



**PROCUREMENT
CENTRE**

Office
Pretoria

Enquiries
Mr. Aser Makgate

Telephone
(012) 422 - 6821

Facsimile
(086) 612 - 5232

Room
Linton House , Ground
Floor, Brooklyn Bridge ,
Pretoria

Reference
RFP 13/2012

Date
2012-10-29

TO WHOM IT MAY CONCERN

South African Revenue Service
Pretoria Head Office
570 Fehrnsen Street
Brooklyn Bridge
Pretoria
P O Box 2127, Groenkloof, 0027
Telephone (012) 422-6693
tenderoffice@sars.gov.za

Dear Sir/Madam,

**REQUEST FOR PROPOSAL : PROVISION OF INTEGRATED EMPLOYEE
HEALTH AND WELLNESS SERVICES**

CLOSING DATE : 27 NOVEMBER 2012 AT 11H00 AM

BRIEFING SESSION : 09 NOVEMBER 2012 AT 14H00 PM

TENDER NUMBER : RFP 13/2012

You are invited to submit a Request for Proposal for the service as indicated in the attached tender forms.

The conditions contained in the RFP and the SARS Procurement Policy are applicable. This information will be treated as strictly confidential.

The bid document must be wrapped and sealed in accordance with the instructions contained in the RFP document and on which the following information is clearly indicated:-

- a) The name and address of the bidder
- b) Bid reference number – RFP 13/2012
- c) Closing date and time – 27 November 2012

The following conditions will apply to the submission of bid the documents:

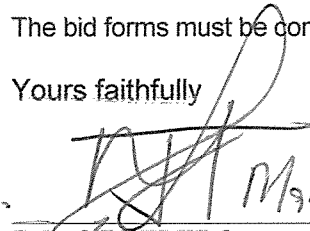
- 1. All bids must be submitted in original, hard copy format and in electronic format in accordance with the instructions in the RFP document;
- 2. Bid documents may either be posted to the Tender Office-SARS Procurement Department, Linton House, 570 Fehrnsen Street, Brooklyn Bridge, Brooklyn, Pretoria, 0181 or placed in the tender box at the main entrance at the aforesaid address;
- 3. Bid documents will only be considered if received by SARS before the closing date and time, regardless of the method used in point 2 above;
- 4. Late bids will not be accepted and shall be returned to bidders.

Please direct all enquiries to **Aser Makgate** on **(012) 422 6821**, and e-mail:
tenderoffice@sars.gov.za and copy rft-professionalservices@sars.gov.za

The bid forms must be completed fully.

Yours faithfully

pp.



Madoda Shuvhy

D.L. STOFBERG
EXECUTIVE: PROCUREMENT