



**Provision of Armed Response Security and Alarm Monitoring Services**

**Virtual Briefing Session : 27 February 2026 at 11H00**

**RFP Number : RFP 42/2025**

**Closing Date : 23 March 2026, at 11H00**

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# 1. Introduction: SARS Team

## Procurement

Sourcing Lead: Procurement

Pricing Specialist

B-BBEE Specialist

Financial Analysis

## SARS Business Unit

Bid Specification Committee

## Corporate Legal Services

Legal Specialist

## 2. Governance rules and procedures

### NON-COMPULSORY BRIEFING SESSION

- Purpose:
  - Explain selected concepts, procedures and other aspects of the RFP
  - Confirm formal registration of Bidders for notices and other communications
- It may contain:
  - Additional information
  - Additional rules that must be adhered to
- It does not:
  - Cover every item in the RFP
  - Replace any of the issued RFP material
  - Change any of the RFP rules unless explicitly communicated in writing
- The briefing session slides will be published on the e-Tender Portal and SARS Website.
- The RFP pack remains the primary source of information for the Bidder to respond.

## 2.1 Procedures during briefing session

- Questions during the session.
  - SARS will take verbal and written questions submitted during the session
  - SARS will review and focus on most pertinent themes arising from the questions and provide answers where possible
  - All questions and answers will be published on e-Tender portal and SARS website to all the bidders as part of the wider
- Q & A process
  - The published answers will take precedence over any verbal response given in the briefing session
- The session is being recorded

## 2.2 Governance requirements

- Strict communication channels
  - Bidders will be disqualified for non-compliance
- No solicitation of information will be allowed other than by prescribed channels
- Deadlines to be strictly met
- Adhere to prescribed submission format to ensure queries are properly dealt with

### 3. Background & scope of work

Refer to Annexure A – Bid Request Specification (BRS)



Adobe Acrobat  
Document

## 3.1 SARS sites information

Refer to Annexure C - SARS Sites Information List



Adobe Acrobat  
Document

## 4. Bid evaluation process

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**REFER TO SECTION 7 OF THE MAIN RFP DOCUMENT:**

Gate 0 – Prequalification Evaluation

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Gate 1 – Mandatory Evaluation

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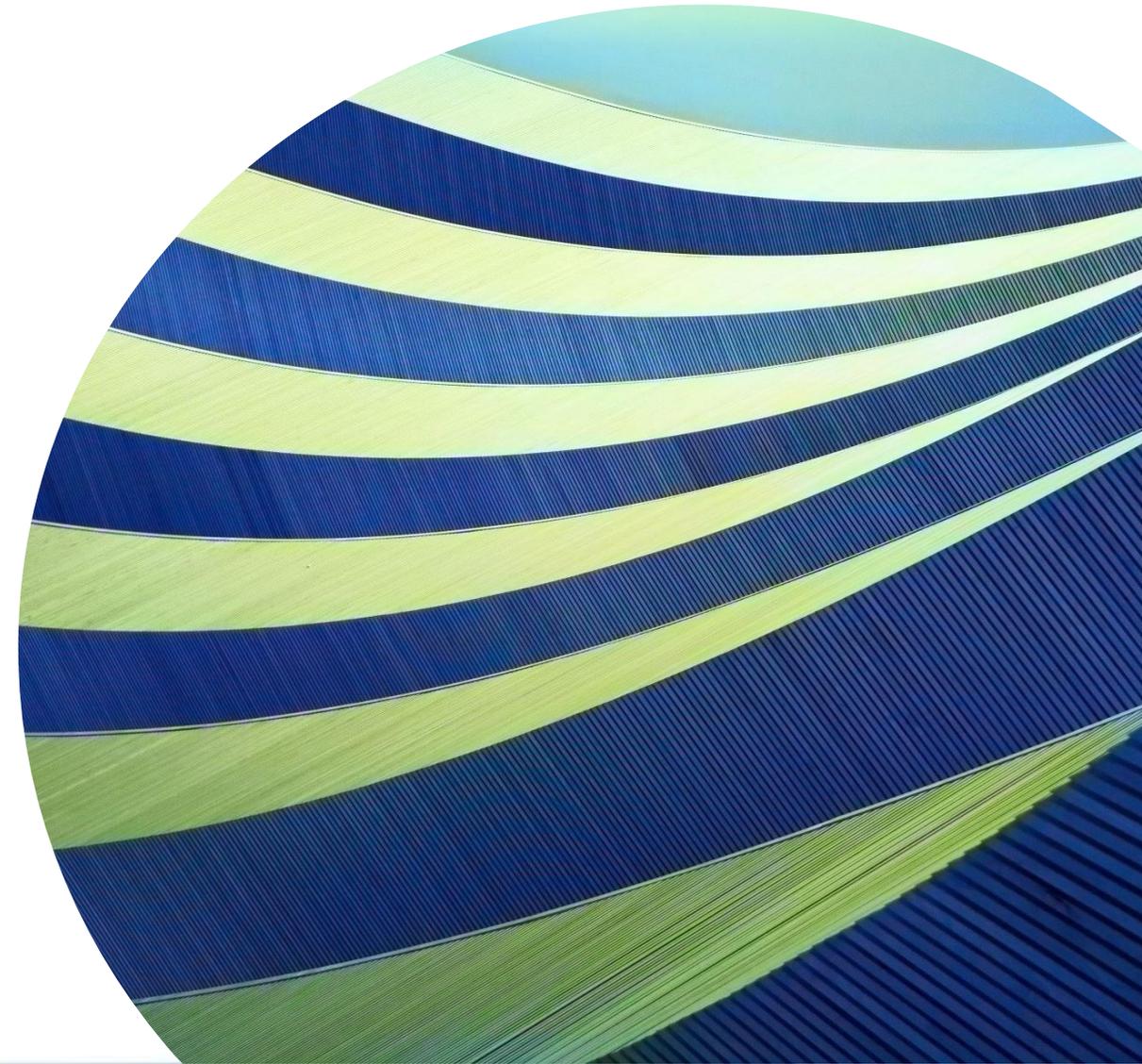
Gate 2 – Technical Evaluation

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Gate 3 – Price and Specific Goals Evaluation

Stage 1 – Price Evaluation

Stage 2 – Specific Goals Evaluation



## 4.1 Prequalification and mandatory evaluation

### Gate 0: Pre-qualification Evaluation

Refer to paragraph 7.2 of the Main RFP document



Adobe Acrobat  
Document

### Gate 1: Mandatory Evaluation

Refer to paragraph 7.3 of the Main RFP document

## 4.2 Technical evaluation

### Gate 2: Technical Evaluation

Refer to paragraph 7.4 of the Main RFP document

## 4.3 Price evaluation

### Gate 3: Stage 1 – Price Evaluation

Refer to sub paragraph 7.5.2 of the Main RFP document; and  
Annexure D – Pricing Template



Microsoft Excel  
Worksheet

## 4.4 Specific goals evaluation

### Gate 3: Stage 2 – Specific Goals Evaluation

Refer to sub paragraph 7.5.3, 7.5.4 and section 8 of the Main RFP  
document; and  
SBD 6.1 – Preferential Claims Form



Adobe Acrobat  
Document

## 4.5 Specific goals evaluation points and evidence

Specific goals evaluation Criteria	Maximum Points that may be awarded
<p>Bidders to submit:</p> <ul style="list-style-type: none"><li>a) A duly completed SBD 6.1 Preference point claim form, and</li><li>b) A valid B-BBEE certificate or sworn affidavit.</li><li>c) Share Certificates of the company or CIPC registration documents or letter from an attorney or registered accountant in their letterhead for the verification of ownership points claim</li></ul>	20

## 4.6 Specific goals requirements

Points for the specific goals evaluation will be allocated in accordance with a bidder's entity size and ownership as per table 1 of the SBD 6.1.

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the tenderer)
An entity that is an Exempted Micro Enterprise (EME)/Qualifying Small Enterprise (QSE)	4	
An entity with at least 51% Black Ownership	5	
An entity with at least 30% Black Women Ownership.	5	
An entity with at least 51% Black Youth Ownership	4	
An entity that is owned by Persons with Disabilities	2	
<b>Maximum points to be awarded</b>	<b>20</b>	

## 4.7 Requirements for specific goals

- Bidders MUST complete and sign the SBD 6.1 form to claim the Bidder's B-BBEE preference points Bidders who do not claim preference points may be scored zero for Specific goals.
- The B-BBEE certificate or sworn affidavit should be submitted in the name of the bidding entity. Entities who are in a holding and subsidiary relationships must submit a list / annexure of the B-BBEE certificate indicating the subsidiaries to the holding company
- Incorporated JVs or Consortiums must submit the B-BBEE certificate or affidavit of the entity. Unincorporated JVs must submit a consolidated B-BBEE certificate as if they were a group structure for every separate bid
- JVs or Consortiums are also required to submit signed JV or Consortium agreements
- SARS reserves the right to request bidders to submit proof of any information, to substantiate claims made about their Specific goals

## 4.8 Specific goals points allocation and evidence

#	Classification	Turnover	Submission requirement
1.	Exempted Micro Enterprise (EME)	Below R10 million p.a.	<ul style="list-style-type: none"> <li>• A sworn affidavit or certificate from CIPC.</li> <li>• Share Certificates of the company or CIPC registration documents or letter from an attorney or registered accountant in their letterhead <u>for the verification of ownership points claim</u></li> </ul>
2.	Qualifying Small Enterprise (QSE)	Between R10 million and R50 million p.a.	<ul style="list-style-type: none"> <li>• A sworn affidavit for entities with 51% Black Ownership and above; or</li> <li>• A copy of B-BBEE Rating Certificate from a SANAS accredited rating agency for entities with 50% and less black ownership.</li> <li>• Share Certificates of the company or CIPC registration documents or letter from an attorney or registered accountant in their letterhead <u>for the verification of ownership points claim</u></li> </ul>

## 4.8 Specific goals points allocation and evidence

#	Classification	Turnover	Submission requirement
3.	Large Enterprise (LE)	Above R50 million p.a.	<ul style="list-style-type: none"><li>• A copy of B-BBEE Rating Certificate from a SANAS accredited rating agency.</li><li>• Share Certificates of the company or CIPC registration documents or letter from an attorney or registered accountant in their letterhead <u>for the verification of ownership points claim</u></li></ul>

## 4.9 Valid affidavits

- Affidavits must be sworn or affirmed before a person authorized to administer the oath or take the affirmation.
- **The deponent must then sign the affidavit in the presence of Commissioner of Oaths**
- It is not permissible to backdate or postdate an affidavit. The backdating or postdating makes the affidavit misleading and irregular.
- The date on the affidavit is the date on which the deponent is saying that the information stated in the affidavit is true.
- **The signature of the deponent and the Commissioner of Oaths must be on the same day.**
- The Commissioner must give their details on the affidavit.(Usually the commissioner stamp and signature)

**SARS reserves the right to request that bidders submit their Black ownership and turnover information in support of their Affidavits.**

## 4.10 Bid evaluation process

### Appointment Methodology

#### Consolidation of price and Specific goals evaluation (Gate 3)

Refer to sub paragraph 7.5.5 of the Main RFP document

## 5. Financial statements analysis

Refer to paragraph 7.6 of the Main RFP document

## 6. Services agreement

The successful Bidder(s) will be expected to enter into a Services Agreement with SARS.

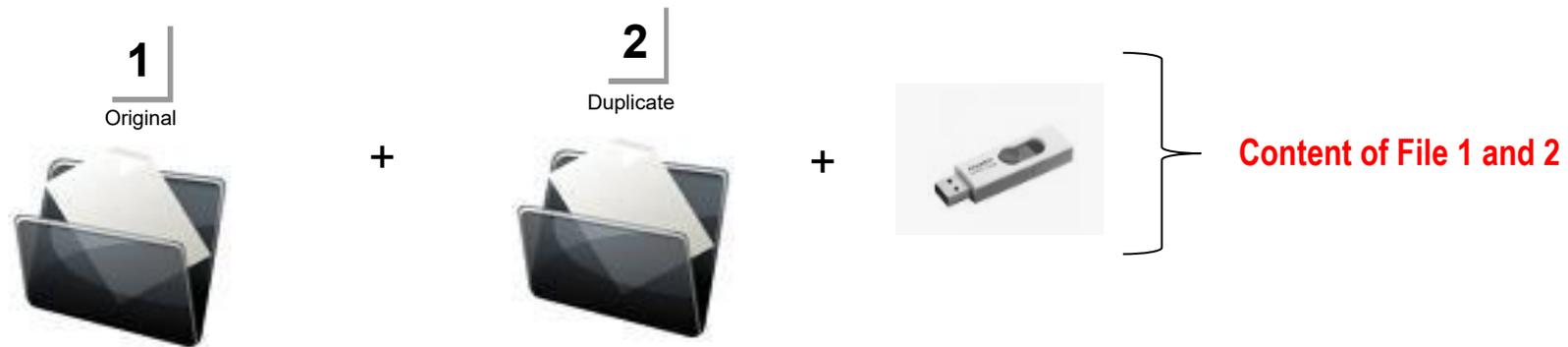
There is a draft attached as number 12.0 with attachments outlined as 12.1 – 12.3 (Annexure A,B, and C) included in an RFP pack

And Refer to Paragraph 7.8 of the Main RFP Document

# 7. Bid submission

Bidders must submit copies of each file (Original and Duplicate) and a USB with content of each file.

**Refer to paragraph 6.4 Proposal submission of the Main RFP document**



## TENDER BOX

Tender Office SARS Procurement, Lehae La SARS Head Office, 299 Bronkhorst Street Nieu Mucleneuk, Pretoria

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Any enquiries must be referred, in writing via email: [tenderoffice@sars.gov.za](mailto:tenderoffice@sars.gov.za)

## 7.1 RFP Timelines

ACTIVITY	DATE
Advertisement of Bid in the: SARS Website and National Treasury Tender Portal	19 February 2026
Tender documents on SARS website and National Treasury Tender Portal	19 February 2026
<b>Non-compulsory virtual briefing session</b>	27 February 2026
Last date for questions relating to RFP	10 March 2026
Bid Closing Date	23 March 2026 at 11:00am

*Thank you*  
*Re a leboha*  
*Re a leboga*  
*Ndza Khensa*  
*Dankie*  
*Ndi a livhuwa*  
*Ngiyabonga*  
*Enkosi*  
*Ngiyathokoza*

## 8. Questions and answers

