

Tender description	APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE PROVISIONING OF COMPLETE FURNITURE SOLUTIONS FOR SARS OFFICES NATIONALLY.
Reference No	RFP 0007-2025
Company (Bidder's name)	

**NOTES : Bidders must carefully read the NOTES before completing the Price Template**

1. Bidders are required to complete all columns highlighted in "**Green**" only.

2.The quoted prices MUST be inclusive of all SARS' requirements as per the Business Requirements Specification. No additional costs will be considered post award.

3. Bidders proposed price for Table 1 must **Exclude VAT** , the formulae in the tables will add VAT at 15% automatically.The prices must be given in South African Rand and must be all inclusive as no additional costs will be allowed.

**4. Bidders are required to complete pricing for ALL Items within the Pricing Template. An incomplete Pricing Template will be deemed as non-responsive bid and the bidder will be disqualified**

5. SARS reserves the right to negotiate all proposed amounts with the recommended bidder prior to signing the Contract .





6.The pricing is to remain valid 180 days from the closing date of this tender

7. Bidders **MUST NOT** change the Pricing Template. SARS may at its sole discretion disqualify the bid as non-responsive in the event that the pricing template has been changed.

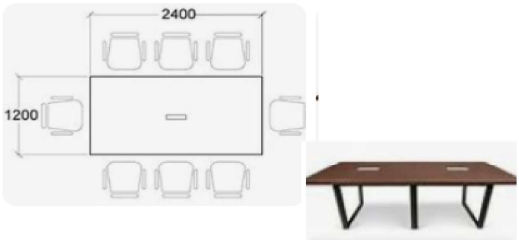
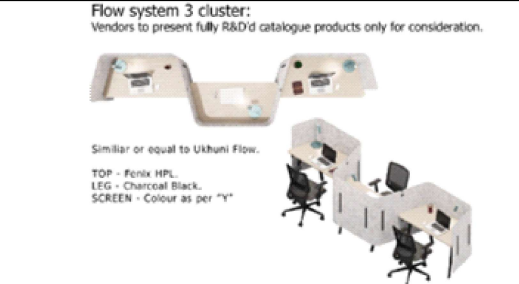
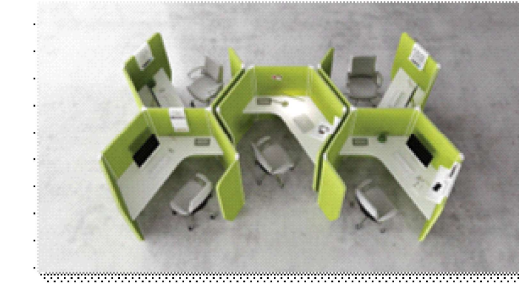
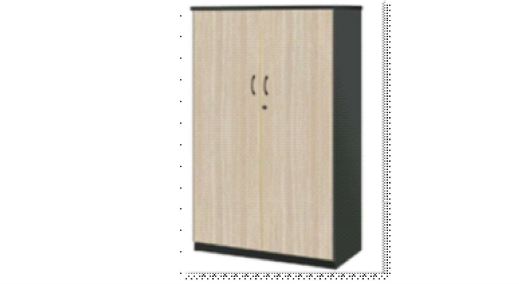
8. Bidders can provide comments, assumptions and any points of clarification on a separate letter as an annexure to their price proposal, and this should be done on their company letterhead.

9. Bidders must complete the Pricing Template, print the spreadsheet, initial each page, sign and submit in Hardcopy also submit in electronic (EXCEL) format.

Table 1: Procurement of Office Furniture - Intergrated Services Centre

Item	Item and Image (similar or equal to)	Item Description	Specification	Unit Price ( Vat.Excl.)	Vat	Total Cost Incl. Vat
1		Information counter	Reception desk with matching mobile pedestal Front panel in 900mm (w) sections with overhang top. Charcoal Col wood grain overhang top. Dims: 1800mm (w) x 944mm (d) x 1062mm (h)  - Front: Entrawood Farrarah Oak - Charcoal carcass - matching mobile pedestal storage		R 0.00	R 0.00
2		Mobile drawer pedestal	MOBILE PEDESTAL for FLOW CLUSTER DESK - 300 (W) & 400 (D) with either 3 drawer or 1 x 1 x standard drawer & 1 x deep, Floating pen & pencil tray, Central locking / White		R 0.00	R 0.00
3		Security Station	Round Standing Table 800mm (Dia) x 1110mm (H) - chrome star base - Top: Entrawood Farrarah Oak		R 0.00	R 0.00
4		PA workstation / OPS manager / CI	PA Workstation with matal frame Dims: 1500mm (w) x 750mm (d) x 722mm (h) - Top: Entrawood Farrarah Oak - Black Modesty Panel - Incl Matching drawer pedestal 1 x Standard drawer, 1 x deep filer Dims 400 (W) x 516 (D) x 540 (H) Carcas in charcoal with Entrawood Farrarah Oak drawer fronts - Cable management channel and Dot 3 power socker provided (Incl.)		R 0.00	R 0.00

5	<p>BRANCH OFFICE - OFFICE DESK (L).</p>  <p>Desk Top: 1,7 wide. 0,75 deep.</p> <p>Side Unit: 1,7 wide 0,45 dep.</p>	Branch Manager Desk	<p>Managerial Desk with Storage Dims: 1700mm (w) x 750mm (d) x 722 (h) Top: Entrawood Farrarah Oak with black modesty Panel - Incl matching wooden modesty panel &amp; DROPPED L-EXTENSION 2000 (L) x 600 (W) x 675 (H) Incl cable management &amp; matching mobile pedestal MOBILE PEDESTAL 400 (W) x 550 (D) x 553 (H) 1 x Floating pen &amp; pencil tray, 3 x standard soft closing drawers / Central locking / Matching</p>		R 0.00	R 0.00
6		Flower Station ( <b>*Config 5</b> ) Five leaf	<p>Combination multiple leaf desks with desk base screens finished in Entrawood Farrarah Oak, 1400mm(w) x 350mm(d) x 16mm thick Frameless Fabric Screens, Upright legs cable tray &amp; power grommets (Dot 4) - Incl. D4 DOT corporate connection Daisy chained and reticulation channels provided - Green partitioning desk base partition provided</p>		R 0.00	R 0.00
7		Flower Station ( <b>*Config 2</b> ) two leaf	<p>Combination multiple leaf desks with desk base screens finished in Entrawood Farrarah Oak, 1400mm(w) x 350mm(d) x 16mm thick Frameless Fabric Screens, Upright legs cable tray &amp; power grommets - Incl. D4 DOT corporate connection Daisy chained and reticulation channels provided - Green partitioning desk base partition provided</p>		R 0.00	R 0.00
8		<p>4 Way Cluster with desk base screens Note: Screens on 3 sides of desktop</p>	<p>Typically, each desk in the cluster might be around 1500mm (width) x 750mm (depth) x 750mm (height). Design: The desks are arranged in a cluster of four, often with a shared central support structure - Incl. D4 DOT corporate connection Daisy chained and reticulation channels provided. - Fitted with upholstered vulcan fabric desk base screens 22mm thick, Col Blue, Green, Grey, Orange, (TBC with order)</p>		R 0.00	R 0.00
9		<p>2 Way Cluster with desk base screens Note: Screens on 3 sides of desktop</p>	<p>Typically, each desk in the cluster might be around 1500mm (width) x 750mm (depth) x 750mm (height). Design: The desks are arranged in a cluster of four, often with a shared central support structure - Incl. D4 DOT corporate connection Daisy chained and reticulation channels provided. - Fitted with upholstered vulcan fabric desk base screens 22mm thick, Col Blue, Green, Grey, Orange, (TBC with order)</p>		R 0.00	R 0.00
10		8 Seater Collaboration Table (Tapered)	<p>Tapered Collaboration table: Black/ Charcoal powder coated tubular metal frame with Top in 22mm (Thick) Entrawood Farrarah Oak, fitted with DOT 4 power socket x 2 Dims: Table: 2000mm (w) x 1200 - 900mm (d) x 744mm (h)</p>		R 0.00	R 0.00

11		8 Seater Collaboration Table (Rectyangular)	Reqtangular Colaboration table: Black/ Charcoal powder coated tubular metal frame with Top in 22mm (Thick) Entrawood Farrarah Oak, fittet with DOT 4 power socket x 2 Dims: Table: 2400mm (w) x 1200mm (d) x 744mm (h)		R 0.00	R 0.00
12			Combination desk system with high screens Service desk (Flow Cluster) Dims: 1406mm (w) x 917mm (d) x 1410mm (h) (Screen) - ref to floor layout - Incl cable reticulation / D4 DOT corporate connection daisy chained connected running inside reticulation channels - Screen Col: inside colour to be split between Blue Green Organe (30mm Mini pedestal provided for elsewhere)		R 0.00	R 0.00
13		Back Office Honeycombe/ Bee Hive Clusters	Combination desk system with high screens Service desk Bee Hive Cluster) New Product: Approx. Dims: 1500mm - 1600mm (w) DIA x Desk depth 600 mm x 1410mm (h) (Screen) - ref to floor layout - Incl cable reticulation / D4 DOT corporate connection daisy chained connected running inside reticulation channels - Screen Col: inside colour to be split between Blue Green Organe / Apple Col.		R 0.00	R 0.00
14		OPS manager storage (cupboard)	Storage: Filing cupboards 3 Tier Matching concept of desking) 3-Tier Dims: 900 (W) x 400 (D) x 1100 (H) Entrawood Farrarah Oak laminates paired with anthracite sides,		R 0.00	R 0.00
15		Staff daily storage 5x4	Locker Units 12 bay on square metal legs 1350mm (w) x 450mm (d) x 1582mm (h)		R 0.00	R 0.00
16		Steel locker Two tier combination	Standard Steel Hospitality staff with combination lockset		R 0.00	R 0.00



17		Printing station credenza	Credenza with roller door finished in black, Dims:900mm (w) x 450mm (d) x 722mm (h) - Top: Entrawood Farrarah Oak		R 0.00	R 0.00
18		steel Shelving racks	steel (SARS existing spec - 6 shelf) Size: 1900H x 910W x 305D		R 0.00	R 0.00
19		Canteen / Hospitality Tops	Canteen/ Hospitality Tables 900mm Dia or Square 900mm wide, Alimuminium legs Matt finish in choice of colours at order stage		R 0.00	R 0.00
20		Call in POD	Single Curved POD with 22mm desktop fitted per single unit including shelf and screening Dims: 1450w x 870d x 1350h - sound insulation fabric - grommet cut out in top & partitioning - Blue fabric outside - Green fabric inside (Chair separate)		R 0.00	R 0.00
21		Service Agent Desk (Arrow cluster)	Freestanding / movable desk in double config including: Screens, Modesty panel, D4 DOT corporate connection and Reticulation channels ,daisy chained connected to power poles. Dims: 3 365mm (w) x 3 850mm (d) x 1 100mm (h). - Final product will be developed with supplier mock-up available for veiwing		R 0.00	R 0.00
22		SARS Edu / Collaboration -table 1	Media Wall Table with Screen Wall. (Single Unit High) - Top: Entrawood Farrarah Oak with media wall in charcoal excluding media screen Dims: Table: 2000mm (w) x 900mm (d) x 1072mm (h) Wall: 1360mm (w) x 100mm (d) x 1700mm (h)		R 0.00	R 0.00



23		SARS Edu-table // Collaboration - table 2	Media Wall Table with Screen Wall. (Single Unit Low) - Top: Entrawood Farrarah Oak with media wall in charcoal excluding media screen Dims: Table: 2000mm (w) x 900mm (d) x 744mm (h) Wall: 1360mm (w) x 100mm (d) x 1700mm (h)		R 0.00	R 0.00
24		Information counter chair	Dark Grey/Light Grey mesh back - Black valcan seat - Chrome fixed arms - Full Syncro mechanism - (Gas height adjustment) - Chrome base on rubber )75mm) castors		R 0.00	R 0.00
25		Security Station / Draughtman chair	Height adjustable black PU crome base chair Swivel mechanism, gas height adjustment, chrome ring and base, rubber castors for tiled flooring		R 0.00	R 0.00
26		OPS manager / CI / Service agents / PA operators chair	Charcoal mesh back - Black fabric seat - Black frame - Vertical and depth adjustable lumbar support - 4D arm rests - Depth adjustable seat - Synchronised tilt mechanism - Adjustable headrest with spring tension - Headrest upholstered in black PU leather - Black nylon base		R 0.00	R 0.00
27		Back office operators chair	Grey/ Multiple Colour backrest with fabric seat - 1D height adjustable armrests - Tension adjustment - Adjustable lumbar support - 1 lock synchro mechanism - Gas height adjustment - Grey nylon base with castors		R 0.00	R 0.00
28		OPS manager visitors chair	Chrome frame sleigh base chair with black netted backrest and black vulcan seat.		R 0.00	R 0.00

29		OPS manager visitors chair	Chrome frame sleigh base chair with grey netted backrest and grey vulcan seat.		R 0.00	R 0.00
30		Branch manager high back chair (with head rest)	Highback Chair - Black mesh back - Black fabric seat - Adjustable black mesh headrest - Tension adjustment - Knee tilt synchro mechanism - Gas height - Adjustable lumbar support - Black nylon base with unhooded castors - Height adjustable arms		R 0.00	R 0.00
31		Collaborative room <b>CHAIR</b>	Brown pleated simulation leather collaboration chair on 5 star chrome base with castors mix of light and medium brown will be confirmed with order.		R 0.00	R 0.00
32		POD operator <b>CHAIR</b>	- seat to match inside of POD - back rest to netted black - stainless steel legs - Black fabric seat - 4-legged chrome frame with polyurethane arms integrated into frame - Castors		R 0.00	R 0.00
33		Edu-table High stool upholstered shell	High Stool Single shell type seat upholstered in Fluted light brown imitation leather with powder coated steel base Colours: frame and imitation leather TBC at order stage.		R 0.00	R 0.00
34		SARS Edu-table Bar stool <b>LOW</b>	Low Stool Single shell type seat upholstered in Fluted light brown imitation leather with powder coated steel base Colours: frame and imitation leather TBC at order stage.		R 0.00	R 0.00

35		Canteen chair	Standard Polyutherthane injection type chair in Moss Green / Grey		R 0.00	R 0.00
36		Seating area public bench with side table and charging port	Combination type soft seating solution for client waiting area.Modular systems for easy set-up in multiple configurations. Vinyl / Mock leather colours to be selected with order. Allow for: - 3 Seater option with 2 backrests x 1 - Rounded corner pieces x 2 - Triangular connector piece x 1 - Double seat single cussion x 2 - Double seat double cussion x 1 - Double seat with extender table x 1 - Matching cofee tables x 3		R 0.00	R 0.00
37		single Ottomans similar or equal to	Upholstered Ottomann Vinyl/ Mock Leather in different color Dim: 550mm (w) x 550mm (d) x 450mm (h)		R 0.00	R 0.00
38		Branch manager coat stand	Typical standard coat stand (Dark grey)		R 0.00	R 0.00
39		Branch manager dust bin (Metal Perforated)	Waste bin black perforated 245mm Dia x 300mm (H)		R 0.00	R 0.00
40		Plastic waste bins Multiple colours	Waste bins 245mm Dia x 300mm (H)		R 0.00	R 0.00



41	 <p>MANUFACTURER: ADDIS (or similar or equal) PRODUCT: Plastic Dustbin with Pop-Up Lid FINISH: Black SIZE: 48 ltr</p>	ADDIS dust bins	Pause / Printing room - Black		R 0.00	R 0.00
42		Artificial plant wall in Green (Wall panels)	Panels made up to 2,000mm (w) x 2,400mm (L) Green acoustic material greenery / Acoustic panel		R 0.00	R 0.00
43		PET Acoustic Panels suspended from ceilings or wall hung	PET Acoustic Panels suspended from ceilings or wall hung Size 2400mm x 1200mm x 12 mm		R 0.00	R 0.00
44		Planter pot artificial plants , medium floor based	Artificial planter with pot complete		R 0.00	R 0.00
45		Planter pot, small floor based	Artificial planter with pot complete		R 0.00	R 0.00
46		PIN BOARD 1200 x 900	Pause area (staff welfare notices)		R 0.00	R 0.00

47		PIN BOARD 900 x 600	Existing SARS specification OPS managers / BO manager		R 0.00	R 0.00
48		WHITEBOARD 900 x 900 (Magnetic)	Existing SARS specification OPS managers / BO manager - 1x marker set (incl)		R 0.00	R 0.00
49		WHITEBOARD 1200 x 1000 (Magnetic)	Existing SARS specification OPS managers / BO manager - 1x marker set (incl)		R 0.00	R 0.00
50		WHITEBOARD 2000 x 1200 (Magnetic)	Existing SARS specification OPS managers / BO manager - 1x marker set (incl)		R 0.00	R 0.00
51		WHITEBOARD 2500 x 1200 (Magnetic)	similar or equal		R 0.00	R 0.00

Table 2: Annual Escalation

Description	Year 2	Year 3	Year 4	Year 5
Annual Escalation				

Company Representation Name

Role in Company

Signature

Date