CUSTOMS

External Annexure

COMPLETION OF GOODS DECLARATIONS

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1 HEADER DETAILS

1.1 Local Reference Number (LRN)

a) **Field Information**:

i) **Representation**: LRN
ii) **WCO3 Path**: Declaration ID (D014)
iii) **Type and length**: AN 35

b) **Description**:

i) Denotes the unique ID which the trader assigns to the consignment in question.
ii) It is otherwise known as the Local Reference Number (LRN). The number is made up of the Agent Code (N8), the Office of Entry (AN3), Date of Entry [CCYYMMDD] (AN 8), and a unique Client Serial Number (N6) and must be entered in this sequence on the goods declaration, for example 12345678DBN20260528123456.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box: For Official Use; or
ii) CD1: Consignment Details > LRN

e) **Rules and Conditions of Usage**:

i) The LRN is the unique number issued by the declarant and must remain the same for the lifecycle of a goods declaration.
ii) The LRN may not be amended.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.2 District Office Code

a) **Field Information**:

i) **Representation**: Office of Declaration
ii) **WCO3 Path**: Declaration.DeclarationOfficeID (065)
iii) **Type and length**: AN 3

b) **Description**:

i) The district (branch) office code must be inserted.
ii) Release of the goods will be attained at this place.

c) **Operations Reference:** SC-CF-55-A02 – Alphabetic District Office Codes – External Annexure

d) **Location**:

i) SAD Box A1 – Off. Code; or
ii) CD1: Transport and Routing > Office of Declaration

e) **Rules and Conditions of Usage**:

i) Required on all goods declarations.
ii) If the office code of any Previous Procedure MRN declared on an import declaration is not equal to the codes as per SC-CF-55-A02 the goods declaration will be outright rejected.

iii) The District Office data field cannot be changed. If an amendment is required, the goods declaration must be replaced and the original declaration cancelled.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.3 Assessment Date

a) **Field Information**:

i) **Representation**: Assessment Date
ii) **WCO3 Path**: Declaration.DutyTaxFee.TaxationDateTime (382)
iii) **Type and length**: N 8

b) **Description**: The date of assessment/acceptance of the original declaration to be inserted as CCYYMMDD format.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box A4 – Assessment No. & Date; or
ii) CD1: Financial Data > Assessment Date

e) **Rules and Conditions of Usage**: Only required on amendment and replacement declarations.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	ORIGINAL
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	EXPORT

1.4 Transaction Type

a) **Field Information**:

i) **Representation**: Message Function
ii) **WCO3 Path**: Declaration.MessageFunctionCode (017)
iii) **Type and length**: AN 3

b) **Description**: A code which describes the function of a goods declaration, for example, it defines if it is an original, amended, cancelled or replacement clearance type.

CODE	CLEARANCE TYPE	DESCRIPTION
9	Original	Message function code 9 must be used for first time clearance of an import, export or transit consignment, except in the case of a substitution or replacement clearance, where message function code 5 will apply.
4	Change/amendment	Message function code 4 must be used where the content of any original or substitution clearance requires an amendment. An amendment clearance includes the change to any header or line information or the cancellation of a line item.
1	Cancellation	Message function code 1 must be used where the full content of any original or substitution clearance requires to be cancelled. A cancellation clearance implies the cancellation of a complete goods declaration.
5	Replace (Not for cargo)	Message function code 5 a replacement clearance implies the substitution of an original clearance for a new clearance under a different Customs procedure.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 4 (no title); or
ii) CD1: Declaration Type > Message Function

e) **Rules and Conditions of Usage**:

i) Required for all goods declarations.
ii) Transaction type 4 – amended clearance:
A) When amending an original or substitute declaration:
I) Always provide full header, totals and all line details.
II) In respect of import clearance amendments, always provide Total Duties Due and Total VAT Due.
III) Any header level data field information can be amended except the declarant's Local Reference Number (LRN), the Procedure Category Code (PCC), and the District Office.
IV) Any line level data field can be amended except the PCC and/or CPC combination. As the case with original declarations in respect of warehoused goods, the previous CPC may be different across line items. In other words, previous CPCs 40, 41, and 44 can be used on a single clearance on multiple line items, respectively.
B) When adding a line item:
I) Such line must always be added to the end of the goods declaration, considering any lines which may have been cancelled. Example: Using the above scenario – a trader wishes to add an additional line item in a second amendment, he/she must submit a goods declaration reflecting line items 1, 3, 4 and 6.
II) If lines are deleted, and a new line is thereafter to be added, such line must not be declared in the space of the deleted lines. Example: If line items 2 and 5 were deleted, a new line must be inserted as line 7, i.e. the amended declaration will therefore contain lines 1, 3, 4, 6 and 7.
C) Validation control changes:
I) The following errors will result in outright rejection of a goods declaration:

REJECTION ERROR DESCRIPTION
Original declaration not on Customs and Excise information system
Un-finalised amended declaration on original declaration exist
Client unknown
FICA status unknown
No banking information
Drawback error

II) The MRN of the original declaration being cancelled must be inserted in the field provided at header level.
III) If the Previous Procedure MRN used in a goods declaration is older than two (2) years, motivation from the client for such must be included with the supporting documents.
D) Amendments and Offsetting
I) Offsetting – for any goods declaration where an amendment thereto results in a combination of both debits/credits across different duty types, the billing of such debits/credits will be offset across all lines to derive a final amount for accounting purposes. This implies that only one (1) amended declaration will be required to cater for the debit and credit.
II) However, should separate amended declarations be submitted the system will use the first amended declaration to perform the billing based on nett line items (offsetting), according to (A) above. The second amended declaration (which currently is the refund) will be processed by to the system as a free goods declaration due to the over and under payments already processed.
III) Nett effect credit amended declarations, including any amended declaration where a credit is due on VAT, will be subject to a refund audit and the submission of supporting documents.
iii) Transaction type 1 – cancellation:
A) Declarants must only supply header and total details on the cancellation clearance.

B) The Total Duties Due and Total VAT Due data fields must be inserted on imports.
C) Total Lines data field must always reflect zero.
D) The MRN of the original declaration being cancelled must be inserted in the field provided at header level.
E) BELN will notify users when the following requirements become applicable:
I) Cancellation scenario 1: A goods declaration is lodged but goods did not arrive. The cancellation clearance must indicate relevant payment code.
II) Cancellation scenario 2: Goods have been declared with incorrect PCC. Indicate relevant payment code.
III) Cancellation scenario 3: A goods declaration is lodged, but goods cannot be used according to the PCC/CPC combination declared OR the trader is not entitled to clear goods under the original PCC/CPC combination declared. Indicate relevant payment code.

CODE	DESCRIPTION
R	Refund to trader;
J	Refund to trader's nominee; and
M	Refund to trader's deferment account.

iv) Transaction type 5 – replacement:
A) A replacement 5 clearance is used where an incorrect PCC was declared on an original declaration. It is used in conjunction with Transaction Type 1 being a new clearance replacing a complete original clearance or part of an original clearance.
B) The MRN original clearance which is now being replaced (substituted) must be inserted in the previous MRN (For Official Use box) field of the replacement clearance.
C) A replacement clearance is used in combination with either a cancellation of a full clearance or, Amendment to a portion of a clearance:
I) Full consignment scenario: Where a full consignment is required to be cleared under a different PCC, a replacement clearance is required, followed by a cancellation clearance in respect of the original declaration.
II) Partial consignment scenario: Where part of the consignment is required to be cleared under a different PCC and the balance remains as cleared on the original.
III) A replacement clearance is required for the portion where the PCC differs from the original and an amendment clearance is required on the original declaration for the portion where the PCC remains as entered. Only one (1) PCC and requested/previous CPC combination is allowed per clearance, except in respect of warehoused goods where the previous CPC may be different across line items. In other words, previous CPCs 40, 41, and 44 can be used on a single clearance on multiple line items, respectively.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.5 Original Movement Reference Number (MRN)

a) **Field Information**:

i) **Representation**: MRN
ii) **WCO3 Path**: Declaration.CustomsReferenceID (000)
iii) **Type and length**: AN 35

b) **Description**:

i) This number indicates the unique reference of the original goods declaration to which the amendment, replacement or cancellation clearance refers.
ii) The number must be entered in the following sequence and format - Office Of Entry (AN3) Date (CCYYMMDD) (N8) Number (N7), for example DBN2026052312345678.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box - For Official Use; or
ii) CD1: Declaration Type > MRN

e) **Rules and Conditions of Usage**:

i) This field must be declared.
ii) It is used in conjunction with transaction types 1 and 4 to reference the original clearance being amended (changed) or cancelled.
iii) This field is subject to a version no.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	ORIGINAL
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.6 Procedure Category Code (PCC)

a) **Field Information**:

i) **Representation**: PCC
ii) **WCO3 Path**:
A) SET - Declaration.AdditionalInformation.StatementTypeCode (369) = REG (Regulatory information, the free text contains information for regulatory authority)
B) SET - Declaration.AdditionalInformation.StatementCode (226) = PCC (Procedure Category Code)
C) MAP TO Declaration.AdditionalInformation.StatementDescription (225)
iii) **Type and length**: AN 3

b) **Description**:

i) The Procedure Category Code describes the Customs procedure under which the goods declaration is being lodged.
ii) The codes are as follows:

A	Home Use (including goods cleared under relief of duties and taxes
B	National and International Transit procedure
C	Transhipment procedure
D	Temporary Admission procedure
E	Warehousing procedure
F	Stores procedure
G	Tax Free Shop procedure
H	Export procedure
I	Temporary Export procedure
J	Inward Processing procedure
K	Processing for Home Use procedure
L	Outward Processing procedure

iii) Notwithstanding the fact that Home Use is not a specified Customs procedure, it is nevertheless, for the sake of uniformity administered as such on a goods declaration.

c) **Operations Reference:** SC-CF-55-A03 – CPC Combination Matrix – External Annexure

d) **Location**:

i) SAD Box 1 – Declaration; or
ii) CD1: Declaration Type > Procedure Category Code

e) **Rules and Conditions of Usage**:

i) Required for all goods declarations.
ii) Only one (1) PCC and requested/previous CPC combination is allowed per clearance, EXCEPT in respect of warehoused goods where the previous CPC may be different across line items. In other words, previous CPCs 40, 41, and 44 can be used on a single clearance on multiple line items, respectively.
iii) In the case of goods already cleared, a PCC can only be changed by cancellation and substitution.
iv) Declarants must utilise the table of permissible combinations provided (SC-CF-55-A03). This is important when planning the clearance of goods for importation, transit and exportation –
   A) Example 1: Imported goods removed under national transit upon arrival, thereafter declared for Home Use must be cleared as follows: B 22-00 then A 11-20. CPCs cannot be changed by an amendment clearance; therefore, declarants and brokers must ensure the appropriate CPC combinations are planned upfront.
   B) Example 2: Goods exported for refurbishment or repair for subsequent re-importation to South Africa must follow the Temporary Export procedure declaring the goods with CPC I 75-00. This identifies the transaction as requiring a follow-up re-importation clearance once the goods have been refurbished or repaired. The re-importation clearance must occur under CPC I 77-75.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.7 Agent Code

a) **Field Information**:

i) **Representation**: BROKER TIN
ii) **WCO3 Path**: Declaration.Agent.ID (R004)
iii) **WCO Safe**: Required field
iv) **Type and length**: N 8

b) **Description**:

i) The Customs client number allocated to a licensed clearing agent or broker, or an importer/exporter making goods declarations in his/her own capacity must be inserted in this field.
ii) Where a registered importer or exporter is foreign based, such party is required to be represented by an Importers/Exporters Agent for the purposes of satisfying Customs requirements.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 14 – Declarant/Agent; or
ii) CD1: Party Details > Broker TIN

e) **Rules and Usage**: Required for all goods declarations.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.8 Total Lines

a) **Field Information**:

i) **Representation**: Total Lines

ii) **WCO3 Path**: Declaration.GoodsItemQuantity/Value (228)
iii) **Type and length**: N 4

b) **Description**:

i) Denotes the total number of line items on a goods declaration.
ii) Line items are numbered consecutively and the total number of line items per goods declaration may not exceed 9999.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 5 – Items; or
ii) CD1: Consignment Details > Total Line Items to Declare

e) **Rules and Usage**:

i) Required for all goods declarations.
ii) Total line validations on Transaction Type 4 (Amendment) transactions - the number of lines specified in the total line field must at all-time be equal to the number of lines accompanying the amended goods declaration.
iii) On Cancellation goods declarations the Number 0f Lines must be equal to zero (0).

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.9 Country of Export

a) **Field Information**:

i) **Representation**: Country of Export
ii) **WCO3 Path**: Declaration.GoodsShipment.ExportationCountryCode (062)
iii) **Type and length**: AN 3

b) **Description**:

i) Denotes the code of the country from which the goods are consigned to or first despatched to South Africa as a direct result of the importer's order.
ii) The country of export must not be confused with the place of export as defined in Section 66(I)(e).

c) **Operations Reference:** SC-CF-55-A05 **–** Country and Currency Codes (UNLOCODE) – External Annexure

d) **Location**:

i) SAD Box 15 – Country of Export (COE); or
ii) CD1: Consignment Details > Country of Export

e) **Rules and Usage**: The Country of Destination and the Country of Export cannot both be South Africa (country code ZA), the goods declaration will be rejected.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.10 Country of Destination

a) **Field Information**:

i) **Representation**: Country of Destination
ii) **WCO3 Path**: Declaration.GoodsShipment.DeliveryDestination.Address.CountryCode (242)
iii) **WCO Safe**: Required field.
iv) **Type and length**: AN 3

b) **Description**: Denotes the country code where the importer or Customs warehouse is located.

c) **Operations Reference:** SC-CF-55-A05 **–** Country and Currency Codes (UNLOCODE) – External Annexure

d) **Location**:

i) SAD Box 17 – Country of Destination (COD); or
ii) CD1: Consignment Details > Country of Destination

e) **Rules and Usage**:

i) When applying the International Transit procedure (**B21 or 22**) the country of destination cannot be ZA.
ii) The Country of Destination and the Country of Export cannot both be South Africa (country code ZA), the goods declaration will be rejected.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.11 Previous Procedure MRN

a) **Field Information**:

i) **Representation**: Previous Procedure MRN
ii) **WCO3 Path**:
A) SET - Declaration.PreviousDocument.TypeCode (D019) = 998 (Previous Customs document/message)
B) MAP TO Declaration.PreviousDocument.ID (D018)
iii) **Type and length**: AN 35

b) **Description**:

i) Denotes the unique Movement Reference No. pertaining to a previous clearance.
ii) The number is made up of the Office of Entry (AN3) Date (CCYYMMDD) (N8) Number (N7).

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 44E – Removal in Bond (RIB) No., Date & Office; or
ii) CD1: Consignment Details > Previous Procedure MRN

e) **Rules and Usage**:

i) Used in conjunction only with transaction type 5, to reference the original clearance now being replaced. This is not applicable to cross-border and export transactions.
ii) If the Previous Procedure MRN used in a goods declaration is older than two (2) years, motivation from the client for such must be included with the supporting documents.
iii) When an MRN is declared, it must be a valid MRN, if not the entry will be rejected.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	ORIGINAL
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	EXPORT

1.12 Valuation Code Details

1.12.1 Valuation Code – Digit 1

a) **Field Information**:

i) **Representation**: Importer Relationship Code
ii) **WCO3 Path**: Declaration.GoodsShipment.CustomsValuation.PartyRelationshipCode (163)
iii) **Type and length**: AN 1

b) **Description**: Denotes the nature of the relationship between an importer and foreign supplier.

R	Related
N	Not related
E	Exempt

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 43 – Valuation Method (VM); or
ii) CD1: Financial Data > Importer Relationship Code

e) **Rules and Usage**:

i) Must be left blank if there is a value determination number (VDN) in the additional information field.
ii) Must be left blank if the goods are removed in bond to a destination within SACU or removed in transit to a destination outside SACU.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	EXPORT

1.12.2 Valuation Code – Digit 2

a) **Field Information**:

i) **Representation**: Valuation Method
ii) **WCO3 Path**: Declaration.GoodsShipment.CustomsValuation.MethodCode (122)
iii) **Type and length**: AN 1

b) **Description**: Denotes the valuation method used to arrive at the Customs Value.

CODE	METHOD
1	Section 66(1) – shall be based on the price actually paid or payable for the goods when sold for export to South Africa.
2	Section 66(4) - shall be based on the price actually paid or payable for identical goods in a sale for export to South Africa at the same commercial level and in substantially the same quantity and exported at or about the same time as the goods to be valued, adjusted with reference to differences in any costs and charges on account of differences in distances and modes of transport to the port or place of export.

CODE	METHOD
3	Section 66(5) – shall be based on the price actually paid or payable for similar goods in a sale for export to South Africa at the same commercial level and in substantially the same quantity and exported at or about the same time as the goods to be valued, adjusted, with reference to differences in any costs and charges on account of differences in distances and modes of transport to the port or place of export.
4	Section 66(7) – shall be based on identical or similar imported goods are sold in South Africa in the same condition as that in which they were when imported.
5	Section 66(8) - shall be based on a computed value, computed by means of information supplied by the producer.
6	Section 66(9) – shall be a value determined by the Commissioner.

c) **Operations Reference:** Valuation codes are described in Rule 66.03 to 66.05

d) **Location**:

i) SAD Box 43 – Valuation Method (VM); or
ii) CD1: Financial Data > Valuation Method

e) **Rules and Usage**:

i) Must be left blank if a value determination number (VDN) is reflected in the additional information field.
ii) Must be left blank if the goods are removed in bond to a destination within SACU or removed in transit to a destination outside SACU.
iii) When Valuation Code 1 (Importer Relationship Code) = E, then this field must be left blank.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	EXPORT

1.13 Port Of Destination/Exit

a) **Field Information**:

i) **Representation**: Port of Destination/Exit
ii) **WCO3 Path**: Declaration.GoodsShipment.ExitOffice.ID (G005)
iii) **Type and length**: AN 3

b) **Description**:

i) **Import**: This field denotes any port, inland or frontier Customs office of final destination or where the transit operation ends –
   A) The office/place of destination in respect of goods cleared under the National Transit procedure (**B 20**), or
   B) The office/port of exit in the case of goods under the International Transit procedure (**B 21**).
ii) **Export**: The field denotes the office/port through which the goods will exit South Africa.

c) **Operations Reference:** SC-CF-55-A02 – Alphabetic District Office Codes – External Annexure

d) **Location**:

i) SAD Box 29 – Office of Entry/Exit (OOE); or
ii) CD1: Consignment Details > Port of Destination/Exit

e) **Rules and Usage**:

i) Required for all goods declarations where the Transport Mode Code is 1 (Maritime), 3 (Road), or 4 (Air).

ii) On any goods declaration where goods exit South Africa from a land port (by road), only a designated land port (district office code e.g. Kopfontein must be reflected as KFN) will be accepted as a valid port of exit. In the event where goods declarations fail this validation, they will be outright rejected with the following message port of destination/exit invalid for purpose code.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.14 Unregistered Trader Details

1.14.1 Unregistered Trader Identification Number Qualifier

a) **Field Information**:

i) **Representation**: Identification Type
ii) **WCO3 Path**:
A) In case of Import declaration: MAP TO GoodsDeclaration.Importer.RoleCode
B) In case of Export declaration: MAP TO GoodsDeclaration.Exporter.RoleCode
iii) **WCO Save**: Required field
iv) **Type and length**: AN 3

b) **Description**:

i) The person completing the import or export declaration must reflect his/her:
A) South African identity document number in the case of a South African citizen or a permanent resident of South Africa;
B) Passport document number in the case of a person who is not a South African citizen nor a permanent resident of South Africa; or
C) South African Revenue Service taxpayer reference number.
ii) Use of the fields Unregistered Trader Identification Qualifier, Unregistered Trader Identification Number and Unregistered Trader Address are only permissible for the submission of import and export declarations for persons transacting with SARS on a non-commercial and private basis. For this reason, clearance is reserved for certain CPC combinations to facilitate clearance.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 2B – Exporter/Consignor TIN or 8B – Importer/Consignee TIN; or
ii) CD1: Party Details > Identification Type

e) **Rules and Usage**:

i) Must be reflected on all import/export declarations, where the trader is unregistered.
ii) Only applicable for the following CPC combinations:
A) A 11-00; and
B) H 60-00.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.14.2 Unregistered Trader Identification Number

a) **Field Information**:

i) **Representation**: Unregistered Trader Identification Number

ii) **WCO3 Path**:
- A) In case of Import declaration:
  - I) FIND GoodsDeclaration.Importer.RoleCode = PID OR PPN
  - II) MAP TO GoodsDeclaration.Importer.ID
- B) In case of Export declaration:
  - I) FIND GoodsDeclaration.Exporter.RoleCode = PPN
  - II) MAP TO GoodsDeclaration.Exporter.ID

iii) **WCO Safe**: Required field
iv) **Type and length**: AN 35

b) **Description**:

i) The person making the import or export declaration must reflect his/her:
- A) South African identity document number in the case of a South African citizen or a permanent resident of South Africa;
- B) Passport document number in the case of a person who is not a South African citizen nor a permanent resident of South Africa; or
- C) South African Revenue Service taxpayer reference number.

ii) Use of the fields Unregistered Trader Identification Qualifier, Unregistered Trader Identification Number and Unregistered Trader Address are only permissible for the submission of import and export declarations for persons transacting with SARS on a non-commercial and private basis. For this reason, clearance is reserved for certain CPC combinations to facilitate clearance.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 2B – Exporter/Consignor TIN or 8B – Importer/Consignee TIN; or
ii) CD1: Party Details > Unregistered Trader Identification Number

e) **Rules and Usage**:

i) Must be reflected on all import/export declarations, where the trader is unregistered.
ii) Only applicable for the following CPC combinations:
- A) A 11-00; and
- B) H 60-00.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.14.3 Unregistered Trader Name

a) **Field Information**:

i) **Representation**: Unregistered Trader Name
ii) **WCO3 Path**:
- A) In the case of Import:
  - I) SET GoodsDeclaration.Importer.Name/Code = EN
  - II) MAP TO GoodsDeclaration.Importer.Name/Value
- B) In the case of Export:
  - I) SET GoodsDeclaration.Importer.Name/Code = EN
  - II) MAP TO GoodsDeclaration.Importer.Name/Value

iii) **WCO Safe**: Required field
iv) **Type and length**: AN 35

b) **Description**:

i) The legal name of the unregistered importer or exporter.

ii) Use of the fields Unregistered Trader Identification Qualifier, Unregistered Trader Identification Number and Unregistered Trader Address are only permissible for the submission of import and export declarations for persons transacting with SARS on a non-commercial and private basis. For this reason, clearance is reserved for certain CPC combinations to facilitate clearance.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 2B – Exporter/Consignor TIN or 8B – Importer/Consignee TIN; or
ii) CD1: Trader Details > Trader Name

e) **Rules and Usage**:

i) Must be reflected on all import/export declarations, where the trader is unregistered.
ii) Only applicable for the following CPC combinations:
   A) A 11-00; and
   B) H 60-00.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.14.4 Unregistered Trader Street Name and Number

a) **Field Information**:

i) **Representation**: Unregistered Trader Street Name and Number
ii) **WCO3 Path**:
   A) In case of Import: GoodsDeclaration.Importer.Address.Line
   B) In case of Export: GoodsDeclaration.Exporter.Address.Line
iii) **WCO Safe**: Required field
iv) **Type and length**: AN 35

b) **Description**:

i) The legal address of the unregistered importer or exporter.
ii) Use of the fields Unregistered Trader Identification Qualifier, Unregistered Trader Identification Number and Unregistered Trader Address are only permissible for the submission of import and export declarations for persons transacting with SARS on a non-commercial and private basis. For this reason, clearance is reserved for certain CPC combinations to facilitate clearance.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 2 – Exporter/Consignor or 8 – Importer/Consignee; or
ii) CD1: Trader Details > Unregistered Trader Street Name and Number

e) **Rules and Usage**:

i) Must be reflected on all import/export declarations, where the trader is unregistered.
ii) Only applicable for the following CPC combinations:
   A) A 11-00; and
   B) H 60-00.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.14.5 Unregistered Trader Building Name and Floor

a) **Field Information**:

i) **REPRESENTATION**: Unregistered Trader Building Name and Floor
ii) **WCO3 PATH**:
A) In case of Import: GoodsDeclaration.Importer.Address.FreeFormatAddress
B) In case of Export: GoodsDeclaration.Exporter.Address.FreeFormatAddress
iii) **WCO SAFE**: Required field
iv) **FIELD TYPE and LENGTH**: AN 35

b) **Description**:

i) The legal address of the unregistered importer or exporter.
ii) Use of the fields Unregistered Trader Identification Qualifier, Unregistered Trader Identification Number and Unregistered Trader Address are only permissible for the submission of import and export declarations for persons transacting with SARS on a non-commercial and private basis. For this reason, clearance is reserved for certain CPC combinations to facilitate clearance.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 2 – Exporter/Consignor or 8 – Importer/Consignee; or
ii) CD1: Trader Details > Unregistered Trader Building Name and Floor

e) **Rules and Usage**: Must be reflected on all import/export declarations, where the trader is unregistered. Only applicable for the following CPC combinations:

i) A 11-00; and
ii) H 60-00.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.14.6 Unregistered Trader Suburb

a) **Field Information**:

i) **Representation**: Suburb
ii) **WCO3 Path**:
A) In case of Import: GoodsDeclaration.Importer.Address.CountrySubDivisionName
B) In case of Export: GoodsDeclaration.Exporter.Address.CountrySubDivisionName
iii) **WCO Safe**: Required field
iv) **Type and length**: AN 35

b) **Description**:

i) The legal address of the unregistered importer or exporter.
ii) Use of the fields Unregistered Trader Identification Qualifier, Unregistered Trader Identification Number and Unregistered Trader Address are only permissible for the submission of import and export declarations for persons transacting with SARS on a non-commercial and private basis. For this reason, clearance is reserved for certain CPC combinations to facilitate clearance.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 2 – Exporter/Consignor or 8 – Importer/Consignee; or
ii) CD1: Trader Details > Suburb

e) **Rules and Usage**: Must be reflected on all import/export declarations, where the trader is unregistered. Only applicable for the following CPC combinations:

i) A 11-00; and
ii) H 60-00.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.14.7 Unregistered Trader City/Town

a) **Field Information**:

i) **Representation**: City/Town
ii) **WCO3 Path**:
A) In case of Import: GoodsDeclaration.Importer.Address.CityName
B) In case of Export: GoodsDeclaration.Exporter.Address.CityName
iii) **WCO Safe**: Required field
iv) **Type and length**: AN 35

b) **Description**:

i) The legal address of the unregistered importer or exporter.
ii) Use of the fields Unregistered Trader Identification Qualifier, Unregistered Trader Identification Number and Unregistered Trader Address are only permissible for the submission of import and export declarations for persons transacting with SARS on a non-commercial and private basis. For this reason, clearance is reserved for certain CPC combinations to facilitate clearance.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 2 – Exporter/Consignor or 8 – Importer/Consignee; or
ii) CD1: Trader Details > City/Town

e) **Rules and Usage**: Must be reflected on all import/export declarations, where the trader is unregistered. Only applicable for the following CPC combinations:

i) A 11-00; and
ii) H 60-00.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.14.8 Unregistered Trader Street Code

a) **Field Information**:

i) **Representation**: Street Code
ii) **WCO3 Path**:
A) In case of Import: GoodsDeclaration.Importer.Address.PostcodeID
B) In case of Export: GoodsDeclaration.Exporter.Address.PostcodeID

iii) **WCO Safe**: Required field
iv) **Type and length**: AN 9

b) **Description**:

i) The legal address of the unregistered importer or exporter.
ii) Use of the fields Unregistered Trader Identification Qualifier, Unregistered Trader Identification Number and Unregistered Trader Address are only permissible for the submission of import and export declarations for persons transacting with SARS on a non-commercial and private basis. For this reason, clearance is reserved for certain CPC combinations to facilitate clearance.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 2 – Exporter/Consignor or 8 – Importer/Consignee; or
ii) CD1: Trader Details > Street Code

e) **Rules and Usage**: Must be reflected on all import/export declarations, where the trader is unregistered. Only applicable for the following CPC combinations:

i) A 11-00; and
ii) H 60-00.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.15 Importer/Consignee Details

1.15.1 Importer Code

a) **Field Information**:

i) **Representation**: Importer TIN
ii) **WCO3 Path**: Declaration.Importer.ID (R038)
iii) **WCO Safe**: Required field
iv) **Type and length**: N 8

b) **Description**: The Customs client number allocated to a registered importer. Not applicable to a consignee.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 8B – Importer/Consignee TIN; or
ii) CD1: Party Details > Importer TIN

e) **Rules and Usage**:

Where a registered importer is foreign based, such party is required to be represented by an Importer's Agent for the purposes of satisfying Customs requirements.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.15.2 Importer/Consignee Name

a) **Field Information**:

i) **Representation**: Trader Name
ii) **WCO3 Path**:
A) SET GoodsDeclaration.Importer. Name/Code = EN
B) MAP TO GoodsDeclaration.Importer.Name/Value
iii) **WCO Safe**: Required field
iv) **Type and length**: AN 35

b) **Description**:

i) Importer/consignee detail is a composite data requirement that must be submitted according to the relevant field.
ii) The data comprises a combination of data elements, namely the importer/consignee, name, street name, street number, building name and floor, suburb, city/town and street code.
iii) The name as reflected on the seller's/supplier's final invoice must be inserted in this field.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 8 – Importer/Consignee; or
ii) CD1: Party Details > Importer TIN

e) **Rules and Usage**:

i) Must be reflected on all import or export goods declarations, that is:
A) Import declarations - Importer's data; and
B) Export declarations - Consignee's data.
ii) Where a registered importer is foreign based, such party is required to be represented by an Importer's Agent for the purposes of satisfying Customs requirements.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.15.3 Importer/Consignee Street Name and Number

a) **Field Information**:

i) **Representation**: Street Name and Number
ii) **WCO3 Path**: GoodsDeclaration.Importer.Address.Line
iii) **WCO Safe**: Required field
iv) **Type and length**: AN 35

b) **Description**:

i) Importer/consignee detail is a composite data requirement that must be submitted according to the relevant field.
ii) The data comprises a combination of data elements, namely the importer/consignee, name, street name, street number, building name and floor, suburb, city/town and street code.
iii) The address information as reflected on the seller's/supplier's final invoice must be inserted in this field.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 8 – Importer/Consignee; or
ii) Trader Details > Street Name and Number

e) **Rules and Usage**:

i) Must be reflected on all import or export declarations, that is:
A) Import declarations - Importer's data; and
B) Export declarations - Consignee's data.
ii) Where a registered importer is foreign based, such party is required to be represented by an Importer's Agent for the purposes of satisfying Customs requirements.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.15.4 Importer/Consignee Building Name and Floor

a) **Field Information**:

i) **Representation**: Building Name and Floor
ii) **WCO3 Path**: GoodsDeclaration.Importer.Address.FreeFormatAddress
iii) **WCO Safe**: Required field
iv) **Type and length**:AN 35

b) **Description**:

i) Importer/consignee detail is a composite data requirement that must be submitted according to the relevant field.
ii) The data comprises a combination of data elements, namely the importer/consignee, name, street name, street number, building name and floor, suburb, city/town and street code.
iii) The address information as reflected on the seller's/supplier's final invoice must be inserted in this field.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 8 – Importer/Consignee; or
ii) CD1: Trader Details > Building Name and Floor

e) **Rules and Usage**:

i) Must be reflected on all import or export declarations, that is:
A) Import declarations - Importer's data; and
B) Export declarations - Consignee's data.
ii) Where a registered importer is foreign based, such party is required to be represented by an Importer's Agent for the purposes of satisfying Customs requirements.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.15.5 Importer/Consignee Suburb

a) **Field Information**:

i) **Representation**: Suburb

ii) **WCO3 Path**: CountrySubDivisionName
iii) **WCO Safe**: Required field
iv) **Type and length**: AN 35

b) **Description**:

i) Importer/consignee detail is a composite data requirement that must be submitted according to the relevant field.
ii) The data comprises a combination of data elements, namely the importer/consignee, name, street name, street number, building name and floor, suburb, city/town and street code.
iii) The address information as reflected on the seller's/supplier's final invoice must be inserted in this field.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 8 – Importer/Consignee; or
ii) CD1: Trader Details > Suburb

e) **Rules and Usage**:

i) Must be reflected on all import or export declarations, that is:
A) Import declarations - Importer's data; and
B) Export declarations - Consignee's data.
ii) Where a registered importer is foreign based, such party is required to be represented by an Importer's Agent for the purposes of satisfying Customs requirements.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.15.6 Importer/Consignee City/Town

a) **Field Information**:

i) **Representation**: City/Town
ii) **WCO3 Path**: CountrySubDivisionName
iii) **WCO Safe**: Required field
iv) **Type and length**: AN 35

b) **Description**:

i) Importer/consignee detail is a composite data requirement that must be submitted according to the relevant field.
ii) The data comprises a combination of data elements, namely the importer/consignee, name, street name, street number, building name and floor, suburb, city/town and street code.
iii) The address information as reflected on the seller's/supplier's final invoice must be inserted in this field.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 8 – Importer/Consignee; or
ii) CD1: Trader Details > City/Town

e) **Rules and Usage**:

i) Must be reflected on all import or export declarations, that is:
   A) Import declarations - Importer's data; and
   B) Export declarations - Consignee's data.
ii) Where a registered importer is foreign based, such party is required to be represented by an Importer's Agent for the purposes of satisfying Customs requirements.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.15.7 Importer/Consignee Street Code

a) **Field Information**:

i) **Representation**: Street Code
ii) **WCO3 Path**: GoodsDeclaration.Importer.Address. PostcodeID
iii) **WCO Safe**: Required field
iv) **Type and length**: AN 9

b) **Description**:

i) Importer/consignee detail is a composite data requirement that must be submitted according to the relevant field.
ii) The data comprises a combination of data elements, namely the importer/consignee, name, street name, street number, building name and floor, suburb, city/town and street code.
iii) The address information as reflected on the seller's/supplier's final invoice must be inserted in this field.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 8 – Importer/Consignee; or
ii) CD1: Trader Details > Street Code

e) **Rules and Usage**:

i) Must be reflected on all import or export declarations, that is:
   A) Import declarations - Importer's data; and
   B) Export declarations - Consignee's data.
ii) Where a registered importer is foreign based, such party is required to be represented by an Importer's Agent for the purposes of satisfying Customs requirements.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.16 Exporter Details

1.16.1 Exporter Code

a) **Field Information**:

i) **Representation**: Exporter TIN
ii) **WCO3 Path**:
   A) SET GoodsDeclaration.Exporter.Name/Code = EN
   B) MAP TO GoodsDeclaration.Exporter.Name/Value

iii) **WCO Safe**: Required field
iv) **Type and length**: N 8

b) **Description**: The Customs client number allocated to a registered exporter.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 2B – Exporter/Consignor TIN; or
ii) CD1: Party Details > Exporter TIN

e) **Rules and Usage**: Where a registered exporter is foreign based, such party is required to be represented by an Exporter's Agent for the purposes of satisfying Customs requirements.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	IMPORT	**EXPORT**

1.16.2 Exporter Name

a) **Field Information**:

i) **Representation**: Trader Name
ii) **WCO3 Path**:
A) SET GoodsDeclaration.Exporter. Name/Code = EN
B) MAP TO GoodsDeclaration.Exporter. Name/Value
iii) **WCO Safe**: Required field
iv) **Type and length**: AN 35

b) **Description**:

i) The legal name of the registered Exporter.
ii) Exporter detail is a composite data requirement comprising a combination of data elements, namely: Exporter Name, Exporter Street Name and Number, Exporter Building Name and Floor, Exporter Suburb, Exporter City/Town, and Exporter Street Code. Any goods declaration requiring Exporter details requires the full complement of information and must be submitted according to the relevant field.
iii) The name and address information as reflected on the seller's/supplier's final invoice must be inserted in this field.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 2 – Exporter/Consignor; or
ii) CD1: Trader Details > Trade Name

e) **Rules and Usage**: Where a registered exporter is foreign based, such party is required to be represented by an Exporter's Agent for the purposes of satisfying Customs requirements.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	IMPORT	**EXPORT**

1.16.3 Exporter Street Name and Number

a) **Field Information**:

i) **Representation**: Street Name and Number
ii) **WCO3 Path**: GoodsDeclaration.Exporter.Address.Line
iii) **WCO Safe**: Required field
iv) **Type and length**: AN 35

b) **Description**:

i) The physical address of the registered exporter.
ii) Exporter detail is a composite data requirement comprising a combination of data elements, namely: Exporter Name, Exporter Street Name and Number, Exporter Building Name and Floor, Exporter Suburb, Exporter City/Town, and Exporter Street Code. Any goods declaration requiring Exporter details requires the full complement of information and must be submitted according to the relevant field.
iii) The address information as reflected on the seller's/supplier's final invoice must be inserted in this field.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 2 – Exporter/Consignor; or
ii) CD1: Trader Details > Street Name and Number

e) **Rules and Usage**: Where a registered exporter is foreign based, such party is required to be represented by an Exporter's Agent for the purposes of satisfying Customs requirements.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	IMPORT	**EXPORT**

1.16.4 Exporter Building Name and Floor

a) **Field Information**:

i) **Representation**: Building Name and Floor
ii) **WCO3 Path**: GoodsDeclaration.Exporter.Address.FreeFormatAddress
iii) **WCO Safe**: Required field
iv) **Type and length**: AN 35

b) **Description**:

i) The physical address of the registered exporter, including building name and floor if applicable.
ii) Exporter detail is a composite data requirement comprising a combination of data elements, namely: Exporter Name, Exporter Street Name and Number, Exporter Building Name and Floor, Exporter Suburb, Exporter City/Town, and Exporter Street Code. Any goods declaration requiring Exporter details requires the full complement of information and must be submitted according to the relevant field.
iii) The address information as reflected on the seller's/supplier's final invoice must be inserted in this field.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 2 – Exporter/Consignor; or
ii) CD1: Trader Details > Building Name and Floor

e) **Rules and Usage**: Where a registered exporter is foreign based, such party is required to be represented by an Exporter's Agent for the purposes of satisfying Customs requirements.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	IMPORT	**EXPORT**

1.16.5 Exporter Suburb

a) **Field Information**:

i) **Representation**: Suburb
ii) **WCO3 Path**: GoodsDeclaration.Exporter.Address.CountrySubDivisionName
iii) **WCO Safe**: Required field
iv) **Type and length**: AN 35

b) **Description**:

i) The physical address of the registered exporter.
ii) Exporter detail is a composite data requirement comprising a combination of data elements, namely: Exporter Name, Exporter Street Name and Number, Exporter Building Name and Floor, Exporter Suburb, Exporter City/Town, and Exporter Street Code.
iii) Any goods declaration requiring Exporter details requires the full complement of information and must be submitted according to the relevant field.
iv) The address information as reflected on the seller's/supplier's final invoice must be inserted in this field.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 2 – Exporter/Consignor; or
ii) CD1: Trader Details > Suburb

e) **Rules and Usage**: Where a registered exporter is foreign based, such party is required to be represented by an Exporter's Agent for the purposes of satisfying Customs requirements.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	IMPORT	**EXPORT**

1.16.6 Exporter City/Town

a) **Field Information**:

i) **Representation**: City/Town
ii) **WCO3 Path**: GoodsDeclaration.Exporter.Address.CityName
iii) **WCO Safe**: Required field
iv) **Type and length**: AN 35

b) **Description**:

i) The physical address of the registered exporter.
ii) Exporter detail is a composite data requirement comprising a combination of data elements, namely: Exporter Name, Exporter Street Name and Number, Exporter Building Name and Floor, Exporter Suburb, Exporter City/Town and Exporter Street Code.
iii) The address information as reflected on the seller's/supplier's final invoice must be inserted in this field.

iv) Any goods declaration requiring Exporter details requires the full complement of information.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 2 – Exporter/Consignor; or
ii) CD1: Trader Details > City/Town

e) **Rules and Usage**: Where a registered exporter is foreign based, such party is required to be represented by an Exporter's Agent for the purposes of satisfying Customs requirements.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	IMPORT	**EXPORT**

1.16.7 Exporter Street Code

a) **Field Information**:

i) **Representation**: Street Code
ii) **WCO3 Path**: GoodsDeclaration.Exporter.Address.PostcodeID
iii) **WCO Safe**: Required field
iv) **Type and length**: AN 9

b) **Description**:

i) The physical address of the registered exporter.
ii) Exporter detail is a composite data requirement comprising a combination of data elements, namely: Exporter Name, Exporter Street Name and Number, Exporter Building Name and Floor, Exporter Suburb, Exporter City/Town and Exporter Street Code.
iii) The address information as reflected on the seller's/supplier's final invoice must be inserted in this field.
iv) Any goods declaration requiring Exporter details requires the full complement of information.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 2 – Exporter/Consignor ; or
ii) CD1: Trader Details > Street Code

e) **Rules and Usage**: Where a registered exporter is foreign based, such party is required to be represented by an Exporter's Agent for the purposes of satisfying Customs requirements.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	IMPORT	**EXPORT**

1.17 Supplier Details

1.17.1 Supplier Code

a) **Field Information**:

i) **Representation**: Supplier TIN
ii) **WCO3 Path**: Declaration.GoodsShipment.Supplier.ID (R053)
iii) **Type and length**: AN 8

b) **Description**: The Customs code allocated to a foreign supplier with whom the importer has a relationship and a value determination (VDN) has been issued.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 2B – Exporter/Consignor TIN (this field is also used for Supplier details on import declarations); or
ii) CD1: Party Details > Supplier TIN

e) **Rules and Usage**: This field is only used where a value determination number (VDN) has been issued against a registered importer having a valuation determination with a specific supplier. In this instance, the valuation code 1 and 2 fields must be left blank and VDN must be inserted in the additional information field as well as the VDN number.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	EXPORT

1.17.2 Supplier Name

a) **Field Information**:

i) **Representation**: Trader Name
ii) **WCO3 Path**:
A) SET GoodsDeclaration.Supplier.Name/Code = EN
B) MAP TO GoodsDeclaration.Supplier.Name/Value
iii) **WCO Safe**: Required field
iv) **Type and length**: AN 35

b) **Description**:

i) The legal name of the Supplier.
ii) The Supplier name and address information can be derived from the seller's/supplier's final invoice.
iii) Any goods declaration requiring Supplier details requires the full complement of information and must be submitted according to the relevant WCO3 field.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 2 – Exporter/Consignor (this field is also used for Supplier details on import declarations); or
ii) CD1: Trader Details > Trader Name

e) **Rules and Usage**: This field is used for all import declarations.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	EXPORT

1.17.3 Supplier Street Name and Number

a) **Field Information**:

i) **Representation**: Street Name and Address
ii) **WCO3 Path**: GoodsDeclaration.Supplier.Address.Line

iii) **WCO Safe**: Required field
iv) **Type and length**: AN 35

b) **Description**:

i) The physical address of the registered supplier.
ii) The Supplier name and address information can be derived from the seller's/supplier's final invoice.
iii) Any goods declaration requiring Supplier details requires the full complement of information and must be submitted according to the relevant WCO3 field.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 2 – Exporter/Consignor (this field is also used for Supplier details on import declarations); or
ii) CD1: Trader Details > Street Name and Address

e) **Rules and Usage**: This field is used for all import declarations.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	EXPORT

1.17.4 Supplier Building Name and Floor

a) **Field Information**:

i) **Representation**: Building Name and Floor
ii) **WCO3 Path**: GoodsDeclaration.Supplier.Address.FreeFormatAddress
iii) **WCO Safe**: Required field
iv) **Type and length**: AN 35

b) **Description**:

i) The physical address of the registered supplier.
ii) The Supplier name and address information can be derived from the seller's/supplier's final invoice.
iii) Any goods declaration requiring Supplier details requires the full complement of information and must be submitted according to the relevant WCO3 field.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 2 – Exporter/Consignor (this field is also used for Supplier details on import declarations); or
ii) CD1: Trader Details > Building Name and Floor

e) **Rules and Usage**: This field is used for all import declarations.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	EXPORT

1.17.5 Supplier Suburb

a) **Field Information**:

i) **Representation**: Suburb
ii) **WCO3 Path**: CountrySubDivisionName
iii) **WCO Safe**: Required field
iv) **Type and length**: AN 35

b) **Description**:

i) The physical address of the registered supplier.
ii) The Supplier name and address information can be derived from the seller's/supplier's final invoice.
iii) Any goods declaration requiring Supplier details requires the full complement of information and must be submitted according to the relevant WCO3 field.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 2 – Exporter/Consignor (this field is also used for Supplier details on import declarations); or
ii) CD1: Trader Details > Suburb

e) **Rules and Usage**: This field is used for all import declarations.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	EXPORT

1.17.6 Supplier City/Town

a) **Field Information**:

i) **Representation**: City/Town
ii) **WCO3 Path**: GoodsDeclaration.Supplier.Address.CityName
iii) **WCO Safe**: Required field
iv) **Type and length**: AN 35

b) **Description**:

i) The physical address of the registered supplier.
ii) The Supplier name and address information can be derived from the seller's/supplier's final invoice.
iii) Any goods declaration requiring Supplier details requires the full complement of information and must be submitted according to the relevant WCO3 field.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 2 – Exporter/Consignor (this field is also used for Supplier details on import declarations); or
ii) CD1: Trader Details > City/Town

e) **Rules and Usage**: This field is used for all import declarations.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	EXPORT

1.17.7 Supplier Street Code

a) **Field Information**:

i) **Representation**: Street Code
ii) **WCO3 Path**: GoodsDeclaration.Supplier.Address. PostcodeID
iii) **WCO Safe**: Required field
iv) **Type and length**: AN 9

b) **Description**:

i) The physical address of the registered supplier.
ii) The Supplier name and address information can be derived from the seller's/supplier's final invoice.
iii) Any goods declaration requiring supplier details requires the full complement of information and must be submitted according to the relevant WCO3 field.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 2 – Exporter/Consignor (this field is also used for Supplier details on import declarations); or
ii) CD1: Trader Details > Street Code

e) **Rules and Usage**: This field is used for all import declarations.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	EXPORT

1.18 Warehousing Details

1.18.1 Ex Warehouse

a) **Field Information**:

i) **Representation**: Ex Warehouse Code
ii) **WCO3 Path**:
A) SET - Declaration.GoodsShipment.Warehouse. Role (000) = XWH
B) MAP TO Declaration.GoodsShipment.Warehouse.ID (L019)
iii) **Type and length**: AN 11

b) **Description**:

i) Denotes the Customs client number allocated to a licensed operator of a Customs warehouse from where warehoused goods are to be removed.
ii) Goods entered for warehousing the Customs client number allocated to the licensed warehouse must be entered here. The number consists of eleven (11) characters of which:
A) The first three (3) characters are alphabetic and indicate the Customs district office.
B) The next three (3) characters are alphabetic and indicate the type of warehouse, e.g. storage (OS) special storage (SOS), manufacturing (VM), etc. If the type of warehouse is only represented by a two (2) character code, the third character must be a space.
C) The next five (5) characters are numeric and reflect the number or the warehouse.

c) **Operations Reference**: None

d) **Location**:

i) SAD Box 44D – Ex Warehouse Code; or
ii) CD1: Party Details > Ex-Warehouse Code

e) **Rules and Usage**:

i) This field must be used where goods are removed from a Customs warehouse, either for Home Use or one (1) or other permissible Customs procedure, for example:
   A) Clearance for outright export;
   B) Clearance for processing for Home Use; or
   C) Clearance for inward processing.
ii) While under the warehousing procedure, such goods may be:
   A) Removed in bond to another Customs warehouse;
   B) Re-warehoused in another Customs warehouse; or
   C) Undergo change of ownership.
iii) The last five (5) digits of the Warehouse Number must be numeric and will be rejected if not. Export declarations will be rejected if the Warehouse Number is supplied as, for e.g. CTNSOS0001 as it should be CTNSOS00001.
iv) If goods are placed under the warehouse procedure specifically for re-exportation (**E 42**) such goods may not be re-warehoused. If such goods are no longer required for export, they may either be cleared for Home Use or one (1) or other permissible procedure.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.18.2 To Warehouse Code

a) **Field Information**:

i) **Representation**: To Warehouse Code
ii) **WCO3 Path**:
   A) SET - Declaration.GoodsShipment.Warehouse. Role (000) = TWH
   B) MAP TO Declaration.GoodsShipment.Warehouse.ID (L019)
iii) **Type and length**: AN 11

b) **Description**:

i) Denotes the Customs client number allocated to a licensed operator of a Customs warehouse who has confirmed notice of intended receipt of imported uncleared goods.
ii) The number consists of eleven (11) characters of which:
   A) The first three (3) characters are alphabetic and indicate the Customs district office.
   B) The next three (3) characters are alphabetic and indicate the type of warehouse, e.g. storage (OS) special storage (SOS), manufacturing (VM), etc. If the type of warehouse is only represented by a two (2) character code, the third character must be a space.
   C) The next five (5) characters are numeric and reflect the number or the warehouse.

c) **Operations Reference**: None

d) **Location**:

i) SAD Box 49 – ID of Warehouse Time/Limit; or
ii) CD1: Party Details > To-Warehouse Code

e) **Rules and Usage**:

i) This field must be completed when goods are cleared for the warehouse procedure, as follows:
   A) Entry of uncleared imported goods for warehousing;
   B) Goods removed in bond to another Customs warehouse;
   C) Re-warehoused in another Customs warehouse; or
   D) Undergo change of ownership.

ii) If goods are placed under the warehouse procedure specifically for re-exportation (**E 42**) such goods may not be re-warehoused. If such goods are no longer required for export, they may either be cleared for Home Use or one (1) or other permissible procedure.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	EXPORT

1.18.3 Owner Code

a) **Field Information**:

i) **Representation**: Owner TIN
ii) **WCO3 Path**: In case of Import declarations
   A) SET GoodsDeclaration.Importer.RoleCode = ONR
   B) MAP TO GoodsDeclaration.Importer.ID
iii) **Type and length**: N 8

b) **Description**: The Customs assigned trade code for the party taking ownership of bonded goods in a Customs warehouse.

c) **Operations Reference**: None

d) **Location**:

i) SAD Box 17A – Owner; or
ii) CD1: Party Details > Owner TIN

e) **Rules and Usage**: This field is mandatory for goods declarations with CPC combinations:

i) E 41-40;
ii) E 41-41;
iii) E 41-44;
iv) E 43-41;
v) E 43-42; and
vi) E 45-47.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	EXPORT

1.19 Processing Party

a) **Field Information**:

i) **Representation**: Processing Party TIN
ii) **WCO3 Path**: GoodsDeclaration.GoodsShipment.GovernmnetAgencyGoodsItem.ID
iii) **Type and length**: N 8

b) **Description**: The Customs client number for a licensee of processing premises (rebate registrant or user).

c) **Operations Reference**: None

d) **Location**:

i) SAD Box 17B – Rebate User Code
ii) CD1: Consignment Line Details > Processing Party TIN

e) **Rules and Usage**:

i) This field is mandatory for goods declarations submitted in respect of Procedure Category Codes **J** (Inward Processing) and **K** (Home Use Processing).
ii) Notwithstanding the location of this field at Line item level, the physical location will be assigned to Box 17B on the SAD 500.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.20 Remover Code

a) **Field Information**:

i) **Representation**: Carrier Identification
ii) **WCO3 Path**: Declaration.GoodsShipment.Consignment.Carrier.ID (012)
iii) **Type and length**: N 8

b) **Description**: Denotes the Customs client number allocated to a licensed remover, being the company/person appointed to undertake the removal of bonded goods.

c) **Operations Reference**:

i) SC-CF-55-A12 – Customs Declaration SAD 502 – External Annexure; and
ii) SC-CF-55-A13 - Customs Declaration SAD 505 - External Annexure

d) **Location**:

i) SAD 502/505 - Box 59 – Remover Code; or
ii) CD1: Party Details > Carrier TIN

e) **Rules and Usage**:

i) The remover code declared must be registered as a licensed remover. Under no circumstances will the general Customs client number 70707070 be allowed.
ii) Where a licensed remover is moving goods the following information must be reflected in the additional information field on all lines of the goods declaration:
   A) The code BND (Bond Amount); and
   B) The bond amount.
iii) On the first (1) line of the goods declaration in the additional information field the declarant inserts the code:
   A) BHR (Bond Holder) and the consigner bond number; or
   B) PPS (Provisional Payment Surety) and the value of the PP if the bond amount mentioned in paragraph (vii)B) above is not sufficient.
iv) **IMPORTS**: Where goods are entered for direct removal in bond by rail, sea or air, this data field must be left blank.
   A) The removal of goods in bond by a licensed remover is exempt in the case where the goods are removed to a bonded warehouse and the physical remover of the goods is the owner of either the warehouse from where or the warehouse to which the goods are removed, the Customs client number and name of the warehouse licensee must be declared in the remover box. In these cases, the removal of the goods will be under cover of the bond

lodged by the warehouse owner at the time of the licensing of the warehouse and the remover need not be licensed.

B) If an unregistered/cancelled Remover is declared on a goods declaration, the goods declaration will be rejected outright.

v) **EXPORTS**: A Remover client number must be used where goods are removed in bond by road. A Remover Client number is required in the following instances:

A) In the case of a clearance bearing CPC **H 67**, **F 53**, **H 68** or **F 52** and the goods are removed by road transport to the destination or place of exit, the Customs client number of the licensed remover responsible for the transportation of the goods must be inserted in this field.

B) In the case of a goods declaration with a CPC of **H 68**, **F 52** and the cargo is of locally produced excise goods, i.e. beer, fuel levy goods (petroleum products) and spirits (excluding wine, sorghum beer, sorghum powders and ciders), the goods are not required to be removed by a licensed remover, but surety will be applicable.

C) In the case of a goods declaration with a CPC of **H 67**, **F 53** and the cargo removed in bond is imported excise products, i.e. spirits, beer, fuel levy goods (Petroleum Products), wine, and tobacco products, the goods are to be removed by a Licensed Remover.

vi) **WAREHOUSING**:

A) A Subcontractor Remover Client number must be inserted in this data field if such party undertakes liability for the movement of the consignment on behalf of the remover. The subcontractor must be a licensed remover with SARS.

B) A Remover Client number is not required where the goods are moved in bond to a Customs warehouse and the physical remover of the goods is the owner of either the warehouse:

I) From where, or

II) To which the goods are removed, the warehouse client number must be declared in the remover box.

C) In these cases, the removal of the goods guaranteed by the bond lodged by the warehouse owner.

vii) **TRANSFER OF LIABILITY:** This field must be completed to transfer liability from the shipping line to the Remover of goods (ROG) as contemplated in Section 44(5)(e).

A) This allows the ROG to transport goods for the purpose of an examination if the goods are:

I) Containerised;

II) Cleared on a direct import declaration; and

III) Imported on a ship (transport code 01).

B) All lines on the goods declaration where there is a transfer of liability must reflect in the additional information field:

I) The code BND (Bond Amount); and

II) The bond amount.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.21 Transport Code

a) **Field Information**:

i) **Representation**: Transport Code

ii) **WCO3 Path**: Declaration.GoodsShipment.Consignment.BorderTransportMeans.TypeCode (T010)

iii) **Type and length**: N 2

b) **Description**: Denotes the mode of transport conveying the imported goods into South Africa or goods to be exported from South Africa.

c) **Operations Reference**: None

d) **Location**:

i) SAD Box 25 – Transport Mode at Frontier (TMF); or

ii) CD1: Transport and Routing > Transport Code

e) **Rules and Usage**:

i) Required for all goods declarations.
ii) Permissible Transport Codes:

CODE	DESCRIPTION
0	Transport mode not specified (Unknown - Other)
1	Maritime
2	Rail
3	Road
4	Air
5	Mail
6	Multimodal transport (Not used by SA)
7	Fixed transport installation (pipelines, power lines)
8	Inland water transport (Not used by SA)
9	Transport mode not applicable

iii) All export CPCs where the Mode of Transport is Rail (02); the Office of Exit must be equal to the District Office declared.
iv) If a CPC with Requested Procedure Code (RPC) F 51, F 52 or F 53 is used and the mode of transport is not 1, 2 or 4, the export declaration will be rejected.
v) On all CPCs, if Transport Code = 1, 2, 3 or 4, The Transport Document Number and Transport Document Date must be supplied, else it will be rejected.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	ORIGINAL
AMEND	REPLACE	CANCEL	IMPORT	EXPORT

1.22 Remover Transport Code

a) **Field Information**:

i) **Representation**: Removal Transport Code
ii) **WCO3 Path**:
A) IF Import – Declaration.GoodsShipment.Consignment.DepartureTransportMeans.TypeCoded (T009)
B) IF Export - Declaration.GoodsShipment.Consignment.ArrivalTransportMeans.TypeCoded (T008)
iii) **Type and length**: N 2

b) **Description**: Denotes the mode of inland transportation to be used to convey goods after arrival of imported goods, and delivery of export goods for departure from South Africa.

c) **Operations Reference**: None

d) **Location**:

i) SAD Box 26 – Inland Mode of Transport (TMI); or
ii) CD1: Transport and Routing > Removal Transport Code

e) **Rules and Usage**:

i) Applicable only to international imports and exports, but not cross-border.
ii) Enter the inland transport mode code if this is different from SAD Box 25.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.23 Payment Code

a) **Field Information**:

i) **Representation**: Payment Method
ii) **WCO3 Path**: Declaration.DutyTaxFee.Payment.MethodCode (107)
iii) **Type and length**: AN 1

b) **Description**:

i) Denotes the declarant's preferred payment method, for example, cash, deferment, VAT-only deferment.
ii) Customs Statement of Account (CSA) implemented to provide a summary of all financial transactions processed against the trader's account;
iii) SARS provides stakeholders with a unique 19 digit Payment Reference Number (PRN);
iv) Stakeholders using the PRN no longer need to present physical proof of payment to Customs to obtain release; and
v) In case of insufficient available deferment balance, SARS converts the payment method to Cash and forwards a CUSRES 7 message to the declarant indicating a PRN.

c) **Operations Reference**: None

d) **Location**:

i) SAD Box 48B – Account Code; or
ii) CD1: Financial Data > Payment Method

e) **Rules and Usage**:

i) Payment codes must be reflected on international import declarations.
ii) The payment methods are:
   A) **Free [F]** – Any original declaration or amendment declaration (including refund vouchers of correction) on which no duties or VAT is payable must be marked 'F'. If any payment method other than 'F' is declared on an amended declaration on which duty and/or VAT is to be refunded to the trader, the goods declaration will be outright rejected.
   B) **Cash [C]** – Any original declaration or amended declaration on which duties and/or VAT is payable and the clearer elects to pay the duty and/or VAT by cash, must be marked 'C'.
   C) **Defer [D]** – Any original declaration or amended goods declaration on which duties only, VAT only, or duty and VAT is payable, and the clearer elects to defer such amount(s) must be marked 'D'.
   D) **VAT Only Defer [V]** – Any original declaration or amended declaration on which duties and VAT are payable and the clearer elects to defer the VAT and pay the duty, must be marked 'V'.
   E) Only **[V]** and **[C]** payment codes apply to cross-border transactions.
iii) **SARS WILL NOTIFY WHEN THE FOLLOWING CODES BECOME APPLICABLE**:
   A) Importer Deferment Account **[I]**;
   B) Importer VAT-Only Deferment Account **[T]**;
   C) Refund Amendment (Refund to trader) **[R]**;
   D) Refund Amendment (Refund to trader's nominee) **[J]**;
   E) Reversal of declaration processed, where duties are billed but not yet paid. (Clearance Cancellation request) **[Z]**;
   F) Refund Amendment (Refund to Credit Deferment Account) **[M]**;
   G) Refund Amendment (Refund to Credit Importer's Nominee Deferment Account) **[H]**.

H) The payment procedure referred to in GEN-PAYM-01-G01 – Payment Rules – External Guide must be adhered to:
   I) For deferred payments of goods declarations SARS will issue a PRN on the deferment holder's statement of account.
   II) For cash payments of goods declarations SAP will issue a PRN which will be conveyed to the stakeholder in the Free text field of a CUSRES 7 message.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	EXPORT

1.24 VAT Registration No.

a) **Field Information**:

i) **Representation**: VAT Registration Number
ii) **WCO3 Path**:
   A) SET - Declaration.GoodsShipment.AdditionalDocument.TypeCode (D006) = VAT
   B) MAP TO Declaration.GoodsShipment AdditionalDocument.ID (D005)
iii) **Type and length**: N 10

b) **Description**: Denotes the importer's/exporter's VAT Registration number with SARS.

c) **Operations Reference**: None

d) **Location**:

i) SAD Box 2C – Exporter/Consignor (BSIC) or 8C – Importer/Consignee (BSIC); or
ii) CD1: Party Details > VAT Reg No.

e) **Rules and Usage**:

i) Where an importer or exporter is eligible as a VAT registrant with SARS, the VAT Registration Number he/she receives upon registration must be utilised on all import and/or export declarations.
ii) Where a VAT Registration number appears on an import or export declaration, the declarant must also insert the appropriate code in the VAT Indicator field as documented in paragraph 1.37.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.25 Transport Details

1.25.1 Transport Document No.

a) **Field Information**:

i) **Representation**: Transport Document Number
ii) **WCO3 Path**:
   A) SET Declaration.GoodsShipment.Consignment.TransportContractDocument.TypeCode (D024) = 704 (Master bill of lading)
   B) MAP TO Declaration.GoodsShipment.Consignment.TransportContractDocument.ID (D023)
iii) **WCO Safe**: Required field
iv) **Type and length**: AN 35

b) **Description**:

i) Denotes the unique number of the master transport document, i.e. bill of lading, non-negotiable liner waybill, rail consignment note or air waybill.

ii) The transport document is usually a contract of carriage entered into between the carrier and importer/exporter and is normally issued as listed below:

MODE OF TRANSPORT	TRANSPORT DOCUMENT
Maritime (sea)	Bill of Lading
Rail	Freight Transit Order
Road	Road Manifest
Air	Air Waybill
Mail	Foreign Parcel Advice
Other	Unknown

iii) On all CPCs, if Transport Code = 1 (imports see also paragraph (b)(A) below), 2, 3 or 4, the Transport Document Number and Transport Document Date must be supplied, else it will be rejected.

iv) Maritime (sea):

A) The transport document number must exactly match as was issued by sea carrier and may not start with a space.

B) In the case of containerised cargo, the transport document number as well as the date of shipment can be obtained from the bill of lading.

C) Only one (1) master and one (1) house bill of lading can be entertained on a goods declaration. If master and house transport documents are issued, the particulars of the master transport document must be reflected here.

D) For import CPCs, if Transport Code = 1 (sea) is used the following must also be supplied:

I) Vessel Agent Code/Number [Optional] (see paragraph 1.25.2);and

II) Master Cargo Carrier Code [Mandatory] (see paragraph 1.25.3).

E) For export CPCs, if Transport Code = 1 (sea) is used: The transport document number must be declared in two (2) parts in the format as in the example below:

TRANSPORT DOCUMENT NUMBER ON GOODS DECLARATION	BILL OF LADING NUMBER
The first part to reflect the sea carrier or master cargo carrier code (four-digit alpha numeric code) assigned by the Cargo Processing System to the entity who issued the master/ocean bill of lading or non-negotiable liner waybill or the appointed agent of the applicable entity in South Africa, for example **ABCD**HJK01234. Where the sea carrier or master cargo carrier code is only three (3) characters long, a space must be left after the last character of the mentioned code and must be declared as ABC HJK01234.	The second part will reflect the alphanumerical number of the applicable bill of lading in terms of which the goods were exported from South Africa, for example HJK01234. If a bill of lading is not available, the particulars of the delivery order issued by the master of the vessel (booking reference) must be reflected in these fields. As soon as the bill of lading is available, the goods declaration must be amended.

v) Air Freight:

A) To facilitate the necessary routing of release information in respect of air cargo to the respective cargo handler, the transport document must be declared as follows. The first three (3) digits to identify the airline should be in accordance with IATA resolution 600a, which must be followed by a hyphen and then the waybill number consisting of eight (8) numeric numbers.

B) The number must be declared continuous e.g. 083-36301171. The correctness of the eight (8) digit numeric number must be validated according to the IATA modulus-7 validation rule which is applied as follows:

I) The first string of seven (7) digits must be divided by 7 (3630117÷7);

II) The eighth digit is the check digit which must be equal to the remainder of the above division (3630117÷7); and

III) The following codes have been allocated to NON-IATA airlines:

CODE	NAME OF AIRLINE
ZA1	PNEOBUS APOLLO
ZA2	TAAG

CODE	NAME OF AIRLINE
ZA3	CONGO AIRLINES
ZA4	AIR FOYLE LIMITED
ZA5	AIR CHARTER ASIA
ZA7	Goods sold to travellers, the Transport Document Number must be declared as ZA7 followed by the relevant internal reference number

IV) Only one (1) master and one (1) house air waybill can be entertained on a goods declaration.

V) If master and house transport documents are issued, the particulars of the master transport document must be reflected here.

VI) The format of the transport document in respect of goods to be released by NON-IATA airlines should however be in the same format: viz. NON-IATA airline code, followed by a hyphen and then the waybill number. The number should also be declared continuous e.g. ZA1-12345678.

VII) On Transport Document Number, for Air, the check digit will be validated for correctness. If found to be invalid the transaction will be rejected.

vi) If goods declared as Stores, and no transport document is available, then the order number and date must be supplied.

c) **Operations Reference:** SC-CF-55-A05 **-** Country and Currency Codes (UNLOCODE) – External Annexure

d) **Location**:

i) SAD Box A2 – Manifest Number; or
ii) CD1: Transport and Routing > Transport Document Number

e) **Rules and Usage**: Required for Sea, Air, Rail and Road modes of transportation for all EDI import, exports and cross-border transactions.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.25.2 Vessel Agent Code

a) **Field Information**:

i) **Representation**: Vessel Agent
ii) **WCO3 Path**:
A) Declaration.GoodsShipment.Consignment.Carrier.Role (R005) = “CG” (Carrier’s Agent)
B) MAP TO Declaration.GoodsShipment.Consignment. Carrier.ID (R012)
iii) **Type and length**: AN 4

b) **Description**: SCAC/BIC code assigned by SARS to the local representative/agent for foreign carrier as per: https://tools.sars.gov.za/ACM_code_Tables/VesselAgents.csv.

c) **Operations Reference**: None

d) **Location**:

i) SAD Box A2 – Manifest Number
ii) CD1: Transport and Routing > Transport Document Number

e) **Rules and Usage**:

i) Only applicable to maritime Imports.
ii) This is a conditional field and the Vessel Agent Code may not be the same as the Master Cargo Carrier Code. In the event of a vessel agent being involved in a Customs import transaction; the field is required and must be declared; otherwise, the field is to be omitted.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.25.3 Master Cargo Carrier Code

a) **Field Information**:

i) **Representation**: Master Cargo Carrier Code
ii) **WCO3 Path**:
A) SET Declaration.GoodsShipment.Consignment.TransportContractDocument.TypeCode (D024) = "704" (Master bill of lading)
B) MAP TO Declaration.GoodsShipment.Consignment.TransportContractDocument.IssuingPartyID (D022)
iii) **Type and length**: AN 4

b) **Description**: SCAC/BIC code assigned by SARS to the sea carrier (vessel owner) as per: https://tools.sars.gov.za/ACM_code_Tables/MasterCargoCarrierSea.csv.

c) **Operations Reference**: None

d) **Location**:

i) SAD Box A2 – Manifest Number; or
ii) CD1: Transport and Routing > Transport Document Number

e) **Rules and Usage**:

i) Only applicable to maritime Imports.
ii) Mandatory and may not be same as Vessel Agent code.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.25.4 Transport Document Date

a) **Field Information**:

i) **Representation**: Transport Document Date
ii) **WCO3 Path**:
A) Find (Declaration.GoodsShipment.Consignment.TransportContractDocument.TypeCode (D024) = 704)
B) MAP TO Declaration.GoodsShipment.Consignment.TransportContractDocument.IssueDateTime (D020)
iii) **WCO Safe**: Required field
iv) **Type and length**: N 8

b) **Description**:

i) Denotes the date of the transport document, i.e. bill of lading.
ii) Non-containerised goods shall be the date of the bill of lading, air waybill, consignment note or such other document as the Commissioner may require;
iii) Containerised goods shall be the date on which the container is taken on board ship as endorsed on the bill of lading or arrival notification or, if imported otherwise than by sea, the date of the air waybill, or consignment note.

c) **Operations Reference**: None

d) **Location**:

i) SAD Box A2 – Manifest Number; or
ii) CD1: Transport and Routing > Transport Document Issue Date

e) **Rules and Usage**: Required for Sea, Air, Rail and Road modes of transportation for all EDI import, exports and cross-border transactions.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	EXPORT

1.25.5 Transport Document Issued At

a) **Field Information**:

i) **Representation**: Transport Document Issued At
ii) **WCO3 Path**:
A) Find (Declaration.GoodsShipment.Consignment.TransportContractDocument.TypeCode (D024) = 704)
B) MAP TO Declaration.GoodsShipment.Consignment.TransportContractDocument.IssueLocation (D021)
iii) **WCO Safe**: Required field
iv) **Type and length**: AN 5

b) **Description**: Denotes the place where the master transport document was issued.

c) **Operations Reference**: SC-CF-55-A05 **-** Country and Currency Codes (UNLOCODE) – External Annexure

d) **Location**:

i) SAD Box A2 – Manifest Number; or
ii) CD1: Transport and Routing > Transport Document Issued At

e) **Rules and Usage**: Required for Sea, Air, Rail and Road modes of transportation for all EDI import, exports and cross-border transactions.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	EXPORT

1.25.6 Transport Name

a) **Field Information**:

i) **Representation**: Transport Name
ii) **WCO3 Path**: Declaration.GoodsShipment.Consignment.BorderTransportMeans.Name/Value (T005)
iii) **WCO Safe**: Required field.
iv) **Type and length**: AN 35

b) **Description**: Denotes name of a vessel, or road vehicle.

i) **Maritime Transport [Imports only]** - The ship name must be declared in three (3) parts:
A) The first part to reflect the carrier code (four-digit alpha numeric code) assigned by the Cargo Processing System to the entity operating the deep sea vessel (the principal carrier) that bring the cargo to South Africa.
B) The second part will reflect the applicable vessel's radio call sign (nine-digit alpha numeric code).
C) The third part will be the name of the applicable vessel.

ii) **Road Transport** - Characters 1 - 10 must contain the load carrying vehicle or horse registration number, characters 11 - 20 the first trailer registration number and characters 21 - 30 the second trailer registration number. Should any of these registration numbers not be required for a particular entry that registration number must be space-filled.

c) **Operations Reference**: None

d) **Location**:

i) SAD Box 18 – Identification, Date and Nationality of Transport at Arrival; or
ii) CD1: Transport and Routing > Transport Name

e) **Rules and Usage**: Required on all goods declarations where the Transport Code = 1 or 3.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	EXPORT

1.25.7 Voyage/Flight Number

a) **Field Information**:

i) **Representation**: Voyage/Flight No.
ii) **WCO3 Path**: Declaration.GoodsShipment.Consignment.BorderTransportMeans.JourneyID (149)
iii) **WCO Safe**: Required field
iv) **Type and length**: AN 17

b) **Description**: The flight number and date or the ship name and voyage number must be entered here if the goods were transported by air or sea, respectively.

c) **Operations Reference**: None

d) **Location**:

i) SAD Box 18B – Identification, Date and Nationality of Transport at Arrival; or
ii) CD1: Transport and Routing > Voyage/Flight No.

e) **Rules and Usage**: Required on all goods declarations where the Transport Code = 1 or 4.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.25.8 Departure Date/Flight Date

a) **Field Information**:

i) **Representation**: Departure Date
ii) **WCO3 Path**:
Declaration.GoodsShipment.Consignment.BorderTransportMeans.DepartureDateTime (156)

iii) **WCO Safe**: Required field
iv) **Type and length**: N 8

b) **Description**:

i) Denotes the arrival date for a flight.
ii) Must be inserted in the following format – CCYYMMDD.

c) **Operations Reference**: None

d) **Location**:

i) SAD Box 18 – Identification, Date and Nationality of Transport at Arrival; or
ii) CD1: Transport and Routing > Departure Date

e) **Rules and Usage**: Required for goods declarations where the Transport Code = 4

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.25.9 Date of Arrival

a) **Field Information**:

i) **Representation**: Date of Arrival
ii) **WCO3 Path**: Declaration.GoodsShipment.Consignment.UnloadingLocation.ArrivalDateTime (173)
iii) **Type and length**: N 8

b) **Description**: Denotes the arrival date for means of transport other than air in the following format – CCYYMMDD.

c) **Operations Reference**: None

d) **Location**:

i) SAD Box 18 – Identification, Date and Nationality of Transport at Arrival; or
ii) CD1: Transport and Routing > Date of Arrival

e) **Rules and Usage**:

i) Required on import declarations where the Transport Code = 1.
ii) Not applicable to international export and export cross-border transactions.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	EXPORT

1.25.10 House Waybill Number

a) **Field Information**:

i) **Representation**: House Waybill No.
ii) **WCO3 Path**:
A) SET - Declaration.GoodsShipment.Consignment.TransportContractDocument.TypeCode (D024) = 703 (House waybill)
B) MAP TO Declaration.GoodsShipment.Consignment.TransportContractDocument.ID (D023)

iii) **WCO Safe**: Required field
iv) **Type and length**: AN 35

b) **Description**: Denotes the unique reference for a house bill of lading or house air waybill.

c) **Operations Reference**: None

d) **Location**:

i) SAD 507 Box - House Waybill Number; or
ii) CD1: Transport and Routing > House Waybill No.

e) **Rules and Usage**:

i) Required in all instances where an import consignment being declared is covered by a house bill of lading/air waybill - for goods declaration and to match to the corresponding advanced cargo report (manifest) for acquittal (fiscal and security), penalty and cargo release purposes.
ii) Not required for cross-border road and rail transactions.
iii) If a house bill of lading/air waybill has been issued in respect of a consignment, the particulars of the bill must be entered in this box of the first item only.
iv) The house bill of lading/air waybill number inserted in this field must relate to the bill reflecting the seller/sender/exporter as consignor and the buyer/receiver/importer as consignee. The house bill of lading/air waybill number must be declared in the undermentioned format:
   A) The number must be declared in two (2) parts. The first part to reflect the cargo carrier code (eight-digit alpha numeric code) assigned by SARS to the applicable cargo reporter. The second part will reflect the actual number of the house bill of lading/air waybill as it appears on the bill itself.
   B) For example where the cargo carrier code = ZZZ00001 and the transport document number = 123456 the house bill of lading or air waybill number must be declared as follows: ZZZ00001123456.
   C) Where the cargo carrier code registered is the Customs client number allocated to the applicable entity and the number is for example only six (6) characters long, the number must be declared with leading zeroes as follows: 00123456.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.25.11 House Waybill Date

a) **Field Information**:

i) **Representation**: House Waybill Date
ii) **WCO3 Path**:
   A) FIND – (Declaration.GoodsShipment.Consignment.TransportContractDocument.TypeCode (D024) = 703);
   B) MAP TO Declaration.GoodsShipment.Consignment.TransportContractDocument.IssueDateTime (D020)
iii) **WCO Safe**: Required field
iv) **Type and length**: N 8

b) **Description**: Denotes the date of issue of a house waybill in the following format CCYYMMDD.

c) **Operations Reference:** None

d) **Location**:

i) SAD 507 Box - House Waybill Number; or

ii) CD1: Transport and Routing > House Waybill Date

e) **Rules and Usage**: Required in all instances where the consignment being declared is covered by a house bill of lading or house airway bill.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.26 Total Number of Packages

a) **Field Information**:

i) **Representation**: Total Number of Packages
ii) **WCO3 Path**: Declaration.TotalPackageQuantity/Value (146)
iii) **WCO Safe**: Required field
iv) **Type and length**: N 8

b) **Description**: Denotes the total number of packages for the consignment being declared.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 31B - Packages And Description Of The Goods: Number & Type of Packages; or
ii) CD1: Packages and Description of Goods > Total No. of Packages

e) **Rules and Usage**: Required for all declarations except Removal In Bond (RIB) declarations for dutiable and excisable goods.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.27 Total Gross Mass of Consignment

a) **Field Information**:

i) **Representation**: Total Gross Mass
ii) **WCO3 Path**: Declaration.TotalGrossMassMeasure/Value (131)
iii) **WCO Safe**: Required field
iv) **Type and length**: N 18

b) **Description**: Denotes the total gross weight in kilograms (kg) of the consignment.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 35 – Gross Mass KG; or
ii) CD1: Packages and Description of Goods > Total Gross Mass

e) **Rules and Usage**: Required for all goods declarations including all export declarations.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.28 Depot/Terminal Code

a) **Field Information**:

i) **Representation**: Location of Goods
ii) **WCO3 Path**: Declaration.GoodsShipment.Consignment.GoodsLocation.ID (L017)
iii) **Type and length**: AN 2

b) **Description**: Denotes the unique code for all Customs temporary storage areas, e.g. depots, terminals, transit sheds, off airport de-grouping facilities.

c) **Operations Reference:** SC-CF-19-A02 – Facilities Code List – External Annexure

d) **Location**:

i) SAD Box 30 – Location of Goods; or
ii) CD1: Transport and Routing > Location of Goods

e) **Rules and Usage**:

i) Maritime (sea) and air transport: the code of the depot, terminal, transit shed or off airport de-grouping facility from which the consignment/container will be delivered to the importer or consignee must be indicated in this field to enable Customs to transmit an electronic release/detention message to the applicable release authority.
ii) In the case of overstayed un-cleared deep-sea containers, which are diverted from a terminal to a depot, the code of the nominated depot from which the container will subsequently be delivered to the importer or be removed in-bond/in-transit must be reflected on the goods declaration or amended declaration.
iii) The depot code used on the goods declaration must be valid for either the district office or port of exit, in accordance with Facilities Codes – SC-CF-19-A02, else the goods declaration will be rejected.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.29 Marks, Numbers and Description of Packages

a) **Field Information**:

i) **Representation**: Marks and Numbers of Packages
ii) **WCO3 Path**: Declaration.Packaging.MarksNumbers (142)
iii) **WCO Safe**: Required field
iv) **Type and length**: AN 350

b) **Description**: Denotes the shipping marks of the consignment as described on the transport document.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 31A; or
ii) CD1: Packages and Description of Goods > Marks and Numbers of Packages

e) **Rules and Usage**: Used for international import declarations only.

i) **FCL containers** - only the container number and the number of packages need to be reflected.
ii) **LCL containers** - the full marks and numbers of the consignment must be reflected.
iii) Elsewhere – the marks and numbers contained in the transport document or packing list covering the consignment, should be inserted.

iv) To facilitate release of the goods the progressive number (Pro-number), allocated to the consignment by Transnet Freight Rail, must also be reflected in this field.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	EXPORT

1.30 Part Clearance Quantity

a) **Field Information**:

i) **Representation**: Part Clearance Quantity
ii) **WCO3 Path**: Declaration.LoadingListQuantity/Value (013)
iii) **Type and length**: N 5

b) **Description**: Describes the number goods declarations for the consignment.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 31A – Packages And Description Of The Goods: Marks and Numbers; or
ii) CD1: Consignment Details > Part Clearance Quantity

e) **Rules and Usage**: Must be entered as total number of goods declarations for consignment.

i) If a consignment consisting of more than one (1) package is cleared on two (2) or more goods declarations, this fact must be stated by endorsing each goods declaration as follows:
   A) First goods declaration of 3 - 2 packages of 5;
   B) Second goods declaration of 3 - 1 packages of 5; and
   C) Third goods declaration of 3 - 2 packages of 5.
ii) If a single package is involved, reference to part of one (1) must be made opposite the number of goods declarations involved:
   A) First goods declaration of 2 - part of 1 package; and
   B) Second goods declaration of 2 - part of 1 package.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	EXPORT

1.31 Message Sender

a) **Field Information**:

i) **Representation**: Message Sender
ii) **WCO3 Path**: Declaration.Submitter.Communication.ID (240)
iii) **Type and length**: AN 8

b) **Description**: The message sender field will contain the three (3) character code as specified on the DA185.4A6, if it was requested, for cases where dual registrations on the EDI gateway are required.

c) **Operations Reference:** None

d) **Location**:

i) SAD – Not Applicable; or
ii) CD1: Not Applicable

e) **Rules and Usage**: Required for all goods declarations.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	ORIGINAL
AMEND	REPLACE	CANCEL	IMPORT	EXPORT

1.32 Unique Consignment Reference (UCR)

a) **Field Information**:

i) **Representation**: UCR
ii) **WCO3 Path**: Declaration.GoodsShipment.UCR.ID (016)
iii) **WCO Safe**: Required field
iv) **Type and length**: AN 35

b) **Description**:

i) **Exports**: Specifies the unique reference number assigned by the exporter or his/her broker for a full consignment agreed to between the exporter and foreign buyer.
ii) **Imports**: This data field is required where goods are imported into or transit through South Africa from or through the BELN. South Africa has mutual assistance agreements in place with the aforementioned countries on the application and exchange of goods declaration data correlating with the UCR.

c) **Operations Reference:** SC-CF-55-A05 **–** Country and Currency Codes (UNLOCODE) – External Annexure

d) **Location**:

i) SAD Box 28 – Financial Data; or
ii) CD1: Financial Data > UCR

e) **Rules and Usage**:

i) The UCR number is used to control the receipt of import/export proceeds as well as a mechanism for Customs to trace the auditability of an import/export consignment.
ii) It enables matching of the import declaration with export data received from other Customs Administrations.
A) The UCR must remain unique over a period of ten (10) years.
B) A minimum length of seventeen (17) and a maximum length of 35 characters.
C) The first character is reserved for the last digit of the calendar year, over a ten (10) year period, in which the export took place, for example if the import/export took place in 2018, the first character will be reflected as an 8.
D) The next two (2) characters are reserved for the Country ISO code (alpha-2 code) allocated to the nationality of the supplier/consignor, for example, for goods exported from South Africa the code will be ZA (SC-CF-55-A05).
E) The next eight (8) to thirteen (13) characters is reserved for the Customs client number (exporter, registered agent or clearing agent), ID, passport or taxpayer reference number when the 70707070 code is used on a goods declaration. Under no circumstances should the general Customs client number 70707070 be inserted/incorporated into the UCR.
F) The next character must contain the entity type code of the supplier or consignor:

ENTITY TYPE	CODE
Customs client number	C
Identification (ID) number	P
Taxpayer reference number (TIN)	T

G) The next three (3) characters are reserved for the consignment's reference type code:

REFERENCE TYPE	CODE
Contract	CON
Customs Generated	CUS
Declarant Generated	DCL
Delivery	DEL

REFERENCE TYPE	CODE
Informal	INF
Invoice	INV
Other	OTH
Purchase Order	PON

H) The next fourteen (14) to nineteen (19) characters must reflect the unique reference number of the document generated by the company that will link the proceeds to the consignment. It must consist of characters 0-9, A to Z and the only allowable special characters are '/', '-', '.', '#', '*'.

I) The last character must represent whether the UCR is going to be used for a single (S) or multiple (M) consignment(s), for example 8ZA00030004CINV000001S. Where a consignment is moved in more than one (1) stage, the same UCR must be used on all related goods declarations.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	REPLACE	CANCEL	**IMPORT**	**EXPORT**

1.33 Credit Terms

a) **Field Information**:

i) **Representation**: Credit Terms
ii) **WCO3 Path**: Declaration.GoodsShipment.CustomsValuation.PaymentTermsCode (301) *DMR
iii) **Type and length**: AN 3

b) **Description**: Denotes the period between the date of shipment and the anticipated date for the receipt of outstanding payments.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 28 – Financial Data; or
ii) CD1: Financial Data > Credit Terms

e) **Rules and Usage**: Three (3) options are available:

i) ADV – in instances where a full advancement has been made for the total export. The total export might span more than one (1) export clearance depending on the terms arranged between the exporter and his/her overseas client.
ii) 001 to 999 – The exporter must provide the number of days between the date of shipment and the anticipated date for the receipt of outstanding payments. The Transaction Value must be greater than '0'.
iii) No export proceeds (NEP) – Where goods are exported and no exchange of money or proceeds is applicable NEP must be inserted in this field. The Transaction Value must be '0'.
Credit Terms/Transaction Value validations must be the same for Transaction Types 1 and 4 goods declarations as for Transaction Type 9 validations.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	IMPORT	**EXPORT**

1.34 Financial Account Number (FAN)/Deferment Number

a) **Field Information**:

i) **Representation**: Financial Account No.

ii) **WCO3 Path**:
   A) SET Declaration.AdditionalInformation.StatementTypeCode (369) = ABU (Deferred payment termed additional);
   B) SET Declaration.AdditionalInformation.StatementCode (226) = DAR
   C) MAP TO Declaration.AdditionalInformation.StatementDescription/Value (225)
iii) **Type and length**: N 10

b) **Description**: Denotes the nominated trader ID (Customs client number) whose deferment account the declarant wishes to utilise for payment of duties and taxes, or otherwise for deposit of duty refunds.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 48A – Account Code; or
ii) CD1: Financial Data > Financial Account No.

e) **Rules and Usage**:

i) Either the broker's or importer's TIN can be referenced in this field.
ii) Required for goods declarations where either a remittance or refund claim is involved.
iii) If a FAN is not declared on an amended declarations on which duty and/or VAT is to be refunded to the trader, the goods declaration will be outright rejected.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	EXPORT

1.35 Declarant Internal Reference Number

a) **Field Information**:

i) **Representation**: Declarant Internal Reference Number
ii) **WCO3 Path**: Declaration.GoodsShipment.UCR.TraderAssignedReferenceID (009)
iii) **Type and length**: AN 35

b) **Description**: Data field for declarant's own use.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 7 – Declarant Reference Number; or
ii) CD1: Financial Data > Declarant Internal Reference No.

e) **Rules and Usage**: As required by declarant.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.36 Transaction Bank Code

a) **Field Information**:

i) **Representation**: Bank Code
ii) **WCO3 Path**:
   A) SET Declaration.AdditionalInformation.StatementTypeCode (369) = AFX (Banking arrangements)

B) SET Declaration.AdditionalInformation.StatementCode (226) = TBR (Declarant Internal Reference Number)
C) MAP TO Declaration.AdditionalInformation.StatementDescription/Value (225)

iii) **Type and length**: AN 3

b) **Description**:

i) Denotes the code for the local commercial bank brokering foreign exchange between the exporter and foreign buyer.
ii) This code is an Authorised Dealer code allocated to banks by the South African Reserve Bank (SARB) for reporting transactions involving cross-border foreign exchange monetary flows to the SARB.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 28 – Financial Data; or
ii) CD1: Financial Data > Bank Code

e) **Rules and Usage**:

i) Required for export declarations.
ii) If Credit Terms is supplied as NEP, then the Transaction Value must be zero and no Bank Code must be supplied, else it will be rejected.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	IMPORT	**EXPORT**

1.37 VAT Indicator

a) **Field Information**:

i) **Representation**: VAT Indicator
ii) **WCO3 Path**:
A) SET Declaration.AdditionalInformation.StatementTypeCode (369) = TXD (Tax declaration)
B) SET Declaration.AdditionalInformation.StatementCode (226) = VIR (VAT Indicator)
C) MAP TO Declaration.AdditionalInformation.StatementDescription/Value (225) [225/369 = TXD, tax declaration/226 = VIR, VAT indicator]
iii) **Type and length**: AN 1

b) **Description**:

i) Denotes the importer's/exporter's intention to include transaction as an input to his/her VAT 201 return.
ii) The VAT Indicator is expressed as follows:
A) **Y** = Yes, the consignment will be included as input to VAT 201.
B) **N** = No, the consignment will not be included as input to VAT 201.

c) **Operations Reference:** SC-DT-C-13 – Refunds and Drawbacks – External Policy

d) **Location**:

i) SAD Box 28 – Financial Data; or
ii) CD1: Financial Data > VAT Indicator

e) **Rules and Usage**: This field is mandatory if the VAT Registration No. is present. Refer to SC-DT-C-13 for the qualifying criteria for VAT refunds.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.38 Case Number

a) **Field Information**:

i) **Representation**: Case No.
ii) **WCO3 Path**:
A) SET Declaration.AdditionalInformation.StatementTypeCode (369) = AAE (Rate additional information)
B) SET Declaration.StatementCode (226) = CAI (Change Acknowledgement Indicator)
C) SET Declaration.AdditionalInformation.StatementDescription/Code = EN
D) MAP TO Declaration.StatementDescription/Value (225)
iii) **Type and length**: AN 35

b) **Description**: Refers to the reference assigned by the Customs system to a Customs case (document or physical intervention).

c) **Operations Reference:** None

d) **Location**:

i) SAD Box - For Official Use; or
ii) CD1: Declaration Type > Case No.

e) **Rules and Usage**: This field will be applied by the Customs system to a CUSRES. Any amendment, cancellation or replacement clearance lodged in respect of an outstanding Customs case must reflect the case number.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

1.39 Change Acknowledgement Indicator

a) **Field Information**:

i) **Representation**: Change Acknowledgement Indicator
ii) **WCO3 Path**:
A) SET Declaration.AdditionalInformation.StatementTypeCode (369) = AAE (Rate additional information)
B) SET Declaration.StatementCode (226) = CAI (Change Acknowledgement Indicator)
C) MAP TO Declaration.StatementDescription/Value (225)
iii) **Type and length**: AN 3

b) **Description**: Denotes the declarant's confirmation of acceptance of Customs decision according to defined criteria, as follows:

i) **1** = accepted.
ii) **2** = conditionally accepted (with dispute, agree on duties and taxes but not on penalties).
iii) **3** = conditionally accepted (with dispute but requires release, sureties to be lodged).
iv) **4** = Rejected.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box - For Official Use; or
ii) CD1: Declaration Type > Change Acknowledgement Indicator

e) **Rules and Usage**:

i) Required for amendment and cancellation declarations which are subject to the outcome of an inspection report.
ii) An amended declaration requested by BELN must reflect the Case No. and the Change Acknowledgement Indicator information.
iii) If an amendment, replacement or cancellation is triggered by a trader on his/her own volition, then this field must not be supplied.
iv) The Change Acknowledge Indicator must not be supplied on Transaction Type 9 (Original), thus, because it is an alphanumeric field, no value must be supplied. If for example '0' is supplied the goods declaration will be rejected.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	ORIGINAL
AMEND	REPLACE	**CANCEL**	**IMPORT**	**EXPORT**

1.40 Version Number

a) **Field Information**:

i) **Representation**: Version No.
ii) **WCO3 Path**: GoodsDeclaration.VersionID
iii) **Type and length**: AN 8

b) **Description**: A sequential numerical reference assigned by the Customs system to a new iteration of an original clearance, accepted by Customs.

c) **Operations Reference:** None

d) **Location**:

i) Not applicable for SAD; or
ii) CD1: Declaration Type > Version No.

e) **Rules and Usage**:

i) Required for on all iterations of an original declaration.
ii) The version of an original will always be '0'.
iii) The Customs system will assign this on the Customs response to an original declaration and any subsequent iteration thereafter.
iv) Declarants, when preparing an amendment or cancellation clearance, must in all instances use the version no. of the Customs response to the previous submission.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	REPLACE	**CANCEL**	**IMPORT**	**EXPORT**

2 CONTAINER DETAILS

2.1 Container Number

a) **Field Information**:

i) **Representation**: Container Number

ii) **WCO3 Path**: Declaration.GoodsShipment.Consignment.TransportEquipment.ID (159)
iii) **WCO Safe**: Required field
iv) **Type and length**: AN 17

b) **Description**: Denotes the number of ISO container conveying the goods.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 31C – Packages And Description Of The Goods: Container Number; or
ii) CD1: Container Details > Container No.

e) **Rules and Usage**:

i) This field applies to EDI imports and exports where the goods are containerised.
   A) This field must be completed in respect of direct import declarations – CPCs A 10, 11, 12 and export declarations.
   B) On imports and exports, if no container number is supplied, there must also be no full/empty indicator and/or seal number 1/2 present, else it will be rejected.
ii) If a container number is declared in terms of the ISO container validations, the container number must consist of eleven (11) digits; else the goods declaration will be outright rejected.
iii) The complete container number, including the alpha prefix and check digit or alpha end-characters must be reflected for validation according to the prescribed ISO container numbers:
   A) The container number consists of eleven (11) characters.
   B) The fourth character must be a 'U'.
   C) The eleventh character is the check digit. Characters 1-10 are used to determine the check digit:
      I) Characters 1-4 (alpha) are given values starting with 'A' as 10, ending with 'Z' as 38;
      II) Numbers 11; 22 and 33 are omitted, as they are dividable by eleven (11);
      III) The numeric characters 5-10 retain their values;
      IV) For example HARU2103757 becomes 18-10-29-32-2-1-0-3-7-5; and
      V) Each of the first ten (10) characters is multiplied by the power of two (2) related to their position and each sum is added to a total, for example:

```
18 * 1 = 18
10 * 2 = 20
29 * 4 = 116
32 * 8 = 256
2 * 16 = 32
1 * 32 = 32
0 * 64 = 0
P * 128 = 384
7 * 256 = 1 792
5 * 512 = 2 560
* Total = 5 210
5210 ÷ 11 = 473.7
```

   D) The remainder 7 is the check digit. Where the remainder is 10 the check digit is '0'.
iv) In the event of a container being cleared which consists of a non-ISO container number the prefix NONU followed by a hyphen and then the non-ISO container number, for example NONU-AAAA1234567.
   A) The goods declaration system will reject any duplicate NONU container numbers declared for export. This will require the exporter to declare the correct unique number that follows the NONU-abbreviation.
   B) If the space for the container numbers is insufficient, the information may be supplied on the SAD 507.
v) This box must be left blank on the SAD 501 continuation sheets.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

2.2 Full/Empty Indicator

a) **Field Information**:

i) **Representation**: Cargo Status
ii) **WCO3 Path**: Declaration.GoodsShipment.Consignment.TransportEquipment.FullnessCode (154)
iii) **Type and length**: AN 3

b) **Description**: Denotes the status of containerised cargo.

i) 4 = Empty,
ii) 5 = Full (FCL Groupage),
iii) 7 = Full, mixed consignment (LCL),
iv) 8 = Full, single consignment (FCL)

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 31B - Packages And Description Of The Goods: Number & Type of Packages; or
ii) CD1: Container Details > Cargo Status

e) **Rules and Usage**: This field must be completed if a Container Number is present.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

2.3 Seal Number

a) **Field Information**:

i) **Representation**: Seal Number
ii) **WCO3 Path**: Declaration.GoodsShipment.Consignment.TransportEquipment.SealID (165)
iii) **Type and length**: AN 15

b) **Description**: Denotes the seal number. Two (2) seal numbers per container are catered for.

c) **Operations Reference**: None

d) **Location**:

i) SAD Box 31B - Packages And Description Of The Goods: Number & Type of Packages; or
ii) CD1: Container Details > Seal No.1/2

e) **Rules and Usage**: This field must be completed if a Container Number is present.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

3 INVOICE DETAILS

3.1 Invoice Number

a) **Field Information**:

i) **Representation**: Invoice No.
ii) **WCO3 Path**: Declaration.GoodsShipment.Invoice.ID (D016)
iii) **Type and length**: AN 35

b) **Description**: Denotes the number of a seller's/supplier's final invoice.

c) **Operations Reference:**

i) SC-CF-30 – Invoice Requirements for Customs – External Policy; and
ii) SC-CF-55-A14 - Customs Declaration SAD 509 – External Annexure.

d) **Location**:

i) SAD Box 13A – Invoice No. and Date; or
ii) CD1: Invoice No./Invoice No.

e) **Rules and Usage**:

i) Required for all goods declarations except cancellation.
ii) In instances where no invoice is available, the declarant must insert: NO INVOICE NUMBER.
iii) Invoice details comprise data fields which are relevant to the consignment, being the information appearing on the foreign supplier's invoice.
iv) This information is important for goods declaration of the correct or most appropriate tariff.
v) It also defines the amount required for Customs value and duty assessment purposes.
vi) The SARB also requires this information for foreign exchange purposes.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	CANCEL	**IMPORT**	**EXPORT**

3.2 Invoice Date

a) **Field Information**:

i) **Representation**: Invoice Date
ii) **WCO3 Path**: Declaration.GoodsShipment.Invoice.IssueDateTime (D015)
iii) **Type and length**: N 8

b) **Description**: Denotes the date of a seller's/supplier's final invoice. Must be expressed in the following format – CCYYMMDD.

c) **Operations Reference:**

i) SC-CF-30 – Invoice Requirements for Customs – External Policy; and
ii) SC-CF-55-A14 - Customs Declaration SAD 509 – External Annexure

d) **Location**:

i) SAD Box 13A – Invoice No. and Date; or
ii) CD1: Invoice No. > Invoice Date

e) **Rules and Usage**:

i) Required for all import declarations except cancellation. Currently not required for export declarations.
ii) In instances where no invoice is available and the declarant inserts No Invoice Number in the Invoice field; this field must then be left blank.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	CANCEL	**IMPORT**	EXPORT

4 LINE DETAILS

4.1 Line Number

a) **Field Information**:

i) **Representation**: Line No.
ii) **WCO3 Path**: Declaration.GoodsShipment.GovernmentAgencyGoodsItem.SequenceNumeric (006)
iii) **Type and length**: N 4

b) **Description**: Denotes the line item number for a goods declaration.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 32 – Item; or
ii) CD1: Consignment Line Details > Line No.

e) **Rules and Usage**:

i) Required for all goods declarations except cancellation declarations.
ii) Line numbers must run consecutively.
iii) In the case of an export declaration where BHR, BND or PPS is declared on line one (1), line one (1) cannot be cancelled with an amended declaration. Should the details from line one (1) need to be cancelled the information of any active line replaces the information in line one (1) which must still contain the relevant surety information. This will ensure that there is always a line one (1) where the BHR/PPS/BND info can be declared.
iv) If surety is required and not supplied on an amended declaration, the amended declaration will be outright rejected.
v) When a line item is cancelled, that line number can never be reused.
vi) When a line item is added, it must always be added to the end taking into account any lines which may have been cancelled.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	CANCEL	**IMPORT**	**EXPORT**

4.2 Country of Origin

a) **Field Information**:

i) **Representation**: Country of Origin
ii) **WCO3 Path**: Declaration.GoodsShipment.GovernmentAgencyGoodsItem.Origin.CountryCode (063)
iii) **WCO Safe**: Required field.
iv) **Type and length**: AN 3

b) **Description**:

i) Denotes the origin of the goods being declared.
ii) The country of origin is not necessarily the same as the country of export.
iii) When it is not possible to establish the country of origin the general country code ZN must be used.

c) **Operations Reference:** SC-CF-55-A05 – Country and Currency Codes (UNLOCODE) – External Annexure

d) **Location**:

i) SAD Box 34 – Country Of Origin Code (COC); or
ii) CD1: Consignment Line Details > Country of Origin

e) **Rules and Usage**:

i) Required for all goods declarations except cancellation declarations.
ii) With regards to BELN goods for export:
A) ~~A)~~ Export CPC H60-00 covers both goods of imported (EIG) and local (ELG) origin. When clearing goods of origin Botswana, eSwatini, Lesotho or Namibia, as well as all international origins, such goods must be declared as ~~-~~goods of imported origin. Declarants must make sure to declare ~~-~~goods of imported origin and goods of South African origin on separate declarations. Declarations reflecting imported goods and South African goods combined, will be rejected.
B) The declaration system will reject all SADC certificates if the country of origin on the export declaration is not reflected as ZA.
iii) The country of origin on export CPCs is validated according to the CPC rules. H68 and F52 related CPCs will only allow the country of origin to be ZA. H67 and F53 related CPCs will only allow imported goods on the goods declaration.
iv) Declarations subject to compliance with SADC certificates will be rejected where the country of origin is not ZA.
v) The declaration system will reject an amended export declaration if the country of destination is amended and there is a Rules of Origin certificate declared on the original transaction.
vi) CPC J 83-80 will only allow inward processing compensating products. All goods declarations with a country of origin reflected as ZA will be rejected.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	CANCEL	**IMPORT**	**EXPORT**

4.3 Previous Procedure MRN

a) **Field Information**:

i) **Representation**: Previous Procedure MRN
ii) **WCO3 Path**:
A) SET Declaration.GoodsShipment.GovernmentAgencyGoodsItem.PreviousDocument.TypeCode (D019) = 998 (Previous Customs document/message)
B) MAP TO Declaration.GoodsShipment.GovernmentAgencyGoodsItem.PreviousDocument.ID (D018)
iii) **Type and length**: AN 35

b) **Description**:

i) Denotes the movement reference number of the previous clearance and must appear in the following format and sequence:
   A) Office Of Entry (AN3);
   B) Date (CCYYMMDD) (N8); and
   C) Number (N7).
ii) Examples of a Previous Procedure MRN are:
   A) National transit MRN; and
   B) Warehouse clearance MRN.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 40 – Summary Declaration/Prev. Doc.; or
ii) CD1: Warehousing Particulars > Previous Procedure MRN

e) **Rules and Usage**:

i) The field must be completed at line level in all instances where a previous procedure was utilised for the same consignment.
ii) When an MRN is declared for exports, it must be a valid MRN, if not, the goods declaration will be rejected. The validation includes CCYYMM and the day.
iii) Previous Procedure MRN where supplied must be valid on all CPCs, also on amended declarations, else it will be rejected.
iv) Refer to Amendments, Cancellations and Replacement declarations for further details.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

4.4 Warehousing MRN Line Number

a) **Field Information**:

i) **Representation**: Previous Procedure MRN Line No.
ii) **WCO3 Path**:
   A) Find Declaration.GoodsShipment.GovernmentAgencyGoodsItem.PreviousDocument.TypeCode (D019) = 998
   B) MAP TO Declaration.GoodsShipment.GovernmentAgencyGoodsItem.PreviousDocument.Item (171)
iii) **Type and length**: N 4

b) **Description**: Denotes the line number of the warehouse clearance against which the goods declaration is being lodged.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 40 – Summary Declaration/Prev. Doc.; or
ii) CD1: Warehousing Particulars > Previous Procedure MRN Line No.

e) **Rules and Usage**: Used in conjunction only with transaction types 4, 5 and 9 the field must be completed at line level in all instances where a previous procedure was utilised for the same consignment.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	ORIGINAL
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

4.5 Tariff Code

a) **Field Information**:

i) **Representation**: Commodity Classification Code
ii) **WCO3 Path**:
A) SET Declaration.GoodsShipment.GovernmentAgencyGoodsItem.Commodity.Classification.IdentificationTypeCode (337) = SRZ
B) MAP TO GoodsShipment.GovernmentAgencyGoodsItem.Commodity.Classification.ID (145)
iii) **WCO Safe**: Required field.
iv) **Type and length**: N 9

b) **Description**: Denotes the Harmonised System Nomenclature tariff subheading applicable to the goods declared for each line of a goods declaration. Until implementation of the new Customs Tariff check digits must be inserted.

c) **Operations Reference:** South African Customs Tariff Code – Schedule 1

d) **Location**:

i) SAD Box 33A – Commodity Code; or
ii) CD1: Consignment Line Details > Commodity Classification Code

e) **Rules and Usage**:

i) Required for all goods declarations except cancellation goods declarations.
ii) **Personal** or **household effects** – Tariff subheadings 99.99.99.90(1) and 99.99(8) respectively must be used in lieu of tariff headings.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	CANCEL	**IMPORT**	**EXPORT**

4.6 Trade Agreement

a) **Field Information**:

i) **Representation**: Trade Agreement
ii) **WCO3 Path**:
A) SET Declaration.GoodsShipment.GovernmentAgencyGoodsItem.AdditionalInformation.StatementTypeCode (369) = AAF (Rate additional information)
B) SET Declaration.GoodsShipment.GovernmentAgencyGoodsItem.AdditionalInformation.StatementCode (226) = TMZ (Trade agreement)
C) MAP TO Declaration.GoodsShipment.GovernmentAgencyGoodsItem.AdditionalInformation.StatementDescription/Value (225)
iii) **Type and length**: AN 11

b) **Description**: Denotes the old Malawi and Southern Rhodesia trade agreement. These trade agreements do not form part of the Customs tariff.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 44A – Additional Information/Produced Documents: Licence Number; or
ii) CD1: Consignment Line Details > Trade Agreement

e) **Rules and Usage**: Where goods are cleared under a reduced rate of duty in terms of the trade agreement between South Africa and Zimbabwe, the relevant Customs Tariff Code and subheading number, appearing in Column II, E.G. 6104.00 (A), and designation of goods, if any appearing in Column III, e.g. (A)(1)(a), must be inserted in this box. However, if goods are cleared in terms of the South Africa/Malawi Trade Agreement the only particulars to be inserted in this box is the four-digit tariff heading, e.g. 61.04.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	CANCEL	**IMPORT**	EXPORT

4.7 Quantity-1 (Statistical Quantity)

a) **Field Information**:

i) **Representation**: Supplementary Quantity – 1
ii) **WCO3 Path**: Declaration.GoodsShipment.GovernmentAgencyGoodsItem.GoodsMeasure.TariffQuantity/Value (130)
iii) **Type and length**: N 11

b) **Description**: Denotes the quantity of the goods in the unit as required by Customs for tariff, for statistical purposes.

c) **Operations Reference:**

i) SC-CF-55-A06 – Supplementary Unit Codes – External Annexure; and
ii) SC-CF-55-A07 – Countable Quantity Codes – External Annexure

d) **Location**:

i) SAD Box 41A – Supplementary (Supp.) Units; or
ii) CD1: Consignment Line Details > Supplementary Quantity – 1

e) **Rules and Usage**:

i) The quantities required in terms of the relative tariff heading/rebate item, must be entered here [always reflected to two (2) decimals]. These quantities must be reflected in the units specified in the tariff.
ii) Required for all goods declarations. If the statistical quantity declared for imported motor vehicles on line level is greater the 1.00 NO, the goods declaration will be outright rejected.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	CANCEL	**IMPORT**	**EXPORT**

4.8 Code-1

a) **Field Information**:

i) **Representation**: Supplementary Code – 1

ii) **WCO3 Path**: Declaration.GoodsShipment.GovernmentAgencyGoodsItem.GoodsMeasure.TariffQuantity/Unit (130)
iii) **Type and length**: AN 2

b) **Description**: Denotes the unit of measure for Quantity – 1.

c) **Operations Reference:**

i) SC-CF-55-A06 – Supplementary Unit Codes – External Annexure; and
ii) SC-CF-55-A07 – Countable Quantity Codes – External Annexure

d) **Location**:

i) SAD Box 41B – Supplementary (Supp.) Units; or
ii) CD1: Consignment Line Details > Code – 1

e) **Rules and Usage**: Required for all goods declarations.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	CANCEL	**IMPORT**	**EXPORT**

4.9 Quantity-2 (Duty Calculation)

a) **Field Information**:

i) **Representation**: Supplementary Quantity – 2
ii) **WCO3 Path**: Declaration.GoodsShipment.GovernmentAgencyGoodsItem.GoodsMeasure.TariffQuantity.Value (130)
iii) **Type and length**: N 11

b) **Description**: Denotes the Quantity of the goods in the unit as required by Customs for tariff, for duty calculation purposes.

c) **Operations Reference:**

i) SC-CF-55-A06 – Supplementary Unit Codes – External Annexure; and
ii) SC-CF-55-A07 – Countable Quantity Codes – External Annexure

d) **Location**:

i) SAD Box 41C – Supplementary (Supp.) Units; or
ii) CD1: Consignment Line Details > Supplementary Quantity – 2

e) **Rules and Usage**:

i) Required for all goods declarations.
ii) The quantities required in terms of the relative tariff heading/rebate item, must be entered here [always reflected to two (2) decimals]. These quantities must be reflected in the units specified in the tariff.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	CANCEL	**IMPORT**	**EXPORT**

4.10 Code-2

a) **Field Information**:

i) **Representation**: Supplementary Code – 2
ii) **WCO3 Path**: Declaration.GoodsShipment.GovernmentAgencyGoodsItem.GoodsMeasure.TariffQuantity.Unit Code (130)
iii) **Type and length**: AN 2

b) **Description**: Denotes the unit of measure for Quantity – 2.

c) **Operations Reference:**

i) SC-CF-55-A06 – Supplementary Unit Codes – External Annexure; and
ii) SC-CF-55-A07 – Countable Quantity Codes – External Annexure

d) **Location**:

i) SAD Box 41D – Supplementary (Supp.) Units; or
ii) CD1: Consignment Line Details > Code – 2

e) **Rules and Usage**:

i) Required for all goods declarations.
ii) The quantities required in terms of the relative tariff heading/rebate item, must be entered here [always reflected to two (2) decimals]. These quantities must be reflected in the units specified in the tariff.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	CANCEL	**IMPORT**	**EXPORT**

4.11 Quantity – 3 (Classification)

a) **Field Information**:

i) **Representation**: Supplementary Quantity – 3
ii) **WCO3 Path**: Declaration.GoodsShipment.GovernmentAgencyGoodsItem.GoodsMeasure.TariffQuantity.Value (130)
iii) **Type and length**: N 11

b) **Description**: Denotes the Quantity of the goods in the unit as required by Customs for tariff, for classification purposes.

c) **Operations Reference:**

i) SC-CF-55-A06 – Supplementary Unit Codes – External Annexure; and
ii) SC-CF-55-A07 – Countable Quantity Codes – External Annexure

d) **Location**:

i) SAD Box 41E – Supplementary (Supp.) Units; or
ii) CD1: Consignment Line Details > Supplementary Quantity – 3

e) **Rules and Usage**:

i) Required for all goods declarations.

ii) The quantities required in terms of the relative tariff heading/rebate item, must be entered here (always reflected to two (2) decimals). These quantities must be reflected in the units specified in the tariff.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	CANCEL	**IMPORT**	**EXPORT**

4.12 Code-3

a) **Field Information**:

i) **Representation**: Supplementary Code – 3
ii) **WCO3 Path**: Declaration.GoodsShipment.GovernmentAgencyGoodsItem.GoodsMeasure.TariffQuantity.Unit Code (130)
iii) **Type and length**: AN 2

b) **Description**: Denotes the unit of measure for Quantity – 3

c) **Operations Reference:**

i) SC-CF-55-A06 – Supplementary Unit Codes – External Annexure; and
ii) SC-CF-55-A07 – Countable Quantity Codes – External Annexure

d) **Location**:

i) SAD Box 41F – Supplementary (Supp.) Units; or
ii) CD1: Consignment Line Details > Code – 3

e) **Rules and Usage**:

i) Required for all goods declarations.
ii) The quantities required in terms of the relative tariff heading/rebate item, must be entered here [always reflected to two (2) decimals]. These quantities must be reflected in the units specified in the tariff.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	CANCEL	**IMPORT**	**EXPORT**

4.13 Quantity- 4 (Countable Quantity)

a) **Field Information**:

i) **Representation**: Countable Quantity Code
ii) **WCO3 Path**: Declaration.GoodsShipment.GovernmentAgencyGoodsItem.Packaging.QuantityQuantity (144)
iii) **Type and length**: N 8

b) **Description**: Denotes the quantity of the goods in the unit as required by warehouse purposes. All goods declarations with CPC combinations **E 40**, **E 42**, **A 11-40/41/44**, **E 44**, **E 43**, **A 13-40/41/44**; **A 15-40/41/44; A 15-40/41/44; J 80-40/41/44**, and **A 10-40/41/44**. Irrespective of the quantities and codes declared in Box 41 Supplementary Units, the countable quantity should always be declared.

c) **Operations Reference:**

i) SC-CF-55-A06 – Supplementary Unit Codes – External Annexure; and
ii) SC-CF-55-A07 – Countable Quantity Codes – External Annexure

d) **Location**:

i) SAD Box 45A – Other Quantity (QTY); or
ii) CD1: Consignment Line Details > Countable Quantity

e) **Rules and Usage**:

i) This data field is to declare a quantity specifically for stock taking purposes. E.g. textiles where the statistical quantity required is kilograms (KG) and a classification quantity required is area in square meters (SM). The wholesale packaging of textile fabric is rolls and therefore the amount of rolls must be declared in this field with the applicable countable quantity code of 'RO'. The provision in terms of Section 20(6) which clearly indicate that goods packed for retail sale must not be entered for storage in a storage warehouse unless they are packed in outer containers normally used in the wholesale trade in respect of such goods still apply. In these cases the countable quantity will be the outer containers normally used in the wholesale trade.
ii) Required for all warehouse and ex warehouse declarations.
iii) The amount must not reflect decimals.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	CANCEL	**IMPORT**	**EXPORT**

4.14 Code-4

a) **Field Information**:

i) **Representation**: Countable Quantity Code
ii) **WCO3 path**: Declaration.GoodsShipment.GovernmentAgencyGoodsItem.Packaging.TypeCode (141)
iii) **Type and length**: AN 2

b) **Description**: Denotes the unit of measure for Quantity – 4.

c) **Operations Reference:**

i) SC-CF-55-A06 – Supplementary Unit Codes – External Annexure; and
ii) SC-CF-55-A07 – Countable Quantity Codes – External Annexure

d) **Location**:

i) SAD Box 45B – Other Quantity (QTY); or
ii) CD1: Consignment Line Details > Countable Quantity Code

e) **Rules and Usage**:

i) Refer to usage in paragraph 4.13 Countable Quantity, above.
ii) Required for all warehouse and ex warehouse declarations.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	CANCEL	**IMPORT**	**EXPORT**

4.15 Customs Value

a) **Field Information**:

i) **Representation**: Customs Value

ii) **WCO3 path**:
Declaration.GoodsShipment.GovernmentAgencyGoodsItem.CustomsValueAmount/Value (108)
iii) **WCO Safe**: Required field
iv) **Type and length**: N 12

b) **Description**:

i) **IMPORTS**: Denotes the value for Customs purposes calculated in terms Section 65(1) read with Section 66 adjusted in terms of Section 67. Only a full Rand value must be entered and 50 cents is considered to be less than half of a Rand. The minimum value is R1.
ii) **EXPORTS**: Denotes the value to be entered in this field is defined in Section 72 and must be reflected to the nearest Rand. If the value is less than R1 such value shall be calculated as R1. For values in excess of R1 fractions up to 50 cent is considered to be less than half of a Rand and must be rounded off to the lower amount. Fractions of R1 in excess of 50 cent are regarded as a full Rand.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 42 – Customs Value; or
ii) CD1: Consignment Line Details > Customs Value

e) **Rules and Usage**:

i) Customs value must always be expressed in South African Rand, no cents. In other words, no decimals.
ii) Cost of Repair: This concept is applicable when declaring goods under procedure measure item 409.04. The requirement when declaring cost of repair is as follows:
A) Customs Value field = value of goods temporarily exported; and
B) Actual Price field = cost of repair:
C) Example:
I) Machine imported from UK. Value = R5400.
II) Machine breaks down sent for repair to supplier –

DESCRIPTION OF SERVICE	CHARGE
Ocean freight and costs for delivery of machine to manufacturer in UK	R700
Repair costs in UK	R500
Repairer's profit	R100

III) Machine repaired and returned to South Africa – Costs, charges and expenses incidental to delivery of the machine to the fob valuation point for export to South Africa = R200.
IV) Clearance for re-importation must therefore reflect the following details:

DECLARATION FIELD	CHARGE
Customs value field	R5400
Actual price field	R800

iii) Intellectual Value: The requirement when declaring intellectual value is as follows:
A) Only applicable to import declarations;
B) Intellectual Value is only applicable to the clearance of good classified within Tariff 8523;
C) Customs Value field = cost of the carrier medium; and
D) Actual Price field = cost of the carrier medium plus intellectual value.
E) Example 1:
I) Recorded computer programmes = R4920.
II) Value split as follows on the invoice:

BREAKDOWN OF CHARGES	CHARGE
Intellectual value	R4500
Value of carrier medium	R420

III) Therefore:

DECLARATION FIELD	CHARGE
Customs value field	R420
Actual price field	R4500

F) Example 2:
I) Recorded computer programmes = R5150.
II) Customs value = R5150.
III) The requirement that the value of the carrier medium must be clearly distinguished from the data or instruction (intellectual value) was not compiled with. Therefore the full invoiced price will form the basis for calculation of the Customs value.

G) Example 3:
I) Recorded computer games = R6720.
II) Value split as follows:

BREAKDOWN OF CHARGES	CHARGE
Intellectual value	R6200
Value of carrier medium	R520

III) Therefore:

DECLARATION FIELD	CHARGE
Customs value field	R520
Actual price field	R6720

iv) Except in the instances below, the Customs/Excise value and the actual price on import declarations must be equal, if not the goods declaration will be rejected:
A) Where the CPC is I 77-20/60/68/75 or I 78-76;
B) Any CPC where the tariff classification is 8523;
C) Any CPC where the actual price is zero (0); or
D) Any CPC, where a VDN is declared, the actual price and Customs value may differ.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	ORIGINAL
AMEND	REPLACE	CANCEL	IMPORT	EXPORT

4.16 Actual Price

a) **Field Information**:

i) **Representation**: Statistical Value
ii) **WCO3 Path**:
Declaration.GoodsShipment GovernmentAgencyGoodsItem.StatisticalValueAmount/Value (114)
iii) **Type and length**: N 12

b) **Description**:

i) Denotes the amount required for actual price as defined in Rule 38.05 (b).
ii) The actual price must be entered to the nearest Rand.
iii) If the goods are supplied free of charge ‘NC’ must be entered in this field.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 46 – Statistical Value; or
ii) CD1: Consignment Line Details > Actual Price

e) **Rules and Usage**:

i) Customs value must always be expressed in South African Rand, no cents. In other words, no decimals.
ii) Cost of Repair: This concept is applicable when declaring goods under procedure measure item 409.04. The requirement when declaring cost of repair is as follows:
A) Customs Value field = value of goods temporarily exported; and
B) Actual Price field = cost of repair.
C) Example:
I) Machine imported from UK. Value = R5400.

II) Machine breaks down sent for repair to supplier –

DESCRIPTION OF SERVICE	CHARGE
Ocean freight and costs for delivery of machine to manufacturer in UK	R700
Repair costs in UK	R500
Repairer's profit	R100

III) Machine repaired and returned to South Africa – Costs, charges and expenses incidental to delivery of the machine to the fob valuation point for export to South Africa = R200.

IV) Clearance for re-importation must therefore reflect the following details:

DECLARATION FIELD	CHARGE
Customs value field	R5400
Actual price field	R800

iii) Intellectual Value: The requirement when declaring intellectual value is as follows:

A) Only applicable to import declarations;
B) Intellectual Value is only applicable to the clearance of good classified within Tariff 8523;
C) Customs Value field = cost of the carrier medium; and
D) Actual Price field = cost of the carrier medium plus intellectual value.
E) Example 1:
I) Recorded computer programmes = R4920.
II) Value split as follows:

BREAKDOWN OF CHARGES	CHARGE
Intellectual value	R4500
Value of carrier medium	R420

III) Therefore:

DECLARATION FIELD	CHARGE
Customs value field	R420
Actual price field	R4500

F) Example 2:
I) Recorded computer programmes = R5150.
II) Customs value = R 5150.
III) The requirement that the value of the carrier medium must be clearly distinguished from the data or instruction (intellectual value) was not compiled with. Therefore, the full invoiced price will form the basis for calculation of the Customs value.
G) Example 3:
I) Recorded computer games = R6720.
II) Value split as follows:

BREAKDOWN OF CHARGES	CHARGE
Intellectual value	R6200
Value of carrier medium	R520

III) Therefore:

DECLARATION FIELD	CHARGE
Customs value field	R520
Actual price field	R6720

iv) Except in the instances below, the Customs/Excise value and the actual price on import declarations must be equal, if not the goods declaration will be rejected:

A) Where the CPC is I 77-20/60/68/75 or I 78-76;
B) Any CPC where the tariff classification is 8523;
C) Any CPC where the actual price is zero (0); or
D) Any CPC, where a VDN is declared, the actual price and Customs value may differ.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	ORIGINAL
AMEND	REPLACE	CANCEL	IMPORT	EXPORT

4.17 Description of Goods

a) **Field Information**:

i) **Representation**: Description of Goods

ii) **WCO3 Path**:
Declaration.GoodsShipment.GovernmentAgencyGoodsItem.Commodity.Description (137)
iii) **WCO Safe**: Required field
iv) **Type and length**: AN 350

b) **Description**:

i) Denotes the description of the goods as required by Section 40(1).
ii) If it is required that the rebated amount of Customs duty or duty i.r.o. Schedule 1 Part 2B be reflected on the goods declaration, these amounts must be inserted in the description field of the line to which they relate.
iii) On importation of a vehicle it is mandatory that the engine and chassis numbers be reflected in this field.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 31D – Packages And Description Of The Goods: Description; or
ii) CD1: Consignment Line Details > Description of Goods

e) **Rules and Usage**: Required for all goods declarations.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	CANCEL	**IMPORT**	**EXPORT**

4.18 Additional Information Code

a) **Field Information**:

i) **Representation**: Additional Information Code
ii) **WCO3 Path**: Additional Code or Additional Document [Various]
iii) **Type and length**: AN 3

b) **Description**:

i) Denotes the code for an additional information item.
ii) This data field has up to ten (10) occurrences meaning that up to ten (10) additional codes can be declared for each line item of a goods declaration.
iii) The additional information code data field provides for three (3) characters. If the listed code is shorter than the standard three (3) characters, for example UK, the declarant must insert a space after UK to ensure data compliance.
iv) The following codes are declared in this data field when using a preferential duty rate (paragraph 4.25 – Preference Code will also be applicable) in terms of the following trade agreements:

CODE	DESCRIPTION	USE
ACT	African Continental Free Trade Area	Exports
AGO	African Growth and Opportunities Act	Exports
ETA	EFTA Free Trade Agreement	Exports
EUR	EU Trade Agreement	Exports
MER	MERCOSUR	Exports
SAD	SADC Trade Agreement	Exports
UK	SACUM-UK	Export

v) Furthermore, the following additional information codes are provided to be declared in this data field:

CODE	DESCRIPTION	USE
ADD	Add under-declaration on previous excise account	Excise

CODE	DESCRIPTION	USE
ADI	Anti-dumping Duty Item	Imports
AFH	Agent representing a foreign Haulier (road freight)	Imports/Exports
AFT	Agent representing a foreign importer or exporter (road freight)	Imports/Exports
AGO	African Growth and Opportunities Act	Exports
APE	Approved Exporter	Exports
APN	Advance Payment Notification	Imports
BHR	Bond Holder (consignor bond)	Imports/Exports
BND	Bond Amount	Imports/Exports
CDI	Countervailing Duty item	Imports
CEB	CEB01 Payment	Exports
DBL	Diamond Beneficiary License	Exports
DBP	Drawback Permit	Exports
DDL	Diamond Dealer License	Exports
DDX	Temporary Export Exemption	Exports
DED	Deduct over-declaration on previous excise account	Excise
DLV	Diamond Levy Value	Exports
DPR	Diamond Producer Registration	Exports
DPX	Diamond Producer Exemption	Exports
DRL	Diamond Researcher	Exports
DRX	Diamond Researcher Permit	Exports
EPC	Export Permit Control	Exports
GSP	General System of Preferences	Exports
IPC	Import Permit Control	Imports
IPP	Inward Processing Permit	Imports
KBC	Kimberley Certificate	Exports
NUI	New Used Indicator	Imports
OLI	Ordinary Levy Item	Imports
PGR	Permit for various 4th Schedule General Rebates	Imports
POL	Permit Ordinary Levy	Imports
PPR	Provisional Payment Surety Reference	Imports/Exports
PPS	Provisional Payment Surety	Imports/Exports
PRC	Production Rebate Certificate	Imports
PRV	Production Rebate Value	Imports
ROO	Rules of Origin	Exports
SGI	Safeguard Duty Item	Imports
SMD	Scrap Metal Duty	Exports
SYN	Synthetic (commodity type)	Exports
TBP	Temporary Buyers Permit	Exports
VDN	Value Determination Number	Imports
VIN	Vehicle Identification Number	Imports
VTE	Value-Added Tax Exemption	Imports/Exports

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 44A – Additional Information/Produced Documents: Licence Number; or
ii) CD1: Information Reference Details > Additional Information Code

e) **Rules and Usage**:

i) Any amendment lodged in respect of an original clearance must reflect the Additional Information items according to the list above.
ii) Additional Information Codes may only appear once on a line. If the same Additional Information Code appears more than once on a specific line, the goods declaration will be rejected.
iii) SADC EPA system rules applies to SACUM-UK EPA.
iv) Foreigner validation:
A) In all cases where the exporter or the remover is a foreigner, Additional Information Codes AFT and/or AFH must be completed.

B) Foreign exporters require an AFT agent in the additional info field (Line 1) that will represent the exporter.
C) Foreign removers require an AFH agent in the additional info field (Line 1) that will represent the remover.
D) The foreigner cannot act as an agent on behalf of himself/herself and must make use of a registered agent.

v) Usage of specific Additional Information Codes:

CODE	DESCRIPTION
AFH	This code must be inserted on the goods declaration by the registered agent or a licensed clearing agent acting on behalf a foreign importer or exporter, where the goods are removed by a foreign remover of goods in bond (haulier).
AFT	This code must be inserted on the goods declaration by the registered agent or a licensed clearing agent acting on behalf a foreign importer or exporter. Also refer to paragraph's 1.7, 1.15 and 1.16 in regard to details concerning agent code as well as importer code and exporter code.
APE	If APE (Approved Exporter) is declared on an export transaction, the transaction will be rejected if the country of destination is not EU or EFTA agreement Countries. APE does not apply to other agreements other than EU or EFTA.
APN	a) Importers making use of an Advance Import Payment must notify Customs. A unique APN reference number is allocated by SARS, for example APNO00200030004-51CCADA13F-0018. The Transaction value must be included within the APN when declared. b) The APN refence number must be reflected in the additional field.
BHR	If a bond holder code BHR is required on a goods declaration due to removal liabilities, the BHR number declared, for e.g.12345678A must be valid.
BND	**Imports**: Code BND and the amount that represents the duty and/or tax when goods are removed in bond must be inserted in this box. If goods are removed in bond by road – CPCs **E 40**, **E 42**, **B 20**, **B 21/22**, **E 43**, and **E 44** – the total amount of the duty and VAT, per item to be lodged as surety must be inserted in this sub box. If the commodity does not attract any duty or VAT the amount should be reflected as zero (0). **Exports**: Goods removed in bond by road – **CPCs H 67**, **F 53**, **H 68** and **F 52**: a) The abbreviation BND and the amount to cover the duty and/or VAT to be lodged as security needs to be inserted per goods declaration line item. If the commodity does not attract any VAT and/or duty the amount should be reflected as zero (0). b) Under cover of a Consignor Bond: the abbreviation BHR and the Customs client number in respect of the bond owner together with the bond number must be declared on the first line of the goods declaration only. For example: the Customs client number of the bond owner is 12345600 and the bond number is 'B', the BHR value in the Additional Information field must be declared as 12345600B. The BND details must always be reflected per line. This also applies to amended declarations where an amendment is made on the first line of a goods declaration. c) Under cover of surety lodged by means of a Provisional Payment: the abbreviation PPS together with the amount, in rand, lodged must be declared in the Additional Information field on the first line of the goods declaration only. The BND particulars must always be reflected per line. This applies to amended goods declarations where an amendment is made on the first line of the goods declaration. d) Under cover of surety lodged by a Sub-Contractor: the licensed Remover Client number of the Sub-Contractor will be reflected in the Remover Code field. The Consignor Bond particulars will be reflected in the Additional Information field in the first line of the goods declaration only as BHR with the third party's client number and bond number. The BND must always be reflected per line.

CODE	DESCRIPTION
CEB	The CEB (CEB01 Payment) code followed by the CEB01 document number must be reflected where the SMD amount is greater than (>) zero (0) and an export duty payment was done on CEB01. The CEB01 document number is 23 characters long, for example CEB00456789GMR210422123456. This number is made up of the following elements: a) The Customs code [N8] – The Customs code of the entity who paid the scrap metal duty, for example CEB00456789; b) The Office code [AN3] – The Office code where payment was made, for example GMR; c) The date on which the CEB01 payment was captured/registered (YYMMDD) [N6], for example 210422; and d) A unique Serial Number [N6], for example 123456.
EPC	If EPC (Export Permit Control) is declared on export declarations there must be a valid permit number declared in the additional info field, else the transactions will be rejected.
IPC	The import permit number declared must be in the exact format as it appears on the permit itself. (Example: IMP2004/00001). Only one (1) import permit may be used per goods declaration line item. If IPC details are declared on a CPC B 22-00, the goods declaration will be outright rejected because the CPC relates to transit movements which are exempt from import control permit requirements.
IPP	Where goods are cleared under CPC **J 80** and the rebate item of the goods being declared is 470.01, 470.02, 470.03, or 498.00 the permit number issued by ITAC must be inserted per goods declaration line item.
KBC	If KBC (Kimberly Certificate) is declared on diamond transactions, there must be a certificate number declared in the additional info field. This transaction will be rejected if only KBC is declared without the certificate number.
MER	To be used when entries claim the preferential rate of duty in terms of the trade agreement between the Common Market of the South comprising Argentina, Brazil, Paraguay and Uruguay (MERCOSUR) and SACU
NUI	The import control regulations provide that all second-hand and used goods may only be imported into South Africa on the authority of an import permit issued by the International Trade Administration Commission (ITAC). Importers are required to indicate – in addition to import permit particulars – in the additional information field for each line of the import declaration whether the goods so declared are new, used or second-hand. Goods declared under CPC combinations within procedure category codes **A, B, D**, **E, I**, **J, K,** and **L** must indicate in the additional information field on each line of the goods declaration whether the goods are new, used or second-hand. The following abbreviations shall be used to indicate the status of the goods: a) For new goods **– N** b) For used goods **– U,** and c) For second-hand goods – **S**. If the NUI indicator on a goods declaration, where rebate item 407.04 is used, is declared as 'N', the goods declaration will be outright rejected. The nature of rebate item 407.04 is that the vehicle cannot be new.
OLI	For goods cleared under CPC **A 10,** the ordinary levy items 196.10 or 196.20, whichever is applicable to the goods being declared, must be inserted.
PGR	The code requires the insertion of a value (example 12345678/QR1/2016-2017/ORG). The permit must be declared on each goods declaration line. The goods declaration will be outright rejected where: a) The permit(s) do not exist; b) The importer on the goods declaration is not equal to the importer on the permit; and c) The quantities have been exceeded.
POL	For goods cleared under CPC **A 10,** code POL (permit ordinary levy – exemption) together with the particular permit number must be inserted in this box when goods are exempted from the payment of ordinary levy.

CODE	DESCRIPTION
PRC	If the PRC (Production Rebate Certificate) code is declared on the import declaration there must be a unique certificate number captured. The PRC code is made up of the following elements: a) The first three (3) characters must be one (1) of the following abbreviations: i) ACO – automotive component; ii) ATO – automotive tooling; iii) LEG – light motor vehicle without engine; iv) LVE – light motor vehicles; and v) MHV – medium and heavy motor vehicles. b) From the fourth character onwards: i) Production Rebate Certificate – the certificate number is six (6) digits followed with /PRC, for example 123456/PRC; or ii) Volume Assembly Localisation Allowance (VALA) Certificate – the certificate number starts with VALA followed by four (4) numbers and ending with /PRC, for example VALA0123/PRC. iii) Examples: LVE123456/PRC or LVEVALA0123/PRC.
PRV	The code PRV (Production Rebate Value) must be inserted in this box if a PRC code is declared. The duty rebated to be deducted from the applicable Production Rebate Certificate must be declared in one (1) of the following formats, on a: a) Production Rebate Certificate the PRV is equal to the duty rebated in cents, for example if the declared Customs value is R123456 and the extent of rebate is less 20% of the duty the rebated Schedule 1 Part 1 duty is R6,172.75. Calculated as follows: R123456 (CV) **X** 20% (extent of rebate) x25% (rate of duty) = R24691 x 25% = R6172.75 The declared PRV in cents is then PRV617275. b) VALA certificate the PRV is calculated on the Customs value. If the declared Customs value is R123456 and the extent of rebate is less 20% of the Customs value, rounded off to the nearest Rand, the PRV is calculated as follows: = R123456 (CV) **-** 20% (extent of rebate) = R98764.80 The declared PRV rounded off to the nearest Rand is then PRV98765.
SGI	Code SGI (safeguard duty item) followed by the Schedule 2 Part 3 item in the format of item, code and check digit need to be entered in this sub box.
SMD	If scrap metal is exported the SMD (Scrap Metal Duty) code followed by the duty amount must always be declared in this box. a) The duty amount must be declared in cents. For example, R10,00 duty paid must be declared as SMD1000. A CEB code must then also be declared. b) If the duty is zero then SMD0 must be declared.
SUR	The code SUR will be rejected on export declarations where a provisional payment is lodged to cover the duty liability for a consignment, the code BHR is permissible.
VDN	If supplier and/or VDN detail is declared on ex-warehouse declarations, the goods declaration will be outright rejected.
VIN	Vehicles classifiable under headings TH 8702, 8703 and to 8704: The VIN must be declared together with the number per declaration item: a three (3) character alphabetic code VIN and the vehicle identification number consisting of 17 alpha numeric characters. The VIN is a structured combination of characters assigned to a vehicle by the manufacturer for identification purposes, consisting of three (3) sections: first the world manufacturer identifier (WMI – 3 characters) section, second the vehicle descriptor section (VDS – 6 characters) and last the vehicle indicator section (VIS – 8 characters). This field is mandatory for International imports and cross-border imports. Vehicles which will and cannot be registered for road use is exempted from this requirement, e.g. golf carts. Export declarations with the VIN completed requires the additional information value to be completed to avoid the rejection of the goods declaration. Export declarations containing VIN in the additional information field requires that the additional information value be completed to avoid the goods declaration be rejected.

CODE	DESCRIPTION
VTE	a) The VTE (Value-Added Tax Exemption) code and the reference number and date of such permission must be reflected in this box. b) Where substitution is granted and the importer elects not to pay the VAT a second time, the VTE code and the reference number and date of the Branch Manager's permission must be reflected in this box.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	ORIGINAL
AMEND	REPLACE	CANCEL	IMPORT	EXPORT

4.19 Additional Information Value

a) **Field Information**:

i) **Representation**: Additional Information Value
ii) **WCO3 Path**: Various
iii) **Type and length**: AN 32

b) **Description**: Denotes the value associated to the additional information code.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 44B – Additional Information/Produced Documents: Deducted Value; or
ii) CD1: Information Reference Details > Additional Information Value

e) **Rules and Usage**:

i) Refer to Rules and Usage for paragraph 4.18 Additional Information Code, above for detailed description. Regarding the application of Additional Information codes AFH and AFT, the following information is required for Additional Information Value:
   A) Insert the Customs client number of the registered agent for AFH value;
   B) Insert the Customs client number of the registered agent for AFT value;
   C) The declaration system will reject an AFT value in the additional information field if it does not have leading zeros up to 32 characters, i.e. for e.g. Customs client number 12345678 must be supplied as 00000000000000000000000012345678; and
   D) Where Additional Information Codes AFT/AFH is applicable on a goods declaration, it must be reflected only on Line 1. If provided on any other line the goods declaration will be rejected.
ii) In conjunction with the Additional Information Code, up to ten (10) occurrences of this field are permitted per line item on a goods declaration.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	ORIGINAL
AMEND	REPLACE	CANCEL	IMPORT	EXPORT

4.20 To Be Coded

a) **Field Information**:

i) **Representation**: Additional Information
ii) **WCO3 Path**:
   A) SET-Declaration.GoodsShipment.GovernmentAgencyGoodsItem.AdditionalInformation.StatementTypeCode (369) = ACF (Additional attribute information)

B) SET-Declaration.GoodsShipment.GovernmentAgencyGoodsItem.AdditionalInformation.StatementCode (226) = FST
C) MAP-to Declaration.GoodsShipment.GovernmentAgencyGoodsItem.AdditionalInformation.StatementDescription/Value (225)

iii) **Type and length**: AN 1

b) **Description**: Denotes whether the content of the goods declaration is to be incorporated in Customs Trade Statistics, as follows:

i) 1 = Take up in trade statistics; or
ii) 2 = Do not take up in trade statistics.

c) **Operations Reference:** SC-CF-55-A08 – Export Coding – External Annexure

d) **Location**:

i) SAD Box 44A – Additional Information/Produced Documents: Licence Number; or
ii) CD1: Financial Data > To be Coded

e) **Rules and Usage**:

i) The completion of this field is compulsory a list reflecting the rules as to when should a commodity be coded or not.
ii) Required for export declarations only.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	CANCEL	IMPORT	**EXPORT**

4.21 Requested Procedure (RPC)

a) **Field Information**:

i) **Representation**: Requested Procedure Code
ii) **WCO3 Path**: Declaration.GoodsShipment.GovernmentAgencyGoodsItem.GovernmentProcedure.CurrentCode (166)
iii) **Type and length**: N 2

b) **Description**: The code which denotes the specified procedure within which the goods are to be declared.

c) **Operations Reference:** SC-CF-55-A03 – CPC Combination Matrix – External Annexure

d) **Location**:

i) SAD Box 37A – Customs Procedure Codes (CPC): Requested Procedure (RPC); or
ii) CD1: Consignment Line Details > Consignment Details > Requested Procedure Code

e) **Rules and Usage**:

i) The procedure code required/requested for the goods declaration must be inserted.
ii) The requested procedure H 68 cannot reference different previous procedures across different lines. Previous procedure ‘46’ and ‘47’ can be used on the same goods declaration on more than one (1) line. However, ‘46’ and ‘47’ cannot be mixed with previous procedure ‘00’ on the same goods declaration.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	CANCEL	**IMPORT**	**EXPORT**

4.22 Previous Procedure (PPC)

a) **Field Information**:

i) **Representation**: Previous Procedure Code
ii) **WCO3 Path**: Declaration.GoodsShipment.GovernmentAgencyGoodsItem.GovernmentProcedure.CurrentCode (161)
iii) **Type and length**: N 2

b) **Description**: The code which denotes the previous procedure of the goods to be declared.

c) **Operations Reference:** SC-CF-55-A03 – CPC Combination Matrix – External Annexure

d) **Location**:

i) SAD Box 37B – Customs Procedure Codes (CPC): Previous Procedure (PPC);or
ii) CD1: Consignment Line Details > Consignment Details > Previous Procedure Code

e) **Rules and Usage**:

i) If a previous goods declaration was made the code used at that time must be inserted.
ii) If no previous goods declaration was made the code '00' must be inserted.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	CANCEL	**IMPORT**	**EXPORT**

4.23 Procedure Measure [Rebate Code]

a) **Field Information**:

i) **Representation**: Procedure Measure Code
ii) **WCO3 Path**:
A) SET Declaration.GoodsShipment.GovernmentAgencyGoodsItem.AdditionalCode.AdditionalCodeType (000) = PMR (Procedure Measure)
B) MAP TO Declaration.GoodsShipment.GovernmentAgencyGoodsItem.AdditionalCode.AdditionalCodeID^{DMR}
iii) **Type and length**: N 11

b) **Description**:

i) Denotes the Schedule 3, 4 or 5 item which is associated to the Customs procedure combination.
ii) A procedure measure indicates the extent of a trade remedy which in terms of:
A) Schedules 3 and 4 rebates the duty payable at time of importation; or
B) Schedule 5 specifies a drawback or refund.

c) **Operations Reference:** SC-CF-55-A04 – Procedure Measure Matrix – External Annexure

d) **Location**:

i) SAD Box 44F – Additional Information/Produced Documents: Rebate Code; or
ii) CD1: Consignment Line Details>Consignment Details>Procedure Measure

e) **Rules and Usage**:

i) **CPC A 15** with respective previous procedure codes on an import clearance, the Rebate Item can only refer to Schedule 4, namely item 412.07.
ii) **CPC A 14** with respective previous procedure codes on an import clearance, the Rebate Item can only refer to Schedule 4, namely those specified in SC-CF-55-A04.
iii) **CPC K 85** with respective previous procedure codes on an import clearance, the Rebate Item can only refer to Schedule 3, namely those specified in SC-CF-55-A04.
iv) **CPC H 62-11** to a clearance for export, the appropriate Schedule 5 item – **522.02**, **522.03**, **522.04**, or **522.06** whichever applicable must be entered in this field. The goods must be available for possible Customs inspection.
v) **CPC H 63-11** to a clearance for export, the appropriate Schedule 5 item – **501.00** to **521.00,** and **550.00** to **551.00** where applicable must be entered in this field.
   A) Items **501.00** to **520.00**: No permit is required, but the field is mandatory.
   B) Item **521.00**: An ITAC permit is only required in support of the drawback, i.e. it is not required to be reflected on the export clearance. The permit may be issued subsequent to the original export.
vi) **CPC H 62-11**, to a clearance for export, the appropriate Schedule 5 item – **522.02**, **522.03**, **522.04**, or **522.06** where applicable must be entered in this field.
vii) **Import**: If a rebate item is declared on any Excise CPC (E 45/E 46/E 47) the goods declaration will be rejected.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	CANCEL	**IMPORT**	**EXPORT**

4.24 Duty Tax Type/Duty Tax Amount

a) **Field Information**:

i) **Representation**: Duty Tax Type/Duty Tax Amount
ii) **WCO3 Path**:
   A) SET Declaration.GoodsShipment.GovernmentAgencyGoodsItem.Commodity.TypeCode (113) = 1P1; 12A; 12B, 13A; 13B, 13C; 13D; 13E, 15A; 15B; 17A, 1P8; 2P1; 2P2; 2P3; DLA; PEN; FOR; PPA; PPC; PPG; PPE; PPR or PPT.
   B) MAP TO Declaration.GoodsShipment.GovernmentAgencyGoodsItem.Commodity.TaxAssessedAmount/Value (120)
iii) **Type and length**: AN 3/N 12

b) **Description**:

i) Denotes the amount of duty or tax assessed in South African Rand and cents. First (ten) 10 digits represent South African Rand and the last (two) 2 digits cents. This field has up to ten (10) occurrences to accommodate up to ten (10) different tax types per line item.
ii) Provisional payment (PP) types are added where the client can select these codes per import declaration or per line. No DA 70 will be completed as prescribed in the Provisional Payments documents (SC-CF-25).
iii) Provisional payments covering duties and VAT are calculated to the nearest cent.
iv) If a provisional payment is to cover a possible contravention (PEN) or forfeiture (FOR), the amounts are calculated to the nearest rand.
v) VAT penalties are calculated to the nearest cent.
vi) If PEN is inserted and the client accepts the application in terms of Section 91 (Administrative penalties) a goods declaration in terms of Section 91 must be completed, signed and scanned to the inspection case. This will only apply to import declarations.
vii) Clients required to declare goods electronically in terms of Rule 101A.01A(2)(a)(v) must, whether or not registered for payment of duty and taxes, use the SARS eFiling service when making payment to SARS.
viii) The deferment scheme cannot be used for PP payment.

ix) The following duty/tax types are provided for and are determined according to the Customs tariff:

CODE	DUTY TAX TYPE
12A	Duty Schedule 1 Part 2A
12B	Duty Schedule 1 Part 2B
13A	Duty Schedule 1 Part 3A
13B	Duty Schedule 1 Part 3B
13C	Duty Schedule 1 Part 3C
13D	Duty Schedule 1 Part 3D
13E	Duty Schedule 1 Part 3E
15A	Duty Schedule 1 Part 5A
15B	Duty Schedule 1 Part 5B
17A	Duty Schedule 1 Part 7A
1P1	Ordinary Customs Duty
1P8	Ordinary Levy
2P1	Duty Schedule 2 Part 1
2P2	Duty Schedule 2 Part 2
2P3	Duty Schedule 2 Part 3
DLA	Diamond Export Levy Amount
FOR	Forfeiture Amount
PEN	Penalty Amount
PPA	Provisional Anti-Dumping
PPC	Provisional Countervailing
PPE	Provisional payment code PPE must be selected for embargo release if the goods cannot be inspected at a Customs control area
PPG	Provisional Safeguarding
PPR	Code PPR and the amount must be inserted when a provisional payment is lodged to cover for conditional release
PPT	Code PPT and the amount for goods cleared when a provisional payment for temporary imports is required
VAT	Value-Added Tax Amount

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 47 – Calculation Of Duties And Taxes Duty Tax Type/Duty Tax Amount; or
ii) CD1: Calculation of Duties and Taxes > Duty/Tax Type; Duty/Tax Type Amount

e) **Rules and Usage**:

i) Data field is required for Home Use declarations.
ii) May be applicable to certain Processing for Home Use (Schedule 3) declarations according to the extent of rebate specified.
iii) May be applicable to certain re-importation (of temporarily export) declarations where a value add has occurred. In this instance the actual price field must reflect such value-add. This will be the amount applicable for duty assessment purposes.
iv) Applicable to certain export declarations where Diamond Export Levy is concerned.
v) Whenever a commodity is imported from a BELN country which attracts any Schedule 1 Part 3 Environmental Levies or Schedule 1 Part 5 Fuel and Road Accident Levies, the amount due must be declared in the Duty Tax Free field together with the applicable Duty Tax Free Qualifier on the import declaration. CPCs affected: A12-00; D37-00 and I78-76.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	ORIGINAL
AMEND	REPLACE	CANCEL	IMPORT	EXPORT

4.25 Preference Code

a) **Field Information**:

i) **Representation**: Preference Code
ii) **WCO3 Path**: Declaration.GoodsShipment.GovernmentAgencyGoodsItem.Commodity.DutyRegimeCode (164)
iii) **Type and length**: AN 3

b) **Description**: Denotes the declarant's intent regarding a preferential rate of duty or quota and is required for duty calculation and compliance purposes.

CODE	DESCRIPTION
100	None (Not claiming a preference)
200	Preferential Rate (Claiming)
300	National Quota (Claiming)
400	Preferential Quota (Claiming)

c) **Operations Reference:** SC-RO-02 – Administration of Trade Agreements – External Policy

d) **Location**:

i) SAD Box 36 – Preference; or
ii) CD1: Consignment Line Details > Consignment Details > Preference Code

e) **Rules and Usage**:

i) Preference codes are mandatory on all import declarations irrespective of whether a trade agreement applies or not.
   A) Code '100' is the default code to be used on all imported declarations.
   B) Code '200' must be used when a preferential rate is applicable as per Schedule 1, Part 1. If this code is used, refer to paragraph 4.18b)iv) for the applicable Additional Information code that must be inserted on the goods declaration for the relevant trade agreement.
   C) Code '300' must be used when a national quota is applicable as per Schedule 1, Part 1 (currently not in use).
   D) Code '400' must be used where a preferential quota rate is applicable as per the general notes to Schedule 1, Part 1. If this code is used, refer to paragraph 4.18b)iv) for the applicable Additional Information code that must be inserted on the goods declaration for the relevant trade agreement.
ii) The goods declaration will be outright rejected if the system validation fails, for example:
   A) Preferential code invalid; or
   B) Preferential code not applicable.
iii) Additional validations for all trade agreements:
   A) Preferential treatment goods declarations will only be accepted where the country of destination is ZA.
   B) Preferential treatment goods declarations where the country of destination is one (1) of the BELN countries must be processed in that BELN country.
iv) Preferential tariff quota validations for all applicable trade agreements:
   A) All quotas will be registered on the Licence and Certificate Module.
   B) To be managed on first-come-first-serve basis with no permit or certificate to be declared on the import declaration.
   C) Import declarations will be outright rejected as per normal permit or certificate validations, for example if the quota balance is exhausted.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	CANCEL	**IMPORT**	**EXPORT**

5 TOTAL DETAILS – SUMMARY DETAILS REFERRING TO SUM OF THE INDIVIDUAL VALUES AND AMOUNTS BEING DECLARED AT LINE ITEM LEVEL

5.1 CIF&C Value

a) **Field Information**:

i) **Representation**: CIF and C Value
ii) **WCO3 Path**: Declaration.GoodsShipment.CustomsValuation.ExitToEntryChargeAmount (121)
iii) **Type and length**: N 12

b) **Description**: Denotes the cost, insurance, freight and commission related to the consignment being declared. Expressed in South African Rand only, no cents.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 12 – Value Details; or
ii) CD1: Financial Data > CIF and C Value

e) **Rules and Usage**:

i) Required for all import declarations, including BELN import declarations.
ii) When cancelling a goods declaration, the CIF&C must be blank.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	EXPORT

5.2 Transaction Value

a) **Field Information**:

i) **Representation**: Transaction Value
ii) **WCO3 Path**: Declaration.InvoiceAmount/value (109)
iii) **Type and length**: N 12

b) **Description**:

i) Denotes the transaction value (total invoice value) for the shipment.
ii) Expressed in the currency of the invoice, no decimals. The applicable currency code must be reflected in the Transaction Value Currency Code field.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 28 – Financial Data; or
ii) CD1: Financial Data > Transaction Value

e) **Rules and Usage**:

i) Required for export declarations and import declarations where an APN (Advance Payment Notification) number is declared. This data filed is associated and co-dependent with paragraph 5.3 Transaction Value Currency Code.
ii) If the Transaction Value is greater than zero (0), a valid Currency Code must be supplied or else it will be rejected.
iii) For exports, if Credit Terms is supplied as NEP, then the Transaction Value must be zero and no Bank Code must be supplied or else it will be rejected.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

5.3 Transaction Value Currency Code

a) **Field Information**:

i) **Representation**: Currency Code
ii) **WCO3 Path**: Declaration.InvoiceAmount/currency (109)
iii) **Type and length**: AN 3

b) **Description**: Denotes the currency in respect of the Transaction Value. Required for SARB purposes.

c) **Operations Reference:** SC-CF-55-A05 – Country and Currency Code (UNLOCODE) – External Annexure

d) **Location**:

i) SAD Box 28 – Financial Data; or
ii) CD1: Financial Data > Currency Code

e) **Rules and Usage**:

i) Required for international export and cross-border export declarations.
ii) Where the Transaction Value is greater than zero (0), a valid Currency Code must be supplied, else it will be rejected.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	**REPLACE**	**CANCEL**	**IMPORT**	**EXPORT**

5.4 Amount Overpaid on Previous Excise Account

a) **Field Information**:

i) **Representation**: Amount Overpaid in Previous Excise Account
ii) **WCO3 Path**: Duty Tax Fee Assessed [120/113 = EUN]
iii) **Type and length**: N 12

b) **Description**:

i) Denotes the amount overpaid in a previous excise account in South African Rand and cents.
ii) This field is not applicable for Customs import and export declarations.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 47 – Calculation Of Duties And Taxes; or
ii) CD1: Financial Data > Amount Overpaid in Previous Excise Account

e) **Rules and Usage**: Only required in respect of existing type ZDP excise goods declarations. There is no CPC equivalent for ZDP purpose code, therefore ZDP must be inserted in the PCC field.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	REPLACE	CANCEL	**IMPORT**	EXPORT

5.5 Amount Underpaid on Previous Excise Account

a) **Field Information**:

i) **Representation**: Amount Underpaid in Previous Excise Account
ii) **WCO3 Path**: Duty Tax Fee Assessed [120/113 = EOV]
iii) **Type and length**: N 12

b) **Description**:

i) Denotes the amount underpaid in a previous excise account in South African Rand and cents.
ii) This field is not applicable for Customs import and export declarations.

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 47– Calculation Of Duties And Taxes; or
ii) CD1: Financial Data > Amount Underpaid in Previous Excise Account

e) **Rules and Usage**:

i) Only required in respect of existing type ZDP Excise goods declarations.
ii) There is no CPC equivalent for ZDP purpose code, therefore ZDP must be inserted in the PCC field.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	**ORIGINAL**
AMEND	REPLACE	CANCEL	**IMPORT**	EXPORT

5.6 Total Duties Due

a) **Field Information**:

i) **Representation**: Total Duties Due
ii) **WCO3 Path**: Duty Tax Fee Assessed [120]
iii) **Type and length**: N 12

b) **Description**:

i) Denotes the total sum of duties due and must contain the summary of duties for each line item on the goods declarations.
ii) Each line item will reflect the individual tax amounts i.e. Duty Tax Type/Duty Tax Amount, such amounts for Total Duties Due field must be consolidated as follows:

CODE	DUTY TAX TYPE – LINE ITEM	DUTY TAX TYPE – TOTAL DUTIES DUE
12A	Duty Schedule 1 Part 2A	Duty
12B	Duty Schedule 1 Part 2B	Duty Schedule 1 Part 2B
13A	Duty Schedule 1 Part 3A	Duty
13B	Duty Schedule 1 Part 3B	Duty
13C	Duty Schedule 1 Part 3C	Duty
13D	Duty Schedule 1 Part 3D	Duty
13E	Duty Schedule 1 Part 3E	Duty
15A	Duty Schedule 1 Part 5A	Duty

CODE	DUTY TAX TYPE – LINE ITEM	DUTY TAX TYPE – TOTAL DUTIES DUE
15B	Duty Schedule 1 Part 5B	Duty
17A	Duty Schedule 1 Part 7A	Duty
1P1	Ordinary Customs Duty	Customs Duty
1P8	Ordinary Levy	Duty
2P1	Duty Schedule 2 Part 1	Customs Duty
2P2	Duty Schedule 2 Part 2	Customs Duty
2P3	Duty Schedule 2 Part 3	Customs Duty
FOR	Forfeiture	Forfeiture amount
PEN	Penalty	Penalty amount
PPA	Provisional Anti-Dumping	Provisional Anti-Dumping amount
PPC	Provisional Countervailing	Provisional Countervailing amount
PPE	Embargo Release	PPE amount
PPG	Provisional Safeguarding	Provisional Safeguarding amount
PPR	Conditional Release	PPR amount
PPT	Temporary Imports	PPT amount
VAT	VAT	Value-Added Tax amount

c) **Operations Reference:** None

d) **Location**:

i) SAD Box 47– Calculation Of Duties And Taxes; or
ii) CD1: Financial Data > Total Duties Due

e) **Rules and Usage**:

i) Required for all import declarations.
ii) Applicable to export declarations where Diamond Export Levy is applicable.
iii) When used in conjunction with message type 4 (amendment), this value represents the difference in duty overpaid or under paid.
iv) When declaring a preferential rate of duty as per the trade agreements listed in Schedule 1, Part 1 the information required in paragraphs 4.18 and 4.25 must be inserted in the applicable fields on the goods declaration.
v) When utilising the SACUM-UK EPA the EU rate of duty reflected in Schedule 1, Part 1 must be declared on the goods declaration.

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	ORIGINAL
AMEND	REPLACE	CANCEL	IMPORT	EXPORT

5.7 Total VAT Due

a) **Field Information**:

i) **Representation**: Total VAT Due
ii) **WCO3 Path**: Duty Tax Fee Assessed [120]
iii) **Type and length**: N 12

b) **Description**:

i) Denotes the total sum of VAT due in respect of an amendment to an original clearance. This field must contain the summary of VAT for each line item on the goods declaration.
ii) Each line item will reflect the individual tax amount i.e. Duty Tax Type/Duty Tax Amount, such amount for Total Vat Due field must be consolidated as follows:

CODE	DUTY TAX TYPE – LINE ITEM	DUTY TAX TYPE – TOTAL DUTIES DUE
1P1	Ordinary Customs Duty	Customs Duty
12A	Duty Schedule 1 Part 2A	Duty

CODE	DUTY TAX TYPE – LINE ITEM	DUTY TAX TYPE – TOTAL DUTIES DUE
12B	Duty Schedule 1 Part 2B	Duty Schedule 1 Part 2B
13A	Duty Schedule 1 Part 3A	Duty
13B	Duty Schedule 1 Part 3B	Duty
13C	Duty Schedule 1 Part 3C	Duty
13D	Duty Schedule 1 Part 3D	Duty
13E	Duty Schedule 1 Part 3E	Duty
15A	Duty Schedule 1 Part 5A	Duty
15B	Duty Schedule 1 Part 5B	Duty
17A	Duty Schedule 1 Part 7A	Duty
1P8	Ordinary Levy	Duty
2P1	Duty Schedule 2 Part 1	Customs Duty
2P2	Duty Schedule 2 Part 2	Customs Duty
2P3	Duty Schedule 2 Part 3	Customs Duty
VAT	Value-Added Tax Amount	VAT

c) **Operations Reference:** SC-CR-A-03 – Valuation of Imports – External Policy

d) **Location**:

i) SAD Box 47– Calculation Of Duties And Taxes; or
ii) CD1: Financial Data > Total VAT Due

e) **Rules and Usage**:

i) Required for all goods declarations.
ii) When used in conjunction with message type 4 (amendment), this value represents the difference in VAT payable.
iii) The duty/VAT calculations on amended declarations are the same as the duty/VAT calculations performed on original and substitution declarations. Amended declarations will be outright rejected when any duty/VAT calculation errors are detected.
iv) In the event of a lower VAT payable, the VAT over paid can be claimed either from the Receiver of Revenue or from Customs. Refer to SC-DT-C-04.
v) Depending on this the following will apply:

DECLARATION FIELD	VAT CLAIMED FROM	
	RECEIVER OF REVENUE	CUSTOMS
Added Tax Value	Amended ATV	
VAT per line/item	VAT payable on the amend ATV	
Totals before correction	VAT as paid on the original declaration	
Totals after correction	VAT as paid on the original declaration	VAT payable on the new ATV
Differences	Zero	Difference between VAT originally paid and VAT now payable

f) **Applicable to the following declaration**:

NORM	INCOMP	PROV	SUPPLM	ORIGINAL
AMEND	REPLACE	CANCEL	IMPORT	EXPORT

6 MANUAL FORMS

a) In regard to information required on a manually completed or printed SAD 500 on line item level–

i) Duty Tax Types – as specified in paragraph 4.24 Duty/Tax Type and Duty/Tax Amount – must be inserted in Box 47 together with the calculated duty/tax amount.
ii) Example: Where the line item attracts Ordinary Customs Duty, Duty Schedule 1 Part 2B, and Value-Added Tax Box 47 must contain the following Duty Tax Type codes and their corresponding calculated duty/tax amounts – 1P1, 12B, and VAT.

b) In regard to cross-border transactions data fields in respect of transit control must be completed manually on the SAD 502 and SAD 507.

c) In regard to in-bond and in-transit movements data fields in respect of bond control must be completed manually on the SAD 505 and SAD 507.

d) In regard to information required on manually completed or printed amended declarations SAD 504/554/604 on:

i) Totals Level – Calculated duties and taxes must be inserted. The amended declaration must specify Totals Before Correction, Totals After Correction and Differences in the fields provided.
ii) Line Item Level – Duty Tax Types – as specified in paragraph 4.24 Duty/Tax Type and Duty/Tax Amount.
iii) If there is insufficient space to insert all required codes and amounts, the declarant may insert these in the Description of Goods field on the amended declaration.

7 WHERE OFFICE OF CLEARANCE DIFFER FROM THE LAND PORT OF EXIT

a) All land ports of entry, both international and BELN will have the ability to process any type of CPC i.e. both CPCs associated with international trade as well as intra-BELN CPCs.

b) The interchangeable use of international and intra-BELN CPCs at land ports of entry is regulated by systems rules. For example:

i) An **ex-warehouse clearance** declared at Groblers Bridge will not be accepted by the Customs system because the warehouse concerned is not linked to the ports of entry/exit.
ii) Traders must therefore declare such goods declarations at the Customs Office (office of entry) where the particular warehouse is registered.

c) The Customs system will allow clearance of certain goods at inland ports destined for exit at land ports of exit. These instances pertain to the following CPCs:

i) B 20;
ii) B 21;
iii) E 43;
iv) E 44;
v) E 45;
vi) F 52;
vii) F 53;
viii) H 67; and
ix) H 68.

d) **All import entries** (direct and ex-warehouse) must have Port Of Exit if destined for any BELN (Road).

e) For any direct import, where the Mode of Transport is Road and Previous Procedure code is ‘00’, then District Office must be a land border. Inclusions to the above rule are direct re-importations covered by CPCs I 77-60/68/75, I 78-76 and L 91-90.

f) **All direct export declarations** must have Port Of Exit if crossing any land port of exit by road and must equal Office of Declaration.

g) For Rail, transport mode 2, if a goods declaration is submitted to UPT (Office of Declaration), then the Office of Exit must also be UPT.

h) **All ex-warehouse export declarations** must have Port Of Exit if crossing any land port of exit by road.

i) In regard to direct imports and export cross-border goods declarations by road, Transport Code ‘00’ will not be permitted.

j) On all goods declarations where the goods removed by road and exiting a land port of exit, the Road Manifest No. (Transport Document Number) must be inserted in the following format:

i) Road Haulier client number assigned by BELN at registration – (8AN); and
ii) Manifest Number assigned by Road Haulier (AN27).

8 REFERENCES

8.1 Legislation

TYPE OF REFERENCE	REFERENCE
Legislation and Rules administered by SARS:	**Customs and Excise Act No. 91 of 1964:** Sections 1, 4, 6, 6A, 7, 8, 10, 13, 15, 16, 18, 18A, 19A, 20, 38, 39, 40, 41, 43, 46, 47; 50A, 52, 59A, 64D, 64E, 72, 75; 76B; 80, 83, 88, 98, 99, 101, 101A 107, 114, 119A, and 120 Notes to Schedule 5 as well as the Notes to Part 1 of Schedule 5 of the Harmonised Tariff **Customs and Excise Rules:** 7, 8, 18, 18A, 19A, 38, 39, 40, 41; 59A.03(1), 59A.03, 64D, 101, 101A, 119A, 120.01 – 120.07, 120A.01 and 201.10 **Value-Added Tax Act No. 89 of 1991:** Sections 7(1)(b), 13
Other Legislation:	**Merchant Shipping Act of 1951:** All **National Road Traffic Act No. 93 of 1996:** All **Cross Border Road Transport Act No.4 of 1998:** All
International Instruments:	**Kyoto Convention:** **General Annex Chapter 1** – Clearance for home use, Standard 3 and 4; **Specific Annex C Chapter 1 Outright Exportation:** Standard 1 and 3; **Chapter 4(C) Repayment of duties and Taxes** – All; **Specific Annex E, Chapter 1 –** Customs Transit **Standard:** 1-4; 8**,** 10, 12, 13, 15, 16, 23, and 24, **Recommended Practice:** 2, 9, 11, 17, 18, 21, 22 and 25 **WCO Framework of Standards:** Annex 1 Standard 1.2, 1.3.3, 2.4 and 10 **WTO Trade Facilitation Agreement**: Section 1 Article 1 – Publication and availability of information; Section 1 Article 3 – Advance Rulings; Section 1 Article 4 – Appeal or review procedures; Section 1 Article 7 – Release and clearance of goods; Section 1 Article 9 – Movement of goods under Customs control intended for imports; Section 1 Article 10 – Formalities connected with importation and exportation and transit; Section 1 Article 11 – Freedom of transit

8.2 Cross References

DOCUMENT NUMBER	DOCUMENT TITLE
SC-CF-19-A02	Facilities Code List – External Annexure
SC-CF-25	Provisional Payments – External Policy
SC-CF-30	Invoice Requirements for Customs – External Policy
SC-CF-55-A02	Alphabetic District Office Codes – External Annexure
SC-CF-55-A03	CPC Combination Matrix – External Annexure
SC-CF-55-A04	Procedure Measure Matrix – External Annexure
SC-CF-55-A05	Country and Currency Codes – External Annexure
SC-CF-55-A06	Supplementary Unit Codes – External Annexure
SC-CF-55-A07	Countable Quantity Codes – External Annexure
SC-CF-55-A08	Export Coding – External Annexure
SC-CF-55-A12	Customs Declaration SAD 502 – External Annexure
SC-CF-55-A13	Customs Declaration SAD 505 – External Annexure
SC-CF-55-A14	Customs Declaration SAD 509 – External Annexure
SC-CR-A-03	Valuation of Imports – External Policy
SC-DT-C-13	Refunds and Drawbacks – External Policy
SC-RO-02	Administration of Trade Agreements – External Policy

9 DEFINITIONS, ACRONYMS AND ABBREVIATIONS

The definitions, acronyms and abbreviations can be accessed via the following centralised link: Glossary webpage.