

FINANCE

PROCUREMENT CENTRE

Office
Pretoria

Enquiries
Mrs K Malatji

Telephone
(012) 422-6821

Room
Brooklyn Bridge, Linton
House Ground Floor,
570 Fehrsen Street,
Brooklyn, PTA

Reference
RFP 13/2015

Date
2015-10-07



TO WHOM IT MAY CONCERN

South African Revenue Service
Pretoria Head Office
299 Bronkhorst Street,
Nieuw Muckleneuk, 0181
P O Box 2127, Groenkloof, 0027
Telephone (012) 422-4000
tenderoffice@sars.gov.za
www.sars.gov.za

Dear Madam/Sir

**REQUEST FOR PROPOSAL: ACQUISITION OF FORKLIFTS AND INDUSTRIAL
SHREDDERS FOR SARS WAREHOUSES
NATIONWIDE**

COMPULSORY BRIEFING SESSION: 22 October 2015 @ 11H00

TENDER NUMBER: RFP 13/2015

You are invited to submit a bid for the service as indicated in the attached bid documents.
The conditions contained in SARS External Procurement Policy are applicable. This information will be treated as strictly confidential.

The bid document must be wrapped and sealed in accordance with the instructions contained in the RFP document and on which the following information is clearly indicated:-

- a) The name and address of the bidder
- b) BID number – **RFP 13/2015**
- c) Closing date – **06 November 2015 at 11H00 am**

- 1. All bid documents must be submitted in original, hard copy format;
- 2. Bid documents may either be posted to the Tender Office–SARS Procurement Department, Linton House, 570 Fehrsen Street, Brooklyn Bridge, Brooklyn, Pretoria, 0181 OR placed in the tender box at the main entrance at the aforesaid address;
- 3. Bid documents will only be considered if received by SARS before the closing date and time, regardless of the method used to send or deliver such documents to SARS;
- 4. Late bids will not be accepted.

The bid documents must be completed fully.

Yours faithfully

Mr P. Mangrey
Acting Executive: Procurement

7/10/2015
17h05