

REFERENCE: RFP 14/2017

# ERRATUM

Please note the following amendments were effected on 08 November 2017 to align the technical requirements in page 12 of the main RFP document to the technical scorecard in page 27.

Kindly note the following changes that has been removed/deleted in:  
Table 16A: Annexure A1 - Technical Evaluation Scorecard

**Removed/Deleted from scorecard:**

A one page CV of all Key Personnel highlighting their qualifications, respective backgrounds, area(s) of specialisation and relevant experience in accordance with the categories in which the bidder submit a proposal;

A spreadsheet of successful placement of IT Consultants over the past two years. Indicating the role, the experience, the client where the placement was done as well as the contact number. Information provided must be related to the category the bidder is bidding for as per section 10.3 of this document

# 1. TECHNICAL EVALUATION CRITERIA

**Table 16A: ANNEXURE A1 - TECHNICAL EVALUATION SCORECARD**

No.	Technical Evaluation Criterion	Weight 100	RFP Doc. Reference
<b>1</b>	<b>Company profile</b>	<b>20</b>	
	<p>Bidder should provide in their response, the following but not be limited to:</p> <ul style="list-style-type: none"> <li>• A company profile that demonstrates the companies experience in providing services of this nature;</li> <li>• Full contact details of the key contact person/Account Manager.</li> </ul>		Refer to Section 10.5.1
<b>2</b>	<b>Capability</b>	<b>40</b>	
	<p>Bidder should provide in their response, the following but not be limited to:</p> <ul style="list-style-type: none"> <li>• A schedule (see Annexure C) of the bidder's experience and proven track record over the past five (5) years, in respect of IT support services, consultancy or turnkey solution. Information provided must be related to the category the bidder is bidding for as per paragraph 10 of this document.</li> </ul> <p>The schedule must include for each client the following information:</p> <ul style="list-style-type: none"> <li>• Client Name;</li> <li>• Contact person, phone number, business address;</li> <li>• Contract period;</li> <li>• Description of the project;</li> <li>• Challenges; and</li> <li>• Lessons learned.</li> </ul> <p>SARS reserves the right to contact the clients for a reference check. It is therefore important to ensure that the clients on the schedule are contactable.</p>		Refer to Section 10.5.2
<b>3</b>	<b>Skill Transfer</b>	<b>20</b>	
	<p>Demonstrate how transfer of relevant knowledge and skills will be implemented to SARS personnel on consulting related projects.</p>		Refer to Section 10.5.3

No.	Technical Evaluation Criterion	Weight 100	RFP Doc. Reference
4	References	20	
	Bidder should provide two (2) contactable testimonial letters from current / recent clients (not older than 5 years) for each category that the bidder has tendered for to whom similar services are being/have been provided. The testimonial letters must be on a company letterhead and include the following: company name, contact name, address, phone number, and duration of contract, a brief description of the services rendered and the level of customer satisfaction.		Refer to Section 10.5.4