Tender description	APPOINTMENT OF SERVICE PROVIDERS FOR SPECIFIC PROJECTS FOR THE PROVISIONING OF OFFICE FURNITURE
Reference No	RFP 42/2024
Company (Bidder's name)	

NOTES : Bidders must carefully read the NOTES before completing the Product Information Template

1. Bidders are required to complete all columns highlighted in "**Green**" only.

2. All the green cells must be populated and if no value is inserted, SARS may at its sole discretion disqualify the bid as non-responsive .

3. Products offered by bidders must be similar or equal to the size, shape, image and cater for similar function / intended use on space plan.

4.Fabric colours will be confirmed at order stage, all fabrics will be vulcan type excpet where imitation leather is mentioned.

5. Bidders can provide comments, assumptions and any points of clarification on a mail to the Procurement Centre.

Table 1: Procurement of Office Furniture - Randfontein

Item	Supplier Item Code		Image (similar or equal to)	Item Description	Specification	Warranty Period	Turnaround Time as per Project Plan info
1		Reception / INFORMATION		Information counter	Reception desk with matching mobile pedestal Front panel in 900mm (w) sections with overhang top. Charcoal Col wood grain overhang top. Dims: 1800mm (w) x 944mm (d) x 1062mm (h) - Front: Entrawood Farrarah Oak - Charcoal carcas - matching mobile pedestal storage		
2				Mobile drawer pedestal	MOBILE PEDESTAL for FLOW CLUSTER DESK - 300 (W) & 400 (D) with either 3 drawer or 1 x 1 x standard drawer & 1 x deep, Floating pen & pencil tray, Central locking / White		
3				Information counter chair	Dark Grey/Light Grey mesh back - Black seat - Chrome fixed arms - Full Syncro mechanism - (Gas height adjustment) - Chrome base on rubber 65mm) castors		

				Description		
4		Security		Security Station	Round Standing Table 800mm (Dia) x 1110mm (H) - chrome star base - Top: 22mm Entrawood Farrarah Oak		
5				Security Station / Draughtman chair	Height adjustable black PU crome base chair Swivel mechanism, gas height adjustment, chrome ring and base, rubber castors for tiled flooring		
6		Seating		OPS manager / CI / Service agents / PA operators chair	Charcoal mesh back - Black fabric seat - Black frame - Vertical and depth adjustable lumbar support - 4D arm rests - Depth adjustable seat - Synchronised tilt mechanism - Adjustable headrest with spring tension - Headrest upholstered in black PU leather - Black nylon 5 star base		
7				Back office operators chair	Grey/ Multiple Colour backrest with black fabric seat - 1D height adjustable armrests - Tension adjustment - Adjustable lumber support - 1 lock synchro mechanism - Gas height adjustment - Grey nylon base with castors		

8			OPS manager visitors chair	Chrome frame sleigh base chair with black or Grey netted backrest and black vulcan seat.		
10			PA workstation / OPS manager / CI	PA Workstation with matal frame Dims: 1500mm (w) x 750mm (d) x 722mm (h) - Top: Entrawood Farrarah Oak - Black Modesty Panel - Incl Matching drawer pedestal 1 x Standard drawer, 1 x deep filer Dims 400 (W) x 516 (D) x 540 (H) Carcas in charcoal with Entrawood Farrarah Oak drawer fronts - Cable management channel and Dot 3 power socker provided (Incl.)		
11	Branch manager table		Branch Manager Desk	Managerial Desk with Storage Dims: 1700mm (w) x 750mm (d) x 722 (h) Top: Entrawood Farrarah Oak with black modesty Panel - Incl matching wooden modesty panel & DROPPED L-EXTENSION 2000 (L) x 600 (W) x 675 (H) Incl cable management & matching mobile pedestal Dims MOBILE PEDESTAL 400 (W) x 550 (D) x 553 (H) 1 x Floating pen & pencil tray, 3 x standard soft closing drawers / Central locking / Matching		
12			Branch manager coat stand	upright (dark grey)		
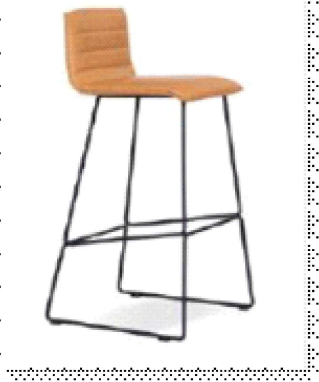
13				Branch manager high back chair (with head rest)	Highback Chair - Black mesh back - Black fabric seat - Adjustable black mesh headrest - Tension adjustment - Knee tilt synchro mechanism - Gas height - Adjustable lumber support - Black nylon base with unhooded castors - Height adjustable arms		
14		WASTE accessories		Branch manager dust bin (Metal Perforated)	Waste bin black perforated 245mm Dia x 300mm (H)		
15				Plastic waste bins Multiple colours	Waste bins 245mm Dia x 300mm (H)		
17				ADDIS dust bins	Pause / Printing room - Black		

MANUFACTURER: ADDIS (or similar or equal)
PRODUCT: Plastic Dustbin with Flip-Lid
FINISH: Black
SIZE: 48 ltr

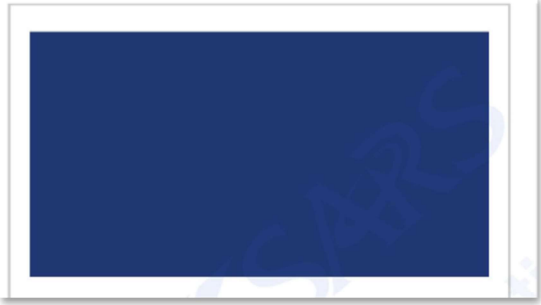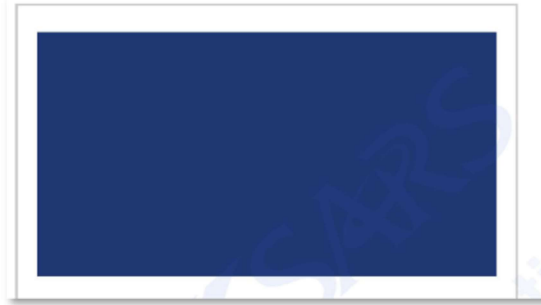|						
				PET Acoustic Panels suspended from ceilings or wall hung	PET Acoustic Panels suspended from ceilings or wall hung Size 2400mm (L) x 1200mm (W) x 12 mm (T)	
18				Flower Station (*Config 5)	Combination multiple leaf desks with desk base screens finished in Entrawood Farrarah Oak, 1400mm(w) x 350mm(d) x 16mm thick Frameless Fabric Screens, 5025 Upright legs cable tray & power grommets - Incl. D4 DOT corporate connection and reticulation channels - Green partitioning	
19				Flower Station (*Config 3)	Combination multiple leaf desks with desk base screens finished in Entrawood Farrarah Oak, 1400mm(w) x 350mm(d) x 16mm thick Frameless Fabric Screens, 5025 Upright legs cable tray & power grommets - Incl. D4 DOT corporate connection and reticulation channels - Green partitioning	
20				Flower Station (*Config 2)	Combination multiple leaf desks with desk base screens finished in Entrawood Farrarah Oak, 1400mm(w) x 350mm(d) x 16mm thick Frameless Fabric Screens, 5025 Upright legs cable tray & power grommets - Incl. D4 DOT corporate connection and reticulation channels - Green partitioning	
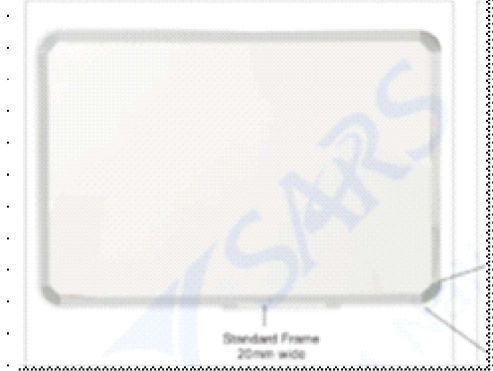
21	BACK OFFICE / Service agent desk	Flow system 3 cluster: Vendors to present fully R&D'd catalogue products only for consideration. Similiar or equal to Ukhuni Flow. TOP - Fenix HPL. LEG - Charcoal Black. SCREEN - Colour as per "Y"	Service agents back office desk (Flow Cluster)	Combination desk system with high screens Service desk (Flow Cluster) Dims: 1406mm (w) x 917mm (d) x 1410mm (h) (Screen) - ref to floor layout - Incl cable reticulation / D4 DOT corporate connection daisy chained connected running inside reticulation channels - Screen Col: inside colour to be split between Blue Green Organe		
22			Back Office Honeycombe/ Bee Hive Clusters	Combination desk system with high screens Service desk Bee Hive Cluster) New Product: Approx. Dims: 1500mm - 1600mm (w) DIA x Desk depth 600 mm x 1410mm (h) (Screen) - ref to floor layout - Incl cable reticulation / D4 DOT corporate connection daisy chained connected running inside reticulation channels - Screen Col: inside colour to be split between Blue - Green Organe / Apple		
23			OPS manager storage (cupboard)	Storage: Filing cupboards 3 Tier Matching concept of desking) 3-Tier Dims: 900 (W) x 400 (D) x 1100 (H) Entrawood Farrarah Oak laminates paired with anthracite sides,		
24			Staff daily storage 5x4	Locker Units 12 bay on square metal legs 1350mm (w) x 450mm (d) x 1582mm (h)		

25	Storage		Steel locker **Two** tier combination	Standard Steel Hospitality staff with combination lockset		
26			Printing station credenza	Credenza with roller door finished in black, Dims:900mm (w) x 450mm (d) x 722mm (h) - Top: Entrawood Farrarah Oak		
27			steel Shelving racks	steel (SARS existing spec - 6 shelf) Size: 1900H x 910W x 305D		
28	Canteen / break room		Canteen / Hospitality Tops	Canteen/ Hospitality Tables 900mm Dia or Square 900mm wide, Alimunium legs Matt finish in choice of colours at order stage		

31			Call in POD	Single POD with 22mm desktop fitted per single unit including shelf and screening Dims: 1450w x 870d x 1350h - sound insulation fabric - grommet cut out in top & partitioning - Blue fabric outside - Green fabric inside (Chair separate)		
32			POD operator **CHAIR**	- seat to match inside of POD - back rest to netted black - stainless steel legs - Black fabric seat - 4-legged chrome frame with polyurethane arms integrated into frame - Castors		
33			Service Agent Desk (Arrow cluster)	Freestanding / movable desk in double config incluing: Screens, Modesty panel, D4 DOT corporate connection and Reticulation channels ,daisy chained connected to power poles. Dims: 3 365mm (w) x 3 850mm (d) x 1 100mm (h). - Final product will be developed with supplier mock-up available for veiwing		
34			SARS Edu / Collaboration -table 1	Media Wall Table with Screen Wall. (Single Unit High) - Top: Entrawood Farrarah Oak with media wall in charcoal excluding media screen Dims: Table: 2000mm (w) x 900mm (d) x 1072mm (h) Wall: 1360mm (w) x 100mm (d) x 1700mm (h)		

35			SARS Edu-table // Collaboration - table 2	Media Wall Table with Screen Wall. (Single Unit Low) - Top: Entrawood Farrarah Oak with media wall in charcoal excluding media screen Dims: Table: 2000mm (w) x 900mm (d) x 744mm (h) Wall: 1360mm (w) x 100mm (d) x 1700mm (h)		
36	CLIENT ENGAGEMENT / Public space		Edu-table High stool upholstered shell	High Stool Single shell type seat upholstered in Fluted light brown imitation leather with powder coated steel base Colours: frame and faimitation leather TBC at order stage.		
37			SARS Edu-table Bar stool **LOW**	Low Stool Single shell type seat upholstered in Fluted light brown imitation leather with powder coated steel base Colours: frame and faimitation leather TBC at order stage.		
38			Seating area public bench with side table and charging port	Combination type soft seating solution for client waiting area.Modular systems for easy set-up in multiple configurations. Vinyl / Mock leather colours to be selected with order. Allow for: - 3 Seater option with 2 backrests x 1 - Rounded corner pieces x 2 - Triangular connector piece x 1 - Double seat single cussion x 2 - Double seat double cussion x 1 - Double seat with extender table x 1 - Matching cofee tables x 3		

39			single Ottomans similar or equal to	Upholstered Ottomann Vinyl/ Mock Leather in different color Dim: 550mm (w) x 550mm (d) x 450mm (h)		
40			Artificial plant wall in Green (Wall panels)	Panels made up to 2,000mm (w) x 2,4000mm (L)Green acoustic material greenery / Acoustic panel		
41			Planter pot artificial plants , medium floor based	Arificial plants with pot complete		
42			Planter pot	Arificial plants with pot complete		

43			PIN BOARD 900 x 600	Existing SARS specification OPS managers / BO manager	
44			PIN BOARD 1200 x 900	Pause area (staff wellfare notices)	
45			WHITEBOARD 1200 x 1000 (Magnetic)	Existing SARS specification OPS managers / BO manager - 1x marker set (incl)	

Company Representation Name   **Role in Company**