u>www.sa</u>	<u>rs.gov.za</u>) or at any S	ARS b	oranch	offic	e.						
2. EXISTING REGISTRA	NT/LICENSEE PARTICULARS												
If currently registered/licens	ed with SARS, please state allocated customs	client nu	imber.										
3. NATIONALITY													
Natural person, who is:			Juristic person, that i	s:									
Located in the RSA:	Yes 🗌 No 🗋		Located in the RSA:						Yes		10 🗆		
4. PURPOSE OF APPLIC	ATION												
New Registration/Licensee or	renewal:	Amend	ment of existing inform	ation:					C	ance	llatior	n:	
5. ANNEXURES													
5. ANNEXURES Annexure	Purpose	Tick	Annexure				Ρι	ırpo	se				Tick
	Purpose	Tick box	Annexure	Sno	oiol M	oputo					(8)	otion	box
	Purpose Importer (Local or Foreign)	-	Annexure DA 185 4B1		cial Mand the		cturir	ng W		ouse	– (Se	ection	box
Annexure		box		21 a Mar	and the nufactu and 54	rules	cturir ther Ware	ng W eto)	/arehc	(Sec	tions	19A,	box □
Annexure DA 185 4A1	Importer (Local or Foreign)	box	DA 185 4B1	21 a Mar 27 a ther	and the nufactu and 54	e rules Iring \ 4E an	cturir there Ware nd Cl	ng W eto)	/arehc	(Sec	tions	19A,	box □
Annexure DA 185 4A1 DA 185 4A2	Importer (Local or Foreign) Exporter (Local or Foreign) Exporter for SADC, TDCA, SACU/EFTA and SACU/MERCOSUR – (rule 59A.01,	box	DA 185 4B1 DA 185 4B2	21 a Mar 27 ther Stor	and the nufactu and 54 eto)	e rules ring \ 4E an /areho	cturir there Ware nd Cl ouse	ng W eto) hous hapte	/arehc se – er VA ouse	(Sec and	tions I the	19A, rules	
Annexure DA 185 4A1 DA 185 4A2 DA 185 4A2 DA 185 4A2 (Section A) &	Importer (Local or Foreign) Exporter (Local or Foreign) Exporter for SADC, TDCA, SACU/EFTA and SACU/MERCOSUR – (rule 59A.01, rules 49A, 49B, 49D and 49E)		DA 185 4B1 DA 185 4B2 DA 185 4B3	21 a Mar 27 a ther Stor Spe and	and the nufactu and 54 eto) rage W cial S 21 and aring A	e rules ring \ 4E an /areho /areho /areho /areho	cturir there Ware nd Cl ouse e Wa	ng W eto) hous hapte	/arehc se – er VA ouse eto)	(Sec and	tions the	19A, rules 19A	
Annexure DA 185 4A1 DA 185 4A2 DA 185 4A2 DA 185 4A2 DA 185 4A2 (Section A) & Form DA 46A1.02 DA 185 4A2 (Section B) &	Importer (Local or Foreign) Exporter (Local or Foreign) Exporter for SADC, TDCA, SACU/EFTA and SACU/MERCOSUR – (rule 59A.01, rules 49A, 49B, 49D and 49E) Exporter for AGOA – (rules 46A1.02) Approved Exporter – TDCA or SACU/EFTA – (rules 49A.18 (19), (20)		DA 185 4B1 DA 185 4B2 DA 185 4B3 DA 185 4B3	21 a Mar 27 a ther Stor Spe and Clea ther Ren	and the nufactu and 54 eto) rage W cial S 21 and aring A	e rules iring \ 4E an (areho d the r Agent of goo	Ware ware d Cl ouse e Wa e Wa - (S	areho ectio	/arehc se – er VA ouse eto) n 64E	(Sec (Sec 3 and	tions I the ctions d the	19A, rules 19A rules	
Annexure DA 185 4A1 DA 185 4A2 DA 185 4A2 DA 185 4A2 (Section A) & Form DA 46A1.02 DA 185 4A2 (Section B) & Form DA 49A.02 DA 185 4A2 (Section C) & Events	Importer (Local or Foreign) Exporter (Local or Foreign) Exporter for SADC, TDCA, SACU/EFTA and SACU/MERCOSUR – (rule 59A.01, rules 49A, 49B, 49D and 49E) Exporter for AGOA – (rules 46A1.02) Approved Exporter – TDCA or SACU/EFTA – (rules 49A.18 (19), (20) and 49D.18(19)(20)) Exporter for GSP (various countries) –		DA 185 4B1 DA 185 4B2 DA 185 4B3 DA 185 4B3 DA 185 4B4 DA 185 4B5	21 a Mar 27 a ther Stor Spe and Clea ther Ren – (S	and the nufactu and 5- eto) cial S 21 and aring A eto)	4E and 4E and 4E and 4E and 4E and 4 areho 4 areho 4 areho 4 areho 5 and 4 areho 5 and 5 a	cturin there Ware ad Cl ouse = Wa rules - (S	ng W eto) hous hapte areho there ectio	/arehc se – er VA ouse eto) n 64E nd (Lc	(Sec (Sec 3 and cocal (reto)	tions I the ctions d the	19A, rules 19A rules	
Annexure DA 185 4A1 DA 185 4A2 DA 185 4A2 (Section A) & Form DA 46A1.02 DA 185 4A2 (Section B) & Form DA 49A.02 DA 185 4A2 (Section C) & Form DA 46A.01	Importer (Local or Foreign) Exporter (Local or Foreign) Exporter for SADC, TDCA, SACU/EFTA and SACU/MERCOSUR – (rule 59A.01, rules 49A, 49B, 49D and 49E) Exporter for AGOA – (rules 46A1.02) Approved Exporter – TDCA or SACU/EFTA – (rules 49A.18 (19), (20) and 49D.18(19)(20)) Exporter for GSP (various countries) – (relevant rules for section 46A) Rebate User (Schedule Nos. 3, 4 and 6) –		DA 185 4B1 DA 185 4B2 DA 185 4B3 DA 185 4B4 DA 185 4B5 DA 185 4B6	21 a Mar 27 : ther Stor Spe and Clea ther - (S Dist rule: Spe	and the nufactu and 5. eto) cial S 21 and cial S 21 and eto) ributor ributor cial s there cial cial s	torage arring \ 4E and 4E and 4arehoo torage d the r Agent of good 64D a of F too Ad	cturir ther Ware ad Cl ouse = Wa rules - (S ods ir and th cuel -	areho hapte	ouse er VA ouse eto) n 64E iectior	(Sec (Sec (Sec 3 and ocal (reto)	tions I the ctions d the pr For F and	19A, rules 19A rules reign)	

DA 185 4A6	Electronic Communica (Section 101A and the			DA 185 4B10	Manufacturing Controlled Area 21A, 27 and Rule	Enterpris	house (Customs se) – (Sections 19A,)			
DA 185 4A7 & Form DA 46A.02	Producer for SADC, T SACU/MERCOSUR a 59A.01, rules 49A, 49 46A2.18)	and GSP - (rule		DA 185 C	Security Particulars					
DA 185 4A8	Commercial manufact (Section 37B and rule 3			DA 185 D	Nomination of principal					
5. ANNEXURES (continu	led)			1	П.					
DA 185 4A9	Non-commercial n biodiesel – (Section 37B.02(a))	nanufacturer of 37B and rule								
DA 185 4A10	Manufacturer in terms 501.00 to 521.00 (Not Schedule No. 5)									
DA185 A11	Special Economic Zor designation of a Custo (CCA) – (Sections 21A	ms Controlled Area								
DA 185 4A12	Electricity Producer – the rules thereto)	(Chapter VA and								
DA 185 4A13	Registered Agent									
6. BUSINESS / PERSON	I PARTICULARS									
Registered name of busine	ss or name of applicant:									
Business address: S	treet name and number:									
Building	name and floor number:									
Suburb:										
City/Town: Street code:										
Postal address:										
Suburb:										
City/Town:					Posta	code				
Business Telephone (Includ	ding code): Code: () Tel. (Fax number (Includ	ding code): Code	:() Fax. ()		
Business e-mail address:						(<u> </u>	,	_/		
7. SOUTH AFRICAN BA	NK ACCOUNT DETA	ILS								
Mark if you do not have a lo	ocal savings or cheque ac	count 🔲 Accou	int No:			TT		<u> </u>		
Branch Name:	<u></u>				Brancl	n No:				
Bank Name: Bank Name: Cheque: Savings: Transmission:										
Account Holder Name:						J				
8. SARS REVENUE IDE	NTIFICATION NUMB	ERS (if applicabl	e)							
i. VAT Registration Number:	4		ii.	Income Tax Reference	Number:					
iii. PAYE Reference Number:	7		iv.	SDL Reference Numbe	r: L					
v. UIF Reference Number:	U									
9. NATURE OF BUSINE	SS									
Company Close	Company Close Corporation Trust Sole Proprietor / Individual Partnership									
Co-op Pul										
Company / Close Corporat	Company / Close Corporation / Trust* Registration Number:									
10. PARTICULARS OF SOLE PROPRIETOR / INDIVIDUAL / DIRECTORS AND / OR PARTNERS										
i. Initials: First Name/s:										
Surname:		I								

Capacity:							
ID / Passport No:		sport Country Africa = ZAF)					
		, 1					
ii. Initials: First Name/s:							
Surname:							
Capacity:							
ID / Passport No:		sport Country Africa = ZAF)					
iii. Initials: First Name/s:							
Surname:							
Capacity:							
ID / Passport No:		sport Country Africa = ZAF)					
11. PUBLIC OFFICER / REPRESENTATIVE							
Surname:							
First Name:							
Telephone (including code): Code: () Tel. () Fax number (Including code): Code: ()	_)	Fax. ()			
	one Number: ()			
Public Officer: □ Curator/Trustee: □ Partner: □ Accounting officer / Treasurer / Financial Officer: □ Other, ple specify:	ase						
12. INFORMATION REGARDING CONTRAVENTIONS AND OTHER MATTERS							
Please indicate whether during the preceding five years, any person contemplated in the rules for section 59A or 60:-							
(a) Has contravened or failed to comply with the provisions of the Act.	Yes:	No:					
(b) Has failed to comply with any condition, obligation or other requirement imposed by the Commissioner.	Yes:	No:					
(c) Has been convicted of any offence under the Act.	Yes:	No:					
(d) Has been convicted of any offence involving dishonesty.	Yes:	No:					
(e) Has made any false or misleading statement in any material respect or omitted to state any material fact which was required to be stated in any application for registration or for any other purpose under the Act.	Yes:	No:					
(f) Has ever been insolvent or in liquidation.	Yes:	No:					
Note: • If the answer is "yes" to any of the above questions, full details must be furnished on a separate page and attached to the application. • Any applicant may where it is contanded in respect of paragraphs (a) and (b) that the contraviontion or failure was included to the application.							

Any applicant may, where it is contended in respect of paragraphs (a) and (b) that the contravention or failure was inadvertent, without fraudulent intent or gross negligence, a submission to this effect should be furnished on a separate page and attached to the application.

13. DOCUMENTS IN SUPPORT OF APPLICATION

The following information / documents not older than 3 months must be submitted with this application form.

Natural person or juristic person located in the RSA

- One of the following documents to prove bank details i.e. the account holder's name, bank account number and bank branch code:
 - An original bank statement or a legible certified copy of an original bank statement;
 - An original letter from the bank; or
 - An original auto bank statement.
- Original or certified copies of the following documents (whichever is relevant):
 - Registration certificate of business (as issued by the Registrar of Companies or Master of the Supreme Court in the case of a Trust); Resolution/consent or other authority to apply, as applicable;
 - Municipal account to confirm the address details;
 - Detailed site plan in the case of a warehouse or a rebate store;

 - Agency Contract between agent and foreign principal; DA 185.D to prove nomination by a foreign principal in the case of an application for a registered agent; VAT, IT, PAYE, SDL, UIF letters from SARS to confirm revenue registration details;

 - A fixed telephone line operator's and/or cell phone account to confirm contact details; In the case of Annexures DA 185.4B9 and DA 185.4B10, a letter to the applicant signed by the IDZ Operator on his or her own letter-headed paper approving the allocation of land in the CCA;
 - Identity/passport documents of -
 - Individual
 - Partnership, Close Corporation and Trust (All Members / Partners / Trustees)
 - Company (All Directors, including Managing Director and Financial Director)
 - Court order in the case of an emancipated minor
- Any other information as the Commissioner for SARS may require.

Natural person or juristic person not located in the RSA

- Original or certified copies of the following documents (whichever is relevant):
 - Agency Contract between applicant and agent (with an established place of business in the RSA) other than clearing agent; VAT letters from SARS to confirm revenue registration details (if applicable);

 - Proof of company registration from the relevant competent authority in the foreign country;
 - Identity document or passport; and
 - Court order in the case of an emancipated minor
- Any other information as the Commissioner for SARS may require.

14. DECLARATION:

I hereby

- declare that the particulars in the application and all enclosures are true and correct; and (a)
- undertake to-(b)
 - inform the SARS immediately of any changes in the particulars furnished in the application;
 - (ii) comply with the customs and excise laws and procedures.

(Initials and Surname) (Signature)

(Status / Capacity, e.g. Director) (Date & Place)

15. FOR OFFICIAL USE ONLY							
I,	Full name and surname	Team Member, at	Branch Office name	Office hereby certify / confirm			
• \ •	the applicant / representative*: Visited this office in person; Is in fact the person reflected on his/her identifica Is the person as is reflected on the letter of author						
	Team Member: SID	Team Member: Signature		Date			
I,	Full name and surname	Team Leader, at	Office name	Office hereby certify / confirm			
• \ •	the applicant / representative*: Visited this office in person; Is in fact the person reflected on his/her identifica Is the person as is reflected on the letter of author	1 1 7					
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