



# **SATMS THROUGH MOBI-APP OR QR CODE SCAN**

Effective Date: 30 June 2025

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## 1 SUMMARY

- a) Section 15 of the Customs and Excise Act, 1996, requires all persons entering or leaving South Africa to declare **goods**:
- i) **In their possession**;
  - ii) Carried for themselves; or
  - iii) On behalf of other persons.
- b) **Travellers** must declare full particulars of the following:
- i) **Upon** entering South Africa:
    - A) Goods acquired abroad on which **duties** have not been paid;
    - B) Goods **that were** repaired, processed or remodelled;
    - C) Prohibited, restricted or controlled goods; and
    - D) Goods temporarily imported **for** re-exportation.
  - ii) Before leaving South Africa:
    - A) Goods intended **for** repair, processing or remodelling;
    - B) Prohibited, restricted or controlled goods; and
    - C) Goods temporarily exported **for** re-importation.
- c) Goods described above includes:
- i) Goods exceeding the duty-free allowance under Rebate Item 407.02 and the Duty-Free Allowances Guide (SC-PA-01-03);
  - ii) Commercial goods; and
  - iii) Road vehicles temporarily imported or exported.
- d) The South African Traveller Management System (SATMS) is implemented to allow for electronic declaration.
- e) **Travellers may use the** Traveller Card (TC-01) **form** if the **SATMS is inaccessible**.
- f) A person may be questioned and goods may be inspected by a Customs Officer.
- g) Any assessed duties, taxes and levies must be paid.

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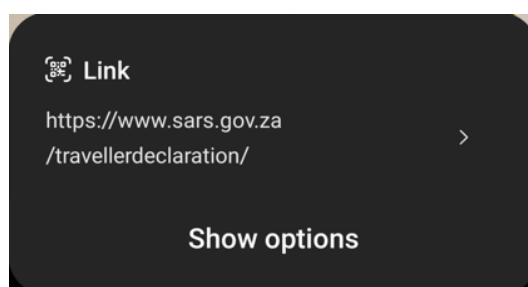
## 2 ACCESSING THE ELECTRONIC TRAVELLER DECLARATION

### 2.1 The QR Code

- a) The traveller scans the QR Code displayed on the pamphlet from their cellular device camera.



- b) The traveller clicks the SARS link that displays when scanning the QR Code.



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- c) The traveller opens the declaration by clicking on 'Complete Declaration' button.



- d) The traveller completes the traveller declaration following the steps in paragraph 2.2 below.

The screenshot shows the SARS Traveller Management System form. At the top, there is a blue header with the SARS logo and the text 'South African Revenue Service'. Below this, the title 'Traveller Management System' is displayed. A progress bar at the top of the form shows five steps: 1. Traveller Details (active), 2, 3, 4, and 5. The main section is titled 'Traveller Details' and contains several input fields: 'Passport Number\*', 'Passport Country\*' (a dropdown menu showing 'South Africa'), 'First Name\*', 'Surname\*', 'Date of Birth' (with a placeholder 'YYYY/MM/DD'), 'Unit Number', and 'Complex Name'.

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## 2.2 The SARS Mobi Application (eFiling)

- a) The traveller must open the SARS Mobi Application.



- b) The traveller must read the SARS Efiling terms and conditions thereafter indicate whether they accept or decline these conditions.

**Terms & Conditions**



South African Revenue Service

### SARS EFILING TERMS & CONDITIONS

THE USE OF THIS WEB SITE IS REGULATED BY THE RULES FOR ELECTRONIC COMMUNICATION PRESCRIBED UNDER SECTION 255(1) OF THE TAX ADMINISTRATION ACT, 2011 (ACT NO. 28 OF 2011) (the "Rules").

THE RULES WERE ISSUED IN PUBLIC NOTICE GN 644 IN GG 37940 OF THE 25TH OF AUGUST 2014, available [here](#)

THE RULES AS WELL AS THE TERMS AND CONDITIONS HEREUNDER ARE BINDING AND ENFORCEABLE AGAINST ALL PERSONS THAT ACCESS THIS WEB SITE OR ANY PART THEREOF. IF YOU DO NOT AGREE TO THE RULES OR THESE TERMS AND CONDITIONS, YOU MUST LEAVE THIS WEB SITE NOW, AS FURTHER USE SHALL AUTOMATICALLY BIND YOU.

#### 1. Definitions and interpretation

1. In these terms and conditions, unless the content indicates otherwise, a term which is assigned a meaning in the Rules, has the meaning so assigned, and the following terms have the following meaning -
  1. "access code" has the meaning assigned in the Rules;
  2. "Electronic Communications and Transactions Act" means the Electronic Communications and Transactions Act, 2002 (Act No. 25 of 2002);
  3. "eFiler" means a registered user of the eFiling service;
  4. "eFiling service" means the SARS electronic filing service available through the SARS eFiling web site;
  5. "electronic filing page" has the meaning assigned in the Rules;
  6. "electronic filing transaction" has the meaning assigned in the Rules;
  7. "home page" has the meaning assigned in the Electronic

NO, I DECLINE

YES, I ACCEPT

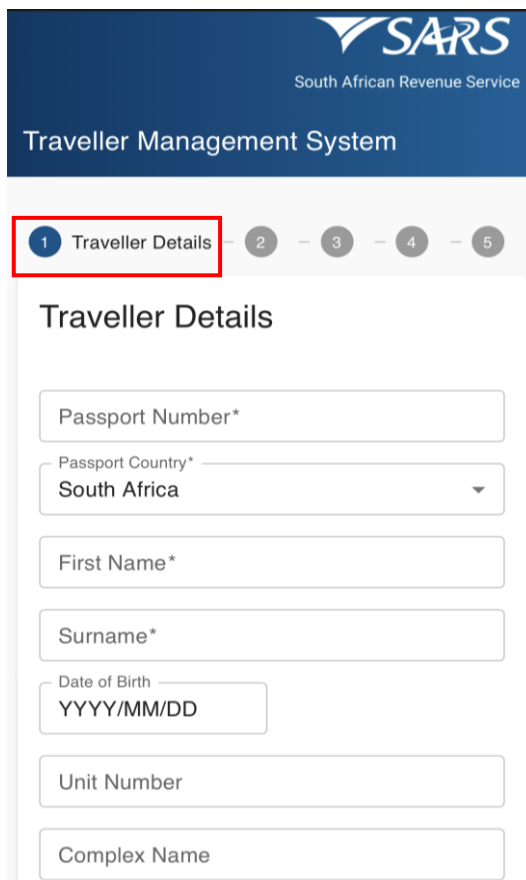
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- c) The traveller clicks the 'Traveller Declaration' button on the menu options.



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- e) The traveller completes the traveller declaration following the steps in paragraph 4 below.



## 2.3 The SATMS Mobi Application

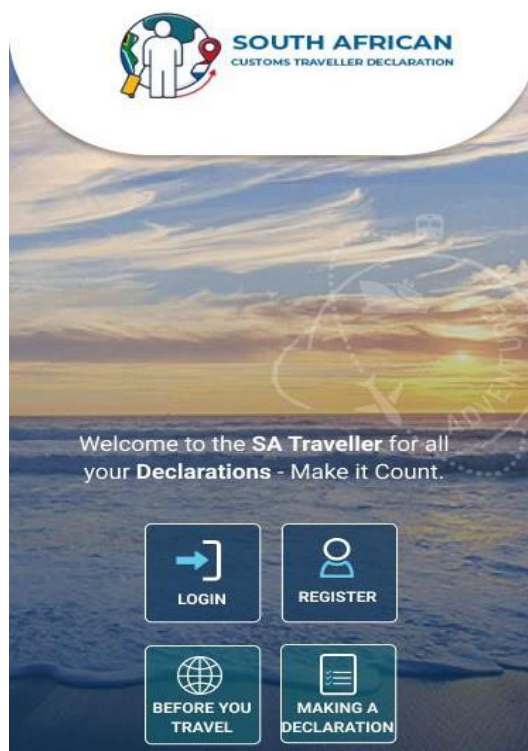
- a) The traveller must download the SATMS Application from Playstore or iStore. The app is available on both the Android and IOS platforms.





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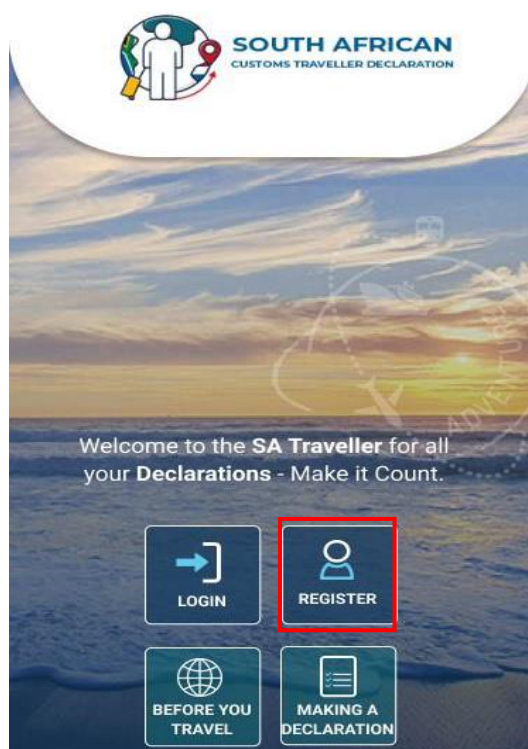
- b) The traveller clicks the SATMS icon to open the SATMS open page.



### 3 TRAVELLER DECLARATION SYSTEM

#### 3.1 Manage Traveller Registration

- a) The traveller clicks the register button to register their profile on the SATMS Mobi Application.



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b) To capture the login credentials, the traveller enters or selects the:

- i) Username, the traveller may use their email address as the username;
- ii) Password which must be in alphanumeric with at least one (1) special character;
- iii) Confirm password which must match the password in the password field;
- iv) Name;
- v) Surname;
- vi) Nationality from the drop-down list containing all nationalities; and
- vii) Date of Birth from the calendar provided.

c) To capture physical address details, the traveller enters / selects the:

- i) Unit Number (if applicable);
- ii) Complex Name (if applicable);
- iii) Street Number;
- iv) Street / Farm Name;
- v) Suburb;
- vi) City / Region;
- vii) Postal Code; and
- viii) Country from the dropdown list.

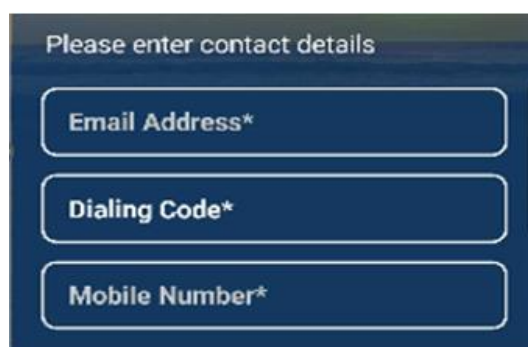
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The screenshot shows the 'SOUTH AFRICAN CUSTOMS TRAVELLER DECLARATION' app interface. At the top is the SARS logo and title. Below it is a 'Mobile Number\*' input field. The main section is titled 'Please enter physical address' with a sub-note 'South African address required'. It contains several input fields: 'Unit No' and 'Complex Name' (side-by-side), 'Street Number\*', 'Street Address\*', 'Suburb\*', 'City / Region\*', 'Postal Code\*' (with a mouse cursor hovering over it), and 'Country\*'.

d) To capture the contact details, the traveller enters the:

- i) Email Address;
- ii) Dialling Code; and
- iii) Mobile Number.



The screenshot shows the 'Please enter contact details' section of the app. It contains three input fields: 'Email Address\*', 'Dialling Code\*', and 'Mobile Number\*'.

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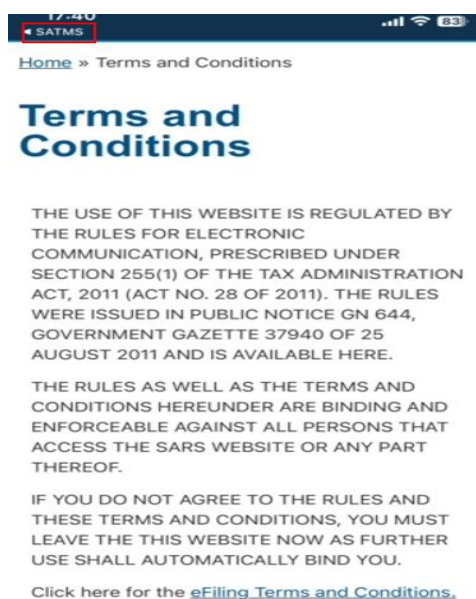
- e) To capture passport details, the traveller enters / selects the:
- i) Passport Number;
  - ii) Passport Expiry Date; and
  - iii) Passport Country of Issue from the drop-down list.



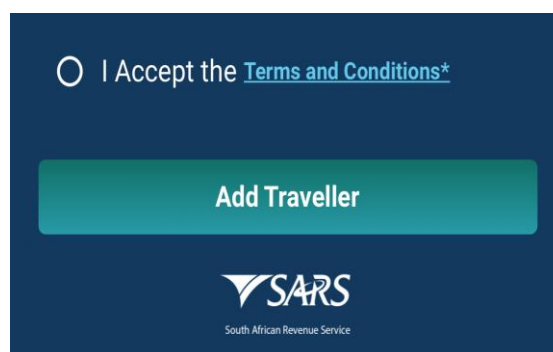
The screenshot shows the 'Please enter passport details' screen in the SATMS app. At the top, there is a logo with a stylized figure and the text 'SOUTH AFRICAN CUSTOMS TRAVELLER DECLARATION'. Below the title, there are four input fields: 'Passport Number\*' (a single text box), 'Passport expiry date\*' (three separate boxes for 'yyyy', 'mm', and 'dd'), 'Passport issue date\*' (three separate boxes for 'yyyy', 'mm', and 'dd'), and 'Passport Country of Issue\*' (a single text box). The background of the app screen shows a sunset over water.

- f) The traveller clicks the:
- i) Terms and Conditions to read the SARS terms and conditions, and must click 'SATMS' at the top of the screen in order to go back to the SATMS App screen.

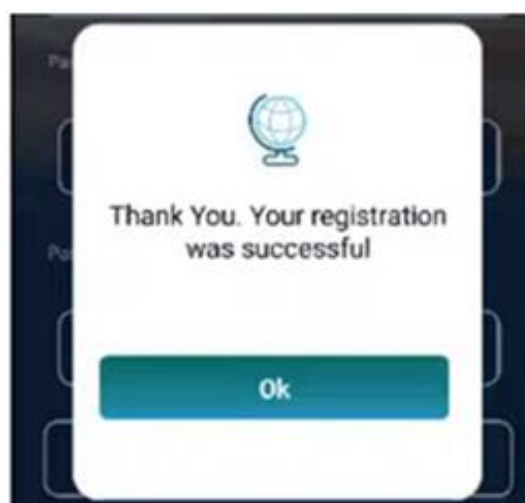
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- ii) 'I Accept the Terms and conditions' to accept the terms and conditions; and
- iii) 'Add Traveller' button.



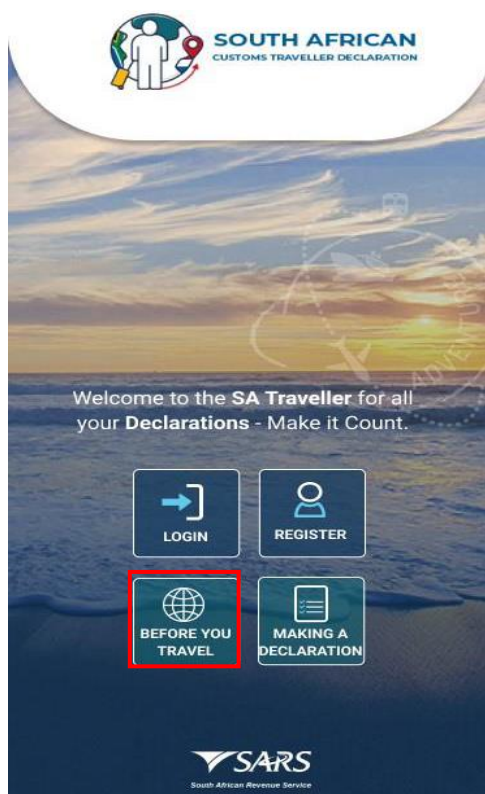
- g) The system confirms that the registration was successful.
- h) The traveller clicks the 'Ok' button.



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### 3.2 View the Before You Travel Information

- a) To view information on what the traveller can expect when travelling in and out of South Africa, the traveller must click on the 'Before You Travel' icon on the SATMS.





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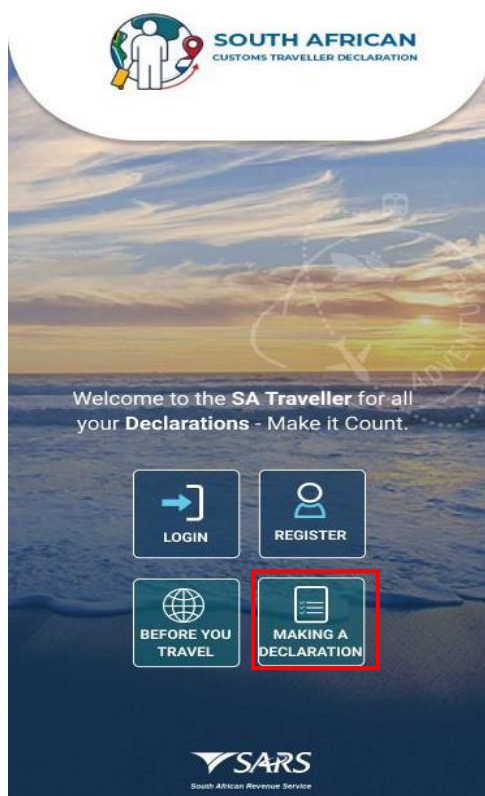
- b) The traveller must click the blue arrow next to 'before you travel' to return to the SATMS welcome page.



### 3.3 View the Making a Declaration Information

- a) The traveller must click on Making a Declaration icon to view the information on:
- How to submit the declaration;
  - What to do once the declaration has been completed;
  - What to do once the traveller has arrived at a South African Port; and
  - What to do when departing South African.

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- b) The traveller must click the 'to go back to' arrow next to complete declaration in order to return to the SATMS welcome page.

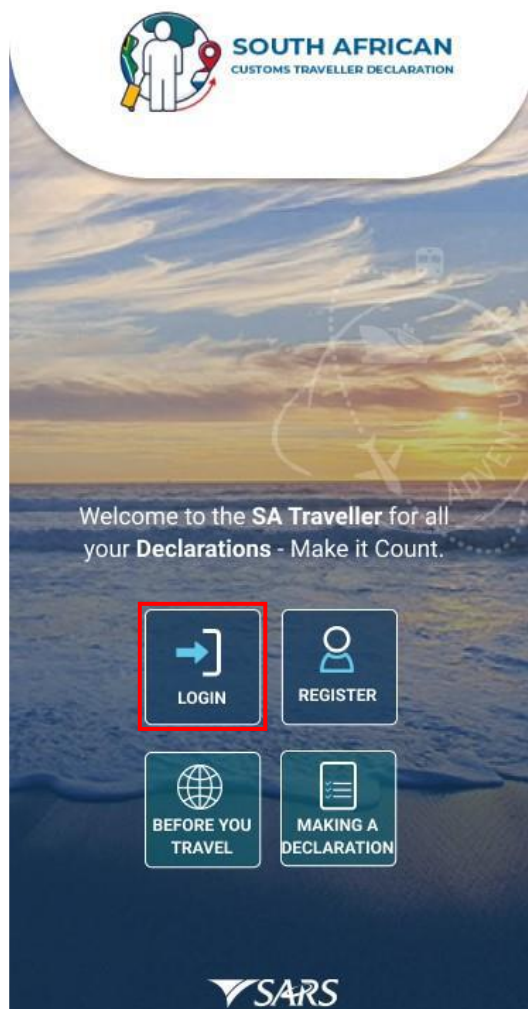




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### 3.4 Traveller Login

- a) Once the traveller has an active account or registered their profile on the SATMS Mobi-Application, the traveller may access the login screen by clicking on login.



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b) The traveller must enter the:

- i) Username; and
- ii) Password.

**SOUTH AFRICAN**  
CUSTOMS TRAVELLER DECLARATION

**← LOGIN**  
Please **sign in** using your **username/ email and password** to access your SATMS account.

Username

Password

[Forgot Username](#) [Forgot Password](#)

Login

Register

c) If the traveller does not remember their username, the traveller must click the 'Forgot Username' link.

**SOUTH AFRICAN**  
CUSTOMS TRAVELLER DECLARATION

**← LOGIN**  
Please **sign in** using your **username/ email and password** to access your SATMS account.

Username

Password

[Forgot Username](#) [Forgot Password](#)

Login

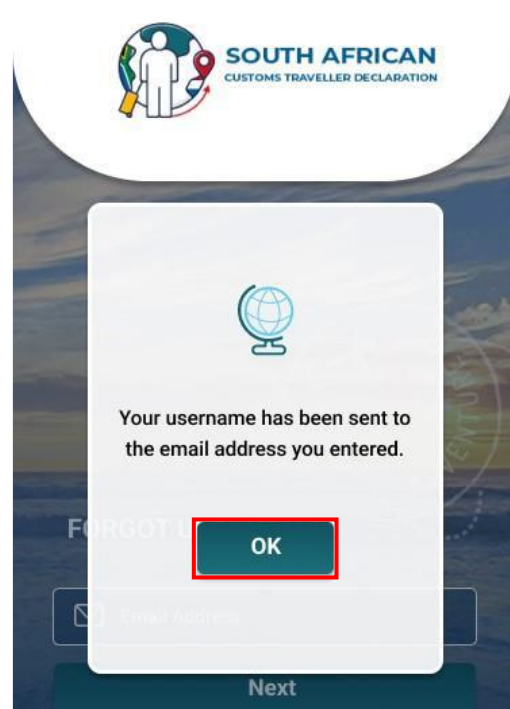
Register

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- d) The traveller must:
- i) Enter the 'Email Address'; and
  - ii) Click the 'Next' button.



- e) The SATMS displays the message that the username has been sent to the traveller's email address.
- f) The traveller clicks the 'Ok' button.



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- g) If the traveller cannot login because they do not remember their password, the traveller must click the 'Forgot Password' link.

**SOUTH AFRICAN**  
CUSTOMS TRAVELLER DECLARATION

← **LOGIN**

Please **sign in** using your **username/ email and password** to access your SATMS account.

Username

Password

[Forgot Username](#) [Forgot Password](#)

Login

Register

- h) The traveller must:

- i) Enter the 'Username'; and
- ii) Click the 'Next' button to continue.

**SOUTH AFRICAN**  
CUSTOMS TRAVELLER DECLARATION

← **FORGOT PASSWORD**

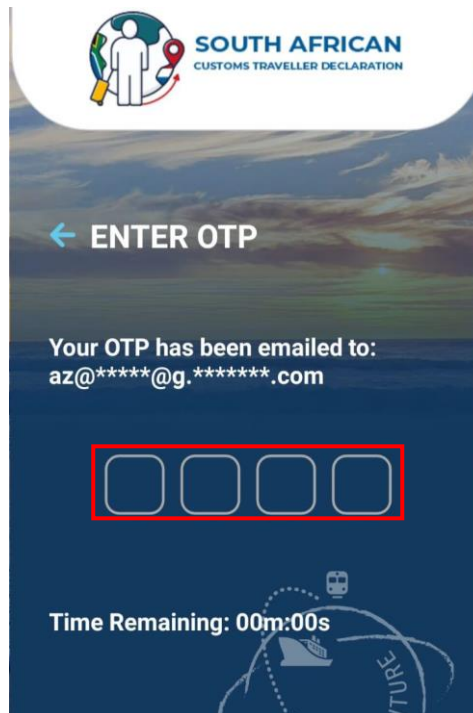
Forgot your Password. Please enter your Username.

Username

Next

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- i) The traveller enters the One Time Password (OTP) which was emailed by the SATMS.



- j) If the traveller successfully completes the username and password, the traveller clicks the login button to proceed to the SATMS welcome page.

### 3.5 Manage Travellers

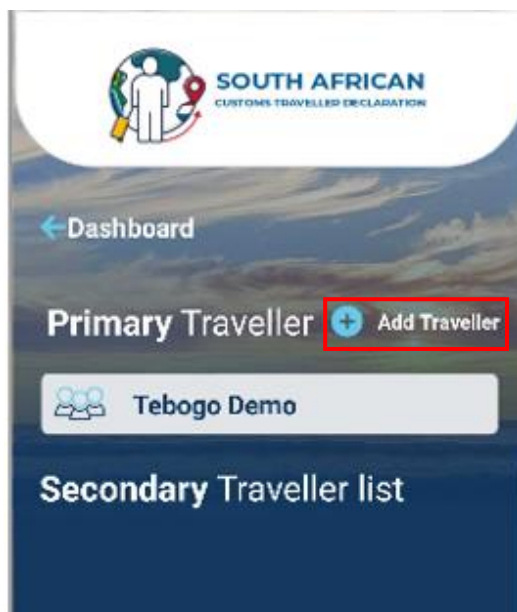
- a) The traveller can add and maintain secondary traveller/s linked to their profile by clicking the 'Manage Travellers' button.





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- b) The traveller clicks the 'Add Traveller' link.



- c) The traveller must enter the following personal information of their travel companion, the:

- i) Name;
- ii) Surname;
- iii) Nationality;
- iv) Date of birth;
- v) Email Address – may be the email address of the primary traveller; and
- vi) Dialling Code.

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d) To complete the physical address, the traveller must enter the:

- i) Unit Number (if applicable);
- ii) Complex Name (if applicable);
- iii) Street Number;
- iv) Suburb;
- v) City / Region;
- vi) Postal Code; and
- vii) Country.

The screenshot shows the 'Please enter physical address' screen of the South African Customs Travelled Declaration app. At the top, there is a header with the SARS logo and the text 'SOUTH AFRICAN CUSTOMS TRAVELLED DECLARATION'. Below the header, the text 'Please enter physical address' is displayed, followed by a note 'South African address required'. The form consists of several input fields: 'Unit No' and 'Complex Name' (side-by-side), 'Street Number\*' (with a mouse cursor), 'Street Address\*', 'Suburb\*', 'City / Region\*', 'Postal Code\*', and 'Country\*' (with a mouse cursor). The fields are arranged vertically, with the 'Unit No' and 'Complex Name' fields at the top, followed by the 'Street Number\*' field, then 'Street Address\*', 'Suburb\*', 'City / Region\*', 'Postal Code\*', and finally 'Country\*' at the bottom.

e) To complete the passport details, the traveller enters the:

- i) Passport Number;
- ii) Passport Expiry Date;
- iii) Passport Issue Date;
- iv) Passport Country of Issue; and
- v) The traveller clicks 'Add Secondary Traveller' button.

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Please enter passport details

Passport Number\*

Passport expiry date\*

yyyy mm dd

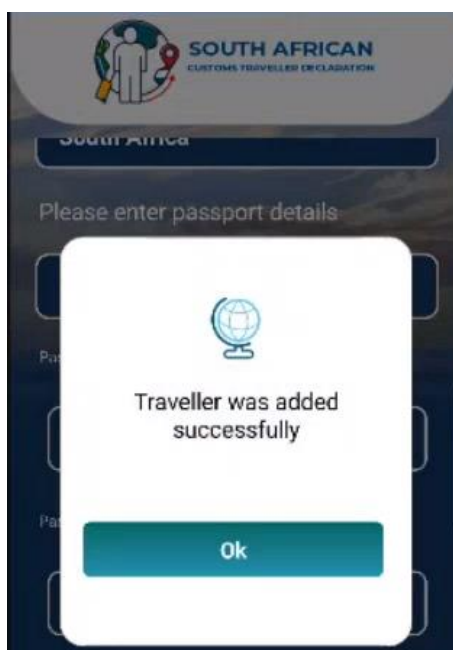
Passport issue date\*

yyyy mm dd

Passport Country of Issue\*

Add Secondary Traveller

- f) The SATMS confirms that the secondary traveller was added was added successfully.



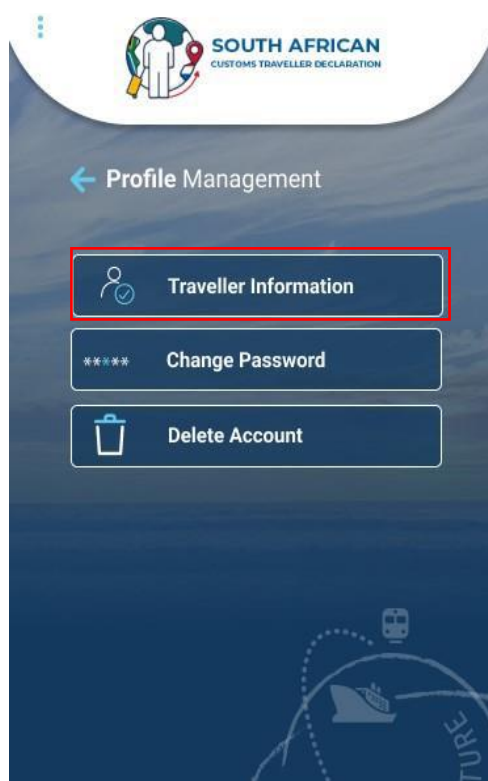


### 3.6 Profile Management

- a) The traveller may update their profile information, delete the account and change the password by clicking Profile Management from the welcome page of the SATMS.



- b) The traveller can view the existing traveller details by clicking the 'Traveller Information' button.



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- c) The SATMS displays the traveller details.

The screenshot shows the 'ADD / UPDATE' screen in the SATMS app. At the top is the SARS logo and the text 'SOUTH AFRICAN CUSTOMS TRAVELLER DECLARATION'. Below this is a back arrow and the text 'ADD / UPDATE'. The form contains the following fields: 'Tebogo' and 'Demo' in a single box, 'South Africa' in another box, 'Date of birth\*' with three input boxes containing '1982', '05', and '18', and 'Please enter contact details' with an input box containing 'tmothibedi@sars.gov.za'. At the bottom are two buttons: 'Update Traveller' (green) and 'Delete Traveller' (red).

- d) To change the password the traveller must click the 'Change Password' button.

The screenshot shows the 'Profile Management' screen in the SATMS app. At the top is the SARS logo and the text 'SOUTH AFRICAN CUSTOMS TRAVELLER DECLARATION'. Below this is a back arrow and the text 'Profile Management'. The screen displays three buttons: 'Traveller Information' (with a person icon), 'Change Password' (with a password icon and the text '\*\*\*\*\*'), and 'Delete Account' (with a trash can icon). The 'Change Password' button is highlighted with a red border.

- e) The traveller must enter the:
- i) Old Password;
  - ii) New Password; and
  - iii) Confirm New Password.

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- f) The traveller clicks the 'Submit' button.



**SOUTH AFRICAN**  
CUSTOMS TRAVELLER DECLARATION

← **Change Password**

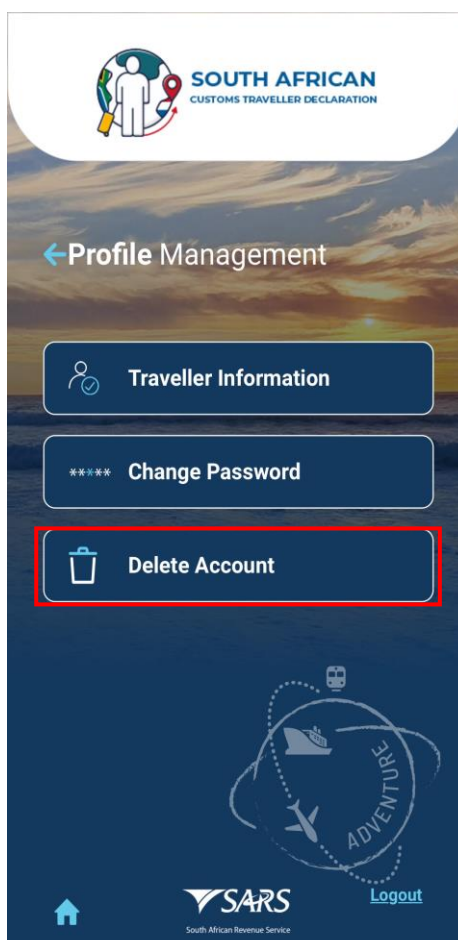
Old Password

New Password

Confirm new Password

**Submit**

- g) To delete an existing profile, the traveller clicks the 'Delete Account' button.



**SOUTH AFRICAN**  
CUSTOMS TRAVELLER DECLARATION

← **Profile Management**

Traveller Information

\*\*\*\* Change Password

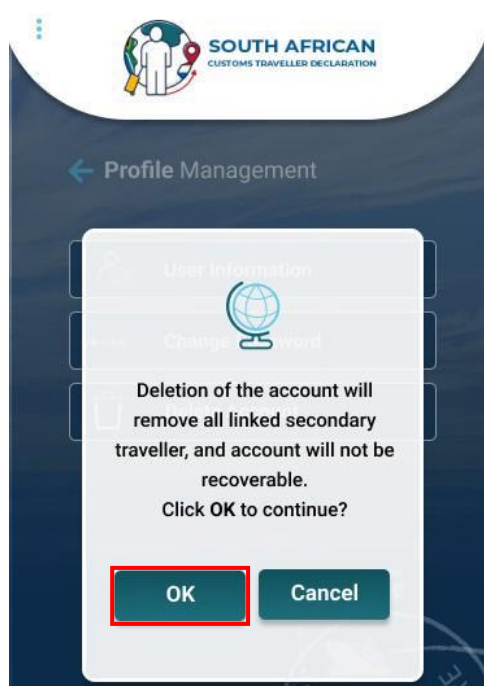
Delete Account

**SARS**  
South African Revenue Service

[Logout](#)

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- h) The SATMS warns the traveller that deleting the account will remove the linked second traveller/s. The traveller must click 'Ok' to continue.

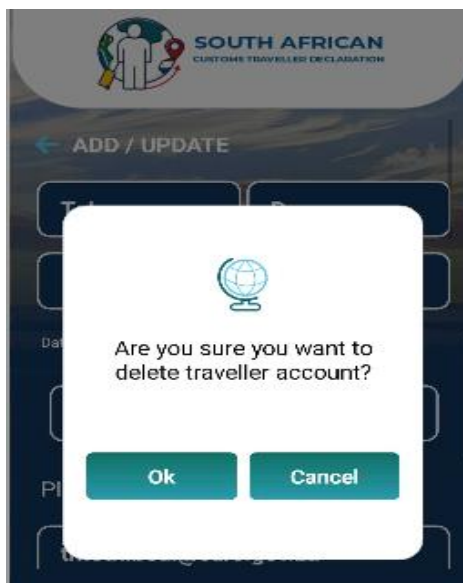


- i) The traveller must:
- i) Select the country;
  - ii) Enter Date of Birth;
  - iii) Enter email address; and
  - iv) Click the Delete Traveller button.

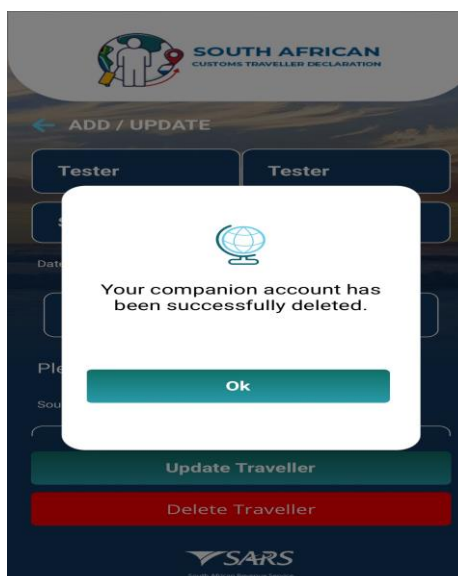
The screenshot shows the 'ADD / UPDATE' screen in the SATMS app. At the top, there is a back arrow and the text 'ADD / UPDATE'. Below this, there are two buttons: 'Tebogo' and 'Demo'. Underneath these is a button labeled 'South Africa'. Below that is a section for 'Date of birth\*' with three input fields containing '1982', '05', and '18'. Below the date fields is a section titled 'Please enter contact details' with an input field containing the email address 'tmothibedi@sars.gov.za'. At the bottom of the form, there are two buttons: 'Update Traveller' (green) and 'Delete Traveller' (red). The SARS logo is at the very bottom.

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- j) The traveller must click the 'Ok' button to complete the deletion of the account.



- k) The SATMS will display the message below:

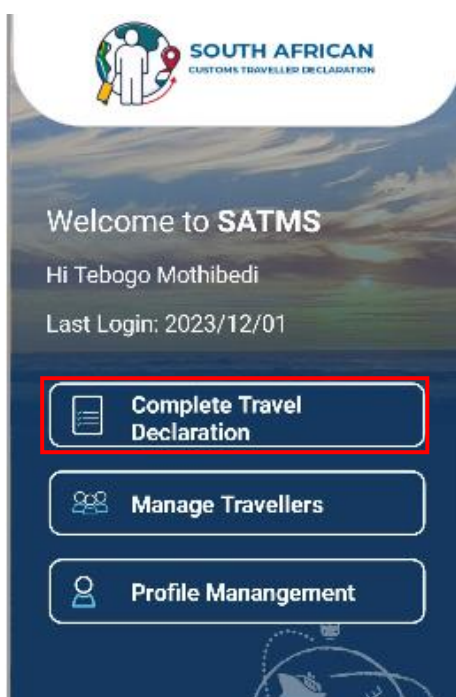


## 4 CAPTURING

### 4.1 Travel Details

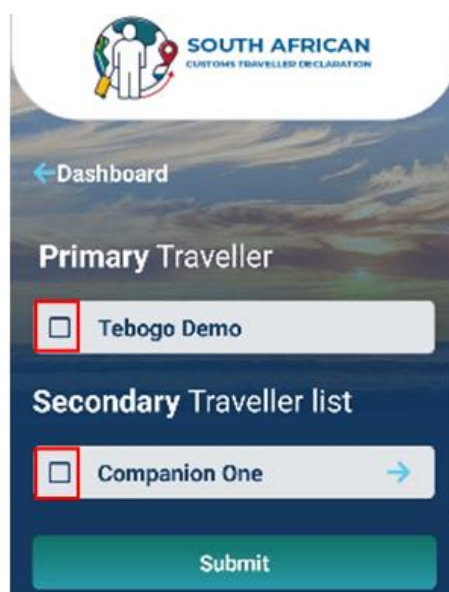
- a) To capture the travel declaration, the traveller clicks the 'Complete Travel Declaration' button.

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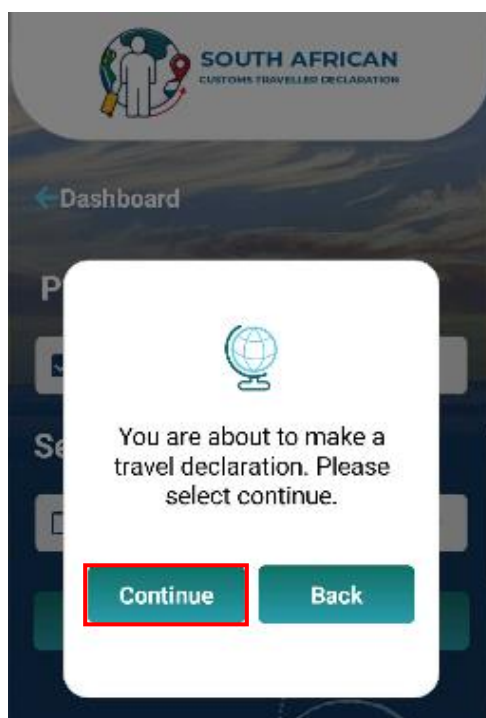
b) The traveller must:

- i) Select the primary traveller and the secondary traveller radio buttons; and
- ii) Click the 'Submit' button.

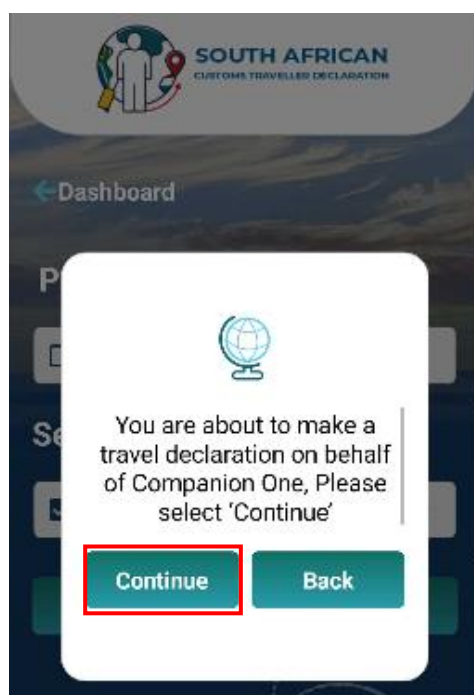


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- c) The SATMS confirms that the traveller is making a declaration. The traveller clicks the 'Continue' button.



- d) The SATMS cautions that the traveller is making a travel declaration on behalf of a companion. The traveller clicks 'Continue'.



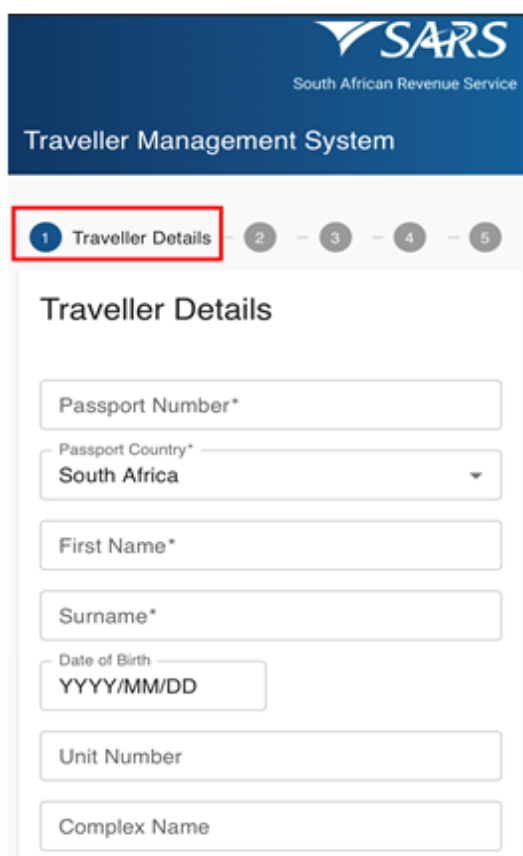
- e) The SATMS proceeds to the traveller management system for capturing.



## 4.2 Traveller Details

a) On the Traveller Details screen the traveller must enter or select the:

- i) Passport number and country;
- ii) Passport Country from the drop down list provided;
- iii) First name;
- iv) Surname;
- v) Date of birth;
- vi) Unit number (not mandatory);
- vii) Complex name (not mandatory);



- viii) Street;
- ix) Suburb;
- x) City or town;
- xi) Postal code;
- xii) Occupation (not mandatory); **and**
- xiii) Contact number details:
  - A) Mobile code (select from the drop-down options provided in alphabetical order); and
  - B) Mobile number; and
  - C) Email address.



- b) The SATMS allows:
- i) The traveller to reset the form if corrections must be made; or
  - ii) For the traveller to click on 'Next' to continue.

Street\*

Suburb/District

City/Town\*

Postal Code\*

Occupation

Mobile Code\*

Mobile Number\*

Email\*

RESET FORM

NEXT

### 4.3 Travel Details

- a) On the Travel Details screen the traveller must select 'Travel Type' which can be either:
- i) Travelling in personal capacity; or
  - ii) Travelling on behalf of an entity.

**SARS**  
South African Revenue Service

**Traveller Management System**

**Travel Details**

Traveller Type\*

Travelling in my personal capacity

Travelling in my personal capacity

Travelling on behalf of an entity

Travelling Via\*

Niger

Travelling To\*

South Africa

Travel Date

2023/12/10

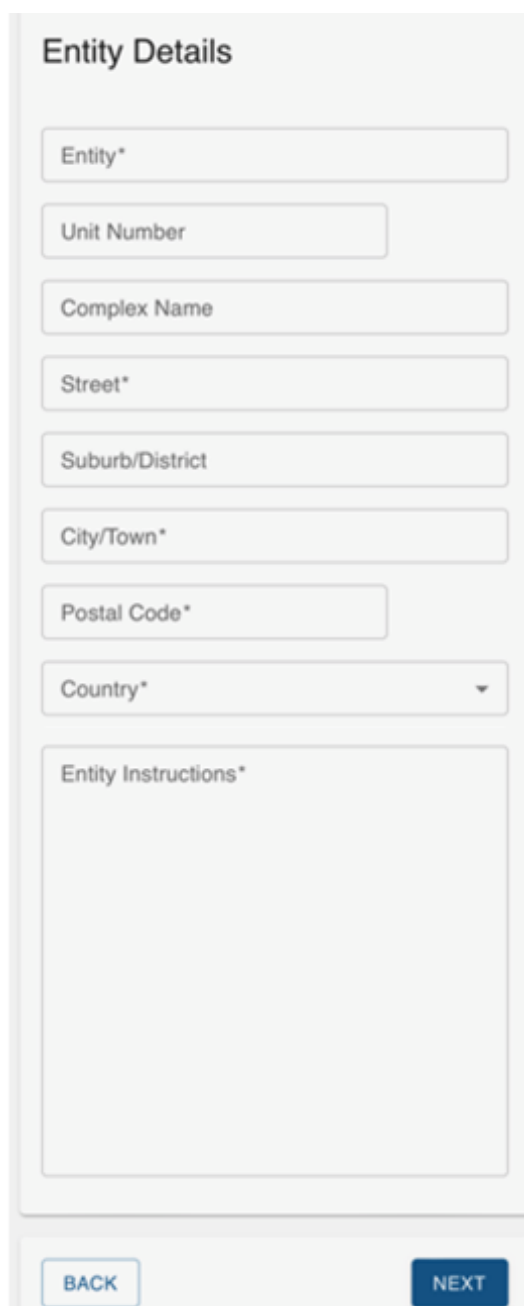
- b) In the case of the Travelling on behalf of an entity option, the following mandatory information must be inserted in the portion that will be provided for Entity Details:

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- i) Entity;
- ii) Unit Number (not mandatory);
- iii) Complex Name (not mandatory);
- iv) Street;
- v) City/Town;
- vi) Postal Code;
- vii) Country; and
- viii) Entity instructions.

c) **The traveller clicks the:**

- i) **'Next' button to continue with capturing his/her information; or**
- ii) **'Back' button to view or make changes to the previous screen**



**Entity Details**

Entity\*

Unit Number

Complex Name

Street\*

Suburb/District

City/Town\*

Postal Code\*

Country\*

Entity Instructions\*

BACK NEXT

d) Whether travelling in their personal capacity or on behalf of an entity, the traveller must select the 'Travel Reason' from the drop-down list.

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e) The traveller selects from the drop-down options provided the:

- i) Travelling From;
- ii) Travelling Via;
- iii) Travelling To; and
- iv) Travel date from the pop-up calendar.

**SARS**  
South African Revenue Service

**Traveller Management System**

✓ — 2 Travel Details — 3 — 4 — 5

**Travel Details**

Traveller Type\*  
Travelling in my personal capacity

Travel Reason\*

Travelling From\*

Travelling Via\*  
None

Travelling To\*  
South Africa

Travel Date  
2023/12/10

f) The traveller must complete the mode of travel.

g) The traveller selects the 'Mode of Travel Type' from the drop-down options provided. The options available are:

- i) Air;
- ii) Road/Rail; and
- iii) Sea

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**Mode of Travel**

Mode of Travel Type\*

Air

Air

Road/Rail

Sea

**Travelling Companions**

ADD COMPANION PASSPORT

BACK NEXT

h) In the case where the:

- i) Air mode is used, the traveller selects the:
  - A) Port Of Entry from the drop-down options provided; and
  - B) **Select the 'Mode of Transport' from the drop-down options provided:**

← Back

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**Traveller Management System**

Air

Port Of Entry\*

O.R. Tambo International Airport

Mode of Transport\*

Private Aircraft

International Aircraft

Private Aircraft

**Travelling Companions**

ADD COMPANION PASSPORT

Passport Country

Passport Country\*

Korea (South)

Passport Number

Passport Number\*

000004

DELETE

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- I) If the 'International Aircraft' is selected, enter the 'Flight Number' field;

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**Traveller Management System**

**Mode of Travel**

Mode of Travel Type\*  
Air

Port Of Entry\*  
O.R. Tambo International Airport

Mode of Transport\*  
International Aircraft

Flight Number\*  
F001A

**Travelling Companions**

ADD COMPANION PASSPORT

BACK NEXT

- II) If 'Private Aircraft' is selected, the traveller must enter the 'Charter Name' and 'Charter Registration Number'.

**SARS**  
South African Revenue Service

**Traveller Management System**

Air

Port Of Entry\*  
O.R. Tambo International Airport

Mode of Transport\*  
Private Aircraft

Charter Name\*

Charter Registration Number\*  
A345

**Travelling Companions**

ADD COMPANION PASSPORT

Passport Country  
Passport Country\*  
Korea (South)

Passport Number  
Passport Number\*  
000004

DELETE

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- ii) Road/Rail mode of travel is used, the traveller:
- A) Selects the 'Port Of Entry' from the drop-down options provided;
  - B) Selects the 'Mode of Transport' from the drop-down options provided; and
  - C) Inserts the 'Vehicle Registration Number' in the case where a motorbike, private car/vehicle, and truck/mini truck was the mode of transport used.

The screenshot shows the 'Mode of Travel' section of the SARS Traveller Management System. The 'Mode of Travel Type\*' dropdown is set to 'Road/Rail'. Below it, the 'Port Of Entry\*' dropdown is set to 'Grobiers Bridge'. The 'Mode of Transport\*' dropdown is set to 'Private Car/Vehicle'. A text field for 'Vehicle Registration Nu...' contains the value 'F001A'. Below these fields is the 'Travelling Companions' section with an 'ADD COMPANION PASSPORT' button. At the bottom are 'BACK' and 'NEXT' buttons. A red box highlights the 'Port Of Entry\*', 'Mode of Transport\*', and 'Vehicle Registration Nu...' fields.

- iii) Sea mode of travel is used, the traveller selects the:
- A) Port Of Entry from the drop-down options provided; and

The screenshot shows the 'Mode of Travel' section of the SARS Traveller Management System. The 'Mode of Travel Type\*' dropdown is set to 'Sea'. Below it, the 'Port Of Entry\*' dropdown is set to 'Durban'. The 'Mode of Transport\*' dropdown is empty. Below these fields is the 'Travelling Companions' section with an 'ADD COMPANION PASSPORT' button. At the bottom are 'BACK' and 'NEXT' buttons. A red box highlights the 'Mode of Travel Type\*', 'Port Of Entry\*', and 'Mode of Transport\*' fields.

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- B) The traveller must select the 'Mode of Transport' from the drop-down options.

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### Traveller Management System

#### Mode of Travel

Mode of Travel Type\*  
Sea

Port Of Entry\*  
Port of Ngqura (Coega)

Mode of Transport\*  
Private Ship/Yacht  
Ship/Vessel

**ADD COMPANION PASSPORT**

Passport Country  
Passport Country\*  
Korea (South)

Passport Number  
Passport Number\*  
000004

**DELETE**

- iv) If the 'Ship/Vessel' is selected, the traveller must enter the 'Ship / Vessel' field.

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South African Revenue Service

### Traveller Management System

#### Mode of Travel

Mode of Travel Type\*  
Sea

Port Of Entry\*  
Durban

Mode of Transport\*  
Ship/Vessel

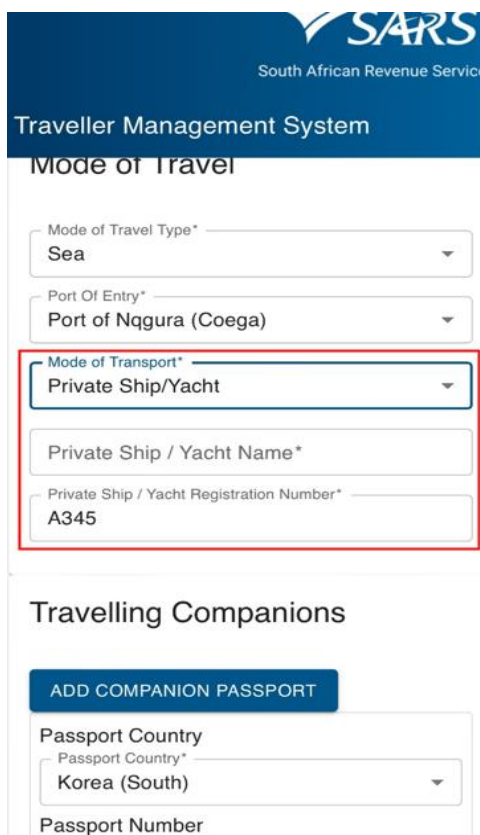
Ship / Vessel Name\*  
Enter a valid Ship / Vessel Name

#### Travelling Companions

**ADD COMPANION PASSPORT**

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- v) If the 'Private Ship/Yacht' is selected, the traveller must enter Private Ship/Yacht name and registration number.



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**Traveller Management System**

**Mode of Travel**

Mode of Travel Type\*  
Sea

Port Of Entry\*  
Port of Ngqura (Coega)

Mode of Transport\*  
Private Ship/Yacht

Private Ship / Yacht Name\*

Private Ship / Yacht Registration Number\*  
A345

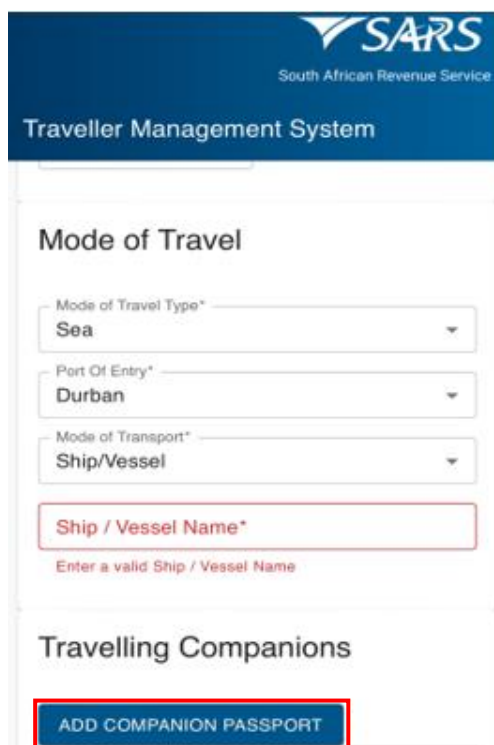
**Travelling Companions**

**ADD COMPANION PASSPORT**

Passport Country  
Passport Country\*  
Korea (South)

Passport Number

- vi) To capture the details of travelling companions the traveller must for each travelling companion click on 'Add Companion Passport'.



**SARS**  
South African Revenue Service

**Traveller Management System**

**Mode of Travel**

Mode of Travel Type\*  
Sea

Port Of Entry\*  
Durban

Mode of Transport\*  
Ship/Vessel

Ship / Vessel Name\*  
Enter a valid Ship / Vessel Name

**Travelling Companions**

**ADD COMPANION PASSPORT**



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- vii) The traveller must:
- A) Select the 'Passport Country'; and
  - B) Insert the 'Passport Number'.

**Travelling Companions**

**ADD COMPANION PASSPORT**

Passport Country

Passport Country\*

Passport Number

Passport Number\*

**DELETE**

**BACK** **NEXT**

- viii) The SATMS allows the traveller to:
- A) Go back if corrections must be made;
  - B) Click on Next to continue; or
  - C) Delete to clear the information.

**Travelling Companions**

**ADD COMPANION PASSPORT**

Passport Country

Passport Country\*

Passport Number

Passport Number\*

**DELETE**

**BACK** **NEXT**

## 4.4 Currency Details

- a) On the Currency Detail screen, the traveller must select all or some of the applicable options; then click the 'Next' button.

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South African Revenue Service

Traveller Management System

Currency Details

Please make a selection \*

- 1. Declare Currency For Own ☐
- 2. Declare Currency On Behalf Of Another Person ☐
- 3. Declare Currency On Behalf Of A Company / Organisation ☐

BACK NEXT

- b) In the case where the 'Declare Currency for Own' is selected, the traveller must click on 'Add Currency In Possession' button.

< Back Traveller Declaration

**SARS**  
South African Revenue Service

Traveller Management System

Currency Details

ADD CURRENCY IN POSSESSION

Total Rand Amount  
0.00

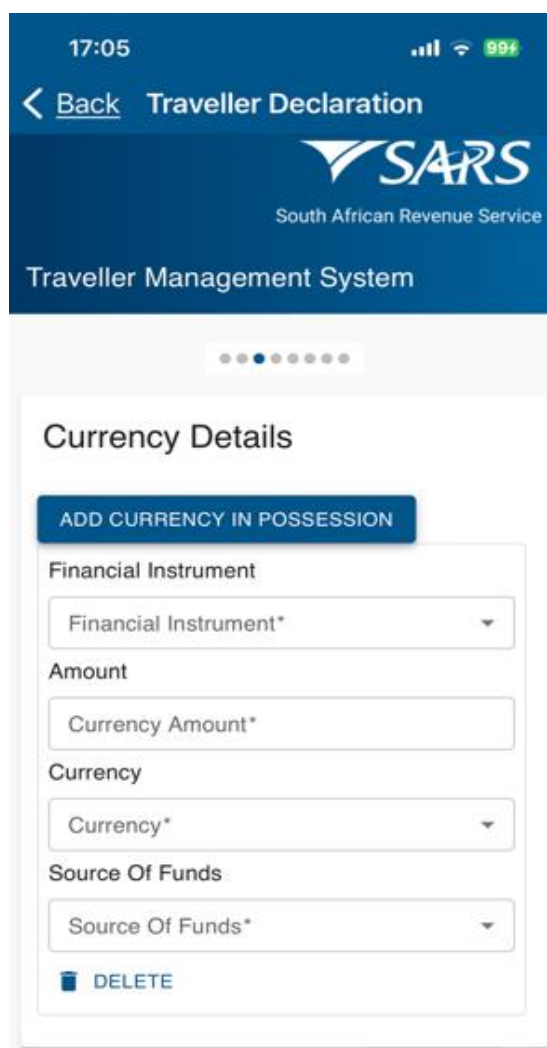
Rand Allowance Excess  
0.00

BACK NEXT

**Effective Date: 30 June 2025**

c) The traveller must:

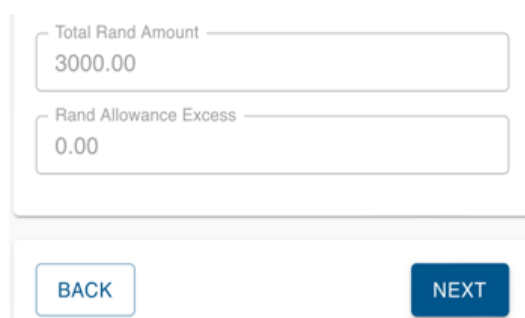
- i) Select the 'Financial Instrument' from the drop-down options provided;
- ii) Insert the 'Currency Amount';
- iii) Select the 'Currency Denomination' from the drop-down options provided; and
- iv) Select the 'Source of Funds' from the drop-down options provided;



The screenshot shows the 'Traveller Declaration' screen in the SARS Traveller Management System. The status bar at the top shows the time 17:05, signal strength, and 99% battery. The header includes a back arrow, the text 'Traveller Declaration', the SARS logo, and 'South African Revenue Service'. Below the header is the title 'Traveller Management System'. The main form is titled 'Currency Details' and contains a blue button 'ADD CURRENCY IN POSSESSION'. Below this are four dropdown menus: 'Financial Instrument' (showing 'Financial Instrument\*'), 'Amount' (showing 'Currency Amount\*'), 'Currency' (showing 'Currency\*'), and 'Source Of Funds' (showing 'Source Of Funds\*'). At the bottom of the form is a blue trash icon and the text 'DELETE'.

d) The SATMS will automatically:

- i) Convert any foreign currency to South African Rand **based on Section 73 of the Act**. The official rate of exchange published on the SARS website on the date of declaration will be used. The converted value will be reflected in the total Rand amount field. and
- ii) Calculate and reflect the excess currency total in the Rand allowance excess field.



The screenshot shows the bottom section of the app. It features two input fields: 'Total Rand Amount' with the value '3000.00' and 'Rand Allowance Excess' with the value '0.00'. Below these fields are two buttons: 'BACK' and 'NEXT'.

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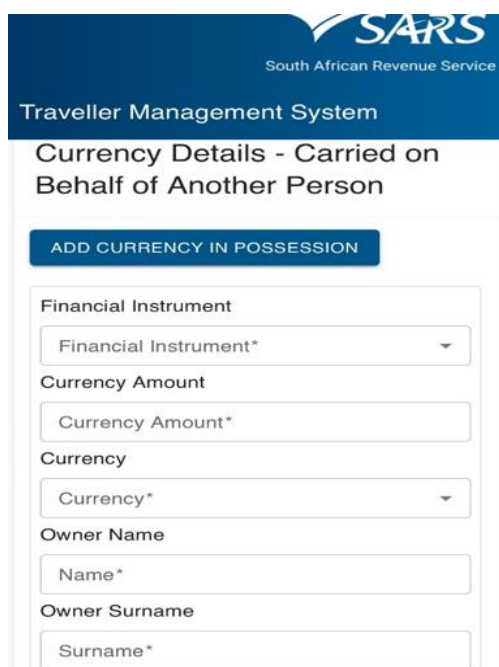
- e) To capture multiple currency details the traveller must click on 'Add Currency in Possession Details'.
- f) The SATMS allows the traveller to:
  - i) Go back if corrections must be made; or
  - ii) Click on 'Next' to continue.

- b) In the case where the 'Declare Currency on Behalf of Another Person' option is selected, the traveller must click the 'Add Currency In Possession' button.

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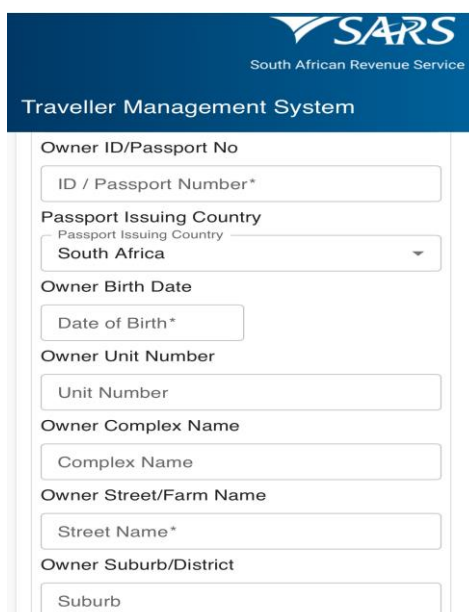
c) The traveller must:

- i) Select the 'Financial Instrument' from the drop-down options provided;
- ii) Insert the 'Currency Amount';
- iii) Select the 'Currency Denomination' from the drop-down options provided;
- iv) Insert the 'Owner Name';
- v) Insert the 'Owner Surname';



The screenshot shows the 'Currency Details - Carried on Behalf of Another Person' form in the SARS Traveller Management System. The form includes a blue header with the SARS logo and the text 'South African Revenue Service'. Below the header, the title 'Traveller Management System' is displayed. The main heading is 'Currency Details - Carried on Behalf of Another Person'. A blue button labeled 'ADD CURRENCY IN POSSESSION' is located below the heading. The form contains several input fields: 'Financial Instrument' (a dropdown menu with 'Financial Instrument\*' selected), 'Currency Amount' (a text input field with 'Currency Amount\*' placeholder), 'Currency' (a dropdown menu with 'Currency\*' selected), 'Owner Name' (a text input field with 'Name\*' placeholder), and 'Owner Surname' (a text input field with 'Surname\*' placeholder).

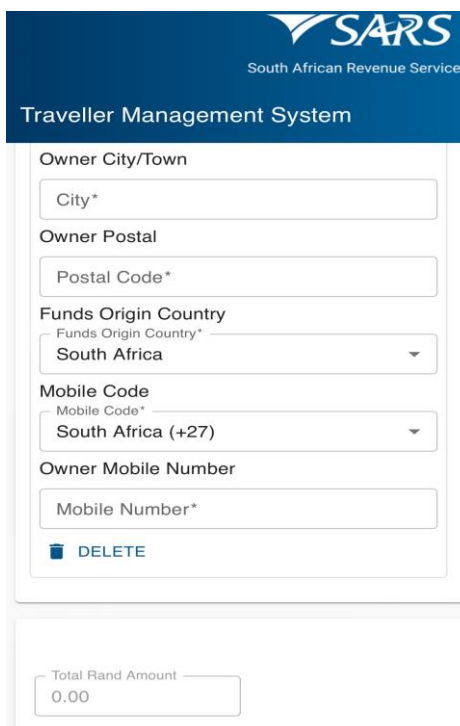
- vi) Enter the 'Owner ID/Passport No';
- vii) Select the 'Passport Issuing Country' from the drop-down list;
- viii) Enter the:
  - A) 'Owner Birth Date'
  - B) 'Owner Unit Number' and 'Complex Name' if applicable;
  - C) 'Owner Street/Farm Name';
  - D) 'Owner Suburb/District';



The screenshot shows the 'Owner Details' form in the SARS Traveller Management System. The form includes a blue header with the SARS logo and the text 'South African Revenue Service'. Below the header, the title 'Traveller Management System' is displayed. The form contains several input fields: 'Owner ID/Passport No' (a text input field with 'ID / Passport Number\*' placeholder), 'Passport Issuing Country' (a dropdown menu with 'South Africa' selected), 'Owner Birth Date' (a text input field with 'Date of Birth\*' placeholder), 'Owner Unit Number' (a text input field with 'Unit Number' placeholder), 'Owner Complex Name' (a text input field with 'Complex Name' placeholder), 'Owner Street/Farm Name' (a text input field with 'Street Name\*' placeholder), and 'Owner Suburb/District' (a text input field with 'Suburb' placeholder).

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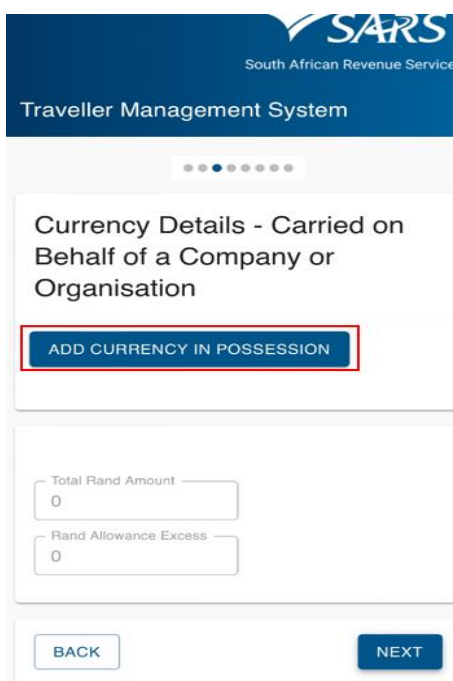
- ix) Enter the:
  - A) 'Owner City/Town'; and
  - B) 'Owner Postal' code;
- x) Select from the drop-down list the:
  - A) 'Funds Origin Country';
  - B) Select 'Mobile Code'; and
- xi) Enter the 'Owner Mobile Number'.



The screenshot shows the 'Traveller Management System' interface. It includes the SARS logo and 'South African Revenue Service' text. The form fields are:

- Owner City/Town:** A text input field labeled 'City\*'.
- Owner Postal:** A text input field labeled 'Postal Code\*'.
- Funds Origin Country:** A dropdown menu labeled 'Funds Origin Country\*' with 'South Africa' selected.
- Mobile Code:** A dropdown menu labeled 'Mobile Code\*' with 'South Africa (+27)' selected.
- Owner Mobile Number:** A text input field labeled 'Mobile Number\*'.
- DELETE:** A blue button with a trash icon.
- Total Rand Amount:** A text input field showing '0.00'.
- Rand Allowance Excess:** A text input field.

- d) In an instance where the 'Declare Currency on Behalf of a Company / Organisation' is selected, the traveller must click the 'Add Currency In Possession' button to capture the required information.

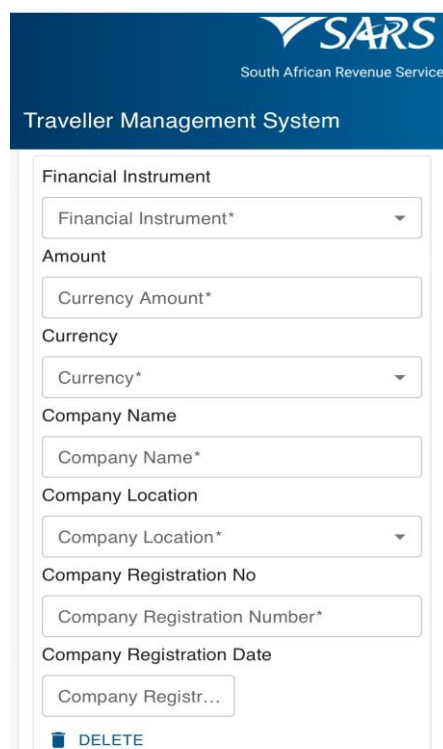


The screenshot shows the 'Traveller Management System' interface for 'Currency Details - Carried on Behalf of a Company or Organisation'. It includes the SARS logo and 'South African Revenue Service' text. The form fields are:

- ADD CURRENCY IN POSSESSION:** A blue button highlighted with a red rectangle.
- Total Rand Amount:** A text input field showing '0'.
- Rand Allowance Excess:** A text input field showing '0'.
- BACK:** A blue button.
- NEXT:** A blue button.

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- e) To capture the currency details the traveller must:
- i) Select the 'Financial Instrument' from the drop-down list;
  - ii) Enter the 'Currency Amount';
  - iii) Select the 'Currency' from the drop-down list;
  - iv) Enter the 'Company Name';
  - v) Select the 'Company Location' from the dropdown list;
  - vi) Enter the 'Company Registration Number';
  - vii) Select the 'Company Registration Date'; and
  - viii) Click 'Next' to continue.



The screenshot shows the SARS Traveller Management System interface. At the top is the SARS logo and the text 'South African Revenue Service'. Below this is the title 'Traveller Management System'. The form contains several fields:

- Financial Instrument**: A dropdown menu with 'Financial Instrument\*' selected.
- Amount**: A text input field with 'Currency Amount\*'.
- Currency**: A dropdown menu with 'Currency\*' selected.
- Company Name**: A text input field with 'Company Name\*'.
- Company Location**: A dropdown menu with 'Company Location\*' selected.
- Company Registration No**: A text input field with 'Company Registration Number\*'.
- Company Registration Date**: A text input field with 'Company Registr...'.

At the bottom of the form is a blue button with a trash icon and the text 'DELETE'.



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## 4.5 Possession Details

- a) On the Possession Details screen the traveller must click on the button next to each statement to change the selection from no to yes to confirm possession of:

The screenshot displays the 'Traveller Declaration' screen within the 'Traveller Management System'. The header includes the SARS logo and 'South African Revenue Service'. Below the header, a progress indicator shows the current step. The main content area asks, 'Are you in possession of any of the following?'. It lists eight items, each with a red 'NO' button to its left:

- ☐ NO Any prohibited or restricted goods
- ☐ NO Any Commercial goods intended for trade?
- ☐ NO Any valuable goods that you need to register for temporary importation / exportation
- ☐ NO Any goods that you need to declare for permanent import/export?
- ☐ NO Any VAT refund claim required?
- ☐ NO Any goods for remodelling or repairs?
- ☐ NO Any samples in your possession?
- ☐ NO Any goods in excess of duty-free allowances (DFA)

At the bottom of the screen, there are two buttons: 'BACK' and 'NEXT'.

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- i) Any prohibited or restricted goods according to the Prohibited and Restricted Imports and Exports List on the SARS website:  
A) The traveller clicks the 'Next' button:

[< Back](#) Traveller Declaration

**SARS**  
South African Revenue Service

Traveller Management System

☒ YES Any prohibited or restricted goods

☐ NO Any Commercial goods intended for trade?

☐ NO Any valuable goods that you need to register for temporary importation / exportation

☐ NO Any goods that you need to declare for permanent import/export?

☐ NO Any VAT refund claim required?

☐ NO Any goods for remodelling or repairs?

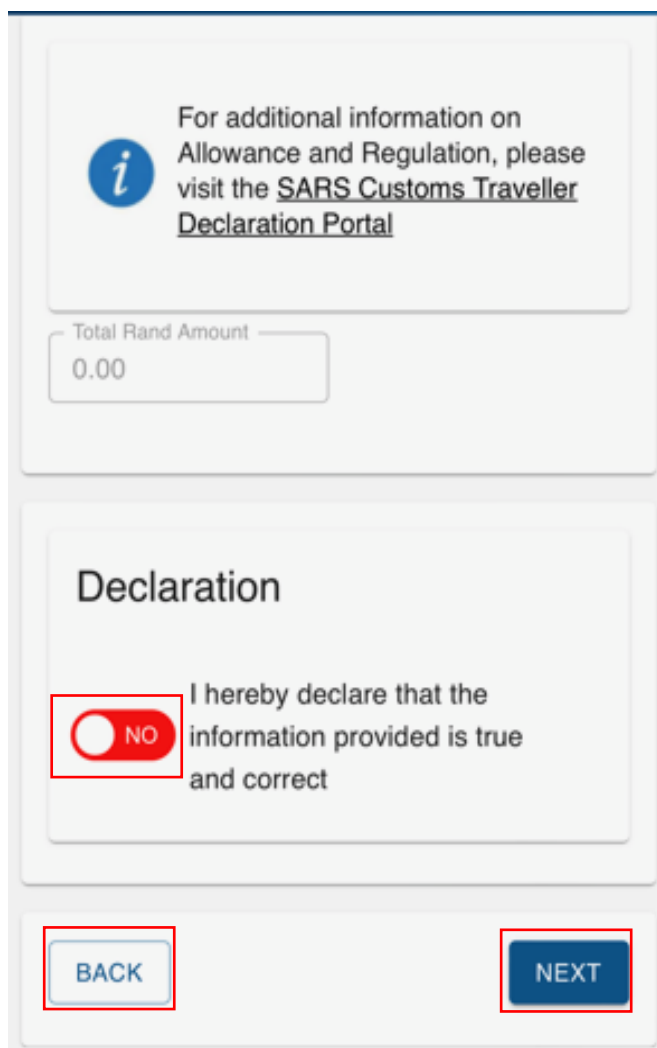
☐ NO Any samples in your possession?

☐ NO Any goods in excess of duty-free allowances (DFA)

BACK NEXT

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- B) The traveller:
- I) Views the payment summary showing a zero total amount which, might change after the processing of the traveller's declaration;
  - II) Clicks the 'Declaration' radio button consequently confirming that the information provided is true and correct; and
  - III) Clicks the 'Next' button to continue. After submitting the declaration, the traveller receives a message with the direction to proceed to port where the Customs Officer will process the declaration.



For additional information on Allowance and Regulation, please visit the [SARS Customs Traveller Declaration Portal](#)

Total Rand Amount  
0.00

### Declaration

☐ NO I hereby declare that the information provided is true and correct

- ii) Any commercial goods intended for trade.
- A) The traveller clicks the radio button next to the question 'Any goods intended for trade'.
  - B) If yes is selected the system displays the 'Select Trader Type' screen.

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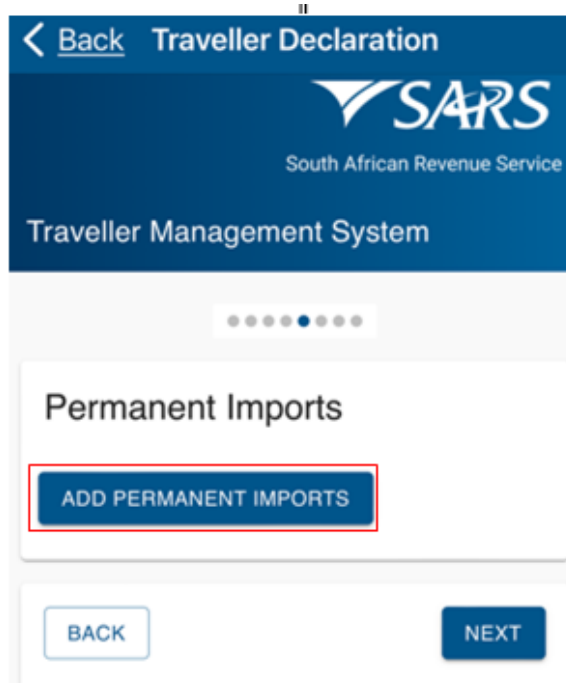
The screenshot shows the SARS Traveller Management System app interface. At the top, the SARS logo and 'South African Revenue Service' are displayed. Below this, the title 'Traveller Management System' is shown. A progress indicator with seven dots is visible. The main question is 'Are you in possession of any of the following?'. Below this question are three toggle switches: 'NO', 'YES', and 'NO'. A modal titled 'Select Trader Type' is overlaid on the screen. The modal contains a dropdown menu labeled 'Trader Type\*'. The background text is partially obscured by the modal.

- C) The traveller selects 'Commercial Trader' or 'Informal Trader' from the drop-down options then clicks the 'Next' button to continue.

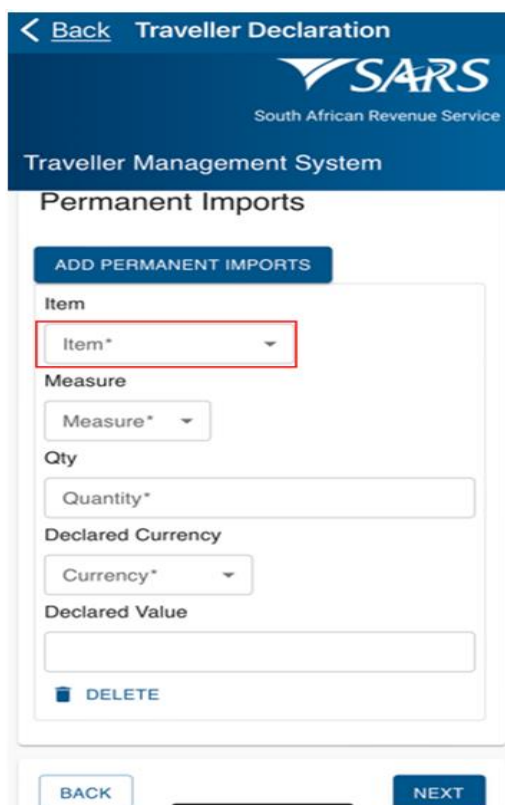
This screenshot shows the same SARS Traveller Management System app interface as the previous one, but with more questions visible. The questions are: 'Any prohibited or restricted goods', 'Any Commercial goods intended for trade?', 'Any valuable goods that you need to register for temporary', and 'Any goods in excess of duty-free allowances (DFA)'. The 'Select Trader Type' modal is still present, and the dropdown menu is now open, showing two options: 'Commercial Trader' and 'Informal Trader'. At the bottom of the screen, there are two buttons: 'BACK' and 'NEXT'. The 'NEXT' button is highlighted with a red box.

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- D) If 'Commercial Trader' is selected, the traveller will be required to submit a Customs Clearance Declaration (SAD 500) in accordance with SC-CF-55 – Goods Declaration Policy.
- E) If 'Informal Trader' is selected, the traveller:
- I) Clicks the 'Add Permanent Imports' button;
  - II) Clicks the 'Next' button;



- III) Selects the 'Item' field on the drop-down;



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- IV) Selects the 'Item' from the list of options provided;

The screenshot shows the 'Traveller Declaration' screen with the SARS logo. A list of animal items is displayed, with '01.01 - Live Mule' selected and highlighted in blue. The list includes:

- 01.01 - Live Horse
- 01.01 - Live Ass
- 01.01 - Live Donkey
- 01.01 - Live Mule
- 01.01 - Live Hinny
- 01.02 - Live Cattle
- 01.02 - Live Bison
- 01.02 - Live Yak

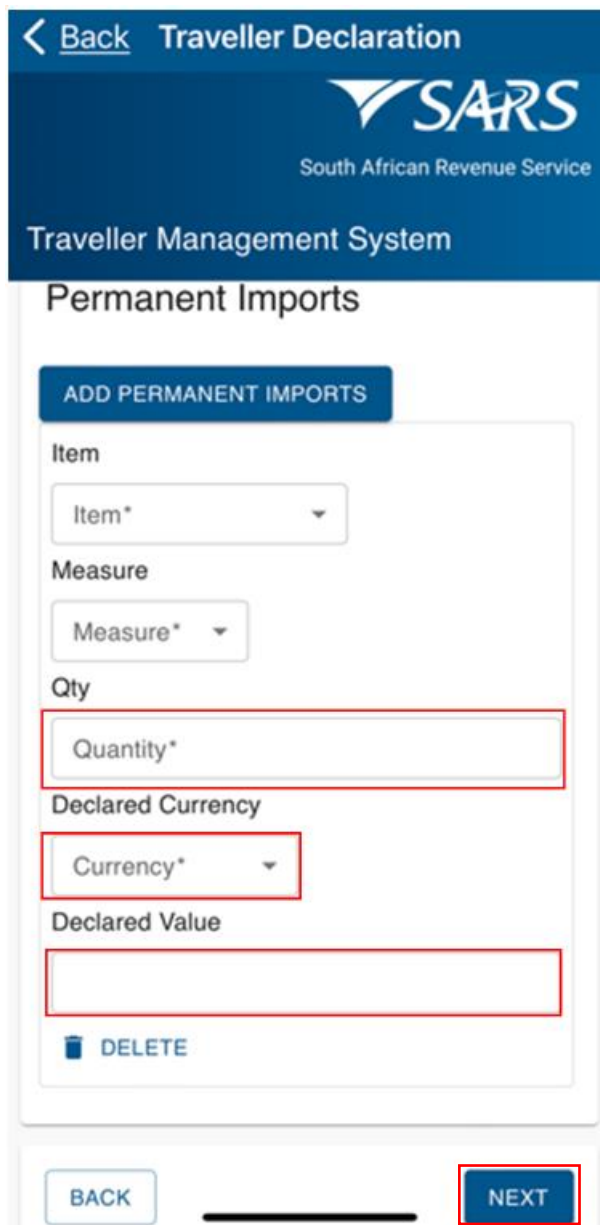
- V) Selects the 'Measure' from the list of options provided;

The screenshot shows the 'Permanent Imports' screen with a blue button labeled 'ADD PERMANENT IMPORTS'. Below the button, there are two dropdown menus. The first dropdown, labeled 'Item', has '01.01 - Live Mule' selected. The second dropdown, labeled 'Measure', has a list of options open, with 'kg - Kilo...' selected. The list of options for 'Measure' includes:

- units
- L - Litre
- ml - Millilitre
- kg - Kilogram
- g - Gram

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- VI) Enters the 'Quantity';
- VII) Selects the 'Declared Currency' from the drop-down list;
- VIII) Enters the 'Declared Value';
- IX) Clicks the 'Next' button;



Traveller Declaration

SARS  
South African Revenue Service

Traveller Management System

Permanent Imports

ADD PERMANENT IMPORTS

Item  
Item\*

Measure  
Measure\*

Qty  
Quantity\*

Declared Currency  
Currency\*

Declared Value

DELETE


BACK NEXT



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- X) SATSM calculates duties/VAT and displays the total amount payable.
- XI) The traveller clicks the 'Declaration' radio button consequently confirming that the information provided is true as well as correct and then clicks the 'Next' button.

< Back
Traveller Declaration



South African Revenue Service

Traveller Management System

### Payments Summary

#### Permanent Imports

**Item**

item  
Live Mule

**Measure**

measure  
kg - Kilogram

**Qty**

Quantity\*  
10

**Declared Value (ZAR)**

1000

**Duties**

0

**VAT**

0

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### Currencies

**Financial Instrument**  
Financial Instrument  
Bank Draft


**Amount**  
Amount  
30000

**Currency**  
Currency  
ZAR

**Source Of Funds**  
Source Of Funds  
Savings

**Rand Amount**  
Rand Amount  
30000.00

**Rand Allowance Excess**  
Rand Allowance Excess  
5000.00



For additional information on Allowance and Regulation, please visit the [SARS Customs Traveller Declaration Portal](#)

Total Rand Amount  
0.00

### Declaration

☐ NO

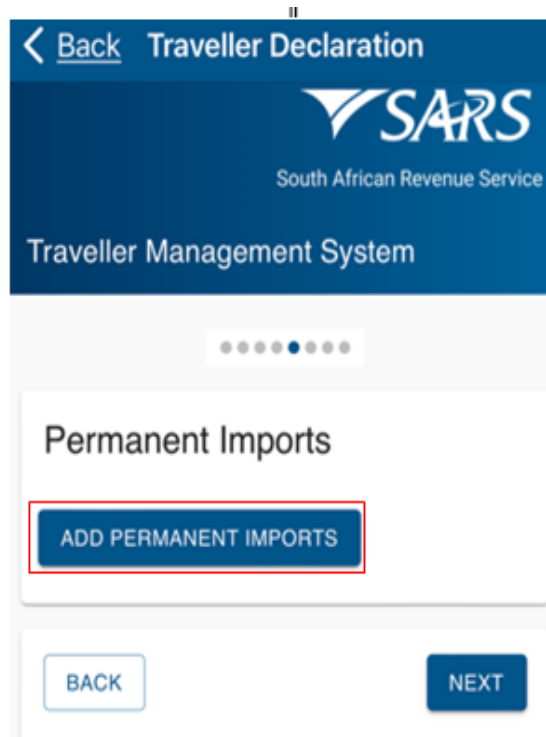
I hereby declare that the information provided is true and correct

BACK

NEXT

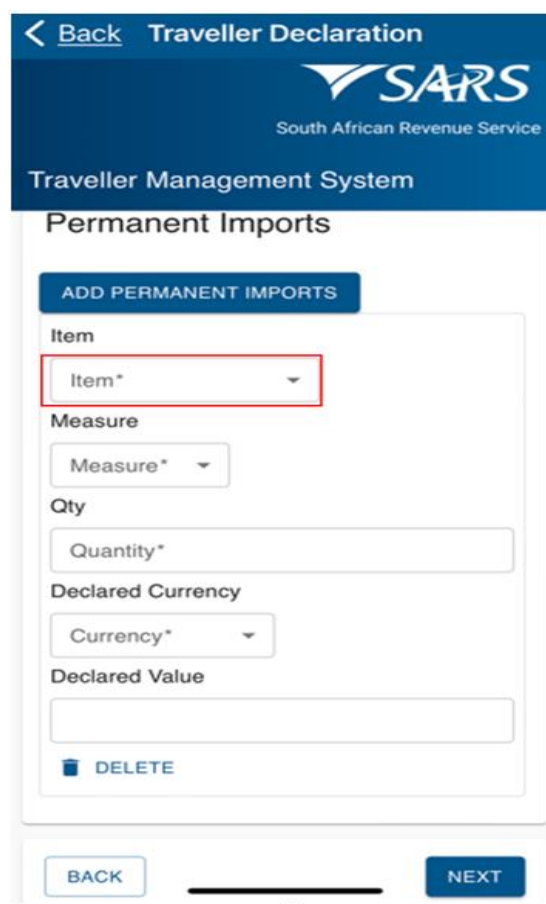
**Effective Date: 30 June 2025**

- F) Informal Trader: The traveller:  
I) Clicks the 'Add Permanent Imports' button;



The screenshot shows the 'Traveller Declaration' screen of the SARS Traveller Management System. The header includes the SARS logo and 'South African Revenue Service'. Below the header, there is a progress indicator with six dots, the second of which is filled. The main content area is titled 'Permanent Imports' and features a blue button labeled 'ADD PERMANENT IMPORTS' which is highlighted with a red rectangular box. At the bottom of the screen, there are two buttons: 'BACK' and 'NEXT'.

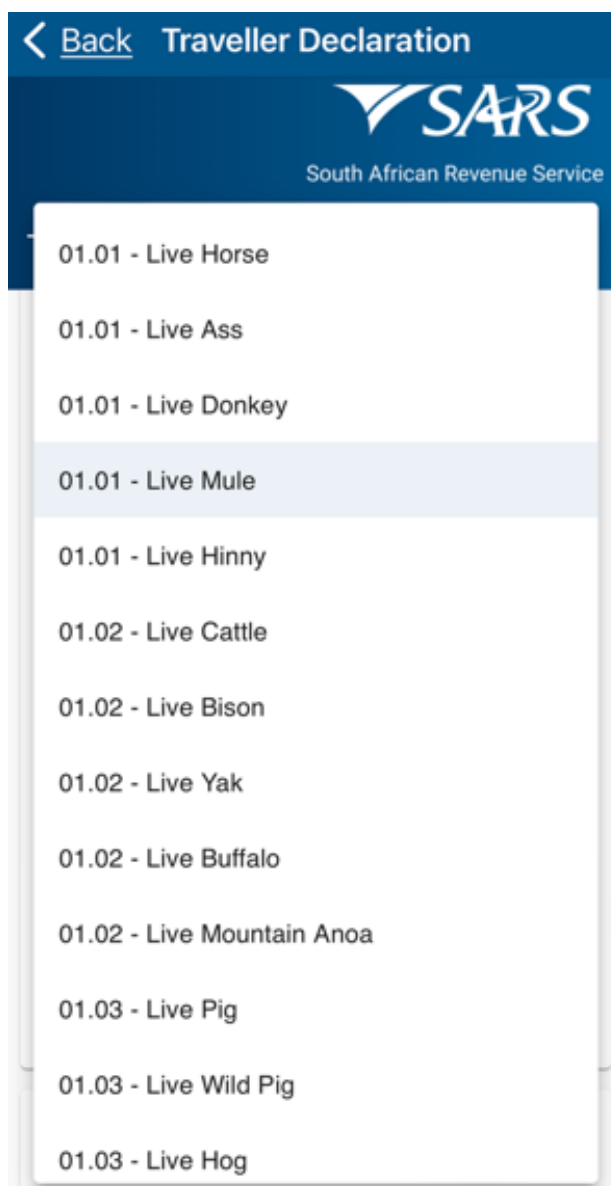
- II) Clicks the 'Item' field on the drop-down;



This screenshot shows the 'Permanent Imports' screen after the 'ADD PERMANENT IMPORTS' button has been clicked. The 'Item' field, which is a drop-down menu, is highlighted with a red rectangular box. Below the 'Item' field are other input fields: 'Measure' (a drop-down menu), 'Qty' (a text input field), 'Declared Currency' (a drop-down menu), and 'Declared Value' (a text input field). A 'DELETE' button with a trash icon is located below the 'Declared Value' field. At the bottom of the screen, there are 'BACK' and 'NEXT' buttons.

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III) Selects the 'Item' from the list of options provided;



The screenshot shows the 'Traveller Declaration' screen in the SARS app. At the top, there is a blue header with a back arrow, the text 'Back', and the title 'Traveller Declaration'. Below the header is the SARS logo and the text 'South African Revenue Service'. A white list box contains the following items:

- 01.01 - Live Horse
- 01.01 - Live Ass
- 01.01 - Live Donkey
- 01.01 - Live Mule
- 01.01 - Live Hinny
- 01.02 - Live Cattle
- 01.02 - Live Bison
- 01.02 - Live Yak
- 01.02 - Live Buffalo
- 01.02 - Live Mountain Anoa
- 01.03 - Live Pig
- 01.03 - Live Wild Pig
- 01.03 - Live Hog

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- IV) Selects the 'Measure' from the list of options provided;

Traveller Declaration

SARS  
South African Revenue Service

Traveller Management System

Permanent Imports

ADD PERMANENT IMPORTS

Item  
Item\*  
01.01 - Live Mule

Measure  
Measure\*  
kg - Kilo...

units

L - Litre

ml - Millilitre


kg - Kilogram

g - Gram

- V) Enters the 'Quantity';  
 VI) Enters the 'Declared Currency';  
 VII) Enters the 'Declared Value';  
 VIII) Clicks the 'Next' button to continue;

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[< Back](#) Traveller Declaration

  
South African Revenue Service

Traveller Management System

Permanent Imports

ADD PERMANENT IMPORTS

Item

Item\* ▼

Measure

Measure\* ▼


Qty

Quantity\*

Declared Currency

Currency\* ▼

Declared Value

 DELETE


BACK

NEXT

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- IX) The traveller views the payment summary and clicks the 'Declaration' radio button.

[< Back](#) Traveller Declaration



South African Revenue Service

Traveller Management System

Payments Summary

Permanent Imports

Item

item

Live Mule

Measure

measure

kg - Kilogram

Qty

Quantity\*

10

Declared Value (ZAR)

1000

Duties

0

VAT

0



**Effective Date: 30 June 2025**

### Currencies

**Financial Instrument**

Financial Instrument

Bank Draft

**Amount**

Amount

30000

**Currency**

Currency

ZAR

**Source Of Funds**

Source Of Funds

Savings

**Rand Amount**

Rand Amount

30000.00

**Rand Allowance Excess**

Rand Allowance Excess

5000.00

- X) SATSM calculates duties/VAT and displays the total amount payable.
- XI) The traveller clicks the 'Declaration' radio button consequently confirming that the information provided is true and correct and clicks the 'Next' button to continue.

For additional information on Allowance and Regulation, please visit the [SARS Customs Traveller Declaration Portal](#)

Total Rand Amount

0.00

### Declaration

☒ YES
 I hereby declare that the information provided is true and correct

☐ NO

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- iii) Any valuable goods that the traveller needs to register for temporary importation or exportation:  
A) If the need to register for temporary importation or exportation option is selected the traveller must click the 'Next' button to continue.

[< Back](#) Traveller Declaration

**SARS**  
South African Revenue Service

**Traveller Management System**

- ☐ NO Any prohibited or restricted goods
- ☐ NO Any Commercial goods intended for trade?
- ☒ YES Any valuable goods that you need to register for temporary importation / exportation
- ☐ NO Any goods that you need to declare for permanent import/export?
- ☐ NO Any VAT refund claim required?
- ☐ NO Any goods for remodelling or repairs?
- ☐ NO Any samples in your possession?
- ☐ NO Any goods in excess of duty-free allowances (DFA)

[BACK](#) [NEXT](#)

- B) The traveller must click on the 'Add Other Temporary Goods' button;

- C) If the traveller clicks next without completing any of the mandatory fields, the following prompts message displays:

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- D) If mode of travel previously selected was Air / Sea:  
 I) The SATMS allows the traveller to capture other temporary goods details;  
 II) The traveller must Click the 'Add Other Temporary Goods' button;

- III) The traveller selects the applicable 'Item' from the drop-down option menu;

- IV) Enters the 'Serial Number';  
 V) Enters the 'Description'; and

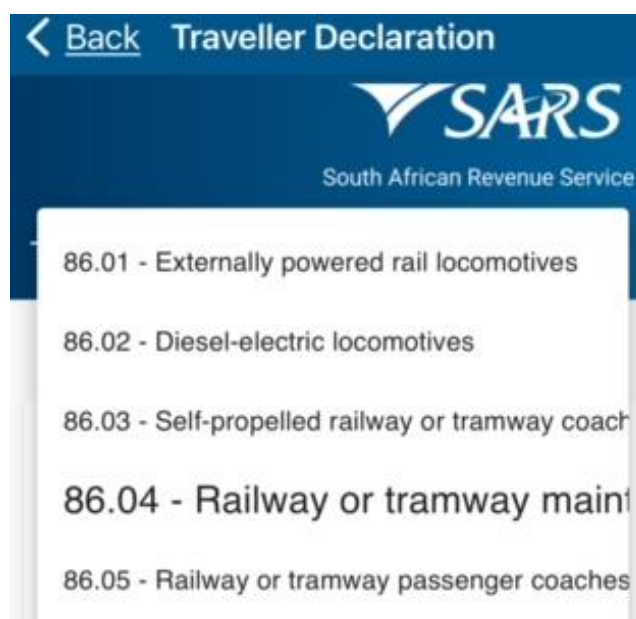
Effective Date: 30 June 2025

VI) Enters the 'Declared Value';

- E) If mode of travel previously selected was Road / Rail:
- I) The SATMS allows the traveller to capture the Vehicle Information
  - II) Traveller must click the 'Add Vehicle' button;

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- III) **The traveller** selects the relevant 'Item' on the drop-down;




- IV) Enters the 'Registration Number';  
V) Enters the 'Owner';  
VI) Selects the 'Make';  
VII) Selects the 'Model';  
VIII) Enters the 'Colour';

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- IX) Enter the 'Year';
- X) Enter the 'VIN/Chassis'; and
- XI) Enter the 'Declared Value'.

< [Back](#)
Traveller Declaration



South African Revenue Service

**Traveller Management System**

### Vehicle Information

ADD VEHICLE

**Item**

Item\*
▼

**Reg #**

Registration Number\*

**Owner**

Owner\*

**Make**

Make\*
▼

**Model**

Model\*
▼

**Colour**

Colour\*

**Year**

Year\*
\_\_\_\_\_

**VIN/Chassis**

VIN/Chassis\*

**Declared Value**

DELETE



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- F) Towing Information. The traveller:  
I) Clicks the 'Add Towing Information' button;

**Towing Information**

ADD TOWING INFORMATION

**Other Temporary Goods**

ADD OTHER TEMPORARY GOODS

BACK NEXT

- II) Selects the item from the options provided;

< Back Traveller Declaration

**SARS**  
South African Revenue Service

**Traveller Management System**

DELETE

**Towing Information**

ADD TOWING INFORMATION

Item

Item\*

87.16 - Trailers

87.16 - Semi-trailers

87.16 - Non-mechanically propelled vehicles


87.16 - Wheelbarrows

DELETE

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- III) Enters the 'Registration Number';
- IV) Enters the 'Description';
- V) Enters the 'Declared Value';

< [Back](#)
Traveller Declaration



South African Revenue Service

**Traveller Management System**

### Towing Information

ADD TOWING INFORMATION

**Item**

Item\*
▼

**Reg #**

Registration Number\*

**Description**

Description\*

**Declared Value**

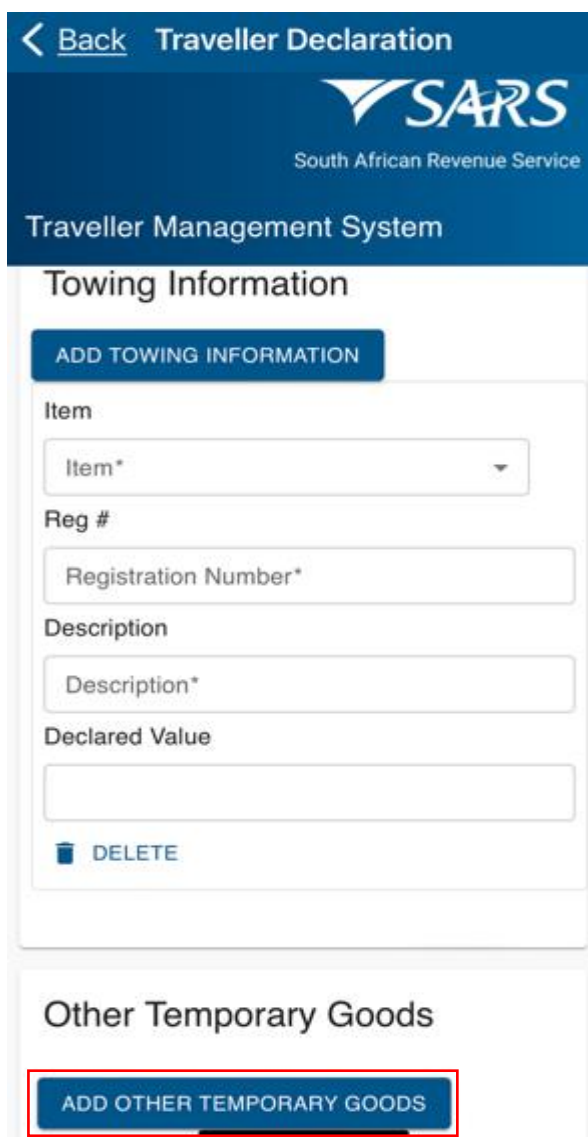
🗑
DELETE

### Other Temporary Goods

ADD OTHER TEMPORARY GOODS

Effective Date: 30 June 2025

- G) Add Temporary Goods. The traveller:  
I) Clicks the 'Add Other Temporary Goods' button;



The screenshot displays the 'Traveller Declaration' screen of the SARS South African Revenue Service Traveller Management System. The top navigation bar includes a back arrow and the text 'Traveller Declaration'. Below this, the SARS logo and 'South African Revenue Service' are shown. The main title 'Traveller Management System' is followed by the section header 'Towing Information'. A blue button labeled 'ADD TOWING INFORMATION' is positioned above a form with fields for 'Item' (a dropdown menu), 'Reg #' (a text field labeled 'Registration Number\*'), 'Description' (a text field labeled 'Description\*'), and 'Declared Value' (a text field). A blue trash icon and the text 'DELETE' are located below the 'Declared Value' field. Below the 'Towing Information' section is the 'Other Temporary Goods' section, which contains a blue button labeled 'ADD OTHER TEMPORARY GOODS' that is highlighted with a red rectangular border.

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II) Clicks the 'Item' field;

The screenshot shows the 'Traveller Declaration' screen in the SARS app. At the top, there is a blue header with a back arrow, the text 'Traveller Declaration', and the SARS logo. Below the header, the text 'South African Revenue Service' and 'Traveller Management System' are displayed. The main section is titled 'Other Temporary Goods'. Inside this section, there is a blue button labeled 'ADD OTHER TEMPORARY GOODS'. Below this button, there are four input fields: 'Item' (a dropdown menu with 'Item\*' selected and highlighted by a red box), 'Serial #' (a text field with 'Serial #\*' as a placeholder), 'Description' (a text field with 'Item Description\*' as a placeholder), and 'Declared Value' (a text field). At the bottom of the form, there is a blue trash icon and the word 'DELETE'. At the very bottom of the screen, there are two buttons: 'BACK' and 'NEXT'.

III) Selects the item from the options provided;

The screenshot shows a list of item options for selection. The list is displayed on a white background with a blue header at the top. The header contains a back arrow, the text 'Traveller Declaration', and the SARS logo. Below the header, the text 'South African Revenue Service' is displayed. The list of items is as follows:

- 01.01 - Live Horse
- 01.01 - Live Ass
- 01.01 - Live Donkey
- 01.01 - Live Mule

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- IV) Enters the 'Serial Number';
- V) Enters the 'Description';
- VI) Enters the 'Declared Value';

Traveller Declaration

**SARS**  
South African Revenue Service

Traveller Management System

Other Temporary Goods

ADD OTHER TEMPORARY GOODS

Item

Item\*

Serial #

Serial #\*

Description

Item Description\*

Declared Value

DELETE

BACK NEXT

- VII) Clicks the 'Next' button to continue.
- H) On re-exportation:
  - I) Travellers staying longer must apply for an extension at any Customs Office at least thirty (30) working days before the TRD1 expires.
  - II) Prior to the TRD 1 expiry date, SATMS sends the traveller a reminder to declare the re-exportation of temporarily imported goods.
  - III) The traveller must submit a valid proof, such as a work permit or study contract, for the extension to be approved.

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- iv) Any goods that you need to declare for permanent import/export:
  - A) The traveller:
    - I) Clicks the radio button next to the question 'Any goods that you need to declare for permanent import/export';
    - II) Clicks the 'Next' button to continue;

[< Back](#) Traveller Declaration

**SARS**  
South African Revenue Service

**Traveller Management System**

- ☐ NO Any prohibited or restricted goods
- ☐ NO Any Commercial goods intended for trade?
- ☐ NO Any valuable goods that you need to register for temporary importation / exportation
- ☒ YES Any goods that you need to declare for permanent import/export?
- ☐ NO Any VAT refund claim required?
- ☐ NO Any goods for remodelling or repairs?
- ☐ NO Any samples in your possession?
- ☐ NO Any goods in excess of duty-free allowances (DFA)

[BACK](#) [NEXT](#)

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III) Clicks the 'Add Permanent Imports' button;

Traveller Declaration

**SARS**  
South African Revenue Service

Traveller Management System

Permanent Imports

ADD PERMANENT IMPORTS

BACK NEXT

IV) Selects the 'Item' field on the drop-down;

Traveller Declaration

**SARS**  
South African Revenue Service

Traveller Management System

Permanent Imports

ADD PERMANENT IMPORTS

Item

Item\*

Measure

Measure\*

Qty

Quantity\*

Declared Currency

Currency\*

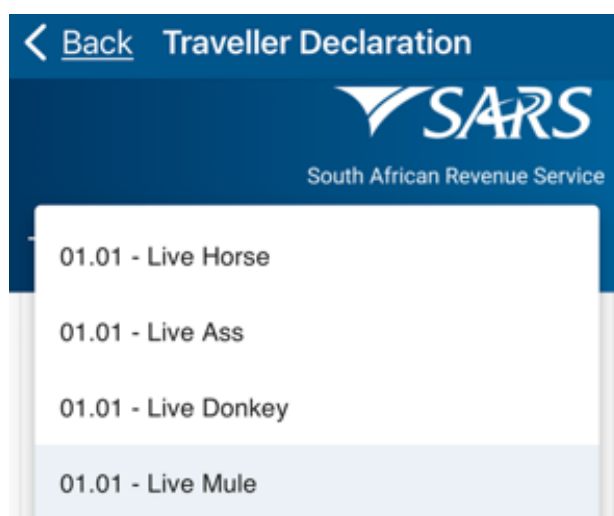
Declared Value

DELETE

BACK NEXT

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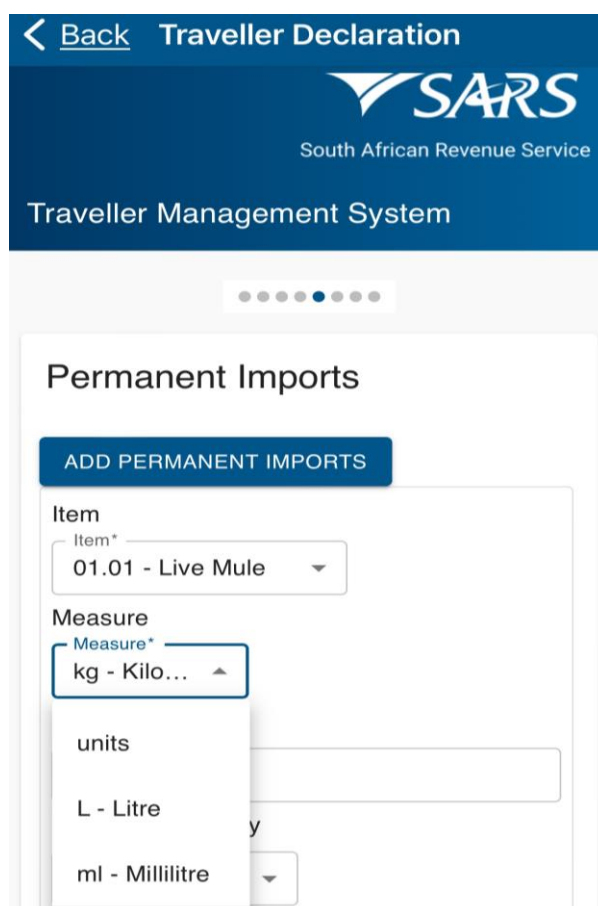
- V) Selects the 'Item' from the list of options provided;



The screenshot shows the 'Traveller Declaration' screen with the SARS logo and 'South African Revenue Service' text. Below the header, there is a list of animal items:

- 01.01 - Live Horse
- 01.01 - Live Ass
- 01.01 - Live Donkey
- 01.01 - Live Mule

- VI) Selects the 'Measure' from the list of options provided;



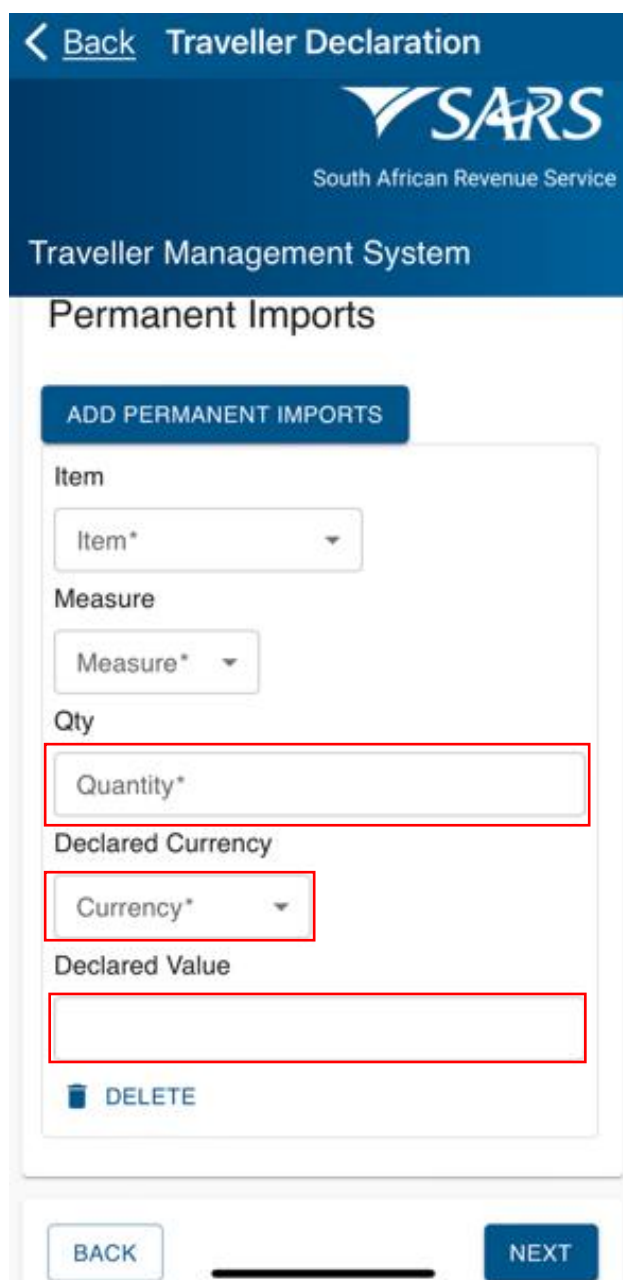
The screenshot shows the 'Permanent Imports' screen with the SARS logo and 'South African Revenue Service' text. Below the header, there is a section titled 'Permanent Imports' with a button 'ADD PERMANENT IMPORTS'. Under this button, there are two dropdown menus:

- Item**: A dropdown menu with the selected option '01.01 - Live Mule'.
- Measure**: A dropdown menu with the selected option 'kg - Kilo...'. The dropdown is open, showing the following options:
  - units
  - L - Litre
  - ml - Millilitre



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- VII) Enters the 'Quantity';
- VIII) **Selects the 'Currency' from the drop-down option list;**
- IX) Enters the 'Declared Currency'; and
- X) Clicks the 'Next' button;



Traveller Declaration

SARS South African Revenue Service

Traveller Management System

Permanent Imports

ADD PERMANENT IMPORTS

Item

Item\*

Measure

Measure\*

Qty

Quantity\*

Declared Currency

Currency\*

Declared Value


DELETE

BACK NEXT

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- B) SATSM calculates duties/VAT and displays the total amount payable.
- C) The traveller clicks the 'Declaration' radio button consequently confirming that the information provided is true and correct and clicks the 'Next' button.

< Back
Traveller Declaration



South African Revenue Service

Traveller Management System

### Payments Summary

#### Permanent Imports

**Item**

Item  
Live Mule

**Measure**

measure  
kg - Kilogram

**Qty**

Quantity\*  
10

**Declared Value (ZAR)**

1000

**Duties**

0

**VAT**

0

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### Currencies

**Financial Instrument**  

Financial Instrument

Bank Draft

**Amount**  

Amount

30000

**Currency**  

Currency

ZAR

**Source Of Funds**  

Source Of Funds

Savings

**Rand Amount**  


Rand Amount

30000.00

**Rand Allowance Excess**  

Rand Allowance Excess

5000.00



For additional information on Allowance and Regulation, please visit the [SARS Customs Traveller Declaration Portal](#)

Total Rand Amount

0.00

### Declaration

☐

NO

I hereby declare that the information provided is true and correct

BACK

NEXT

**Effective Date: 30 June 2025**

- v) Any VAT refund claim required:
  - A) The traveller:
    - I) Clicks the radio button next to the question 'Any VAT refund claim required'; and
    - II) Clicks the 'Next' button;

**SARS**  
South African Revenue Service

**Traveller Declaration**

**Traveller Management System**

- ☐ NO Any prohibited or restricted goods
- ☐ NO Any Commercial goods intended for trade?
- ☐ NO Any valuable goods that you need to register for temporary importation / exportation
- ☐ NO Any goods that you need to declare for permanent import/export?
- ☒ YES Any VAT refund claim required?
- ☐ NO Any goods for remodelling or repairs?
- ☐ NO Any samples in your possession?
- ☐ NO Any goods in excess of duty-free allowances (DFA)

**BACK** **NEXT**

- B) The traveller:
  - I) Views the payment summary showing a zero total amount which, might change after the processing of the traveller's declaration;
  - II) Clicks the 'Declaration' radio button consequently confirming that the information provided is true and correct; and
  - III) Clicks the 'Next' button. After submitting the declaration, the traveller receives a message with the direction to proceed to port where the Customs Officer will process the declaration.

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The screenshot shows a mobile app interface for the SARS Customs Traveller Declaration Portal. At the top, there is an information icon (a blue circle with a white 'i') followed by the text: "For additional information on Allowance and Regulation, please visit the [SARS Customs Traveller Declaration Portal](#)". Below this is a text input field labeled "Total Rand Amount" with the value "0.00". The main section is titled "Declaration" and contains a red toggle switch labeled "NO" followed by the text: "I hereby declare that the information provided is true and correct". At the bottom, there are two buttons: "BACK" and "NEXT", both highlighted with red rectangular boxes. The interface is clean and uses a light grey background with blue and red accents.

- vi) Any goods for remodelling or repairs:
  - A) The traveller:
    - I) Clicks the radio button next to the question 'Any goods for remodelling or repairs'; and
    - II) Clicks the 'Next' button to continue;

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**Traveller Declaration**

**SARS**  
South African Revenue Service

**Traveller Management System**

- ☐ NO Any prohibited or restricted goods
- ☐ NO Any Commercial goods intended for trade?
- ☐ NO Any valuable goods that you need to register for temporary importation / exportation
- ☐ NO Any goods that you need to declare for permanent import/export?
- ☐ NO Any VAT refund claim required?
- ☒ YES Any goods for remodelling or repairs?
- ☐ NO Any samples in your possession?
- ☐ NO Any goods in excess of duty-free allowances (DFA)

**BACK** **NEXT**

- B) The traveller:
- I) Views the payment summary showing a zero total amount which, might change after the processing of the traveller's declaration;
  - II) Clicks the 'Declaration' radio button consequently confirming that the information provided is true and correct; and
  - III) Clicks the 'Next' button. After submitting the declaration, the traveller receives a message with the direction to proceed to port where the Customs Officer will process the declaration.

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For additional information on Allowance and Regulation, please visit the [SARS Customs Traveller Declaration Portal](#)

Total Rand Amount  
0.00

### Declaration

☒ NO I hereby declare that the information provided is true and correct

vii) Any samples in your possession:

A) The traveller:

- I) Clicks the radio button next to the question 'Any samples in your possession'; and
- II) Clicks the 'Next' button to continue;

[< Back](#) Traveller Declaration

**SARS**  
South African Revenue Service

### Traveller Management System

☒ NO Any prohibited or restricted goods

☒ NO Any Commercial goods intended for trade?

☒ NO Any valuable goods that you need to register for temporary importation / exportation

☒ NO Any goods that you need to declare for permanent import/export?

☒ NO Any VAT refund claim required?

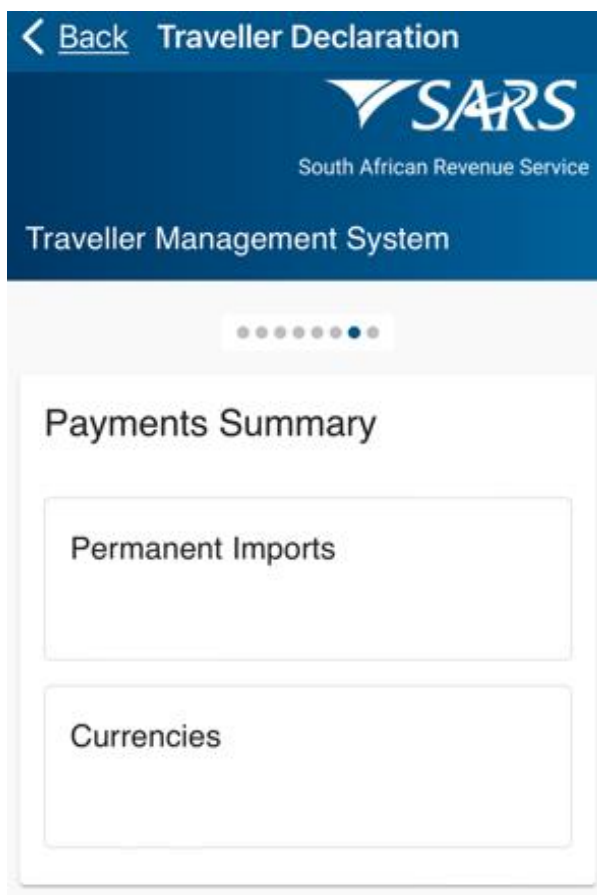
☒ NO Any goods for remodelling or repairs?

☒ YES Any samples in your possession?

☒ NO Any goods in excess of duty-free allowances (DFA)

**Effective Date: 30 June 2025**

- B) The traveller:
- I) Views the payment summary showing a zero total amount which, might change after the processing of the traveller's declaration.
  - II) Clicks the 'Declaration' radio button consequently confirming that the information provided is true and correct; and
  - III) Clicks the 'Next' button to continue. When submitting the declaration, the traveller receives a message with the direction to proceed to port where the Customs Officer will process the declaration.



The screenshot displays the 'Traveller Declaration' screen of the SARS Traveller Management System. At the top, there is a blue header with a back arrow, the text 'Back Traveller Declaration', the SARS logo, and 'South African Revenue Service'. Below the header, the title 'Traveller Management System' is visible. A progress indicator shows five dots, with the fourth dot highlighted. The main content area is titled 'Payments Summary' and contains two input fields: 'Permanent Imports' and 'Currencies'.



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For additional information on Allowance and Regulation, please visit the [SARS Customs Traveller Declaration Portal](#)

Total Rand Amount  
0.00

### Declaration

☒ NO I hereby declare that the information provided is true and correct

BACK NEXT

- viii) Any goods in excess of duty-free allowances (DFA):
- A) The traveller may access the External Guide on Duty Free Allowances for Travellers (SC-PA-01-03) available on the SARS Website.
  - B) The traveller clicks the radio button next to the question 'Any goods in excess of duty-free allowances (DFA)';
  - C) If yes is selected, it means that the traveller has in their possession the goods that exceed the threshold allowed to import the goods free of duties.
  - D) The traveller clicks the 'Next' button to continue.

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**SARS**  
South African Revenue Service

Traveller Management System

- ☐ NO Any prohibited or restricted goods
- ☐ NO Any Commercial goods intended for trade?
- ☐ NO Any valuable goods that you need to register for temporary importation / exportation
- ☐ NO Any goods that you need to declare for permanent import/export?
- ☐ NO Any VAT refund claim required?
- ☐ NO Any goods for remodelling or repairs?
- ☐ NO Any samples in your possession?
- ☒ YES Any goods in excess of duty-free allowances (DFA)

[BACK](#) [NEXT](#)

- E) The traveller:
  - I) Views the payment summary showing a zero total amount which, might change after the processing of the traveller's declaration.;
  - II) Clicks the 'Declaration' radio button consequently confirming that the information provided is true and correct.
- F) The SATMS allows the traveller to:
  - I) Go back if corrections must be made; or
  - II) Click the 'Next' button to continue. After submitting the declaration, the traveller receives a message with the direction to proceed to port where the Customs Officer will process the declaration.

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Traveller Declaration

SARS

South African Revenue Service

Traveller Management System

● ● ● ● ● ● ● ●

Payments Summary

Permanent Imports

Currencies

i

For additional information on Allowance and Regulation, please visit the [SARS Customs Traveller Declaration Portal](#)

Total Rand Amount  
0.00

Declaration

YES

I hereby declare that the information provided is true and correct

BACK

NEXT

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- G) If the traveller clicks the 'Next' button without clicking the declaration radio button, the following screen displays:

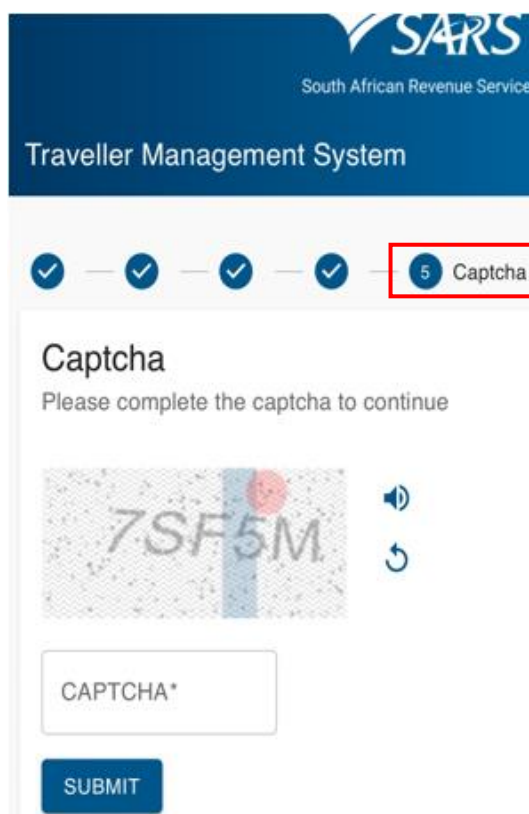
**Error**

- Traveller to confirm that the information provided is true and correct

- H) The traveller must click the 'Close' button to continue.

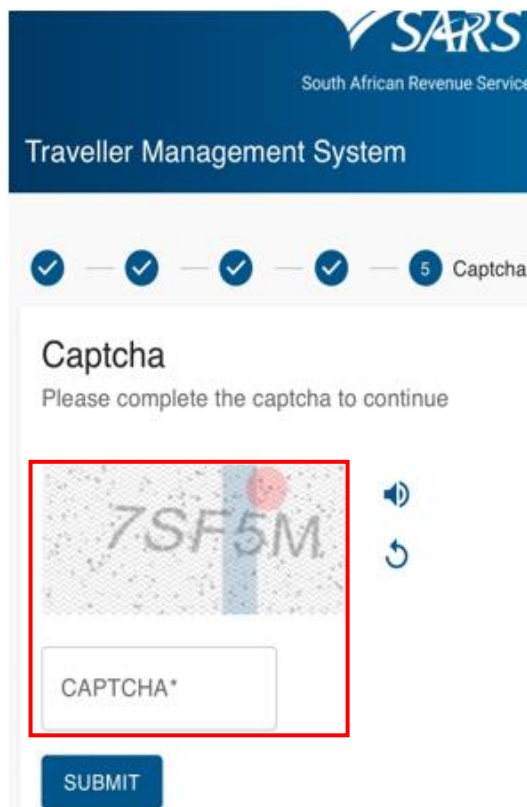
## 4.6 CATCHA

- a) On the CAPTCHA screen the traveller must:
- i) Complete a test for human response.



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- ii) Insert the displayed CAPTCHA code.



**SARS**  
South African Revenue Service

**Traveller Management System**

✓ — ✓ — ✓ — ✓ — 5 Captcha

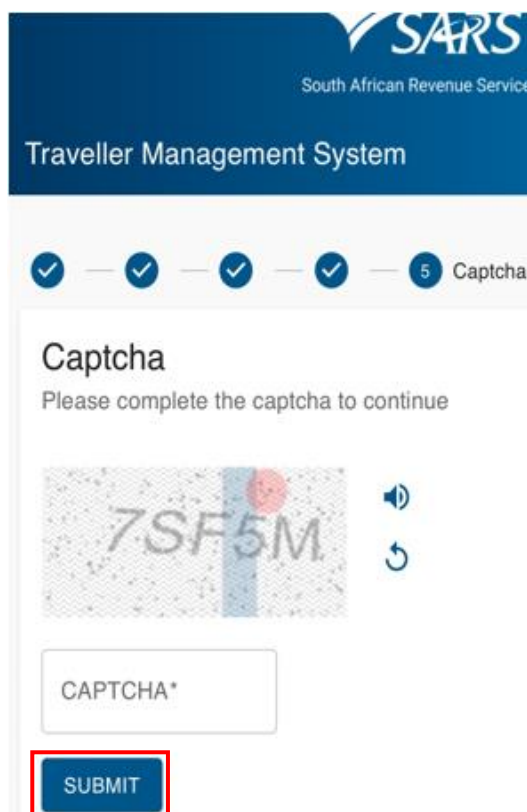
**Captcha**  
Please complete the captcha to continue

7SF5M

CAPTCHA\*

SUBMIT

- iii) Click the 'Submit' button to complete the declaration.



**SARS**  
South African Revenue Service

**Traveller Management System**

✓ — ✓ — ✓ — ✓ — 5 Captcha

**Captcha**  
Please complete the captcha to continue

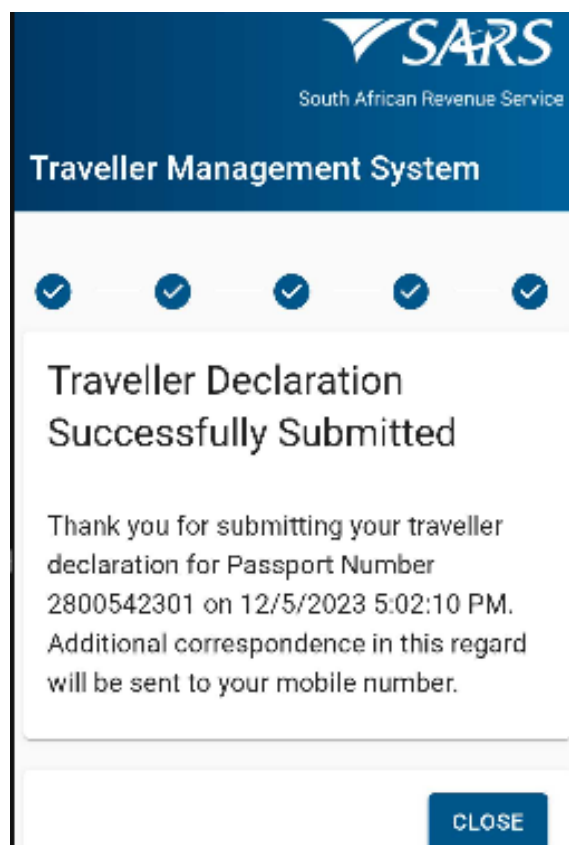
7SF5M

CAPTCHA\*

SUBMIT

## 4.7 Confirmation of Submission

- a) The SATMS will:
- Confirm if the traveller's declaration has been submitted successfully; or
  - Request the traveller to retry submitting his / her electronic declaration if the submission was unsuccessful.



- b) The traveller will receive a notification **Short Message Service (SMS)** / email confirming successful submission of the traveller declaration and an instruction on how to proceed.

## 5 DEFINITIONS, ACRONYMS AND ABBREVIATIONS

The definitions, acronyms and abbreviations can be accessed via the following link: [Glossary | South African Revenue Service \(sars.gov.za\)](#)

## 6 DOCUMENT MANAGEMENT

## 7 DISCLAIMER

The information contained in this guide is intended as guidance only and is not considered to be a legal reference, nor is it a binding ruling. The information does not take the place of legislation and readers who are in doubt regarding any aspect of the information displayed in the guide should refer to the relevant legislation or seek a formal opinion from a suitably qualified individual.

**For more information about the contents of this publication you may:**

- Visit the SARS website at [www.sars.gov.za](http://www.sars.gov.za);
- Make a booking to visit the nearest SARS branch;
- Contact your own tax advisor / tax practitioner;

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- If calling from within South Africa, contact the SARS Contact Centre on 0800 00 SARS (7277); or
- If calling from outside South Africa, contact the SARS Contact Centre on +27 11 602 2093 (only between 8am and 4pm South African time).