

Tender description	APPOINTMENT OF SERVICE PROVIDERS FOR SPECIFIC PROJECTS FOR THE PROVISIONING OF OFFICE FURNITURE
Reference No	RFP 42-2024
Company (Bidder's name)	

NOTES : Bidders must carefully read the NOTES before completing the Price Template

- Bidders are required to complete all columns highlighted in "Green" only.
- The quoted prices MUST be inclusive of all SARS' requirements as per the Business Requirements Specification. No additional costs will be considered post award.
- Bidders proposed price for Table 1 must **Exclude VAT**. The formulae in the tables will add VAT at 15% automatically. The prices must be given in South African Rand and must be all inclusive as no additional costs will be allowed.
- Bidders must note that the number of Quantities indicated in this pricing template are estimates. These numbers will be used for comparative pricing evaluation purposes and the final number will be negotiated with the winning bidder post tender award.**
- Bidders are required to complete pricing for ALL items within the Pricing Template. An incomplete Pricing Template will be deemed as non-responsive bid and the bidder will be disqualified**
- SARS reserves the right to negotiate all proposed amounts with the recommended bidder prior to signing the Contract.
- The pricing is to remain valid 180 days from the closing date of this tender
- Bidders **MUST NOT** change the Pricing Template. SARS may at its sole discretion disqualify the bid as non-responsive in the event that the pricing template has been changed.
- Bidders can provide comments, assumptions and any points of clarification on a separate letter as an annexure to their price proposal, and this should be done on their company letterhead.
- Bidders must complete the Pricing Template, print the spreadsheet, initial each page, sign and submit in Hardcopy also submit in electronic (EXCEL) format.










Table 1: Procurement of Office Furniture - Kariega

Item	Item and Image (similar or equal to)	Item Description	Specification	Estimated Quantities	Unit Price (Vat.Excl.)	Total Cost (Vat.Excl.)	Vat	Total Cost Incl. Vat
1		Information counter	900mm sections with overhang top. Col wood grain with black overhang top. Dims: 1800mm (w) x 944mm (d) x 1062mm (h) - Top: Entrawood Farrarah Oak - matching mobile pedestal storage	1		R 0.00	R 0.00	R 0.00
2		Mobile drawer pedestal	MOBILE PEDESTAL for FLOW CLUSTER DESK - 300 (W) & 400 (W) with 1 x Floating pen & pencil tray, 2 x standard drawers & 1 x deep filer / Central locking / Available in White [WH]	23		R 0.00	R 0.00	R 0.00
3		Security Station	Round Standing Table 800mm - chrome star base and wooden formaica top - Top: Entrawood Farrarah Oak	2		R 0.00	R 0.00	R 0.00
4		PA workstation / OPS manager / CI	PA Workstation with metal frame Dims: 1500mm (w) x 750mm (d) x 722mm (h) - Top: Entrawood Farrarah Oak - Black Modesty Panel - Incl Matching drawer pedestal 1 x Standard drawer, 1 x deep filer Dims 400 (W) x 516 (D) x 540 (H) - cable management channel and rind Incl.	3		R 0.00	R 0.00	R 0.00
5		Branch Manager Desk	Managerial Desk with Storage Dims: 1700mm (w) x 750mm (d) x 722 (h) Top: Entrawood Farrarah Oak with black modesty Panel - Incl matching wooden modesty panel & DROPPED L-EXTENSION LEO2067 + [FINISH] 2000 (L) x 600 (W) x 675 (H) Incl cable management & matching mobile pedestal Dims MOBILE PEDESTAL HLM705F + [AN/WH] 400 (W) x 550 (D) x 553 (H) 1 x Floating pen & pencil tray, 3 x standard soft closing drawers / Central locking / Matching	1		R 0.00	R 0.00	R 0.00

6	 <p>CAD Furniture Symbol:</p> 	Flower Station (*Config 2) two leaf	<p>Combination multiple leaf desks with desk base screens finished in Entrawood Farrarah Oak, 1400mm(w) x 350mm(d) x 16mm thick Frameless Fabric Screens, 5025 Upright legs cable tray & power grommets</p> <ul style="list-style-type: none"> - Incl. D4 DOT corporate connection and reticulation channels - Green partitioning 	2		R 0.00	R 0.00	R 0.00
7	<p>FLOW cluster system: Vendors to present fully 3&D'd catalogue products only for consideration.</p>  <p>Similar or equal to Urbank Flow. TOP - Fenix HPL, LEG - Charcoal Black, SCREEN - Colour as per spec</p> <p><small>(IMAGES: 3 single FLOW desks joined to create 3 way FLOW cluster (BO-CLUS-FLOW-3-Y))</small></p>	<p>CAD Furniture Symbol:</p> 	<p>Combination desk system with high screens Service desk (Flow Cluster) Dims: 1406mm (w) x 917mm (d) x 1410mm (h) (Screen)</p> <ul style="list-style-type: none"> - ref to floor layout - Incl cable reticulation / D4 DOT corporate connection daisy chained connected running inside reticulation channels - Screen Col: inside colour to be split between Blue Green Organe 	13		R 0.00	R 0.00	R 0.00
8		storage (cupboard)	<p>Storage: Filing cupboards 3 Tier Matching concept of desking) 3-Tier Dims: 900 (W) x 400 (D) x 1100 (H) Entrawood Farrarah Oak laminates paired with anthracite sides,</p>	8		R 0.00	R 0.00	R 0.00
9		Staff daily storage 5x4	<p>Locker Units 12 bay on square metal legs 1350mm (w) x 450mm (d) x 1582mm (h)</p>	1		R 0.00	R 0.00	R 0.00
10		Printing station credenza	<p>Credenza with roller door finished in black, Dims:900mm (w) x 450mm (d) x 722mm (h) - Top: Entrawood Farrarah Oak</p>	1		R 0.00	R 0.00	R 0.00
11		Canteen / Hospitality Tops	<p>Canteen/ Hospitality Tables 900mm Dia or Square 900mm wide, Aluminium legs Matt finish in choice of colours at order stage</p>	2		R 0.00	R 0.00	R 0.00
12		Call in POD	<p>Single POD with 22mm desktop fitted per single unit including shelf and screening Dims: 1450w x 870d x 1350h</p> <ul style="list-style-type: none"> - sound insulation fabric - grommet cut out in top & partitioning - Blue fabric outside - Green fabric inside (Chair separate) 	3		R 0.00	R 0.00	R 0.00

13		Service Agent Desk (Arrow cluster)	Freestanding / movable desk in double config including: Screens, Modesty panel, D4 DOT corporate connection and Reticulation channels, daisy chained connected to power poles. Dims: 3 365mm (w) x 3 650mm (d) x 1 100mm (h). - Final product will be developed with supplier mock-up available for veiwimg	6		R 0.00	R 0.00	R 0.00
14		SARS Edu / Collaboration -table 1	Media Wall Table with Screen Wall. (Single Unit High) - Top: Entrawood Farrarah Oak with media wall in charcoal excluding media screen Dims: Table: 2000mm (w) x 900mm (d) x 1072mm (h) Wall: 1360mm (w) x 100mm (d) x 1700mm (h)	1		R 0.00	R 0.00	R 0.00
15		SARS Edu-table // Collaboration -table 2	Media Wall Table with Screen Wall. (Single Unit Low) - Top: Entrawood Farrarah Oak with media wall in charcoal excluding media screen Dims: Table: 2000mm (w) x 900mm (d) x 744mm (h) Wall: 1360mm (w) x 100mm (d) x 1700mm (h)	1		R 0.00	R 0.00	R 0.00
16		Information counter chair	Dark Grey/Light Grey mesh back - Black seat - Chrome fixed arms - Full Syncro mechanism - (Gas height adjustment) - Chrome base on rubber /75mm) castors	1		R 0.00	R 0.00	R 0.00
17		Security Station / Draughtman chair	Height adjustable black PU chrome base chair Swivel mechanism, gas height adjustment, chrome ring and base, rubber castors for tiled flooring	2		R 0.00	R 0.00	R 0.00
18		OPS manager / CI / Service agents / PA operators chair	Charcoal mesh back - Black fabric seat - Black frame - Vertical and depth adjustable lumbar support - 4D arm rests - Depth adjustable seat - Synchronised tilt mechanism - Adjustable headrest with spring tension - Headrest upholstered in black PU leather - Black nylon base	3		R 0.00	R 0.00	R 0.00
19		Back office operators chair	Grey/ Multiple Colour backrest with fabric seat - 1D height adjustable armrests - Tension adjustment - Adjustable lumbar support - 1 lock synchro mechanism - Gas height adjustment - Grey nylon base with castors	30		R 0.00	R 0.00	R 0.00
20		OPS manager visitors chair	Chrome frame sleigh base chair with black netted backrest and black vulcan seat.	3		R 0.00	R 0.00	R 0.00

21		OPS manager visitors chair	Chrome frame sleigh base chair with grey netted backrest and grey vulcan seat.	3		R 0.00	R 0.00	R 0.00
22		Branch manager high back chair (with head rest)	<ul style="list-style-type: none"> Highback Chair - Black mesh back - Black fabric seat - Adjustable black mesh headrest - Tension adjustment - Knee tilt synchro mechanism - Gas height - Adjustable lumbar support - Black nylon base with unhooded castors - Height adjustable arms 	1		R 0.00	R 0.00	R 0.00
23		Canteen chair	PU Colour canteen chair charcoal / dark grey	4		R 0.00	R 0.00	R 0.00
24		Canteen chair	PU Colour canteen chair Green / Moss green	4		R 0.00	R 0.00	R 0.00
25		POD operator CHAIR	<ul style="list-style-type: none"> - seat to match inside of POD - back rest to netted back - stainless steel legs - Black mesh back - Black fabric seat - 4-legged chrome frame with polyurethane arms integrated into frame - Castors 	3		R 0.00	R 0.00	R 0.00
26		Edu-table High stool upholstered shell	<p>High Stool / BARSTOOL BARSTOOL</p> <p>Shell upholstered in Fluted upholstery and powder coated steel base</p> <p>Colours: frame and fabric colours to client's specification</p>	7		R 0.00	R 0.00	R 0.00
27		Edu-table Low stool upholstered shell	<p>Edu chair low</p> <p>Shell upholstered in Fluted upholstery and powder coated steel base</p> <p>Colours: frame and fabric colours to client's specification</p>	7		R 0.00	R 0.00	R 0.00
28		Seating area public bench with side table and charging port	<p>Combination type soft seating solution for client waiting area. Modular systems for easy set-up in multiple configurations. Vinyl / Mock leather colours to be selected with order. Allow for:</p> <ul style="list-style-type: none"> - 3 Seater option with 2 backrests x 1 - Rounded corner pieces x 2 - Triangular connector piece x 1 - Double seat single cushion x 2 - Double seat double cushion x 1 - Double seat with extender table x 1 - Matching coffee tables x 3 	1		R 0.00	R 0.00	R 0.00

29		single Ottomans similar or equal to	Upholstered Ottomann Vinyl/ Mock Leather in different color Dim: 550mm (w) x 550mm (d) x 450mm (h)	9		R 0.00	R 0.00	R 0.00
30		Branch manager coat stand	Typical standard coat stand (Dark grey)	1		R 0.00	R 0.00	R 0.00
31		Branch manager dust bin	Existing SARS Steel perforated	5		R 0.00	R 0.00	R 0.00
32		Flower Station round dust bin	plastic multiple color slection	6		R 0.00	R 0.00	R 0.00
33		OPS manager dust bin	BLACK plastic	6		R 0.00	R 0.00	R 0.00
34		ADDIS dust bins	Pause / Printing room - Black	2		R 0.00	R 0.00	R 0.00
35		WHITEBOARD 900 x 900	Magnetic Whire board complete with set of pens and eraser OPS managers / BO manager - 1x marker set (incl)	3		R 0.00	R 0.00	R 0.00
36		WHITEBOARD 1200 x 1000	Magnetic Whire board complete with set of pens and eraser OPS managers / BO manager - 1x marker set (incl)	1		R 0.00	R 0.00	R 0.00
37		Artificial plant wall in Green (Wall panels)	Panels made up to 2,000mm (w) x 2,400mm (L) Green acoustic material greenery / Acoustic panel	3		R 0.00	R 0.00	R 0.00
38		Planter pot artificial plants , medium floor based	Arificial planter with pot complete	5		R 0.00	R 0.00	R 0.00
39		Planter pot, small floor based	Arificial planter with pot complete	4		R 0.00	R 0.00	R 0.00
Sub-Total (Vat Incl.)								R 0.00
Delivery Cost (Vat Incl)								
Installation Cost (Vat Incl)								
Overall Tendered Amount (Vat Incl.)								R 0.00

Company Representation Name

Role in Company

Signature

Date