

**PROCUREMENT  
CENTRE**

Office  
Pretoria

**General Enquiries  
(Weekdays 8am –16pm)**

Tender Office  
0124224078  
0810379162

**Technical Enquiries**

Email  
[tenderoffice@sars.gov.za](mailto:tenderoffice@sars.gov.za)

**Reference**

RFP 011/2023

**Date**

15 August 2023



South African Revenue Service

Pretoria Head Office  
299 Bronkhorst Street,  
Nieuw Muckleneuk, 0181  
Private Bag X923,  
Pretoria, 0001

TO WHOM IT MAY CONCERN

Dear Sir/Madam,

**INVITATION: REQUEST FOR PROPOSAL TO TENDER**

The South African Revenue Service (SARS) invites you to tender for the goods and/or services as detailed in the attached tender forms. The conditions contained in the SARS Supply Chain Management Policy and the regulatory framework which governs tenders at SARS are applicable to this tender process.

Activity	Date / Time / Details
<b>Bid Number:</b>	RFP 011/2023
<b>Description &amp; Contract term:</b>	APPOINTMENT OF A SUITABLY QUALIFIED 5 ME OR HIGHER (CIDB GRADE) TO UPGRADE HVAC SYSTEM AT LEHAE LA SARS IN BROOKLYN
<b>Physical briefing session / site inspection date, location, and address:</b>	The <b>compulsory</b> site inspection will take place on: <b>24 August 2023</b> Time: <b>10H00</b>  Lehae La SARS 299 Bronkhorst Street Nieuw Muckleneuk Brooklyn Pretoria 0181
<b>Virtual briefing session date and registration:</b>	No virtual briefing session to be held
<b>Bidders to submit written questions on or before:</b>	<b>31 August 2023</b>
<b>SARS to respond to bidders' written questions on or before:</b>	<b>1 September 2023</b>
<b>CLOSING DATE AND TIME (proposals due):</b>	<b>11 September 2023 at 11:00am</b>

The physical bid proposal submissions must be deposited in the SARS tender box situated at the main entrance of the address below:

**SARS Procurement Tender Office, Lehae La SARS,  
299 Bronkhorst Street, Nieuw Muckleneuk, Brooklyn,  
Pretoria, 0181.**

Bid proposal submissions must be sealed in an envelope on which the following information is clearly indicated:

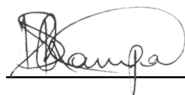
- a) The name and address of the tenderer
- b) Bid number
- c) Closing date

and is required to be submitted in two forms:

<b>1 x Hardcopy submission</b>	One (1) hardcopy submission clearly marked.  A "hardcopy submission" means an A4 ring bound lever arch file.
<b>1 x Electronic submission</b>	One (1) electronic submission of a complete copy of the hardcopy submission.  An "electronic submission" means a memory stick (USB stick) containing a complete copy of the hardcopy submission. The onus is on the bidder to ensure that the electronic submission submitted is a complete copy of the hardcopy submission.

Please direct all technical related enquiries to the Procurement Tender Office on email: [tenderoffice@sars.gov.za](mailto:tenderoffice@sars.gov.za).

Yours faithfully



**NAME: DELIWE RAMPA**

**EXECUTIVE: PROCUREMENT**

**DATE: 16/08/2023**