



CUSTOMS TRADER PORTAL FOR REGISTRATION, LICENSING AND ACCREDITATION



TABLE OF CONTENTS

1	SUMMARY	4
2	LOG IN TO eFILING	4
3	CHANGE PORTFOLIO TYPE AND TAXPAYER DETAILS ON EFILING	6
3.1	If the user is an individual	6
3.2	If the user needs to confirm whether the organisation profile is linked to his/her profile	11
3.3	If the user knows that the portfolio of the organisation on whose behalf the user wishes to apply for RLA client type is linked to his/her profile	an 14
4	ASSIGN RLA USER RIGHTS OR ROLES ON eFILING	17
5	CAPTURING RLA CLIENT APPLICATION	21
5.1	Access RLA functionality	21
5.2	Identify applicable client type	27
5.3	Product level details	29
5.3.1	Tax type demographics	29
5.3.2	Contact details	33
5.3.3 5.3.4	Physical Address / Location Bank account	40 43
	Authorised Officer Details (mandatory if a company)	50
5.4	Client type level	51
5.4.1	Contact details	51
5.4.2	Physical Address / Location	52
5.4.3	Carrier details	55
	Terminal details	62
	Depot details	63
	Wrecks details Limit field	66 70
	Rebate Item (Relief Item) and Rebate Code (Relief Code)	71
	CCA number	77
5.4.10	Rebate (Relief) Item, Compensating Product, By Product and Waste	79
5.4.11	SEZ CCA Importer details	90
6	ACCREDITATION	91
6.1	Selection of the client type Authorised Economic Operator	92
6.2	Contact and Physical address/location	92
6.3	Customs and Excise code(s)	93
6.4	AEO Status Level	93
6.5	Mutual Recognition and co-ordinated event	94
6.6	AEO Assessment Results	95
6.7	Accreditation Self-Assessment	97
6.8	AEO General Questions	98
7	MANAGE – AMEND, WITHDRAW OR RENEW	100
8	DISCARDING OF APPLICATION	128
9	DISCLOSURE CUSTOMS QUESTIONNAIRE	130
10	UPLOADING OF REQUIRED SUPPORTING DOCUMENT(S)	131
11	DECLARATION	133
12	INBOX ON THE RLA DASHBOARD	135
12.1		135
12.2	•	137
12.3	• •	138
12.4	-	139
13		141
13.1		141
13.2	-	142
13.3	Quality Records	142



14 DEFINITIONS AND ACRONYMS

15 DISCLAIMER

143 143



1 SUMMARY

- a) Electronic submission
 - The application types indicated in SC-CF-19-A01 with an E in the submission channels can be i) submitted either through:
 - A) eFilina: or
 - B) The Registration Licensing and Accreditation (RLA) capturing functionality on SARS Service Manager System (SSM).
 - The applicant can submit: ii)
 - New Customs client type or Authorised Economic Operator (AEO) applications; A)
 - B) Amend existing information pertaining to his/her:
 - I) Customs product;
 - II) Client type; or
 - Accredited client status; III)
 - The cancellation (withdrawal) of a Customs client type or; or C)
 - The renewal of a Customs client's licence. D)
- When applying for a Customs client type manually as indicated in SC-CF-19-A01 with an M in the b) submission channels, the application must:
 - Complete the DA 185 and the relevant annexure manually; and i) ii)
 - Submit to any Customs Branch Office the:
 - Manually completed DA 185, the relevant annexure; and A)
 - B) The relevant supporting documents as prescribed in:
 - I) The DA 185;
 - II) The relevant annexure: and
 - III) SC-CF-19-A01.

2 LOG IN TO EFILING

- a) In order to access the eFiling platform, the user needs to visit the SARS website, click on the eFiling icon and enter his/her login details.
- A user can only use a single username and password (referred to as the primary login) to login to eFiling. b)
- Once the user captures his/her username and clicks on the Next button. c)

	@ FILING
SARS	Welcome, please login to SARS eFiling
South African Revenue Service	Username Username Username
	Forgot Your Username? Forgot Your Password?
NEW LOOK Same Us	Next Don't have an account? Begister



d) The user captures his/her password and clicks on the Login button. The password requirements are explained in GEN-ELEC-18-G01.



- e) The system displays the eFiling home page. The following additional fields have been added:
 - i) Type of user this field makes a distinction between the two (2) types of eFiling users:
 - A) A Normal eFiling user who is invited through the invite user functionality on eFiling.
 - B) Share Access eFiling User who is invited through the shared access functionality described in SC-CF-43.
 - ii) Invited or Approved by this field displays the eFiling user's name and surname who has been invited or approved to have shared access to an entity's portfolio.



iii) Date of Invite – this field displays the date when another eFiling user has been invited to share access.

Mr JOHANNES MARTHINUS ANDRIES	😑 ▼SARS	Home	e User Organisations Retu	rns Customs Duties & L	evies Services Tax St	atus Contact Lo
STEENKAMP Tax Reference Number 1855041644	Portisio SQMAuto787018882315 - T AUTOMATION	* AUTOMATION T ()	* I Individua			
Identification Number 601214518088						
My Profile						
Jser	Taxpayers					
Invite User	Name	R	egistration or ID number	Tax Reference	Number	Q
Change Detail						
Change Website Profile	Name of Taxpayer	Company / ID Number	Reference Number	Last Return Filled	Last Accessed	Actions
Delete User	RA BUSA	7409046206088		2011-07-05 08:45	2011-07-05 08:45	View Taxpayer
My Administration	First Previous 0 Next	Last				
Unlock Account / Reset Password						
nared Access						
Configure Shared Access						
View Shared Access	Users					
Request Shared Access	Name of User Type	e of User 🕕 Invited / /	Approved By Date o	f Invite Last	Logged In	Last Return Field
ecial Links	Norr	mal User	2010-0	2-03 10:15 2010-	02-16 08:10	2010-08-06 15:02
	Sha	red Access	2010-1	0-18 12:35 2010-	10-26 10:01	2011-07-05 08:43

3 CHANGE PORTFOLIO TYPE AND TAXPAYER DETAILS ON EFILING

3.1 If the user is an individual

a) The user must change his/her portfolio type from individual to organisation in order to submit an application for a Customs client type through eFiling. The user clicks on the three dots next to his/her portfolio type individual.

	SARS @rung	* 8		wks121eg	- ē × /	Home	Returns	Services	Tex Status	Contact Log Out
Tax Reference Number 0138652292	Pottolio SQMAuto787018882315 - T AUTOMATION	*	Terpayer AUTOMATION T ()		• Individual					
Identification Number 5801015554088						<				
My Profile							() 🔊	۵
SARS Correspondence	Tax Compliance Status			Refresh Ø	Refund Status:		•			Refresh O
Returns Issued										
Returns History										
Non-Core Taxes	Personal Income Tax (ITR12)									
Returns Search	Tax Period	Return Status					Due D	ate		
Payments	and company									
Request For Reason	Account Balance:									
Disputes	Not Available									
Voluntary Disclosure										
Special Links	Notification									
	You have an unread letter									
									5	ASK & QUESTION?



b) The system displays a dropdown box. The user clicks on Portfolio Management.

	E TSARS OFUNG					Home	Returns	Services	Tax Status	Contact	Log (
Tax Reference Number 0138652292	Portfolio SQMAuto787018682315 - T AUTOM	IATION -	Taxpayor AUTOMATION T ()		E Individual Portfolio Management						-
Identification Number 5801015554088 My Profile					Profile Settings		(7 (1) 🖲		
KARS Correspondence	Tax Compliance Status			Refresh Ø	Refund Status:					Refresh	0
Returns History Nam-Core Taxes	Personal Income Tax (ITR12)										
Returns Search	Tax Period	Return Status					Due (Date			
Request For Reason	Account Balance: Not Available				٥						
oluntary Disclosure	Notification										
	You have an unread letter										

c) The system displays the Portfolio Management page and the details of the user (see GEN-ELEC-18-G01).

					/	Add Portfolio
Linked Portfolio(s)						
Portfolio Name	Tax User Count	Teopayer Count	Portfolio Type	Default		
SQMAuto787018682315 - T AUTOMATION	1	1	Individual	Default	1	Go to Portfolio



d) The user clicks on the three dots, next to Go to Portfolio.

Portfolio Management				
				And Portfolio
Linked Portfolio(s)				
Portfolio Name Tax User Count	Taxpaver Count	Portfolio Type	Default	
3QMAU10787018882315 - T AUTOMATION 1	1	Individual	Detour	Go to Portfolio
Unlinked Portfolio(s)				
Previous Login Name		Portfolio Name		Link

e) The system displays a dropdown list. The user clicks on Change Portfolio type.

Portfolio Management						
					Add Portfolio	
Linked Portfolio(s)						
Portfolio Name	Tax User Count	Tannaver Count	Portfolio Tune	Default		
SQMAuto787018682315 - T AUTOMATION	1	1	Individual	Default	Go to Portfolio	
SQM_Auto_Company	1	2	Organisation		Rename	
					Change Portfolio Type	
Unlinked Portfolio(s)					Remove Default	
Previous Login Name			Portfolio Name			4



f) The user clicks on the Portfolio type dropdown box next to the SAVE button.

					Add Portfolio
Linked Portfolio(s)					
Portfolio Name	Tax User Count	Taxpayer Count	Portfolio Type	Default	
SQMAuto787018682315 - T AUTOMATION	1	1	Portfolio type	- Save Default	Go to Partitito
			,		
Unlinked Portfolio(s)					
Previous Login Name			Portfolio Name		Link
			/		

ask & QUESTION?

g) The system displays the list of Portfolio Type options. The user selects Organisation.

Portfolio Management						Add Portfolio
Linked Portfolio(s)	Tay User Count	Taxnaver Count	Portfolio Type	Default		_
		t	Individual	Save Default		Go to Portfolio
SQM_Auto_Company	1	2	Crganisation		I	Go to Portfolio



h) The system changes the portfolio type from individual to organisation. In order to save the changes, the user clicks the Save button.

Portfolio Management					Add Particila
Linked Portfolio(s)	Tax User Count	Taxpayer Count	Portfolio Type	Default	_
SQMAuto787018682315 - T AUTOMATION	1	1	Organisation	✓ Sive Default	Go to Particilo
Unlinked Portfolio(s) Previous Login Name			Portfolio Name		Link
					\

i) The system updates the user's portfolio type to organisation. The user clicks on Go to Portfolio button.

@ nung		+ 8	wis121eg	- 8 ×		Connact	Log O
Portfolio Management							
					Add Port	1010	
Linked Portfolio(s)							
Portfolio Name	Tax User Count	Taxpayer Count	Portfolio Type	Default			
SQMAuto787018682315 - T AUTOMATION	1	1	Organisation	Default] Go to F	Portfolio	
· · · · · · · · · · · · · · · · · · ·						_	
Unlinked Portfolio(s)							
Previous Login Name			Portfolio Name		\sim	Link	



j) The system displays the user's changed portfolio details. The user checks if his/her user rights and/or roles is correct see paragraph 4. If correct the user continues with paragraph 3.3 a) below.

ESTER				Home	User Or	ganisations Returns	Customs	Duries & Levies	Services 1	Fax Status	Contact Lo
mence Number	Portole SQMAuto787018682315 - T A	UTOMATION +	Tarpayer AUTOMATION T ()	-	Organisation						
292 ation Number 554088					X	2					
						\backslash				3) (
ence	Taunauara										
	Taxpayers										Q
		Name		Registration or ID number		Tax	Reference Num	iber			
	Name of Taxpayer	Company/ ID Number	Reference Nur	nber	Last Return Fille	d	Last Acc	essed	Action	ъ	
_	AUTOMATION, T ()	5801015554088	0138652292		-				View	Taxpayer	1
	First Previous 0	Next Last									
	Users										
_	Name of User		Last Logged In			Last Ret	urn Filed				
_	TESTER AUTOMATION		2021-02-22 16:33			2					
_											
uest											

- 3.2 If the user needs to confirm whether the organisation profile is linked to his/her profile
- a) The user clicks on the My Profile button on the left side of the screen.

							Hame	Hetums	Sentos	lax Status	Contact	Log Out
Tax Reference Number \$102961160	Portolo SQMAulu941065294390 - TAUTOMATION	•	T AUTOMATION		* I Individual	ð						
Identification Number 3101218881020												
My Profile						\searrow		(1		1	
SARS Correspondence	Tax Compliance Status			Refrech 💭	Refund Status:						Refrech	
Returns bound	Tax compliance status			Retirect	Refurid Junus.			~			Radinos	
Returns History	for the second											
Non-Core Taxes	Personal Income Tax (TR12)											
Returns Search	Tax Period	Return Status						Due Dat	e			
Payments												
Request For Reason	Account Balance:											
Disputes	Not Available											
Voluntary Disclosure												
Special Links	Notification											



b) The system displays the My profile options on the left side of the screen.

	■ ▼S4RS ●mina						Home	Returns	Services	Tax Status	Contact	Log Out
Tax Reference Number 3102961160 Identification Number	Fortfolo SQMAuto941065294390 - T AUTOMA	ATION +	TAUTOMATION		* i Individual							_
3101218581020 My Profile									B (
Portfolio Management	Tax Compliance Status			Refresh C	Refund Status:						Refresh	0
Special Links	Personal Income Tax (ITR12)											
	Tax Period	Return Status						Due D	ate			
	Account Balance: Not Available					0						
	Netification											

c) The user clicks on Portfolio Management.

	SARS @FLNG				н	ame Returns	Services	ias Status Co	ordect Log Out
Tax Reference Number 3102961160	Pottolo SQMAuto941065294390 - T AUTOM/	ATION + TAUTO	MATION	• Individual					
Identification Number \$101218881020				_		0	-		
My Profile						U			9 6
Profile and Preference Setup	Tax Compliance Status		Refrest	Refund Status:					Rufrinah 🗇
Portfolio Management	-								
Special Links									
	Personal Income Tax (ITR12)								
	Tax Period	Return Status				Due Dat	te		
	Account Balance:								
	Not Available								
	Notification								



d) The system displays the Portfolio Management page indicating the organisation portfolios that are linked to user's portfolio. The user must click on the Go to Profile button of the organisation on whose behalf the user wishes to apply for an RLA client type.

Line and the state					20	
Linked Portfolio(s) Portfolio Name	Tax User Count	Taxpayer Count	Portfolio Type	Default		
SQMAuto941065294390 - T AUTOMATION	1	1	Individual	Default	I	Go to Portfolio
SQM_Auto_Company	1	2	Organisation		1	Go to Portfolio
Unlinked Portfolio(s)						
Previous Login Name			Portfolio Name			Link

e) The system changes the individual user's porfolio to that of the linked organisation.

	SARS @FLMG			Home	User Org	anisations Returns	Customs Duties & Lev	viea Services Tax Statu	s Contact Log
Tax Reference Number 3102961160	Portole SQM_Auto_Company	+ TA	UTOMATION	÷	1 Organisation				
3101218381020 My Profile								کا 🚯	
SARS Correspondence	Taxpayers								
Returns based	Taxpayers	Name		ation or ID number			Reference Number		Q
Returns History		reame		anon or to number		182	Reference Number		
Returns Search	Name of Taxpayer	Company/ ID Number	Reference Number		Last Return Fill	ed	Last Accessed	Actions	
Levies and Duties	TAUTOMATION	3101218581020						View Taxoave	
Third Party Data	SQMAutoCompany	2019/454746/07	9285756192				1	View Tarpays	
Non-Core Taxes		Next Last							
Payments									
Third Party Appointments	Users								
Request For Reason									
Disputes	Name of User		Last Logged In			Last Re	turn Filed		
Voluntary Disclosure	TESTER AUTOMATION		2021-05-05 15:52			- 63			



f) The user must select the relevant taxpayer from the dropdown box before he/she continues with the process prescribed in paragraph 3.3 a) below.

Pottoko		Tenninar			
SQM_Auto_Company	*	TAUTOMATION	I Organisation		
		SQMAutoCompany			
1	L	Show all	ĸ		
					(1)
Taxpayers					
lanpayers	Name	Registration or ID nu		In Reference Number	
	Name	Hegistration of to nu	ince	is reference number	
Name of Taxpayer	Company/ ID Number	Reference Number	Last Return Filled	Last Accessed	Actions
	3101215881020	Reference (Kumber			
TASTOMATION		52102174297	1. 		View Taxpayer
1 second second	2019/454746/07	9286766192	· ·		View Taxpayer
SQMAutoCompany	- CHARLES - CARLES				
SQMAutoCompany First Previous 0	Next Last				
	Next Levi				
First Previous 0	Niest Last				
First Previous 0	Next Last	Last Logged In		Last Return Filed	

- 3.3 If the user knows that the portfolio of the organisation on whose behalf the user wishes to apply for an RLA client type is linked to his/her profile
- a) The user must either click on the portfolio dropdown icon to display the details of the organisations who are linked to his/her profile.

	SARS OFLING	* 8		wis121eg		∃ ×	Hame	Returns	Services	Tax Status	Contact	Log Out
Tax Reference Number 0138652252 Identification Number 5801015554088 My Profile	Pottike SQMAuto787016682315 - T AUTOMATION	×	Tarpayer AUTOMATION T ()		• I Individual	@				200		-
My Provide												5)
SARS Correspondence	Tax Compliance Status			Refresh Ø	Refund Status:						Refresh	0
Returns Issued												
Returns History												
Non-Core Taxes	Personal Income Tax (ITR12)											
Returns Search	Tax Period	Return Status						Due	Date			
Payments												
Request For Reason	Account Balance:											
Disputes	Not Available											
Voluntary Disclosure	Notification											
Special Links	HOURADON											
	You have an unread letter											



b) The system displays the dropdown list of the organisations linked to the user's portfolio. The user clicks on the applicable organisations for example SQM Auto Company.

			Home Returns Services Tax Status	Contact Log Out
Tax Reference Number 2519380170	SQMAuto687453886785 - T AUTOMATION	Taxpayer T AUTOMATION	- Individual	
Identification Number 1901215864081 My Profile	Taypayer Name T AUTOMATION Registration Number		Contact Person Details AUTOMATION Contact Details	
SARS Correspondence	1901215864081		Cell: 0828677146 Email: automation@nowhere.com	
Returns Issued				
Returns History	Tax Types Details			
Non-Core Taxes	Tax Type Description	Reference Number	Status	
Returns Search	Individual Income Tax (ITR12)	2519380170	Successfully Activated	
Payments	IT Admin Penalty	2519380170	Successfully Activated	

c) The system displays the organisation's portfolio.

	SARS @FUNG	Home User Organisations	Returns Customs Duties & Levies Services	Tax Status Contact Log	out ^
Tax Reference Number 2519380170 Identification Number 190121586-0031 My Profile	Partielo SQM_Auto_Company Taypayer Name T AUTOMATION	AU	tac rerson Details @		
SARS Correspondence	Registration Number 1901215864081		tact Details 1: 0828677146		
Returns Issued			ail: automation@nowhere.com		
Returns History					
Returns Search	Tax Types Details				
Levies and Duties	Tax Type Description	Reference Number	Status		
Third Party Data					
Non-Core Taxes	No Return Type Found	N/A			
	the ball source of the second				

d) The user clicks on the taxpayer dropdown box to select the applicable taxpayer on whose behalf he/she will be submitting an application for an RLA client type.

			ganisation: Returns Customs Duties & Levies Services	s Tax Status Contact Log Out
Tax Reference Number 2519380170	Portfolio SQM_Auto_Company	Taxpsyer T AUTOMATION	- Organisation	
Identification Number 1901215864081	Taypayer Name		Contact Person Details	
My Profile	T AUTOMATION Registration Number		AUTOMATION Contact Details	_
SARS Correspondence	1901215864081		Cell: 0828677146	
Returns Issued Returns History			Email: automation@nowhere.com	
Returns Search	Tax Types Details			
Levies and Duties	Tax Type Description	Reference Number	Status	
Third Party Data				
Non-Core Taxes	No Return Type Found	N/A		



e) The system displays the list of all the taxpayer's linked to the user's profile. The user clicks on the taxpayer on whose behalf he/she will be submitting an application for an RLA client type.

		Home User Organisatio	ns Returns Customs Duties & Levies Services T	ax Status Contact Log Out
Tax Reference Number	Portfolio SQM_Auto_Company ~	T AUTOMATION	: Organisation	
2519380170		SQMAutoCompany		
Identification Number 1901215864081	Taypayer Name	Show all	t Person Details	
My Profile	T AUTOMATION		AUTOMATION	
	Registration Number	2	ontact Details	
SARS Correspondence	1901215864081		Cell: 0828677146	
Returns Issued			Email: automation@nowhere.com	
Returns History				_
Returns Search	Tax Types Details			
Levies and Duties	Tax Type Description	Reference Number	Status	
Third Party Data				
Non-Core Taxes	No Return Type Found	N/A		

f) The system displays the selected taxpayer company name.

	Home User	Organisation: Returns Customs Duties & Levies Services Tax Status	Contact Log C
Porticia Porticia SQM_Auto_Company 2519380170	▼ SQMAutoCompany	- i Organisation	
Identification Number 1901215864081 Taypayer Name		Contact Person Details ()	
My Profile SQMAutoCompany Registration Number		Mation Contact Details	
ARS Correspondence 2019/754565/07		Cell: 082111111	
etums lissued		Email: Auto@nowhere.co.za	
etums Search Tax Types Details			
evies and Duties Tax Type Description	Reference Number	Status	
hird Party Data Organisation Income Tax (ITR	14/IT12EI/ITR12T) 9344574182	Successfully Activated	
IT Admin Penalty	9344574182	Successfully Activated	



4 ASSIGN RLA USER RIGHTS OR ROLES ON eFILING

a) In order to check if the user's rights and / or roles on eFiling is correct, the user selects the User tab in the top ribbon after the user changes his/her portfolio to organisation.

	SARS @read			Home	User	Organisations	Returns	Customs	Duties & Levies	Services	Tax Status	Contact	Log C
Tax Reference Number	Portolo SQMAuto787018682315 - T AUT	OMATION -	AUTOMATION T ()		Organisat	ion							
Identification Number 5801015554088 My Profile) 💽	۱	
ARS Correspondence	Taxpayers												
leturns issued		Name	\backslash	Registration or ID number			Tax R	eference Numt	er			Q	
leturns History				1									
evies and Duties	Name of Taxpayer	Company/ ID Number	Reference I	Number	Last Return F	illed		Last Acce	ssed	Act	ions		
hind Party Data	AUTOMATION, T ()	5801015554088	013865.792		-			5		vi.	ew Taxpayer		
on-Core Taxes	First Provious 0	Next Last											
layments	Users												
hird Party Appointments	Name of User		Last Logged In				Last Retu	in Filed					
equest For Reason							care roccu						
isputes	TESTER AUTOMATION		2021-02-22 16:33				0						
oluntary Disclosure													
AYE Maintenance													
ax Reference Number Request													
pecial Links											÷.,		

b) The system displays the user's taxpayer and user details. The user clicks on the User option displayed on the left side of the screen.

				Home	Usar	Organisations	Returns	Customs	Duties & Levies	Services	Tax Status	Contact	Log Out
Tax Reference Number 0138652292	Portolo SQMAuto787018682315 - T AU	TOMATION -	Tax User AUTOMATION T] Organisati	••							
Identification Number 580303554088 My Profile	•) 🚯	۵	
User	Taxpayers												
Special Links		Name		Registration or ID number			Tax Re	ference Num	ber			Q	
	Name of Taxpayer	Company/ ID Number	Reference N	lumber	Last Return F	illed		Last Acc	essed	Acti	ons		
	AUTOMATION, T.Q.	5801015554088	0138652292					1		Vie	w Taxparyer		
	First Previous 0	Next Last											
	Users												
	Name of User		Last Logged In				Last Retur	n Filed					
	TESTER AUTOMATION		2021-02-22 16:33				i.						
											1	SIR A QUI	ESTION?



c) The system displays the User Menu option. The user clicks on the Change Details option under the User Menu.

Fortolo SQMAuto787018682315 -		INTOMATION T	- i Organisation		
				100 m	
					🔊 🔊 (
Taxpayers					
	Name	Registration or I	D number	Tax Reference Number	
Name of Taxpayer	Company/ ID Number	Reference Number	Last Return Filled	Last Accessed	Actions
AUTOMATION, T ()	5801015554088	0138652292			View Taxpayer
First Previous 0	Next Last				
Users					
Name of User		Last Logged In		Last Return Filed	
TESTER AUTOMATION		2021-02-22 16:33			

- d) The system displays the Change Details page. The user:
 - i) Verifies his/her identification type, surname and profile name; and
 - ii) Clicks on Update User Rights.

		Home User Organisations Raturns	Customs Duties & Levies Services	Tax Status Contact	Log Out
Tax Reference Number	Pedblo Tac User Tac User SQMAuto787019882315 - T AUTOMATION - AUTOMATION T	- I Organisation			
0138652392 Identification Number 5801015554088 My Profile	Change Details				î
User	Identification type South Alican () V Sumame				
Invite User Change Details	AUTOMATION Portfolio trans The request name filled in will be shown to the requested user. This name will default to their portfolio name upon acceptance of this invitation.				
Change Own Password Change Website Profile	T AUTOMATION Update User Rights				
Delete User					
Unlock Account / Reset Password					
Special Units					



e) The system displays the User Rights and Roles page.



- f) The user selects the applicable RLA user role. Only one (1) RLA user role can be selected at a time. Not all RLA user roles allow for the submission of new applications. Below is an explanation of each of the RLA user roles:
 - RLA View Customs Product Information With the profile a user can only view information such as address, contact and bank account details, including information that relates to his/her specific client type.
 - ii) **RLA View Client Type** With this profile a user can only view information that relates to his/her specific client type(s) e.g. importer / exporter.
 - iii) **RLA Manage Customs Product information** With this profile a user can view and change his/her information such as address, contact and bank account details, including information that relates to a specific or related client type.
 - iv) RLA Manage Client type With this profile a user can only view and change information that relates to his/her client type(s) and not information pertaining to his/her Customs product information.



- g) In order to submit a new Customs client type application, the user:
 - i) Selects the RLA user role, RLA Manage Customs Product Information. If any of the other RLA user roles had been selected previously by the user, he/she must click on the block next to the RLA user role to deselect the roles not applicable.
 - ii) Clicks on the continue button if in agreement with his/her selection.

TESTER	For more information on groups and roles, please click here.
	USER GROUPS =
Tax Reference Number	Select User Groups
0138652292	92 System Default
Identification Number 5801015554068	USER ROLES
My Profile	☐ Manage Transfor Duty Financial Account That note allow users To matching the Annual Against the Transfor Duty account That note allow users To matching the Annual Against the Transfor Duty account
	□ SARB Registration Can negater taxpayers with SARB to get fax reference numbers
User	RLA- Vew Castoms Product information With this profile, users can only view information such as address, contact and bank account details. Users can also view information relating to their specific client type(s) eg. importenieuporter
Invite User	RLA - Vew Clent Type With this politic, users can only view information relating to their specific clent type(b) og: important og en
Change Details	SRLA - Manage Customs Product information With the profile, users can view and change information such as address, contact and bank account details. Users can also view and change information relating to their specific client type(s) eg, importent/exporter
Change Own Password	Tigle A Manage Chair Toos With the prints used can be and change information initiating to their specific client type(p)
Change Website Profile	ØManage Users Can create & change users and assign them to groups
Delete User	El Manage Targones Can ceste é Kange anxiges and assign them to groups
My Administrators	R ⁰ Managa Groups Can create & change groups and assign users and payers to groups
Unlock Account / Reset Password	☐Manage Excep Francisk Account The rel relative for market and Sharchal detail against an Excise Account
Special Links	☐ Manage Deferment Account This role allow such to manage access to SAP accounts
	☐ ISV Activation This role allows users access to the ISV activation screen
	Directives
	Perform Buck and Additional Payments This role allows a user without full admin rights to perform buck and additional payments.
	Note: If no groups or roles are assigned to a user, the user will have limited success same larger 1 to effiling. Continue Reck

h) The system displays the User summary page and the selected RLA user role. The user clicks on the Continue button.





5 CAPTURING RLA CLIENT APPLICATION

5.1 Access RLA functionality

a) After the user selected the applicable organisation's portfolio and taxpayer applying for an RLA client type, the user clicks on the Customs tab in the top ribbon.

	SARS @runc	Home	User Organisations Returns	Customs Duties & Levie	is Services Tax Status	Contact Log Out
Tax Reference Number 0138652292	Pontolio SQMAuto787018682315 - T AUTOMATION ~ AUTOMATIO	NT() - I	Organisation	•		
Identification Number 5801015554088						^
My Profile	Change Details					- 11
Customs Registration	blentlification Type South African ID → Sustaine					- 11
Special Links	AUTOMATION Portfolio Name					- 11
	The request name filled in will be shown to the requested user. This name will default to their portfolio name upon acceptance of this inv T AUTOMATION	illation.				- 11
	Update User Rights			I		- 11
						- 11
						- 11
						- 11
						- 11
						- 13
						- 11

- b) The system displays the Customs Menu bar, and the user clicks on:
 - i) Custom Registration; and
 - ii) Registration Licensing Accreditation.

	SARS Orling	Home User Organisations Rotums Customs Duties \$ Levies Services Tax Status Contact Log Out
	Pedfolo Tappayer SQMAuto787018882315 - T AUTOMATION ~ AUTOMATION T ()	- : Organisation
Tax Reference Number 0138652292		(enc.
Identification Number 5801015554088		·
My Profile	Change Details	
	Identification Type	
	Suth Ahizen ID V	
Customs Sufficient Knowledge	AUTOMATION	
Registration Licensing Accreditation	Portfolio Name The request name filled in will be shown to the requested user. This name will default to their portfolio name upon acceptance of this invitation.	
Special Links	TAUTOMATION	
	Update User Rights	
	•	



- c) The system displays the Registration Licensing and Accreditation page and if applying for a Customs client type:
 - i) For the first time the user must select the radio button next to New Application.



ii) For another RLA client type the user selects the radio button next to the active Customs Reference number.

Auto Mation •	TSAR Home User Organisation Returns Customs Duties & Levies Services Tax Status Contact Log Out Portfolio Taxcover SQMAutoCompany * I Organisation Image: SQMAutoCompany * Image: SQMAutoCompany *	
3601218958058 My Profile	Registration, Licensing and Accreditation	
Customs Registration	CU26003667 ACTIVE	
Registration Licensing Accreditation	↑	
Special Links		
		÷



d) The user clicks on the Continue button.

			-			
Auto Mation 0	Portfolio	User Organisations		Duties & Levies Servic	es Tax Status Contact	Log Out
Tax Reference Number	SQM_Auto_Company	* SQMA	utoCompany 👻	: Organisation		_
Identification Number 3601218958058	-	SAR	C			
My Profile		tion, Licensing and Accreditation				
Customs Registration	GUS CU2	oms Reference Number 5003567	Continue	Status ACTIVE	Select	
Customs Sufficient Knowledge			Continue			
Registration Licensing Accreditation						
Special Links						

e) The system displays the entity's RLA Dashboard. The green notification ribbon will only display if another eFiler has been granted shared access as prescribed in SC-CF-43.

CTP 🔜					1			
okozsi_Mitwanazi CUR	RENT SESSION - ACME Automati	on-112185 - Registration	Number: 2019/596891/07	- Customs Code: CU25013540	◀			_
der Representative MTH	OKOZISI SIPHIWE MKHWANAZ	- →				-		
Applications								
						Filter	¥ Active II	•
en Type	Product Code	Application No.	Sub-No	Application Type	Case No	Status	Submission Date	
istered agent: importers (non-local)	CU25013540	BRLA-20220414-0014-00-01	N/A	NEW	1000026145	In Progress	2022-04-14	
aring Agent	CU25013540	BRLA-20220720-0002-00-01	N/A	NEW	1000026335	In Progress	2022-07-20	
stainer depot	CU25013540	BRLA-20220916-0001-00-01	N/A	NEW	1000026408	In Progress	2022-09-16	
onter for GSP - AGOA (local)	CU25013540	BALA-20220920-0001-00-01	N/A	NEW	1000026410	In Progress	2022-09-20	
						iterr	s per page: 10 💌 1 - 4 of 4	<
Products			_					
- Market Market							Filter	
duct Code	Registered Name	FAI	E No	Effective Date	Valid To		Status	
25013540	ACME Automation-112185		25013808	2022-04-12			ACTIVE	



f) The user clicks on the RLA dropdown arrow to display the RLA Menu.

CTP	RLA 🕶						Inbox 0 eFiling	Logout
TESTER_AUTOMAT	CURRENT SESSION - ACME Auto	mation-258439 Registration Numb	er. 2019/194269/07 Customs	Code: Not assigned				
Applications								
Αμρικατιστισ						Filter		≡ -
Client Type	Product Code	Application No	Sub-No 🔍	Application Type	Case No	Status	Submission Date	
Importer (local)		BRLA-20210222-0001-00-01	N/A	NEW	1000004978	In Progress	2021-02-22	
							Items per page: 10 - 1 of 1	< >
Products								
							Filter	∷ ≁
Product Code	Registered Name	FAN No		Effective Date	Valid To		Status	
							Items per page: 10 👻 0 of 0	< >
Registered CI	ient Types							
						Filter	₹ Active	≣ -
Client Type	Regilic No	Product Code Sub-No 9	Actr. Level	Status	Effective Date	Valid To	Renewal Date	
							Hems per page: 10 - v 0 of 0	< >

g) The system displays the RLA Menu.

CTP HLA * Motor TestItri-/u/Toward Registrations Relationships Segistration Number: 2019/1942/61/07 - Customs Code: Not assigned		
Dashboard Dashboard Applications New Application Notice of Disclosure Linkage Dashboard Filter		
Client Types Application No Duo No ® Application Type Case No Bitutus Duomission Date	8 0 of 0	< >
Products Control Contr		
Filter		i •
Produit Cade Registered Names FAN No. Effective Date Void To States		
Numo per page - 10 -	0 of 0	$\langle \rangle$
Registered Client Types		13
Filter 🔍 Activ		
Chert Type Regits No Product Cook Southing Acct Level Stands Effective Date Valid To Research Date		



h) If the option New Application is not displayed under the RLA Registration menu then this means that not all the mandatory information pertaining to the legal entity has been captured on the RAV01. In order to resolve this, follow the process described in GEN-REG-01-G04.

СТР	RLA 👻						Inbox el	Filing Logout	t
	Registrations Dashboard Linkage Dashboard	Relationships Dashboard Notice of Disclosure	n Number: 20 //	5 7/0 – Customs Code: No	t assigned				
Client Type Products	Product Code	Application No	Sub-No	Application Type	Cese No	Filter Stetus Items per page 10	Submission D	ate	
Product Code	Registered Name	FAN I	10	Effective Date	Velid To	Stetus	Filter • 0 of (III •	
Registered	Client Types								

- i) Resolving error messages
 - If the user is already a registered or licensed RLA client and his/her RLA Customs client number does not display on the RLA page, the user is required to perform merging of tax and Customs products. The process of merging is prescribed in GEN-ELEC-15-G01.

	SARS OFLING	Home User Organisation: Returns	Customs Duties & Levies Services	Tax Status Contact	Log Out
Tax Reference Number 0138652292	Portisis SQMAuto787019882315 - T AUTOMATION + AUTOMATION T ()	• I Organisation			
Identification Number 5801015554088	VSARS	5			
My Profile	Customs clients not able to view your	ed to the Customs registration page. For existing Customs code, please perform merging of your tax and fon of your Customs code. If assistance is required in			
Customs Registration	Concession of the second	or visit your closest SARS branch office. States Solect			
Registration Licensing Accreditation		Continue			
Special Links					



ii) If the incorrect eFiling user roles have been assigned to an eFiler user profile, the system displays a message indicating that the eFiler does not have access to RLA. The eFiler must contact his/her eFiling administrator to correct it, see GEN-ELEC-18-G01.

Mr Auto	SARS @FLING	Home	User	Organisations	Returns	Customs
Mation	Portfalio		Tax Payer			
Tax Reference Number	SQMAutoQA9891 - ACMEAutomation	-	ACMEAutom	ation	•	Organisatio
Registration Number 7906309387182				30		
My Profile	R	legistration, L				
Customs Registration		You do not l	have access to R	LA. Please contac	t your admin	istrator.
Customs Sufficient Knowledge						
Registration Licensing Accreditation						

- iii) If the system displays a message that the necessary Customs registration information is not available, the user must check if he/she:
 - A) Selected the correct RLA user role as prescribed in paragraph 4; or
 - B) Changed his/her portfolio from individual to company as prescribed in paragraph 3.

	E TSARS @ FLUNG Home User Organisations Returns Customs Duties & Levies Services Tax St	atus Contact Log Out
Tax Reference Number 2519380170	Portiolo Tanpanyer SOM_Auto_Company ~ TAUTOMATION ~ COrganisation	
Identification Number 1901215864081 My Profile	Registration, Licensing and Accreditation	
Customs Registration	We were unable to obtain all the necessary Customs registration information at this time. Please try again later, or visit a SARS branch.	
Customs Sufficient Knowledge Registration Licensing Accreditation		
Special Links		



5.2 Identify applicable client type

a) After the user logged in on eFiling as prescribed in paragraph 2 to 3 and wishes to submit an application for a Customs RLA client type the user clicks on New Application under the RLA Registration menu.

СТР	RLA 🔻						inbox eFiling	Logo
ESTER, AUTOMAT	Registrations Dashboard	Relationships Regis	stration Number: 2019/194269/07 Ci	ustoms Code: Not assigned				
Application	New Application	Notice of Disclosure						
	Linkage Dashboard					Filler	₹ Active	ш -
tiant Typa	Product Code	Application	Sub-No 🔍	Application Type	Case No	Status	Butmission Date	
							items per page: 10 👻 0 of 0	<
Products								
				`			Filter	ш.•
sduct Code	Registe	red Name	TAN No	Effective Cale	Valid To		Status	
							itams per page: 10 📼 0 of 0	<
Registered	I Client Types							
						Filter	▼ Active	н -
iant Type	Regil: No	Product Code	5.6-No 🔍 As	Level Status	Effective Date	Valid To	Renewal Date	
							items per page: 10 🛥 0 of 0	<

- i) If applying for a Customs client for the first time on RLA the system displays the Local or Non-Local indicator:
 - A) The user selects the applicable radio button to indicate if the applicant is a natural or juristic person:
 - I) With a physical address in South Africa: or
 - II) Without a physical address in South Africa.
 - B) The user clicks on the Submit button and proceeds with paragraph ii)A) below.

CTP					
TESTER_AUTOMAT	CURRENT SESSION - ACME Automation-258439 Registration Number: 2019/19426607 Customs Code: Not assigned				
Local or Non-Local i	ndicelor				
 I am a natural or 	are a Local or Non-Local applicant: juristic person with a physical address in South Africa juristic person without a physical address in South Africa				
		->		Submt	



- ii) If applying for another Customs client on RLA the user selects the RLA client type applying for under the selected category (e.g. Registration, Licensing or Reporting) by:
 - A) Clicking on the dropdown arrow next to the applicable category to select the RLA client type from the dropdown list; or
 - B) Capturing the name of the RLA client type in the search field.

	Inbox	eFiling	Logout
TESTER, AUTOMATION CURRENT SESSION - ACME Automation-342542 Registration Number: 2019/766418/07 Customs Code: Not assigned			
pplication client type			
lease select the client type you want to register for.			
earch			
✓ Licensing			
Registration			
✓ Reporting			
pplication client type			
lease select the client type you want to register for:			
earch			
* Licensing			
 Warehouses 			
Storage Warehouse (OS) - Imported Goods			
Storage Warehouse (OS)- Imported Goods - Stockist			
Special Storage Warehouse (SOS) - Dutiable Imported Goods			
Special Storage Warehouse (SOS) - Duty free Imported Goods for Export (Sec 21.3)			
Special Storage Warehouse (SOS) - Dutiable locally manufactured goods for Export			
Special Storage Warehouse (SOS) - Inbound duty and tax free shop			
Special Storage Warehouse (SOS)- Outbound duty and tax free shop			

Special Storage Warehouse (SOS) -Supply Duty and Tax free shops and Ship/Aircraft stores

Special Storage Warehouse (SOS) - Inbound and Outbound duty and tax free shop

Special Storage Warehouse (SOS) - Supply Ship/Aircraft stores



- b) The system displays the required details to be captured by the user.
 - i) If applying for an RLA client type for the first time, the user must capture the applicant's Product level details (see paragraph 5.3 below) and client Level details (see paragraph 5.4 below).
 - ii) If an existing RLA client is applying for another RLA client type, the user only captures the Client Level details of the applicant (see paragraph 5.4) not previously captured.

CTP		inbox	eFiling	Logout
TEBTER_AUTOMAT	CURRENT SESSION - ACME Automation-258439 Registration Number: 2018/194269/07 Customs Code: Not assigned			
Menu 🔇	Application: Importer (local)			
Product Level Tax Type Demographics	Tax Type Demographics			
Contact Details Physical Address Ascation	distate below if you are a foreit or Mon Local applicant or instruction or purstic person with a physical address in South Africa			
My Bank Accounts Authorised Officer Datass	I am a natural cy juristic person with a physical address in South Africa I am a natural cy juristic person without a physical address in South Africa			
Client Type Level Contact Dataits	Reference No. Not assigned			
(splicnal) Physical Address Accation	This ing Names			
Disclosure Custorre	To add a Trading Name click the Add Trading Name buffon Add Trading Name			
	Prese nole you cannot edit Library Tradrig Names i.e. Tradrig Names added from your Library to your Application Prevdous	Next C	Conclude	Discard

5.3 Product level details

5.3.1 Tax type demographics

- a) SARS would like to exchange your declaration information electronically with other government agencies (OGAs) when your imported or exported goods have been detained for inspection by them.
- b) When applying for an importer or exporter client type you are therefore required to tick the:
 - i) Yes radio button to grant SARS consent; or
 - ii) No radio button to refuse consent.

Menu 📀	Application:
Product Level	Tax Type Demographics
Tax Type Demographics	
Contact Details	Indicate below if you are a Local or Non-Local applicant:
Physical Address /location	I am a natural or juristic person with a physical address in South Africa I am a natural or juristic person without a physical address in South Africa
My Bank Accounts	
Authorised Officer Details	Reference No. CU72000988
Client Type Level	
Contact Details (optional)	CONSENT BY THE APPLICANT FOR INFORMATION SHARING WITH OTHER GOVERNMENT AGENCIES
Physical Address /location	Does the applicant consent as contemplated in section 4(3D) of the Customs and Excise Act, 1964, that bill of entry information and supporting documents may be shared with other government agencies.
Rebate Item (Relief Item)	● Yes ○ No ◀
Limit	Please note that withholding consent will have the effect that the applicant will not be able to take advantage of the benefits associated with the electronic
Disclosure Customs	research of the missioning sources in an interest energies in a guidant in this bearder sources an large of the dentities associated with in the mession. exchange of thomshow the generative generative sources and the sources and the sources and the sources and the sources and process of submitting that denary information and supporting documents to the generative generative the document and the follow the mession may revolve content to other information and supporting documents to the generative generative the sources and the sources of a source of the sources of the



c) The user clicks on Add Trading Name in order to capture the applicant's trading name.

CTP	RiA *	Index	eFiling	Logout
TEBTER_AUTOMAT	CURRENT SESSION - ACME Automation 258439 Registration Number: 2019/19426907 Customs Code: Not assigned			
Menu 🔮	Application. Importer (local)			
Product Level	• Yes 🕖 No			
Tar Type Devolgentines Contract Deside Physical Address Recallon My Bark Accounts Address Recallon Collent Type Level Collent Type Level	Please note that withholding consent will have the effect that the applicant will not be able to take advantage of the benefits associated with the electronic exchange of information with a government agency with whom this capability has been developed. Applicants who do not consent will have to follow the manual process of submitting bit of entry information and supporting documents to the government agency with whom this capability has been developed. Applicants who do not consent will have to follow the manual processing has commenced under the consent, on any VOC associated with that bill of entry. How many consent is the time of the able to associated with that bill of entry. How applicant is consent, or any VOC associated with that bill of entry. Provided that where a new applicant submits a VOC associated with that bill of entry. How applicant is consent to the time of the submission of the VOC will determine if information may be shared. Interce the the submitted of the Add Trading Name button Add Trading Name click the Add Trading Name button			
	Please nole you cannot edit Library Trading Names Le. Trading Names added from your Library to your Application	ext	onclude	Discard

- d) The system displays the Add trading name window:
 - i) The Library items contain a list of all previously captured trading names. The Library items enable a user to reuse previously captured data by clicking on that information which is then populated onto his/her electronic application form.

CTP	RLA 🔻	Add trading name			Inbox	eFiling	Logout	1
TESTER_AUTOMATION C	URRENT SESSION	Library Items Add new trading name		assigned				
Menu 📀	Application: Stora	The following trading names appear in your library. To add from yo item with the applicable trading name:	our library below, select the					
Product Level	Tax Type D	Trading names	Status Usages					
Demographics Contact Details	Indicate be	No records found	No status					
Physical Address /location	 I am a natur I am a natur 							
My Bank Accounts Authorised Officer Details	Reference No.							
Client Type Level Contact Details (optional) Physical Address Accation Limit	Trading Names To add a Tradin Add Trading N	Items per page: 5 Cancel Submit	1-1 of 1 < >					
Lime								l



- ii) If no records are found under Library Items, the user:
 - A) Clicks on the Add new trading name option to display the Add trading name capture window; and
 - B) Captures the trading name.
 - C) Once the trading name has been captured, the system activates the Submit option. If the information is:
 - I) Correct the user clicks Submit; or
 - II) Not correct the user clicks on the Cancel option.

CTP	RLA 🔻	Add trading name			eFiling	Logout
	URRENT SESSION	Library Ilems Add new trading name	ssigned			
Menu 📀	Application: Storag	Please complete the following fields to add a new trading name.				
Product Level Tax Type Demographics	Tax Type De	Additional Trading Name(s) *		_		
Contact Details	Indicate below if	0 / 78				
Physical Address /location	 I am a natur I am a natur 					
My Bank Accounts Authorised Officer Details	Reference No. Not assigned					
Client Type Level Contact Details (optional) Physical Address Accation	Trading Names To add a Tradin Add Trading N	Cancel Submit				
Limit						

iii) The system populates the trading name onto the Tax Type Demographics page.

Product Level	Tax Type Demographics		
Tax Type Demographics			
Contact Details	Indicate below if you are a Local or Non-Local applicant:		
Physical Address /location	 I am a natural or juristic person with a physical address in South Africa I am a natural or juristic person without a physical address in South Africa 		
My Bank Accounts	C Reference No.		
Authorised Officer Details	Not assigned		
Client Type Level			
Contact Details (optional)	Trading Names		
Physical Address /location	To add a Trading Name click the Add Trading Name button	Delete	
Limit			
Disclosure Customs	Add Trading Name		
	Please note you cannot edit Library Trading Names i.e. Trading Names added from your Library to your Application		
		Previous Next Conclude Discard	
			_



iv) If incorrectly captured, the user will be able to delete it by clicking on Delete and then on Add trading name.

Product Level	Tax Type Demographics	^
Tax Type Demographics		
Contact Details	Indicate below if you are a Local or Non-Local applicant:	
Physical Address /location	 I am a natural or juristic person with a physical address in South Africa I am a natural or juristic person without a physical address in South Africa 	
My Bank Accounts	C Reference No.	
Authorised Officer Details	Not assigned	
Client Type Level		
Contact Details (optional)	Trading Names	
Physical Address /location	To add a Trading Name click the Add Trading Name button Trading as Warehouse Auto Delete Delete	
Limit		
Disclosure Customs	Add Trading Name	
	Please note you cannot edit Library Trading Names i.e. Trading Names added from your Library to your Application	
	Previous Next Conclude Discard	~

- v) If the trading name is correct:
 - A) The user clicks on the Next button to progress to the next field which is Contact details under Product Level; or
 - B) The user clicks on the Contact Details link in the Menu; and
 - C) The trading name captured by the user is automatically saved.

Product Level Tax Type Demographics	Tax Type Demographics	^
Contact Details	Indicate below if you are a Local or Non-Local applicant:	
Physical Address /location	 I am a natural or juristic person with a physical address in South Africa I am a natural or juristic person without a physical address in South Africa 	
My Bank Accounts	C Reference No.	
Authorised Officer Details	Not assigned	
Client Type Level		
Contact Details (optional)	Trading Names	
Physical Address /location	To add a Trading Name click the Add Trading Name button	Delete
Limit		
Disclosure Customs	Add Trading Name	
	Please note you cannot edit Library Trading Names i.e. Trading Names added from your Library to your Application	
	Pre	evious Next Coxed Discard



vi) If the user clicks on the Conclude button by mistake, the system displays an error message, see paragraph 9 e) below to resolve the error.

Product Level	Tax Type Demographics	^
Tax Type Demographics		
Contact Details	Indicate below if you are a Local or Non-Local applicant:	
Physical Address /location	 I am a natural or juristic person with a physical address in South Africa I am a natural or juristic person without a physical address in South Africa 	
My Bank Accounts		
Authorised Officer Details	Reference No. Not assigned	
Client Type Level		
Contact Details (optional)	Trading Names	
Physical	To add a Trading Name click the Add Trading Name button	
Address /location	Trading as Warehouse Auto	Delete
Limit		
Disclosure Customs	Add Trading Name	
	Please note you cannot edit Library Trading Names i.e. Trading Names added from your Library to your Application	
		•
	Previous Next	Conclude Discard

vii) If the user wishes to discontinue his/her application, the user clicks on the Discard button and continues with the process prescribed in paragraph 8 below.

Product Level	Tax Type Demographics	^
Tax Type Demographics		
Contact Details	Indicate below if you are a Local or Non-Local applicant:	
Physical Address /location	 I am a natural or juristic person with a physical address in South Africa I am a natural or juristic person without a physical address in South Africa 	
My Bank Accounts	C Reference No	
Authorised Officer Details	Not assigned	
Client Type Level		
Contact Details (optional)	Trading Names	
Physical Address /location	To add a Trading Name click the Add Trading Name button	
Limit	Trading as Warehouse Auto Delete	
	Add Trading Name	
Disclosure Customs		
	Please note you cannot edit Library Trading Names i.e. Trading Names added from your Library to your Application	
	Previous Next Conclude Discard	~

5.3.2 Contact details

- a) In order to receive electronic notifications, the user must capture his/her:
 - i) Cell phone number;
 - ii) Email address; and
 - iii) Contact person's name.



b) The fields home / business telephone number, fax number and / or web address are optional.

CTP	R(A *		Index	efiling	Logout
TESTER, AUTOMAT	CURRENT SESSION - ACME Automation-258439 - Registration Number: 2019/194269/07 - Customs Code: Not assign	d			
Menu 📀	Application: Importer (local)				
Product Level Tax Type Demographics	Contact Details				
Contact Details Physical Address Accalion	Homo Tel No	Business Tel No Clas + to add a rew number			۰
My Bark Accounts Authorised Officer Debils	Fax No	Cell No			•
Cilent Type Level Contact Details (optional)	Click + to ablid a new number	Click + to add a new number			
Physical Address Ascalion Declasare Costores	Email CR(x + tradit a new email address				
	Web Address				0/80
	Centact Person Name *				
					07100
		Previous	4ext C	Conclude	Discerd

c) Cell phone

i) If no cell phone number is displayed or the user must add another cell phone number, he/she must click on the (+) plus icon next to Cell No to display the Add cell phone number window.

CTP	RA +		nbox efiling	Logout
	CURRENT SESSION - ACME Automation 259439 - Registration Number: 2019/194269/07 - Customs Code: Not assigned			
Menu 📀	Application: Importer (local)			
Froduct Level Tax type Demographics	Contact Details			
Contact Datain Physic of Address Assistant My Bark Accounts		lusiness Tel No Ass - 9 ass a real number		•
Authorised Officer Orbaile		Cell No.		0
Cilent Type Level Contact Details continue Physical Address Ascalas	Email			
Declasere Customs	Clain + la pàrt a nea unair adonna			
	Web Address			0/00
	Contact Person Name *			87100
		Previous Next	Conclude	Discerd



- ii) If the cell phone number is displayed under the Library Items, the user selects the applicable cell phone number and submits the selected information. If the status of the selected Library item is:
 - A) Verified, the user will not be required to upload the supporting documents.
 - B) Unverified, the user is required to upload supporting documents for verification purposes as prescribed in paragraph 10.

CTP	RLA *		index effiling	Logout
TESTER_AUTOMAT	CURRENT SESSION - ACME Automation-258439 F	egistration Number 2019/194209/07 - Customs Code: Not assigned		
Menu 📀	Application: Importer (local)			
Product Level Tax Type Demographics	Contact Details	Add cellphone number		
Contact Details	Nome Tel Ne 0124224000 Click + to add a new number	Library tiens Add new celphone number The following celphone numbers appear in your library. To add from your library below, select		O
Authorised Officer Details Citent Type Level Contact Details (splicnol) Physical	Fits No Cles + to abl a new number	the tem with the applicable cellphone number cellphone number Balans Uages XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		•
Addrines Ascatton Disclosiane Castorns	Email Oits + Is add a new email address I do not have an E-mail address *			
	Web Address	teoris per page (5 - 1-1 of 1 - C - 2		0/80
	Contact Person Name * Field is mandatory	Cancel Submit		
		Previous	oxt Conclude	Discerd

iii) If the cell phone number to be captured is not displayed under the Library Items:A) The user clicks on Add new cell phone number.

	UKKENT SESSIU	Add cellphone number		ot assigned
Menu 📀	Application: Exp			
Product Level Tax Type Demographics	Contact De	Library Items Add new cellpho Please complete the following fields to add a		
Contact Details	Home Tel No	Cell No *	Please retype Cell No *	C
Physical Address /location	Click + to add a new	0/15	0/15	
My Bank Accounts	Fax No	0113	0713	c
	Click + to add a new			
Client Type Level				· •
Contact Details (optional)	Email			
Physical Address /location	Click + to add a new			
	I do not have			
		Cancel Submit		

B) The system displays the Add cell phone capturing window.



- C) The user captures the cell phone number twice to avoid capturing errors. If captured: I) II) Correctly, the user clicks on Submit; or
 - Incorrectly, the user clicks on Cancel and recaptures the correct cell phone number.

CTP	RLA 🔻		inbox efiling Logout
TESTER_AUTOMAT	CURRENT SESSION - ACME Automation-258439 Re	igistration Number: 2019/19/4269/07 - Customs Code: Not assigned	
Menu 📀	Application: Importer (local)		
Product Level Tax Type Demographics	Contact Details	Add cellphone number	
Contact Details Physical Address Assiston	Hame Tel No 0124224000	Library Items Add new celphone number	0
My Bank Accounts Authorised Officer Deterils	Click + to add a new number	Please complete the following fields to add a new cellphone number:	Remove
Cilent Type Level	Fax No Click + to add a new number	Contract 2000000000 200000000 200000000	0
(optional) Physical Address Accation		r r	
Disclosure Customs	Email Cick + to add a new email address		
	I do not have an E-mail address *	V	
	Web Address		0/40
	Contact Person Name *	Cancel Submt	
		Previ	ous Next Conclude Discard

- iv) After submiting the added cell phone number the system:
 - Returns to the main Contact Details page; and A)
 - B) Displays the cell phone number added.
- If captured incorrectly, the user clicks on Remover and recaptures his/his cell phone number. v)

CTP	RLA *			interre	eFiling	Logout
	CURRENT SESSION - ACME Automation-258439 Registration Number: 2019/194269/07 Customs C	ode: Not assig	ned			
Menu 📀	Application: Importer (local)					
Product Level Tax Type Demographics	Contact Details					
Contact Databa	Hame Tel No	0	Business Tel No			0
Physical Address Accadion	0124224000 Click + ta add a new number		0124424000 Cick - to add a new number			
My Bank Accounts		Nemzye				Renove
Authorised Officer Details	202	0	Cell No XXXXXXXXXX			0
Client Type Level	Fax No Click + to add a new number		Click + to add a new number			
Contact Details (optional) Physical						• Planove
Address focation						
Disclosure Customs	Email	0				
	Circle + to add a new email address					
	Web Address					
						0/00
	Contact Person Name *					
	Field is mandatory					
					_	
1				Previous Next	Conclude	Discard


d) Email address

i) If no email address is displayed or the user must add another email address, he/she must click on the (+) plus icon next to Email to display the Add email window.

CTP	RA *		NBOX.	ering	Logout
Contract Contract of Contract	CURRENT SESSION - ACME Automation-258430 Registration Number: 2019/194269/07 Customs Code: Not assig	ted .			
Menu 📀	Application: Importer (local)				
Product Level Tax Type Demographics	Contact Details				
Context Details Physical Address Receipen Ny Bank Accounts	Nerra Tar No 0124224000 Olis + Is akit a wea Austor Austor	Beannass Fair No. D124424000 CR3 + Is abla a new number			0
Automed Officer Databi Calcet Type Lovel Context Detain Instance Physical Address Atoution	Fax No Clas + Is skif a new number	Cat No 0003096484 Cita - Io and a war number			(O) Parros
Disclosure Curdones	Enaf •				
	Web Address				8180
	Contact Person Name * Fed in resolution				
		Previous	lext C	onclude	Discerd

- ii) If the email address is displayed under Library Items, the user selects the applicable email address and submits the selected information. If the status of the selected Library item is:
 - A) Verified, the user will not be required to upload the supporting documents.
 - B) Unverified, the user is required to upload supporting documents for verification purposes as prescribed in paragraph 10.

Product Level	Contact Deta	Add email address				
Tax Type Demographics						
-Contact Details	Home Tel No	Library Items Add new email address				0
Physical Address /location	Click + to add a new n	The following email addresses appear in your library. To add	from your library	below, select		
		the item with the applicable email address:				
	Fax No	email address	Status	Usages		•
Details	Click + to add a new n	Automation@nowhere.co.za	Verified	INCOME_TAX		
lient Type Level		, atomatong no more co. La	- Crimou	9594709173		Remove
Contact Details (optional)					r*	
Physical Address /location	Email					
	Click + to add a new e					
	I do not have a					
	Web Address	Items per page	5 1 – 1 of 1	$\langle \rangle$		
		Cancel Submit				0/80
	-					



- iii) If the email address to be captured is not displayed under the Library Items:
 - A) The user clicks on Add new email address.
 - B) The system displays the Add email address window.
 - C) The user captures the email address twice to avoid capturing errors. If captured:
 I) Correctly, the user clicks on Submit; or
 - Correctly, the user clicks on Submit; or
 Incorrectly, the user clicks on Cancel and recaptures the correct email address.

CTP			
	CURRENT SESSION - ACME Automation-258439 Rep	istration Number: 2019/194269/07 Customs Code: Not assigned	
Menu 📀	Application: Importer (local)		
Product Level Tax Type Demographics	Contact Details	Add email address	
Contact Datata Physical Address foculton	Hame Tet Na 0124224000	Library Items Add new email address	o
My Bank Accounts Authorised Officer	Click + to add a new number	Please complete the following fields to add a new email address:	Гонтоми
Details Client Type Level	Fax No	Ema* X0000000kis.gov.za	•
Contact Details roptional) Physical Address focation		Pease vetyce Ernal * X0000000(m goly za	Ranova
Disclosure Quelons	Email	21/80	
	Clear + to ast a new email address		
	Web Address		
	TVED Address		0180
	Contact Person Name *	Cancel Submt	
	8	Day	ious Next Conclude Discard
			Discard Discard

- iv) After submitting the add email address the system:
 - A) Returns to the main Contact Details page; and
 - B) Displays the email address added.
- v) If captured incorrectly the user clicks on Remover and recaptures his/her email address.

CTP			inbar eFiling Logout
TESTER_AUTOMAT	URRENT SESSION - ACME Automation-258439 Registration Number: 2019/15	4269/07 Customs Code: Not assigned	
Menu 📀	Application: Importer (local)		
Product Level Tax Type Demographics	Contact Details		
Contact Details Physical Address Accallon	Morea Tal No 0124224000 Click = to add a new njimber	Business Tel No 012442000 Cick + to add a new number	0
My Bank Accounts Authorised Officer Details	n an chuide a' de an taointe	Cel No	Remove
Client Type Level Contact Details (optional) Physical Additions Accelion	Fact No Cits1 + to add a new number	DB33869484 Clok + foliadt a new hundler	Farrow
Address indication Disclosure Customs	Email XXXXXXXXX is gov za	0	
	Cikk + to add a new email address	Remove	
	Web Address		
			0/80
	Contact Person Name * Field is mandatory		
			Previous Next Conclude Discard



e) The web address details are optional, the application will not be rejected if not provided.

CTP	RLA 👻				inbox	eFiling	Logout
	CURRENT SESSION - ACME Automation-259439 Registration Number: 2019/194209/07 Customs Code:	Not assig	gned				
Menu 📀	Application: Importer (local)						
Product Level Tax Type Demographics	Contact Details						
Contact Details Physical Address Accelion	Homa Tai No. 0124224000	0	Business Tel No 0124424000				0
Address rocation My Bank Accounts Authorised Officer	Oliki + to add a new number	Remove	Click + to add a new number				Remove
Details Client Type Level	Fax No	0	Cell No 0833899484				0
Contact Details (optional) Physical	Cick = to add a new number		Citcl; + to add a new humber				Remove
Address Accation Disclosure Customs	Emai						
	Citiki - to add a new enail addres	0					
		Remove					
	Web Address						0/90
	Contact Person Name * Field is mandatosy						
				Previous	lext C	Conclude	Discard

- f) The Contact Person Name is mandatory. The user:
 - i) Clicks on Contact Person Name.
 - ii) Captures the contact person's name.

CTP					Inbox	eFiling	Logout
TESTER_AUTOMAT	CURRENT SESSION - ACME Automation-258439 Registration Number: 2019/194269/07 Customs Code	. Not assi	gned				
Menu 😋	Application: Importer (local)						
Product Level Tax Type Demographics	Contact Details						
Contact Details Physical Address focation My Bark Accounts	Home Tid No 0124/224000 Click + b adra new number	Remove	Business Tel No 0124424000 Citici - to asto a new number				Remove
Authorised Officer Details Citient Type Level Contact Details (optional)	Fax No Cites + to add a new number	0	Cell No D833890484 Click - to add a new number				Вяточя
Physical Address Recalion Disclosure Customs	Ensi Iniliams@sors.gov.za Citel + Iradi anverentiadoves	• Remove					
	Web Address						0/10
	Contac Person Name * PODDCORKINNE						14/100
				Previous	Next	Conclude	Discard

- iii) Clicks on the:
 - A) Next button to progress to the next field which is Physical Address / Location under Product Level; or
 - B) Physical Address / Location link in the Menu.
- g) The contact details captured by the user is automatically saved.



h) If the user clicks on the Conclude button by mistake, the system displays an error message. See paragraph 9 e) below to resolve the error.

CTP	RLA *	hbox eFiing Logout
TESTER_AUTOMAT	CURRENT SESSION - ACME Automation-258439 Registration Number: 2019/194269/07 Customs Code: Not assig	gned
Menu 📀	Application: Importer (local)	
Product Level Tax Type Demographics	Contact Details	
Contact Details Hypecul Address Accalion My Bark Accounts	Home Tel No 0124/224000 Olici + 15 add a new Ausber Remove Remove	Business Tel No D124424000 Celo - Io ado a nee number Remove
Authorised Officer Details Client Type Level Contact Details (splices)	Fact No Oils's to add a new number	Cel No XXXXXXXXX Cel 2 area nurther Termino Tel 2 area nurther Termino Ter
Physical Address Rocalian Disclosure Custoria	Ensal XXXXXXXXIII gov za Cist + tradit a new ensal addresa Retross	
	Web Address	0/60
	Outlas Person Name * MORE/MOREAGE	14/100
		Previous Contended Discard

5.3.3 Physical Address / Location

a) If no physical address is displayed on the main Physical Address / Location page or the user must add another Physical Address / Location, he/she must click on Add address to display the Add address capture window.

CTP	RLA 🔻		Inbox	eFiling	Logout	^	
TESTER_AUTOMATION	CURRENT SESSION - ACME	Automation-342542 Registration Number: 2019/766418/07 Customs Code: Not assigned					
Menu 📀	Application: Storage Ware	oplication. Storage Warehouse (OS) - Imported Goods					
Product Level	Physical Address	Physical Address /location					
Tax Type Demographics	,						
Contact Details	To add an address to you	application, click the Add Address button					
Physical Address /location	Add Address	←					
My Bank Accounts	Unit No (if applica	Complex (If applicable)					
Authorised Officer Details							
Client Type Level	Street No	Street / Farm Name					
Contact Details (optional)							
Physical Address /location	Suburb / District						
Limit	Suburb / District						

- b) If the physical address / location details is displayed under the Library items, the user selects the applicable physical address / location and submits the selected information. If the status of the selected Library item is:
 - i) Verified, the user will not be required to upload the supporting documents.



ii) Unverified, the user is required to upload supporting documents for verification purposes as prescribed in paragraph 10.

CTP	RLA 🔫		Inbox Logout
Terrilyn Goodynar	CURRENT SESS	ON - ACME Automation-856503 Registration Number: 2019/998951/07 Customs Code: CU25003689	
	g on behalf of ACM	Add address	
Menu 🤇	Application: F	Library itoms	
Client Type Level Contact Details (optional)	Physical	The following addresses appear in your library. To add from your library below, select the item with the applicable address.	
Physical Address /location	To add an ad	Street No. Street/Farm Suburt/Ubistrict City/Town Status	
Carrier Details Limit		220 Bronkhorst street. New Muckleneuk. Pretoria Verified	
Disclosure Customs	Please note y		
		Previous Next	Conclude Discard
		Items per page, 5 1 - 1 of 1 < >	
		Cancel Sutmt	

- c) If the physical address / location is not displayed under the Library Items, the user:
 - i) Clicks Add new address to display the Add Address capture window.
 - Captures the following mandatory information:
 - A) The Street / Farm Name;
 - B) The City / Town; and
 - C) The Postal code; and

ii)

- iii) Selects the Country code ZA SOUTH AFRICA.
- d) The fields Unit no, complex, Street No, Suburb / District are optional.
- e) If the above mandatory information is captured:
 - i) Correctly, the user clicks on Submit; or



ii) Incorrectly, the user clicks on Cancel to recapture the physical address / location mandatory information.

CTP	RLA 👻		Inbox Logout
Auto_Mation C	URRENT SESSI	0N - ACME Automation-932877 Registration Number: 2019/430822/07 Customs Code: Not ass	signed
Menu 📀	Application: In	Add address	
Product Level Tax Type Demographics	Physical	Library Items Add new address	
Contact Details	To add an ad	Please complete the following fields to add a new address:	
Physical Address /location My Bank Accounts	Add Address	Unit No (if applicable) Complex (if applicable)	
Authorised Officer Details	Unit No (if ap	0/8 0/27	
Client Type Level Contact Details		Street No Street / Farm Name *	-
(optional) Physical Address /location	Street No	Suburb / District	
Disclosure Customs	Suburb / Dist	0/38	
		City / Town * Postal Code *	
	City / Town	Country Code ZA - SOUTH AFRICA	Postal Code
	Country Code ZA - SOUTH		-
		Cancel Submt	
	Please note you	cannot eait Liorary Addresses Le. Addresses added from your Liorary to your Application	
		Previous	Next Conclude Discard

- f) After submitting the added physical address, the system:
 - i) Returns to the main Physical Address / location page; and
 - ii) Displays the physical address added.
- g) If captured:
 - i) Incorrect, the user clicks on Change Address and recaptures his/her physical address.
 - ii) Correctly:
 - A) The user clicks on the Next button to progress to the next field which is My Bank Accounts under Product Level; or
 - B) The user clicks on the My Bank Accounts link in the Menu; and
 - C) The physical address details captured by the user is automatically saved.
- h) If the user clicks on the Conclude button by mistake, the system displays an error message, see paragraph 9 e) below to resolve the error.

CTP			Inbox	eFiling	Logout
TESTER_AUTOMAT	CURRENT SESSION - ACM	E Automation-258439 - Registration Number 2019/19426907 - Customs Code Not assigned			
Menu 🔇	Application: Importer (loc	a)			
Product Level Tax Type Demographics	Physical Address	s /location			
Contact Desails	To update your address,	click the Change Address button			
Physical Address Accation My Bark Accounts	Change Address				
Authorised Officer Details	Unit No (if applicable)	Compler (If sopliable) South African Ravanua Sarvi			
Client Type Level Contact Details (optional)	Street No 229	Brook/Fam Name Brookhorst street			
Physical Address Accation Disclosure Quatorns	Suburb / District				
	Niow Muckleneuk				
	city / Town Pretoria			Postal Coc 0181	•
	Country Code ZA - SOUTH AFRICA				•
	Please note you cannot edi	N Lbrary Addresses (e. Addresses addred from your Lbrary to your Application	★	★	
		Previous	Next	orkide	Discard



5.3.4 Bank account

- a) The user must provide SARS with a valid South African bank account to effect payments.
- b) If no banking details are reflected on the My Bank Accounts page or a different bank account must be added. The user clicks on Add Bank Account to display the Add bank account capture window.

CTP			eFiling	Logout	^
TEBTER_AUTOMAT	CURRENT SESSION - ACME Automation 258439 - Registration Number: 2018/194269/07 - Customs Code: Not assigned				
Menu 🤇	Application: Importer (local)				
Product Level Tax Type	My Bank Accounts				
Demographics Contact Details	To add bank account defails to your application, click the Add Bank Account button				
Physical Address Accation	Add Bank Account				
My Bank Accounts Authorised Officer Details	Bank Account Holder Daclaration				
Client Type Level Contact Details (options)	Account Type ~ Account Number				
Physical Address Accation					
Disclosure Customs	Bank Name Branch No				
	Branch Name				
	Account Hobite Name Islame as Registered at carrio AC/ME: Automation-256436				
	Non selection of the "Refunds/Outgoing" bank option will result in no refunds being paid out by SARS.				
	Usage: Payment / Incoming *		8 Yes No		
	Usage: Refunds / Outgoing *		8 Yes No		
	Peesse note: you cannot exit Library Bank Accounts i.e. Bank Accounts added from your Library to your Application				~

c) If the bank account details are displayed under the Library items, the user selects it and then submits the selected information.

CTP	RLA *	Inbox	Logout
Auto_Mation	CURRENT SESSION - ACME Automation-932877 Registration Number: 2019/430822/07 Customs Code: Not assigned		
Menu	A Add bank account		
Product Level Tax Type	N Library Items		
Demographics Contact Details Physical	The following bank accounts appear in your library. To add from your library below, select the item with the applicable bank account:		
Address /location My Bank Accounts	Account Account Account Branch Branch Branch Status Usages Name Name Name		
Authorised Officer Details	B No records No status		
Client Type Level			
Contact Details (optional)	A terms per page 5 000 C /		
Physical Address /location			
Disclosure Customs	B		
	в		
	Ac A		
	N CANCEL Submit		
	Field is mandatory	-	
	Usage: Refunds / Outgoing *	Q Yes	
	Einde is manobalant	O No	~



d) If the bank account details are not displayed under the Library Items, the user clicks on Add new bank account.

lenu — 🂫	~	Add bank account				
oduct Level Tax Type	N	Library Items	Add new bank account			
Demographics Contact Details Physical Address /location My Bank Accounts	Т	The following bank accorbank account Account Holder Accou Name Numb		m your library below, select the iter Branch Branch Status Name Status	m with the applicable Usages	
Authorised Officer Details	B	No records found		No sta	tus	
ent Type Level Contact Details (optional) Physical Address /location	A			Items per page: 5	0 of 0 < >	
Disclosure Customs	в					
	в					
	Ac A					
	N	CANCEL				

e) The user captures the following mandatory information:

CTP	RLA 👻		Inbox eFiling Logout
TEBTER_AUTOMAT	URRENT SESSION - ACME Automation-258439	- Registration Number: 2018/194259/07 - Customs Code: Not assigned	
Menu 📀	Application: Importer (local)	Add bank account	
Product Level Tax Type Demographics	My Bank Accounts To add bank account details to your application	Library Items. Add new bank account	
Contact Datats Physical Address Recebon	Add Bank Account	Please complete the following fields to add a new bank account.	
My Bank Accounts Aphrosed Officer Details	Bank Account Holder Declaration	Bank Account Holder Declaration *	
Client Type Level Contact Details (optional) Physical	Account Type	Account Type* Account Number*	
Address Accation Disclosure Customs	Bank Name	Bank Name * Branch No *	
	Branch Name	Branch Name "	
	Account Holder Name (Name as Registered at bank) ACME Automation-258439	0 / 120 Account Holder Name Is Registers at bank)* ACAIE Automation.258439	
	Non selection of the "Refunds/Outgoing" bank - Usage: Payment / Incoming *	22/120 CNICEL Submit	S Yes No
	Usage: Refunds / Outgoing *		8 Yes No
	Please note you cannot edit Library Bank Accounts /	e. Bank Accounts added from your Library to your Application	



Bank Account Holder Declaration – The user clicks on the Bank Account Holder Declaration dropdown arrow and selects one (1) of the following declarations:
 A) I use SA Bank Account; or

CTP	RLA *		labox eFiling Logout
TESTER, AUTOMAT	CURRENT SESSION - ACME Automation-258439	- Registration Number: 2019/194269/07 Customs Code: Not assigned	
Menu 📀	Application: Importer (local)	Add bank account	
Product Level Tar Type Demographics Contact Databa	My Bank Accounts To add bank account details to your application	Literary items Add new bank account	
Contact Databas Physical Address focution	Add Bank Account	Please complete the following fields to add a new bank account:	
My Bank Accounts Authorsed Officer Databl	Bank Account Holder Declaration	Bark Accourt Hador Declandon*	
Client Type Level Contact Details (optional)	Account Type	001 - I use SA Bank Account Account Number *	
Physical Address Accalion Disclosure Customs	Bank Name	002 - I use 3rd Party SA Bank Account Branch No *	
	Branch Name	076 Branch Name *	
	Account Holder Name (Name as Registered at bank) ACME Automation-258439	0/123 Account Holder Name (Rame as Registered at bank) * ACOME Automation 258439	
	Non selection of the "Refunds/Outgoing" bank - Usage: Payment / Incoming *	22 (12) CANCEL Submit	S Yes No
	Usage: Refunds / Outgoing *		O No 8 Yes No
	Please note you cannot edit Library Bank Accounts /.		

B) I use 3rd Party SA Bank Account. The user must provide the reason(s) for using a 3rd party SA bank account.

Contact Details Physical Address /location	Ban To ad Add bank accou	nt Add new bank account		^	
Authorised Officer Details	Ban Please complete the f	blowing fields to add a new bank a	ccount:		
Client Type Level	Field Bark Account Holder De 002 - I use 3rd Par	ty SA Bank Account	Reason for 3rd Party Account *	⊙ ←	
Physical Address /location Disclosure Customs	Field Account Type *	÷	Account Number *	0/18	
	Field Bank Name *	•	Branch No *		
	Brai CANCEL Subr	ait			
	Account Holder Name (Name as Reg ACME Automation-426686	istered at bank)			



ii) Account type – The user clicks on the Account Type dropdown arrow and selects the applicable account type.

CTP	RLA *		inbox eFiling Logout
TESTER_AUTOMAT	CURRENT SESSION - ACME Automation-258439 -	Registration Number: 2019/194259/07 Customs Code: Not assigned	
Menu 📀	Application: Importer (local)	Add bank account	
Product Level Tax Type Demographics Cantact Datate	My Bank Accounts To add bank account details to your application	Library items. Add new bank account	
Physical Address Recebon	Add Bank Account	Please complete the following fields to add a new bank account:	
My Bank Accounts Authorised Officer Details	Bank Account Holder Declaration	Bask Actual Island Castadan * 001 - I use SA Bank Account *	
Client Type Level Contact Details (optional)	Account Type	Accuration Type *	
Physical Address focation Disclosure Customs	Bank Name	1 - Cheque Branch No *	
	Branch Name	2 - Savings	
	Account Holder Name (Name as Registered at berlo ACME: Automation-258439	Acoust room rate your as supplement as sum; ACME Automation 259439	
	Non selection of the "Refunds/Outgoing" bank	22 (120	
	Usage: Payment / Incoming *	CANCEL Bobmit	8 Yes No
	Usage: Refunds / Outgoing *		8 Yes No

iii) Account Number – The user clicks on Account number and captures the account number in the field provided under Account number.

CTP			
TESTER_AUTOMAT C	URRENT SESSION - ACME Automation-258439 -	Registration Number: 2019/194269/07 - Customs Gode: Not assigned	
Menu 📀	Application: Importer (local)	Add bank account	
Product Level Tax Type Osmographics	My Bank Accounts To add bank account details to your application	Library Rems Add new bank account	
Contact Datats Physical Address focation	Add Bank Account	Please complete the following fields to add a new bank account:	
My Bank Accounts Authorised Officer Details	Bank Account Holder Declaration	Bank Account Header Detanation * 001 - Luse SA Bank Account *	
Client Type Level Contact Details Isotomai	Account Type	Account Type * Account Munther * 1 - Cheque * 1111111111	
Physical Address Accalion Disclosure Customs	Bank Name	Bank Namo * - 632005	
	Branch Name	6/6 UNIVERSAL	
	Account Hidder Name (Name as Registered at bank) ACME Automation-258439	o r too Account Holder Name In Registered at bank) * ACAIE: Automation-25439	
	Non selection of the "Refunds/Outgoing" bank - Usage: Payment / Incoming.*	22/122	8 Yes
	Usage: Refunds / Outgoing *		O No O Yes No
	Please note you cannot edit Library Bank Accounts Le	Bank Accounts added from your Library to your Application	U NO



iv) Bank Name – The user clicks on the Bank Name dropdown arrow to select the bank name. The user either scrolls down until he/she reaches the bank name, or the user captures the first letter of the Bank name or then selects the applicable bank name.

CTP			
TESTER_AUTOMAT	CURRENT SESSION - ACME Automation-258439 -	Registration Number: 2019/194269/07 - Customs Code: Not assigned	
Menu 📀	Application: Importer (local)	Add bank account	
Product Level Tax Type Demographics Contect Debate	My Bank Accounts To add bank account details to your application	Litrary items Add new bark account	
Physical Address Recebon	Add Bank Account	Please complete the following fields to add a new bank account:	
My Bark Accounts Authorsed Officer Datable	Bank Account Holder Declaration	Bark Account Maker Dactaness * 001 - Luse SA Bank Account	
Client Type Level Contact Details optional Physical Address Accation	Account Type	Account Number *	
Disclosure Customs	Bank Name	Bank Name * Office 010	
	Branch Name		
	Account Hoter Name (Name as Registered at bank) ACME Automation-258439	001 ABN AVRO SANK 0/120 002 - ABSA	
	Non selection of the "Refunds/Outgoing" bank	IIII3 - AFRICAN RANK 22/120	
	Usage: Payment / Incoming *	CANCEL Solumit	S Yes
	Usage: Refunds / Outgoing *		8 Yes No

f) The system populates:

- i) The Branch Number; and
- ii) The Branch Name.

CTP	RLA *		Index eFiling Logout
	URRENT SESSION - ACME Automation-258439 -	- Registration Number: 2019/194269/07 Customs Code: Not assigned	
Menu 📀	Application: Importer (local)	Add bank account	
Product Level Tai: Type Demographics Contact Datats	My Bank Accounts To add bank account details to your application	Library items Add new bank account	
Physical Address focation	Add Bank Account	Please complete the following fields to add a new bank account:	
My Bank Accounts Authorsed Officer Details	Bank Account Holder Declaration	Itaak Aceuert Islaan Sacharakan * 001 - I use SA Bank Account *	
Client Type Level Contact Details (optional)	Account Type	Account Type *Account Type *Account Type *	
Physical Address Accalion Disclosure Customs	Bank Name	Bash Nane 002 - ABSA - 032005	
	Branch Name	Barch Nane UNIVERSAL	
	Account Mother Name (Marrie as Registered at bank) ACME: Automation-258439	9 / 120 Account Holder Nores Represent a Beginteed at bank) * ACME Automation 258439	
	Non selection of the "Refunds/Outgoing" bank - Usage: Payment / Incoming *	22/120 CANCEL Submit	O Yes No
	Usage: Refunds / Outgoing *		8 Yes No
	Please note you cannot edit Library Bank Accounts / t	z. Bank Accounts added from your Library to your Application	



- g) The system populates the Account Holder Name field. The user clicks on:
 - i) Cancel if any of the mandatory bank details have been incorrectly captured and recaptures the required mandatory bank account details; or
 - ii) Submit if correct.

CTP	RLA *			Inbox eFiling Logout
TESTER, AUTOMAT	CURRENT SESSION - ACME Automation-258439 -	Registration Number: 2019/194269/07 Customs Code: Not assigned		
Menu 📀	Application: Importer (local)	Add bank account		
Product Level Tax Type Demographics Contect Details	My Bank Accounts To add bank account details to your application	Ubrary Items Add new bank account		
Physical Address focution	Add Bank Account	Please complete the following fields to add a new bank account:		
My Bank Accounts Authorsed Officer Details	Bank Account Holder Declaration	Ilané Account Hidder Declaration * 001 - Luse SA Bank Account *		
Client Type Level Contact Details (optional)	Account Type	Account Type " Account Number" 1 - Cheque • 1111111111	10/19	
Physical Address Accation Disclosure Customs	Bank Name	Bank Name Branch No 002 - ABSA - 632005		
	Branch Name	Branch Name UNIVERSAL	6/6	
	Account Holder Name (Name as Regulared at bank) ACME Automation-258439	Account Holder Name (Name os Registered al bank) * ACME Automation-258439	9/120	
	Non selection of the "Refunds/Outgoing" bank		22 / 120	
	Usage: Payment / Incoming *	CANCEL Submit		8 Yes No
	Usage: Refunds / Outgoing *			8 Yes No
	Please note you cannot edit Library Bank Accounts //	Bank Accounts added from your Library to your Application		

h) The bank details captured by the user are automatically saved. The system returns to the main My Bank Accounts page and displays a message that the bank account status is unverified. The user is required to upload the required bank account documents for validation purposes, see paragraph 10.

CTP	RLA *	linbox	effing	Logout
TESTER_AUTOMAT	CURRENT SESSION - ACME Automation-259439 Registration Number: 2019/194269/07 Customs Code: Not assigned			
Menu 📀	Application: Importer (local)	/	/	
Product Level Tax Type Demographics Contact Details	My Bank Accounts To update bank account details to your application, click the Change Bank Account button			
Physical Address focation Wy Bank Accounts Authorised Officer Details	Change Bank Accourt Bank arcoart klatus UM/254FED			
Client Type Level Contact Details (optional) Physical	flare Account Holds Declaration 001 - I use SA Bank Account · ·			
Address focation Disclosure Customs	Accent Type Accent Inner 1 - Chrogue • 111111111			
	Bark Nani Basan No 002 - ABSA * 632005 Brach Nani			
	UNIVERSAL Account Hidder Name, Names an Engelstered at berei) ACME: Automation. 252453			
	Non selection of the "Refunds/Cutgoing" bank option will result in no refunds being paid out by SARS.			
	Usage: Payment / Incoming *		\bigotimes_{No}^{Yes}	
	Usage: Refunds / Outgoing *		Q Yes	5



i) If any of the bank details are incorrect, the user must select the option Change Bank Account and recapture the mandatory bank account details as prescribed from paragraph e)i) to e)iv) above.

CTP			Inbox	eFiling	Logout	^
TESTER_AUTOMAT	CURRENT SESSION - ACME Automation-258439 Registration Number. 2019/194269/07 Customs Code: Not as	igned				
Menu 📀	Application: Importer (local)					1
Product Level Tax Type Demographics Contact Datains Physical Address focation	My Bank Accounts To update bank account details to your application, click the Change Bank Account button Change Bank Account					
My Bank Accounts Authorised Officer Dollars	Bank account status: UNVERTIED					
Client Type Level Contact Details (optional) Physical	Bank Account Holes Desiration 001 - 1 use SA Bank Account					
Address Rocalion Disclosure Customs	Action Type 1 - Cheque	Account Number 11111111111				I
	Berk Nama 002 - ABSA	Blanch No 632085				
	Brach Nane UNIVERSAL					
	Account Hidden Name, Nitree an Registered at bank) AC/ME_Automation-250439					
	Non selection of the "Refunds/Outgoing" bank option will result in no refunds being paid out by SARS. Usage: Payment / Incoming *			O Yes		
	o angen e optimiste i menserin op			8 Yes No		
	Usage: Refunds / Outgoing *			Q Yes		~

- j) After the user confirmed that the bank details are correctly captured:
 - The user must select the radio button Yes if he/she wishes to use this bank account to:
 - A) Make payments Payment / Incoming; and / or
 - B) Receive refunds Refund / Outgoing.

i)

menu 😳	Application: importer (local)	~
Product Level Tax Type Demographics Contact Datalis Physical Address Accalion	My Bank Accounts To update bank account defails to your application, click the Change Bank Account button Change Bank Account	
My Bank Accounts Authorised Officer Details	Bask arount status UIN/BIIFED	
Clerit Type Level Contract Databa (optional) Pagasa Antibros Incadors Dacheven Conterns	Bark Account Holder Desiration • Account Holder Desiration • Account Holder Desiration • Account Munitier • 1 - Cheque • 1 - Cheque • Bark Name • 002 - ABSA • Cheque • 002 - ABSA • 002 - ABSA • 002 - ABSA • 002 - ABSA •	
	Non selection of the "Refunds/Outgoing" bank option will result in no refunds being paid out by SARS. Usage: Payment / Incoming * Vas No Vas	•
	Please note you cannot edd Library Bank Accounts i.e. Bank Accounts added hom your Library to your Application Previous Next Conclude Discard	~



- ii) The user clicks on:
 - A) The Next button to progress to the Authorised Officer details under Product Level; or
 - B) The Authorised Officer details link in the Menu; and
 - C) The bank account details captured by the user are automatically saved.

luct Level	My Bank Accounts		
ax Type Iemographics	the second se		
ontact Dotails	To update bank account details to your application, click the Change Bank Account button		
Trysical ddress focation	Change Bank Account		
ly Bank Accounts			
athonsed Officer etails	Bank account status: UNVERIFIED		
t Type Level	Bank Account Holder Declaration		
ontact Details official)	001 - Luse SA Bank Account		
hysical			
ddress Accalion	Account Type	Account Number	
Inclosure Customa	1 - Cheque	- 111111111	
	2000	2003000	1
	Bank Name 002 - ABSA	Branch No • 632005	1
	Branch Name		1
	UNIVERSAL		
	Account Horder Name (Name as Registered al bork)		
	ACME Automation-258439		
	Non selection of the "Refunds/Outgoing" bank option will result in no refunds being paid out by SARS.		/
	Usage: Payment / Incoming *		Yes No
			O No
	Usage: Refunds / Outgoing *		Yes No
			Ŏ No
	Please note you cannot edit Library Bank Accounts i.e. Bank Accounts added from your Library to your Application		Ţ
			V

k) If the user clicks on the Conclude button by mistake, the system displays an error message, see paragraph 9e) below to resolve the error.

5.3.5 Authorised Officer Details (mandatory if a company)

- a) The following details authorised officer details must be captured, see Rule 59A.01.
 - i) Name of authorised officer;
 - ii) ID type and number;
 - iii) Designation of capacity;
 - iv) Citizenship;
 - v) The authorised officer's contact details, see the process prescribed in paragraph 5.3.2.
 - vi) The authorised officer's physical address, see the process prescribed in paragraph 5.3.3.

CTP	RLA ¥			Inbox	Logout
Auto_Mation	CURRENT SESSION - ACME Automation-932877 Registration Number: 2	201	9/430822/07 Customs Code: Not assigned		
Menu 📀	Application: Importer (local)				
Product Level Tax Type Demographics	Authorised Officer Details				
Contact Details	At least one of Home, Business, or Cell telephone numbers is Mandatory				
Physical Address Accason My Dank Accounts	Name of Authorised Officer				
Authorised Officer Details	Name is mandatory				
Client Type Level	Ю Туре 🗸 🗸 🗸		Number		
Contact Details (optional) Physical	ID type is mandatory		Identifying number is mendatory		
Address Accation Disclosure Customs	Designation of Capacity		Citizenship		*
Classical Costoria	Designation is mandatory		Citizenship is mandelory		
	Contact Details				v
	Physical Address				v
			Previous Ner	Conclud	Discerd



- b) The user clicks on the:
 - i) Next button to progress to the Client Type level.
 - ii) Conclude button by mistake, the system displays an error message, see paragraph 9 e) below to resolve the error.

CTP	RLA *	Inbox	Logout
Auto_Mation	CURRENT SESSION - ACME Automation-932877 Registration Number: 2019/430822/07 Customs Code: Not assigned		
Menu 🤇	Application: Importer (local)		
Product Level	<u><u><u></u></u></u>		
Tax Type Demographics			
Contact Details			
Physical Address /location			
My Bank Accounts			
Authorised Officer Details			
Client Type Level			
Contact Details (optional)			
Physical Address /location			
Disclosure Customs			
		\backslash	
		\mathbf{X}	
		X	
	Previous	exτ Coolude	Discard
			_

5.4 Client type level

5.4.1 Contact details

- a) The client type level contact details are optional except for cell phone number, email address or contact person.
- b) If the cell phone number, email address or the contact person of the client type is different from the product level, the user must capture the new details as described in paragraph 5.3.2 above.

CTP	RLA ¥		Inbox	Logou
Auto_Mation	CURRENT SESSION - ACME Automation-932877 Registration Number	2019/430822/07 Customs Code: Not assigned		
Menu 📀	Application: Importer (local)			
Product Level Tax Type Demographics	Contact Details (Optional)			
Contact Details Physical Address /location	Home Tel No	Business Tel No Click = to add a new number		G
My Bank Accounts Authorised Officer Details	Fax No	Cell No Click + to add a new number		•
Contact Details (optional)	Calco - to accur internation	I do not have a Cell Number		
Physical Address Jocation Disclosure Customs	Email Citck + to add a new email address I do not have an email Address			
	Web Address			0
	Contact Person Name			.0 /
		Previous	Conclud	Disc.

5.4.2 Physical Address / Location

a) In order to add the applicant's physical address / location, the user follows the process prescribed in paragraph 5.3.3 above.

CTP	RLA 🖛	Inbox	eFiling	Logout
TESTER_AUTOMATION	CURRENT SESSION - ACME Automation-426686 Registration Number: 2019/178139/07 Customs Code: Not assigned			
Menu 📀	Application: Exporter (local)			
Product Level	Physical Address /location			
Contact Details	At least one entry required			
Physical Address /location	To add an address to your application, click the Add Address button			
🥩 My Bank Accounts				
Authorised Officer Details	Please note you cannot edit Library Addresses i.e. Addresses added from your Library to your Application			
Client Type Level Contact Details (optional)	Previous	Next	Conclude	Discard

- b) After the user captured the physical address / location he/she must answer the following questions:
 - i) In the case of a warehouse client: Do you already have a Customs Warehouse number for this address?

	Application: Storage Warnhouze (OS) - Imported Goods	
el phios Jocalis	Physical Address /location To add and address byor application, cick the AssAdress button Address Address Address Address button Address	
location	Add Address	
Accounts d Officer	Pownere Roberto, Posteria, 0181	Edit D
Level Vetails	Intel Agenesi Not Weaker Orecklouding	
location	Start Ne Server 50 Prozeso Redatos	
e Customs	kan late Petra ay hak Petra	75492 Color. 0103
	ouro tos 12. stantovneck	
	Do you already here a Cuatoma Waterhouse number for the address?	O Yes O N
	Will all the Customs/Exclose transactional documents be shored at this location ? *	O Yes O



- A) The user clicks on the appropriate radio button.
- B) If No is selected the system displays a message that the warehouse number will be allocated on approval.
- C) If Yes is selected:
 - I) The system displays the Warehouse Number (sub number) dropdown box.
 - II) The user clicks on the dropdown arrow.

CTP			efile		9:00
	CURRENT SESSION - ACME AUTOMATION 487295 - Regeleration Number: 2019/51078/07 - Outoms Code: CU21802746				
Menu 📀	Application Storage Waterboose (05) - Imported Goods				
Product Level				<u> </u>	
Tax Type Derrographics	Physical Address /location				
	To add an address to your application, click the Add Address button				
Contact Databa	Add Address				
Physical Address Recation					
My Bank Accounts	Parence Rebairs, Protoria, D131			-	
Activities Officer Details	Fourierice Hisbarch, Predonia, UT01	Ed	et.	Detete	
	Units of Applicates, Complex (Fugihates,				
Client Type Level	NO1 VIALXER CREEK BUILDINS				
Contact Details (optional)					
Physical Address flocation	Janu Janu Janu Janu Janu Janu Janu Janu				
Link	NA Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y Y				
Disclosure Custons	Subur Culet				
Dispositivi Colibria	Petria				
	oytas. Patró		tai Code 31		
	Costry Colu				
	24-SOUTH APRICA				
	Do you sheady have a Cuutone Viterboure number for this address?		es ()	No	
	Veneraa kurker in a voter * PFACG32776 - SP Foresce Reben, Predok, 0101	Ŭ			
	Will all the Customs/Excise transactional documents be stored at this location ?*	OY	(m ()	No	
	Presis entry you served edit Uniny Addresses i.e. Addresses edited from your Uniny to your Application				
	Designed and American American	Constant	16	Discar	
📀 💶 🚺	3 0 😣 🖸 🕼 🖉 🧭 🐗 🖓 🗩	EN .		. 09:3	35 PM 1/03/10

- III) The system displays a list of all the warehouse(s) already licensed by the applicant. If the applicant does not have any warehouse licensed in his/her name, no details of the licensed warehouse will be displayed in the dropdown list.
- IV) The user clicks on the applicable licensed warehouse in order to select it.
- ii) Will all the Customs/Excise transactional documents be stored at this location?

CTP		inbax eFiling Logout
	CURRENT SESSION - ACME AUTOMATION-687296 - Registration Number: 2019/515/37/807 - Customs Code: CU21602746	
	Application Storage Watehouse (05)- Imported Goods	
Product Level	Physical Address /location	
Tax Type Demographics	To add an address to your application, click the Add Address button	
Contact Details	Add Address	
Physical Address Accation		
My Bank Accounts	Forence Robotio, Presida, 0181	Edit Delete
Authorised Officer Details	Tanning Products, Tanning (1997)	
Client Type Level	(units) of Application, Compact (Exploration)	
Contact Details (optional)	NOT WAREFORE BULLING	
	Light for Ether / Join Name	
Physical Address /location	80 Piorence Rebeins	
Linit		
Disclosure Customs	Nano (data) Pedata	
		Rozos Code
	Petris	0181
	Courty Coal	
	ZA-SOUTHAPRICA	~
	Do you elivedy have a Custom Weethcas number for the address?	Yes () No
	Newsau Kuter ital network	
	PFACS02726 - 80 Phonese Relation, DHEDIS, DHEDIS	
	Vitil all the Customs/Excise transactional documents be stored at this location ? *	O Yes O No
	Pessen nite you cannot dati Lihary Addresses (in Addresses added from your Lihary to your Application	
	Previnus Nert	Conclude Discard EN - R
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- A) The user clicks on the appropriate radio button.
- B) If Yes, the user clicks on the Next button to progress to the next field or clicks on the link in the RLA Menu.



C) If No:

I) The system displays the option Add Documents Store Address.

CTP	RU *	inbax eFiling Lagout
TESTER_AUTOMATION	2URRENT SESSION - ACME AUTOMATION-887295 - Registration Number: 2019/515/07807 - Oustons Code: CU21602746	
Menu 📀	Application: Storage Warehouse (UR) - Imported Goods	
Product Lovel Tax Type Demographics Contact Details Physical Address Iocation	Physical Address //acation To add an address byox application, citck the AssAdense Button Add Address	
My Bank Accounts Authorised Officer Details	Porenze Rubers, Petron, 0181	Edit Delete
Contact Prysic Contact Contact Details (optional) Physical Address Resultion	ND1 WAUER DEEX.60.0.NG Batry 50 Pares Relatio	
Disolosure Casterns	lan ter Peter Stal Peter	Power Cole. 0101
	Comp toke 2A-SQLITEL/MEGA Do you already have a Culture V Methouse number for the address?	• Yes () No
	Terrelase linetre late enter/ PLA30219-10 Enterrel Relation, Peterlan, (101 *	
	Will all the CustomsExcee transactional documents be stored at this location ? *	Tes ()%
	Please note you cannot edd Litrary Addresses i.e. Addresses addres from your Litrary to your Application	
	Provines Mart	Conclude Discard
👩 🚺 🚺	a o 🤽 C 🗗 C 📁 🏉 🐨 👪 🧟 😭	EN - 10 09:35 PM

II) The user clicks on Add Documents store Address and captures the physical address / location as described in paragraph 5.3.3 above.

Document Location To add a document store location, click the Add Document Store Address button Add Document Store Address	
Please note you cannot edit Library Addresses i.e. Addresses added from your Library to your Application	
Previous Next Conclude Discard	



5.4.3 Carrier details

a) This field must be completed by users required to register for the submission of cargo reports in terms of Section 8 and described in paragraph 2.1 e) of SC-CF-19.

b) Air cargo carriers

i) The user clicks on Add Aircraft.

Menu 📀	Application: Own Goods Carrier. Air Cargo
Client Type Level Contact Details rootenal	Carrier Details
Physical Address Acceltan	Mostly 004 - Air *
Canter Dytails	Aircraft
Oladeaure Customs	To add an alicraft to your application, click the Ast Arcraft butten
	Add Aircraft
	Alicost Registration Name Alicost Registration Code Action
	Carriage Of
	Goods In/Out RSA
	Goods not free circulation within the RSA
	Do you have an International Air Transport Association (IATA) 3 digit code? *
	Previous Next Conclude Discard

- ii) The system displays the Add Aircraft capture window.
- iii) The user captures the Aircraft Registration Name and the Aircraft Registration Code.
- iv) The user clicks on Save.

CTP	RiA *	(Dogu e	aFiling	Logout
TESTER_AUTOMATION	URRENT SESSION - ACME Automation-420086 Registration Number: 2019/178130/07 Customs Code: CU25010797			
Menu 📀	Application: Air Cargo Camier (local)			
Clear Type Level Corrac Databa (optimal) Rypolog Addeos Strackan Center Datada Oceaner Datada	Carrier Details			
	Carriage Of Carriage Of Goods InvOul RSA Goods not free circulation within the RSA Travelers InvOul RSA			



- v) If the aircraft details are:
 - A) Incorrectly captured, the user must select delete under active in order to recapture the aircraft details.
 - B) Correctly captured the user must indicate whether he/she will be carrying:
 - I) Goods in/out of South Africa;
 - I) Goods not in free circulation within South Africa; and / or
 - III) Travellers in/out of South Africa. This option will not be displayed if the applicant applies for own goods carried via air.

Carrier Details	Aircratt	/	
Disclosure Customs	To add an aircraft to your application, click the Add Aircraft butt	on	
	Add Akciat	/	
	Arcraft Registration Name	Arcset Regarisation Code	Adlen
Dashnun Gudens	Boeing 347	12345678	Dente
	Carriage Of		
	Goods In/Out RSA		
	Goods not free circulation within the RSA		\sim
	Traveilers In/Out RSA		\sim
	Do you have an International Air Transport Association (IATA)	3 digit code?*	Yes 〇 No
	IATA Code		
			873
			Previous Next Conclude Disc

- vi) The user must indicate if he/she has an International Air Transport Association (IATA) code by selecting the correct radio button:
 - A) If Yes:
 - I) The user captures the 3 digit IATA code.
 - II) The same IATA code may be used for multiple registered aircrafts link to one (1) air carrier.
 - III) The system validates the IATA code captured to ensure it is not linked to another active air carrier.
 - IV) The application will be rejected, if the IATA code is already being used by another active air carrier.
 - V) If the system cannot find the IATA code captured, the user must upload the Registration of Cargo Carrier Code document as an additional supporting document as prescribed in paragraph 10.

Carrier Dxtails Disclosure Cuttores	Aircraft To add an aircraft to your application, click the	Add Aircraft buffon	
	Add Aircraft		
	Aircraft Registration Name	Arrowt Regulation Code	Adton
	Boeing 347	12545678	Deten
	Carriage Of		
	Goods In/Out RSA		
	Goods not free circulation within the RSA	<i>.</i>	
	Travellers In/Out RSA	Asset Regentation Code Astor M7 1234507 Deeper InfOul RSA ers In/Our RSA	
	Do you have an International Air Transport Ass	ccation (ATA) 3 digit code?*	() res () № 313



- B) If No, the user must indicate on the radio button whether a three (3) digit AN code was previously assigned by Customs in lieu of an IATA code:
 - If Yes, the user must capture the assigned AN code. The system validates the AN code captured to ensure it is not linked to another active air carrier. The application will be rejected, if already being used by another active air carrier.
 - II) If No, the user will be required to upload the Registration of Cargo Carrier Code document as an additional supporting document as prescribed in paragraph 10.

Disdosuna Custores	To add an aircraft to your application, click th	e Add Aircraft button	
	Add Aircraft		
	Aircraft Registration Name	Arcost Registration Code	Action
	Boeing 347	12345678	Dates
	Carriage Of		
	Goods In/Out RSA		
	Goods not free circulation within the RSA		
	Travellers In/Out RSA		
	Do you have an International Air Transport &	enclation (IATA) 3 digit code? *	
	Do you have a 3 digit AN endo previously as	signed by Customs in Lieu of an IATA Code?	() Yes No
	125		3/3
	1 <u>1</u>		
			Previous Next Conclude Discard

- vii) The user clicks on the Next button and continues with the process prescribed in paragraph 9.
- c) Rail cargo carriers
 - i) The user must indicate whether he/she will be carrying:
 - A) Goods in/out of South Africa;
 - B) Goods not in free circulation within South Africa; and / or
 - C) Travellers in/out of South Africa. This option will not display if the user applies for own goods carried via rail.

CTP		aipex.	eliting	Logout
	URRENT SESSION - ACME Automation-426005 Regionation Number: 2019117013097 - Custom Code: CU20510797			
Menu 📀	Application: Rail Cargo Canter (local)			
Client Type Level Contact Debile	Carrier Details			
Contornal Physical Address Accelsor	Voon, 102- fui			
Carrier Cistailo				
Disolesare Duatores	Carriage Cit			
	Lange u			
	Z Goods In/Out RSA			
	Goods not free circulation within the RSA			
	Travellers In/Out RSA			
	Canter Code *			
	F4.			
	Previous Next 0	Conclude	Dis	scard



- ii) The user captures the rail carrier code.
- iii) The system validates the rail carrier code captured to ensure it is not linked to another active rail carrier.
- iv) If the system cannot find the rail carrier code, the user must upload the Registration of Cargo Carrier Code document as an additional supporting document as prescribed in paragraph 10.

CTP	RA +	Hox	eFiling	Logout
and the second second second	URRENT SESSION - ACME Automation-426686 Registration Number: 2019/17813997 - Customs Code: CU25910797			
Menu 📀	Application: Rail Cargo Carrier (Iscal)			
Client Type Level Contact Details (colorad)	Carrier Details			
Protection Address Acception	Nondy 102-Fail			
Devier Defails				
	Cerriage Of			
	Z Goods In/Out RSA			
	Goods not free circulation within the RSA			
	Travellers In/Out RSA			
	Camter Code *			
				-
	Previous Next C	onclude	Dis	card

- v) The user clicks on the Next button and continues with the process prescribed in paragraph 9.
- d) Road carriers The user must indicate whether he/she will be carrying:
 - i) Goods in/out of South Africa;
 - ii) Goods not in free circulation within South Africa; and / or
 - iii) Travellers in/out of South Africa. This option will not display if the user applies for own goods carried via road.

CTP	RA •	YOX	efiling	Logast
	CURRENT SESSION - ACME Automation-426605 - Registration Number: 2019/17813907 - Customs Code: CU22010797			
Menu 📀	Application. Read Cargo Canter (Incal)			
Client Type Level	Carrier Details			
Provinal Address Acceptory	Source Contract Contr			
Cavier Details				- 1
	Corrige Of			
	C Goods In/Out RSA			
	Goods not free circulation within the RSA			
	Travellers In/Out RSA			
	Ρτανίους Νεττ Ο	onclude	Dis	card

iv) The user clicks on the Next button and continues with the process prescribed in paragraph 9.

e) Sea carriers

i) The user clicks on Add Vessel.

CTP	RA -			intex effing Legent
TESTER_AUTOMATION	URRENT SESSION - ACME Automation-426685 - Regionation Number: 2019/170139/07 - Customs Cod	CU25010797		
Menu 📀	Application: Sea Cargo Cartler (local)			
Chierd Type Level Contact Details (colored)	Carrier Details			
Physical Address Reation	Konstry 801 - Soa	6	•	
Diselesare Dashees	Vessel To add a vissel to your application, dick the Add Vissel button Add Vessel			
	Vasellere Cal Sy	5	Action	
	Carriage Of			
	Goods In/Dut RSA			
	Goods not free circulation within the RSA			
	Travellers In/Out RSA			
	Do you have a Bureau International des Containers (BIC) Code or a Standard Carrier Alpha Code (SC	ксуя *		○ Yes ○ No
				Previous Next Conclude Discard

- ii) The system displays the Add Vessel capture window.
- iii) The user captures the Vessel Name and Vessel Call sign. If:
 - A) Correct, the user clicks on Save.
 - B) Incorrect, the user clicks on Cancel and recaptures the required details.

Carrier Details - Sea		
Modality Sea		
Vessel Please note that at least one Vessel needs to	Add Vessel	
Add Vessel Vessel Name	Vessel Name* Vessel Call Sign*	Action
Carriage of		
Please select at least one of the foll		
Goods In / Out of RSA	Cancel Save	
Goods not free circulation within	RSA	
Travellers In / Out of RSA		
Do you have a Bureau International o	des Containers (BIC) or a Standard Carrier Alpha Code (SCAC)? O Yes O No	



- iv) The user must indicate whether he/she will be carrying:
 - A) Goods in/out of South Africa;
 - B) Goods not in free circulation within South Africa; and / or
 - C) Travellers in/out of South Africa. This option will not display if the user applies for own goods carried via sea.

CTP	R. +	intex	eFiling	Logad
TESTER_AUTOMATION	URRENT SESSION - ACME Automation-436666 Regionation Number: 2019/17813907 Customs Code: CU250101797			
Menu 🕑	Application: Sea Cargo Carrier (Incal)			
Client Type Level Center Details	Carrier Details			
(potional) Physical Activitia Accetters	Normy 101-Sea *			
Carrier Cellarita	Vessel			
Destrore Colores	To add a visional to your application, disk the Add Vision button Add Vision			
	Displays the vessels name and call sign captured			
	Carriage Of			
	S Goods In Out RSA			
	←			
	S Goods not free circulation within the RSA			
	Travellers In/Out RSA			
	Do you have a Burnou International des Cuntainers (BIC) Clote or a Standard Canter Alpha Code (SCAC)? *	0	Yes ()	wa .
	Previous Next	Conclud	Dis	scard

v) The user must indicate if he/she has a Bureau International des Containers (BIC) code and / or a Standard Carrier Alpha Code (SCAC) by selecting the correct radio button:

СТР				intos efiling Logost
TESTER_AUTOMATION	CURRENT SESSION - ACME Automation-426685 Registration Number: 2019/178139/07	Customs Code: CU25010797		
Menu 📀	Application: Sea Cargo Carrier (local)			
Client Type Level Cardinal Details Outward	Carrier Details			
Physical Address Ascarton	Myslatty D01-Swa			
Carrier Details	Vessel To add a vessel to your application, click the Attrivessel button			
	Add Yessal	Cett Sign	Autor	
	Carriage Of			
	Goods In/Out RSA			
	Gcods not free circulation within the RSA			
	Z Travellers In/Out RSA			
	Do you have a Barnau Infernational des Containers (BIC) Code or a Standard Carrier	Alpha Code (SCAC)? *	 	. 🗑 Yes 🔘 No
			Previous Next	Conclude Discard



vi) If Yes:A) The user captures the BIC and / or SCAC code(s).

Customs Trader Portal	Sec. Sec.	tp-gui/#/rla/application/BRLA-20210803-0003-00-01/22		ŵ	£≐	۵.	0	0
DISCUSSION CONTRACT	To add a vessel to your application, click th	e Add Vessel button						
	Add Vessel							
	Vessel Nerve	Cell Sign	Action					
	Mabatho cargo 200	200	Delete					
	Carriage Of					,		
	Goods In/Out RSA				/			
	Goods not free circulation within the RS	iA						
	Do you have a Bureau International des Co	nyainers (BIC) Code or a Standard Carrier Alpha Co	ode (SCAC)? *		0	Yes		ło
	BIC Code 200	and/or	SCAC Code					
				revious	οπ	Conclu	de D	liscar

- B) The same BIC and / or SCAC code(s) may be used for multiple registered vessels linked to one (1) sea carrier.
- vii) The system validates the BIC and / or SCAC code captured to ensure it is not linked to another active sea carrier.
- viii) The application will be rejected if the BIC and / or SCAC code(s) is already being used by another active sea carrier.
- ix) If the system cannot find the BIC and / or SCAC code(s) captured, the user must upload the Registration of Cargo Carrier Code document as an additional supporting document as prescribed in paragraph 10.
- x) If the user does not have a BIC and / or SCAC code(s), a code will be assigned by SARS to the sea carrier after the application has been approved.
- xi) The user clicks on the:
 - A) Next button; or
 - B) Disclosure Customs link under Menu and continue with paragraph 9 below.

CTP	RA *	intex	eFiling	Logout
TESTER_AUTOMATION	CURRENT SESSION - ACME Automation-439696 - Registration Number: 2019/17813997 - Costemo Code: CU250101797			
Menu 😋	Application Sex Cargo Carrier (local)			
Client Type Level Carded Determ	Carrier Details			
Physical Address Reserver	Nonly 801 - Sea *			
Cerrier Defails	Veset			
	Anti-based			
	Value Cal Sys Asian			
	Compo Cr			
	Goods In/Out RSA			
	Coods not free circulation within the RSA			
	Travelles In/Out RSA		,	_
	Do you have a Bureau International des Containers (BIC) Code or a Standard Caeter Alpha Code (SCAC)? *		Yes O	ŵ0
	Previous	Conclude	Dis	card
	1 AAAAAA	Conciduo	Die	ouro



5.4.4 Terminal details

- a) This field must be completed by Transit Shed and Container terminal Operators required to register for the submission of cargo reports in terms of Section 8 and described in paragraph 2.1 e) of SC-CF-19.
- b) The user captures the two (2) digit facility code allocated by Customs as listed in SC-CF-19-A02 and clicks on Search. If not in possession of a facility code, the user is required to register his/her facility with Customs as prescribed in paragraph 2.3.18 (Transit shed) or 2.3.5 (Container Terminal) in SC-CF-19.

CTP	RLA ▼	Inbax	eFiling	Logout
TESTER_AUTOMATION	URRENT SESSION - ACME Automation-429686 Registration Number: 2019/178139/07 Customs Code: CU25010797			
Menu 📀	Application: Transit Shed Operator			
Client Type Level Contact Dotails (optional)	Terminal Details			
Physical Address focation Terminal Details	Terminal Modelity ~			
Disclosure Custores	Prevence 42 digit terreneus code il prevensely allocated by Custerns *			
	Terminal Name			
		C	Yes C) No
	Previous Next	Conclu	de Dia	scard

c) The system populates the name of the Transit Shed or Container terminal operator as listed in SC-CF-19-A02.

CTP	RLA 👻		inte ⁽⁰⁾ effiling	Logout
	CURRENT SESSION - ACME Automation 426666 Registration Number: 2019/178139/07 Customs Code: CU25010	797		
Menu 📀	Application: Transit Shed Operator			
Client Type Level Contact Details (options)	Terminal Details			
Physical Address Accation	Terrenal Woolafty 004 - Air			
Terminal Details	Prezide a 2 digit kentinsi code il previousti allocated tri Castann			
Disclosure Customs	E8	Bearch Clear		
	Torreal Name	1		
	TOPFLIGHT INT COURSERS			
	3		⊖ Yes ⊖	No
		Previous Next	Conclude Disc	ard



i) If incorrect, the user clicks on clear and returns to paragraph b) above.

СТР	RLA *	inbo	x eFilm	Logout
TESTER_AUTOMATION	URRENT SESSION - ACME Automation-426666 Registration Number: 2019/176139/07 Customs Code: CU25010797			
Menu 📀	Application: Transit Shed Operator			
Client Type Level Contact Details (options)	Terminal Details			
Physical Address Accation	Terminal Modelty +			
Terminal Details Disclosure Customs	Privrete a 2 digit turrenati code il previncelo allocated by Custerio * Cenar 2/2			
	Terminal Name			
			O Yes	() No
	Previous Next	Con	clude	Discard

- ii) If correct the user must progress to the next field which is Disclosure Customs (see paragraph 9) by clicking on the:
 - A) Next button; or
 - B) Disclosure Customs link under Menu and continue with the process prescribed in paragraph 9 below.

CTP	RLA 🔻		Inbo li eFiling	Logout
	URRENT SESSION - ACME Automation -426686 Registration Number: 2019/178139/07 Customs Code: CU25010797			
Menu 📀	Application: Transit Shed Operator			
Client Type Level Contact Details (optional)	Terminal Details			
Physical Addusca Ascalion	Terrared Modely 004 - Air			
Terminal Details	Jonedo a 2 digit terminsi code il preziosity allocated by Customs			
Disclosure Custores	ninee a z ugu terrenin ooze njerekeele aloozen ay Genere E8	Bearch Clear		
	Terminal Name			
	TOPFUGHT INT COURIERS			
	в	Ļ	O Yes 🤇	No
		Previous	Conclude Dis	scard
				_

d) The details captured by the user is automatically saved.

5.4.5 Depot details

- a) This field must be completed by clients required to:
 - i) License as a:
 - A) Container depot; or
 - B) Degrouping depot.
 - ii) Register for the submission of cargo reports in terms of Section 8 and prescribed in paragraph 2.1 e) of SC-CF-19:
 - A) Container depot operator;
 - B) Degrouping depot operator; or
 - C) Wharf operator reporter.



- b) When a depot premises mentioned in paragraph a)i) above must be licensed, the user:
 - i) Captures the CIPC registered name in the field Depot Name; and

RU +	inde ⁽⁶⁾ eFilling Logout
CURRENT SESSION - T AUTOMATION - ID Number: 4401019785188 - Cuastons Code: CU22011785	
Application: Container depot	
Depot Details	
Provide a 2 digit depot code if previously allocated by Customa South Dear	
Ingenteen IPT Group Physical	
Is the premises or facility already licensed for another Econor type, including an Encine licensel**	⊖ Yes ⊖ No
Previous Next	Conclude Discard
2	CURRENT SESSION - T AUTOMATION - IB Number: 4401010708188 - Curtems Code: CU22011705

ii) Indicates if the premises or facility is already licensed for another Customs or Excise client type by selecting the correct radio button.

CTP	RA V	Inde	eFiling	Logout
	URRENT SESSION - ACME Automation-426686 Registration Number: 2019/178139/07 Customs Code: CU25010797			
Menu 📀	Application: Container Depot			
Client Type Level Contact Details (referred)	Depot Details		1	
(referrer) Physical Address Ascalion	Prevents a 2 days depet cases if prevenuely advocated by Contrars."			
Depel Details	2/2			
Disclosure Custores	Depitiene GRINDROD INTERMODAL DIV OF GRINDROD SA PTY LTD			
	is the premises or facility already licensed for another licence type, including an Excise licence?**		V	
	та или реализием от начику вледаном на илитет къстъка урке, тъповицу во съкъти тъстъки?	C) Yes () N0
	Previous Net	a Conclu	ude C	Discard

- iii) In order to progress to the next field which is Limit (see paragraph 5.4.7), the user clicks on the: A) B) Next button; or
 - Limit link under Menu.

CTP	4A + 1	hib 🧶 eFiling Logica
	RRENT SESSION - T AUTOMATION - ID Number: 4401019785188 - Customs Code: CU25011785	
Menu 📀	Application: Container depot	
Client Type Level Conact Details Inplianet)	Depot Details	
Physical Address riccason Depoi Detailo	Provide a 2 digit depot code if previously alreaded by Contorns a 1 a	South Deer
Lind Etickeun Cusoni	Anima In Stop Physica	
	Is the premises or facility already licensed for another licence type, including an Excise licence?* $\ensuremath{^*}$	⊖ Yea ⊖ No
		Previous Next Conclude Discard

- c) When the user registers in terms of paragraph a)ii) above:
 - i) The user must capture the two (2) digit facility code allocated by Customs as listed in SC-CF-19-A02 and click on Search.

CTP	RLA ¥	Incl	eFiling	Logout
TESTER_AUTOMATION C	JIRRENT SESSION - ACME Automation-426686 Registration Number: 2019/178139/07 Customs Code: CU25010797			
Menu 🐼	Application: Container Depot			
Client Type Level Contact Details repliced)	Depot Details			
Physical Address Aecation	Prezide x 2 digit deput cable It previous), allocated by Californi *			
Depot Details	2/2			
Disclosure Customs	Dept/ Name			
	Is the premises or facility already licensed for another licence type, including an Excise licence?" *	C) Yes () No
	Previous Next	Conclud	Di	scard

ii) The system populates the name of the depot operator as listed in SC-CF-19-A02.

CTP	RLA 🔻	Incia di	eFiling	Logout
	URRENT SESSION - ACME Automation-426686 Registration Number: 2019/178139/07 Customs Code: CU25010797			
Menu 📀	Application: Container Depot			
Client Type Level Contact Details (options)	Depot Details			
Physical Address Accabon	Precise 2 digit deput cash it previously allocated by Coateen * 01 Clear			
Depot Details	2/2			
Disclosure Customs	DyeR Name GRINDROD INTERNIDDAL DIV OF GRINDROD SA PTY LTD			
	Is the premises or facility already licensed for another licence type, including an Excise licence?" *	0	Yes ()	No
	Previous Next	Conclud	Dis	scard

A) If incorrect, the user clicks on clear and returns to paragraph i) above.

CTP	RLA *		Irb ⁰⁰ eFiling	Logout
	URRENT SESSION - ACME Automation-426686 Registration Number: 2019/178139/07 Customs Code: CU250107	97		
Menu 📀	Application: Container Depot			
Client Type Level Contact Details	Depot Details			
(optionof) Physical Address Ascalian	Previde a 2 digit depat code if previously allocated by Castons * 01	Seirth Clear		
Depet Details	2/2	▲		
Disdessre Custons	Dest Name GRINDROD INTERMODAL DIV OF GRINDROD SA PTY LTD			
	is the premises or facility already licensed for another licence type, including an Excise licence?* *		⊖ Yes	() N0
		Previous Next	Conclude	Discard



- B) If correct the user must continue with the process prescribed paragraph 9 below by progressing to the next field which is Disclosure Customs (see paragraph 9) by clicking on the:
 - I) Next button; or
 - II) Disclosure Customs link.

CTP	RLA 🔻		Inbo eFiling Logout
TESTER AUTOMATION	URRENT SESSION - ACME Automation-426686 Registration Number: 2019/178139/07 Customs Code, CU250107	97	
Menu 📀	Application: Container Dopot		
Client Type Level Contact Details (contact)	Depot Details		
Physical Address Acculton	Printine a 2 stigt deput code If previously allocated by Cautares * 01	Beardh Clear	
Depet Details	2/2 Pool Name		
Disclosure Customs	GRINDROD INTERMODAL DIV OF GRINDROD SA PTY LTD		
	is the premises or facility already licensed for another licence type, including an Excise licence $\mathcal P^{\ast}$	↓ ↓	O Yes 💿 No
		Previous Next	Conclude Discard

d) The depot details captured by the user is automatically saved once the user clicks on the Next button or the applicable link under Menu.

5.4.6 Wrecks details

- a) This field must be completed by persons who wish to search any abandoned wreck or search for an abandoned wreck.
- b) The user must provide the location of the wreck by selecting the radio button:
 - i) Yes, if known; or
 - ii) No, if unknown.

CTP	RIA 🔻	Inbox	eFiling	Logaut
TESTER_AUTOMATION	URRENT SESSION - ACME Automation-426666 Registration Number: 2019/178139/07 Customs Code: CU25010797			
Menu 📀	Application: Searcher for or of a wreck (Local)			
Client Type Level Contact Details (optionel)	Wreck Details			
Physical Address focation	Is the location known for the wreck to be searched? *	С) Yes () No
Wreck Details	Type of wreck *		1	
Disclosure Castoms				
	Do you wish to specify a specific wreck or any wreck? *			
	Date of commoncement with operations (CCYYMM/DD) *			•
	Date when operations will be ended (CC'YYMMDD) *		•	
	Previous Nex	Conclu	ude D	Discard



c) If Yes, the user captures the latitude and longitude (GPS coordinates) using the format +/- DDD.dddd.

Client Type Level Contact Details (optional)	Wreck Details			
Physical Address Jocation	is the location known for the wreck to be searched? *			● Yes ◯ No
Wreck Details	(1	[
Limit	GPS Coordinate (Latitude)	•	GPS Coordinate (Longitude)	•
Disclosure Oustage		0110		0710

d) The user clicks on the Type of wreck dropdown arrow.

CTP	RIA *	Inbox eFiling Lo	gout
States (School and School and Sch	CURRENT SESSION - ACME Automation-426666 Registration Number: 2019/178139/07 Customs Code: CU25010797		
Menu 📀	Application: Searcher for or of a wreck (Local)		
Client Type Level Contact Details coptional)	Wreck Details		
Physical Address Jocation	Is the location known for the wreck to be searched? *	🔿 Yes 💿 Ni	D
Wreck Details	Type of wreck *		-
Disclosure Carlans			_
	Do you wish to specify a specific wreck or any wreck? *		-
	Dele of commencement with operations (DCYYNIMDD) *	0	
	Date when operations will be ended (CCYYMMDD) *	Ē	
	Previous	xt Conclude Disca	rd

e) The system displays the types of wrecks. Only one (1) can be selected per application and the user clicks on the type of wreck to be searched.





f) The system displays the selected wreck to be searched.

Client Type Level Contact Details (optional)	Wreck Details	
Physical Address /location	is the location known for the wreck to be searched? *	● Yes ◯ No
Wreck Details		
Limit	GPS Coordinate (Latitude) GPS Coordinate (Longitude)	0
Disclosure Customs	0/10	0710
	Type of wreck * 001 - Vessel	×
	Do you wish to specify a specific wreck or any wreck? *	
	Date of commencement with operations (CCYYMMDD) *	Ē
	Date when operations will be ended (CCYYMMDD) *	Ē

g) The user must indicate if he/she will be searching for a specific wreck or any wreck by clicking on the dropdown arrow and choosing between the two (2) options. Only one (1) option can be selected.

Client Type Level Contact Details (optional)	Wreck Details	
Physical Address Accation Wreck Details	Is the location known for the wreck to be searched?.*	• Yes 🔿 No
Limit	GPS Coordinate (Latitude) GPS Coordinate (Longitude)	0
Disclosure Customs	0 / 10 Type of wrack * 001 - Vessel	0710
	Do you wish to specify a specific wreck or any wreck? *	→ *
	Date of commencement with operations (CCYYMMDD) *	Ē
	Date when operations will be ended (CCYYMMDD) *	_
	pplication: Searcher for or of a wreck (Local)	
Client Type Level W Contact Details (cotional)	Vreck Details	
Physical	the location known for the wreck to be searched? *	🔿 Yes 💿 No
	Type of vessel 001 - Vessel	
Disclosure Castoms	Ou y - reason	•
	001 - Specific Wreck 002 - Known Wreck	
	Dete when operations will be ended (CCYYMMDD) *	Ó
	Previous	Next Conclude Discard



The system displays the option selected by the user. h)

Client Type Level Contact Details (optional)	Wreck Details
Physical Address Accation	Is the location known for the wreck to be searched? * O Yes O No
Wreck Details	Type of wrack *
Limit	001 - Vessel
Disclosure Customs	Do you wish to specific wreck or any wreck? * 002 - Known Wreck
	Date of commencement with operations (CCYYMMDD) *
	Date when operations will be ended (CCYYMMDD) *
	Previous Next Conclude Discar

- i) The user is required to provide the date by clicking the applicable calendar icon:
 - When the operation will commence; and When the operation will end. i)
 - ii)

Client Type Level Contact Details (optional)	Wreck Details
Physical Address /location	Is the location known for the wreck to be searched? *
Wreck Details	Type of wreck *
Limit	001 - Vessel
Disclosure Customs	Do you wish to specify a specific wreck or any wreck?* 002 - Known Wreck
	Date of commencement with operations (CCYYMMDD) *
	Date when operations will be ended (CCYYMMDD) *
	Previous Next Conclude Discard



- j) The system displays the calendar. The user selects the year, month and the date on the calendar which relates to the:
 - i) Date of commencement with operations; and
 - ii) Date when the operations will end.

	essans.gov.za/ctp-gui/≢/rla/epplic ρ + C 🔯 Customs Trader Portal ×	ا ھ ا ش ش
Client Type Level	exsers.gov.za/ctp-gu/#/rka/zeptic /2 × C C Cutoms Trader Portal ×	u u
Contact Details (optional)	Su Mo Tu We Th Fr Sa	
Physical Address /location	MAR 1 2 3 4 5 6 earched?*	O Yes No
Wreck Details	7 8 9 10 11 12 13	
Limit	14 15 16 17 18 19 20	*
Disclosure Customs	21 22 23 24 25 26 27	
	28 29 30 31	
	Date of commencement with operations (CCYYMMDD) *	e
	Date when operations will be ended (CCYYMMDD) *	ē
		Previous Next Conclude Discard

- k) In order to progress to the next field which is Limit (see paragraph 5.4.7), the user clicks on the:
 - i) Next button; or
 - ii) Limit link under Menu.

Clitent Type Level Contact Details (optional)	Wreck Details	
Physical Address /location	Is the location known for the wreck to be searched? *	🔿 Yes 💿 No
Wreck Details	· Type of wreck *	
Limit	4001 - Vessel	•
Disclosure Customs	Do you wish to specify a specific wreck or any wreck? * 002 - Known Wreck	*
	Date of commencement with operations (CCYYMMDD) *	Ē
	Date when operations will be ended (CCYYMMDD) *	Ċ
	Previous Next	Conclude Discard

I) The details captured by the user are automatically saved.

5.4.7 Limit field

- a) This field must be completed by users who are required to provide the standard amount of surety as prescribed in paragraph 2.3 in SC-SE-05. The field will not appear in cases where surety is not required.
- b) The user must capture the amount of duties and taxes separately. The amounts must be rounded to the nearest Rand amount.



CTP	RLA + Inb.@ eFiling Lagout
	URRENT SESSION - ACME Automation-426666 - Registration Number: 2019/178139/07 - Customs Code: CU25010797
Menu 📀	Application: Searcher for or of a wreck (Local)
Citent Type Level Contact Details (contact)	Limit
Physical Address Accalion	Doly Linst Required *
Wreck Details	4/11 4/11
Last	
Disclosure Custams	Previous Next Conclude Discard
J	

- c) In order to progress to the next field, which is Disclosure Customs, the user clicks on the:
 - i) Next button; or
 - ii) Disclosure Customs link under Menu and continue with the process prescribed paragraph 9 below.

CTP	RLA - IND
	URRENT SESSION - ACME Automation-426886 - Registration Number: 2019/178139/07 Customs Code: CU25010797
Menu 📀	Application: Searcher for or of a wrock (Local)
Cilient Type Level Contact Details (optional)	Limit
Physical Address Acculion	Duty Linit Repared * 15000 1500 1500
Wreck Details	4/11 4/11
Lint	Previous Next Conclude Discard
Disclosure Customs	

d) The details captured by the user are automatically saved.

5.4.8 Rebate Item (Relief Item) and Rebate Code (Relief Code)

- a) This field is applicable when a user applies for the licensing of a:
 - i) Customs storage warehouses (including CCA Enterprise storage warehouses); or
 - ii) CCA Enterprise manufacturing warehouses.
- b) The user must describe the goods that will be stored or manufactured in the warehouse as well as the tariff heading(s) / items(s) and rebate item(s) (if applicable).



c) The user is required to Add the Rebate item (Relief item) details. This field is mandatory if the user applies for the licensing of a CCA Enterprise manufacturing warehouse.

OTD	NA -
CIP	
Instantion Concession C	URRENT SESSION - ACME Adamation-42469 - Registration Number 2019/17813X07 - Cuatoms Code: CU39010797
Menu 📀	Application: Stranger Winnhouse (US)- Imported Goods - Studiet
Client Type Level	Rebate Item (relief Item) And Rebate Code (relief Code)
Conduct Oxfords (collocat) Physical Activation foreation	Al least one Rotors Item is required. Please clock / Adj Rotote Ren't Juston below to add Brens,
Land	Add Indukt Re Related Terro
Pabata Item Onlief humi And Rebate Code paled Code)	
Distance Contains	Rebate litem (Related from) to how now now now now now now now now now n
	Previous Next Conclude Discard

d) The system displays a message to the user that no rebate item(s) have been added.

CTP		¥6.💶 +5	iing Lopost
TESTER, AUTOMATION	CURRENT SESSION - ACME Automation-426696 - Registration Number: 2019/17813907 - Customs Code: CU25010/77		
Menu 📀	Application: Stronge Warehouse (US)-Imported Goods - Stackist		
Clear Type Lovel Chemistry and State Participants Cara International Control Control (Control	Rebate Item (relief Item) And Rebate Code (relief Code) At least one Retains Item (straighted. Please did: Yold Rebate Item (buttes before to add Items.) Act finished tem (Roller Item) Rebate Item (Roller Item) No.	Conclude	Discard

e) In order to add a rebate item, the user clicks on Add Rebate item (Relief item).

CTP	RA •	va 🚺 efin	ng Lopest
TESTER_AUTOMATION	CURRENT SESSION - ACME Automation-426506 - Registration Number: 2019/17013807 - Customs Code: CU25010797		
Menu 📀	Application: Strange Wannhouse (CS)-Imported Goods - Stradest		
Client Type Level Carlos Datab (colone) Private Advess Tourist Link Potosis flow Carlot Rum And Plates Code Jelief Code)	Rebate Item (relief Item) And Rebate Code (relief Code) At least one Rebatin Item is required. Please click 'Add Robate Item is add Items. Act Robats Item (Robate Item)		
Cold	Rebola liem (Rolfel flem) In findet flem acove	Conclude	Discard


f) The system displays the Add Rebate (Relief Item) capture window, and the user captures the applicable tariff heading or subheading that describes the goods that will be stored in the warehouse.

CTP	na • na® afag upor
TESTER, AUTOMATION	URRENT SESSION - ACME Automation-42606 - Registration Number 2019/1781/2007 - Outcome Code: Clu25910797
Menu O	Application, Storage Warehouse (OS) Imparted Goods - Stadiest
Clarit Type Local Galaxie Dank Galawii Pipati Patran Internet Lia Patran Internet California Cole Patra California Cole Patra	Rebate Item (relief Item) And Rebate Code (relief Code) Al last one Rebut Item is regarded Place dia Vdd Rebate Item lastice to add Items. Add Rebate Item (Relief Item) Rebate Item

g) After the user captured the tariff heading or subheading of the items that will be stored in the warehouse, the user clicks on Search.



h) The system displays the description of the goods that will be stored in the warehouse once licensed.

CTP					Ha 🔕 offing Lopost
TESTER, AUTOMATION	CURRENT SESSION - ACME Automation-426686 - Registration Number: 2019/178139/07 - Ca	stoms Code: CU25010757			
Menu 📀	Application: Storage Warehouse (OS)- Imported Goode - Stockiet				
Centro Tayle Lovel Control (Marcol) Martine Donatori Lind Program Marcol (Marcol) Control (Rebate Item (relief Item) And Rebate Code (relief Code) Al least one Rebate Item is required. Please cidi /Add Rebate Item (buttos below its add Rem Add Talatas Item (Rolief Item) Rebate Item (Rolief Item) To Item Item some	Add Rebels (Relef Item)	Char Start	Previous	Next Conclude Discard



i) The user clicks on the Description text box and captures the tariff heading description mentioned under the applicable rebate item.

CTP		stalls after topol
TESTER, AUTOMATION	CURRENT SESSION - ACME Automation-426606 - Registration Number: 2019/178139/07 - Cu	layns Code: Cu299 10797
Menu C	Application: Stonage Warehouse (OS)- Imported Goads - Stocklet	
Clever Type Lover Cheve Types Papers And the types Clever Clever December New Clever and Clever December New Clever December N	Rebate Item (relief Item) And Rebate Code (relief Code) Al lead one Robon Item is required. Please cick 'Add Robate Item before before to add here Add Robate Item (Robert Hern) Rebate Item (Robert Hern) 30 Houde Trees addre	Add Robate (Relef Item) Introduction of the Item) Introduction of the Item (Item) Introduction of the Item) Introduction of the Item (Item) Introduction of the Ite

j) The user clicks on the Rebate Item (Relief Item) text field and captures the rebate item.

CTP					
TESTER_AUTOMATION	CURRENT SESSION - ACME Automation-420606 - Registration Number: 2019/178139/07 - Cu	stoms Code: CU25010797			
Menu 📀	Application: Storage Warehouse (OS)- Imported Goods - Stockist				
Clear Type Lovel Control Control Particle Manufacture Control Control Control Control Control Control Control Control Control Control	Rebate Item (relief Item) And Rebate Code (relief Code) Al lead one Robot Item is required. Please cide 'Add Robote Tem (button below to add her Are Robote Item (Robief Item) to Robote Item (Robief Item) to Robote Item sobre	Add Rebate (Relief Item)	Citer 51400	Previous	Next Conclude Discard

k) The user clicks on the Rebate Code (Relief code) text field and captures the applicable rebate code as mentioned in the Schedules to the Act.

CTP					¥6.00	
TESTER, AUTOMATION	CURRENT SESSION - ACME Automation-426686 - Registration Number: 2019/178139/07 Cu	istoms Code: CU25010797				
Menu 📀	Application: Storage Warehouse (OS)- Imported Goods - Stockist					
Clerr Type Lever Gene Tube Period Per	Rebate Item (relief Item) And Rebate Code (relief Code) Al test one Rotoni Item is required. Please clot. Volt Rubble Item before to ad her And Rubble Item (Rotef Item) Robate Item (Rotef Item) to hear tree autor	Add Robate (Rolard Item) "self-subgle Danalys" 151133 2017 Cher < Danalis Pain should be address *sension Pain should be address *sension *sension Pains should be address Solid! Detection Data Color Other	Cheer Stars	Previous	Next Conclude	Discard



I) The user clicks on the Add option to save the information captured.

RLA -				140.00 erin	ng Logant
URRENT SESSION - ACME Automation 426686 - Registration Number: 2815/178139/07 - Ca	stoms Code: CU25010797				
Application: Storage Warehouse (OS)- Imported Goods - Stockist					
Rebate Item (relief Item) And Rebate Code (relief Code) At least one Rebate Item is regimed. Please disk 7dd Rebate Item batten before to add her Add Itelaste Item (Rolief Item) Rebate Item (Rolief Item) Ite Insue Item adoet	Add Robate (Robief Item)	Sauth 2 3 72/500 5/5 4/4	Previous Nex Con	clude	Discard
	URRENT SESSION - ACME Anonation-OH66 - Registration Number: 2019/17813907 - Cu Application: Strange Wentwore (CO) Impante Clouds - Strabet Rebate Rem (relief Rem) And Rebate Code (relief Code) Al least one Rebate Item is registed. Please cick: 7dd Rebate Item button below to add her Act Strates Item (Rebief Rem)			TREND SESSION - ACME Ausunation-ADDIG - Registration Number 2019/17/812MPT - Calaters Cide: C020901077	IRRENT SESSION - ACME Assanation-25698 - Registration Number 2919/17/25207 - Casaves Cele: CU25901977

m) The system displays the details captured on the Rebate Item (Relief Item) and Rebate Code (Relief Code) page.

CTP		NO. 💭 efilm	g Lopeut
TESTER, AUTOMATION	CURRENT SESSION - ACME Automation-426609 - Registration Number: 2019/17813807 - Castons Code: CU22010797		
Menu 🚭	Application: Storagen Warehouse (US) - Imported Goods - Staddet		
Cherry Pape Lawe Order Folder Control Calabo Martine Calabo Martin	Rebala Item (Relef from)	Conclude	Discard

n) If the user wishes to view the information captured, he/she clicks on the "i" icon in order to display the rebate item, rebate code, tariff heading / subheading and the description of the goods that will be stored in warehouse.

CTP	RA •	Han or m	ing Legent
	CURRENT SESSION - ACME Automation-A20606 - Registration Number 2019/170139807 - Customs Code: CU25910/97		
Menu 📀	Application: Storage Wanhouse (SS): Imported Goods - Stassist		
Clear Type Level Curries Deals Service Protect Init Protection Administration Adm	Rebate Item (relief Item) And Rebate Code (relief Code) Al least one Rebate Item is regarded Places cidd Vidd Rebate Item better ted Items. Add Rebate Item (Relief Item) Rebate Item (Relief Item) States are StateFare-132		
		Conclude	Discard



CTP	на -		bitu <mark>00</mark> ethny Logout
VESTER, AUTOMATION	CURRENT SESSION - ACME Automation-426606 Registration Number: 2019/178139/07 Customs Code: C	1125010797	
Menu 📀	Application: Storage Warehouse (OS). Imported Geods - Stackiet		
Chard Type Lavel Carlant Collain Joshinel Popinal Administication Lavel	Rebate Item (relief Item) And Rebate Code (relief Code) A feat one Rebate Item is required. Please cital 'Add Rebate Item' botton below to add Items. And Rebate Item (Read Tem)		
Parame two pular land Colors Discourses Contract	Rebote Item (Rolief Itom) Intens free plant free: 333	Rebate Item (Roled Item) - 30301 Tart toolaar kabaadig 15199 Decayage and too and too and too and too and too and too 15110 (Order too) Relative stabilities for the neurofactors stabilities for promote the information of the too for the stabilities of the stabilities of the stabilities of the 2004 Temperature of the stabilities of the stabilities of the 2004 Temperature of the stabilities of the stabilities of the 2004 Temperature of the stabilities of the stabilities of the 2004 Temperature of the stabilities of the stabilities of the stabilities of the 2004 Temperature of the stabilities of th	•
			Previous Next Conclude Discard

o) If the rebate item and / or code details have been incorrectly captured, the user clicks on the Delete button to recapture the information as prescribed in the paragraph e) to m) above.

CTP	RLA -		60.00 erneg	Legent
and the second	URRENT SESSION - ACME Automation-426685 Registration Number: 2019/178139/07 Castorns Code: 0	20229010797		
Menu 📀	Application: Stonage Warehouse (OS)- Imported Goods - Stocket			
Chert Syna Level Carene Coleman University Particular Anterna Southern Live Decisiones Coleman Dictiones Coleman	Rebate Item (relief Item) And Rebate Code (relief Code) At lead one Rebate Item is regard. Please click 'Add Rebate Item before to add Items. All Debate Item (Rolief Item) Rebate Item (Rolief Item) matrices them pleaf Item) matrices Item Code (Item)	Robute Item (Relief Item) - 30001 Tarffeeting Italiana Item (Relief Item) - 30001 Territoriana Item (Relief Item) Item (Relief		
		Previous Next C	onclude	Discard

- p) In order to add more tariff headings, subheadings, rebate items and / or rebate codes the user clicks on Add Rebate Item (Relief Item) and follows paragraph e) to m) above.
- q) In order to progress to the next field, the user clicks on the:
 - i) Next button; or
 - ii) Disclosure Customs link and continue with the process prescribed paragraph 9 below; or
 - iii) CCA Number link prescribed in paragraph 5.4.9 below.

CTP			NO. OF STATUS	pout
TESTER, AUTOMOTION	URRENT SESSION - ACME Automation-426686 - Registration Number: 2019/178139/07 - Customs Code:	CU25010797		
Menu 📀	Application: Storage Wambouse (OS)- Imported Goods - Stockist			
Clearl Type Lavel Cardiac Details (solewet) Physical Advanta Rosatern Linit Program Rev Settler Hamil Are Thebraic Code (soler) Area Revised Code (soler)	Rebate Item (relief Item) And Rebate Code (relief Code) Al least ere Rebate Item is required. Please click 'Add Rebate Kenr batten below to add Nems. Add Batels Item (folder Item)		I	
Dootse o Calora	Rebate liem (Rerief liem)	Rebate Item (Relief Item) - 30301 Tart Toward table Aceding 15198 Description 15198 Term Solution of Learning day notified, for the menufacture of editie Item Prime Item (The Item Item Item Item Item Item 3081 Term Item Item Item Item Item Item Item 3081 Term Item Item Item Item Item 3081 Term Item Item 3081 Term Item Item 3081 Term Item 308 Term Ite		
		Previous	ext Conclude Disca	ď

r) The rebate item and code (relief item or code) captured by the user is automatically saved.

5.4.9 CCA number

- a) This field will only be displayed under Menu when the user (CCA Enterprise) wishes to license a premises as a:
 - i) Storage warehouse; or
 - ii) Manufacturing warehouse that will be permanently located in a CCA situated in an SEZ.
- b) Once the relevant rebate item(s) and rebate code(s) has been captured by the user as prescribed in paragraph 5.4.8 above, the user must capture the CCA details by clicking on the .
 - i) Next button; or
 - ii) CCA Number link under the Menu.

СТР	RA +		Hab of Brig Logent
	CURRENT SESSION - T AUTOMATION - ID Number: 4601019785188 - Customs Code: CU25011785		
Menu 🌚	Application: Manufacturing Watehouse (VM) CCA Enterprise) Any goods (Other than goods liable to Ex	rose Duty, Fuel Levy and Environmental Levy)	
Client Type Level Contact Details (Sphorel)	Rebate Item (relief Item) And Rebate Code (relief Code)		
Physical Address plocation Lawst Robuse item (yeller town) and webare	At least one Rebare hern is required. Please click 74dd Rebare hern' button below to add items. Add Robare hern fikeler harri		
Code (wire' Code) Code (wire' Code) COA Number Disclosure Oustoms	Rebate item (Relief Item)	Rebate Item (Relief Item) - 40504	
	avas ten flooritary. Alto	Turff heading fab heading (non- 0000) Cesergiptin Capitolity Capitolity	
		Reducts from (Reduct Face) 4/514 Reducts Code (Reduct Code) 9/10	
		Previous Next	Conclude Discard

c) The system displays the CCA Number capture window.

СТР	HA +	ka
	CLIDDENT SESSION -T AUTOMATION - ID Number 4601019785188 - Customa Code Cl/25011785	
Menu 🚭	Application: Storage Watehouse (US) (UCA Enrorphice)	
Client Type I evel	CCA Number	
(aptonal) Physical Address Proceive	- 22.5 Mather - O Yes	
Lime Retars own (Inlef Rom) And Robels	10/13 Is the premises or facility already licensed for another licence type, including an Excise licence?** O Yes O No	
code (wilef code) SCA Number		
restinues calenome Required Documenta		Previous Next Conclude Discard
Pagente del alterna		
—		



d) The user captures the CCA number. If an inactive CCA number is captured, the system displays a message No Active CCA Number found for User.

СТР	RA +	inc
	SURRENT SESSION - T AUTOMATION - ID Number: 4601019785188 - Customs Code: CU25011785	
Menu 📀	Application: Manufacturing Warehouse (VM) CCA Enterprise) Any goods (Other than goods liable to Encise Duty Fuel Levy and Environmental Levy)	
Client Type Level	CCA Number	
Contact Details (optional)	r (00Alunter 1	
Physical Address Assertion	CCA120010A No Joint of CARunder fund for User	
Rebate New (relief New) And Rebate Code (relief Code)	to the premises of facility already licensed for another licence type, including an Excess licence?"* O Yes O No O Yess O No	_
CCA Number		
Deskourt Custores		Previous Next Conclude Discard

e) The user must indicate if the premises or facility is already licensed for another Customs or Excise client type by selecting the correct radio button.

СТР	RA - no.0 ving Lupa		
and the second	CLIDDENT SESSION - T AUTOMATION - ID Number 4601019785188 - Customs Code CLI25011785		
Menu 📀	Application: Storage Watehouse (US) (UCA Enregimen)		
Client Type Level contact metals. (spional)	CCA Number		
Hyseal Address Accellan	CCA1200102		
Habara tan'i (Jalaef Rom) And Robalo Inzole (Helinif Coste)	Is the premises or facility already licensed for another licence type, including an Excise licence?"*		
		Provious: Next Conclude Discard	



- f) In order to progress to the next field which is Disclosure Customs (see paragraph 9), the user clicks on the:
 - i) Next button; or
 - ii) Disclosure Customs link under Menu and continue with paragraph 9 below.

СТР	BLA +			1000 cfiling Logost
	CLIRGENT SESSION - T AUTOMATION - ID Number: 4601019785188 - Customs Code: Cli25011785			
Menu 📀	Application: Storage Watehouse (US) (CCA Lineagnise)			
Dient Type Level Contact tetrals (aptional)	CCA Number			
Physical Address Accellant	CCAT200102			
umt Hohane sem (select Rom) And Robatz code (select code)	Is the premises or facility already licensed for another licence type, including an Excise licence?"*	10/10		
Cations Carons			Previous Next Co	onclude Discard

g) The CCA number captured by the user is automatically saved.

5.4.10 Rebate (Relief) Item, Compensating Product, By Product and Waste

- a) This field must be completed by users required to register as a rebate user as described in paragraph 2.3.13 in SC-CF-19.
- b) In order to add a Rebate (Relief) item, the user clicks on Add the Rebate (Relief) item button on the Relief item, Compensating Product, By Product, Waste page.

СТР	RA •	80%	- +	Reset	iling Logi	aut.
and the second second second second	CURRENT SESSION - T AUTOMATION - ID Number: 4601019785188 - Customs Code: CU25011785					
Menu 📀	Application: Hebate User					
Client Type Level Context Delete (context) Physical Address Accurate Correction Correction Product, By Product,	Relief Item, Compensating Product, By Product, Waste Atless one Relief (Relate) Item is required. Please Click: Yads Relief (Relate) Item" button below to add Items. Add Bloker (Rubority Ben					
Lint	Relief (Rebate) Items					
Doedonure Conterne	No Notef (Andrain) items added Add Dy Product Add Dy Product					
		Previous	Next	Conclud	Disca	rd



i) The system displays the Add Rebate (Relief) item capture window.

СТР	RLA 👻		inb 9 eFiling Logaut
	SURRENT SESSION - T AUTOMATION - ID Number: 4	601019785188 - Customs Code: CU25011785	
Menu 📀	Application: Rebate User		
Client Type Level Contact Details (optional) Physical Address		Ict, By Product, Waste lick kidd Relief (Rebaze) hem: button below to add items.	
Constant Comparison Product. By Product.	Add Relief (Rebate) item	Add Rebate (Relief Item)	
Limit Disclosure Customs	Relief (Rebate) Items	Tartf Heading / Sub-heading *	
	No Relief (Rebate) hems added	0/s Cancel Add	
	Add Compensisting Product Add by P	Thite	
			Previous Next Conclude Discard

- ii) The user:
 - Captures the applicable tariff heading or subheading that describes the raw material(s) that will be used in the production or manufacturing process; and
 - B) Clicks on Search.

СТР			Inb et illing Logout
	CURRENT SESSION - T AUTOMATION - ID Number, 4	501019765188 - Customs Code: CU25011785	
Menu 📀	Application: Rebate User		
Client Type Level Concer Decails (uniformal) Physical Address Alocation Correction	Relief Item, Compensating Produ At least one Relief (Nathate) item is registed. Please C Add Roler (Rebatc) item	ct, By Product, Waste kk Add Beldede Deems harms below to add nerms. Add Rebate (Relief Item)	
Product, By Product, Umit Disclosure Customs	Relief (Rebate) Items		
	No Robert (Robani) items added	Cancel Add	
	Add Companisating Product Add Dy P		
		Previous Next	Conclude Discard



iii) The system displays the tariff heading / subheading and the description of the raw material(s) that will be used.

СТР	RA - abl ethny Logo		
	CURRENT SESSION - T AUTOMATION - ID Number, 460101	Add Rebate (Relief Item)	
Menu 📀	Application. Rebate User	Turit Heating / Sub leading * 854460 Clear Search	
Client Type Level Contact Delarits (optional) Physical Address Jucarizan Optional Training	Relief Item, Compensating Product, E At least one Relief (Rebate) item is required. Please Click 'Ad Add Relief (Rebate) item	Differ electric conductors, for a voltage exceeding 1 000 V	←
Companiesling Product, By Product, Units Disclosure Conference	Relief (Rebate) items	Description 0 / 560	
Chickson Calcins	No Fashef (Rebate) items added	Rebute Item(Refief Item) * Polsts managery	
	Add Companising Product Act By Product	Relate Code (Relef Code) * Hild a medany	Previous Next Conclude Discard
		Estimated Quantity of raw materials used *	

c) If incorrect, the user clicks on clear and recaptures the tariff heading or subheading as prescribed in paragraph b) above.

СТР	RA - adda ething to		
and the second	URRENT SESSION - T AUTOMATION - ID Number, 460101	Add Rebate (Relief Item)	
Menu 📀	Application. Rebute User	Tariff Heading / Sub Reading * B54460 Clear Search	
Client Type Lovel Contact Defents (options) Physical Address /abarban News 10010 Carapenseling Product, By Product,	Relief Item, Compensating Product, E At least one Relief (Rebate) hem is required. Please Click 7/d Add Surbuil (Surbuil) Born	Other electric conductors, for a voltage exceeding 1 000 V	
Limit Disclosure Custorns	Relief (Rebate) Items	Description 0/300	
	No Refiel (Rebate) items added	Rebate Item/Relief Item) * Fields moddary	
	Add Compensating Product Add By Product	Rebate Code (Relief Code) * Field is miniblery	Previous Next Conclude Discard
		Estimated Quantity of raw materials used *	

d) If correct:

- i) The user captures:
 - A) The description of the raw material(s) that will be used this field is optional;
 - B) Rebate Item (Relief item) this field is mandatory;
 - C) Rebate Code (Relief code) this field is mandatory; and
 - D) Estimated Quality of raw material to be user per annum this field is mandatory; and



- ii) The user clicks on:
 - A) Add if correct; or
 - B) Cancel if incorrect and recaptures the required information prescribed in paragraph i) above.

СТР	RLA + Inde			inbe ⁹ eFiling Logout
	URRENT SESSION - T AUTOMATION - ID Number: 460101	Add Rebate (Relief Item)		
Menu 📀	Application: Rebate User	Territ Heading / Sub-Nearling + 854460	Clear Search	
Client Type Level Corract Details (cotoenal) Physical Address /location	Relief Item, Compensating Product, E At least one Relief (Rebare) item is required. Please Click 'Ad Add Reber (Rebare) Item	010 Other electric conductors, for a voltage exceeding 1 000 V		
Corpensation Product, By Product, Unit	Relief (Rebate) Items	Description Electric conductors for electric vehicles	41/500	
Disclosure Curkerns	No Rebel (Rebate) items added	Resate hers/Relief tern) * 31604	5/5	
	Add Companiating Product Add By Product	Rebate Code (Relief Code) * 0106	474	Previous Next Conclude Discard
		Estimated Quentity of rev materials used *		
		Cancel Add		

e) The information captured is automatically saved and displayed on the Relief item, Compensating Product, By Product, Waste page.

СТР	RLA +	Inbu [®] of Ang Logout
	CURRENT SESSION - T AUTOMATION - ID Number: 4601019785188 - Customs Code: CU	25011785
Menu 😵	Application: Rebate User	
Client Type Level Corract Details (optional) Physical Address /location	Relief Item, Compensating Product, By Product, Waste At least one filtief (Rebate) item is required. Please Click 'Add Relef (Rebate) item' humon belo Add Relef (Rebate) item	w to add nems.
Compensating Product, By Product, Umit Boodcaure Dustome	Relief (Rebate) Items	Relief (Rebate) item - 31604
	> Relief (Rebane) item - 31604	Tertff heading Sub-heading Dates
	Add Componenting Product Add By Product	Description 042400 Other electric conductors, for a voltage exceeding 1 000 V Electric conductors for electric vehicles Rebate item (Refer item)
		31024 Rebate Code (Relief Code) 0106
		Extinuited quantity of raw materials used 5000 units



- If any of the Rebate (Relief) item details have been incorrectly captured, the user: f)
 - i) ii) Clicks on the Delete button; and
 - Recaptures the information as prescribed in paragraph b) above.

СТР	RLA -		Inb eFiling Logout
TESTER AUTOMATION	CURRENT SESSION - T AUTOMATION ID Number: 4601019785188 Customs Ce	der CU25011785	
Menu 🖸	Application: Rebate User		
Client Type Level Contact Details (optional) Physical Address Accetton Componently	Relief Item, Compensating Product, By Product, Was Atlase one Relief (Rebate) tem is required. Please Click 'Add Relief (Rebate) tem' bur Add Relef (Rebate) Rem		
Product, By Product, Umit	Relief (Rebate) Items	Relief (Rebate) item - 31604	
	> Relief (Robato) Itom - 33604	Tariff heading/ Sub-heading 854460	Dende
	Add Componenting Product Add by Product	Description 804400, Other electric conductors, for a voltage exceeding 1 000 V Electric conductors for electric vehicles Rebate hem (Relief item) 3 1004	
		Rebate Code (Relef Code) OTOS Estimated quantity of rew materials used 5000 units	

The user clicks on the Add Compensating (Finished) Product button. g)

СТР	RLA +		inb <mark>@</mark> cFiling	Logout
	CURRENT SESSION - T AUTOMATION - 10 Number 4601019785188 - Customs Code CU25	011785		
Menu 📀	Application: Rebate User			
Client Type Level Control Details (cotional) Physical Address /Iocadian Discretion Compensation Product By Product	Relief Item, Compensating Product, By Product, Waste Atlast one Briter (Petate) Item is required. Please Cick 'Add Bellef (Behare) Item humon below t Add Rolet (Rebatic) Item	o add tems.		
Unt	Relief (Rebate) Items	Relief (Rebate) item - 31604		
Declarate Casterne	> Refirt (Reband) Inon - 31604	Tertff heading/ Sub-heading 85460 Description	Bende	
	Add Compensating Product	014400 Other Helson: conductors for a voltage exceeding 1 000 V Electric conductors for electric vehicles Redute tame (Relefer fam) 31004		
		21004 Rebote Code (Relef Code) (7105		
		Estimated quantity of new materials used 5000 units		

i) The system displays the Add Compensating (Finished) Product capture window.



- ii) The user:
 - A) Clicks in the tariff heading / subheading text box;
 - S) Captures the tariff heading of the compensating (finished) product; and
 - B) Captures the tariffC) Clicks on Search.

СТР	RIA ¥		mb effing Logaut
	JRRENT SESSION - T AUTOMATION ID Number: 4601019785	188 - Customs Code: CU25011785	
Menu 📀	Application: Rebate User		
Cliest Type Level Corrac Docas Upperation Program Processor Corrocompty Prosect By Product Limit Decisioner Calibraty	Relief (Rebate) Items		Deek
	Add Componenting Product	Description 853450. Offen electric conductors, for a voltage exceeding 1 000 V Biotric conductors for electric vehicles Rebate item (Dallef fam) 31504 Rebate Code (Dallef Code) 0108 Estimated quantity of two materials used 5000 units	

- h) The system displays the description of the compensating (finished) product.
 - i) The user must capture the tariff heading and/or subheading of the compensating (finished) product as specified in Schedule 1 Part 1.

CTP	RLA +		inb. eFiling Logout
TESTER AUTOMATION	CURRENT SESSION - T AUTOMATION ID Number: 46010	Add Compensating (Finished) Product	
Menu 🖸	Application: Rebate User	Turiff Insenting / Turiff Sult-Insenting *	
Client Type Level Conact Details (bational) Physical Addess Accation	Relief Item, Compensating Product, I Atheastone Relief (Bebale) (nem is required. Please Click 'w Add Rubert (Richato) Rem	This is a valid TartH Heading/Sub-heading, but has no description	
Product, By Product, Units	Relief (Rebate) items		
Disclosure Customs	> Relief (Rebate) item - 31604	Description 0./500	Bete
	Add Compensating Product	+of Compensating product * Petils manspory	V.
		Waste Generated 0759	
		Cancel Add Eastmated quantity of new materials used 5000 aress	



- ii) If the tariff heading or subheading of the compensating (finished) product has been incorrectly captured, the user:
 - A) Clicks on clear; and
 - B) Recaptures the tariff heading or subheading of the compensating (finished) product as prescribed in paragraph g) above.

СТР	RLA 👻		inb, 🗐 eFiling Logout
	CURRENT SESSION - T AUTOMATION ID Number: 46010	Add Compensating (Finished) Product	
Menu 📀	Application: Rebate User	Tarth Heading / Tarth Sub Heading * 0000 Clear Sparsch	
Client Type Level Corract Ditails (optional) Physical Address /location Corroentation	Relief Item, Compensating Product, I At least one Relief (Rebate) item is required. Please Click 'Au Add Relief (Rubate) item	A / E This is a valid Tariff Heading/Bub heading, but has no description	
Product, By Product,	Relief (Rebate) Items		
Disclosure Castama	> Relief (Rebate) Item - 31604	Description 0/500	
	Add Compensating Product	Trade / Registered name of Compensating product * Pedia mondancy	v
		Waste Generated	
		Cancel Add Estimated quantity of new materials used 5000 AVIIS	

- iii) If the tariff heading or subheading of the compensating (finished) product is correct:
 - A) The user captures:
 - I) The description of the compensating (finished) product this field is optional;
 - II) The Trade / Registered Name of Compensating Product this field is mandatory; and
 - III) The expected yield of the final product obtained from the raw or rebated material used (per volume or number) this field is mandatory; and
 - B) The user clicks on:
 - I) Add if correct, or
 - I) Cancel if incorrect and recaptures the required information as prescribed in paragraph A) above.

СТР			nib 🧐 ef Ang Logout
	CURRENT SESSION - T AUTOMATION ID Number: 46010	Add Compensating (Finished) Product	
Menu O	Application: Rebate User	This is a valid Tariff Heading/Sub-Neading, but lies no description	
Contact Details (optional) Physical Address	Relief Item, Compensating Product, I At least one Relief (Rebate) item is required. Please Click 'Au		
Comparisation Comparisation Product.	Add Robort (Robate) Term	Description Electric Vehicles	
Lama Disclosure Customs	Relief (Rebate) items	Trade / Replaced name of Compensating product *	
	> Relief (Rebate) nem - 31604	Nissan Leaf	Deete
	Add Compressating Product	Mote Contrasts Metal Waste	v
		Expected yield of final product from new-related material used (per volume/mamber) *	
		Cancel Add	
		Estimated quantity of naw materials used	



i) The compensating (finished) product information captured is automatically saved and displayed on the Relief item, Compensating Product, By Product, Waste page.

СТР			ints: eriting	Logout
Sector Sector and	CURRENT SESSION - T AUTOMATION - ID Number: 4601019785188 - Customs Code: CU	25011785		
Menu 📀	Application: Rebate User			
Client Type Level Contact Databa (cottonal) Physical Address /location Comparisating Physical & Product.	Relief Item, Compensating Product, By Product, Waste At least one Relief (Rebate) Item is required. Please Click Vidd Relief (Rebate) Item" button belo Add Studer (Buchani) Rem	w to add terms.		
Limit	Relief (Rebate) Items	Compensating (Finished) Product - 0000		
Discheren Customs	Relief (Rebate) Item - 31604 Componising (Prinched) Product: 6000 Add Componising Principal Add By Product	Terriff heading/ Sub-heading Door 0000 Description Des		
		Previous Net	xt Conclude	Discard

- i) If the compensating (finished) product details are incorrect, the user:
 - A) Clicks on the Delete button; and
 - B) Recaptures the mandatory information as prescribed in paragraph g) above.

СТР			inb eriting Logout
	CURRENT SESSION - T AUTOMATION - ID Number: 4601019785188 - Customs Code: C	U25011785	
Menu 📀	Application: Rebate User		
Client Type Level Contract Detraits (contens) Physical Address //boaldast Companiastry Physics, Sy Product,	Relief Item, Compensating Product, By Product, Waste Atleast one Relief (Rebate) Item is required. Please Click 3/dd Relief (Rebate) Tem button be Add Nobel (Rebate) Tem	low to add items.	
Lint	Relief (Rebate) Items	Compensating (Finished) Product - 0000	
Duckeen Casteria	Perief (flebola) item - 31604 Componenting (Finished) Product : 0000 Add Componenting Private: Add by Product	Turif Needing/ Sub-beaching 000 Decreption 000 000 000 000 000 000 000 0	
		Previous Ne	ext Conclude Discard



ii) If the compensating (finished) product details are correct, the user clicks on the Add By Product button.



- j) The system displays the Add By Product capture window. The user:
 - i) Clicks in the tariff heading or subheading text box;
 - ii) Captures the tariff heading of the by product; and
 - iii) Clicks on Search.

СТР	RIA -		inb. eFiling Logout
	RIRENT SESSION - T AUTOMATION – ID Number: 4601019785188 – Customs Code: CU25	211785	
Menu 📀	Application: Rebate User		
Client lype Level Correct Tests (solidar) Physical Address Physical Address Physical Physical Corrections Units Decision Conference Address Decision Conference	Relief Item, Compensating Product, By Product, Waste Iteas one field (fieldanc) item is inquired Please Clock : 4dd Relief (Rebard) item is inquired Please Clock : 4dd Relie	Add htms.	
		Previous	Conclude Discard



- k) The system displays the description of the by product.
 - i) The user must capture the tariff heading and/or subheading of the by product as specified in Schedule 1 Part 1.

СТР	RLA 👻		inb eFiling Logout
	SURRENT SESSION - T AUTOMATION - ID Number: 460101	Add By-Product	
Menu 🖸	Application: Rebate User	This is a valid Tariff Heading/Sub-heading, but has no description	
Client Type Level Corract Details (optional) Physical Address //ocetian	Relief Item, Compensating Product, E Arleast one Relief (Rebate) item is required Please Click 'Ad Add Robert (Rebate) item		
Corperson Product, By Product, Unit	Relief (Rebate) Items	Desciption	
Disclosure Contorns	> Relief (Rebate) item - 31604	Tozar Asponentian of By product *	Tan
	Compensating (Finished) Product - 009		volane/number)
	Add Companialing Product Add By Product	10/100 Central Add	
		valicită nuos	Previous Next Conclude Discard

- ii) If the tariff heading or subheading of the by product has been incorrectly captured, the user:A) Clicks on clear; and
 - B) Recaptures the tariff heading or subheading as prescribed in paragraph j) above.

CTP			inb.🧐 eFiling Logout
	CURRENT SESSION - T AUTOMATION - ID Number: 460101	/785188 - Customs Code, CU25011785	
Menu 😒	Application: Rebate User		
Cliest Lype Lavel Contract Details (optional) Physical Address (recettion Compression Product, By Product, Lime	Relief Item, Compensating Product, E Atleas one Relief (Relate) tem is regard. Please Click 'Ad Add Robie (Relate) tem Relief (Rebate) items	Inderf (Rebate) nem hardon below to add terns. Add By-Product	
Decker Caters	Falief (Reban) Inm - 31604 Compensating (Finished) Product - 800 Add Compensating Product Add By Product	Cancel Adds Cancel Adds Concel Compensating Product Cancel Adds Concel Compensating Product Cancel Adds Concel Compensating Product Compensating Pr	
		Previous Nex	Conclude Discard



- iii) If the tariff heading or subheading of the by product is correct:
 - The user captures:

A)

- I) The description of the by product this field is optional;
- II) The trade or registered name of the by product this field is mandatory;
- III) The waste generated this field is optional; and
- IV) The expected yield of the final product from the raw or rebated material used (per volume or number) this field is mandatory; and
- B) The user clicks on:
 - I) Add if correct; or
 - II) Cancel if incorrect and recaptures the required information as prescribed in paragraph A) above.

CTP			inb.® eFiling Logost
	CURRENT SESSION - T AUTOMATION - ID Number: 460101	Add By-Product	
Menu 📀	Application: Rebate User	This is a valid Tariff Heading/Sub-heading, but has no description	
Chent Type Level Contact Details (optional) Physical Address /location	Relief Item, Compensating Product, E Arteastone Relief (Rebate) item is required. Please Click #d Add Relief (Rebate) item		
Robertson Compensating Product, By Product, Monte Limit	Relief (Rebate) Items	Scrap metal	
Disclosure Castorns	> Relief (Rebate) item - 31604	Trade / Registere France of Bio product* EV Scrap Metal	Dawn
	Compensating (Finished) Product - 000	None	volume/number)
	Add Companisating Product	Descript yield of their product from reconstructions of generative systeme inverses 1*	
		Cancel Add	Previous Next Conclude Discard

I) The information captured is automatically saved and displayed on the Relief item, Compensating Product, By Product, Waste page.

СТР	RLA 🗕		Inbo eFiling	Logout
	CURRENT SESSION T AUTOMATION ID Number 4601019785188 Custon	IIS Code: CU25011705		
Menu 📀	Application: Rebate User			
Client Type Level Contact Details (contact) Physical Address Accellant Componenting Physical Op Product,	Relief Item, Compensating Product, By Product, V At least one Relief (Rebate) Item is required. Please Click Vida Relief (Rebate) Item Add Indukt (Nebutto) Item			
Lint	Relief (Rebate) Items	By-Product - 0000		
Directory or Cassens	Kellef (Hebate) item - 31604 Compensating (Finished) Product - 0000 My Product - 0000 Add Componenting Product Xeld Dy Product	Tartif heading/ Sub-heading Com 5000 Description 5000 III Scap metal Expected Visitial of final product from rew/ rebated material used (ser volume/number) 4000 units Waste Generated None TendeRepartmetion Name of Compensating Product LV Scrip Metal		
		Previous	Conclude	Discard



- m) If the by-product details are incorrect, the user:
 - i) Clicks on the Delete button; and
 - ii) Recaptures the by product's information as prescribed in paragraph i)ii) above.

СТР	RLA -		Inb 9 cfiling Logout
	CURRENT SESSION T AUTOMATION ID Number 4601019785188 Customs Cod	ke CU25011705	
Menu 📀	Application. Rebate User		
Client Type Level Contact Dataits (outlocal) Physical Address /location Conformation	Relief Item, Compensating Product, By Product, Wast Arless one Relief (Rebate) item is required. Please Click 'Add Relief (Rebate) item 'burio Add Ishahr (Mebato) item		
Product, Ry Product, Lend	Relief (Rebate) Items	By-Product - 0000	
Dödstæt Canson	Ketlert (Hebate) item - 31604 Compensating (Finished) Product - 0000 Professore (Finished) Product - 0000 Add Componenting Product Add Componenting Product Add Componenting Product	Tartif heading/ Sub-beading 000 Description 0009 Expected Yield of find product from rew/ related material used (per volume/number) 4009 Waste Generated Note Tende/Registration Name of Compensating Product LV Scrip Medul	
		Previous	s Next Conclude Discard

- n) If the user must:
 - i) Add another rebate item, the user clicks on the Add Relief (Rebate) Item and continues with the process prescribed in paragraph b) above; or
 - Progress to the next field which is Limit (see paragraph 5.4.7 below) by clicking on the:
 A) Next button; or
 - B) Limit link under Menu and continues with paragraph 5.4.7 above.

СТР	RLA -		Inb. efiling Logout
	CURRENT SESSION T AUTOMATION ID Number 4601019785188 Customs Code	CU25011785	
Menu 📀	Application. Rebate User		
Client Type Level Contact Details (content) Physical Address /location Componenting Physics, the Physics,	Relief Item, Compensating Product, By Product, Waste Arless one Relief (Rebate) item is required. Please Click 'Add Relief (Rebate) item' button Add Robot (Rubato) item		
Land	Relief (Rebate) Items	By-Product - 0000	
Decision Castons	Kenter (Kebase) item - 31604 Compensating (Finished) Product - 0000 S fly-Product - 0000 Mid Componentating Product Add Componentating Product	Tariff heading/ Sub-heading Doco Docorplane Docorplane Docorplane Department Department Expected Visid of final product from raw/ rebated material used (per volume/number) Expected Visid Overset Wate Conserted Wate Conserted None TradyRegistration Name of Companisating Product LV Scrip Metal	
		Previous	ext Conclude Discard

o) The details captured by the user are automatically saved.

5.4.11SEZ CCA Importer details

- a) This field is completed by users to whom Special Economic Zone (SEZ) operators' permits have been issued by the Department of Trade and Industry.
- b) The user captures:
 - i) The SEZ operator's permit number; and



ii) Name or the description of the Customs Control Areas (CCAs) located within the SEZ from where CCA enterprises will be conducting their business.

СТР	RA +			ister ern	ing Logost
	RRENT SESSION - AS MATION - ID Number: 9102055446186 - Customs Code: Not assigned				
Menu 📀	Application: Special Economic Zone Operator				
Product Level Tax Type Demographics	Sez Cca Importer Details				
Consect Datable	Operator Permit Number *				
Ny Derik Accounts	Name / Description of OCA.*	18859-2			
Currant Details (optional)	, Renef tars	Ta Presador,	Relat Color		0/99
Physical Address Ascellon	49802	0000000	0100		
Sez Cca importer Detoilo				_	
Contribution Chartones			Presidua Nect	Conclude	Discard

c) The system populates the rebate item 498.02, tariff heading and rebate code from Schedule 4.

СТР				Indone of B	ng Logost
	DURRENT SESSION - AS MATION - ID Number: 9102055446186 Customs Code: Not assigned				
Menu 📀	Application: Special Economic Zone Operator				
Product Level	Sez Cca Importer Details				
Corrac Details	Coentral Petrnik Number * CC43900001				
Preside Address Accation	("Name/ Description of CEA."	50/18			
Client Type Level	East London CCH				15/39
Cavitact Details (optional) Physical Address Accuston	Telefiles Telefiles 0000000	◀	Relatione 0100		
Sez Cos Importer Detorts					
Onclosure Custome			Previous Next C	Conclude	Discard

- d) The user clicks on the:
 - i) Disclosure Customs link under Menu; or
 - ii) Next button and continues with the process prescribed in paragraph 9 below.

СТР				hóar efilm	g Logost
	2URRENT SESSION - AS MATION - ID Number: 9102055446186 - Customs Code: Not assigned				
Menu 📀	Application: Special Economic Zone Operator				
Product Level	Sez Cca Importer Details				
Conset Densits	Common Parent Number 1 OC43300001				
Access Access My Dank Accounts	"Nerve / Description of CCA *	50/18			
Client Type Level	East London CCA				19/39
Context Details (optional) Physical Address	7 mini tan 49002	TerffHeadlog 000000	Indier code 0100		
Accelion Sez Cos Importer Details					
Dadoawa Custona	←────		Previous	Conclude	Discard
					_

6 ACCREDITATION



6.1 Selection of the client type Authorised Economic Operator

a) A user logs in on eFiling as prescribed in paragraph 2 and 3. To submit an application for Accreditation he/she must click on New Application under the RLA Registration menu.

CTP 💒	A 🛩		<u></u>												efilin	g Logout
Testor	Registrations	Relationships	Registration Numl	ber: 2020/463249/23	- Customs Code:	CU25015739										
	Dashboard New Application	Dashboard														
Applicatio	Linkage Dashboard											Filter		∓ Active	, ,	
lient Type	Produ	act Code	Application	n Max	Sub-No		Appl	lication Type		Case)	io.	Status		Submission Date		
													items	erpage. <u>10 *</u>	ocfo	< >
Products																
													F	ter		•
Product Code		Registered Name		FAN N	0		Effec	ctive Date			valid To		Fi	ter		
		Registered Name	880206	FAN N 81252				ctive Date 3-11-06			Valid To			ter		
			880206								Valid To		Status	nge <u>10 +</u>	1-1of1	
ProductCoode CU25015739 Registered Cili	lient Types		860206								valid to		Status			< >
CU25015739	lient Types		860205								valid To	Fitter	Status		1-1st1	
CU25015739					19172	Depot Code			SCAC Code:	MTA Code:	valid to Center Cole(for Ref)	Filter SARS Cole In Iter of SICSICA	Thetas ACTIVE (terms per)	ogt <u>10</u>	1-1st1	< >
Registered Cli	Product Code	ACME Automation	Effective Date	\$1252	19172	Depot Code	2023	2-11-06	SGAC code N/A	IATA Code NVA			Thetas ACTIVE (terms per)	ege: <u>10 </u>	1-141	<)

- b) The system displays the Applicant client type screen and the user:
 - i) Clicks on the dropdown arrow next to the category Accreditation; or
 - ii) Captures Authorised Economic Operator in the search field.

СТР	R	eFiling Logout
Tester	CUBRENT SESSION - ACME Automation-428655 - Registration Number: 2020/986991/23 - Customs Coder CUES015713	
Application cli	den type	
Please select t	the clerit type you want to register for:	
 ✓ Licensing ✓ Registrative ✓ Reporting 	nfon	
	Interior constantion Automated Economic Questro (42)	

6.2 Contact and Physical address/location

- a) The system displays the Authorised Economic Operator (AEO) electronic application form.
- b) The user:
 - i) Captures the client's:
 - A) Contact details as described in paragraph 5.4.1; and
 - B) Physical address/Location as described in paragraph 5.4.2; and



- ii) Clicks on the:
 - A) Next button to progress to the next field which is Customs and Excise Codes; or
 - B) Customs and Excise Codes link under Menu.

СТР	R	RA •	lab.() effing Lagout
Tester		URRENT SESSION - ACME Automation-42065 - Registration Number: 2020/060391/23 - Customs Code: CU25015713	,
Menu	8	Application: Authorised Economic Operator (AEO)	
Client Type L Content i (optional		Physical Address /location	
(optional Physical Acception	Address	To add an address to your application, click the Add Address button	
	e And Excise	Add Address	/
	er AEO Statue Recognition	Please note you cannot edit Librery Addresses added from your Library to your Application	₩
Consent ordinates AED Ase	And Co- d Events		Discard Previous Next Conclude
Results Accredits	ation Self-		
AEO Gen Question			
Disclose	re Customa		

6.3 Customs and Excise code(s)

- a) The system displays all the active Customs and Excise client code(s) of the applicant.
- b) The user:
 - i) Ticks the tick box(es) next to each Customs and Excise code(s) to confirm that the codes belong to the applicant; and
 - ii) Clicks on the:
 - A) Next button to progress to the next field which is Level for AEO Status; or
 - B) AEO Status link under Menu.

СТР		inde <mark>l2</mark> «Ffing Logout
Teeter	CURRENT SESSION - ACME Automation-423655 - Registration Number: 2020/644591/23 - Customa Coder CU25915713	
Menu	Application: Authorized Economic Operator (MEG)	
Client Type Level Context Detai (optionel)	Customs And Excise Codes	
Physical Add Assertion	Contine de following destants and excluse doues that have deen rolentated on your prome.	\mathbf{X}
Custome And Codes		
AED Assess Results	efb	Discard Previous Next Conclude
Accreditation eccessment ACO General		
Disclosure Co		

6.4 AEO Status Level

- a) The system displays the AEO status Level dropdown box:
- b) The user clicks on the dropdown arrow.
- c) The system displays the two (2) levels of accreditation as prescribed in SC-CF-07:
 - i) Level 1 AEO Compliance; and
 - ii) Level 2 AEO Security.
- d) The user:
 - i) Selects the level of accreditation status being applied for. Only one (1) can be selected.



ii) Clicks on the:

- A) Next button to progress to the next field which is Mutual Recognition Consent and Coordinated Events; or
- B) Mutual Recognition Concept and Co-ordinated Events link under Menu.

СТР	•	Inb. ² eFiling Logout
	NT SESSION - ACME Automation-720205 – Registration Number 2020/666036/23 – Customs Code: CU25015748	
Menu 📀	Application: Authorised Economic Operator (AEO)	
Client Type Level	Select an AEO status level.	
Contact Details (optional)		
Physical Address /location		
Customs And Exclose Codes	AEO Status Level	1
Levels For AEO Status		/
Mutual Recognition Consent And Co- ordinated Events	001 - Level 1 AEO Compliance	/
AEO Assessment Results	002 - Level 2 AEO Security	
Accreditation Self- assessment		4
AEO General Questions		
Disclosure Customs	Discard Previo	us Next Conclude
Consent And Co- ordinated Evens AEO Assessment Results Accreditation Self- assessment AEO Ceneral Questions	002 - Level 2 AED Security	us Next Conclude

6.5 Mutual Recognition and co-ordinated event

a) The system displays the mutual recognition consent and co-ordinated events page.

b) The user must:

- i) Indicate whether the applicant gives his/her consent that his/her information may be shared with officers or officials of other Customs authorities or government agencies for:
 - A) Mutual recognition; and
 - B) Co-ordinated interventions undertaken or required to mitigate compliance risks in respect of the applicant's goods.
- ii) Selecting the radio button:
 - A) Yes, if consent is given; or
 - B) No, if consent is not given.

СТР	RLA 🖣		inb. ² eFiling	Logout
Tester	CURREN	NT SESSION - ACME Automation-720205 – Registration Number: 2020/666036/23 – Customs Code: Cl/25015748		
Menu	۲	Application: Authorised Economic Operator (AEO)		
Client Type Level				
Contact Detail (optional)	6	Consert by the applicant for information sharing for purposes of Mutual Recognition and Co-ordinated Intervention.		
Physical Addr /location		Does the applicant give permission for the sharing of information as contemplated in:		
Customs And Codes	Exclore			
Levels For AE	O Status	Rule 64E.14 (b)(ii) and 64E.14(c)(bb) are in respect of level 1 accredited client status (AEO Compliance)	Yes 🔿 No	
Mutual Recog Consent And ordinated Eve	C0-	Note that withholding concert will disputify the applicant from consideration for the benefit of mutual recognition and/or co-ordinated intervention with other government agencies and other Customs authorities.		
AEO Assessm Results	nent			



- c) The user clicks on the:
 - i) Next button to progress to the next field which is AEO Assessment Results; or
 - ii) AEO Assessment Results link under Menu.



6.6 AEO Assessment Results

- a) The system automatically retrieves sufficient knowledge results of employees that are linked to the applicant and who have completed the assessment through eFiling as prescribed in SC-CF-37.
- b) If multiple results are displayed in the AEO results table, the user must deselect the person(s) no longer responsible for administering the accredited clients' requirements.

CTP	•										inb 2 eFiling Logi
Tester CURRE	INT SESSION	N - ACME Auto	omation-720	205 - Registratio	on Number: 2020/666036/23	Customs Code: CU2501574	8				
Menu 📀	Applicatio	on: Authorise	d Economic (Dperator (AEO)							
Client Type Level Contact Details (optional)		ssessme			nau AEO Accessment Pasuite o	ick "Add Results". Choose the rows	that we would like to use for	the annihistion			
Physical Address /locetion Customs And Excise Codes		origin	Name	Surname	Id No.	Passport No.	country of origin	Assessment Results	Assessment Date	validity Date	
Levels For AEO Status		Client	Frans	Williams	6602115111087			90 %	2023-11-07	2025-08-07	/ ×
Mutual Recognition Consent And Co- ordinated Events AEO Assessment Results											
Accreditation Self- assessment AEO General											Add Results
Questions Disclosure Customa										Discard	Previous Next Conclude

- c) If no data exists in the AEO Assessment System (SC-CF-37) for the applicant:
 - i) The system displays a message that no results were found and if:
 - A) No AEO assessment test has been taken the user must select the AEO assessment not taken tick box.

СТР	RLA	-	
Tester	CURREN	NT SESSION - ACME Automation-720205 – Registration Number: 2020/666036/23 – Customs Code: CVI25015748	
Menu	۲	Application. Authorised Economic Operator (AEO)	
Client Type Level Contact Deta (optional) Physical Add	ifa	AEO Assessment Results The AEO Assessment Results are listed below. To capture new AEO Assessment Results, click "Add Results". Choose the rows that you would like to use for the application.	
/location Customs And Codes	d Excise	Orgin Name Summer et No. Proport No. Country of Organ Advessment Results Advessment Date Validaty Date	
Levels For As Mutual Reco Consent And ordinated Eve AED Assessor Results	gritton I Co- ents	No results found.	
Accreditation assessment AEO General Questions Disclosure Co		Add Results Add Results C A3) Assessment not taker Decard Previous Nets Conclude	



- B) The nominated person(s) does have a valid accreditation competency assessment certificate the user must:
 - I) Click on the Add Results button [only a maximum of ten (10) can be added].



II) Capture the details of the person(s) that administers the applicant's accredited client requirements namely: Name, Surname, Identity (ID) or passport number, Assessment results, the date of assessment and the validity date.

CTP				inde 2 withing Logist
	CURREN	IT SESSION - ACME Automation-423655 Registration Number: 2020/869991/23 Customs Code: 1	1/22015713	
Menu	ø	Application: Authorised Economic Operator (AEO)		
Client Type Level Contact Detail (optional)	•	AEO Assessment Results The AEO Assessment Results are latted below. To capture new AEO Assessment Results, click 'Aid Results'. Cho	one the rows that you would like to use for the application.	
Physical Addm /Issetion Contorne And Codes		Origin Nerre Sumerre Id'No.	PeopleTNs. Country Of Ospin Assessment Seaves	Assessment Deter Validity Deter
Levela For AD Mutual Record Consent And C	nten Co-	No wasts found	Add/Edit AEO Assessment Results	
AED Assessm Results	415		AddrEdit AEU Assessment Kesults	
Accreditation 1 accessorment AED General Overtione	Set-		Nere of employee understate assessment	Add Beauty
Diselasure Cur	etome		5/102 51/122 51/122 51/122	AED Assessment not taken Desced Preven Net Conclude
			Massamethese 19/13 Massamethese 11/2/2023 00 11/2/2023	
			Cancel Serve	

- C) The captured information is:
 - Incorrect, the user clicks on Cancel and recaptures the required information; or
 Correct, the user clicks on Save to save the captured information.

СТР 💻	-				inbu efilmg Logaut
	ENT SESSION - ACME Automation-423655 Registration Number: 2020/869391/23 Customs Cod	e. CU25015713			
Menu 🖸	Application: Authorised Economic Operator (AEO)				
Client Type Level Conset Details (optional) Physical Address /isoation	AEO Assessment Results The AED Assessment Results are listed before. To declare new AED Assessment Results click 'And Results' Origin Nevre Science (19.5).	Those the rows that you would file to use for the application.	Assessment Braults	Assessment Sets	Value
Custome And Explore Codee					
Levis for AED Dana Bana Barag Angel endowed Ioann 24 Construction 24 Construction 24 Construction 24 Construction 24 Construction 24 Construction 25 Construct	The model band	Add/Edit AEO Assessment Results To Add or onnow assessment result, places conjusts for databases The add or onnow assessment result, places conjusts for databases The add or onnow assessment result, add of the	Summer of encloses unbestion management Withins 6402115111087 10/12 10/12 11/12		At laws At Actessment not taken Deser Parks Rin Cauch



- d) The system displays the AEO assessment details captured and the user:
 - i) Is able to edit or delete any AEO assessment results captured by selecting the Edit or Delete icon.
 - ii) Clicks on the:
 - A) Next button to progress to the next field which is the Accreditation Self-Assessment; or
 B) Accreditation Self-Assessment link under Menu.

СТР	RLA											Inb,2 eRling Logout
Tester	CURRE	NT SESSION	I - ACME Aut	tomation-720	0205 Registrati	on Number: 2020/666036/2	3 – Customs Code: CU2501574	18				
Menu	۲	Applicatio	n: Authorise	d Economic	Operator (AEO)							
Client Type Level		AEO A	ssessme	ent Resu	lts							
(optional)		The AEO A:	ssessment Re	sults are listed	1 below. To capture	new AEO Assessment Results, o	lick "Add Results". Choose the row	s that you would like to use for	the application.			
Physical Add /location		~	origin	Name	Sumame	Id No.	Passport No.	Country of origin	Assessment Results	Assessment Date	validity Date	
Customs And Codes	d Excise											
Levels For AE			Client	Frans	Williams	6602115111087			90 %	2023-11-07	2025-08-07	/ ×
Mutual Reco Consent And ordinated Eve	100-											
AEO Assessn Results										\sim		
Accreditation assessment		◀										Add Results
AEO General Questions												AEO Assessment not taken
Disclosure C.	oustoms										Discard	Previous Next Conclude

6.7 Accreditation Self-Assessment

- a) The system displays the Accreditation Self-Assessment mandatory questionnaire.
- b) The user must answer all the questions listed by selecting either Yes or No. The questionnaire is divided into three (3) sections:
 - i) Record of compliance;
 - Computer system and operational procedures and processes if the applicant does maintain internal accounting, record keeping and operational system procedures and processes the user must supply the name of the computer system(s) used up to a maximum of ten (10) systems; and
 - iii) Financial resources.

CTP	RLA	•	Inb. ⁽²⁾ eFiling Logout
Tester	CURRE	NT SESSION - ACME Automation 720205 - Registration Number: 2020/666036/23 - Customs Code: CU25015748	
Menu	٢	Application: Authorised Economic Operator (AEO)	
Client Type Level Contact Detail		Accreditation Self-assessment	
(optional) Physical Addr		RECORD OF COMPLIANCE	
/location Customs And Codes	Exclue	1. Do you have any conviction of any offence in terms of rule 64E of the Customs and Excise Act or any other law?	🔿 Yes 💿 No
Levels For AE	O Status	2. Do you have penalties incurred for any contravention(s) of Sections 80 to 84 and 86 of the Customs and Excise Act No. 91 of 1964?	🔿 Yes 💿 No
Mutual Recog Consent And I ordinated Ever	C0-	COMPUTER SYSTEM AND OPERATIONAL PROCEDURES AND PROCESSES	
AEO Assessm Results	ient	1. Do you maintain internal accounting, record keeping and operational systems, procedures and processes properly for all Customs activities?	● Yes ◯ No
Accreditation assessment	Self-	(Name of System(3)	
AEO General Questions		EDI	→(+)
Disclosure Cu	stoms		<u> </u>
		2. Also indicate if a full audit trail of all Customs activities is maintained, verifiable procedures for backup, recovery, fall-back archiving and retrieval of all records exist and are consistent with general accounting principles. FINANCIAL RESOURCES	● Yes 🔿 No
		1. Do you have audited financial statements available for the past three (3) years?	● Yes ◯ No
		2. Do you have proof of sufficient available financial resources as attested to by a registered accountant?	● Yes ◯ No
		Decerd	Previous Next Conclude



c) The user clicks on the:

- A) Next button to progress to the next field which is the AEO General Questions; or
- B) AEO General Questions link under Menu.



6.8 AEO General Questions

- a) The system displays the AEO General Questions.
- b) The user must answer only the questions that relate to the AEO level applied for by selecting either Yes, No or N/A (not applicable) as prescribed in SC-CF-07.



The user clicks on the: c)

- Next button to progress to the next field which is the Disclosure Customs page; or Disclosure Customs link under the Menu. i) ii)

TP 💻	۸ 🗸		Inbo <mark>l2</mark> eFiling
ter CURF	RENT SESSION - A	CME Automation-720205 - Registration Number: 2020/66036/23 - Customs Code: CU25015748	
nu 📀	Application: A	untrorised Economic Operator (AEO)	
t Type Level Contact Details	AEO Gen	eral Questions	
(optionel) Physical Address	Number	Question	Answer
/location Customs And Excise	1	Have any applications for Customs authorizations/certifications been refused, or existing authorizations been suspended or revoked? •	🔿 Yes 🖲 No 🛛 N/A
Codes	2	Do employees understand and are they able to implement processes to ensure the security of goods? *	● Yes ○ No ○ N/A
Mutual Recognition	3	Do you have documented procedures for verifying the accuracy of Customs declarations, including those submitted on your behalf by, for example, Customs brokers?*	● Yes ○ No ○ N/A
ordinated Events AEO Assessment Results	4	Are your internal control processes regularly subjected to internal and enternal audit? *	● Yes ◯ No ◯ N/A
Accreditation Self- assessment	5	Do you have procedures in place to check for incorrect or incomplete recording of computerised and/or manual transactions? *	● Yes ◯ No ◯ N/A
AEO General Questions	6	Are there documented procedures indicating compliance measures to ensure the integrity and security of. *	
Disclosure Customs	6.1	Cargo Security *	● Yes ◯ No ◯ N/A
	6.2	Building and Premises *	● Yes ◯ No ◯ N/A
	6.3	Business Partner Security *	● Yes ◯ No ◯ N/A
	6.4	Personel Security *	● Yes ◯ No ◯ N/A
	7	. Is your company subject to ISO 15489 compliance management systems regarding the management of commercial records? *	● Yes ○ No ○ N/A
	8	Do you have written documents or electronic data to record differences concerning goods, so that excesses or shortages and deficiencies in goods / articles are reported? *	Yes No N/A
	9	or portion minute occurrence in occurrence on an interactive concurrence or portion in an angle and vencine and any operation in groups of an and any operation.	Yes O No O N/A
1	10	He costorin administration in our register in a subset of where process occur much more are goods to costonic pulposes."	Yes () No () N/A
	11	Does the business have a documented internal training system for trade security?*	Yes No N/A
	12	Are training records maintained so that they may be verified by SARS? *	● Yes ○ No ○ N/A
	13	Does the business provide, on a regular basis, education and training on the risks associated with the flow of goods and articles in the international trade supply chain? *	● Yes ○ No ○ N/A
	14	Is there periodic training for employees on crisis management and emergency response procedures?*	● Yes ○ No ○ N/A
	15	Have all relevant employees been adequately trained on Customs laws and regulations? *	● Yes ○ No ○ N/A
	16	Are there written procedures in place to manage and ensure the integrity and security of import/export and flow of cargo activities and transportation of goods?*	● Yes ◯ No ◯ N/A
	17	Are there existing barriers and implemented documented processes to prevent and control entry by unauthorised person(s) and vehicles?*	● Yes ◯ No ◯ N/A
	18	Do visitors wear temporary identification badges, and are they escorted by staff? *	● Yes ◯ No ◯ N/A
	19	Are there written procedures outlining criteria for evaluating the supply chain security of business partners?*	● Yes ◯ No ◯ N/A
	20	Does the company have internal mechanisms in place to continuously audit/review import/export activities and to document its records?*	● Yes ◯ No ◯ N/A
	21	Does the company have internal mechanisms in place to continuously improve import/export activities and address issues identified in audits/reviews?*	● Yes ◯ No ◯ N/A
	22	Are drivers and other personnel that conduct security inspection of empty conveyances and instrument of international Traffic (IT) trained to inspect their conveyances/instrument of international Traffic (IT) for security purposes?	● Yes ◯ No ◯ N/A



d) The system displays the Disclosure Customs page, and the user continues with the process prescribed in paragraph 9 below.

CTP 上	A.↓	Inbic ² eFiling Logout .
	RENT SESSION - ACME Automation-720205 – Registration Number: 2020/666036/23 – Customs Code: CU25015748	
Menu 😪	Application: Authorised Economic Operator (AEO)	
Client Type Level Contact Details (optional) Physical Address /location Customs And Excess	Disclosure Customs Indicate whether during the preceding five years, the applicant or an employee of the applicant in a managerial position, or if the applicant is a juristic entity, a director, administrator or trustee or other person managing the entity;	Vou Manager Director Administrator Trustee
Codes Levels For AEO Status Mutual Recognition	Has contravened or failed to comply with the provisions of the Act or any condition, dolgation or other requirements imposed by the Commissioner in respect of a registration or license*	● No ● No ● No ● No ○ Yes ○ Yes ○ Yes ○ Yes
Consent And Co- ordinated Events AEO Assessment Results Accreditation Self-	Has been convicted of an offence under the Act+	● No ● No ● No ● No ○ Yes ○ Yes ○ Yes ○ Yes
AEO General Questions	Has been convicted of an offence involving lituuti or districtionshy*	 No No Yes Yes Yes Yes Yes Yes Yes Yes Yes
	Has been declared insolvent or in liquidation*	No No Yes
	* Please note that all fields are mandatory	
	indicer if	Tax returns or Taxes interest Penalties Other Amounts other documents for tax purposes
	You (the applicant) have any of the following outstanding and due to S4RS for which you are ladie in terms of this Act or any other tax law*	No No No No No No Yes Yes Yes Yes Yes Yes
	NOTE: If the answer is 'yee' to any of the above questions, full details must be furnished on a separate page and attached to the application	
		Discard Previous Conclude

7 MANAGE – AMEND, WITHDRAW OR RENEW

- a) The requirements in terms of the amendment of existing information, the cancelation of existing clients or renewal of client's licences are described in SC-CF-19.
- b) Under the field Manage a user can:
 - i) Amend:
 - A) Product details as prescribed in paragraph 5.3 above; or
 - B) Existing RLA client details as prescribed in paragraph 5.4.1 or 5.4.2 above.
 - C) The mutual recognition and co-ordinated event consent status provided at the time of application as indicated in paragraph 6.5 above.
 - ii) Withdraw or cancel:
 - A) Any registered or licensed RLA client. The client's AEO accreditation status will automatically be withdrawn or cancelled.
 - B) His/her product only once all the client types registered or licensed have been withdrawn or cancelled.
 - iii) Renew his/her licence as prescribed in Schedule 8.



- c) The amendment of the client product level details
 - i) In order to amend the client's product details the user clicks on the product details under Products on the RLA dashboard after he/she logged in to eFiling as prescribed in paragraph 2 to 3 above.



ii) The system displays the client's Product level page (see paragraph 5.3).

CTP	HA+	re O efiling	Legent .
TESTER AUTOMATION	CURFENT SESSION - ACME Automation-521203 - Registration Number: 2019/921409-07 - Curooms Code CU2501015		
_			_
Menu 🚭	Appleason		
Product Level TexType Demographics	Tax Type Demographics		
Contact October	Ingleane below if you are a Local or Non-Local applicant.		
Physical Address Assessor Wylanik Assesso	I am a natural or junice person with a physical address in South Africa I am a natural or junice person withour a physical address in South Africa		
Authorited Officer Ontaria	aviano III. CJ.557/0715		
Manage			
	Totalg haves To add a Trading Name clask the aast Today Name Extran		
	to and a transfighteme dick the Aust taken y were duttion		
	L ALAT AD		
	Add Trading News		
	Planer enter yns annol ell Sóney Trachig Namera ia. Thalog Namera addel fem yna Llonay fe gan Astheletion		
			Next



iii) The user clicks on the Manage link under Menu.

СТР	RA +	Inb <mark>@</mark> eFiling Logo	ut
	CURRENT SESSION - T AUTOMATION - ID Number: 2801217823033 - Customs Code: CU25013028		
Menu 📀	Application		
Product Level	Tax Type Demographics		
Tas Type Demographics	in the second defines		
Contact Details	Indicate below if you are a Local or Non-Local applicant:		
Physical Address Accation	 I am a natural or juristic person with a physical address in South Africa I am a natural or juristic person without a physical address in South Africa 		
Wy Bank Accounts			
Manage	Character No.		
	Trading Names		
	To add a Trading Name click the Ald Trading Name button		
	E TAUTOMATION	Delete	
	Add Trothig Name		
	Please ante you cannot edit Lührey Trachig Nemes i.e. Trachig Nemes added from your Librey to your Application		
		Next	

iv) The system displays the Manage page and the user clicks on the dropdown arrow.

CTP	n	etiling	Logost
TESTER, AUTOMATION	CURPENT SESSION - ACME Automation 521293 - Regentation Number: 2019-921489-07 - Outrons Code: CU2S010916		
Menu 🕻	O Applation		
Product Level			
Tax Type Demographics Contact Details	Presence four after submission of an amendment/tenewal or withdrawal application for this clern type, further submissions (for this clern type) will not be allowed until application has been cancelled		-
Physical Address Accessor	Select an action from the lat below to perform on this registration.		
My Berli Accounts	Neal bible actions for this registration		
Authorised Officer Octoils			-
Monoge			



v) The system displays the dropdown list of actions. The action withdraw or renew will not display as only amend is applicable. A client's Procuct will automatically be withdrawn by the system when the client's last active client type has been withdrawn.

Current Unit	СТР	RLA - hbd3	eFiling	Logout
Poduct Level Image: The Target Assets Product Level Image: The Target Assets Contractive Level Image: Target Assets Product Level Select an action from the list below to perform on this registration. Audite actions for this splandare Audite actions for this splandare My base Acousts Amend		CURRENT SESSION - T AUTOMATION - ID Number: 2801217820033 - Customs Code: CU25013026		
Tert type Computers Image: Please note that after submission of an amendment/renewal or withdrawal application for this client type, further submissions (for this client type) will not be allowed until application has been cancelled Corrace foreign Select an action from the list below to perform on this registration. Audite actions for this significant My these exercise Amend		Application:		
Physical Actions Select an action from the list below to perform on this registration. Actions Aniada actions for this registration. My lister Actionates Amend	and the second	Please note that after submission of an amendment/renewal or withdrawal application for this client type, further submissions (for this client type) will not be allowed until application has been cancelled		
Amend Amend	Physical Address Accation	Available actions for this registration		
		Amend		
	-			

vi) After selecting the applicabe action from the dropdown list the user clicks on the Select Reason(s) dropdown arrow.

CTP	na de la constancia de la Na de la constancia de la c	10 0 e	-	Logout
TESTER, AUTOHATION	CIRFENT SESSION - T AUTOMATION - ID Number 28012/7822033 - Custern Code CIR2013028			
			_	
Menu 📀	Application:			
Tex Type Demographics	Pressenter that where submission of an amondment/worked application for this client type, (arther submissions (for this client type) will not be allowed until application has been cancelled			
Contact Denaits Physical Address Accentor Myrikolk Accounts	Select an action from the list below to perform on this registration. Solution to the registration Amend			
Monage	Curring an Americhment, specific soptication data may be added and/or supporting documents may be added. Select a reason for this Americhment to proceed (may be more than one reason)			
		Arrent	Dis	read



vii) The system displays a dropdown list of the reason(s) for amendment.

CTP	RÅ+	No.00 eFiling Lago	eut -
	CURRENT SESSION - T AUTOMATION - ID Number: 2801217/220033 - Customa Code: CU25013028		
			-
Menu 🕑	Application		
Product Level			
Tex Type Demographics	Please note that after submission of an amendment/remval or withdraval application for this client type, further submissions (for this client type) will not be allowed until application has been cancelled		
Caritact Details	Select an action from the list below to perform on this registration.		
Physical Address /location	Available activus for this negaminizer		
My Bank Accounts	Amerid -		
Marage	During an Ameridment, specific application data may be added antifor supporting documents may be added		
8			
	Select a reason for this Amendment to proceed (may be more than one reason):		
	<u>.</u>		
	01 - ContactDenails		
	Ote2-Physical Address Details		
	0 003 - Bank Account Details	Amena Discard	
	04-ContactPerson		~
	Oto-Authorised Officer Details		
	06- Bickey of Crountinose		
	07-Read inits		
	1 00 El Pancalas		_
	[00-0ke		
L			

A) If the reason for amendment is not listed in the dropdown box:I) The user selects the box Other.

CTP		168 efiling	Legent
	CURRENT SESSION - T AUTOMATION - ID Number: 2801217822033 - Clustoma Code: CU25013028		
(Card Contraction)			
Menu 🤇	Application:		
Product Level			
lins type Demographics	Please note that after submission of an amendment/renewal or withdrawal application for this cleant type, further submissions (for this cleant type) will not be allowed until application has been cancelled		
Cardoct Details	Select an action from the ist below to perform on this registration.		
Physical Address /location	Jereca an account mem mine stat below to perform on the registration. Available account for the segmentic		
My Bank Accounts	Amend -		
Varage	During an Amendment, specific application data may be added and/or supporting documents may be added.		
	Select a reason for this Amendment to proceed (may be more than one neason):		
	Oti - Contact Details		
	C 002 - Physical Address Details		
	C 603 - Bark Account Details	Arrent 0	Nocard
	O4-Contact Person	-	
	005 - Authorised Officer Details		
the second se	068 - Biadesare of Croumanese		
	007 - Rand Limita		
	C 000 E0Peniculars		
-	009-00#**		-



II) The system populates the reason Other and the user captures his/her reason for amendment.

CTP	RA #	ut. ofice	e Logost
	CURRENT SESSION - ACME Automation S21203 - Registration Number 2010/02148/607 - Guittom Code CUISIO016		
			_
-	Application:		
Product Level			
Tas Type Demographics	Preserence that after submission of an amendment/verward or withdrawal application for this dirent type, further automissions (for this cliver type) will not be allowed settl application has been cancelled		
Contact Datals	Select an action from the list below to perform on this registration.		
Acartien	Andread and the test segments:		
My Bank Accounts Authorised Officer			
Details	During an Ameridment, specific application data may be added and/or supporting documents may be added.		
Manage	Select anearon for this Ameriment to proceed (may be more than one reason)		
	09		
	Selected Restor(s) 001-0264		
	Otw Reston		_
		Anesi	Discard

III) The system activates the Amend button and the user continues with the process prescribed in paragraph viii) below.

CTP	84 -	1000 eriling Lagout
TESTERLANTOWATION	CURRENT SESSION - ACME Automation-SQ1289 - Registration Number: 2019-901-488-07 - Custome Code: CU20016916	
Menu 🖸	Applications: Strange Warehouse (DS) - Imported Counts	
Citere Type Level		
Contact Datable (uptional)	Prove note that after submission of an amendment/memory or withdraway application for this client type, further submissions (for this client type) will not be allowed until application has been canceled	
Physical Address Accardon Limb	Security a action from the list bases to perform on this registration, August anyon for the security of the se	-
Marage	During an Americanent, specific specification stats may be added avoid or supporting documents may be added	
	Salicit a waters for the Anerdreet to proceed (true) be more than one restant)	
	Selected Reason(s) 000-01m	
	ser- veni Om Nave Amend site and legat plant	_ +
		Avend



- B) If the reason for amendment is listed in the dropdown box: I)
 - The user selects the box next to the reason(s) for amendment.

CTP	RU +	110 ²⁰ effing	Logout
TESTER AUTOMATION	CURRENT SESSION - T AUTOMATION - ID Number: 2001217R20033 - Customs Code: CU25013028		
Menu 🔮	Applicator:		
Product Level			_
Tex Type Demographics	Prese note that after submission of an amendment/renewal or withdownal application for this client type, further submissions (for this client type) will not be allowed umi application has been cancelled.		
Contact Details		1	
Physical Address Accesor	Select as action from the Establish to perform on this registration.		
My Bark Accounts	Anned -		
Monoge			
	During an Annandment, specific application data may be added and/or supporting documents may be added		
	Select a reason for this Amendment to proceed (may be more then one reason):		
	001 (+1 atter)		
	2 001-Contact Details		
	002-Physical Address Details		
		•	
		Amend	Discard
	2 05-Autorised Officer Details		
	C 005 - Eliciouse of Circinniteres		
	C 007-Band limits		
	OUL DAI Paniculars		

II) The system populates the selected reason(s) for amendment under Selected Reason(s).

CTP	R.+	w.0	cfiling	Logout
	CURPENT SESSION - T AUTOMATION - ID Number: 2001217120033 - Custome Code: CU25013028			
				_
	Application			
Product Level		_	_	
This Type Demographics	Pressence that sither submission of an amendment/inerwall or withdrawal application for this client type, further submissions (for this client type) will not be allowed unit application has been cancelled			
Context Details	Select an action from the list below to perform on this registration.			
Physical Address Accessor	kendar akun bi ba regularan A			
Ny Berk Accounts	N-052			
Morage	During an Amendment, specific application data may be added and/or supporting documents may be added.			
	Safest a reason for this Amendment to proceed (may be more than one reason)			
	(0) (+1 other)			
	Selected Reason(s)			
	-001 - Contact Details			
	005 - Authorsed Officer Details			
		Arres	Di	brece



viii) The user clicks on the amend button.

CTP	RA+	kite efi	ing Lo	1.000
	CURRENT SESSION - T AUTOMATION - ID Number: 2001217/82003 - Cuesome Code: CU25013028			
				-
	Application			
Product Level			_	-
Demographics	Presence that submission of an amendment/herewail or withdrawail application for this direct type, further submissions (for this direct type) will not be allowed until application has been canceled			
Contact Details	Select an action from the list below to perform on this registration.	1		
Accestor Ny Jank Accounts	Availate actives the two sectors are actives and the sector active actives and the sector active actives actives active a			
Morage	During an Amendment, specific application data may be added and/or supporting documents may be added.			
	Select a reason for this Amendment to proceed (may be more than one reason)			
	001 (+1 other) +			
	Selected Reason(s)			
	001 - Connect Desals			
	005 - Authorised Officer Denails	•		
		Amend	Discer	and

ix) The system displays the Product Level page and the user clicks on the applicable field to be amended.

СТР	RA +	mb/22	efiling	Logout
DEBRA_CROMIE	CURRENT SESSION - 113 JAN HOFMEYR ROAD WESTVILLE (PTY) LTD - Registration Number: 2009/037269/23 - Customs Code: CU25005336			
Menu 🤇	Amendment			
Product Level Tax Type Demographics	Tax Type Demographics			
Contact Details	Indicate below if you are a Local or Non-Local applicant:			
Physical Address Abcation	I am a natural or juristic person with a physical address in South Africa I am a natural or juristic person without a physical address in South Africa			
My Bank Accounts Authorised Officer Details	Reference No. CU72000988			
	CONSENT BY THE APPLICANT FOR INFORMATION SHARING WITH OTHER GOVERNMENT AGENCIES The tempolicant consent as contemplated in section 4(3D) of the Customs and Excise Act, 1964, that bill of entry information and supporting documents may be shared with other government agencies. \bigcirc Yes \bigcirc No ¹⁰ Wars \bigcirc No			
	Previous	Conc	lude	Discard



x) The system displays the existing details captured. The user clicks on the Change option and follows the process prescribed in paragraph 5.3 in order to capture the amended details.

СТР	RA +			nb <mark>2</mark> et	Ang	Logoul
DE TRA_CROME	CURRENT SESSION - 113 JAN HOFMEYR ROAD WESTVILLE (PTY) LTD - Registration Number: 2009/037269/23 - 0	Custom	s Code: CU25005336			
Menu 🔇	Amendment.					
Contect Details Physical Address Accation	Change Bank Account					
My Barris Accounts	Bank account status: UNVPRIMED					
Authorsent Officer Details	Bark Account Hold2/Dictorson 007 - I use SA Bark Account					
	Access Tays	•	Account Number			
	Basis Naraw 053 - INVESTEC BANK LTD		Breach No 580105			
	Invested Dank GRAVITON DRIVE					
	Account Holder Kome (Name as Rey strends) (bino) 313 JAN HOTMEVER					
	Non selection of the "Refunds/Outgoing" bank option will result in no refunds being paid out by SARS					
	Usage: Payment / Incoming *				N 0	5.3 E
	Usage. Refunds / Outgoing *			() Y	- 0	No
	Please note you cannot off Library Back Accounts i.e. Back Accounts added from your Library to your Application					
			Previo	as Next Co	nclude	Discard

xi) The user clicks on the Conclude button.

СТР	IRLA 🕶			nd <mark>2</mark>	et fing	Logout
DENRA_CROME	CURRENT SESSION - 113 JAN HOFMEYR ROAD WESTVILLE (PTY) LTD – Registration Number: 2009/037269/23 – Cu	atoms	Code: CU25005336			
Menu 🥝	Amendment.					
Contact Details Physical Address Accetion	Change Bank Account					
My Bark Accounts	Bonk account status: UNVERIPED					
Authorsed Officer Dotails	Bank Account Hides/Declaration 001 - Luse SA Hank Account	-				
	Asswellion		Account humber 10010762488			
	Bankhama 033 - INVESTEC BANK LTD		Branch No. 580105		T	
	David New INVESTEC DANK GRAVSTON DRIVE					
	Account Holder home (Norm an Registered at Ione) 313_JAN HOPMEVER					
	Nen selection of the "Refunds/Outgoing" bank option will result in no refunds being paid out by SARS Usage: Payment / Incoming *				Wes C	No
	Usage: Refunds / Outgoing *				Yes C	No
	Please note you cannot odit Library Back Accounts Le. Back Accounts added from your Library to your Application				♦	
			Previou	Next	Conclude	Discard


xii) The system displays the Summary page, displaying the amended changes in green and the previously captured details in red.

СТР	IRA •	ub <mark></mark> ilia	et Ang	Logout
DETRA_CROME	CLIRRENT SESSION - 113 JAN HOFMEYR ROAD WESTVILLE (PTY) LTD - Registration Number 2009/037269/23 - Cuistoms Coder CLI25005336			
Menu C	I Displace basis would be basis to prove approximate control to the basis approximate basis			
	Access former 1. Circus designed Revisioner 0. Set former 0. S			
	Usage Payment / Ilocationg * Usage: Refunds / Outgoing * Please note: you cannot not (Brany Bank Accounts added from your (Brany to your extinon) Yes C	

- xiii) In order to progress to the next field after viewing the amendments or changes, the user clicks on:
 - A) The Required Documents (see paragraph 10) link under Menu; or
 - B) The Next button.

СТР	RA •		nds 🙋 et Ang	Logout
DEREA_CROME	CURRENT SESSION - 113 JAN HOFMEYR ROAD WESTVILLE (PTY) LTD - Registration Number: 2009/037269/23 - Custor	ns Cade: CU25005336		
Menu 🔇				
My Bank Accounts	Change Bank Account details to your application, this till change serie Account builds?			
Summary Required Documen				
	I ank Account Inder Declaration 001 - I use SA Bank Account			
	Account fase 1 - Cheque	Account Number		
	Red Name	Original value: 10010763488 Branch No		
	010 - FNB *	250655 Original value: 580105		
	UNIVERSAL Organi value INVESTEC BANK CRAVETON DRIVE			
	Account Halder Name (Name as Repaired at bank) 113 JAN HOFMEYER			
	Non selection of the "Refunds/Outgoing" bank option will result in no refunds being paid out by SARS. Usage: Payment / Incoming *		() Yes (2 160
	Usage: Refunds / Outgoing *		• Yes	
	Please bate you cannot odit I dirary Bank Accounts I o Bank Accounts added from your Library to your Application			♦
				Next

xiv) The user continues with the processes prescribed in paragraph 10 and 11 below.



- d) The amendment of the client level details
 - i) The user clicks on the applicable client type under Registered Client Types on the RLA dashboard after he/she logged in to eFiling as prescribed in paragraph 2 to 3 above.



ii) The system displays the Client Type Level page (see paragraph 5.4).

lA 🗸	isb.20 ofiling Logost
RRENT SESSION - T AUTOMATION ID Number: 2801217820033 - Customs Code: CU25013028	
Application: Searcher for or of a wreck (Local)	
Contact Details (Optional)	
Home Tel No	Business Tel No
C kick + to add a new number	Click + to add a new number
Fax No	Cell No
Click + to abo a new number	Crick + to add a new number
	1 do not have a Cell Number
Los - u austree en en ante	
Web Address	
Contact Person Name	
	RRENT SESSION - T AUTOMATION ID Number: 2801217820033 - Customs Code: CU25013028 Application: Startchef for or of a wreck (Local) Contact Details (Optional) Forme Tel No. Cox - to add a new number Ensail Cisk - to add a new multi address. Web Address:



iii) The user clicks on the Manage link under Menu.

CTP	RLA +	Inb.20 effiling Logout
	CURRENT SESSION - T AUTOMATION – ID Number: 2801217820033 – Customs Code: CU25013028	
Menu 📀	Application: Searcher for or of a wreck (Local)	
Client Type Level Conset Denails	Contact Details (Optional)	
Physical Address /location Weeck Details	Home Tel No.	
Line	Cics - to asse are vurteer	Dick + to add anew number
Disclosure Customs Manage	Cicx - to adda new namoer	Clor-to add anwr unnew I do not have a Cell Number
	Ernal	
	Clos - to add a new email address	
	Web Address	
	Contact Person Name	

iv) This system displays the Manage page and the user clicks on the dropdown arrow.

CTP	RA +	Inbe	effiling	Logout
	CURRENT SESSION - T AUTOMATION – ID Number: 2801217820033 – Customs Code: CU25013028			
Menu 😪	Application: Searcher for or of a wreck (Local)			
Client Type Level Contact Details (optional) Physical Address	Please note that after submission of an amendment/renewal or withdrawal application for this client type, further submissions (for this client type) will not be allowed until application has been cancelled	8		
/location Wreck Denaits Lumit	Select an action from the list below to perform on this registration. Available actions for this registration			
Biodificante Customs Manage				



This system displays the available actions for this registraiton and the user clicks on the Amend V) action.

CTP	RA + Inb ₂ etiling	Logout
	CURRENT SESSION - T AUTOMATION - ID Number: 2801217822033 - Customs Code: CU25013028	
Menu 🏾 🏵	Application. Searcher for or of a wreck (Local)	
Cliem Type Level		
Contact Details (optional)	Please note that after submission of an amendment/renewal or withdrawal application for this client type, further submissions (for this client type) will not be allowed until application has been cancelled	
Physical Address Accuston		
Wheck Details	Select an action from the list below to perform on this registration. Awards atom forms registration	
Limit		
Disclosure Custorns	Amend	
1	Withdraw	
Marage		
	-	

- vi) The system displays:
 - The action Amend under the Available action for this registration field;
 - A) B) A message to the user to select a reason for this amendment; and
 - Ć) The Selected Reason(s) dropdown arrow.

СТР	RA +	Inb	eFiling	Logout
	CURRENT SESSION - T AUTOMATION ID Number: 2801217820033 - Customs Code: CU25013028			
Menu 😪	Application: Searcher for or of a wreck (Local)			
Client Type Level Cornact Datails (optional)	Please note that after submission of an amendment/renewal or withdrawal application for this client type, further submissions (for this client type) will not be allowed until application has been canceled			
Physical Address Jocation Wrock Details Limit	Select an action from the list below to perform on this registration. Amend Amend			
Disclosure Customs	During an Amendment, specific application data may be added and/or supporting documents may be added.			
.uno organ	Select a reason for this Amendment to proceed (may be more than one reason):			
	Selected Reason(s)			liscard



vii) The user clicks on the Select Reason(s) dropdown arrow and the system displays a list of the reason(s) for amendment.

CTP	RLA - Indu ² effing Logout
	CURRENT SESSION - T AUTOMATION - ID Number: 2801217820033 - Customs Code: CU25013028
Menu 🕻	Application Searcher for or of a wreck (Local)
Client Type Level	Appreciator scattere for to a a wreck (Locar)
Corract Details	Please note that after submission of an amendment/renewal or withdrawal application for this client type, further submissions (for this client type) will not be allowed until application has been cancelled
(optional) Physical Address	 Lister the circle circle set and circle set
Accation	Select an action from the list below to perform on this registration.
Wreck Details	Available actions for the separation Amend
Linit	
Disclosure Customs	During an Amendment, specific application data may be added and/or supporting documents may be added.
Marage	
	Select a reason for this Amendment to proceed (may be more than one reason)
	O11 - Contact Details
	C 002 - Physical Address Details
	O33 - Bank Account Details
	094-Contact Person
	005-Authorised Officer Details
	006 - Disclosure of Circumstances
	D07-Bond Limits Avenue Discord Discord
	008-E0/Pathouars
-	009-0ther
I 2 B 0	14/m

- viii) The user:
 - A) Selects the applicable box(es) [more than one (1) reason may be selected]; andB) Clicks on the Amend button.

СТР	RA +	inb eFiling	Logout
	CURRENT SESSION - T AUTOMATION – ID Number 2801217820033 – Customs Code: CU25013028		
Menu 😪	Application Searcher for or of a wreck (Local)		
Client Type Level			
Contact Datails (optional)	Please note that after submission of an amendment/renewal or withdrawal application for this client type, further submissions (for this client type) will not be allowed until application has been cancelled	5	
Physical Address Notation	Select an action from the list below to perform on this registration.		
Wreck Details	ordered and a starts in their significant	1	
Link	Arrend *		
Disclosure Customs	During an Amendment, specific application data may be added and/or supporting documents may be added.		
Manage	Select a reason for this Amendment to proceed (may be more than one reason)		
	004 (+1 other)		
	001 - Contact Details		
	022 - Physical Address Details		
	003 - Bank Account Details		
	2 004 - Contact Person		
	2 005 - Authorised Officer Details	Amend	Discard



ix) The system displays the reason(s) for amendment selected by the user under Selected Reason(s) field.

СТР	RLA - Indu ² effing	Logout
	CURRENT SESSION - T AUTOMATION – ID Number. 2801217820033 – Customs Code: CU25013028	
Menu 📀	Application: Searcher for or of a wreck (Local)	
Client Type Level		
Contact Details (optional)	Please note that after submission of an amendment/renewal or withdrawal application for this client type, further submissions (for this client type) will not be allowed until application has been cancelled	
Physical Address /location	Select an action from the list below to perform on this registration.	
Wrock Details	Available actions for this registration	
Link	Amend *	
Disclosure Customs	During an Amendment, specific application data may be added and/or supporting documents may be added.	
Matage	Select a reason for this Amendment to proceed (may be more than one reason)	
	004 (+1 other)	
	Selected Reason(s) 004 - Contact Person 005 - Authorised Officer Details	
	Amand	Discard

- A) If the user selected the incorrect reason(s) for amendment he/she:
 - I) Clicks on the Select reason(s) dropdown arrow;
 - II) Unselects the incorrect reason(s) for amendment box(es); and
 - III) Reselects the correct reason as described in paragraph viii) above.
- B) If the user selected the correct reason(s) for amendment he/she clicks on the Amend button.

CTP	RA +	Inb <mark>@</mark> eFil	ling L	ogout
	CURRENT SESSION - T AUTOMATION - ID Number 2001217820033 - Customs Code. CU25013028			
Menu 📀	Application: Searcher for or of a wresk (Local)			
Client Type Level				
Contact Datails (optional)	Please note that after submission of an amendment/renewal or withdrawal application for this client type, further submissions (for this client type) will not be allowed until application has been canceled			
Physical Address Accadion	Select an action from the list below to perform on this registration.			
Wreck Details	Available actions for this registration			
Link	Amend *			
Disclosure Customs	During an Amendment, specific application data may be added and/or supporting documents may be added.			
Manage	Select a reason for this Amendment to proceed (may be more than one reason)			
	004 (+1 other) *			
	Selected Reason(s)			
	004 - Contact Person			
	005 - Authorised Officer Details	↓		
		Amend	Disc	ard



x) The system displays the Client Type Level page.

inb 😰 eFiling	Logout
	٦
	0
	0
	_
	-

- xi) The user clicks on the applicable link under Menu, changes or adds the required details as prescribed in paragraph 5.4 above and if:
 - A) Not in agreement with the amendment(s) the user continues with the process prescribed in paragraph 8; or
 - B) In agreement with the amendment(s) the user continues with the process prescribed in paragraph 9 below.
- xii) After the user completed the Disclosure Customs questionnaire prescribed in paragraph 9 below the system displays the Summary field page indicating the changes or amendments on the page:
 A) Green indicates the amended details captured by the user; and
 - B) Red indicates the original details captured by the user at the time of application.

CTP		10. ⁰ #10.9 (19.0	e.
	SESSION - ACME Automation-521293 - Registration Number: 2019/521486-07 - Customs Code: CU25010916		
Clest Type Level Conset Deails (sptons) Physical Atotes /basisen Www.basis Unix	Summary of changes made for review CONTACT BETALS Contact Details (Optional)		
🥝 Disclosure Custorns	Home Tel No	Business Tel No	
Summary Required Documents	Fax No	Dick + fix add a Honorather Onl Re DBS1231234	
	C RX = to add a new stumber	Ortphan value Prentostly not captured Boroper	
	Draf SQMAutomation@newhere.gov.za Drgini.ixcan Reveaty rol cablend	C I do not have a Cell Number	
	I do not have an email Address		
	Web Address		
	Control Prevent Name Prans Williams Organizative Prevents not captures	Next	
			1



- xiii) After viewing the amendments or changes, the user must progress to the next field which is Required Documents by clicking on the:
 - A) Next button; or
 - B) Required Documents link under Menu and continue with paragraph 10 below.

CTP		bes diago tagant
TETEL AJTENNINA CURREN	TSESSION - ACME Automation-521299 - Registration Number: 2019/921489-07 - Customs Code: C025010916	
Client Type Level	Surranary of changes made for review CONTACT DETAILS	
Physical Address /Jocarison Wreck Details	Contact Details (Optional)	
🥝 Linit	Home Tel No	Business Tel No Otta + to atta a real rumber
Summary Required Documents	Cix-to act a service @	04 NJ 8631231234 00574 VIII Percent Pictore Common
	Ins	Remos
	SQMAutomation@mowhere gov.za Orgnal solar Precasely net appared Benoted Benoted	
	I do not have an email Address	
	Web Address	
	Costsu Prevantaree Prans Williams Organa wide Prevously on captured	
		Next

- e) Withdrawal of existing RLA client
 - i) An applicant will only be able to withdraw an active client type listed under Registered Client Types.
 - ii) The applicant must log in to eFiling as prescribed in paragraph 2 to 3 above.
 - iii) The user clicks on the client type to be withdrawn under Registered Client type on the RLA dashboard.





iv) The system displays the Client Type Level page.

CTP	RLA +			Inb <mark>(2</mark>) o	Filing	Logout
	URRENT SESSION - T AUTOMATION - ID Number 2801217820033 - Customs Code: CU25013028					
Menu 🔗	Application: Searcher for or of a wreck (Local)					
Client Type Level Contact Data is (optional)	Contact Details (Optional)					
Physical Activities Accartion	Home Tel No	0	Business Tel No			0
Wreck Denails	Click - to acid a new number		Click + to add a new number			_
	Fax No	0	Cell No			0
Disclosure Customs	Click + to add a new sumber		Click + 15 add a new number			_
Manage 🗲] I do not have a Cell Number			
	Email					
	Click = to add a new email address					
	L I de not have an email Address					
	Web Address					
	Centact Person Name					

v) The user clicks on the Manage link under Menu and the system displays the Manage page.





vi) The user clicks on the Available actions for this registration dropdown arrow.

CTP	RIA +	nb <mark>(2</mark>) e	effling	Logout
	CURRENT SESSION - T AUTOMATION - ID Number: 2801217820833 - Customs Code: CU25013028			
Menu 🔗	Application: Searcher for or of a wreck (Local)			
Client Type Level	Application: Searches for or a mitch, (cocar)			
Contact Details (optional)	Please note that after submission of an amendment/renewal or withdrawal application for this client type, further submissions (for this client type) will not be allowed until application has been cancelled			
Physical Address /location	Select an action from the list below to perform on this registration.			
Week Details				
Limit	Available actions for this registration			
Disclosure Customs				
Manage				

vii) The system displays a dropdown box with the available actions for this registraiton and the user clicks on the Withdraw action.

СТР		Inb	efiling	Logout
TESTER, AUTOMATION	CURRENT SESSION - T AUTOMATION - ID Number: 2801217820033 - Customs Code: CU25013028			
Menu 😪	Application: Searcher for or of a wreck (Local)			
Chent Type Level Contact Details (optional) Physical Address	Please note that after submission of an amendment/renewal or withdrawal appication for this client type, further submissions (for this client type) will not be allowed until application has been cancelled			
/location Wrack Dataits	Select an action from the list below to perform on this registration. Available action for this registration			
Limit Disclosure Customs	Amend Withdraw			
Manage				



viii) The system:

- A) Populates the action Withdraw under the Available action for this registration field;B) Displays:
 - I) A message to the user to select a reason for the withdrawal request; and
 - II) The Selected Reason(s) dropdown arrow.

СТР	RA +	Intel	efiling	Logout
	CURRENT SESSION - T AUTOMATION ID Number: 2801217823033 Customs Code: CU25013028			
Menu 📀	Application: Searcher for or of a wreck (Local)			
Client Type Level				
Contact Details (optional)	Please note that after submission of an amendment/renewal or withdrawal application for this client type, further submissions (for this client type) will not be allowed until application has been canceled			
Physical Address Accelon	Select an action from the list below to perform on this registration.			_
Wheck Details	Available of the information of the acceleration of the egasies where the end of the end			
Umit	Webdraw			
Disclosure Custorns	Select a reason for this withdrawal to proceed (may be more than one reason)			
Manage	Seect a reason for this witholawa to proceed (may be more than one reason).			
	Selected Reason(s)			
		Withdraw	D	iscard

ix) The user clicks on the Select Reason(s) dropdown arrow.

CTP	RA • 1	int . 20 efilm	ng Loge	out
TESTERLAUTOMATION	CURRENT SESSION - T AUTOMATION - ID Number: 2801217823033 - Customs Code: CU25013028			
Menu 🖸	Application: Searcher for or of a wreck (Local)			
Client Type Level Contact Details (optional)	Please note that after submission of an amendment/renewal or withdrawal application for this client type, further submissions (for this client type) will not be allowed until application has been canceled			
Physical Address Ascellon Wheck Denaits Limit	Salect an action from the list below to perform on this registration. Available actions to the systems Wethdraw			
Disclosure Custorra Manage	Select a reason for this withdrawal to proceed (may be more than one reason).			
	Selected Reason(s)			
		Withdraw	Discard	Ð



x) The system displays a dropdown box with the reason(s) for withdrawal.

CTP	RA +	Inb <mark>o</mark> eFiling	g Logout
	CURRENT SESSION - T AUTOMATION - ID Number 2801217820033 - Customs Coder CU25013028		
Menu 🖸	Application: Searcher for or of a wreck (Local)		
Client Type Level			
Contact Details (optional)	Please note that after submission of an amendment/renewal or withdrawal application for this client type, further submissions (for this client type) will not be allowed until application has been canceled		
Physical Address /location			
Wreck Details	Select an action from the list below to perform on this registration.		
Les	Withdraw *		
Disclosure Customs			
Manage	Select a reason for this withdrawal to proceed (may be more than one reason).		
manage	· · · · · · · · · · · · · · · · · · ·		
	001 - Entity not trading any longer		
	002 - Entity not operating in Customs supply chain any longer		
	O03 - Liquidation of entity		
	004 - Change of ownership of entity		
	005-0ther	withdraw	Discard

A) If the reason for withdrawal is not listed in the dropdown box:I) The user selects Other.

CTP	RA -	Inb <mark>@</mark> of	iling	Logout
	CURRENT SESSION - T AUTOMATION - ID Number: 2801217820033 - Customs Code: CU25013028			
Menu 😪	Application: Searcher for or of a wreck (Local)			
Client Type Level				
Contact Details (optional)	Please note that after submission of an amendment/renewal or withdrawal application for this client type, further submissions (for this client type) will not be allowed until application has been canceled			
Physical Address /kookion	Select an action from the list below to perform on this registration.			
Wreck Details	Available actions for this supports and			
Uma	Withdraw			
Disclosure Customs	Select a reason for this withdrawal to proceed (may be more than one reason)			
Manage				
	Control of trading any longer			
	002 - Entity not operating in Customs supply chain any longer			
	003 - Liquidation of entity			
	OU4 - Change of ownership of entity	withdraw	DR	scard
	💆 005 - Other			_
	-			



II) The system displays the reason for withdrawal Other under Selected Reason(s) and the user captures his/her reason for withdrawal in the free text field.

CTP		na 🔍 eriter	e Logout
Sector Sector A	CURRENT SESSION - ACME Automation-S21203 - Registration Namber 2019/02148907 - Customa Code DUS5010916		
TESTOLATIONATION			
Menu C	Application Storage Warehouse (0%) - Imported Goods		
Client Type Level			-
Cardinat Setals (optional)	Please note that after submission of an amendment/inerwall or withdrawal application for this client type, further submissions (for this client type) will not be allowed until application has been cancelled		
Persod Address Accelor			_
um	Select as action from the list below to perform on this registration.		
Disclosure Curtoms	Withdam +		
Manage			
	Select a reason for this withdrawal to pisceed giving be more than one reason):		
	Selected Resson(s)		
	005 - Other		
	Other Reason		
		WIEG IN	Discard

III) The system activates the Withdraw button and the user continues with the process prescribed in paragraph B)II) below.

СТР		Inte ⁽⁰⁾ eFiling Logout
	2URRENT SESSION - ACME Automation 521293 - Registration Number: 2019/921489/07 - Oustoms Code: CU25010916	
Menu 🔗	Application: Storage Warehouse (DS) - Imported Goods	
Client Type Level		
Contect Details (optionel)	Please note that after submission of an amendment/renewal or withdrawal application for this client type, further submissions (for this client type) will not be allowed until application has been cancelled	
Physical Address Assertion		
Line	Select an action from the list below to perform on this registration.	
Discionare Custome	kavalale extraors for this separatelyanon Withpleaw	
Merage	Select a reason for this withdrawal to proceed (may be more than one reason):	
	005 *	
	Selected Resson(s)	
	005 - Other	
	Other Reason	
		•
		Withdraw Discard



- If the reason for withdrawal is listed in the dropdown box: B) I)
 - The user selects the box(es) next to the reason(s) for withdrawal.

CTP	RIA 👻	Inb <mark>e</mark> ef	ling I	Logout
TESTERLAUTOMATION	CURRENT SESSION - T AUTOMATION – ID Number: 2801217823033 – Customs Code: CU25013028			
Menu 🔗	Application: Searcher for or of a wreck (Local)			
Client Type Level				
Contact Desails (optional)	Please note that after submission of an amendment/renewal or withdrawal application for this client type, further submissions (for this client type) will not be allowed until application has been cancelled			
Physical Address Ascetton	Select an action from the list below to perform on this registration.			
Wheck Details	Another an electron to the and access			
Linte	Withdraw -			
Disclosure Custorns	Select a reason for this withdrawal to proceed (may be more than one reason)			
Manage				
	C01 - Entity not trading any longer			
	002 - Entity not operating in Customs supply chain any longer			
	O03 - Liquidation of entity			
	C04 - Change of ownership of entity			
	005-Other	Withdraw	Dist	and

The system displays the selected reason for withdrawal under Selected Reason(s) II) and the user clicks on the Withdraw button.

СТР	Intel ¹⁰ efiling Logout
CURRENT SESSION - ACME Automation 521293 - Registration Number: 2019/921489/07 - Customs Code: CU25010916	
Menu 📀 Application: Storage Warehouse (OS) - Imported Goods	
Client Type Lent Concert break Provide that after submission of an amendment/renewal or withdrawal application for this client type, further submissions (for this client type) will not be allowed unal application has been cancel	eled
Markata Select an action from the list below to perform on this registration. Law: Anatole action from the list below to perform on this registration. Outclear Curring With draw	
Message Select a reason for this withdrawal to proceed (may be more than one reason):	
001 - Entity not trading any longer	
	Wishdow

- xi) The user continues with the proceses prescribed in paragraph 9 to 11.
- Upon submission of the withdrawal request, the client's registration or licence status is xii) immediately changed to pending withdrawal to prevent the client from processing any new transactions.
- f) Renewal of existing RLA client's licence:
 - After he/she logged in to eFiling as prescribed in paragraph 2 to 3 above, the system displays the i) following warning messages if the client's licence(s) is:
 - Due for renewal (orange) this message is displayed thirty (30) calendar days before the A) client's licence expires; or
 - Overdue for renewal (red) this message is displayed when the client failed to renew B) his/her licence before his/her licence expired. If the client fails to submit his/her renewal



application within the validity period, the system will change the client's status from Active to suspended.



ii) The user clicks on the client type under Registered Client Types.

aduct Cade			Registered Na	пте		FAN NO		Effective Date		Valid To		Sta	tus		
125012501			ADVE Autom	ation-424574		8125012958		2821-07-20		2021-12-31		AC	TIVE		
												items pe	razge <u>10</u> •	- 1 - 1 of	1 <
legister	ed Client Ty	pes													
											Fill	ler		₹ Active	± •
orbact Code	540-No O		Depor Code	Terrinal Code	BIC Code	SCAC Dode	W/A Code	SARS Code in the of BIC/SCAC Code	SARS Code in ties of IATA Code	Carrier Code(for Rari)	Status	Effective Date	Valid To	Renewa) To	Acct Level
125012501	N/A		N/A	N/A	яла	N/A	87A	NVA	N/A	N/A	Active	2021-06-06	2021-09-05	2021-09-04	NUA
125012501		•	01	N/A	N/A	N/A	R/A	N/A	N/A	N/A	Attive	2021-07-11	2021-09-09	2021/10/09	N/A
125012501	N/A		N/A	N/A	N/A	N/A.	N/A	N/A	N/A	N/A	Active	2021-06-05	2021-12-31	2022-01-30	N/A
125012501		¥	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Attive	2021-06-05	2021-12-31	2022-01-30	N/A
125012501		٠	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Active	2021-06-07	2021-12-31	2022-01-30	N/A
125012501	N/A.		N/A	N/A	N/A	N/A.	N/A	N/A	N/A	N/A	Active	2021-0016	2021-12-31	2022-01-30	N/A
125012501	N/A		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Attive	2021-07-19	\$121-12-31	2022/01-30	N/A
125012501			32	N/A	N/A	N/A	N/A	N/A	N/A	N/A	Active	2021-07-10	2021-12-31	2022-01-30	NIA



iii) The system displays the Client Type Level page, and the user clicks on the Manage link under Menu.

СТР	RLA 👻		Inb. 🗿 eFilling	Logout
	CURRENT SESSION - ACME Automation 200306 - Registration Number: 2019/996340/07 - Oustoms Code: CU25012552			
Menu 📀	Application: Searcher for or of a wreck (Local)			
Client Type Level Contact Details (optionel)	Contact Details (Optional)			
Physical Address Accelion Whick Densits	Norme Tel No	Business Tel No Cick + to add a rev number		0
Limit Discissure Cartonis	FaxNo	Cell No		0
Nenage		Clok + to add a rev number		
	Email			
	I do not have an email Address			
	Web Address			
	Contact Person Name			-
			-	Next
	Citix + to data enverante statems I do not have an email Address Web Address			

iv) The system displays the Manage page and the user clicks on the dropdown arrow.

red until	
	ved until



v) The system displays the available actions for this registration dropdown list and the user clicks on Renew.



- vi) The system:
 - A) Displays the action Renew selected by the user under the Available action for this registration field; and
 - B) Asks whether an amendment is required.

СТР	RLA - Hold Grand Logout
TESTER AUTOMATION	CURRENT SESSION - ACME Automation-141138 – Registration Number: 2019/477774/07 – Customs Code: CU25012978
Menu 😪	Application: Clearing Agent
Client Type Level	
Contact Details (optional)	Please note that after submission of an amendment/renewal or withdrawal application for this client type, further submissions (for this client type) will not be allowed until application has been cancelled
Physical Address /location	
Disclosure Customs	Select an action from the list below to perform on this registration.
Manage	Nonlable actions for this registration Renew
	Will the renewal require any amendments?
	Renew Discard



- vii) If an amendment is required:
 - A) The user selects the radio button Yes.
 - B) The system displays the Select Reason(s) for amendment dropdown arrow.



C) The user continues with the processes as prescribed in paragragh d)vii) to d)ix)A) above in order to select the applicable reason(s) for amendment.

CTP	RA+	inte di effiting Lagnet.
тати, латомятов	CURRENT SESSION - ACOM Automotion-202300 - Registration Number: 2016-9963AD-07 - Custom Code: C025012552	
Menu C	Application, Searcher for or of a wweck (Jocal)	
Client Type Level Contact Databa Optimal	Preserve network after submission of an amendment/inversion or witholenesi application for this client type, Tatther submissions (for this creat type) with not be allowed until application has been canceline	
Physical Address Assesses Wheel Details	Select as action from the lab believe to perform on this regulation.	
Link Disclosure Curture Manage	HIL Determinal regule my smorthmeto? Doning ark homestmet, specific approximation any se acoust and sectors septorting discuttering my sea acoust.	● Yes ○ No
	Select a Hasonfor this Amendment to proceed (may be more than one Hassan):	
		Penner Discard



D) The user clicks on the Renew button.



E) The system displays the Client Type Level page. The user continues with the processes prescribed in paragraph d)xi) to d)xiii) above.

CTP		and entry Layout
ТЕЗТЕК, МЛОНИЛОН	CURRENT SESSION - ACME Automation 200306 - Registration Number: 2019-993340:07 - Cuzzono Code: CU25012552	
Menu 📀	Renewal Searcher for or of a whick (Local)	
Client Type Level Contact Setails (optional)	Contact Details (Optional)	
Piquind Address Consider	HomeTelNo	O Business Tel No O
N'web Details	Clink + to said a new number	City: + to add a very synthem
Level .	Fac No. O	O Cellilo O
Disele sons Cuelows	Clin + to add a new surder	Click - Ho add a rear stunder
	Personal design of the second s	Libonot have a Call Number
	Enal)
	Citie - to and a new and a different D I do not have an email Address	
	D 1 AN IAN DRIE BILLEN AND EDS	
	Web Address	
		1/80
	Cornact Person Name	
		0/100
		Previous Next Conclude Discard



- viii) If no amendment is required:
 - The user:

A)

- I) Selects the radio button No; and
- II) Clicks on the Renew button.

СТР	RA +	inbe efiling Logout
	URRENT SESSION - ACME Automation 200306 Registration Number: 2019/996340/07 Customs Code: CU25012552	\backslash
Menu 📀	Application: Searcher for or of a wreck (Local)	
Client Type Level Contoct Details (optioned)	Presse note that after submission of an amendment/renewsi or withdrawal application for this clent type, further submissions (for this clent type) will not be allowed until application has been canceled	
(optione) Physical Address Assertion	Select an action from the list below to perform on this registration.	
Wreck Details	adeta a action non me racie ou la performi on ma registration. Available action for magnitudes Referen	
Limit Disclosure Cuttoms	Will the renewal require any amendments?	
Neroge		Renew Discard

B) The system displays the Disclosure Customs page, and the user continues with the process prescribed in paragraph 9 below.

8 DISCARDING OF APPLICATION

a) A user can at any time during the capturing process of his/her application click on the Discard button.

CTP	RA •	Inbox	effiling	Logout
	DURRENT SESSION - T AUTOMATION - ID Number: 2801217820033 – Customs Code: Not assigned			
Menu 📀	Application: Searcher for or of a wreck (Local)			
Product Level	Tax Type Demographics			
🥝 Contact Details	Indicate below if you are a Local or Non-Local applicant:			
Physical Address /location	 I am a natural or juristic person with a physical address in South Africa I am a natural or juristic person without a physical address in South Africa 			
My Bank Accounts	Fistance No.			
Client Type Level	Not assigned			1
(optional) Physical Address /location	Trading Names			
🥺 Wreck Details	To add a Trading Name click the Add Trading Name button			
🥝 Linx	T AUTOMATION		Delet	ke
🧭 Disclosure Customs	Add Trading Name			
	Please note you cannot edit Library Trading Names (e. Trading Names added from your Library to your Application			↓
	Previous Next	Cond	lude	Discard
	•			



b) The system displays a message that the user is about to discard the application and that all the information captured will be lost.

CTP	10	RA +		Inb eFiling Logout			
TRECHN, MUTCHATHON		CURRENT SESSION - ACME Automation 403598 - Registration Number: 2019/1540080-07 - Customs Coder CU25012420					
Menu 📀	Applicati	ion: Searcher for or of a weeck (Local)					
Divini Type Lavel Contact Details (optional)	Conta	ict Details (Optional)					
Physical Address processon Henck Details	Home T	Tet No. odd a rest number		0			
Lovit Disckoure Custorius	Fax No Disk+to	add a new surfare	Discard Application Contents	0			
		add & new versal address of have an email Address	Vou are about to diseast the application, all information captured will be lot: Do you are not to continue?				
	Web As	direos		8/10			
	Contac	1 Person Name		0/100			
			Previous Next Co	nclude Discard			

- c) The user can:
 - i) Continue the current application by clicking on the Cancel button; or

CTP				Inb 🧐 effing Logan
TERCENÇAJITIMATKIN	1.2	CURRENT SESSION - ACME Automation 403598 - Registration Numl	er: 2019/1548088/07 - Customs Gode: CU250172420	
Menu O	Applicati	on: Searcher for or of a weeck (Local)		
Corract becals (spborel)	Conta	ct Details (Optional)		
Physical Address Noveltion Whick Exclusion	Home T	fel No add a new number		0
Limit Disclosure Custorini	FaxNo			0
		add a niw nurder	Discard Application s Cel Number	
	Email Elick+so	add a new ereal address	You are about to discard the application, all information captured will be lost.	
	ldon	ot have an email Address	De yeau want te centinue? Degeat Application	
	Web Ac	dress		5/30
	Contac	1 Person Name		
			Previoue Next Co	or 190



ii) Discard the current application by clicking on Discard button and the system returns to the user's RLA Dashboard, see paragraph 5.4 above.

CTP	4	RA + 10	efiling	Logost
TRECHN, MUTCHAATHON		CURRENT SESSION - ACME Automation 403598 - Regionation Number: 2019/548068/87 - Customs Code: CU25012420		
Menu Co Cher I par Lea Cores J par Lea Report Ayan A Salan Ayan A Salan A Salan A Salan A Salan	Conta Home Disk+ts Disk+ts Email Disk+ts	Discard Application		0
		Address	le C	8/80 0/100 Discard

9 DISCLOSURE CUSTOMS QUESTIONNAIRE

- a) The user must answer all the questions [prescribed in paragraph 2.9 a) of SC-CF-19] listed under Disclosure Customs by selecting either Yes or No.
- b) If any of the questions do not pertain to the applicant, the user must select No.
- c) If any of the answers to the question(s) is Yes. The user must furnish a motivation on a separate page that contains all the details. This motivation must then be uploaded at the end of the RLA application process, with all the other required (supporting) documents, see paragraph 10.

Menu 🏾 🔊	Application: Remover of goods in Bond by road (Local)
Client Type Level Contact Details (optionat) Physical Address /location	Disclosure Customs Indicate whether during the preceding five years, the applicant or an employee of the applicant in a managerial position, or if the applicant is a juristic entity, a director, administrator or trustee or other person managing the entity:
Carrier Details	Yeu Manager Director Administrator Trustee
Limit Disclosure Customs	Has contravened or failed to comply with the provisions of the Act or any condition, obligation or other requirements imposed by the Commissioner in respect of a registration or license *
	Has been convicted of an offence under the Act *
	Has been convicted of an offence involving fraud or dishonesty *
	Has been declared insolvent or in liquidation *
	* Please note that all fields are mandatory
	Indicate if: Tax returns or other Taxes Interest Penalties Other Amounts documents for tax purposes
	You (the applicant) have any of the following outstanding and due to SARS for which you are liable in terms of this Act or any other tax law *
	NOTE: If the answer is "yes" to any of the above questions, full details must be furnished on a separate page and attached to the application
	Previous Next Conclude Discard

d) Once all the questions have been answered, the user clicks the Conclude button. The system validates all the details captured under each field.



- e) The system will after all the details captured has been verified, indicate next to each field whether the details captured is correct or incorrect.
 - i) If incorrect:
 - A) The system displays an error message.
 - B) The user clicks on the Ok button; and
 - C) The system displays an " next to the field incorrect in red; and
 - ii) If correct, the system displays a " in green next to each field.

Has contravened or fail	In the provisions of mposed by the Commissioner in re-	the Act or any condition, obli	You gation () No	Manager	Director	Administrator	Trustee
or other requirements in	led to comply with the provisions of mposed by the Commissioner in res	the Act or any condition, obli		0.11-			
or other requirements in	led to comply with the provisions of mposed by the Commissioner in res	the Act or any condition, oblighted by the spect of a registration or licen					
Has been con			ise ' O Yes	No Yes	NoYes		No Ye
	(C		No Yes	No Yes	No Yes	● No ○ Ye
Has been con		<u>ب</u>		No Yes	No Yes		No Yes
Has been dec			ed	No Yes			No Yes
* Please note the			·				
Icate If:		ок		Penaltic	other An	ounts docum	ents or othe ents for tax rposes
		and due to SARS for which					0
NOTE: If the answer i	s "yes" to any of the above question	ns, full details must be furnish	ed on a separate pag	e and atta	thed to the	application	
+ -	las been dec Please note th ate IT: 'ou (the applicant) hav ou are liable in terms	It is been dec Please note th ate It: Cou (the applicant) have any of the following outstanding a out are liable in terms of this Act or any other lax law	It is been dec Please note the ate II: Cultent Type - Physical Address / Location Cultent Type - Physical	As been dec Flease note the ate II: Container(s) have error(s) Container(s) have error(s) have error(s) Container(s) have error(s) have e	The speen dec The sp	The seen dec The seen decc T	as been con Is been dec Please note th ate IT: Correction To container(s) have error(s) 1. Client Type - Physical Address / Location Correction C

10 UPLOADING OF REQUIRED SUPPORTING DOCUMENT(S)

- a) Once the system has concluded that all the details captured is valid and correct, the system displays the list of required (supporting) document that must be uploaded.
- All required documents to be uploaded must be in PDF format and certified as a copy of the original, if so required in terms of the Rules to the Act. The required documents must be uploaded within seven (7) calendar days. Failure to upload the required documents within seven (7) calendar days will result in the application being removed automatically and a new application must be submitted.
- c) The user clicks on the dropdown arrow under each required document to be provided.

СТР	RA -	inb.(3) eFilmg Logest
	CUSRENT SESSION - ACME Automation-420605 - Registration Number: 2020/86091723 - Customs Code: CU25015713	
Menu	Application: Authorized Economic Operator (AEO)	
Client Type Level	Application BRA-30231107-0002-00-01 requires the following supporting documents:	
Context Dataile (options)		
Conterne And Encire Codes		
Levels For AED Sta Madael Recognition Consert And Co-	Additional Documents (Optional): Gocument Require	
AED Assessment Results		-
Auszcheinen kannen AD Samen Annen And Samen Annen And Samen Annen Annen Annen Annen	(a) indicate that the properties in the application and all amenance are true and connect, and (b) indicates in the state of the properties of the properties of the application; (a norm JASS) connects in the next and and active and any one properties of the application; (a connect with the culturation and active and any one properties of the application;	Dear



d) The system displays a message to attach the document(s) for this application. The user clicks on the Select Files button.

СТР	RU -	hb.2 efiling Logest
Testar	CURRENT SSSSON- 4CME Automation-42069 - Regionation Number: 2020/06/091/23 - Customs Code: CU2501 5713	
Menu	Applicator. Advantant Economic Quentici (AES)	
Client Type Level	Approximate Beck-2221 to - doubted in Equities are reliable to a possible and a possi	
Constant (Jensel (optioned) Physical Add	Fassa return we only support PDF fass with a maximum of RMR are fas with a maximum of MMR are available for all fass	
Ourtown Are Codes	Below is a six of document types required for this application. Please indicate if document type.	
Consert And ordented Co	Additional Pressments (Onlines)	^
ordinated Eve AEO Assessor Results		
Accorditation accessment	Se Section	
Question	Bayenter # 2011 (0 # 89112)	Pending Attachment
🤣 Disclosure D		
Required Doc		
	Pediation I/metry:	
	i memory (a) exclose that the particulars in the exploration and all ametures are toxe and correct, and (b) understate to (b) understate to (c) understate	
		Decard Submit

e) The Choose File to Upload screen will pop up.



f) The user selects the requried document(s) to be uploaded and clicks the Open button. The document(s) will then be attached to the user's application.





g) The required document(s) is then uploaded to the application case. The same processes mentioned in the above pararaph [c) to f)] must be followed untill all the required (supporting) document(s) have been successfully uploaded to the RLA or AEO application case.



11 DECLARATION

- a) This field is mandatory the user must once all the required (supporting) document(s) has been successfully uploaded:
 - i) Select the declaration box; and
 - ii) Click on the Submit button to submit his/her RLA or AEO application to Customs for processing.

 Address /location 			~
🥝 My Bank Accounts	How to join a teams meeting if you do not have a lisence_pdf	•	
Authorised Officer Details	Requested on: 2021-03-04 10.21:00	UPLOADED	
Client Type Level	Additional Documents (Optional):		
Contact Details (optional)	Test RLA Bank statement.pdf	0	
Physical Address /location	Requested on: 2021-03-04 10:21:00	UPLOADED	
🧭 Limit			
🧭 Disclosure Customs	Declaration		
Required Documents			
	I hereby:		
	 (a) declare that the particulars in the application and all annexures are true and correct; and (b) undertake to- inform SARS promptly in accordance with the rules of any changes in the particulars furnished in the application; comply with customs and excise laws and procedures. 		
		Submit	~

- b) The system displays:
 - i) A message that his/her application have been submitted successfully;
 - ii) The application's reference number; and
 - iii) Case number.
- c) The user clicks on the Ok button to close his/her application case.





d) The system:

ii)

- i) Forwards an acknowledgement of submission notification to the user via SMS or email. The notification includes the application case number; and
 - Returns to the RLA Dashboard and displays:
 - A) The case under Application; and
 - B) Case status e.g. in Progress.

Applications	◀		_					
						Filter		III -
lient Type F	Product Code	Application No	Sub-No 🛈	Application Type	Case No	Status	Submission Date	
nporter (local)		BRLA-20200226-00 01	02-00- _{N/A}	NEW	1000004157	In Progress	2020-02-26	
						items per page: 10 -	1 - 1 of 1	< >
Products								
							Filler	-
roduct Code	Registered Nar	ne F	AN NO	Effective Date	Valid To	Sta	tus	
						Items per page: 10	0 of 0	< >

e) The user will be able to register / license another client type provided the first application has been finalised. If the first application has been approved, the system will display the client type registered or licensed under Registered Client Types and Customs Product level details.



CTP	RLA 👻								Inbox	Logo	
Auto_Mation	CURRENT SE	SSION - ACME	Automation-9328	7 Registration N	umber: 2019/430	1822/07 Custo	oms Code: Not a	ssigned			
Applicatio	ns										
							Filter		₹ Active		÷
lient Type	Product Code	Application N	lo Sub-No	Applicat	ion Type Ca	ase No	Status		Submission Date		
nporter (local)		BRLA-20200 01	226-0002-00- _{N/A}	NEW	10	000004157	In Progress		2020-02-26		
							Items per page: 10	-	1 - 1 of 1	<	
Products	<		-					ŝ	iter III	-	>
	Registere	d Name	FAN Ne	Effective	: Date	Vald Te		j Status	-iter III	-	>
roduct Code	Registere	d Name Assaic PTY LTD	FAN No 8125001411	Effective 2020-02		Vald Te 2030-02-26			ilter III	•	>
Products reduct Code U25003557	Registere					2030-02-26	Items page: 10	Status	ilter III 1-1of1		>
roduct Code U25003557	Registere ABC Who	lesale PTY LTD				2030-02-26	flems per page: 10	Status			
roduct Code U25003557	Registere	lesale PTY LTD				2030-02-26	flems per pager 10	Status			
roduct Code U25003657	Registere ABC Who	lesale PTY LTD				2030-02-26	ttens per paper 10	Status		<	>
roduct Code U25003657	Registere ABC Who	lesale PTY LTD				2030-02-26	Filter	Status	1 - 1 of 1	<	>

12 INBOX ON THE RLA DASHBOARD

12.1 Viewing of notification issued

- a) Various notifications are sent to clients via SMS and email to inform them that there is new correspondence available in relation to applications that have been submitted. These notifications are visible in the Inbox on the client's RLA dashboard.
- b) The user follows the procedure prescribed in paragraph 5.1 to access the client's RLA Dashboard and clicks on the Inbox link in the top Menu to navigate to the Inbox. The number that is displayed in red next to the Inbox link on the user's RLA dashboard indicates the number of unread messages.

Applications							
						Fiber	Ative III -
let Type	Product Code	Application No	Sub-No 🖲	Application Type	Case No	Status	Submission Date
iportar for GSP - AGOA (local)	CU25003689	BRLA-20200304-0015-03-01	NA	NEW	1000004165	In Progress	2020-03-04
Products							
							Filter III -
oduct Code	Registered Name	FAN N		Effective Date	Valid To		Status
25003689	SQMAutoCompany	812500	1413	2020-02-28	2030-02-28		ACTIVE

- c) The system displays the RLA Inbox.
- d) When clicking on a specific notification, the subject and notes for the notification is displayed as well as a:



- i) Link to view the attached PDF letter; or
- ii) Hyperlink to the appropriate page for example in the case where the user is requested to upload supporting documents.

CTP	RLA 🔻		htor 🌖 offling Logo	æ i
Auto_Mation	CURRENT SESSIO	N - ACME Automation-656503 - Registration Number: 2015/098981/07 Customs Code: CU25003689		
Menu	•	All Notifications		Π
Read Not	lotifications	Dear Client, we acknowledge receipt of your	Certificate.pdf	5
		system 2020/28/02 04:12 RLA Acknowledgment of Submission Dear Client, we acknowledge receipt of your application Hert IREU A 202000298/0912/100 01	_	
			\$ 75%	

iii) Alternatively, the notification of approval and registration certificate may be downloaded directly from the dashboard.

Regist	tered Client	t Types														
				Ļ									Filter		₹ Activ	
Client Type	Reg/Lic No 0	Product Code	Certificates	Notification of Approval	Sub-No 🔍	Status	Effective Date	Valid To	Renewal To	Renewal From	Depot Code	Terminal Code	BIC Code	SCAC Code	IATA Code	Carrier Code(for Rail)
Importer (local)	CUS0005352	CU25018957	±	ŧ	N/A	Active	2024-02-16		N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A



- e) In order to view, save or print an attachment:
 - i) The user clicks on the attachment icon.
 - ii) The system asks if you want to Open or Save the attachment.
 - iii) The user clicks on the:
 - A) Open button to view or print the attachment: or
 - B) Save button to save the attachment to his/her computer.

СТР	RLA 🔻		inbox 🚺 eFiling Logout 🛧
Auto_Mation	CURRENT SESSION - ACME Automation-	456503 - Registration Number: 2019/998951/07 - Customs Code: CU25003689	
Menu 🔮	All Notifications		
All Notifications Unread Notifications Read Notifications Archived Notifications	ACME Automation-360100 2020/00/1112.38 Notification of RMM Correspondence Dev Clerc See The attacked correspondence with respect to TRECOM729-ARSI-4EB4- B3/C00-901128EEEA	Norfactor of MIX Components TR ECC247729-AB36-4EB4-85CD-505139BEBE6A From ADIE Automation 35976 One Clem: See for this bord componence with impacts to TB ECI3779-ADI6-4EB4-SCD-90118EBEIA. From 5493	2020/95/01 12:38
		Attachments:	
	Do you	u want to open or save 5A899883-E7C4-40C7-9603-3FC386E4094C.gdf (24.3 (8)) from cpspre.eservices.sars.gov.za?	*

12.2 Viewing of bond history

a) In order to view the bond history, the user access the RLA Dashboard, then clicks on the eAccounts Management tab. The Inbox menu will open and the user can then navigate to the Inbox.

	E TSARS @rung		Home User Organisations Raturns Customs Dutles & Levies Services Tax Status	Contact Log Out
Tax Reference Number	Portolo AutoCompany ~	Texceyer ACME Automation-701157	* : Organisation	
1443129190 Identification Number				
3801016559187				
Customs Registration	Tax Compliance Status	Refresh C	Refund Status:	Refresh D
eAccount Management		Nellon 3		Nellesi U
Account Selection			Note: Please note that you must refer to your Statement of Account for the latest account balance. Should your account reflect a credit (amount due to you), please allow up to 72 hours for the refund to be paid to you. Should the refund not be paid within the stated period, you can refer to the refund	
Manage Groups			dashboard status for a reason for non-payment of the refund.	
Manage Bonds	Account Balance:		Not Available	G
Bond History				_
Advance Payment Notification	Provisional Income Tax (IRP6)			
Refunds & Drawbacks Claims	Provisional income lax (ikpo)			
Special Links	Tax Period	Return Status	Date	
	Notification			



b) The Manage bond tab will be displayed and all the bonds belonging to the user will be listed on the user's RLA dashboard.

Tester	Taxpayer	Cell Number		
	ACME AUTOMATION-758046	0829873533		
Tax Reference Number	Registration Number	Email Address		
1497069193	2020/332099/07	SQMAUTOMATION	N1401018786086@NOWHERE.GOV.ZA	
Identification Number 1401018786086				
My Profile	Filter Criteria			
Customs Registration	Bond Status All	•		
eAccount Management		-		Filter
Account Selection				
Manage Groups	Bonds			
Manage Bonds	Reference Client Name Source Reference		Bond Case Case Status Number Status	Action
Bond History	25014512 Special Storage Warehouse (SOS) - Dutiable Imported Goods RLA1000	009195 47700000.00 AIG SOUTH AFRICA LIMITED	Cancelled	View/Manage
Advance Payment Notification			items per page: 10 👻	1-1 of 1 < 🗲
Refunds & Drawbacks Claims				
Special Links	Back	2 c		
			LIVE CHAT	ASK A QUESTION?

12.3 Archiving of Notification

- a) After the user has viewed, printed or saved the attached notification:
 - i) The user clicks on the Archive Notification icon;
 - ii) The system:
 - A) Moves the notification from the All Notifications folder to the Archived Notifications folder; and
 - B) Updates the number of unread messages displayed in red next to the Inbox link.

CTP	RLA 🔻		inbox 🗐 eFiling Logout 🔨
Auto_Mation	CURRENT SESSION - ACME Automation	856503 - Registration Number: 2019/999951/07 Customs Code: CU25003669	
Menu 📀	All Notifications		
Attactacións Unexe Mathadians Real Narfaedins Actives / Narfaedins	AVER Astronometers 400100 30000001 10.38 Notification of RMM Companyonites that may be filled an angular that the topological and the state of the state of the state topological and the state of the state of the state of the topological and the state of the state of the state of the topological and the state of the state of the state of the topological and the state of the state of the state of the topological and the state of the state of the state of the topological and the state of the state of the state of the state of the topological and the state of the state of the state of the state of the topological and the state of the state of the state of the state of the topological and the state of t	Notification of MAN Consequentianess TR.EC.22477239-AB33-4-EB4-86CD-505139BEBE66A From ACME Anometry-18870 For Carlos for the attained consequentiaries with respect to TR ECC.07789-AB34-4EE4-85CD-50513BEEEE5A From 54455 Attainments: IMPLICATIONSHIP_22article-4cc23-4523-5885-307488356634	
			\$ 75% •

b) The system displays a message that the notification has been successfully archived.



CTP	RA *	Inter	eFiling	Logout	^
Auto_Nation	CURRENT SESSION - ACME Automation-855503 - Registration Number: 2013/598961/07 - Customs Code: CU25003689				
Menu 🤇	All Notifications				
Al Notifications					
Unread Notifications					
Archived Notifications					
					v
	Messaged architect Success			₹75% ·	

12.4 Mark notification as read or unread

a) The user can also move notifications from the Read Notifications folder to the Unread Notifications folder by clicking on the Read/Unread icon.

	RLA 🔻	ator® after capit	Inbox 🕒 Logout ົ
S9999008 capturing	on behalf of ACME Automation-856503		
Menu 📀	All Notifications		
All Notifications Unread Notifications Read Notifications Archived Notifications	97807 2020/2020 12:00 A	RLA Acknowledgment of Submission BRLA-20200228-0010-00-01 From system Dear Chent, we acknowledge recept of your application (Ref. URLA-20200228-0010-00-01.	Particular



b) The system indicates that the message is marked as read.

enu 🔗	All Notifications		
All Notifications Unread Notifications Read Notifications Archived Notifications	System 2020/04/03 05:44 RLA Acknowledgement of Submission Dear Client, we acknowledge receipt of your application. Ref. BRLA-2020/034-0017-00-01. Fro	A Acknowledgment of Submission RLA-20200304-0017-00-01 m system ar Client, we acknowledge receipt of your application. Ref. BRLA-20200304-0017-00-01.	2020/04/03 05:
	system 2020/04/03-06.31 RLA Acknowledgment of Submission Dear Client, we acknowledge receipt of your application. Ref. BRLA-2020/304-0013-00-01.		
	system 2020/04/03 05:25 RLA Acknowledgment of Submission Dear Clent, we acknowledge receipt of your application. Ref. BRLA-2020/0304-0015-00-01.		

c) The system moves the message from the All Notifications folder to the Read Notifications folder.



13 REFERENCES

13.1 Legislation

TYPE OF REFERENCE	REFERENCE
Legislation and Rules	Customs and Excise Act No. 91 of 1964: Sections 1(1), 4, 4(3D), 8, 18,
administered by SARS:	18A,19, 19A, 21, 21A, 22, 23, 25, 27, 34,36, 36A, 38, 38A; 41, 43, 44, 44A,
-	46A, 47, 47A, 47B, 48, 49, 51, 54FD, 59, 59A, 60 – 64, 64A – G, 65, 73, 75,
	77, 78 to 86A, 98, 99, 99A 101, 101A 105, 107A, 113(1), 113(2) 114, 116
	and 120
	Customs and Excise Rules: 00.03, 8.03, 8.04, 8.06, 8.08, 18.01 -
	18.15;18A.01 -18A.06; 19.09.02 – 19.09.05; 19A.02, 21A.01 to 21A.13,
	27.02, 27.03, 34.01, 38.01 to 38.16, 38A.03, 39.04 to 39.08, 39.14, 41.01 to
	41.05, 45.01 to 45.02, 46A1.01 – 46A5A21, 47B.01 – 47B.06, 49A, 49D,
	49F, 49G, 59A, 60 – 64, 64A – G, 65.01 to 65.03, 75.01 to 75.24, 101.01 to
	101.03, 101.03(a) 101A.01 to 101A.12, 110.01 – 110.02; 120.03 to 120.04,
	120A.03, and 120.08 to 120.09
	Schedule 3: Industrial Rebates of Customs Duties
	Schedule 4: General Rebates of Customs Duties, Fuel Levy and
	Environmental Levy Sebedula 5: Specific Drowbacks and Refunds of Customs Duties, Fuel Levy
	Schedule 5: Specific Drawbacks and Refunds of Customs Duties, Fuel Levy and Environmental Levy
	Schedule 6: Refunds and Rebates of Excise Duties, Fuel Levy and
	Environmental Levy
	Schedule 8
	Schedule 10: Part - This Schedule provides for the publication of agreements
	as a part of Customs legislation in order to give effect there to:
	a) Part 1A – Agreement on Trade Development and Co-operation
	between the European Community and their Member States and the
	Republic of South Africa; and
	b) Part 1B – Economic Partnership Agreement (EPA) between the SADC
	EPA States, of the one Part and the European Union and its Member
	States, of the other Part;
	c) Part 1C – Economic Partnership Agreement between the Southern
	African Customs Union (SACU) Member States and Mozambique, of
	the One Part and the United Kingdom of Great Britain and Northern
	Ireland, of the Other Part;
	 Part 2 – Treaty of the Southern African Development Community (SADC) and Protocols concluded under the provisions of Article 22 of
	the Treaty;
	e) Part 3 – Agreement between the Government of the Republic of South
	Africa and the Government of the United States of America regarding
	Mutual Assistance between their Customs Administrations;
	f) Part 4 – Southern African Customs Union (SACU) Agreement between
	the Governments of the Republic of Botswana, Kingdom of eSwatini;
	the Kingdom of Lesotho, the Republic of Namibia and the Republic of
	South Africa;
	g) Part 5 – Memorandum of Understanding between the Government of
	the Republic of South Africa and the Government of the People's
	Republic of China on promoting Bilateral Trade and Economic Co-
	operation;
	h) Part 6 – Free Trade Agreement between the EFTA States and the
	SACU States;
	Paret 7 - Preferential Trade Agreement between MERCOSUR and SACU; and
	Part 8 – Agreement establishing the African Continental Free Trade Area
	(AfCFTA)
Other Legislation:	None
International Instruments:	None



13.2 Cross References

DOCUMENT #	DOCUMENT TITLE
GEN-ELEC-15-G01 GEN-ELEC-18-G01	Guide to the Entity Merge Functionality on eFiling – External Guide How to register for eFiling and manage your user profile – External Guide
GEN-GEN-41-G01	Change of Banking Details – External Guide
GEN-GEN-51-G01	SARS Online Query System – External Guide
GEN-REG-01-G04	How to complete the registration Amendments and Verification Form (RAV01) – External Guide
SC-CC-38	Reporting of Conveyances and Goods – External Policy
SC-CF-07	Accreditation – External Policy
SC-CF-19-A01	Documentary Requirements – External Annex
SC-CF-19-A02	Facility Code List – External Annex
SC-CF-26	Application to submit cargo reports – External Manual
SC-CF-37	Sufficient Knowledge Competency Assessment for AEO – External Guide
SC-CF-50	Relationship Management – External Guide
SC-CF-55	Clearance Declaration - External Policy
SC-CO-01-02	Offence and Penalties – External Policy
SC-CW-01-07	Duty- and Tax-Free Shops – External Policy
SC-DT-B-02	Deferments – External Policy
SC-DT-C-13	Refunds and Drawbacks – External Policy
SC-PR-01-02	Rebate item 470.03 – External Guide
SC-RO-02	Administration of Trade Agreements – External Policy
SC-SE-05	Bonds – External Policy
SC-TR-01-05	Removal of Goods – External Policy
SE-ADV-02	Ad Valorem Excise Duty – External Policy
SE-AK-02	Aviation Kerosene – External Policy
SE-BIO-02	Biodiesel – External Policy
SE-BON-02	Bonds -External Policy
SE-CBT-02	Carbon Tax – External Policy
SE-CD-02	Environmental Levey on Carbon Dioxide Emissions on New Motor Vehicles Manufactured in South Africa – External Policy
SE-DEL-02	Diamond Export Levy – External
SE-ELC-02	Environmental Levy on Electricity Generated in South Africa – External Policy
SE-MB-02	Malt Beer – External Policy
SE-OFB-02	Other Fermented Beverages – External Policy
SE-OIL-02	Oil Industry – External Policy
SE-PB-02	Environmental Levy on Plastic Bags Manufactured in South Africa – External
02 - 0 02	Policy
SE-SB-02	Health Promotion Levy on Sugary Beverages – External Policy
SE-SP-02	Spirits – External Policy
SE-TAB-02	Traditional African Beer – External Policy
SE-TL-02	Environmental Levy on Tyres – External Policy
SE-TOB-02	Tobacco – External Policy
SE-WV-02	Wine and Vermouth – External Policy

13.3 Quality Records

NUMBER	TITLE
DA 185	Application form: Registration / Licensing of Customs and Excise Clients
DA 185.4A1	Importer
DA 185.4A2	Exporter
DA 185.4A3	Rebate User
DA 185.4A4	Manufacturer
DA 185.4A5	Manufacturing warehouse (APDP)
DA 185.4A7	Producer
DA 185.4A10	Manufacturer in terms of drawback items 501.00 to 521.00
DA 185.4A11	SEZ and or designation of a CCA



NUMBER	TITLE
DA 185.4A13	Registered agent
DA 185 C	Security Particulars
DA 185.4B1	Special manufacturing warehouse
DA 185.4B2	Manufacturing warehouse
DA 185.4B3	Storage warehouse
DA 185.4B4	Special storage warehouse
DA 185.4B5	Clearing agent
DA 185.4B6	Remover of goods in bond (Local or foreign)
DA 185.4B9	Storage warehouse (Customs Controlled Area Enterprise)
DA 185.4B10	Manufacturing warehouse (Customs Controlled Area Enterprise)
DA 185.4B14	De-grouping depot
DA 185.4B15	Searcher of or searching for wreck
DA 185.4B16	Container depot
DA 186	Application for Accredited Client
DA 261	Application for a licence to search / search for a wreck
DA 46A.01	Exporter's application for Registration for the purposes of the GSP
DA 46A1.02	Exporter's Application for Registration for the purposes of the AGOA.
DA 46A1.03	Manufacturer's Application for Registration for the purposes of the AGOA
DA 49A.02	Application for approved exporter status
DA 8	Application for registration to submit reporting documents for sea cargo
DA 8A	Application for registration to submit reporting documents for air cargo
DA 8B	Application for registration to submit reporting documents for rail cargo
DA 8C	Application for registration to submit reporting documents for road cargo
RAV01	Registration, Amendments and Verification form

14 DEFINITIONS AND ACRONYMS

The definitions, acronyms and abbreviations can be accessed via the following link: <u>Glossary A-M | South</u> <u>African Revenue Service (sars.gov.za)</u>

15 DISCLAIMER

a) The information contained in this guide is intended as guidance only and is not considered to be a legal reference, nor is it a binding ruling. The information does not take the place of legislation and readers who are in doubt regarding any aspect of the information displayed in the guide should refer to the relevant legislation or seek a formal opinion from a suitably gualified individual.

b) For more information about the contents of this publication you may:

- i) Visit the SARS website at www.sars.gov.za;
- ii) Make a booking to visit the nearest SARS branch;
- iii) Contact your own tax advisor / tax practitioner;
- iv) If calling from within South Africa, contact the SARS Contact Centre on 0800 00 SARS (7277); or
- v) If calling from outside South Africa, contact the SARS Contact Centre on +27 11 602 2093 (only between 8am and 4pm South African time).