



# COMPLETION OF TRAVELLER CARD

**Effective Date: 28 March 2025**

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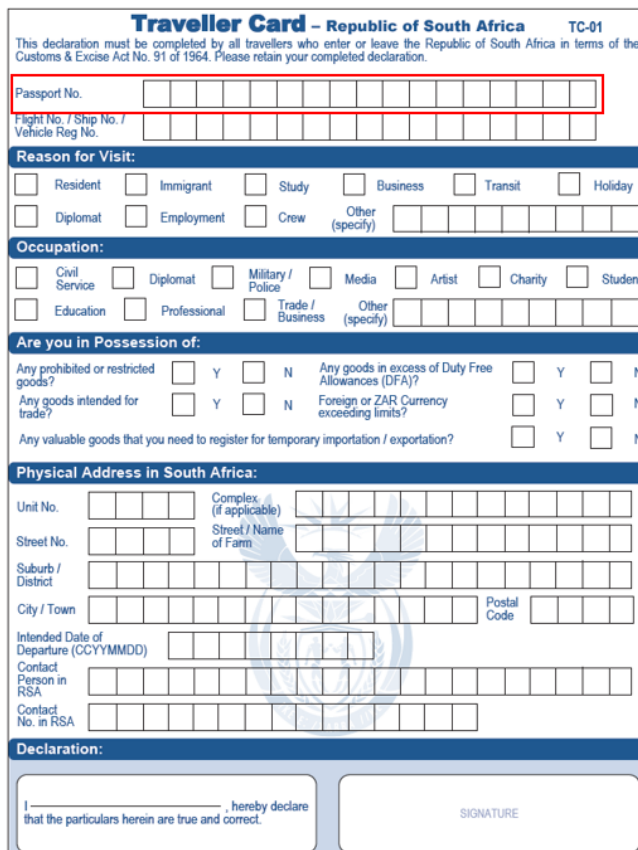
## 1 SUMMARY

- This **guide** describes the completion of the Traveller Card (TC-01).
- The Traveller Card (TC-01) - which is to be completed by travellers prior to their arrival or at the port of entry / exit.
- The TC-01 will be used for the processing of travellers at Customs Offices if SATMS is offline.

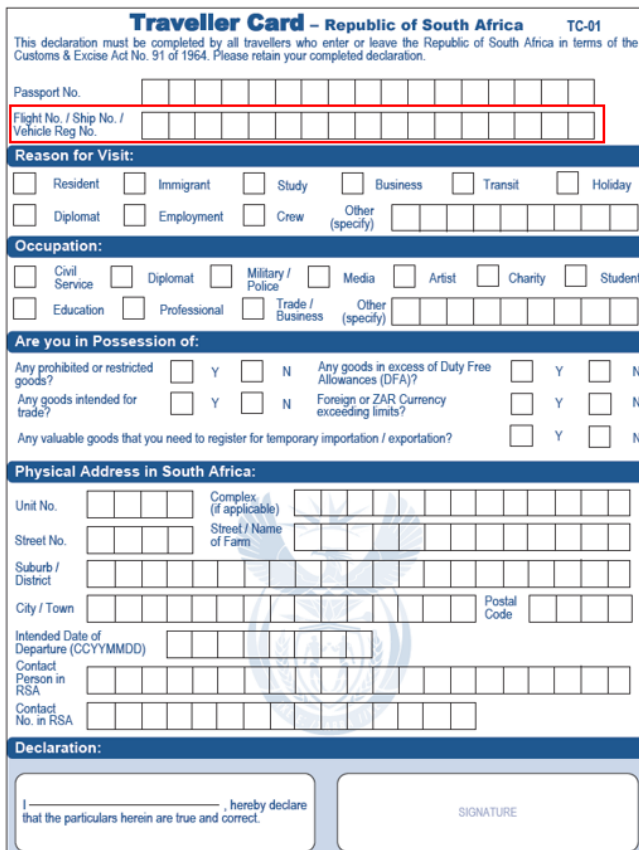
## 2 TRAVELLER CARD REQUIREMENTS

- The Traveller Card may be completed prior to arrival at the port or at the port of entry / exit.
- The Traveller Card must be completed with a black / blue pen in English using capital letters.
- Parents or guardians must assist minors to complete the Traveller Card.
- Each traveller (or legal guardian in the case of minors) must sign the Traveller Card that he / she has completed.

## 3 COMPLETION OF THE TRAVELLER CARD

FIELD DESCRIPTION	EXPLANATION
Passport No.	<p>The traveller's passport number is completed in this field.</p>  <p>The image shows the Traveller Card (TC-01) form. The 'Passport No.' field is highlighted with a red box. The form includes sections for 'Reason for Visit', 'Occupation', 'Are you in Possession of:', 'Physical Address in South Africa:', and a 'Declaration' section at the bottom.</p>

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FIELD DESCRIPTION	EXPLANATION
Flight No. / Ship No. / Vehicle Reg No.	<p>The traveller completes the number of the mode of transport he / she used.</p>  <p>The image shows the 'Traveller Card - Republic of South Africa TC-01' form. It is a declaration form for travellers entering or leaving South Africa. The form includes sections for:         <ul style="list-style-type: none"> <li><b>Passport No.:</b> A 10-digit field.</li> <li><b>Flight No. / Ship No. / Vehicle Reg No.:</b> A 10-digit field, highlighted with a red box in the image.</li> <li><b>Reason for Visit:</b> Checkboxes for Resident, Immigrant, Study, Business, Transit, Holiday, Diplomat, Employment, Crew, and Other (specify).</li> <li><b>Occupation:</b> Checkboxes for Civil Service, Diplomat, Military / Police, Media, Artist, Charity, Student, Education, Professional, Trade / Business, and Other (specify).</li> <li><b>Are you in Possession of:</b> Questions about prohibited/restricted goods, goods in excess of Duty Free Allowances (DFA), and foreign or ZAR currency exceeding limits, each with Y/N options.</li> <li><b>Physical Address in South Africa:</b> Fields for Unit No., Street No., Suburb / District, City / Town, and Postal Code, along with a field for Complex (if applicable) or Street / Name of Farm.</li> <li><b>Intended Date of Departure (CCYYMMDD):</b> A 6-digit field.</li> <li><b>Contact Person in RSA:</b> A 10-digit field.</li> <li><b>Contact No. in RSA:</b> A 10-digit field.</li> <li><b>Declaration:</b> A statement 'I, _____, hereby declare that the particulars herein are true and correct.' followed by a signature line.</li> </ul> </p>

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FIELD DESCRIPTION	EXPLANATION
Reason for a visit	<p>The traveller marks the relevant tick box with the applicable reason(s) for his / her visit to South Africa. The following options are available:</p> <ul style="list-style-type: none"> <li>a) Resident;</li> <li>b) Immigrant;</li> <li>c) Study;</li> <li>d) Business;</li> <li>e) Transit;</li> <li>f) Holiday;</li> <li>g) Diplomat;</li> <li>h) Employment;</li> <li>i) Crew; and</li> <li>j) Other, in which case the traveller must specify what this reason is.</li> </ul>

**Traveller Card – Republic of South Africa** TC-01

This declaration must be completed by all travellers who enter or leave the Republic of South Africa in terms of the Customs & Excise Act No. 91 of 1964. Please retain your completed declaration.

Passport No.

Flight No. / Ship No. / Vehicle Reg No.

**Reason for Visit:**

☐ Resident ☐ Immigrant ☐ Study ☐ Business ☐ Transit ☐ Holiday

☐ Diplomat ☐ Employment ☐ Crew ☐ Other (specify)

**Occupation:**

☐ Civil Service ☐ Diplomat ☐ Military / Police ☐ Media ☐ Artist ☐ Charity ☐ Student

☐ Education ☐ Professional ☐ Trade / Business ☐ Other (specify)

**Are you in Possession of:**

Any prohibited or restricted goods? ☐ Y ☐ N Any goods in excess of Duty Free Allowances (DFA)? ☐ Y ☐ N

Any goods intended for trade? ☐ Y ☐ N Foreign or ZAR Currency exceeding limits? ☐ Y ☐ N

Any valuable goods that you need to register for temporary importation / exportation? ☐ Y ☐ N

**Physical Address in South Africa:**

Unit No.  Complex (if applicable)

Street No.  Street / Name of Farm

Suburb / District

City / Town  Postal Code

Intended Date of Departure (CCYYMMDD)

Contact Person in RSA

Contact No. in RSA

**Declaration:**

I , hereby declare that the particulars herein are true and correct.

SIGNATURE

Effective Date: 28 March 2025

FIELD DESCRIPTION	EXPLANATION
Occupation	<p>The traveller marks the relevant tick box with regard to their occupation. The following options are available:</p> <ul style="list-style-type: none"> <li>a) Civil Service;</li> <li>b) Diplomat;</li> <li>c) Military / Police;</li> <li>d) Media;</li> <li>e) Artist;</li> <li>f) Charity;</li> <li>g) Student;</li> <li>h) Education;</li> <li>i) Professional;</li> <li>j) Trade / Business; and</li> <li>k) Other, in which case the traveller must specify what his / her occupation is.</li> </ul>

**Traveller Card – Republic of South Africa** TC-01

This declaration must be completed by all travellers who enter or leave the Republic of South Africa in terms of the Customs & Excise Act No. 91 of 1964. Please retain your completed declaration.

Passport No.

Flight No. / Ship No. / Vehicle Reg No.

**Reason for Visit:**

☐ Resident ☐ Immigrant ☐ Study ☐ Business ☐ Transit ☐ Holiday

☐ Diplomat ☐ Employment ☐ Crew ☐ Other (specify)

**Occupation:**

☐ Civil Service ☐ Diplomat ☐ Military / Police ☐ Media ☐ Artist ☐ Charity ☐ Student

☐ Education ☐ Professional ☐ Trade / Business ☐ Other (specify)

**Are you in Possession of:**

Any prohibited or restricted goods? ☐ Y ☐ N Any goods in excess of Duty Free Allowances (DFA)? ☐ Y ☐ N

Any goods intended for trade? ☐ Y ☐ N Foreign or ZAR Currency exceeding limits? ☐ Y ☐ N

Any valuable goods that you need to register for temporary importation / exportation? ☐ Y ☐ N

**Physical Address in South Africa:**

Unit No.  Complex (if applicable)

Street No.  Street / Name of Farm

Suburb / District

City / Town  Postal Code

Intended Date of Departure (CCYYMMDD)

Contact Person in RSA

Contact No. in RSA

**Declaration:**

I  hereby declare that the particulars herein are true and correct.

SIGNATURE

**Effective Date: 28 March 2025**

FIELD DESCRIPTION	EXPLANATION
Are you in possession of	<p>The traveller must indicate (yes or no) whether he / she has in his / her possession any of the following:</p> <ul style="list-style-type: none"> <li>a) Any prohibited or restricted goods;</li> <li>b) Any goods in excess of Duty Free Allowance (DFA);</li> <li>c) Any goods intended for trade;</li> <li>d) Foreign or South African currency exceeding limits; or</li> <li>e) Any valuable goods to be registered for temporary importation.</li> </ul>

**Traveller Card – Republic of South Africa** TC-01

This declaration must be completed by all travellers who enter or leave the Republic of South Africa in terms of the Customs & Excise Act No. 91 of 1964. Please retain your completed declaration.

Passport No.

Flight No. / Ship No. / Vehicle Reg No.

**Reason for Visit:**

☐ Resident
 ☐ Immigrant
 ☐ Study
 ☐ Business
 ☐ Transit
 ☐ Holiday
 ☐ Diplomat
 ☐ Employment
 ☐ Crew
 ☐ Other (specify)

**Occupation:**

☐ Civil Service
 ☐ Diplomat
 ☐ Military / Police
 ☐ Media
 ☐ Artist
 ☐ Charity
 ☐ Student
 ☐ Education
 ☐ Professional
 ☐ Trade / Business
 ☐ Other (specify)

**Are you in Possession of:**

Any prohibited or restricted goods?	<input type="checkbox"/> Y <input type="checkbox"/> N	Any goods in excess of Duty Free Allowances (DFA)?	<input type="checkbox"/> Y <input type="checkbox"/> N
Any goods intended for trade?	<input type="checkbox"/> Y <input type="checkbox"/> N	Foreign or ZAR Currency exceeding limits?	<input type="checkbox"/> Y <input type="checkbox"/> N
Any valuable goods that you need to register for temporary importation / exportation?		<input type="checkbox"/> Y <input type="checkbox"/> N	

**Physical Address in South Africa:**

Unit No.  Complex (if applicable)

Street No.  Street / Name of Farm

Suburb / District

City / Town  Postal Code

Intended Date of Departure (CCYYMMDD)

Contact Person in RSA

Contact No. in RSA

**Declaration:**

I  , hereby declare that the particulars herein are true and correct.

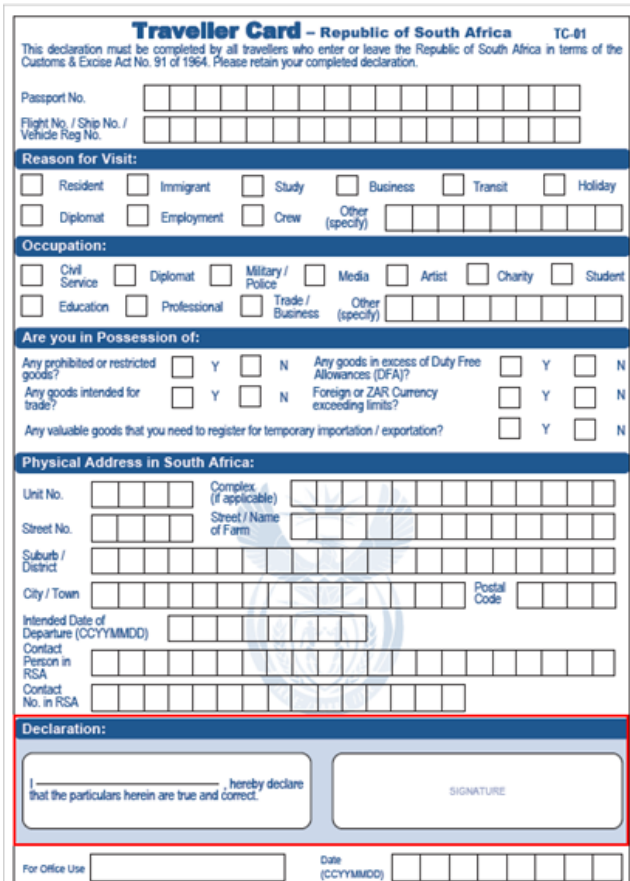
SIGNATURE

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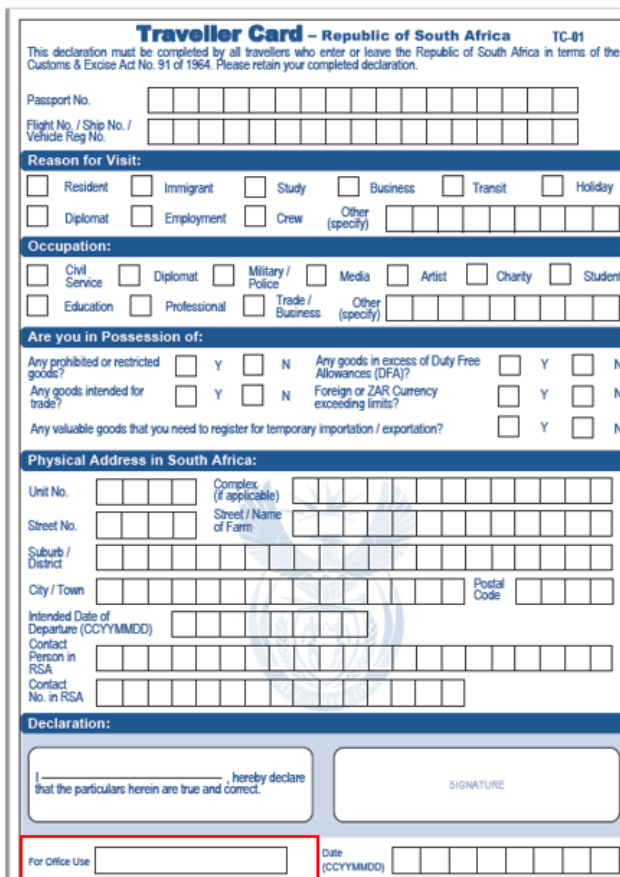
FIELD DESCRIPTION	EXPLANATION
Physical Address in South Africa	<p>The traveller completes the physical address where he / she will be staying in South Africa:</p> <ol style="list-style-type: none"> <li>Unit number;</li> <li>Complex (if applicable);</li> <li>Street number;</li> <li>Street or name of farm;</li> <li>Suburb or district;</li> <li>City or town;</li> <li>Intended date of departure (CCYYMMDD);</li> <li>Contact person in South Africa; and</li> <li>Contact number in South Africa.</li> </ol>



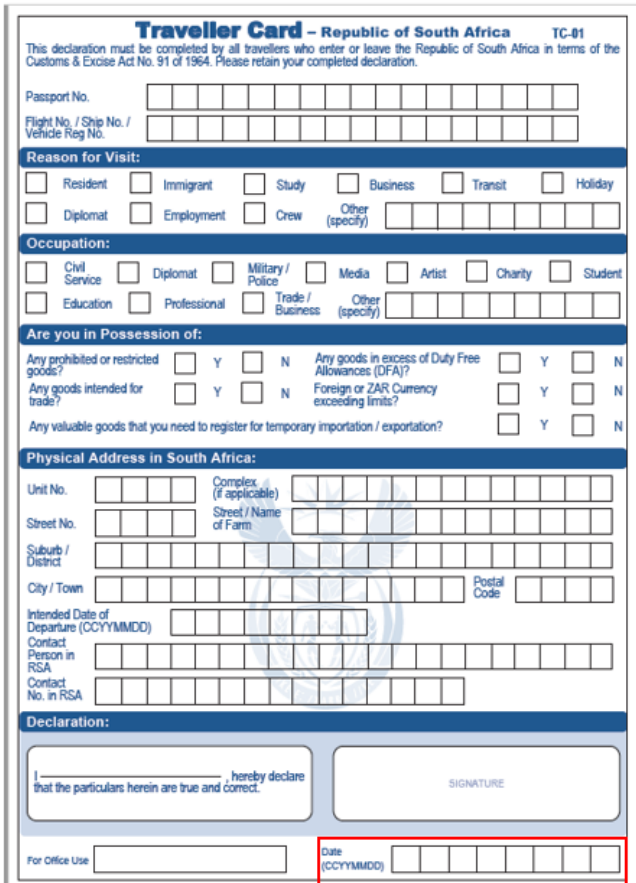
**Effective Date: 28 March 2025**

FIELD DESCRIPTION	EXPLANATION
Declaration	<p>The traveller must write his / her full name and surname and sign the declaration to confirm that the particulars he / she has furnished are true and correct.</p>  <p>The image shows the 'Traveller Card - Republic of South Africa TC-01' form. It includes sections for:         <ul style="list-style-type: none"> <li>Passport No. and Flight No. / Ship No. / Vehicle Reg No.</li> <li>Reason for Visit: Resident, Immigrant, Study, Business, Transit, Holiday, Diplomat, Employment, Crew, Other (specify).</li> <li>Occupation: Civil Service, Diplomat, Military / Police, Media, Artist, Charity, Student, Education, Professional, Trade / Business, Other (specify).</li> <li>Are you in Possession of: Any prohibited or restricted goods?, Any goods intended for trade?, Any goods in excess of Duty Free Allowances (DFA)?, Foreign or ZAR Currency exceeding limits?, Any valuable goods that you need to register for temporary importation / exportation?.</li> <li>Physical Address in South Africa: Unit No., Complex (if applicable), Street No., Street / Name of Farm, Suburb / District, City / Town, Postal Code.</li> <li>Intended Date of Departure (CCYYMMDD), Contact Person in RSA, Contact No. in RSA.</li> <li>Declaration: A box for the traveller to sign and declare that the particulars are true and correct, and a box for the signature.</li> <li>For Office Use and Date (CCYYMMDD) fields at the bottom.</li> </ul> </p>

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FIELD DESCRIPTION	EXPLANATION
For Office Use	<p>This field is completed by the Physical Inspector to indicate which channel the traveller must proceed to.</p>  <p>The image shows the 'Traveller Card - Republic of South Africa TC-01' form. It is a declaration form for travellers entering or leaving South Africa. The form includes sections for:         <ul style="list-style-type: none"> <li><b>Passport No.</b> and <b>Flight No. / Ship No. / Vehicle Reg No.</b> (both 10-digit fields).</li> <li><b>Reason for Visit:</b> with checkboxes for Resident, Immigrant, Study, Business, Transit, Holiday, Diplomat, Employment, Crew, and Other (specify).</li> <li><b>Occupation:</b> with checkboxes for Civil Service, Diplomat, Military / Police, Media, Artist, Charity, Student, Education, Professional, Trade / Business, and Other (specify).</li> <li><b>Are you in Possession of:</b> with checkboxes for prohibited/restricted goods, goods intended for trade, and valuable goods for temporary importation/exportation, each with 'Y' (Yes) or 'N' (No) options.</li> <li><b>Physical Address in South Africa:</b> with fields for Unit No., Street No., Suburb / District, City / Town, and Postal Code.</li> <li><b>Intended Date of Departure (CCYYMMDD):</b> a 6-digit field.</li> <li><b>Contact Person in RSA:</b> a 10-digit field.</li> <li><b>Contact No. in RSA:</b> a 10-digit field.</li> <li><b>Declaration:</b> a statement 'I, _____, hereby declare that the particulars herein are true and correct.' followed by a <b>SIGNATURE</b> line.</li> <li><b>For Office Use:</b> a 10-digit field, highlighted with a red border in the original image.</li> <li><b>Date (CCYYMMDD):</b> a 6-digit field.</li> </ul> </p>

**Effective Date: 28 March 2025**

FIELD DESCRIPTION	EXPLANATION
Date	<p>This field is completed by the Physical Inspector to indicate the date of the traveller's arrival.</p>  <p>The image shows the 'Traveller Card - Republic of South Africa' form (TC-01). It is a declaration form for travellers entering or leaving South Africa. The form includes sections for:         <ul style="list-style-type: none"> <li>Passport No. and Flight/Ship/Vehicle No.</li> <li>Reason for Visit (Resident, Immigrant, Study, Business, Transit, Holiday, Diplomat, Employment, Crew, Other).</li> <li>Occupation (Civil Service, Diplomat, Military/Police, Media, Artist, Charity, Student, Education, Professional, Trade/Business, Other).</li> <li>Are you in Possession of: Any prohibited or restricted goods?, Any goods in excess of Duty Free Allowances (DFA)?, Any goods intended for trade?, Foreign or ZAR Currency exceeding limits?, Any valuable goods that you need to register for temporary importation / exportation?.</li> <li>Physical Address in South Africa: Unit No., Complex (if applicable), Street No., Street / Name of Farm, Suburb / District, City / Town, Postal Code.</li> <li>Intended Date of Departure (CCYYMMDD), Contact Person in RSA, Contact No. in RSA.</li> <li>Declaration: A statement 'I, hereby declare that the particulars herein are true and correct.' followed by a signature line.</li> <li>For Office Use: A date field (CCYYMMDD) highlighted with a red box.</li> </ul> </p>

## 4 DEFINITIONS AND ACRONYMS

Link for centralised definitions, acronyms, and abbreviations: [Glossary A-M | South African Revenue Service \(sars.gov.za\)](#)

## 5 DISCLAIMER

### DISCLAIMER

The information contained in this guide is intended as guidance only and is not considered to be a legal reference, nor is it a binding ruling. The information does not take the place of legislation and readers who are in doubt regarding any aspect of the information displayed in the guide should refer to the relevant legislation or seek a formal opinion from a suitably qualified individual.

For more information about the contents of this publication you may:

- Visit the SARS website at [www.sars.gov.za](http://www.sars.gov.za).
- Make appointment to visit your nearest SARS branch.
- Contact your own tax advisor/tax practitioner.
- If calling from within South Africa, contact the SARS Contact Centre on 0800 00 7277
- If calling from outside South Africa, contact the SARS Contact Centre on +27 11 602 2093 (only between 8am and 4pm South African time).