**aNNEXURE A2: Bidder TECHNICAL Compliance Checklist**

**Example of how to complete the compliance checklist:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **No** | **Technical Criteria** | **Compliant** | **Partially Compliant** | **Non-Compliant** | **Reference page in Proposal** | **Comments** |
| 1 | **Company Profile and Resources** | Yes |  |  | Page 9 to 12 - exhibit 2 |  |
| 2 | **Capability** |  | Yes |  | Page 13 to 15 - exhibit 4 | Bidder to state reason for partial compliance |
| 3 | **Methodology and Approach** |  |  | No | Page 17 to 20 - exhibit 5 | Bidder to state reason for non-compliance |

**The form must be submitted in File 1 (Technical file), Exhibit 2**

**CATEGORY A: SENIOR MANAGEMENT DEVELOPMENT PROGRAMME**

| **No.** | **Technical Evaluation Criterion** | **Compliant** | **Partially Compliant** | **Non-Compliant** | **Reference page in Proposal** | **Comments** |
| --- | --- | --- | --- | --- | --- | --- |
| **1.** | **Company Profile and Resources** |  |  |  |  |  |
| 1.1 | Provide a company profile, organisational structure and description of available infrastructure to render the services. |  |  |  |  |  |
| **2.** | **Capability** |  |  |  |  |  |
| 2.1 | Provide a comprehensive programme outlining the Bidder’s existing programme that will be customised for Senior Management Development Programme. |  |  |  |  |  |
| **3.** | **Methodology and Approach** |  |  |  |  |  |
| 3.1 | Demonstrate how Senior Management Development Programme course content can be customised and aligned to SARS’s key focus areas as outlined in paragraph 9.2.2.1. |  |  |  |  |  |
| 3.2 | Provide a high-level project plan with clearly defined deliverables and timelines for the customisation and implementation of the Senior Management Development Programme. |  |  |  |  |  |
| **4.** | **Reference** |  |  |  |  |  |
| 4.1 | Provide testimonial letters from three (3) contactable current/recent (within the past 5 years) clients to whom similar services are provided and whom SARS may contact for reference check. |  |  |  |  |  |

**CATEGORY B – EXECUTIVE MANAGEMENT DEVELOPMENT PROGRAMME – 100 points**

| **No.** | **Technical Evaluation Criterion** | **Compliant** | **Partially Compliant** | **Non-Compliant** | **Reference page in Proposal** | **Comments** |
| --- | --- | --- | --- | --- | --- | --- |
| **1.** | **Company Profile and Resources** |  |  |  |  |  |
| 1.1 | Provide a company profile, organisational structure and description of available infrastructure to render the services. |  |  |  |  |  |
| **2.** | **Capability** |  |  |  |  |  |
| 2.1 | Provide a comprehensive programme outlining the Bidder’s existing programme that will be customised for Executive Management Development Programme. |  |  |  |  |  |
| **3.** | **Methodology and Approach** |  |  |  |  |  |
| 3.1 | Demonstrate how Executive Management Development Programme course content can be customised and aligned to SARS’s key focus areas as outlined in paragraph 9.2.2.1. |  |  |  |  |  |
| 3.2 | Provide a high-level project plan with clearly defined deliverables and timelines for the customisation and implementation of the Executive Management Development Programme. |  |  |  |  |  |
| **4.** | **Reference** |  |  |  |  |  |
| 4.1 | Provide testimonial letters from three (3) contactable current/recent (within the past 5 years) clients to whom similar services are provided and whom SARS may contact for reference check. |  |  |  |  |  |