



South African Revenue Service

**PROCUREMENT
CENTRE**

Office
Pretoria

Enquiries
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Linton House, Ground
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Reference
RFP 55/2015

Date
2016-04-06

TO WHOM IT MAY CONCERN

South African Revenue Service
Pretoria Head Office
570 Fehrnsen Street
Brooklyn Bridge
Pretoria
P O Box 2127, Groenkloof, 0027
Telephone (012) 422-6821
rft-professionalservices@sars.gov.za

Dear Sir/Madam,

**REQUEST FOR INFORMATION : PROVISION OF MEDIA MONITORING AND
ANALYSIS SERVICE**

CLOSING DATE : 18 MAY 2016 AT 11H00

TENDER NUMBER : RFP 55/2015

You are invited to a Request for Proposal for the Provision of media monitoring and analysis services as indicated in the attached tender forms.

The conditions contained in the RFP document and SARS Procurement Policy (available on the SARS website) is applicable.

The bid document must be sealed in accordance with the instructions contained in the RFP document and on which the following information is clearly indicated:

- a) The name and address of the bidder.
- b) Bid reference number, RFP 55/2015.
- c) Closing date and time, 18 May 2016 at 11H00.

The following conditions will apply to the submission of the bid documents:

- 1. All bids must be submitted in original in accordance with the instructions in the RFP document;
- 2. Bid documents may either be posted to the Tender Office; SARS Procurement Department, Linton House, 570 Fehrnsen Street, Brooklyn Bridge, Brooklyn,



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Pretoria, 0181 or placed in the tender box at the main entrance at the aforesaid address;

3. Bid documents will only be considered if received by SARS before the closing date and time, regardless of the method used to send or deliver such documents to SARS; and
4. Late bids will not be accepted.

Please direct all enquiries to Aser Makgate on (012) 422 6821 and email: tenderoffice@sars.go.za and copy rft-professionalservices@sars.gov.za

The bid forms must be completed fully.

Yours faithfully,


BASIL BUTHELEZI
ACTING EXECUTIVE: PROCUREMENT