

TO WHOM IT MAY CONCERN

Dear Sir/Madam,

INVITATION: REQUEST FOR PROPOSAL TO TENDER

The South African Revenue Service (SARS) invites you to tender for the goods and/or services as detailed in the attached tender forms. The conditions contained in the SARS Supply Chain Management Policy and the regulatory framework which governs tenders at SARS are applicable to this tender process.

Activity	Date / Time / Details
Bid Number:	RFP 16/2024
Description & Contract term:	Appointment of a Panel of service providers for the provision of Expert Advisory Services
Virtual briefing session date and registration:	The <b>non-compulsory</b> briefing session will be held virtually via a Microsoft Teams meeting on and can be accessed at the following link: <a href="#">Join the meeting now</a>  <b>Date: 09 October 2024 at 11am</b>
Bidders to submit written questions on or before:	From 01 October 2024 to 15 October 2024 at 16H00
SARS to respond to bidders' written questions on or before:	18 October 2024
<b>CLOSING DATE AND TIME (proposals due):</b>	<b>01 November 2024</b>  Late bid proposals submitted after the closing date and time will NOT be accepted nor considered, regardless of the method used to send or deliver such documents to SARS.

The physical bid proposal submissions must be deposited in the SARS tender box situated at the main entrance of the address below:

SARS Procurement Tender Office, Lehae La SARS,  
299 Bronkhorst Street, Nieuw Muckleneuk, Brooklyn,  
Pretoria, 0181.

Bid proposal submissions must be sealed in an envelope on which the following information is clearly indicated:

- a) The name and address of the tenderer
- b) Bid number
- c) Closing date

and is required to be submitted in two forms:

<b>1 x Hardcopy submission</b>	One (1) hardcopy submission clearly marked.  A "hardcopy submission" means an A4 ring bound lever arch file.
<b>1 x Electronic submission</b>	One (1) electronic submission of a complete copy of the hardcopy submission.  An "electronic submission" means a memory stick (USB stick) containing a complete copy of the hardcopy submission. The onus is on the bidder to ensure that the electronic submission submitted is a complete copy of the hardcopy submission.

Please direct all technical related enquiries to the Procurement Tender Office on email: [tenderoffice@sars.gov.za](mailto:tenderoffice@sars.gov.za).

Yours faithfully,



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**NAME: Deliwe Rampa**

**HEAD: ACQUISITION MANAGEMENT**

**DATE: 01 October 2024**