RFP 25/2025: APPOINTMENT OF A SERVICE PROVIDER FOR MARKETING AND ADVERTISING SERVICES FOR SARS AND OTO

Questions & Answers

Closing Date: 29 October 2025 at 11:00

#	Question	Answer
1.	Why are Annual Financial Statements necessary as part of the bid requirements? How is this being used to evaluate Bid Proposals?	SARS conducts financial risk assessment on suppliers / bidders as part of due diligence prior to adjudication, as well as on an ongoing basis on its existing suppliers. Ensuring the supplier / bidder is financially sound by checking their financial history. For detailed requirements the bidder must refer to page 40-41 of the Main RFP document
2.	Are we allowed to electronically fill in the RFP document?	Yes, the bid documents can be filled in electronically.
3.	Please advise on the following with regards to point 2.5 Dedicated training:	
	• Would this be a retainer cost or Ad hoc cost?	• This is an Ad hoc cost
	• Is there an estimated number of individuals that would form part of the training?	• Approximately fifty (50) individuals are expected to attend the training. To ensure operational continuity, the sessions may need to be conducted in three (3) tranches. The final training schedule will be confirmed in consultation with the successful bidder.
	• Is this once off (12 months) for the duration of the contract?	• Yes, the training is a once off requirement
General and Important		
3.	Bidders must carefully read the RFP document and its annexures.	