



SATMS THROUGH MOBI-APP OR QR CODE SCAN

Effective Date: 01 November 2024

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1 SUMMARY

- a) Section 15 requires that each person entering or leaving South Africa must make a complete a declaration of the goods which they:
 - i) Have in their possession;
 - ii) Are carrying for themselves; or
 - iii) Are carrying on behalf of other people.
- b) Full particulars of the listed information must be declared:
 - i) On entering South Africa:
 - A) Goods acquired abroad on which duty has not been paid;
 - B) Repaired, processed or remodelled goods;
 - C) Prohibited, restricted or controlled goods; and
 - D) Goods temporarily imported with the intention of being re-exported.
 - ii) Before leaving South Africa:
 - A) Goods intended to be repaired, processed or remodelled;
 - B) Prohibited, restricted or controlled goods; and
 - C) Goods temporarily exported with the intention of being re-imported.
- c) Goods described above includes:
 - i) Goods in excess of the duty-free allowance in terms of Rebate Item 407.02 and the Guide on Duty Free Allowances (SC-PA-01-03);
 - ii) Commercial goods; and
 - iii) Any road vehicle (excluding SACU registered vehicles) for temporary import or export.
- d) The Commissioner may determine the manner in which declaration may be made.
- e) Historically, provision was made only for manual declaration to be made on a Traveller Card (TC-01).
- f) The South African Traveller Management System (SATMS) is implemented to allow for voluntary electronic declaration.
- g) Submission by a traveller of an electronic Traveller Declaration in terms of Rule 15.03A(2)(a) is regarded as submission of form TC-01 (Traveller Card) for purposes of the Rules under Section 15.
- h) A person may be questioned and goods may be inspected by a Customs Officer.
- i) Any assessed duties, taxes and levies must be paid.
- j) This document serves to guide travellers and crew members who will complete the electronic Traveller Declaration on the South African Traveller Management System (SATMS).
- k) Completion of the electronic Traveller Declaration is voluntary during the pilot phase of the system.
- l) Though voluntary, completion of the electronic Traveller Declaration will require mandatory fields to be completed. Mandatory fields will be highlighted in red, if not completed.
- m) Apart from electronic or manual declaration, travellers might be required to complete an oral declaration which will be captured and printed on a Traveller Declaration (TRD 1).
- n) The traveller is able to access the electronic Traveller Declaration either through the:
 - i) SARS website, Refer to SC-PA-01-12 on how to use this method;
 - ii) QR Code, found displayed on the banners or pamphlets at the Customs ports of entry;

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- iii) SARS Mobi Application (eFiling) which is available to users registered for eFiling. eFiling is a free electronic tool designed by SARS to offer electronic services such as filing tax returns, making payments, and accessing accounts; or
- iv) SATMS Mobi Application which can be downloaded by anyone on their electronic device to complete the traveller declaration.

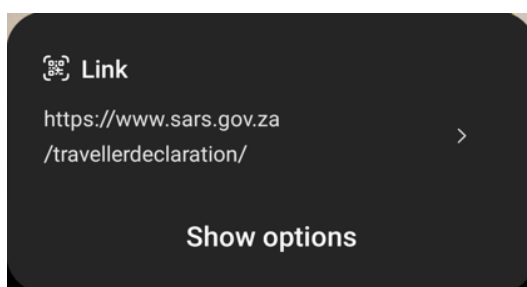
2 ACCESSING THE ELECTRONIC TRAVELLER DECLARATION

2.1 The QR Code

- a) The traveller scans the QR Code displayed on the pamphlet from their cellular device camera.



- b) The traveller clicks the SARS link that displays when scanning the QR Code.

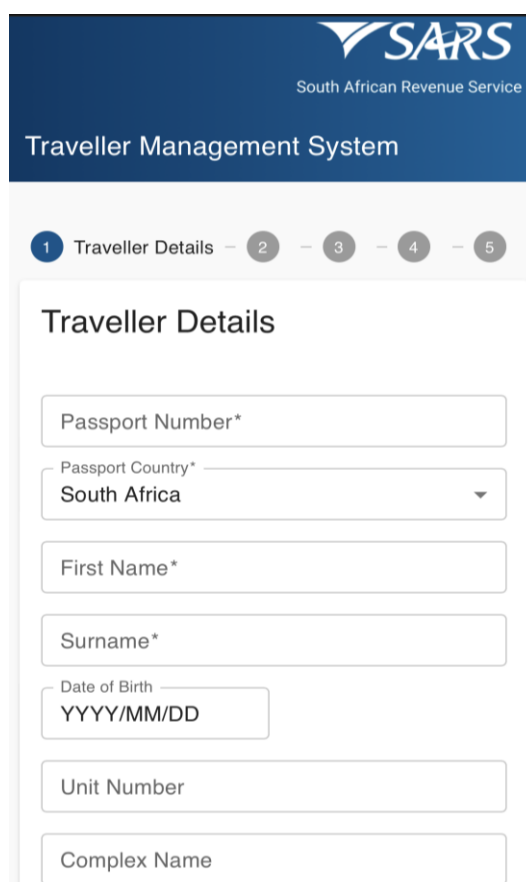


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- c) The traveller opens the declaration by clicking on 'Complete Declaration' button.



- d) The traveller completes the traveller declaration following the steps in paragraph 4 below.



The screenshot shows the SARS Traveller Management System interface. At the top, there is a blue header with the SARS logo and the text 'South African Revenue Service'. Below this, the title 'Traveller Management System' is displayed. A progress bar at the top indicates five steps: 1. Traveller Details (active), 2, 3, 4, and 5. The main form area is titled 'Traveller Details' and contains the following fields:

- Passport Number*
- Passport Country* (dropdown menu showing 'South Africa')
- First Name*
- Surname*
- Date of Birth (YYYY/MM/DD)
- Unit Number
- Complex Name

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2.2 The SARS Mobi Application (eFiling)

- a) The traveller must open the SARS Mobi Application.



- b) The traveller must read the SARS Efiling terms and conditions thereafter indicate whether they accept or decline these conditions.

Terms & Conditions



 South African Revenue Service

SARS EFILING TERMS & CONDITIONS

THE USE OF THIS WEB SITE IS REGULATED BY THE RULES FOR ELECTRONIC COMMUNICATION PRESCRIBED UNDER SECTION 255(1) OF THE TAX ADMINISTRATION ACT, 2011 (ACT NO. 28 OF 2011) (the "Rules").

THE RULES WERE ISSUED IN PUBLIC NOTICE GN 644 IN GG 37940 OF THE 25TH OF AUGUST 2014, available [here](#)

THE RULES AS WELL AS THE TERMS AND CONDITIONS HEREUNDER ARE BINDING AND ENFORCEABLE AGAINST ALL PERSONS THAT ACCESS THIS WEB SITE OR ANY PART THEREOF. IF YOU DO NOT AGREE TO THE RULES OR THESE TERMS AND CONDITIONS, YOU MUST LEAVE THIS WEB SITE NOW, AS FURTHER USE SHALL AUTOMATICALLY BIND YOU.

1. Definitions and interpretation

1. In these terms and conditions, unless the content indicates otherwise, a term which is assigned a meaning in the Rules, has the meaning so assigned, and the following terms have the following meaning -
 1. "access code" has the meaning assigned in the Rules;
 2. "Electronic Communications and Transactions Act" means the Electronic Communications and Transactions Act, 2002 (Act No. 25 of 2002);
 3. "eFiler" means a registered user of the eFiling service;
 4. "eFiling service" means the SARS electronic filing service available through the SARS eFiling web site;
 5. "electronic filing page" has the meaning assigned in the Rules;
 6. "electronic filing transaction" has the meaning assigned in the Rules;
 7. "home page" has the meaning assigned in the Electronic

NO, I DECLINE

YES, I ACCEPT

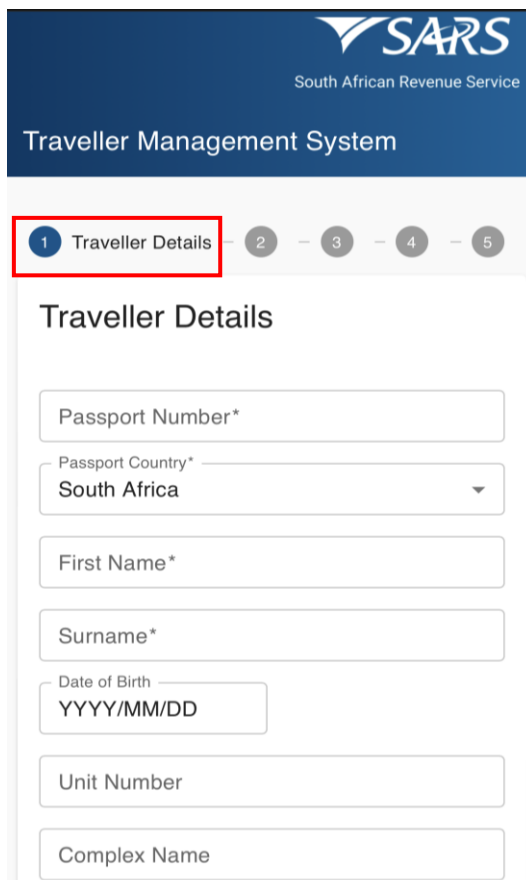
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- c) The traveller clicks 'Traveller Declaration' on the menu options.



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- e) The traveller completes the traveller declaration following the steps in paragraph 4 below.



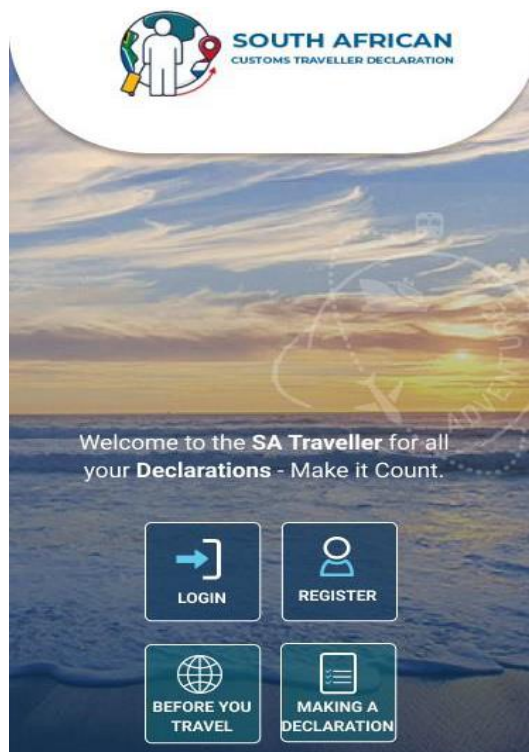
2.3 The SATMS Mobi Application

- a) The traveller must download the SATMS Application from Playstore or iStore. The app is available on both the Android and IOS platforms.



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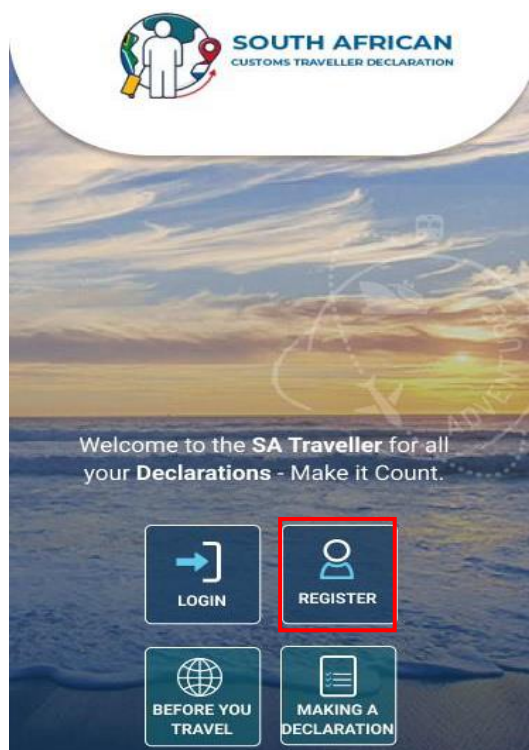
- b) The traveller clicks the SATMS icon to open the SATMS open page.



3 TRAVELLER DECLARATION SYSTEM

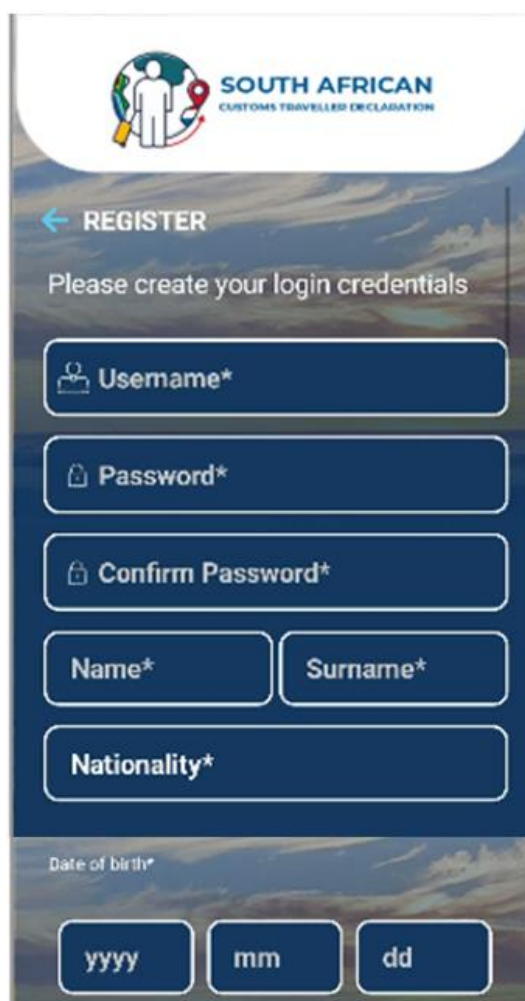
3.1 Manage Traveller Registration

- a) The traveller clicks the register button to register their profile on the SATMS Mobi Application.



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- b) To capture login credentials, the traveller enters or selects the:
- i) Username, the traveller may use their email address as the username;
 - ii) Password which must be in alphanumeric with at least one (1) special character;
 - iii) Confirm password which must match the password in the password field;
 - iv) Name;
 - v) Surname;
 - vi) Nationality from the drop-down list containing all nationalities; and
 - vii) Date of Birth from the calendar provided.



- c) To capture physical address details, the traveller enters / selects the:

- i) Unit Number (if applicable);
- ii) Complex Name (if applicable);
- iii) Street Number;
- iv) Street / Farm Name;
- v) Suburb;
- vi) City / Region;
- vii) Postal Code; and
- viii) Country from the dropdown list.

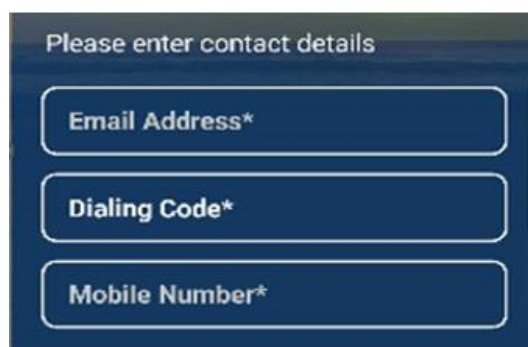
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The screenshot shows the 'SOUTH AFRICAN CUSTOMS TRAVELLER DECLARATION' app interface. At the top, there is a header with the SARS logo and the text 'SOUTH AFRICAN CUSTOMS TRAVELLER DECLARATION'. Below the header, there is a 'Mobile Number*' field. The main section is titled 'Please enter physical address' and includes a note 'South African address required'. The form contains several input fields: 'Unit No', 'Complex Name', 'Street Number*', 'Street Address*', 'Suburb*', 'City / Region*', 'Postal Code*', and 'Country*'. A mouse cursor is visible over the 'Postal Code*' field.

d) To capture the contact details, the traveller enters the:

- i) Email Address;
- ii) Dialling Code; and
- iii) Mobile Number.



The screenshot shows the 'Please enter contact details' section of the app. It contains three input fields: 'Email Address*', 'Dialling Code*', and 'Mobile Number*'. The fields are arranged vertically and are part of a scrollable list.

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- e) To capture passport details, the traveller enters / selects the:
- i) Passport Number;
 - ii) Passport Expiry Date;
 - iii) Passport Country of Issue from the drop-down list.

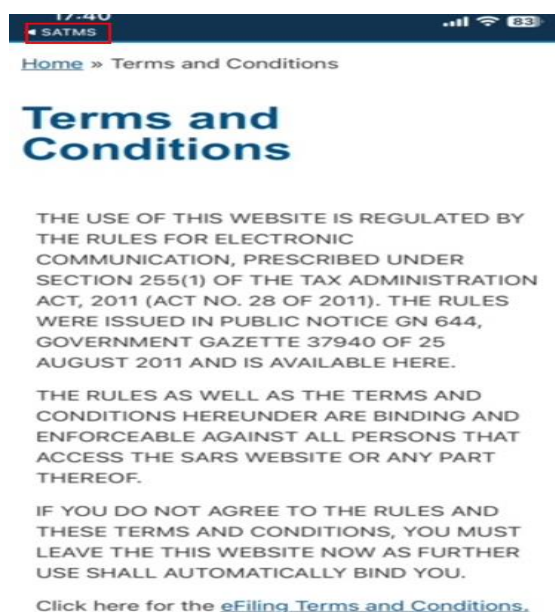


The screenshot shows a mobile app interface for the South African Revenue Service (SARS). At the top, there is a logo with a stylized figure and the text 'SOUTH AFRICAN CUSTOMS TRAVELLER DECLARATION'. Below the logo, the text 'Please enter passport details' is displayed. The form contains the following fields:

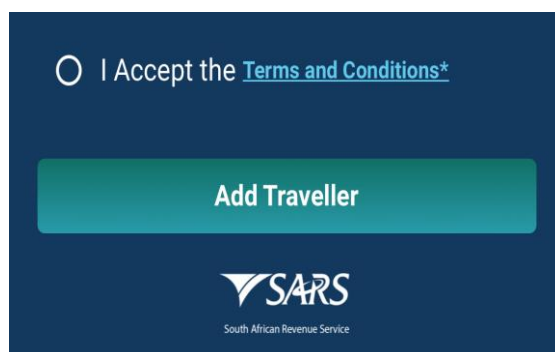
- Passport Number***: A single text input field.
- Passport expiry date***: Three separate input fields for year (yyyy), month (mm), and day (dd).
- Passport issue date***: Three separate input fields for year (yyyy), month (mm), and day (dd).
- Passport Country of Issue***: A dropdown menu.

- f) The traveller clicks the:
- i) **Terms and Conditions** to read the SARS terms and conditions, and must click 'SATMS' at the top of the screen in order to go back to the SATMS App screen.

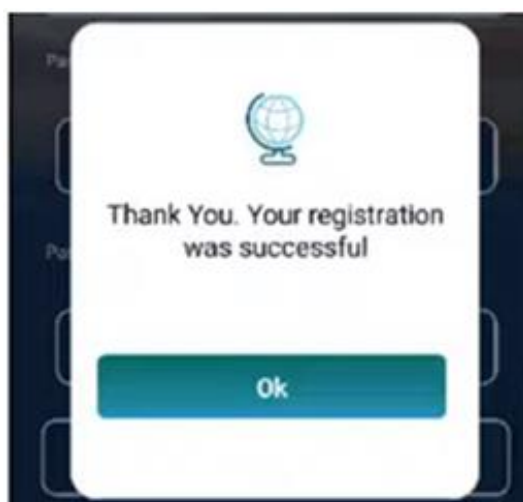
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- ii) 'I Accept the Terms and conditions' to accept the terms and conditions and
- iii) 'Add Traveller' button.



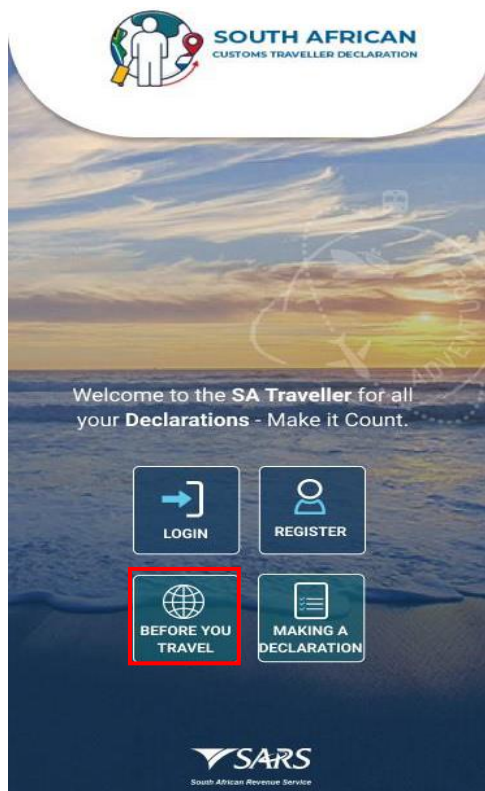
- g) The system confirms that the registration was successful.
- h) The traveller clicks the 'Ok' button.



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3.2 View the Before You Travel Information

- a) To view information on what the traveller can expect when travelling in and out of South Africa, the traveller must click on the Before You Travel icon on the SATMS.



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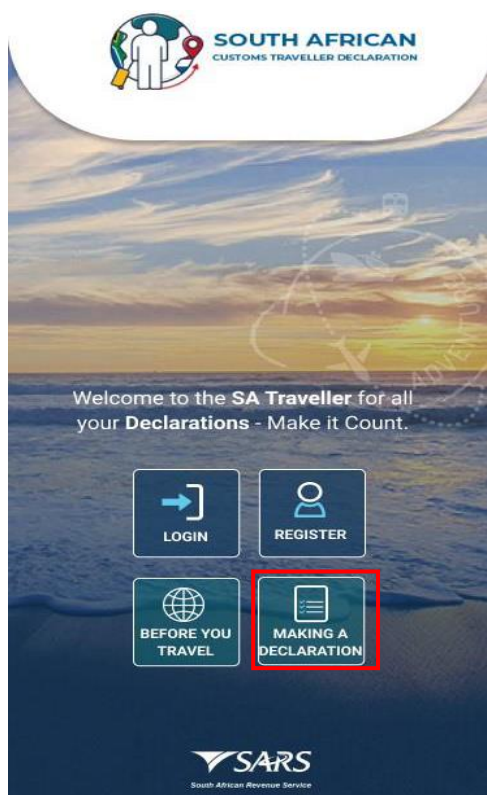
- b) The traveller must click the blue arrow next to 'before you travel' to return to the SATMS welcome page.



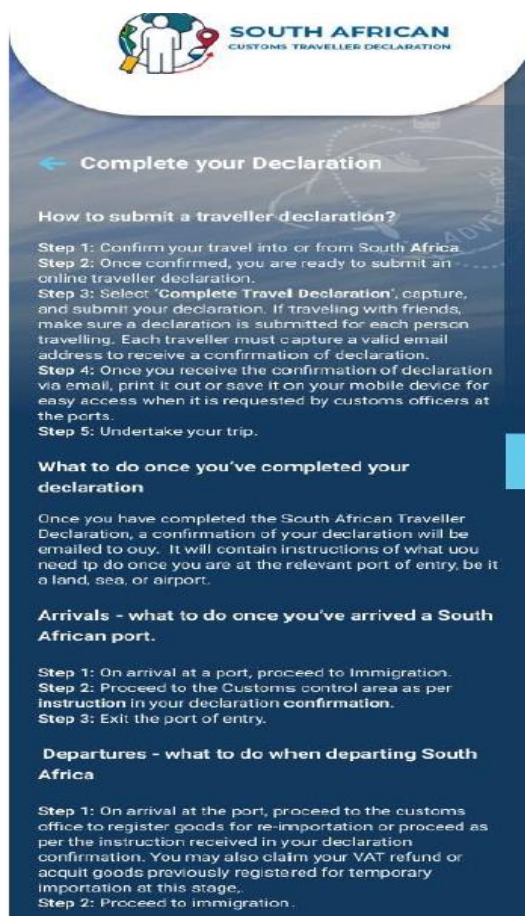
3.3 View the Making a Declaration Information

- a) The traveller must click on Making a Declaration icon to view the information on:
- How to submit the declaration;
 - What to do once the declaration has been completed;
 - What to do once the traveller has arrived at a South African Port; and
 - What to do when departing South African.

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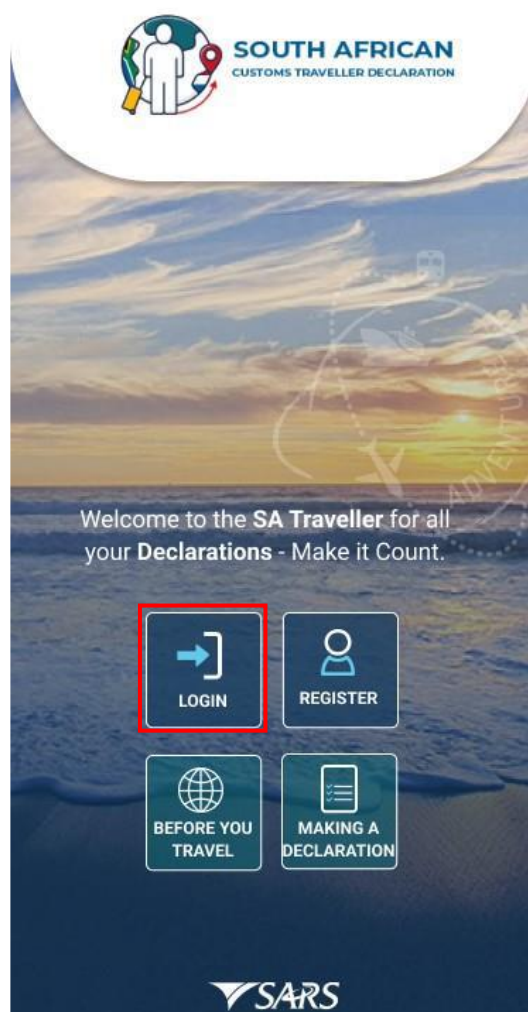
- b) The traveller must click the 'to go back to' arrow next to complete declaration in order to return to the SATMS welcome page.



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3.4 Traveller Login

- a) Once the traveller has an active account or registered their profile on the SATMS Mobi-Application, the traveller may access the login screen by clicking on login.



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b) The traveller must enter the:

- i) Username; and
- ii) Password.

SOUTH AFRICAN
CUSTOMS TRAVELLER DECLARATION

← LOGIN
Please **sign in** using your **username/ email and password** to access your SATMS account.

Username

Password

[Forgot Username](#) [Forgot Password](#)

Login

Register

c) If the traveller does not remember their username, the traveller must click the 'Forgot Username' link.

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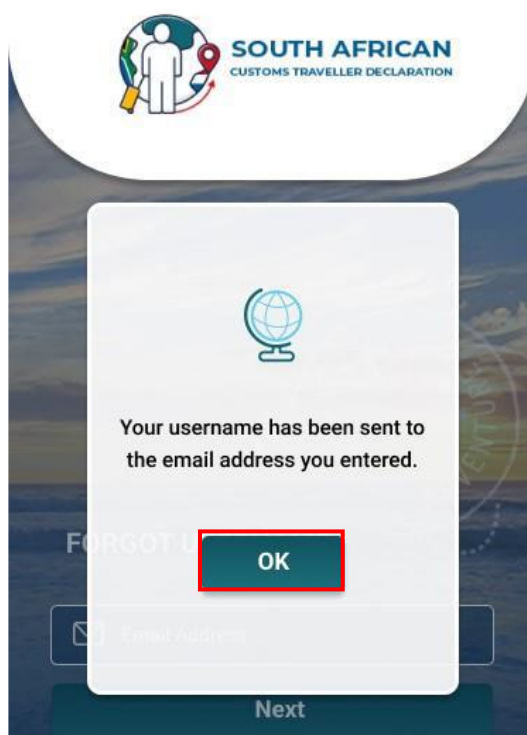
d) The traveller must:

- i) Enter the 'Email Address'; and
- ii) Click the 'Next' button.

e) The SATMS displays the message that the username has been sent to the traveller's email address.

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- f) The traveller clicks the 'Ok' button.




- g) If the traveller cannot login because they do not remember their password, the traveller must click the 'Forgot Password' link.



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- h) The traveller must:
- i) Enter the 'Username'; and
 - ii) Click the 'Next' button.



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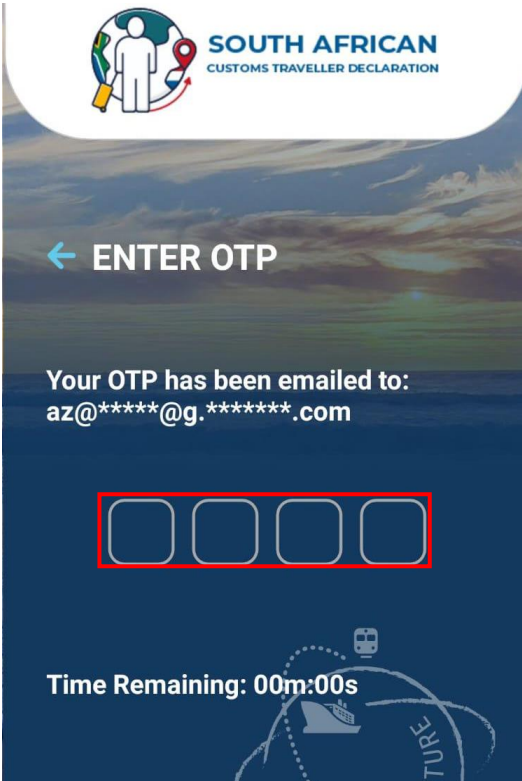
← **FORGOT PASSWORD**

Forgot your Password. Please enter your Username.

Username

Next

- i) The traveller enters the One Time Password (OTP) which was emailed by the SATMS.



SOUTH AFRICAN
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← **ENTER OTP**

Your OTP has been emailed to:
az@*****@g.*****.com

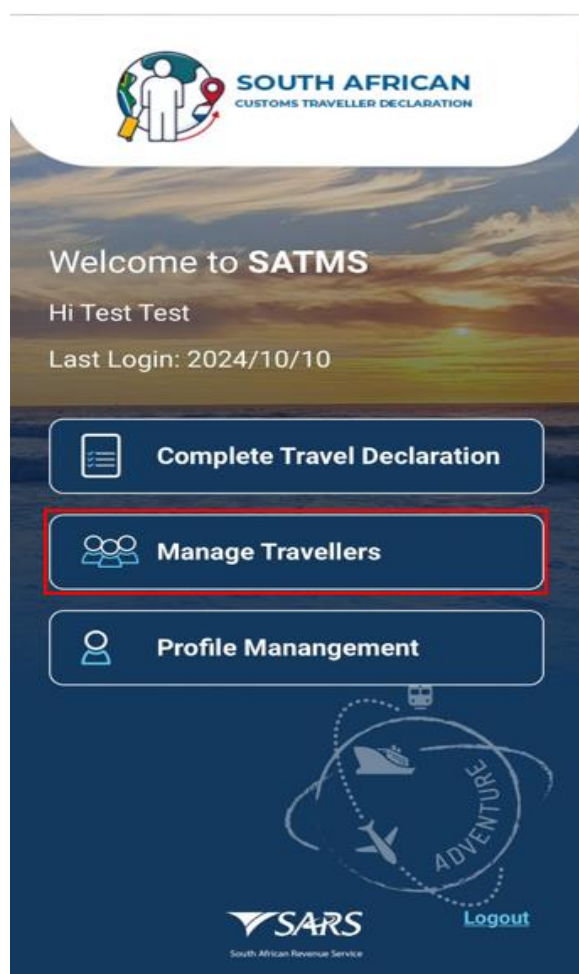
Time Remaining: 00m:00s

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- j) If the traveller successfully completes the username and password, the traveller clicks the login button to proceed to the SATMS welcome page.

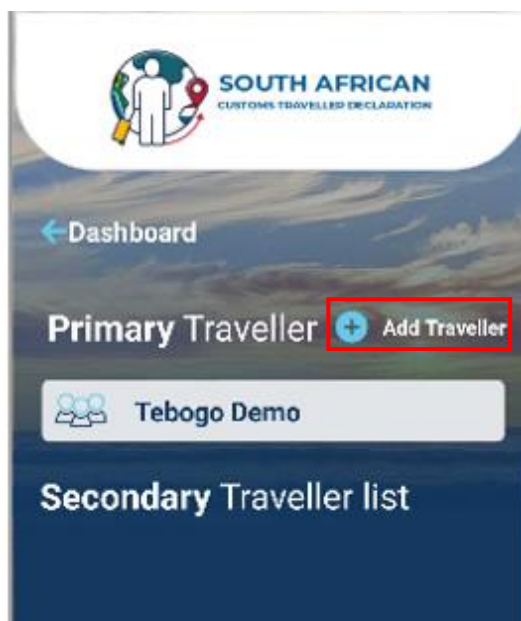
3.5 Manage Travellers

- a) The traveller can add and maintain secondary traveller/s linked to their profile by clicking the 'Manage Travellers' button.



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- b) The traveller clicks 'Add Traveller'.



- c) The traveller must enter the following personal information of their travel companion:
- i) Name;
 - ii) Surname;
 - iii) Nationality;
 - iv) Date of birth;
 - v) Email Address – may be the email address of the primary traveller; and
 - vi) Dialling Code.

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SOUTH AFRICAN
CUSTOMS TRAVELLER DECLARATION

← ADD TRAVELLER

Name* Surname*

Nationality*

Date of birth*

yyyy mm dd

Please enter contact details

Email Address*

Dialing Code*

Add Secondary Traveller

d) To complete the physical address, the traveller enters the:

- i) Unit Number (if applicable);
- ii) Complex Name (if applicable);
- iii) Street Number;
- iv) Suburb;
- v) City / Region;
- vi) Postal Code; and
- vii) Country.

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The screenshot shows the 'Please enter physical address' screen of the South African Customs Travelled Declaration app. At the top is the SARS logo and the text 'SOUTH AFRICAN CUSTOMS TRAVELLED DECLARATION'. Below the title, it says 'Please enter physical address' and 'South African address required'. The form contains several input fields: 'Unit No', 'Complex Name', 'Street Number*' (with a mouse cursor), 'Street Address*', 'Suburb*', 'City / Region*', 'Postal Code*', and 'Country*' (with a mouse cursor).

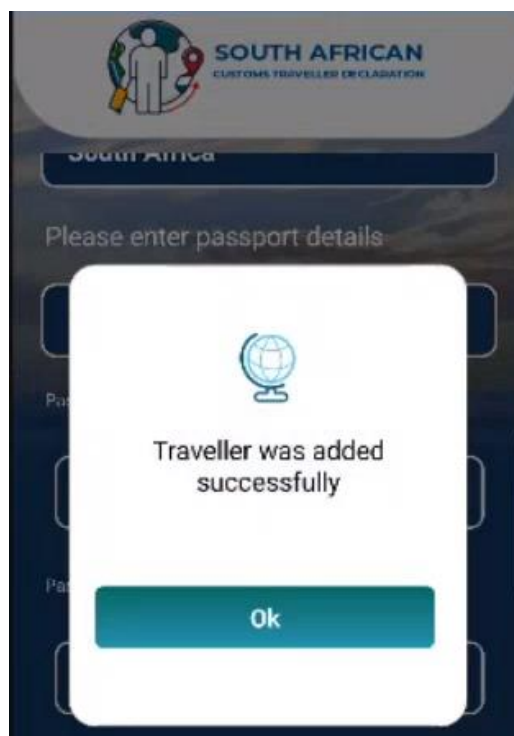
e) To complete the passport details, the traveller enters:

- i) Passport Number;
- ii) Passport Expiry Date;
- iii) Passport Issue Date;
- iv) Passport Country of Issue; and
- v) The traveller clicks 'Add Secondary Traveller' button.

The screenshot shows the 'Please enter passport details' screen of the South African Customs Travelled Declaration app. It contains input fields for 'Passport Number*', 'Passport expiry date*' (with sub-fields for 'yyyy', 'mm', and 'dd'), and 'Passport issue date*' (also with sub-fields for 'yyyy', 'mm', and 'dd'). Below these is a field for 'Passport Country of Issue*'. At the bottom is a green button labeled 'Add Secondary Traveller'.

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- f) The SATMS confirms that the secondary traveller was added successfully.



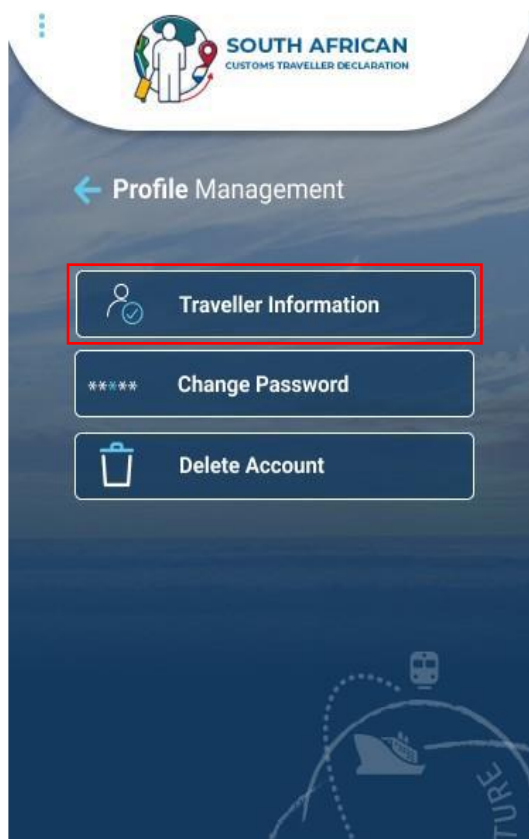
3.6 Profile Management

- a) The traveller may update their profile information, delete the account and change the password by clicking Profile Management from the welcome page of the SATMS.



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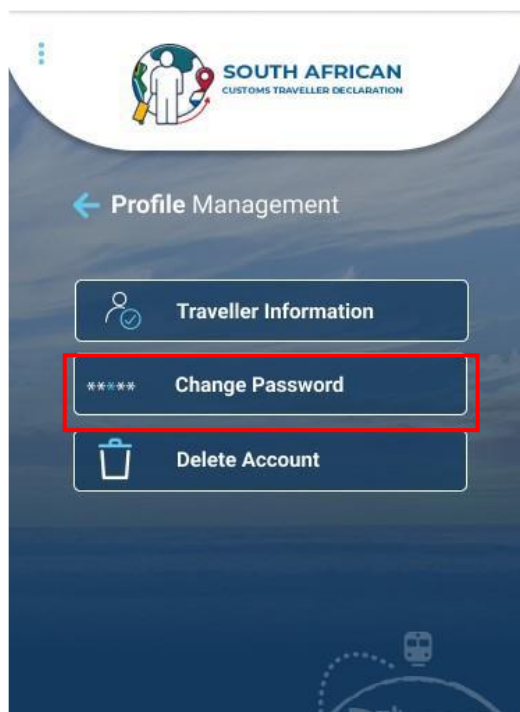
- b) The traveller can view the existing traveller details by clicking the 'Traveller Information' button.



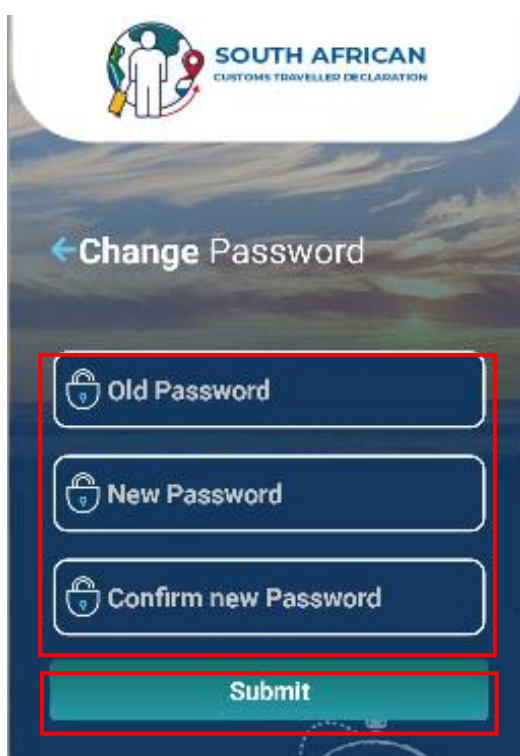
- c) The SATMS displays the traveller details.

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- d) To change the password the traveller must click 'Change Password' button.

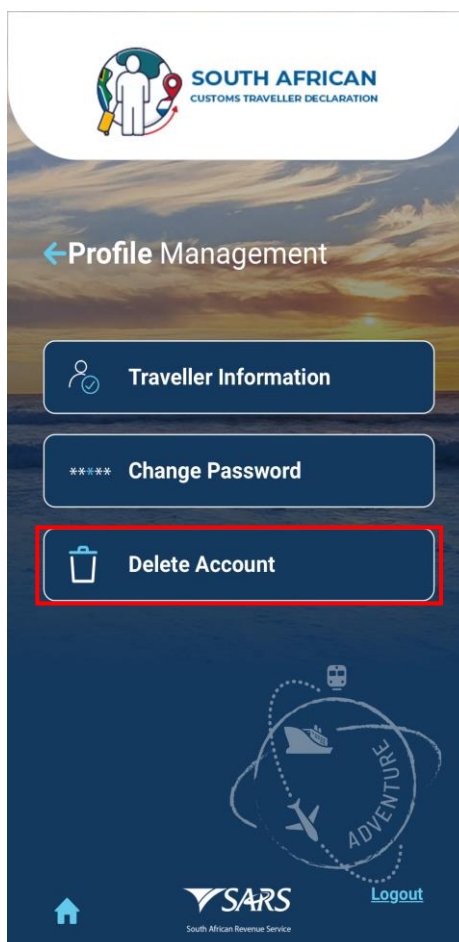


- e) The traveller must enter the:
- i) Old Password;
 - ii) New Password; and
 - iii) Confirm New Password.
- f) The traveller clicks the 'Submit' button.



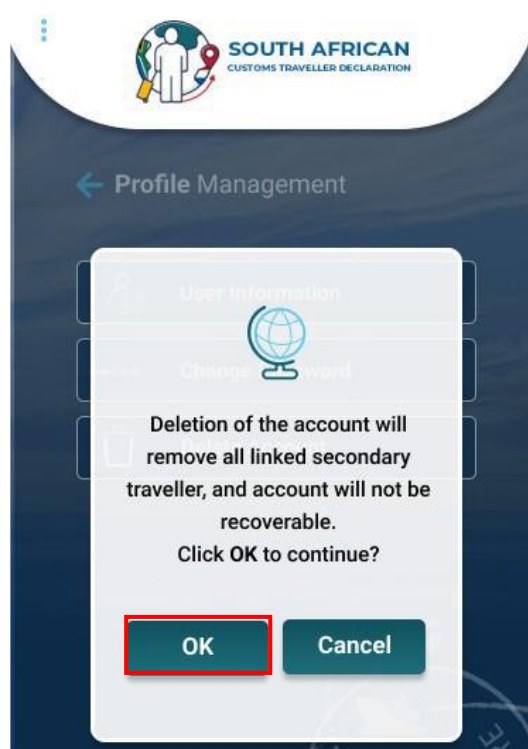
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- g) To delete an existing profile, the traveller clicks the 'Delete Account'.



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- h) The SATMS warns the traveller that deleting the account will remove the linked second traveller/s. The traveller must click 'Ok' to continue.



- i) The traveller must:
- i) Select the country;
 - ii) Enter Date of Birth;
 - iii) Enter email address; and
 - iv) Click the Delete Traveller button.

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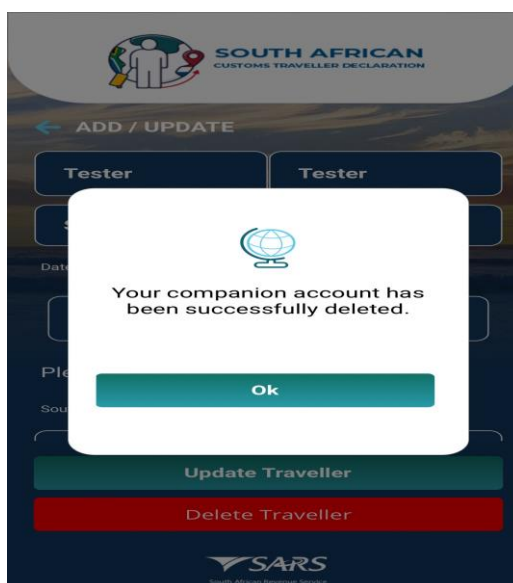
The screenshot shows the 'ADD / UPDATE' screen for a traveller profile. At the top, there is a back arrow and the text 'ADD / UPDATE'. Below this are two buttons: 'Tebogo' and 'Demo'. Underneath is a button labeled 'South Africa'. The 'Date of birth*' section contains three input fields with the values '1982', '05', and '18'. Below this is the instruction 'Please enter contact details' followed by an email input field containing 'tmothibedi@sars.gov.za'. At the bottom of the form are two buttons: 'Update Traveller' (green) and 'Delete Traveller' (red). The SARS logo is at the very bottom.

- j) The traveller must click the 'Ok' button to complete the deletion of the account.

The screenshot shows a confirmation dialog box overlaid on the app interface. The dialog has a globe icon at the top and the text 'Are you sure you want to delete traveller account?'. At the bottom of the dialog are two buttons: 'Ok' (green) and 'Cancel' (green). The background shows the 'ADD / UPDATE' screen with the 'Delete Traveller' button highlighted.

- k) The SATMS will display the message below:

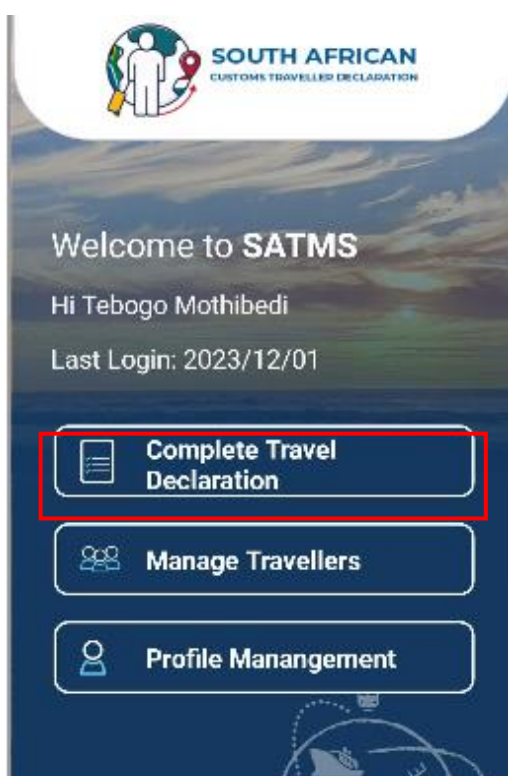
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4 CAPTURING

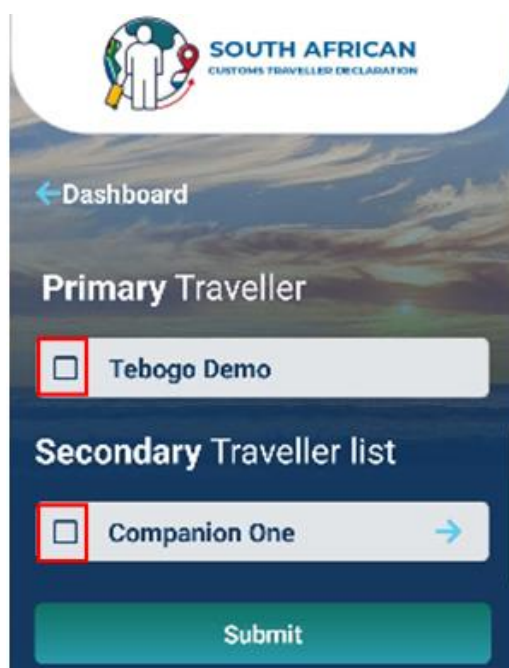
4.1 Travel Details

- a) To capture the travel declaration, the traveller clicks the 'Complete Travel Declaration' button.



- b) The traveller must:
- Select the primary traveller and the secondary traveller radio buttons; and
 - Click the 'Submit' button.

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SOUTH AFRICAN
CUSTOMS TRAVELLER DECLARATION

← Dashboard

Primary Traveller

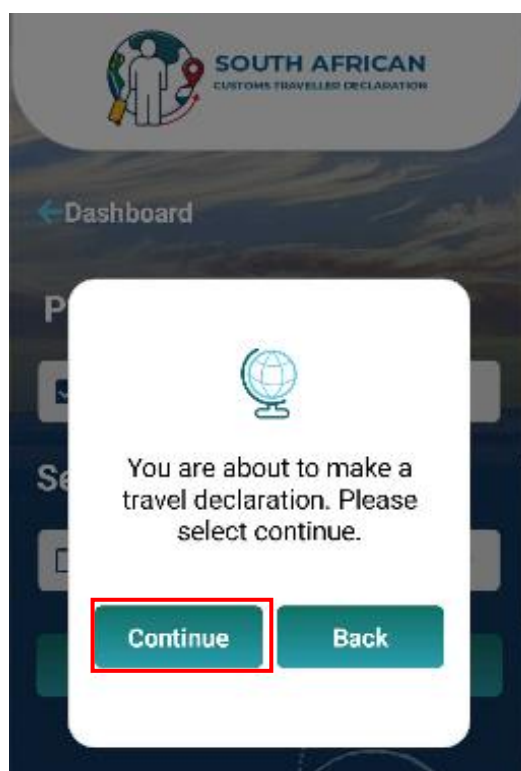
☐ Tebogo Demo

Secondary Traveller list

☐ Companion One →

Submit

- c) The SATMS confirms that the traveller is making a declaration. The traveller clicks the 'Continue' button.



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← Dashboard

P

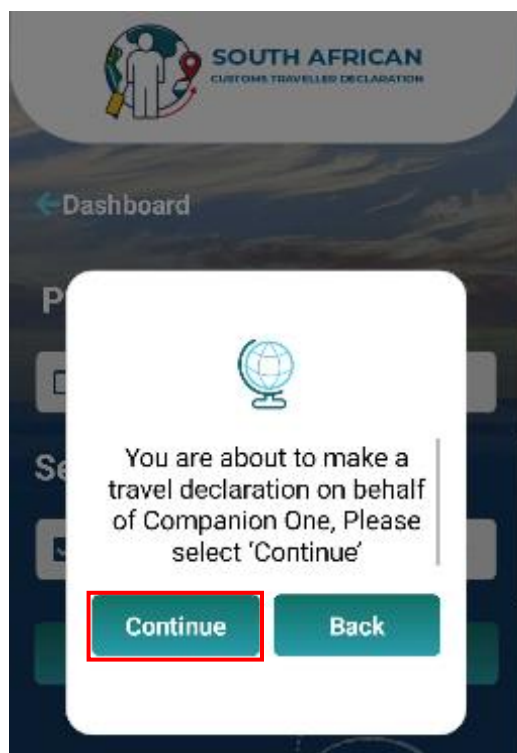
S

Se

Continue **Back**

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- d) The SATMS cautions that the traveller is making a travel declaration on behalf of a companion. The traveller clicks 'Continue'.



- e) The SATMS proceeds to the traveller management system for capturing.

4.2 Traveller Details

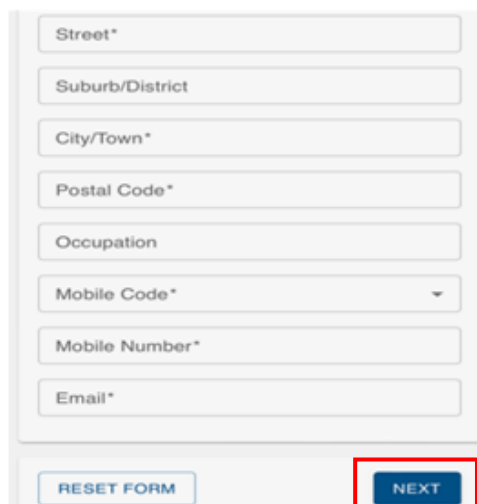
- a) On the Traveller Details screen the traveller must enter or select the:
- i) Passport number and country;
 - ii) Passport Country from the drop down list provided;
 - iii) First name;
 - iv) Surname;
 - v) Date of birth;
 - vi) Unit number (not mandatory);
 - vii) Complex name (not mandatory);

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- viii) Street;
- ix) Suburb;
- x) City or town; and
- xi) Postal code; and
- xii) Occupation (not mandatory);
- xiii) Contact number details:
 - A) Mobile code (select from the drop-down options provided in alphabetical order); and
 - B) Mobile number; and
 - C) Email address.

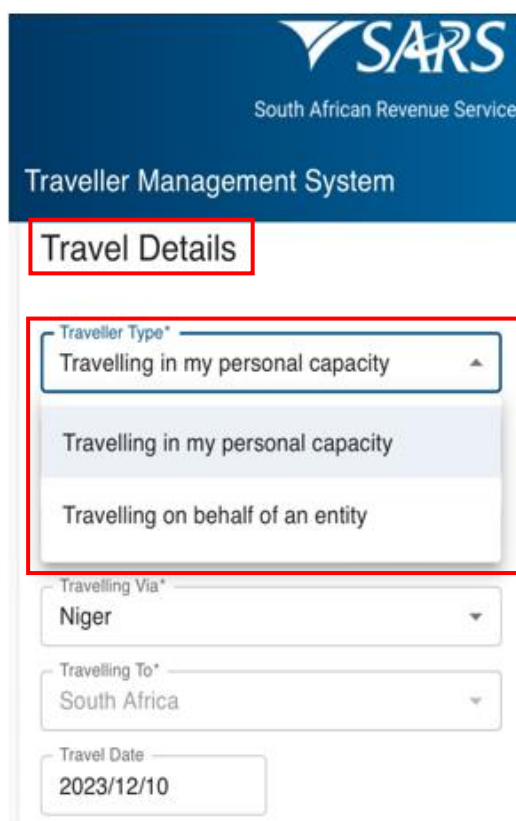
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- b) The SATMS allows:
- i) The traveller to reset the form if corrections must be made; or
 - ii) For the traveller to click on 'Next' to continue.



4.3 Travel Details

- a) On the Travel Details screen the traveller must select 'Travel Type' which can be either:
- i) Travelling in personal capacity; or
 - ii) Travelling on behalf of an entity.



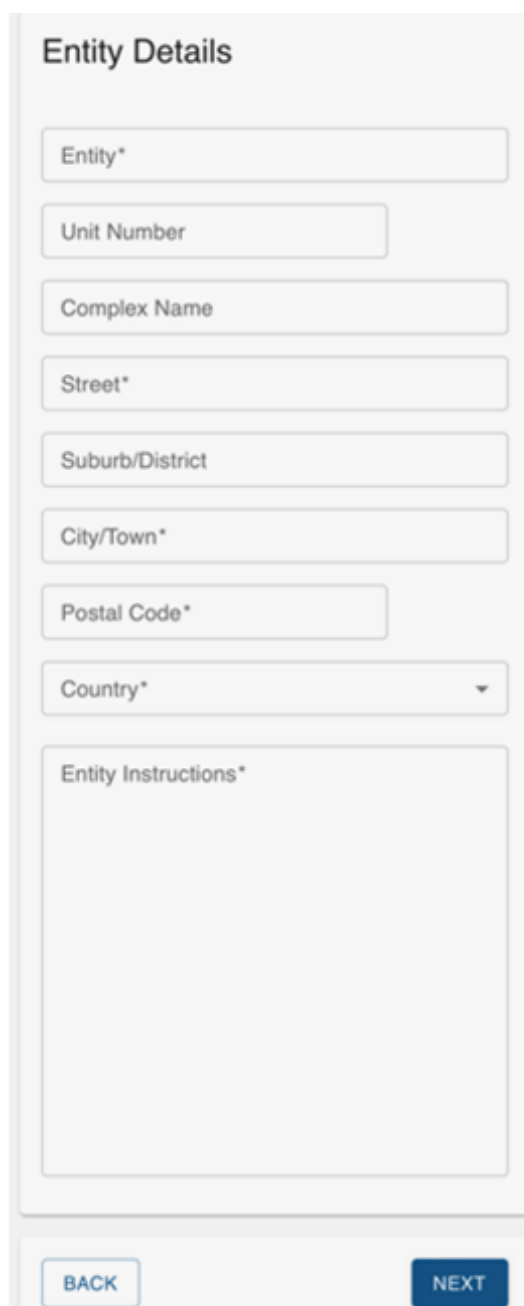
- b) In the case of the Travelling on behalf of an entity option, the following mandatory information must be inserted in the portion that will be provided for Entity Details:

Effective Date: 01 November 2024

- i) Entity;
- ii) Unit Number (not mandatory);
- iii) Complex Name (not mandatory);
- iv) Street;
- v) City/Town;
- vi) Postal Code;
- vii) Country; and
- viii) Entity instructions.

c) The traveller clicks the:

- i) 'Next' button to continue with capturing his/her information; or
- ii) 'Back' button to view or make changes to the previous screen



Entity Details

Entity*

Unit Number

Complex Name

Street*

Suburb/District

City/Town*

Postal Code*

Country*

Entity Instructions*

BACK NEXT

d) Whether travelling in their personal capacity or on behalf of an entity, the traveller must select the 'Travel Reason' from the drop-down list.

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e) The traveller selects from the drop-down options provided:

- i) Travelling From;
- ii) Travelling Via;
- iii) Travelling To; and
- iv) Travel date from the pop-up calendar.

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South African Revenue Service

Traveller Management System

✓ — 2 Travel Details — 3 — 4 — 5

Travel Details

Traveller Type*
Travelling in my personal capacity

Travel Reason*

Travelling From*

Travelling Via*
None

Travelling To*
South Africa

Travel Date
2023/12/10

f) The traveller must complete the mode of travel.

g) The traveller selects the 'Mode of Travel Type' from the drop-down options provided. The options available are:

- i) Air;
- ii) Road/Rail; and
- iii) Sea

Effective Date: 01 November 2024

Mode of Travel

Mode of Travel Type*

Air

Air

Road/Rail

Sea

Travelling Companions

ADD COMPANION PASSPORT

BACK NEXT

h) In the case where the:

- i) Air mode is used, the traveller selects the:
 - A) Port Of Entry from the drop-down options provided; and
 - B) **Select Mode of Transport from the drop-down options provided;**

← Back

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Traveller Management System

Air

Port Of Entry*

O.R. Tambo International Airport

Mode of Transport*

Private Aircraft

International Aircraft

Private Aircraft

Travelling Companions

ADD COMPANION PASSPORT

Passport Country

Passport Country*

Korea (South)

Passport Number

Passport Number*

000004

DELETE

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- I) In the case where 'International Aircraft' is selected, enter 'Flight Number';

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Traveller Management System

Mode of Travel

Mode of Travel Type*
Air

Port Of Entry*
O.R. Tambo International Airport

Mode of Transport*
International Aircraft

Flight Number*
F001A

Travelling Companions

ADD COMPANION PASSPORT

BACK NEXT

- II) If 'Private Aircraft' is selected, the traveller must enter 'Charter Name' and 'Charter Registration Number'.

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Traveller Management System

Air

Port Of Entry*
O.R. Tambo International Airport

Mode of Transport*
Private Aircraft

Charter Name*

Charter Registration Number*
A345

Travelling Companions

ADD COMPANION PASSPORT

Passport Country*
Korea (South)

Passport Number*
000004

DELETE

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- ii) Road/Rail mode of travel is used, the traveller:
- A) Selects the 'Port Of Entry' from the drop-down options provided;
 - B) Selects the 'Mode of Transport' from the drop-down options provided; and
 - C) Inserts the 'Vehicle Registration Number' in the case where a motorbike, private car/vehicle, and truck/mini truck was the mode of transport used.

The screenshot shows a mobile application interface for the 'Mode of Travel' section. The title 'Mode of Travel' is at the top. Below it, there are three dropdown menus: 'Mode of Travel Type*' with 'Road/Rail' selected, 'Port Of Entry*' with 'Grobiers Bridge' selected, and 'Mode of Transport*' with 'Private Car/Vehicle' selected. Below these is a text input field for 'Vehicle Registration Nu...' containing 'F001A'. A red rectangular box highlights the 'Port Of Entry*' and 'Mode of Transport*' dropdowns. Below the registration number field is a section titled 'Travelling Companions' with a blue button labeled 'ADD COMPANION PASSPORT'. At the bottom of the form are two buttons: 'BACK' and 'NEXT'.

- iii) Sea mode of travel is used, the traveller selects the:
- A) Port Of Entry from the drop-down options provided; and

The screenshot shows a mobile application interface for the 'Mode of Travel' section. The title 'Mode of Travel' is at the top. Below it, there are three dropdown menus: 'Mode of Travel Type*' with 'Sea' selected, 'Port Of Entry*' with 'Durban' selected, and 'Mode of Transport*' which is empty. A red rectangular box highlights the 'Port Of Entry*' and 'Mode of Transport*' dropdowns. Below these is a section titled 'Travelling Companions' with a blue button labeled 'ADD COMPANION PASSPORT'. At the bottom of the form are two buttons: 'BACK' and 'NEXT'.

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B) The traveller must select 'Mode of Transport' from the drop-down options

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Traveller Management System

Mode of Travel

Mode of Travel Type*
Sea

Port Of Entry*
Port of Ngqura (Coega)

Mode of Transport*
Private Ship/Yacht
Ship/Vessel

ADD COMPANION PASSPORT

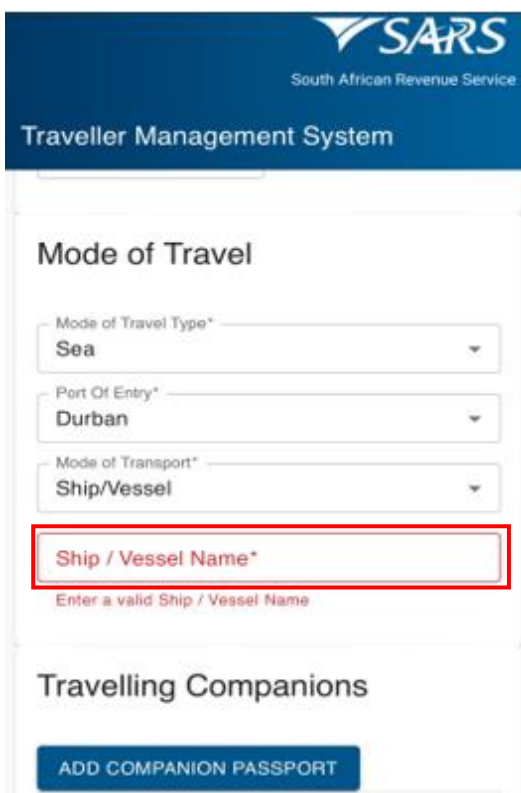
Passport Country
Passport Country*
Korea (South)

Passport Number
Passport Number*
000004

DELETE

iv) In the case where 'Ship/Vessel' is selected, the traveller must enter 'Ship / Vessel' field.

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SARS
South African Revenue Service

Traveller Management System

Mode of Travel

Mode of Travel Type*
Sea

Port Of Entry*
Durban

Mode of Transport*
Ship/Vessel

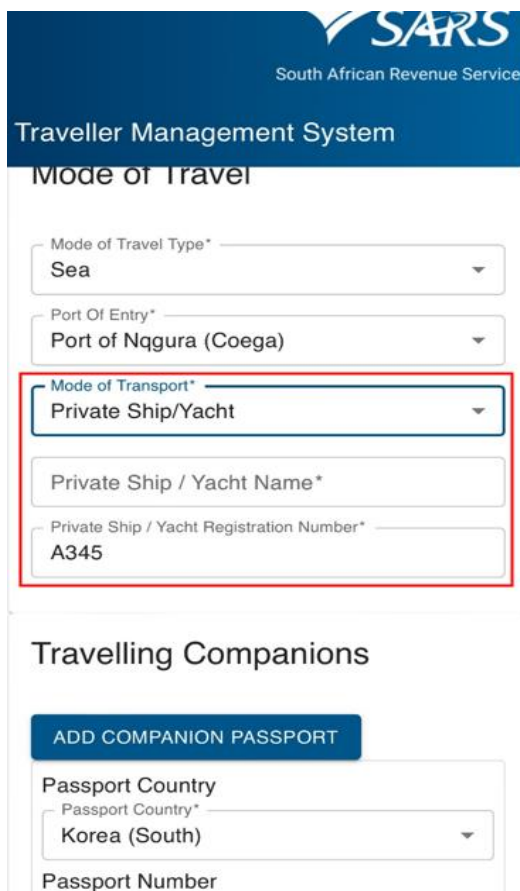
Ship / Vessel Name*

Enter a valid Ship / Vessel Name

Travelling Companions

ADD COMPANION PASSPORT

- v) If 'Private Ship/Yacht' is selected then the traveller must enter Private Ship/Yacht name and registration number.



SARS
South African Revenue Service

Traveller Management System

Mode of Travel

Mode of Travel Type*
Sea

Port Of Entry*
Port of Ngqura (Coega)

Mode of Transport*
Private Ship/Yacht

Private Ship / Yacht Name*

Private Ship / Yacht Registration Number*
A345

Travelling Companions

ADD COMPANION PASSPORT

Passport Country
Passport Country*
Korea (South)

Passport Number

Effective Date: 01 November 2024

- vi) To capture the details of travelling companions the traveller must for each travelling companion click on 'Add Companion Passport'.

The screenshot shows the 'Traveller Management System' interface. The 'Mode of Travel' section includes dropdown menus for 'Mode of Travel Type*' (Sea), 'Port Of Entry*' (Durban), and 'Mode of Transport*' (Ship/Vessel). Below these is a text input field for 'Ship / Vessel Name*' with a red error message 'Enter a valid Ship / Vessel Name'. The 'Travelling Companions' section is below, and the 'ADD COMPANION PASSPORT' button is highlighted with a red box.

- vii) The traveller must:
A) Select 'Passport Country'; and
B) Insert 'Passport Number'.

The screenshot shows the 'Travelling Companions' section. It features the 'ADD COMPANION PASSPORT' button at the top. Below it, the 'Passport Country' dropdown menu and the 'Passport Number' text input field are highlighted with a red box. At the bottom of the section is a 'DELETE' button with a trash icon. Navigation buttons 'BACK' and 'NEXT' are at the very bottom.

- viii) The SATMS allows the traveller to:

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- A) Go back if corrections must be made;
- B) Click on Next to continue; or
- C) Delete to clear the information.

Travelling Companions


ADD COMPANION PASSPORT

Passport Country

Passport Country*

Passport Number

Passport Number*

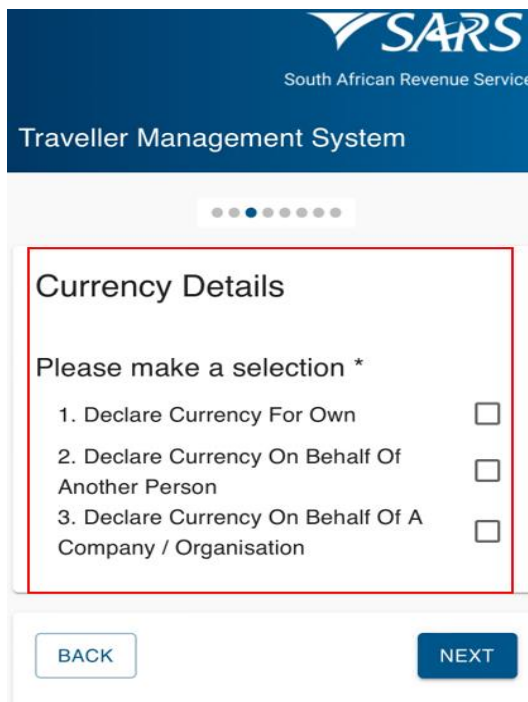
 DELETE

BACK

NEXT

4.4 Currency Details

- a) On the Currency Detail screen, the traveller must choose all applicable options; then click 'Next'



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Traveller Management System

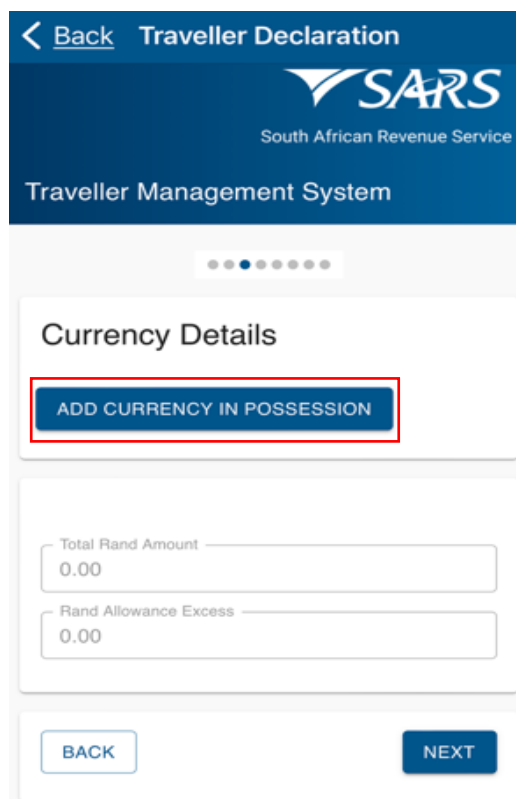
Currency Details

Please make a selection *

- 1. Declare Currency For Own ☐
- 2. Declare Currency On Behalf Of Another Person ☐
- 3. Declare Currency On Behalf Of A Company / Organisation ☐

BACK NEXT

- b) In the case where 'Declare Currency for Own' is selected, the traveller must click on 'Add Currency In Possession' button.



< Back Traveller Declaration

SARS
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Traveller Management System

Currency Details

ADD CURRENCY IN POSSESSION

Total Rand Amount
0.00

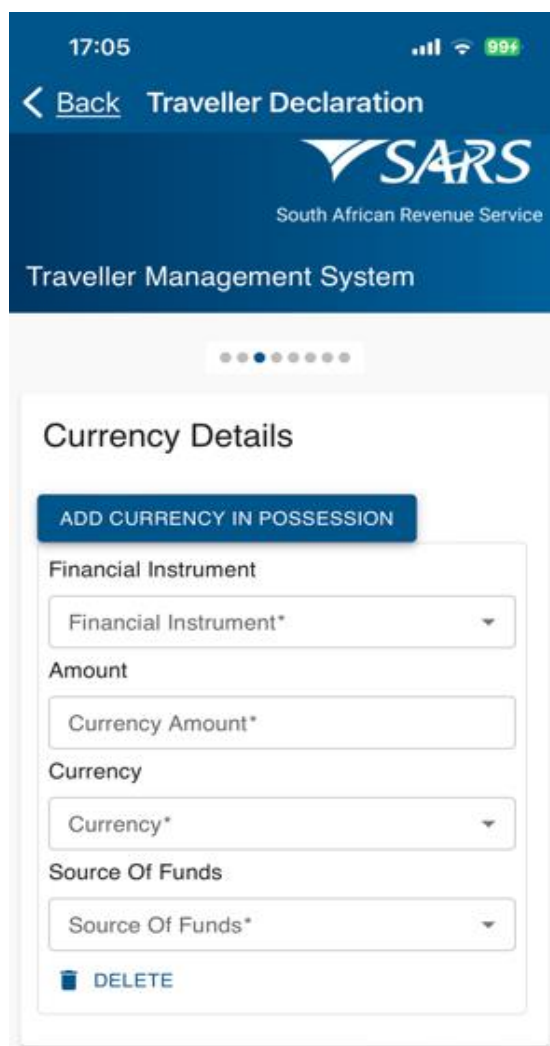
Rand Allowance Excess
0.00

BACK NEXT

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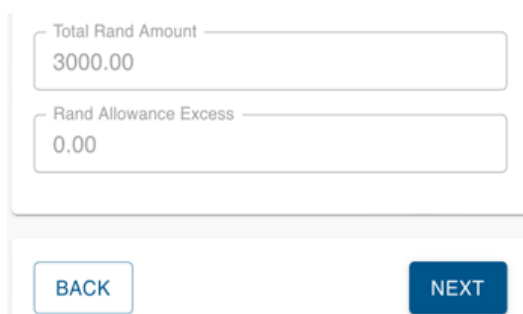
c) The traveller must:

- i) Select the 'Financial Instrument' from the drop-down options provided;
- ii) Insert the 'Currency Amount';
- iii) Select the 'Currency Denomination' from the drop-down options provided;
- iv) Select the 'Source of Funds' from the drop-down options provided;



d) The SATMS will automatically:

- i) Convert any foreign currency to South African Rand. The official rate of exchange published on the SARS website on the date of declaration will be used. The converted value will be reflected in the total Rand amount field. and
- ii) Calculate and reflect the excess currency total in the Rand allowance excess field.



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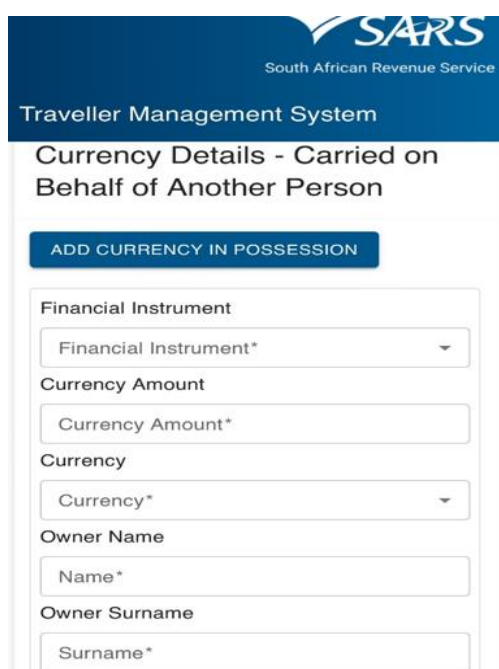
- e) To capture multiple currency details the traveller must click on 'Add Currency in Possession Details'.
- f) The SATMS allows the traveller to:
 - i) Go back if corrections must be made; or
 - ii) Click on 'Next' to continue.

- b) In the case where 'Declare Currency on Behalf of Another Person' is selected, the traveller must click on 'Add Currency In Possession' button.

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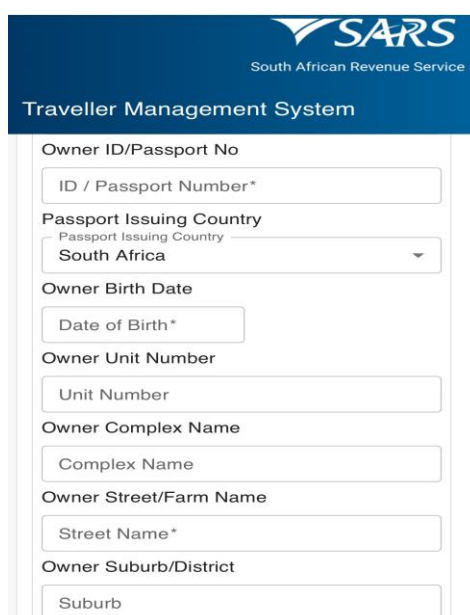
c) The traveller must:

- i) Select the 'Financial Instrument' from the drop-down options provided;
- ii) Insert the 'Currency Amount';
- iii) Select the 'Currency Denomination' from the drop-down options provided;
- iv) Insert 'Owner Name';
- v) Insert 'Owner Surname';



The screenshot shows the 'Currency Details - Carried on Behalf of Another Person' form in the SARS Traveller Management System. The form includes a blue header with the SARS logo and the text 'South African Revenue Service'. Below the header, the title 'Traveller Management System' is displayed. The main heading is 'Currency Details - Carried on Behalf of Another Person'. A blue button labeled 'ADD CURRENCY IN POSSESSION' is positioned above the form fields. The form contains the following fields: 'Financial Instrument' (a dropdown menu with 'Financial Instrument*' selected), 'Currency Amount' (a text input field with 'Currency Amount*' as a placeholder), 'Currency' (a dropdown menu with 'Currency*' selected), 'Owner Name' (a text input field with 'Name*' as a placeholder), and 'Owner Surname' (a text input field with 'Surname*' as a placeholder).

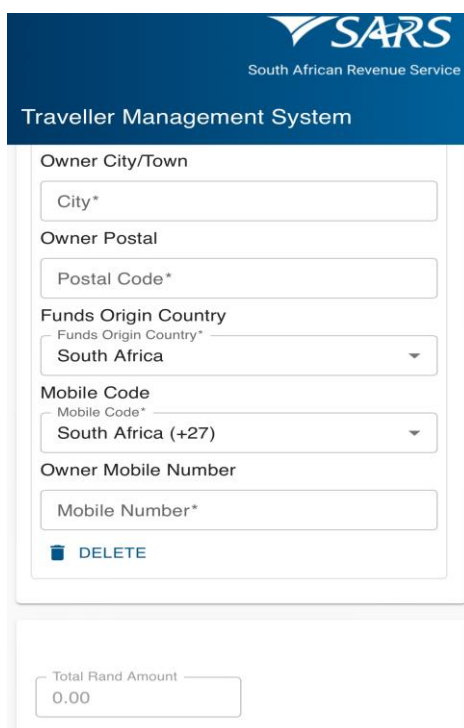
- vi) Enter 'Owner ID/Passport No';
- vii) Select 'Passport Issuing Country' from the drop-down list;
- viii) Enter 'Owner Birth Date';
- ix) Enter 'Owner Unit Number' and 'Complex Name' if applicable;
- x) Enter 'Owner Street/Farm Name';
- xi) Enter 'Owner Suburb/District';



The screenshot shows the 'Owner Details' form in the SARS Traveller Management System. The form includes a blue header with the SARS logo and the text 'South African Revenue Service'. Below the header, the title 'Traveller Management System' is displayed. The form contains the following fields: 'Owner ID/Passport No' (a text input field with 'ID / Passport Number*' as a placeholder), 'Passport Issuing Country' (a dropdown menu with 'South Africa' selected), 'Owner Birth Date' (a text input field with 'Date of Birth*' as a placeholder), 'Owner Unit Number' (a text input field with 'Unit Number' as a placeholder), 'Owner Complex Name' (a text input field with 'Complex Name' as a placeholder), 'Owner Street/Farm Name' (a text input field with 'Street Name*' as a placeholder), and 'Owner Suburb/District' (a text input field with 'Suburb' as a placeholder).

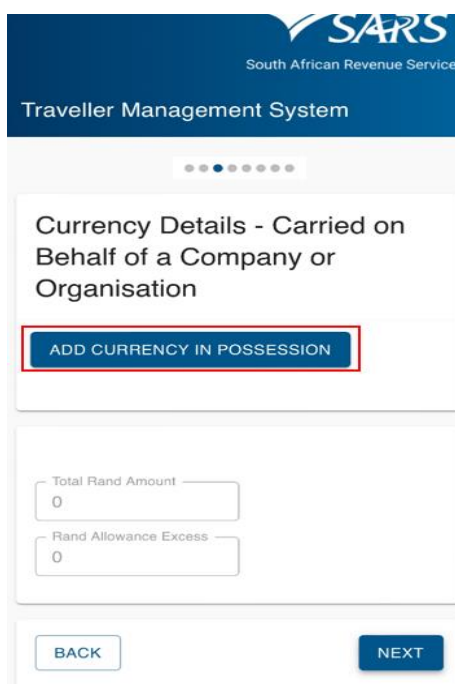
Effective Date: 01 November 2024

- xii) Enter 'Owner City/Town';
- xiii) Enter 'Owner Postal' code;
- xiv) Select 'Funds Origin Country' from the drop-down list;
- xv) Select 'Mobile Code' from the drop-down list;
- xvi) Enter 'Owner Mobile Number'.



The screenshot shows the 'Traveller Management System' interface. It includes a header with the SARS logo and 'South African Revenue Service'. Below the header, the title 'Traveller Management System' is displayed. The form contains several input fields: 'Owner City/Town' with a 'City*' field, 'Owner Postal' with a 'Postal Code*' field, 'Funds Origin Country' with a dropdown menu showing 'South Africa', 'Mobile Code' with a dropdown menu showing 'South Africa (+27)', and 'Owner Mobile Number' with a 'Mobile Number*' field. A 'DELETE' button is located below the 'Owner Mobile Number' field. At the bottom, there is a 'Total Rand Amount' field showing '0.00' and a 'Rand Allowance Excess' field.

- d) In an instance where 'Declare Currency on Behalf of a Company / Organisation' is selected, the traveller must click on 'Add Currency In Possession' button.

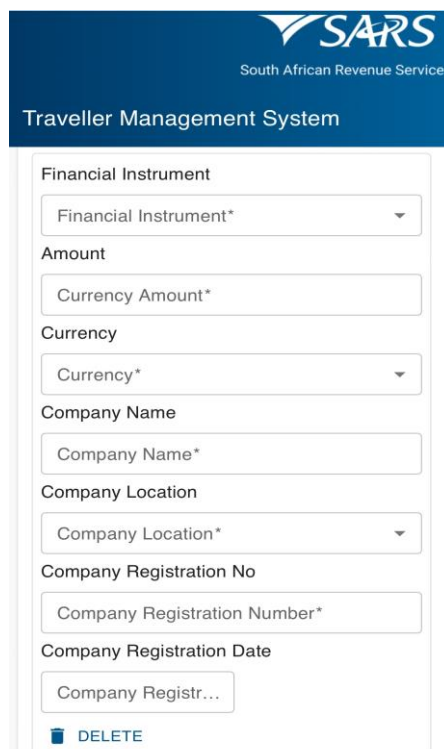


The screenshot shows the 'Traveller Management System' interface for 'Currency Details - Carried on Behalf of a Company or Organisation'. It features a progress bar at the top with five dots, the second of which is filled. The title 'Currency Details - Carried on Behalf of a Company or Organisation' is displayed. Below the title, there is a button labeled 'ADD CURRENCY IN POSSESSION' which is highlighted with a red border. At the bottom, there are two input fields: 'Total Rand Amount' showing '0' and 'Rand Allowance Excess' showing '0'. Below these fields are two buttons: 'BACK' and 'NEXT'.

- i) Select 'Financial Instrument' from the drop-down list;
- ii) Enter 'Currency Amount';
- iii) Select 'Currency' from the drop-down list;

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- iv) Enter 'Company Name';
- v) Select 'Company Location' from the dropdown list;
- vi) Enter 'Company Registration Number';
- vii) Select 'Company Registration Date'; Click 'Next' to continue.



The screenshot shows the SARS Traveller Management System interface. At the top is the SARS logo and the text 'South African Revenue Service'. Below this is the title 'Traveller Management System'. The form contains several fields:

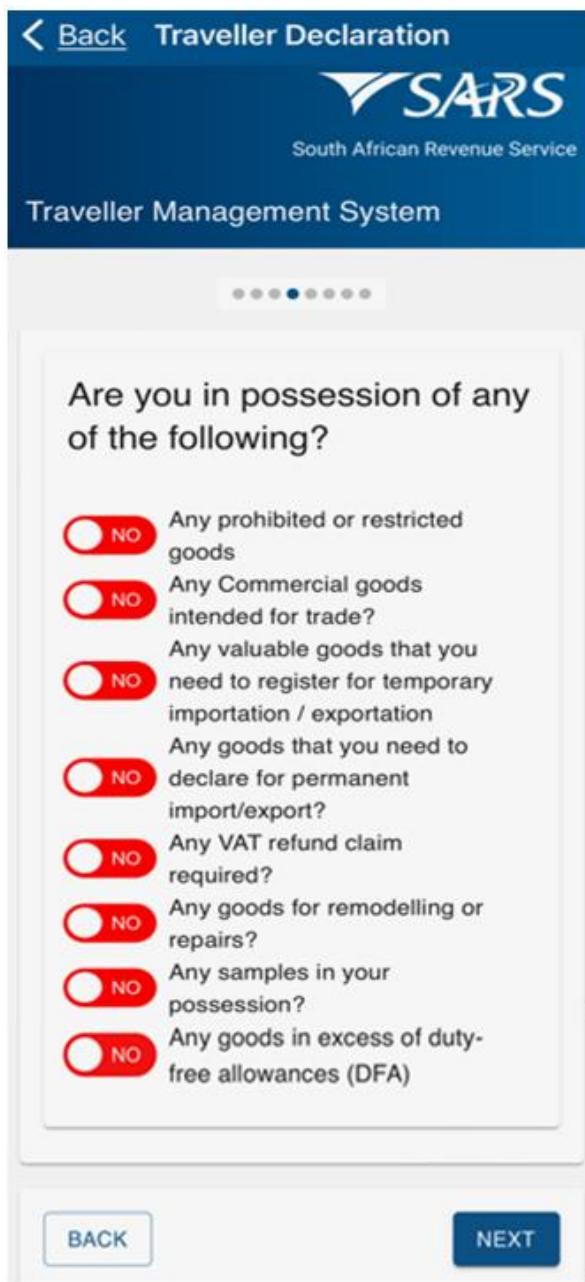
- Financial Instrument**: A dropdown menu with 'Financial Instrument*' selected.
- Amount**: A text input field with 'Currency Amount*'.
- Currency**: A dropdown menu with 'Currency*' selected.
- Company Name**: A text input field with 'Company Name*'.
- Company Location**: A dropdown menu with 'Company Location*' selected.
- Company Registration No**: A text input field with 'Company Registration Number*'.
- Company Registration Date**: A text input field with 'Company Registr...'.

At the bottom of the form is a blue button with a trash icon and the text 'DELETE'.

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4.5 Possession Details

- a) On the Possession Details screen the traveller must click on the button next to each statement to change the selection from no to yes to confirm possession of:



[Back](#) Traveller Declaration

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Traveller Management System

Are you in possession of any of the following?

- ☐ NO Any prohibited or restricted goods
- ☐ NO Any Commercial goods intended for trade?
- ☐ NO Any valuable goods that you need to register for temporary importation / exportation
- ☐ NO Any goods that you need to declare for permanent import/export?
- ☐ NO Any VAT refund claim required?
- ☐ NO Any goods for remodelling or repairs?
- ☐ NO Any samples in your possession?
- ☐ NO Any goods in excess of duty-free allowances (DFA)

[BACK](#) [NEXT](#)

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- i) Any prohibited or restricted goods according to the Prohibited and Restricted Imports and Exports List on the SARS website;
A) The traveller clicks the 'Next' button:

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South African Revenue Service

Traveller Management System

☒ YES Any prohibited or restricted goods

☐ NO Any Commercial goods intended for trade?

☐ NO Any valuable goods that you need to register for temporary importation / exportation

☐ NO Any goods that you need to declare for permanent import/export?

☐ NO Any VAT refund claim required?

☐ NO Any goods for remodelling or repairs?

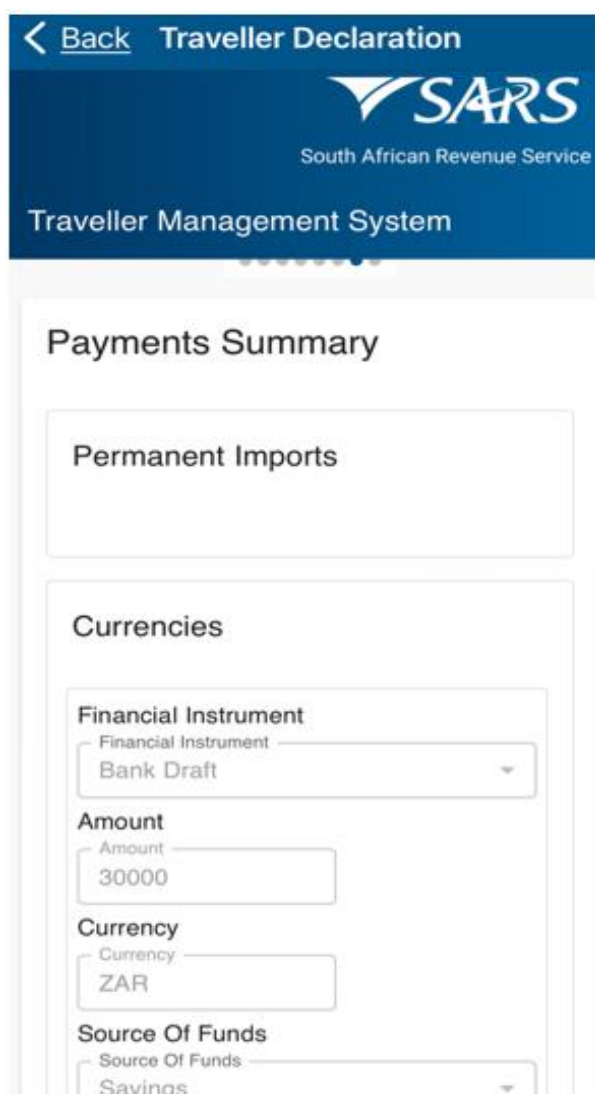
☐ NO Any samples in your possession?

☐ NO Any goods in excess of duty-free allowances (DFA)

BACK NEXT


Effective Date: 01 November 2024

- B) The traveller:
- I) Views the payment summary showing a zero total amount which, might change after the processing of the traveller's declaration;
 - II) Clicks the 'Declaration' radio button consequently confirming that the information provided is true and correct; and
 - III) Clicks the 'Next' button. After submitting the declaration, the traveller receives a message with the direction to proceed to port where the Customs Officer will process the declaration.



The screenshot shows the 'Traveller Declaration' screen in the SARS Traveller Management System. The header includes a back arrow, the text 'Back Traveller Declaration', the SARS logo, and 'South African Revenue Service'. Below the header, the title 'Traveller Management System' is displayed. The main content area is titled 'Payments Summary' and contains a section for 'Permanent Imports'. Below this, there is a 'Currencies' section with a 'Financial Instrument' dropdown menu set to 'Bank Draft'. The 'Amount' field is set to '30000', the 'Currency' field is set to 'ZAR', and the 'Source Of Funds' dropdown menu is set to 'Savings'.

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For additional information on Allowance and Regulation, please visit the [SARS Customs Traveller Declaration Portal](#)

Total Rand Amount

0.00

Declaration

☐

NO

I hereby declare that the information provided is true and correct

BACK

NEXT

- ii) Any commercial goods intended for trade.
- A) The traveller clicks the radio button next to the question 'Any goods intended for trade'.
 - B) If yes is selected the system displays the 'Select Trader Type' screen.

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The screenshot shows the 'Traveller Declaration' screen in the SARS Traveller Management System. At the top, there is a blue header with a back arrow and the text 'Traveller Declaration'. Below this is the SARS logo and 'South African Revenue Service'. The main title is 'Traveller Management System'. The question 'Are you in possession of any of the following?' is displayed. A list of items follows, each with a 'NO' button and a description: 'need to register for temporary importation / exportation', 'Any goods that you need to declare for permanent import/export?', 'Any VAT refund claim required?', 'Any goods for remodelling or repairs?', 'Any samples in your possession?', and 'Any goods in excess of duty-'. A red-bordered pop-up dialog titled 'Select Trader Type' is overlaid on the screen, containing a dropdown menu labeled 'Trader Type*'. The 'YES' button is highlighted in green.

- C) The traveller selects 'Commercial Trader' or 'Informal Trader' from the drop-down options than must click the 'Next' button.

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The screenshot shows the SARS Traveller Management System interface. A modal titled "Select Trader Type" is displayed over the main form. The modal contains a dropdown menu labeled "Trader Type*" with two options: "Commercial Trader" and "Informal Trader". The "Commercial Trader" option is selected. The background form has several toggle switches for questions like "Any prohibited or restricted goods", "Any Commercial goods intended for trade?", and "Any valuable goods that you need to register for temporary". At the bottom of the screen, there are "BACK" and "NEXT" buttons. The "NEXT" button is highlighted with a red box.


- D) Commercial Trader: The traveller:
- I) Clicks the 'Add Permanent Imports' button;
 - II) Clicks the 'Next' button;

The screenshot shows the SARS Traveller Declaration interface. The title bar includes a back arrow and the text "Traveller Declaration". Below the SARS logo, the text "Traveller Management System" is displayed. A progress indicator shows the current step is selected. The main content area is titled "Permanent Imports" and contains a button labeled "ADD PERMANENT IMPORTS". At the bottom, there are "BACK" and "NEXT" buttons. The "ADD PERMANENT IMPORTS" button is highlighted with a red box.

- III) Selects the 'Item' field on the drop-down;

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[< Back](#) Traveller Declaration


South African Revenue Service

Traveller Management System

Permanent Imports

ADD PERMANENT IMPORTS

Item

Item* ▼

Measure

Measure* ▼


Qty

Quantity*

Declared Currency

Currency* ▼

Declared Value

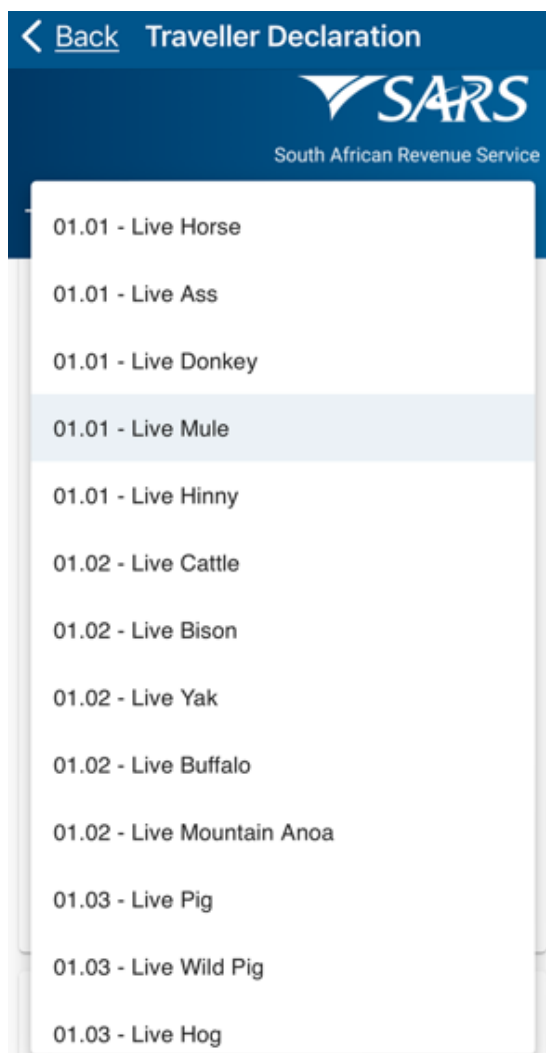
 DELETE

BACK

NEXT

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IV) Selects the 'Item' from the list of options provided;



The screenshot shows the 'Traveller Declaration' screen in the SARS app. At the top, there is a blue header with a back arrow and the text 'Back Traveller Declaration'. Below the header is the SARS logo and the text 'South African Revenue Service'. The main content area is a white list of animal items, each preceded by a code. The item '01.01 - Live Mule' is highlighted with a light blue background.

01.01 - Live Horse
01.01 - Live Ass
01.01 - Live Donkey
01.01 - Live Mule
01.01 - Live Hinny
01.02 - Live Cattle
01.02 - Live Bison
01.02 - Live Yak
01.02 - Live Buffalo
01.02 - Live Mountain Anoa
01.03 - Live Pig
01.03 - Live Wild Pig
01.03 - Live Hog

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- V) Selects the 'Measure' from the list of options provided;

Traveller Declaration

SARS
South African Revenue Service

Traveller Management System

Permanent Imports

ADD PERMANENT IMPORTS

Item
Item*
01.01 - Live Mule

Measure
Measure*
kg - Kilo...

units

L - Litre

ml - Millilitre

kg - Kilogram

g - Gram

- VI) Enters the 'Quantity';
- VII) Selects the 'Declared Currency' from the drop-down list;
- VIII) Enters the 'Declared Value';
- IX) Clicks the 'Next' button;

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[Back](#) Traveller Declaration

SARS
 South African Revenue Service

Traveller Management System

Permanent Imports

ADD PERMANENT IMPORTS

Item

Item*

Measure

Measure*

Qty

Quantity*

Declared Currency

Currency*

Declared Value


DELETE

BACK NEXT

- X) SATSM calculates duties/VAT and displays the total amount payable.
- XI) The traveller clicks the 'Declaration' radio button consequently confirming that the information provided is true as well as correct and then clicks the 'Next' button.

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[< Back](#) Traveller Declaration


South African Revenue Service

Traveller Management System

Payments Summary

Permanent Imports

Item

Item

Live Mule

Measure

measure

kg - Kilogram

Qty

Quantity*

10

Declared Value (ZAR)

1000

Duties

0

VAT

0

Effective Date: 01 November 2024

Currencies

Financial Instrument

Financial Instrument

Bank Draft

Amount

Amount

30000

Currency

Currency

ZAR

Source Of Funds

Source Of Funds

Savings

Rand Amount


Rand Amount

30000.00

Rand Allowance Excess

Rand Allowance Excess

5000.00

 For additional information on Allowance and Regulation, please visit the [SARS Customs Traveller Declaration Portal](#)

Total Rand Amount

0.00

Declaration

☐ NO

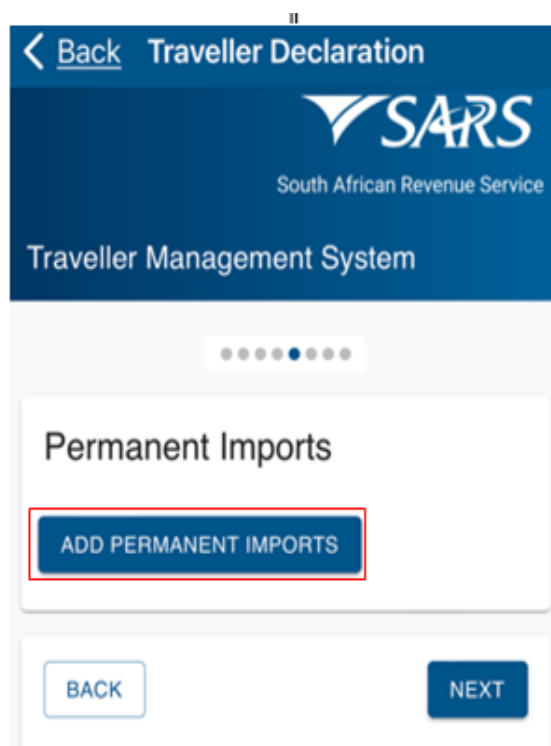
I hereby declare that the information provided is true and correct

BACK

NEXT

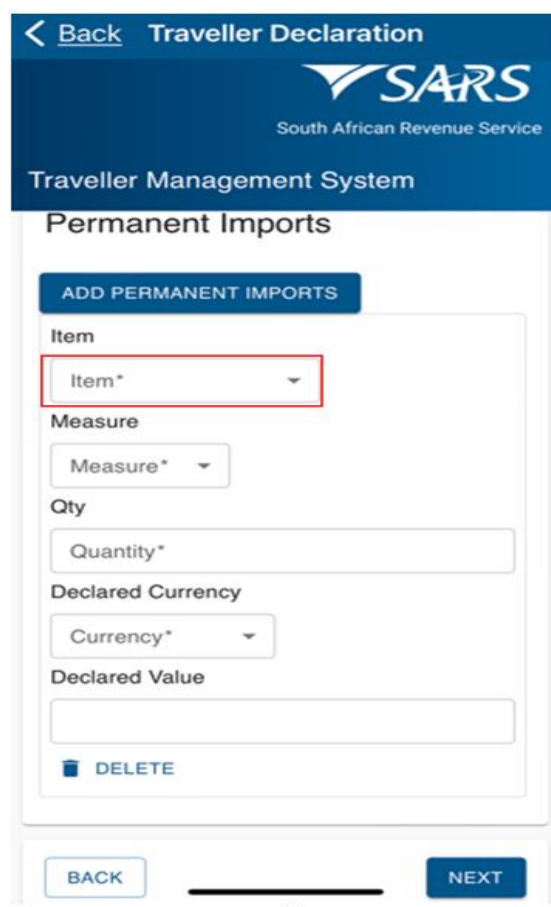
Effective Date: 01 November 2024

- E) Informal Trader: The traveller:
I) Clicks 'Add Permanent Imports';



The screenshot shows the 'Traveller Declaration' screen of the SARS Traveller Management System. At the top, there is a blue header with the SARS logo and 'South African Revenue Service'. Below the header, the title 'Traveller Declaration' is displayed. A progress indicator shows five dots, with the second dot (representing 'Permanent Imports') being active. The main content area is titled 'Permanent Imports' and features a blue button labeled 'ADD PERMANENT IMPORTS' which is highlighted with a red rectangular box. At the bottom of the screen, there are two buttons: 'BACK' and 'NEXT'.

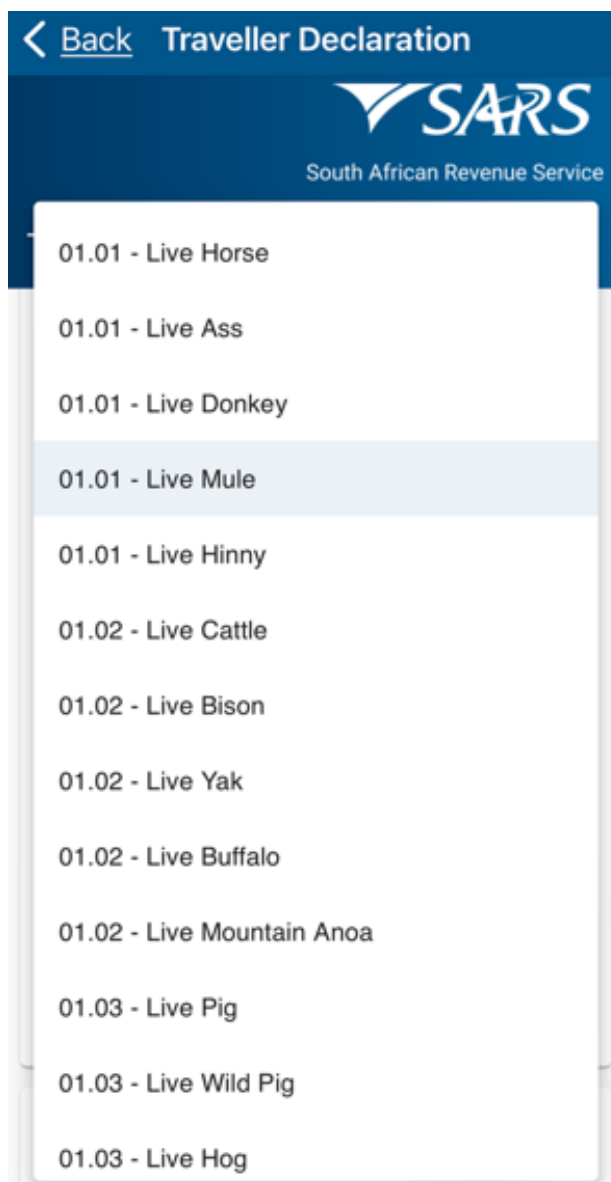
- II) Clicks the 'Item' field on the drop-down;



This screenshot shows the 'Permanent Imports' screen after the user has clicked the 'ADD PERMANENT IMPORTS' button. The 'Item' dropdown menu is open, showing a list of items with 'Item*' selected and highlighted by a red box. Below the 'Item' dropdown, there are input fields for 'Measure' (with a 'Measure*' dropdown), 'Qty' (with a 'Quantity*' input field), 'Declared Currency' (with a 'Currency*' dropdown), and 'Declared Value' (with an empty input field). A blue 'DELETE' button with a trash icon is located below the 'Declared Value' field. At the bottom of the screen, the 'BACK' and 'NEXT' buttons are visible.

Effective Date: 01 November 2024

III) Selects the 'Item' from the list of options provided;



The screenshot shows the 'Traveller Declaration' screen in the SARS app. At the top, there is a blue header with a back arrow, the text 'Back', and the title 'Traveller Declaration'. Below the header is the SARS logo and the text 'South African Revenue Service'. A white list box contains the following items:

- 01.01 - Live Horse
- 01.01 - Live Ass
- 01.01 - Live Donkey
- 01.01 - Live Mule
- 01.01 - Live Hinny
- 01.02 - Live Cattle
- 01.02 - Live Bison
- 01.02 - Live Yak
- 01.02 - Live Buffalo
- 01.02 - Live Mountain Anoa
- 01.03 - Live Pig
- 01.03 - Live Wild Pig
- 01.03 - Live Hog

Effective Date: 01 November 2024

- IV) Selects the 'Measure' from the list of options provided;

Traveller Declaration

SARS
South African Revenue Service

Traveller Management System

Permanent Imports

ADD PERMANENT IMPORTS

Item
Item*
01.01 - Live Mule

Measure
Measure*
kg - Kilo...

units

L - Litre

ml - Millilitre


kg - Kilogram

g - Gram

- V) Enters the 'Quantity';
 VI) Enters the 'Declared Currency';
 VII) Enters the 'Declared Value';
 VIII) Clicks the 'Next' button;

Effective Date: 01 November 2024

[< Back](#) Traveller Declaration


South African Revenue Service

Traveller Management System

Permanent Imports

ADD PERMANENT IMPORTS

Item

Item* ▼

Measure

Measure* ▼


Qty

Quantity*

Declared Currency

Currency* ▼

Declared Value

 DELETE


BACK

NEXT

Effective Date: 01 November 2024

- IX) The traveller views the payment summary and clicks the 'Declaration' radio button.

[Back](#)
Traveller Declaration



South African Revenue Service

Traveller Management System

Payments Summary

Permanent Imports

Item

item
Live Mule

Measure

measure
kg - Kilogram

Qty

Quantity*
10

Declared Value (ZAR)

1000

Duties

0

VAT

0

Effective Date: 01 November 2024

Currencies

Financial Instrument

Financial Instrument
Bank Draft

Amount

Amount
30000

Currency

Currency
ZAR

Source Of Funds

Source Of Funds
Savings

Rand Amount


Rand Amount
30000.00

Rand Allowance Excess

Rand Allowance Excess
5000.00

- X) SATSM calculates duties/VAT and displays the total amount payable.
- XI) The traveller clicks the 'Declaration' radio button consequently confirming that the information provided is true and correct and clicks the 'Next' button.

Effective Date: 01 November 2024



For additional information on Allowance and Regulation, please visit the [SARS Customs Traveller Declaration Portal](#)

Total Rand Amount

0.00

Declaration

☐ NO

I hereby declare that the information provided is true and correct

BACK

NEXT

Effective Date: 01 November 2024

- iii) Any valuable goods that the traveller needs to register for temporary importation or exportation:
 A) If the need to register for temporary importation or exportation option is selected the traveller must click the 'Next' button.



Traveller Declaration

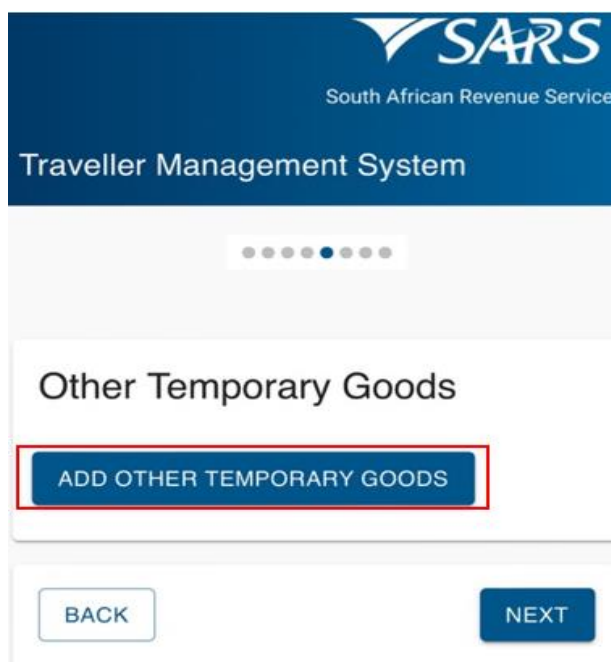
SARS
South African Revenue Service

Traveller Management System

- ☐ NO Any prohibited or restricted goods
- ☐ NO Any Commercial goods intended for trade?
- ☒ YES Any valuable goods that you need to register for temporary importation / exportation
- ☐ NO Any goods that you need to declare for permanent import/export?
- ☐ NO Any VAT refund claim required?
- ☐ NO Any goods for remodelling or repairs?
- ☐ NO Any samples in your possession?
- ☐ NO Any goods in excess of duty-free allowances (DFA)

BACK **NEXT**

- B) The traveller must click on 'Add Other Temporary Goods';



SARS
South African Revenue Service

Traveller Management System

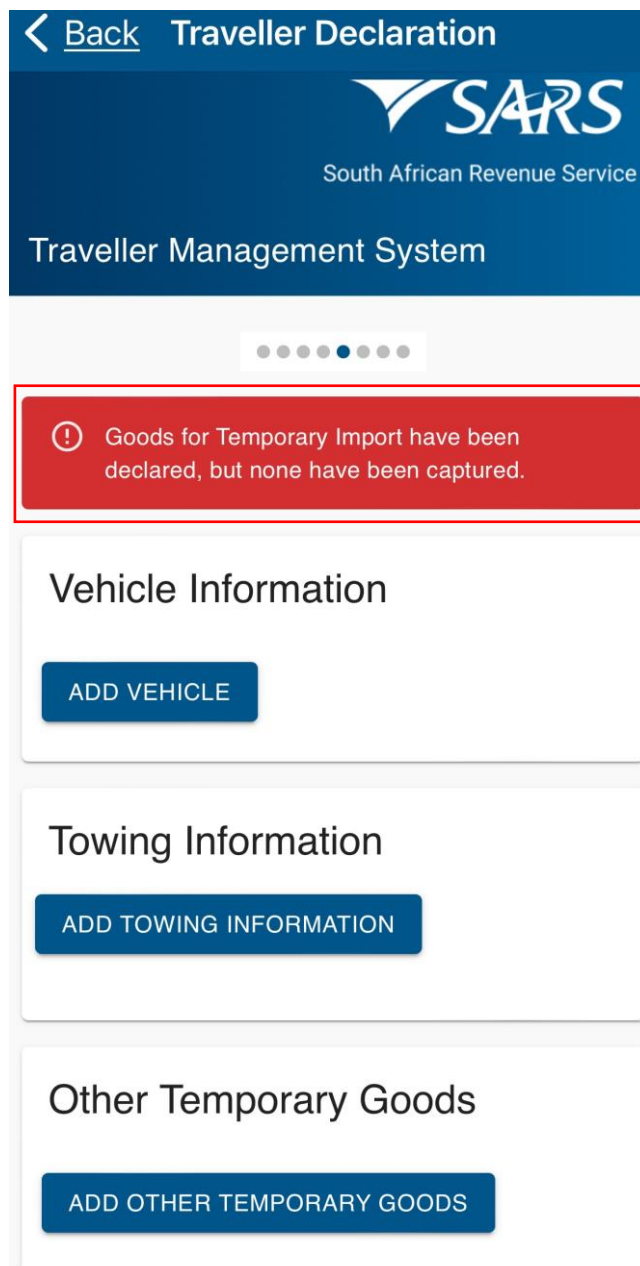
Other Temporary Goods

ADD OTHER TEMPORARY GOODS

BACK **NEXT**

Effective Date: 01 November 2024

- C) If the traveller clicks next without completing any of the mandatory fields, the following prompts message displays:



The screenshot displays the 'Traveller Declaration' screen of the SARS Traveller Management System. At the top, there is a blue header with a back arrow, the text 'Back Traveller Declaration', the SARS logo, and 'South African Revenue Service'. Below the header is a progress indicator with five dots, the fourth of which is filled. A red warning box with a white exclamation mark icon contains the message: 'Goods for Temporary Import have been declared, but none have been captured.' Below this, there are three white sections with blue buttons: 'Vehicle Information' with an 'ADD VEHICLE' button, 'Towing Information' with an 'ADD TOWING INFORMATION' button, and 'Other Temporary Goods' with an 'ADD OTHER TEMPORARY GOODS' button.

Effective Date: 01 November 2024

- D) If mode of travel previously selected was Air / Sea:
- I) The SATMS allows the traveller to capture other temporary goods details;
 - II) The traveller must Click the 'Add Other Temporary Goods' button;

- III) The traveller selects applicable 'Item' from the drop-down option menu;


Effective Date: 01 November 2024

- IV) Enters 'Serial Number';
- V) Enters 'Description';
- VI) Enters 'Declared Value';

- E) If mode of travel previously selected was Road / Rail:
 - I) The SATMS allows the traveller to capture the Vehicle Information
 - II) Traveller must Click the 'Add Vehicle' button;

Effective Date: 01 November 2024

[< Back](#) Traveller Declaration


South African Revenue Service

Traveller Management System

Vehicle Information

ADD VEHICLE

Towing Information

ADD TOWING INFORMATION

Other Temporary Goods

ADD OTHER TEMPORARY GOODS

BACK

NEXT

Effective Date: 01 November 2024

III) Selects the relevant 'Item' on the drop-down;


The screenshot shows the SARS Traveller Declaration app interface. At the top, there is a blue header with a back arrow and the text 'Back Traveller Declaration'. Below the header is the SARS logo and the text 'South African Revenue Service'. A dropdown menu is open, displaying a list of transport-related items. The items are as follows:

- 86.01 - Externally powered rail locomotives
- 86.02 - Diesel-electric locomotives
- 86.03 - Self-propelled railway or tramway coach
- 86.04 - Railway or tramway maint**
- 86.05 - Railway or tramway passenger coaches
- 86.05 - luggage vans
- 86.05 - post office coaches
- 86.05 - special purpose railway or tramway coa
- 86.06 - Railway or tramway good**
- 86.07 - Parts of railway or tramwa**
- 86.08 - Railway or tramway track fixtures and fi
- 86.09 - Transport containers (incl**
- 87.01 - Pedestrian controlled tractors

Effective Date: 01 November 2024

- IV) Enters the 'Registration Number';
- V) Enters the 'Owner';
- VI) Selects the 'Make';
- VII) Selects the 'Model';
- VIII) Enters the 'Colour';
- IX) Enter the 'Year';
- X) Enter the 'VIN/Chassis';
- XI) Enter the 'Declared Value'.

< [Back](#)
Traveller Declaration



South African Revenue Service

Traveller Management System

Vehicle Information

ADD VEHICLE

Item

Item*
▼

Reg #

Registration Number*

Owner

Owner*

Make

Make*
▼

Model

Model*
▼

Colour

Colour*


Year

Year*

VIN/Chassis

VIN/Chassis*

Declared Value

 DELETE

Effective Date: 01 November 2024


- F) Towing Information. The traveller:
I) Clicks the 'Add Towing Information' button;

- II) Selects the item from the options provided;

Effective Date: 01 November 2024

- III) Enters the 'Registration Number';
- IV) Enters the 'Description';
- V) Enters the 'Declared Value';

[< Back](#)
Traveller Declaration



South African Revenue Service

Traveller Management System

Towing Information

ADD TOWING INFORMATION

Item

Item*

Reg #

Registration Number*

Description

Description*

Declared Value

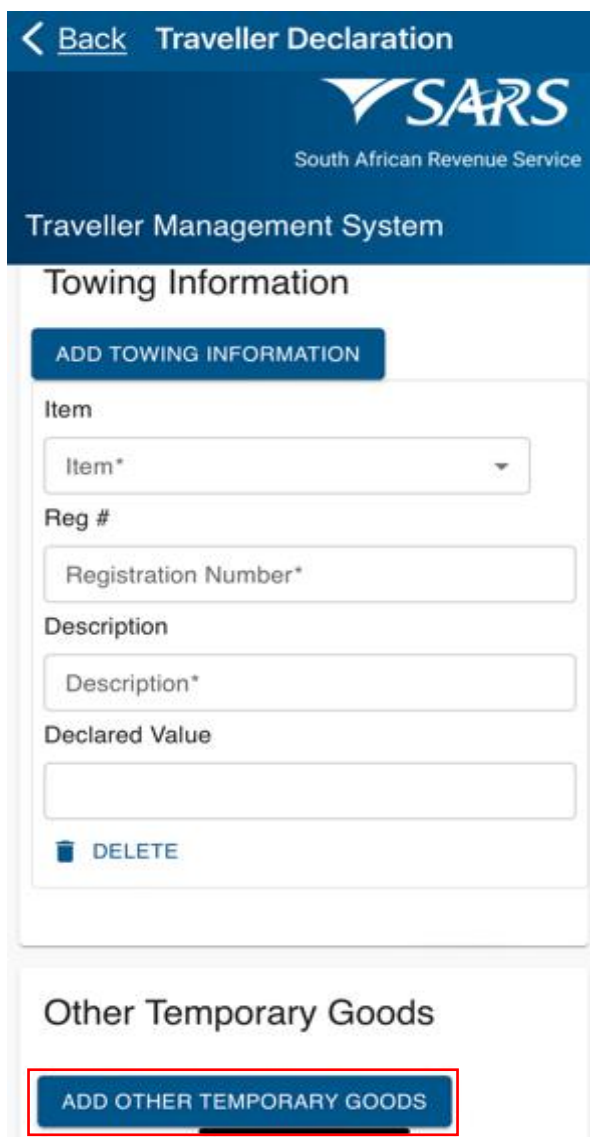
DELETE

Other Temporary Goods

ADD OTHER TEMPORARY GOODS

Effective Date: 01 November 2024

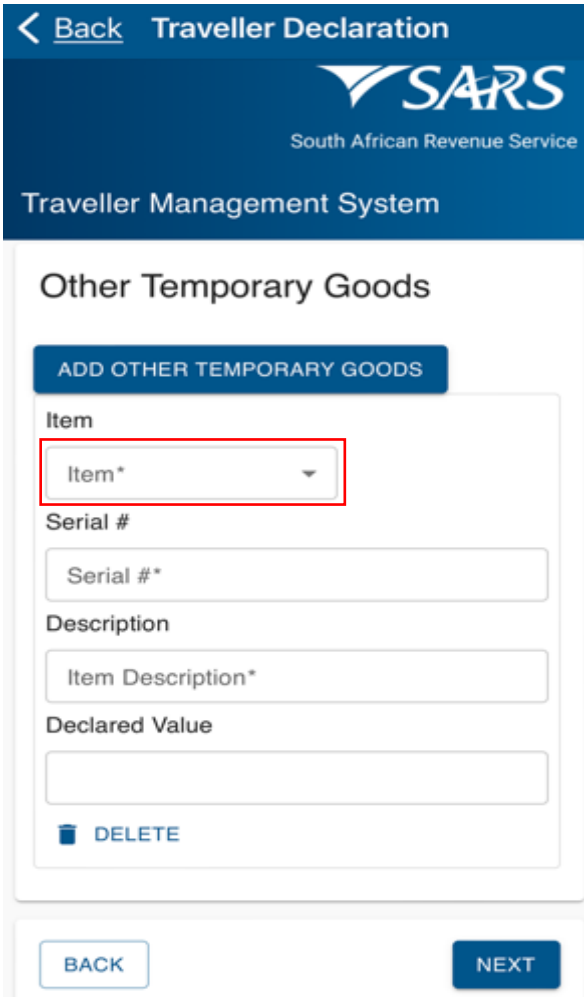
- G) Add Temporary Goods. The traveller:
 I) Clicks the 'Add Other Temporary Goods' button;



The screenshot displays the 'Traveller Declaration' screen of the SARS South African Revenue Service app. The header includes a back arrow, the text 'Traveller Declaration', and the SARS logo. Below the header, the title 'Traveller Management System' is shown. The main section is titled 'Towing Information' and contains a blue button labeled 'ADD TOWING INFORMATION'. Below this button are four input fields: 'Item' (a dropdown menu with 'Item*' selected), 'Reg #' (a text field with 'Registration Number*' as a placeholder), 'Description' (a text field with 'Description*' as a placeholder), and 'Declared Value' (a text field). A blue trash icon and the word 'DELETE' are positioned below the 'Declared Value' field. At the bottom of the screen, the section 'Other Temporary Goods' is visible, featuring a blue button labeled 'ADD OTHER TEMPORARY GOODS' which is highlighted with a red rectangular border.

Effective Date: 01 November 2024

II) Clicks the 'Item' field;



The screenshot displays the 'Traveller Declaration' screen within the SARS Traveller Management System. The header includes the SARS logo and the text 'South African Revenue Service'. Below the header, the title 'Traveller Management System' is visible. The main section is titled 'Other Temporary Goods'. A blue button labeled 'ADD OTHER TEMPORARY GOODS' is positioned above a form. The form contains the following fields: 'Item' (a dropdown menu with 'Item*' selected and highlighted by a red box), 'Serial #' (a text input field with 'Serial #' as a placeholder), 'Description' (a text input field with 'Item Description*' as a placeholder), and 'Declared Value' (a text input field). A blue button with a trash icon and the label 'DELETE' is located below the 'Declared Value' field. At the bottom of the screen, there are two buttons: 'BACK' and 'NEXT'.

Effective Date: 01 November 2024

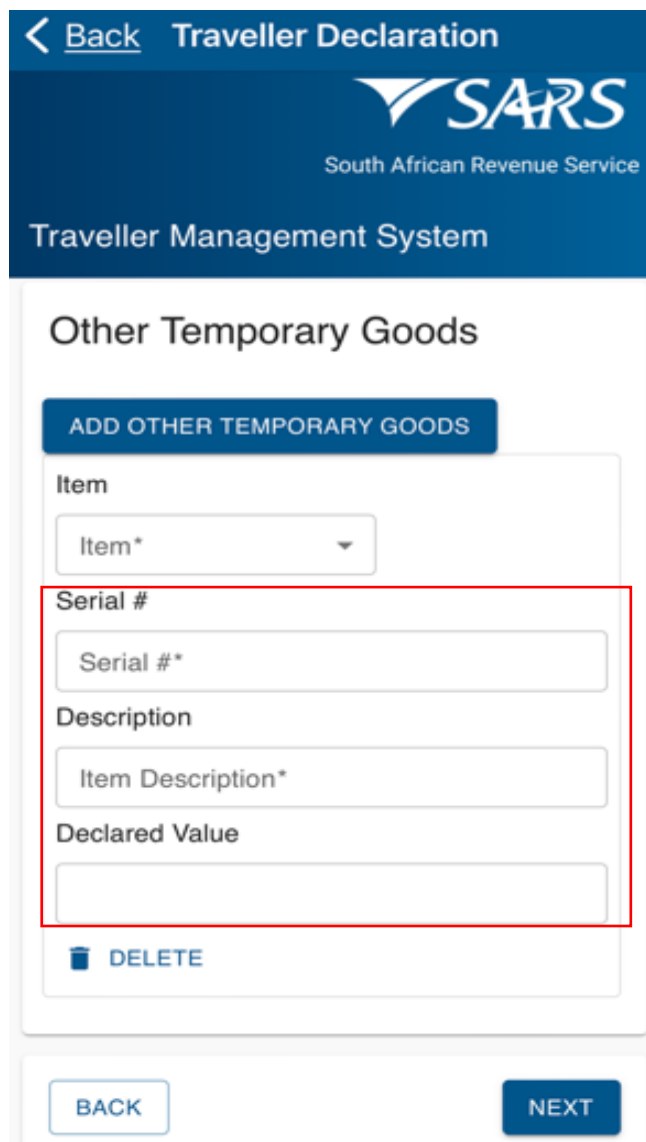
III) Selects the item from the options provided;

The screenshot shows the 'Traveller Declaration' screen of the SARS app. At the top, there is a blue header with a back arrow and the text 'Back Traveller Declaration'. Below this is the SARS logo and 'South African Revenue Service'. A white list box is open, displaying the following options:

- 01.01 - Live Horse
- 01.01 - Live Ass
- 01.01 - Live Donkey
- 01.01 - Live Mule
- 01.01 - Live Hinny
- 01.02 - Live Cattle
- 01.02 - Live Bison
- 01.02 - Live Yak
- 01.02 - Live Buffalo
- 01.02 - Live Mountain Anoa
- 01.03 - Live Pig
- 01.03 - Live Wild Pig
- 01.03 - Live Hog
- 01.03 - Live Puma

Effective Date: 01 November 2024

- IV) Enters the 'Serial Number';
- V) Enters the 'Description';
- VI) Enters the 'Declared Value';



Traveller Declaration

SARS South African Revenue Service

Traveller Management System

Other Temporary Goods

ADD OTHER TEMPORARY GOODS

Item

Item*

Serial #

Serial #*

Description

Item Description*

Declared Value

DELETE

BACK NEXT

- VII) Clicks the 'Next' button to continue.

Effective Date: 01 November 2024

- iv) Any goods that you need to declare for permanent import/export:
 - A) The traveller:
 - I) Clicks the radio button next to the question 'Any goods that you need to declare for permanent import/export';
 - II) Clicks the 'Next' button;

[< Back](#) Traveller Declaration

SARS
South African Revenue Service

Traveller Management System

☐ NO Any prohibited or restricted goods
☐ NO Any Commercial goods intended for trade?
☐ NO Any valuable goods that you need to register for temporary importation / exportation
☒ YES Any goods that you need to declare for permanent import/export?
☐ NO Any VAT refund claim required?
☐ NO Any goods for remodelling or repairs?
☐ NO Any samples in your possession?
☐ NO Any goods in excess of duty-free allowances (DFA)

[BACK](#)
[NEXT](#)

Effective Date: 01 November 2024

III) Clicks the 'Add Permanent Imports' button;

Traveller Declaration

SARS
South African Revenue Service

Traveller Management System

Permanent Imports

ADD PERMANENT IMPORTS

BACK NEXT

IV) Selects the 'Item' field on the drop-down;

Traveller Declaration

SARS
South African Revenue Service

Traveller Management System

Permanent Imports

ADD PERMANENT IMPORTS

Item

Item*

Measure

Measure*

Qty

Quantity*

Declared Currency

Currency*

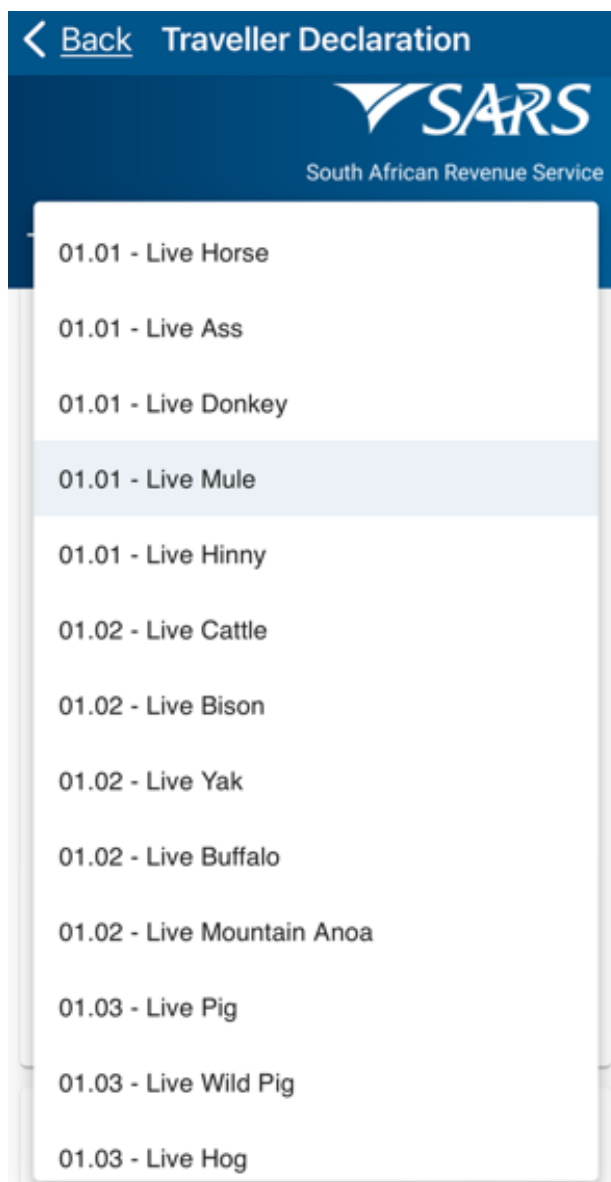
Declared Value

DELETE

BACK NEXT

Effective Date: 01 November 2024

- V) Selects the 'Item' from the list of options provided;



The screenshot shows the 'Traveller Declaration' screen in the SARS app. At the top, there is a blue header with a back arrow, the text 'Back', and the title 'Traveller Declaration'. Below the header is the SARS logo and the text 'South African Revenue Service'. A white list box contains the following items:

- 01.01 - Live Horse
- 01.01 - Live Ass
- 01.01 - Live Donkey
- 01.01 - Live Mule
- 01.01 - Live Hinny
- 01.02 - Live Cattle
- 01.02 - Live Bison
- 01.02 - Live Yak
- 01.02 - Live Buffalo
- 01.02 - Live Mountain Anoa
- 01.03 - Live Pig
- 01.03 - Live Wild Pig
- 01.03 - Live Hog

Effective Date: 01 November 2024


- VI) Selects the 'Measure' from the list of options provided;

The screenshot shows the 'Traveller Declaration' screen of the SARS Traveller Management System. The header includes the SARS logo and 'South African Revenue Service'. Below the header, there's a 'Traveller Management System' title. A progress indicator shows the current step. The main section is titled 'Permanent Imports' and contains an 'ADD PERMANENT IMPORTS' button. Below this, there are two dropdown menus: 'Item' (showing '01.01 - Live Mule') and 'Measure' (showing 'kg - Kilo...'). The 'Measure' dropdown is open, displaying a list of options: 'units', 'L - Litre', 'ml - Millilitre', 'kg - Kilogram' (which is highlighted), and 'g - Gram'.

- VII) Enters the 'Quantity';
 VIII) **Selects the 'Currency' from the drop-down option list;**
 IX) Enters the 'Declared Currency'; and
 X) Clicks the 'Next' button;

Effective Date: 01 November 2024

[< Back](#) Traveller Declaration


South African Revenue Service

Traveller Management System

Permanent Imports

ADD PERMANENT IMPORTS

Item

Item* ▼

Measure

Measure* ▼


Qty

Quantity*

Declared Currency

Currency* ▼

Declared Value

 DELETE


BACK

NEXT

Effective Date: 01 November 2024

- B) SATSM calculates duties/VAT and displays the total amount payable.
- C) The traveller clicks the 'Declaration' radio button consequently confirming that the information provided is true and correct and clicks the 'Next' button.

< Back
Traveller Declaration



South African Revenue Service

Traveller Management System

Payments Summary

Permanent Imports

Item

Item
Live Mule

Measure

measure
kg - Kilogram

Qty

Quantity*
10

Declared Value (ZAR)

1000

Duties

0

VAT

0

Effective Date: 01 November 2024

Currencies

Financial Instrument

Financial Instrument

Bank Draft

Amount

Amount

30000

Currency

Currency

ZAR

Source Of Funds

Source Of Funds

Savings

Rand Amount


Rand Amount

30000.00

Rand Allowance Excess

Rand Allowance Excess

5000.00



For additional information on Allowance and Regulation, please visit the [SARS Customs Traveller Declaration Portal](#)

Total Rand Amount

0.00

Declaration

☐ NO

I hereby declare that the information provided is true and correct

BACK

NEXT

Effective Date: 01 November 2024

- v) Any VAT refund claim required:
 - A) The traveller:
 - I) Clicks the radio button next to the question 'Any VAT refund claim required'; and
 - II) Clicks the 'Next' button;

Traveller Declaration

SARS
South African Revenue Service

Traveller Management System

- ☐ NO Any prohibited or restricted goods
- ☐ NO Any Commercial goods intended for trade?
- ☐ NO Any valuable goods that you need to register for temporary importation / exportation
- ☐ NO Any goods that you need to declare for permanent import/export?
- ☒ YES Any VAT refund claim required?
- ☐ NO Any goods for remodelling or repairs?
- ☐ NO Any samples in your possession?
- ☐ NO Any goods in excess of duty-free allowances (DFA)

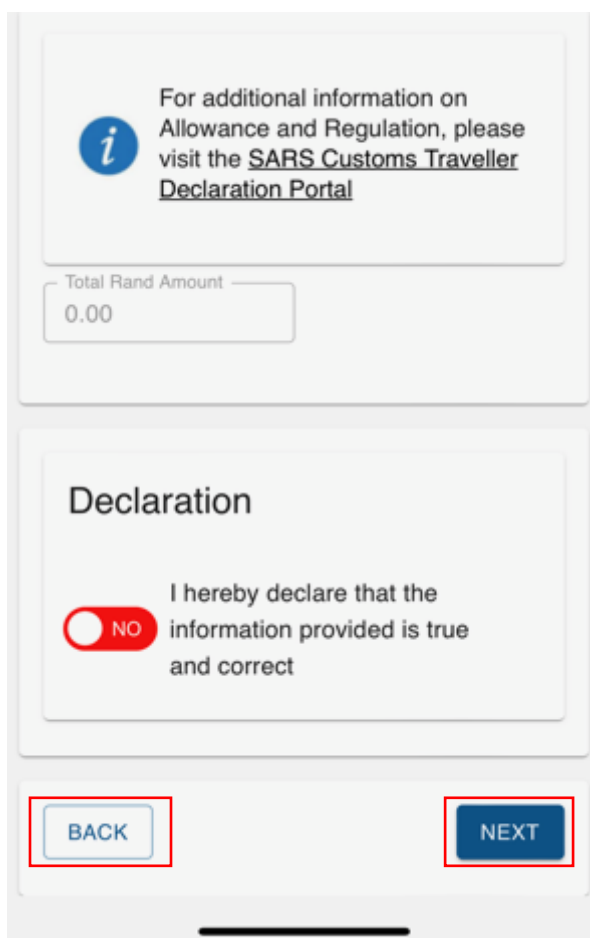
BACK **NEXT**

- B) The traveller:
 - I) Views the payment summary showing a zero total amount which, might change after the processing of the traveller's declaration;
 - II) Clicks the 'Declaration' radio button consequently confirming that the information provided is true and correct; and
 - III) Clicks the 'Next' button. After submitting the declaration, the traveller receives a message with the direction to proceed to port where the Customs Officer will process the declaration.

Effective Date: 01 November 2024

[illegible]

Effective Date: 01 November 2024



The screenshot shows a mobile app interface for the SARS Customs Traveller Declaration Portal. At the top, there is an information icon (a blue circle with a white 'i') followed by the text: "For additional information on Allowance and Regulation, please visit the [SARS Customs Traveller Declaration Portal](#)". Below this is a text input field labeled "Total Rand Amount" with the value "0.00". The main section is titled "Declaration" and contains a red toggle switch labeled "NO" followed by the text: "I hereby declare that the information provided is true and correct". At the bottom, there are two buttons: "BACK" and "NEXT", both highlighted with red rectangles.

- vi) Any goods for remodelling or repairs:
 - A) The traveller:
 - I) Clicks the radio button next to the question 'Any goods for remodelling or repairs'; and
 - II) Clicks the 'Next' button;

Effective Date: 01 November 2024

< Back Traveller Declaration

SARS
South African Revenue Service

Traveller Management System

- ☐ NO Any prohibited or restricted goods
- ☐ NO Any Commercial goods intended for trade?
- ☐ NO Any valuable goods that you need to register for temporary importation / exportation
- ☐ NO Any goods that you need to declare for permanent import/export?
- ☐ NO Any VAT refund claim required?
- ☒ YES Any goods for remodelling or repairs?
- ☐ NO Any samples in your possession?
- ☐ NO Any goods in excess of duty-free allowances (DFA)


BACK **NEXT**

- B) The traveller:
- I) Views the payment summary showing a zero total amount which, might change after the processing of the traveller's declaration;
 - II) Clicks the 'Declaration' radio button consequently confirming that the information provided is true and correct; and
 - III) Clicks the 'Next' button. After submitting the declaration, the traveller receives a message with the direction to proceed to port where the Customs Officer will process the declaration.

Effective Date: 01 November 2024

[illegible]

Effective Date: 01 November 2024



For additional information on Allowance and Regulation, please visit the [SARS Customs Traveller Declaration Portal](#)

Total Rand Amount

0.00

Declaration

☐

NO

I hereby declare that the information provided is true and correct

BACK

NEXT

Effective Date: 01 November 2024

vii) Any samples in your possession:

A) The traveller:

- I) Clicks the radio button next to the question 'Any samples in your possession'; and
- II) Clicks the 'Next' button;

Traveller Declaration

SARS
South African Revenue Service

Traveller Management System

☐ NO Any prohibited or restricted goods

☐ NO Any Commercial goods intended for trade?

☐ NO Any valuable goods that you need to register for temporary importation / exportation

☐ NO Any goods that you need to declare for permanent import/export?

☐ NO Any VAT refund claim required?

☐ NO Any goods for remodelling or repairs?

☒ YES Any samples in your possession?

☐ NO Any goods in excess of duty-free allowances (DFA)

BACK **NEXT**

B) The traveller:


- I) Views the payment summary showing a zero total amount which, might change after the processing of the traveller's declaration.
- II) Clicks the 'Declaration' radio button consequently confirming that the information provided is true and correct; and
- III) Clicks the 'Next' button. When submitting the declaration, the traveller receives a message with the direction to proceed to port where the Customs Officer will process the declaration.

Effective Date: 01 November 2024

IV) Clicks the 'Next' button.

The screenshot displays the 'Traveller Declaration' screen within the 'Traveller Management System' of the South African Revenue Service (SARS). The header bar is blue with a back arrow and the text 'Back Traveller Declaration'. Below the header, the SARS logo and 'South African Revenue Service' are visible. The main content area is white and features a 'Payments Summary' section. This section contains two white boxes: 'Permanent Imports' and 'Currencies'. Below these boxes, there is an information icon (a blue circle with a white 'i') followed by the text: 'For additional information on Allowance and Regulation, please visit the [SARS Customs Traveller Declaration Portal](#)'. At the bottom of the screen, there is a label 'Total Rand Amount' with a value of '0.00' and a horizontal line representing a progress bar.

Effective Date: 01 November 2024



For additional information on Allowance and Regulation, please visit the [SARS Customs Traveller Declaration Portal](#)

Total Rand Amount

0.00

Declaration

☒ NO
 I hereby declare that the information provided is true and correct

BACK

NEXT

- viii) Any goods in excess of duty-free allowances (DFA):
- The traveller may access the External Guide on Duty Free Allowances for Travellers (SC-PA-01-03) available on the SARS Website.
 - The traveller clicks the radio button next to the question 'Any goods in excess of duty-free allowances (DFA)';
 - If yes is selected, it means that the traveller has in their possession the goods that exceed the threshold allowed to import the goods free of duties.
 - The traveller clicks the 'Next' button to continue.


Effective Date: 01 November 2024

☐ NO Any prohibited or restricted goods
☐ NO Any Commercial goods intended for trade?
☐ NO Any valuable goods that you need to register for temporary importation / exportation
☐ NO Any goods that you need to declare for permanent import/export?
☐ NO Any VAT refund claim required?
☐ NO Any goods for remodelling or repairs?
☐ NO Any samples in your possession?
☒ YES Any goods in excess of duty-free allowances (DFA)

- E) The traveller :
 - I) Views the payment summary showing a zero total amount which, might change after the processing of the traveller's declaration.;
 - II) Clicks the 'Declaration' radio button consequently confirming that the information provided is true and correct.
- F) The SATMS allows the traveller to:
 - I) Go back if corrections must be made; or
 - II) Clicks on 'Next' to continue. After submitting the declaration, the traveller receives a message with the direction to proceed to port where the Customs Officer will process the declaration.

Effective Date: 01 November 2024

[Back](#)
Traveller Declaration



South African Revenue Service

Traveller Management System

Payments Summary

Permanent Imports

Currencies

i
For additional information on Allowance and Regulation, please visit the [SARS Customs Traveller Declaration Portal](#)

Total Rand Amount
0.00

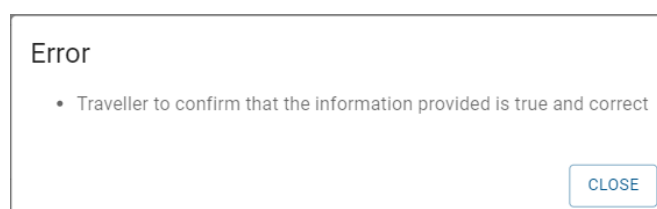
i
For additional information on Allowance and Regulation, please visit the [SARS Customs Traveller Declaration Portal](#)

Total Rand Amount
0.00

Effective Date: 01 November 2024



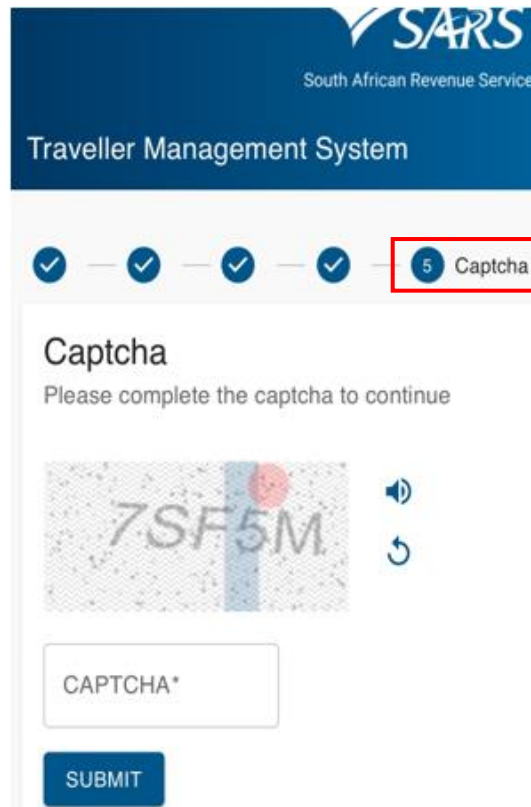
- G) If the traveller clicks the 'Next' button without clicking the declaration radio button, the following screen displays:



- H) The traveller must click the 'Close' button to continue.

4.6 CATCHA

- a) On the CAPTCHA screen the traveller must:
- i) Complete a test for human response.



The screenshot shows the SARS Traveller Management System interface. At the top, the SARS logo and 'South African Revenue Service' are displayed. Below this, the title 'Traveller Management System' is shown. A progress bar with five steps is visible; the fifth step, labeled '5 Captcha', is highlighted with a red box. The main section is titled 'Captcha' and includes the instruction 'Please complete the captcha to continue'. A captcha image displays the alphanumeric code '7SF5M'. To the right of the image are a speaker icon for audio playback and a circular arrow icon for refreshing. Below the image is a text input field labeled 'CAPTCHA*' and a blue 'SUBMIT' button.

- ii) Insert the displayed CAPTCHA code.

Effective Date: 01 November 2024

SARS
South African Revenue Service

Traveller Management System

✓ — ✓ — ✓ — ✓ — 5 Captcha

Captcha
Please complete the captcha to continue

7SF5M

CAPTCHA*

SUBMIT

- iii) Click on 'Submit' to complete the declaration.

SARS
South African Revenue Service

Traveller Management System

✓ — ✓ — ✓ — ✓ — 5 Captcha

Captcha
Please complete the captcha to continue

7SF5M

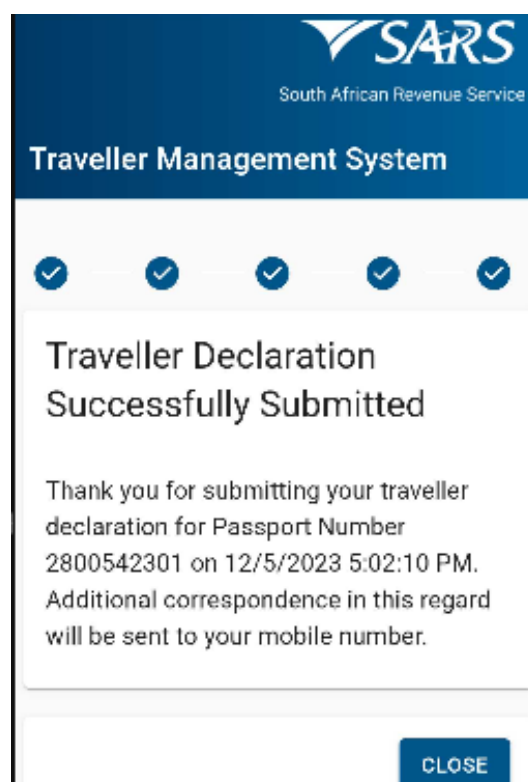
CAPTCHA*

SUBMIT

Effective Date: 01 November 2024

4.7 Confirmation of Submission

- a) The SATMS will:
- Confirm if the traveller's declaration has been submitted successfully; or
 - Request the traveller to retry submitting his / her electronic declaration if the submission was unsuccessful.



- b) The traveller will receive a notification SMS / email confirming successful submission of the traveller declaration and an instruction on how to proceed.

5 DEFINITIONS, ACRONYMS AND ABBREVIATIONS

CAPTCHA	Completely Automated Public Turing test to tell Computers and Humans Apart
SATMS	South African Traveller Management System
TRAVELLER	A Traveller is as a person who is not registered for customs or Excise but conducts imports / exports for personal reasons or where the goods imported / exported does not need to be registered as a Trader (also known as informal Traders)

The definitions, acronyms and abbreviations can be accessed via the following link: [Glossary | South African Revenue Service \(sars.gov.za\)](https://www.sars.gov.za/glossary)

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6 DISCLAIMER

DISCLAIMER

The information contained in this guide is intended as guidance only and is not considered to be a legal reference, nor is it a binding ruling. The information does not take the place of legislation and readers who are in doubt regarding any aspect of the information displayed in the guide should refer to the relevant legislation or seek a formal opinion from a suitably qualified individual.

For more information about the contents of this publication you may:

- Visit the SARS website at www.sars.gov.za.
- Make appointment to visit your nearest SARS branch.
- Contact your own tax advisor/tax practitioner.
- If calling from within South Africa, contact the SARS Contact Centre on 0800 00 7277
- If calling from outside South Africa, contact the SARS Contact Centre on +27 11 602 2093 (only between 8am and 4pm South African time).