

APPOINTMENT OF A QUALIFIED SERVICE PROVIDER FOR THE PROVISION OF SARS NATIONAL AUCTIONEERING SERVICES

RFP No:	RFP 22/2024
Q & A	5 November – 18 November 2024
Virtual Briefing Session:	12 November 2024 at 11H00
Closing Date:	26 November 2024 at 11H00



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1. WELCOME & INTRODUCTION: SARS TEAM

Procurement
Sourcing Lead: Procurement
Price specialist
B-BBEE Specialist
Financial Analyst
SARS Business Unit
Bid Specification Committee
Corporate Legal Services
Legal Specialist

2. PURPOSE

Non- Compulsory Briefing Session

- Purpose
 - explain selected concepts, procedures and other aspects of the RFP
 - confirm formal registration of Bidders for notices and other communications
- It may contain
 - additional information
 - additional rules that must be adhered to
- It does not
 - cover every item in the RFP
 - replace any of the issued RFP material
 - change any of the RFP rules unless explicitly communicated in writing
- The briefing session slides will be posted on the e-tender and SARS website
- The RFP pack remains the primary source of information for the Bidder to respond

2.1 PROCEDURES DURING BRIEFING SESSION

- Questions during the session.
 - SARS will take questions submitted at the end of the session
 - SARS will review and focus on most pertinent themes arising from the questions and provide answers where possible
 - Bidders are requested to submit written questions during the open Q&A period to Tender Office email published
 - All questions and answers will be published as part of the wider Q & A process
 - The published answers will take precedence over any verbal response given in the briefing session
- The session is being recorded.

2.2 GOVERNANCE REQUIREMENTS

- Strict communication channels
 - Bidders will be disqualified for non-compliance
- No solicitation of information will be allowed other than by prescribed channels
- Deadlines to be strictly met
- Adhere to prescribed submission format to ensure queries are properly dealt with

3. BACKGROUND AND SCOPE OF WORK



Adobe Acrobat
Document

Annexure A – Bid Specification Requirements (BRS)

4. BID EVALUATION PROCESS



**REFER TO SECTION 7 OF THE
MAIN RFP DOCUMENT:**



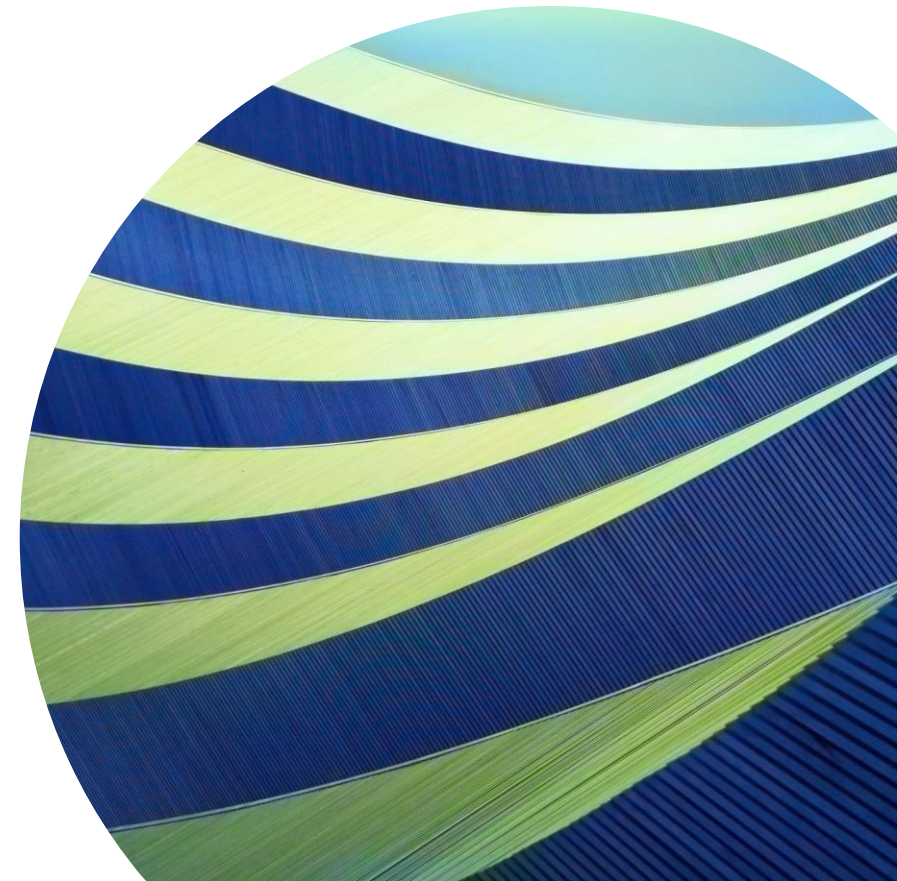
Gate 0 – Prequalification Evaluation



Gate 1 – Technical evaluation
(Functionality)



Gate 2 – Price & Specific Goals
(80/20)

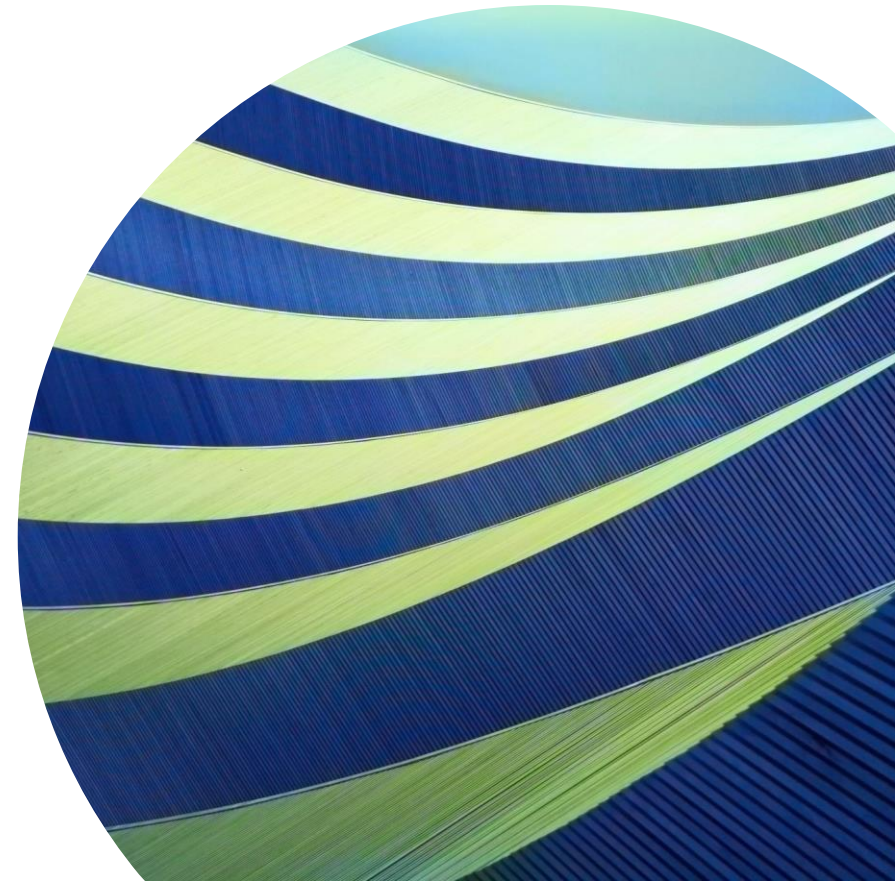


4.1 BID EVALUATION PROCESS



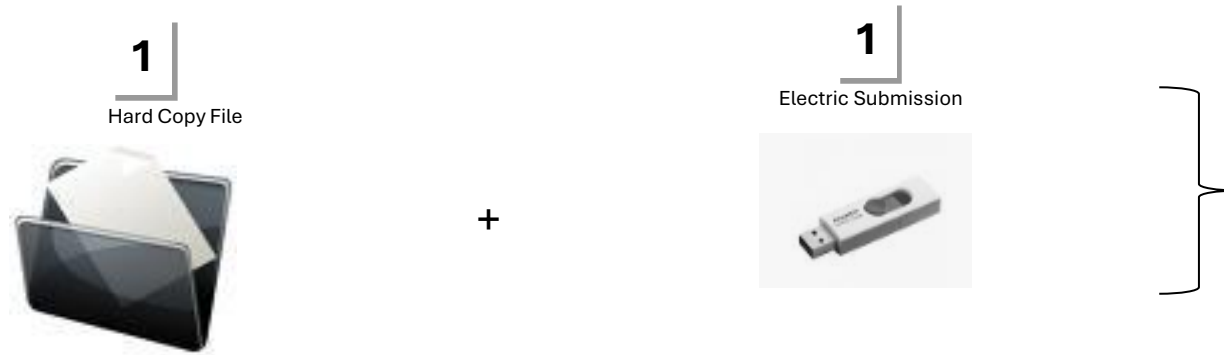
Adobe Acrobat
Document

Main RFP Document (Section 7)



5. RFP SUBMISSION AND CONTACT DETAILS

- Bidders must submit one (1) hard copy file and a USB with content of each file. **Refer to paragraph 6.5 of the Main RFP document**



TENDER BOX

Tender Office SARS Procurement, Lehae La SARS
Head Office, 299 Bronkhorst Street Nieuw
Mucleneuk, Pretoria

Any enquiries must be referred, in writing via email: tenderoffice@sars.gov.za

5.1 RFP TIMELINES

ACTIVITY	DATE
Advertisement of Bid in the: <ul style="list-style-type: none">• National Treasury e-Tender Portal.• Tender documents on SARS website	4 November 2024
Non-compulsory virtual briefing session	12 November 2024
Last date for questions relating to RFP	18 November 2024
SARS response	20 November 2024
Bid Closing Date	26 November 2024 at 11:00am

Thank you

Rea leboha

Re a leboga

Ndza Khenza

Dankie

Ndi a livhuwa

Ngiyabonga

Enkosi

Ngiyabonga



South African Revenue Service