**Annexure “C”**

**JBCC MINOR WORKS AGREEMENT**

Between

**THE SOUTH AFRICAN REVENUE SERVICE**

an organ of state within the public administration but outside the public service established in terms of the South African Revenue Service Act, 1997

(Act No. 34 of 1997)

“SARS”

And

**XXXX**

**Registration Number: XXXX**

[Hereinafter referred to as the “Contractor”]

1. **INTRODUCTION**
   1. The Parties wish to record in writing their agreement in respect of the provision of Minor Works for the electrical installation upgrade for SARS Data Centre, Lehae la SARS, Pretoria under XXXX and matters ancillary thereto.
   2. SARS hereby appoints the Contractor in respect of the refurbishment on the terms and conditions as recorded in the Main Agreement, read together with the terms and conditions in this Annexure “C”, Annexure “D and Annexure “E”” annexed hereto.
   3. The signing of this Annexure “C” will also serve as confirmation of the Parties’ acceptance of the terms and conditions contained in the Main Agreement, Annexure “D” and Annexure “E”.
2. **DEFINITIONS**
   1. **"Agreement”** means the Main Agreement, Annexure “C”, Annexure “D” and Annexure “E” any additional annexures or schedules duly signed by both Parties from time to time;
   2. **Annexure “C”** means the SARS’s specific clauses set out in this annexure;
   3. **Annexure “D”** means the bill of quantities submitted by the Contractor in response to XXXX;
   4. **Annexure “E”** means the construction programme submitted by the Contractor;
   5. **“Business day”** means any day other than a Saturday, Sunday or public holiday in South Africa;
   6. **“Contractor”** means **XXXX** with registration number XXXX;
   7. **“Confidential Information”** means any SARS confidential information and taxpayer information as defined in the Tax Administration Act, 2011 (Act No. 28 of 2011) as well as any information considered confidential in terms of any other tax act administered by the Commissioner for SARS, and any proprietary and confidential information or data of any nature, tangible or intangible, oral or in writing and in any format or medium, which (i) is received by the Receiving Party from the Disclosing Party; (ii) is received by the Receiving Party from a Third Party acting on behalf of the Disclosing Party; or (iii) comes to the knowledge of the Receiving Party by any other means. Confidential Information includes such information whether marked as ‘Confidential’ or with a similar legend or not.
      1. Without limitation, the Confidential Information of SARS will include the following-
3. this Agreement;
4. any other non-public information, regardless of whether such information is marked ‘Confidential’ or with another similar designation, including: SARS Data; SARS’s financial information, information regarding taxpayers; information regarding employees, independent contractors and suppliers of SARS and governmental entities; processes and plans of SARS and governmental entities; projections, manuals, forecasts, and analysis of SARS and governmental entities; SARS’s intellectual property or intellectual property licensed to SARS or a governmental entity, and any other information of SARS and governmental entities which would be deemed by a reasonable person to be confidential or proprietary in nature;
   * 1. ‘Confidential Information’ will not include information that: (i) is in or enters the public domain without breach of this Agreement; (ii) the Receiving Party receives from a Third Party without restriction on disclosure and without breach of a non-disclosure obligation; or (iii) the Receiving Party knew prior to receiving such information from the Disclosing Party or develops independently without reference to the Disclosing Party’s Confidential Information (as established by documentary evidence). The onus will at times rest on the Receiving Party to establish that such information falls within any such exclusion. Confidential Information will not be deemed to be within one of the foregoing exclusions merely because such information is embraced by more general information that is in the public domain or was already in the Disclosing Party’s possession;
     2. The determination of whether information is Confidential Information will not be affected by whether or not such information is subject to, or protected by, common law or statute related to copyright, patent, trademarks or otherwise.
   1. **“Main Agreement”** means The Joint Building Contracts Committee Minor Works Agreement marked as A and Minor Works Agreement: Contract Data marked as B (JBCC Edition 5.2 May 2018);
   2. **“Minor Works”** means the XXXX; and
   3. **“Parties”** means SARS and the Contractor and “Party” as the context requires, is a reference to any one of them.
5. **CONFIDENTIALITY**

Both parties shall keep all Confidential Information obtained by them and shall not divulge it without the written approval of the other Party.

1. **SECURITY MEASURES**

The Contractor will comply with and will ensure that its personnel comply with all security measures imposed by SARS regarding security and access to the SARS premises.

1. **TAX COMPLIANCE**

The Contractor represents and warrants to SARS that at the Effective Date of this Agreement it is in compliance with, and throughout the term it shall remain in compliance with, all Applicable Laws relating to taxation in South Africa.

1. **TERMINATION**

Either party may terminate this contract by giving the other party seven days written notice to that effect.

1. **VARIATIONS**

Any variation by the Contractor is subject to SARS internal procurement process.

1. **NOTICES AND ADDRESSES**
   1. Each Party chooses the addresses set out opposite its name below as its addresses to which all notices and other communications must be delivered for the purposes of this Agreement and its *domicilium citandi et executandi (“domicilium”)* at which all documents in legal proceedings in connection with this Agreement must be served:

**Name Physical Address**

XXXX XXXX

XXXX

XXXX

Marked for the attention of: XXXX

**Name Physical Address**

South African Revenue Service Le Hae la SARS

299 Bronkhorst Street

Nieuw Muckleneuk

Pretoria

0181

Telefax No: +27 86 546 3333

Marked for the attention of: The Group Executive: Corporate Legal Services

* 1. Any notice or communication required or permitted to be given to a Party pursuant to the provisions of the Agreement shall be valid and effective only if in writing and sent by registered post, delivered by hand, transmitted by facsimile or electronic mail to the recipient Party at its relevant address/numbers set out above, provided that documents in legal proceedings in connection with the Agreement may only be served at a Party’s domicilium.
  2. Any Party may by written notice to the other Party, change its chosen address, electronic mail address or telefax number to another address or telefax number, provided that -
     1. the change shall only become effective on the 10th (tenth) Business Day after the receipt or deemed receipt of the notice by the addressee; and
     2. any change in a Party’s domicilium shall only be to an address in South Africa, which is not a post office box or a *poste restante*.
  3. Any notice to a Party:
     1. Delivered by hand during the normal business hours of the addressee at the addressee's *domicilium* shall be deemed to have been received by the addressee at the time of delivery;
     2. Posted by prepaid registered post in a correctly addressed envelope from an address within South Africa to the addressee at the addressee's *domicilium* shall be deemed to have been received by the addressee on the 7th (seventh) day after the date of posting.
  4. Any notice by telefax to a Party at its telefax number shall be deemed, unless the contrary is proved, to have been received on the 1st (first) Business Day after the date of successful transmission.
  5. The Parties record that whilst they may correspond via email during the currency of the Agreement for operational reasons, no formal notice required in terms of the Agreement, nor any amendment or variation to the Agreement may be given or concluded via e-mail.

1. **GENERAL**
   1. Neither Party shall be regarded as having waived, or be precluded in any way from exercising any right under or arising from the Agreement by reason of such Party having at any time granted any extension of time for, or having shown any indulgence to the other Party with reference to any payment or performance hereunder, or having failed to enforce, or delayed the enforcement of any right of action against the other Party.
   2. The failure of either Party to comply with any non-material provisions of the Agreement shall not excuse the other Party from performing the latter’s obligations hereunder fully and timeously.
   3. The Agreement is governed by South African law.
   4. To the extent that there is any conflict between the Annexures and the provisions of this Main Agreement, the provisions of the Main Agreement shall prevail.
   5. SARS reserves the right to approach any court of competent jurisdiction for relief on an urgent basis.
   6. Both Parties undertake to perform their obligations under the Agreement in the utmost good faith.
   7. Each Party shall bear its own costs relating to the negotiation, preparation and finalization of the Agreement.
   8. If any clause or provision of the Agreement is found to be invalid, illegal or unenforceable in any way, such clause or provision shall be deemed to be severable from the remaining provisions of the Agreement, and the validity and enforceability of the remaining provisions shall not be affected.
2. **ATTESTATION**

The Parties hereby acknowledge having read and signed this Agreement together with the Annexures, the contents of which are understood and accepted by both the undersigned parties.

**As Representatives for the South African Revenue Service**

1. **Deliwe Rampa Executive: Procurement**

**Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. **Andy Tondi Head: Physical Facilities**

**Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**As Representative for XXXX**

Signed at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ on the \_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_2021

**As representative (full names): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Capacity: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Signatory: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**WITNESSES**:

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_