



# **SATMS THROUGH MOBI-APP OR QR CODE SCAN**

Effective Date: 14 December 2023

## TABLE OF CONTENTS

|          |   |           |
|----------|---|-----------|
| <b>1</b> | <b>SUMMARY</b>  | <b>3</b>  |
| <b>2</b> | <b>ACCESSING THE ELECTRONIC TRAVELLER DECLARATION</b> | <b>4</b>  |
| 2.1      | The QR Code   | 4         |
| 2.2      | The SARS Mobi Application (eFiling)                   | 6         |
| 2.3      | The SATMS Mobi Application                            | 7         |
| <b>3</b> | <b>TRAVELLER DECLARATION SYSTEM</b>                   | <b>8</b>  |
| 3.1      | Manage Traveller Registration                         | 8         |
| 3.2      | View the Before You Travel Information                | 12        |
| 3.3      | View the Making a Declaration Information             | 13        |
| 3.4      | Traveller Login                                       | 15        |
| 3.5      | Maintain Secondary Traveller                          | 20        |
| 3.6      | Profile Management                                    | 25        |
| <b>4</b> | <b>CAPTURING</b>                                      | <b>31</b> |
| 4.1      | Travel Details  | 31        |
| 4.2      | Traveller Details                                     | 33        |
| 4.3      | Travel Details  | 35        |
| 4.4      | Currency Details                                      | 41        |
| 4.5      | Possession Details                                    | 43        |
| 4.6      | CATCHA  | 49        |
| 4.7      | Confirmation of Submission                            | 50        |
| <b>5</b> | <b>DEFINITIONS, ACRONYMS AND ABBREVIATIONS</b>        | <b>51</b> |

Effective Date: 14 December 2023

## 1 SUMMARY

- a) Section 15 requires that each person entering or leaving South Africa must make a complete a declaration of the goods which they:
  - i) Have **in their possession**;
  - ii) Are carrying for themselves; or
  - iii) Are carrying on behalf of other people.
- b) Full particulars of the listed information must be declared:
  - i) On entering South Africa:
    - A) Goods acquired abroad on which duty has not been paid;
    - B) Repaired, processed or remodelled goods;
    - C) Prohibited, restricted or controlled goods; and
    - D) Goods temporarily imported with the intention of being re-exported.
  - ii) Before leaving South Africa:
    - A) Goods intended to be repaired, processed or remodelled;
    - B) Prohibited, restricted or controlled goods; and
    - C) Goods temporarily exported with the intention of being re-imported.
- c) Goods described above includes:
  - i) Goods in excess of the duty free allowance in terms of Rebate Item 407.02 and the Guide on Duty Free Allowances (SC-PA-01-03);
  - ii) Commercial goods; and
  - iii) Any road vehicle (excluding SACU registered vehicles) for temporary import or export.
- d) The Commissioner may determine the manner in which declaration may be made.
- e) Historically, provision was made only for manual declaration to be made on a Traveller Card (TC-01).
- f) The South African Traveller Management System (SATMS) is implemented to allow for voluntary electronic declaration.
- g) Submission by a traveller of an electronic Traveller Declaration in terms of Rule 15.03A(2)(a) is regarded as submission of form TC-01 (Traveller Card) for purposes of the Rules under Section 15.
- h) A person may be questioned and goods may be inspected by a Customs Officer.
- i) Any assessed duties, taxes and levies must be paid.
- j) This document serves to guide travellers and crew members who will complete the electronic Traveller Declaration on the South African Traveller Management System (SATMS).
- k) Completion of the electronic Traveller Declaration is voluntary during the pilot phase of the system.
- l) Though voluntary, completion of the electronic Traveller Declaration will require mandatory fields to be completed. Mandatory fields will be highlighted in red, if not completed.
- m) Apart from electronic or manual declaration, travellers might be required to complete an oral declaration which will be captured and printed on a Traveller Declaration (TRD 1).
- n) The traveller is able to access the electronic Traveller Declaration either through the:
  - i) SARS website, **Refer to SC-PA-01-12 on how to use this method**;
  - ii) QR Code, found displayed on the banners or pamphlets at the Customs ports of entry;

**Effective Date: 14 December 2023**

- iii) SARS Mobi Application (eFiling) which is available to users registered for eFiling. eFiling is a free electronic tool designed by SARS to offer electronic services such as filing tax returns, making payments, and accessing accounts; or
- iv) SATMS Mobi Application which can be downloaded by anyone on their electronic device to complete the traveller declaration.

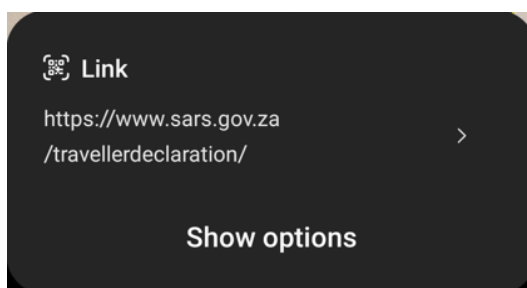
## **2 ACCESSING THE ELECTRONIC TRAVELLER DECLARATION**

### **2.1 The QR Code**

- a) The traveller scans the QR Code displayed on the pamphlet from their cellular device camera.



- b) The traveller clicks the SARS link that displays when scanning the QR Code.



**Effective Date: 14 December 2023**

- c) The traveller opens the declaration by clicking on Complete Declaration button.



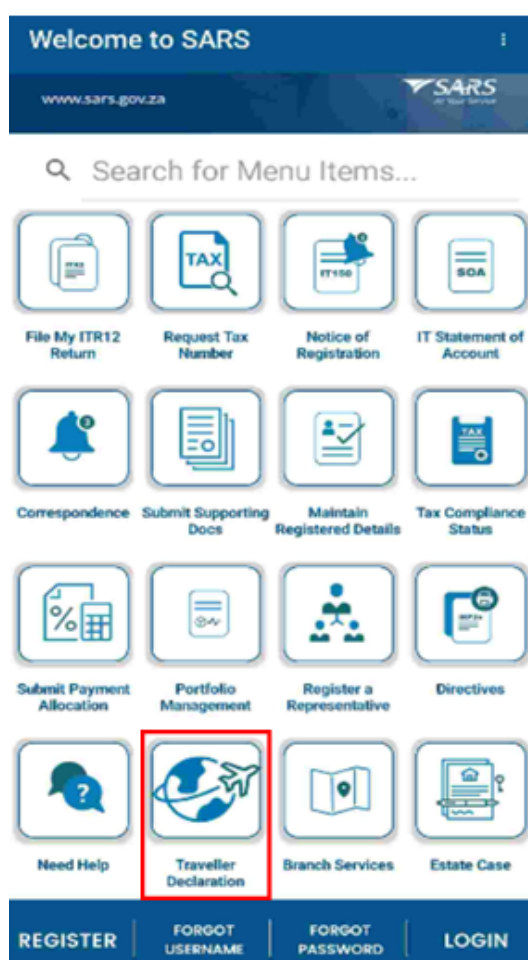
- d) The traveller completes the traveller declaration following the steps in paragraph 4 below.

## 2.2 The SARS Mobi Application (eFiling)

- a) The traveller must open the SARS Mobi Application.

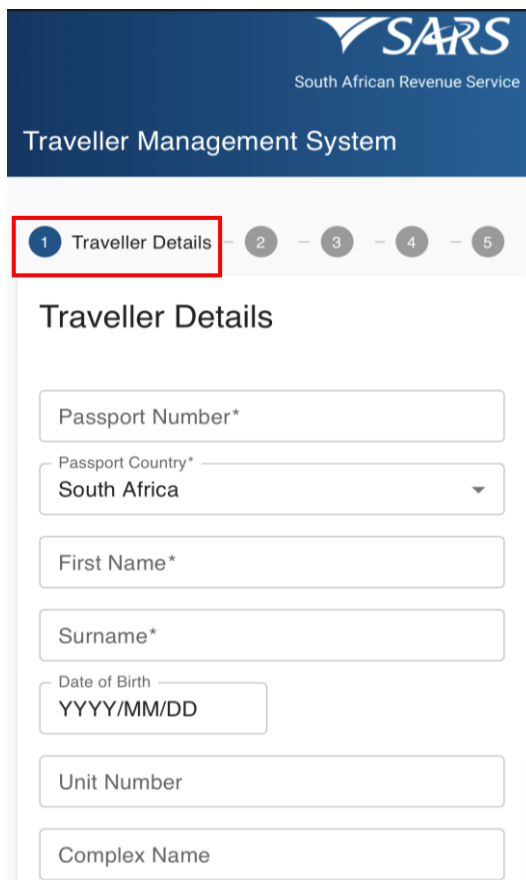


- b) The traveller clicks Traveller Declaration on the menu options.



**Effective Date: 14 December 2023**

- e) The traveller completes the traveller declaration following the steps in paragraph 4 below.



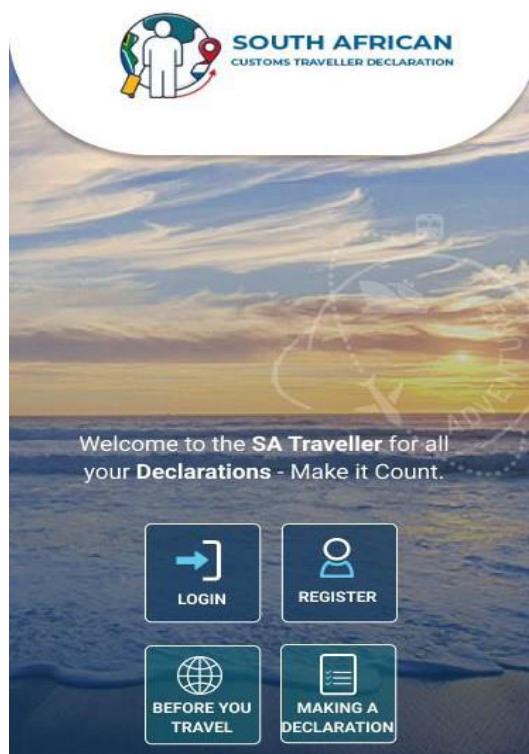
## 2.3 The SATMS Mobi Application

- a) The traveller must download the SATMS Application from Playstore or iStore. The app is available on both the Android and IOS platforms.



Effective Date: 14 December 2023

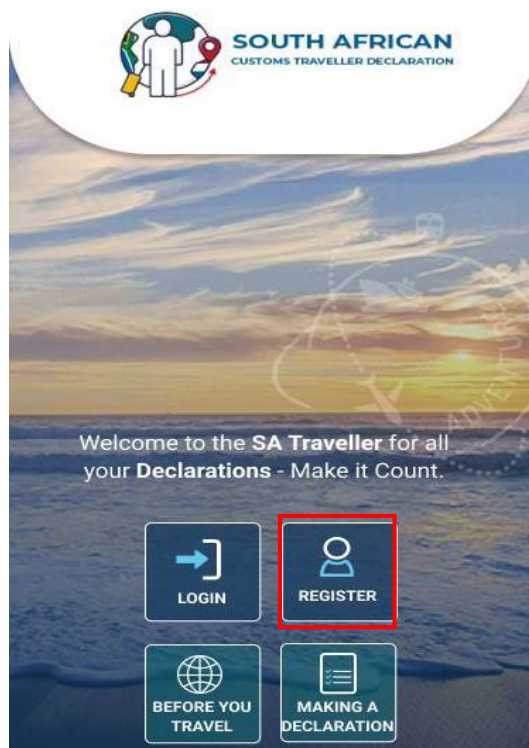
- b) The traveller clicks the SATMS icon to open the SATMS open page.



### 3 TRAVELLER DECLARATION SYSTEM

#### 3.1 Manage Traveller Registration

- a) The traveller clicks the register button to register their profile on the SATMS Mobi Application.

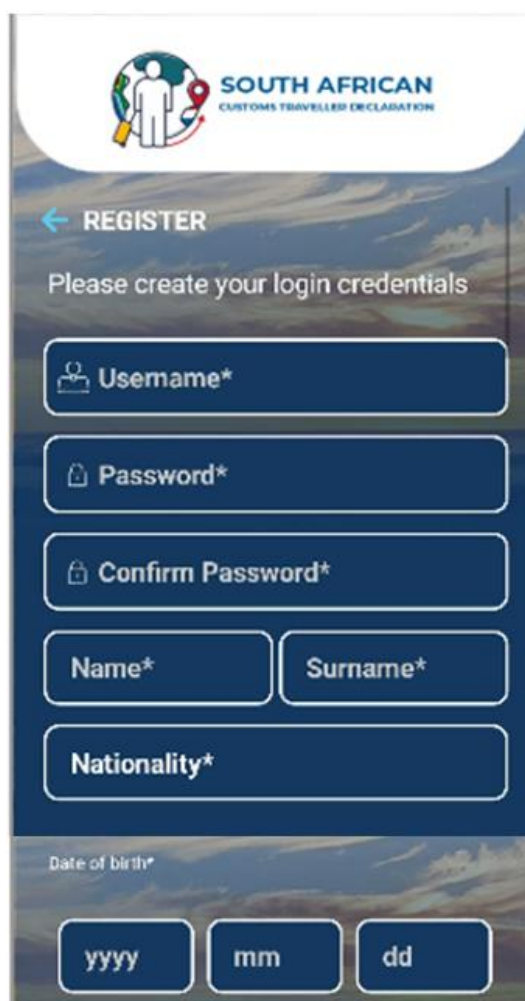




**Effective Date: 14 December 2023**

b) To capture login credentials, the traveller enters or selects the:

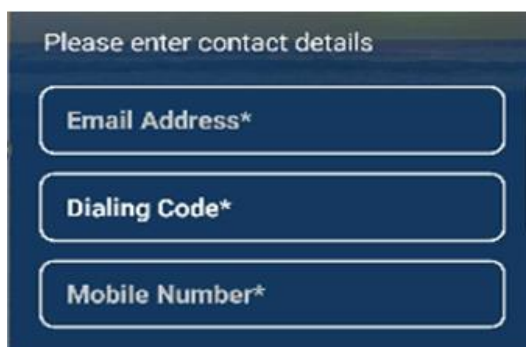
- i) Username, the traveller may use their email address as the username;
- ii) Password which must be in alphanumeric with at least one (1) special character;
- iii) Confirm password which must match the password in the password field;
- iv) Name;
- v) Surname;
- vi) Nationality from the drop-down list containing all nationalities; and
- vii) Date of Birth from the calendar provided.



c) To capture the contact details, the traveller enters the:

- i) Email Address;
- ii) Dialling Code; and
- iii) Mobile Number.

Effective Date: 14 December 2023



d) To capture physical address details, the traveller enters / selects the:

- i) Unit Number (if applicable);
- ii) Complex Name (if applicable);
- iii) Street Number;
- iv) Street / Farm Name;
- v) Suburb;
- vi) City / Region;
- vii) Postal Code; and
- viii) Country from the dropdown list.



e) To capture passport details, the traveller enters / selects the:

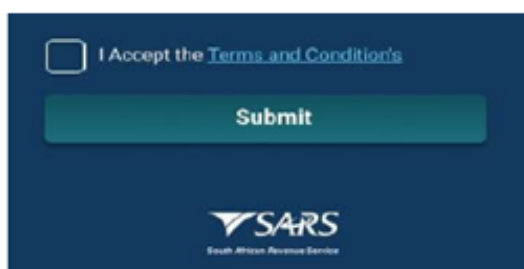
**Effective Date: 14 December 2023**

- i) Passport Number;
- ii) Passport Expiry Date;
- iii) Passport Country of Issue from the drop down list.



The screenshot shows the 'Please enter passport details' screen of the South African Customs Traveller Declaration app. At the top is the SARS logo and the text 'SOUTH AFRICAN CUSTOMS TRAVELLER DECLARATION'. Below the title, there are four input fields: 'Passport Number\*' (a single text box), 'Passport expiry date\*' (three separate boxes for 'yyyy', 'mm', and 'dd'), 'Passport issue date\*' (three separate boxes for 'yyyy', 'mm', and 'dd'), and 'Passport Country of Issue\*' (a single text box). The background of the app is a blue sky with clouds.

- f) The traveller clicks the:
  - i) Terms and Conditions to the terms and conditions;
  - ii) Check box to accept the terms and conditions and
  - iii) Submit button.

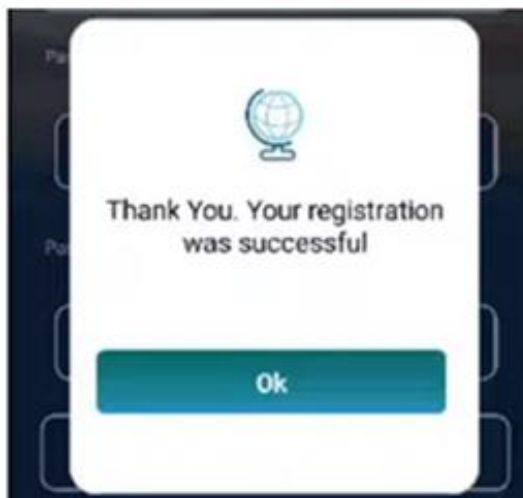


The screenshot shows the terms and conditions acceptance screen. It features a checkbox followed by the text 'I Accept the [Terms and Conditions](#)'. Below this is a large green 'Submit' button. At the bottom of the screen is the SARS logo and the text 'South African Revenue Service'.

- g) The system confirms that the registration was successful.

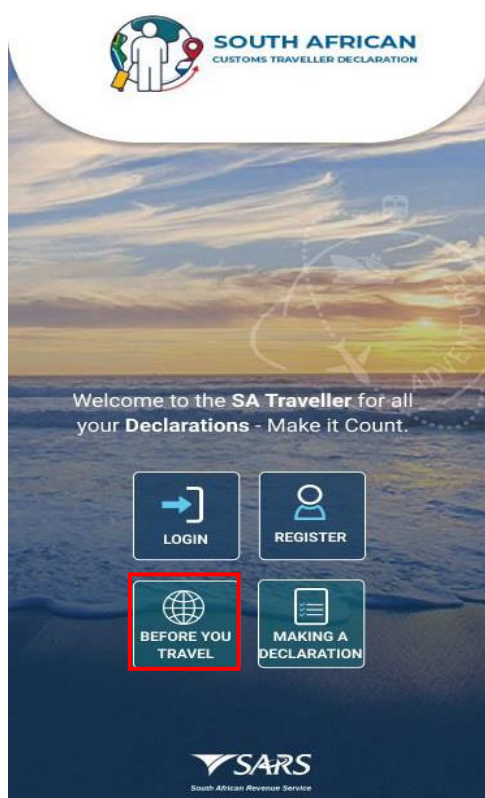
Effective Date: 14 December 2023

- h) The traveller clicks the Ok button.



### 3.2 View the Before You Travel Information

- a) To view information on what the traveller can expect when travelling in and out of South Africa, the traveller must click on the Before You Travel icon on the SATMS.



**Effective Date: 14 December 2023**

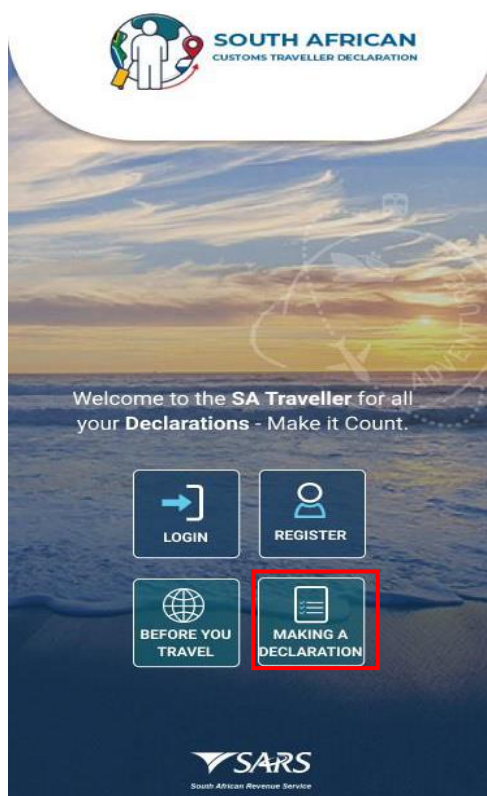
- b) The traveller must click the blue arrow next to “before you travel” to return to the SATMS welcome page.



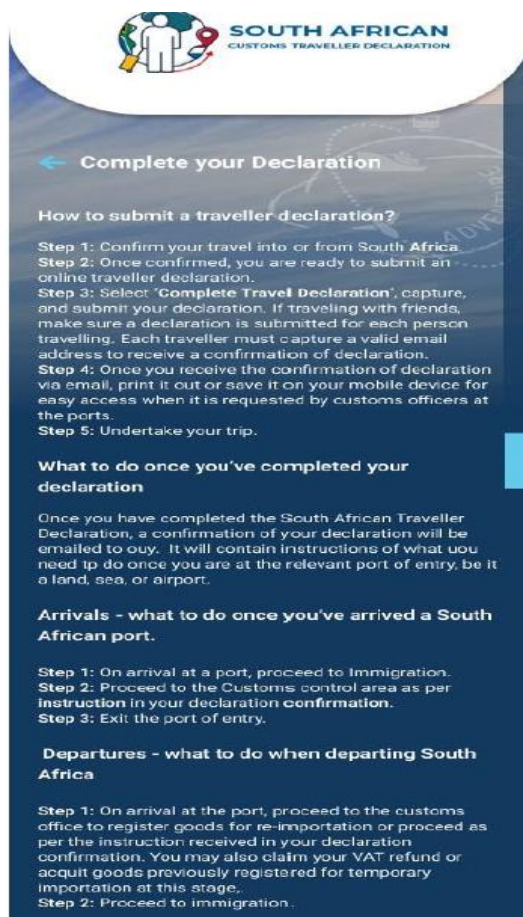
### 3.3 View the Making a Declaration Information

- a) The traveller must click on Making a Declaration icon to view the information on:
- How to submit the declaration;
  - What to do once the declaration has been completed;
  - What to do once the traveller has arrived at a South African Port; and
  - What to do when departing South African.

Effective Date: 14 December 2023



- b) The traveller must click the “to go back to ” arrow next to complete declaration in order to return to the SATMS welcome page.

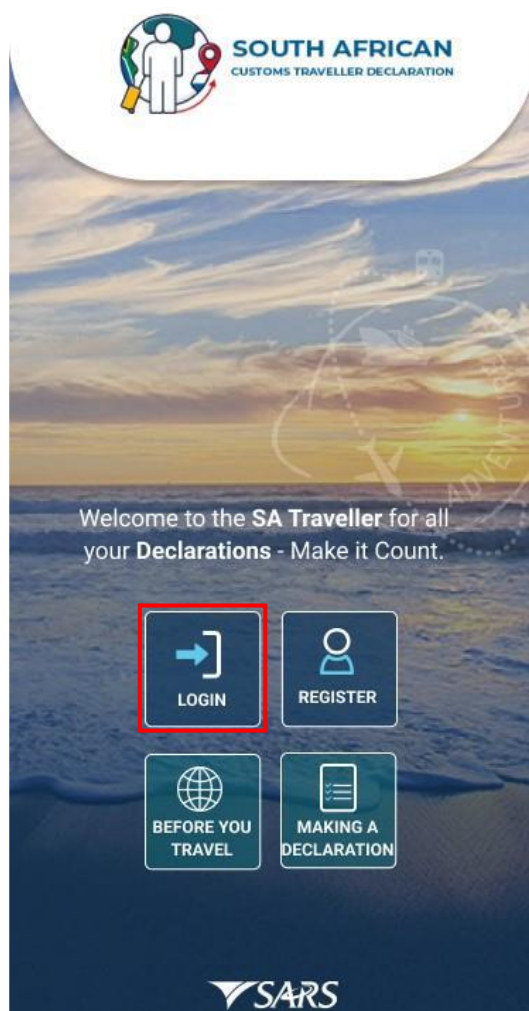




**Effective Date: 14 December 2023**

### 3.4 Traveller Login

- a) Once the traveller has an active account or registered their profile on the SATMS Mobi-Application, the traveller may access the login screen by clicking on login.



**Effective Date: 14 December 2023**

b) The traveller must enter the:

- i) Username; and
- ii) Password.

**SOUTH AFRICAN**  
CUSTOMS TRAVELLER DECLARATION

**← LOGIN**

Please sign in using your **username/ email and password** to access your SATMS account.

Username

Password

[Forgot Username](#) [Forgot Password](#)

**Login**

**Register**

c) If the traveller does not remember their username, the traveller must click the Forgot Username link.



Effective Date: 14 December 2023

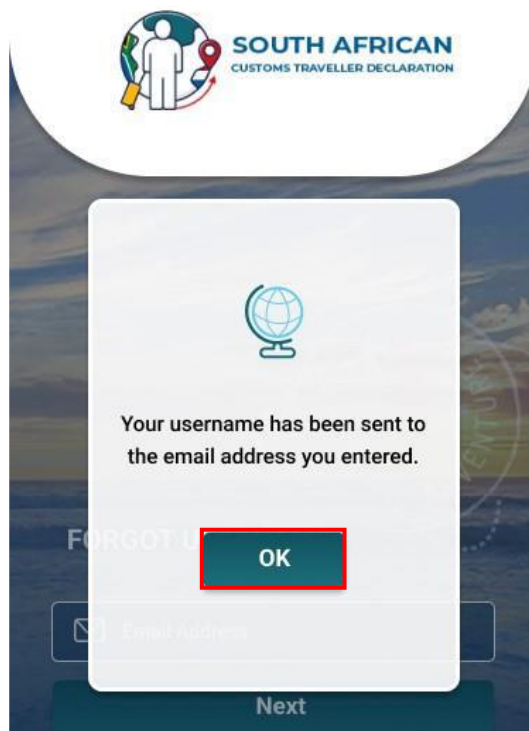
d) The traveller must:

- i) Enter the Email Address; and
- ii) Click the Next button.

e) The SATMS displays the message that the username has been sent to the traveller's email address.

f) The traveller clicks the Ok button.

Effective Date: 14 December 2023

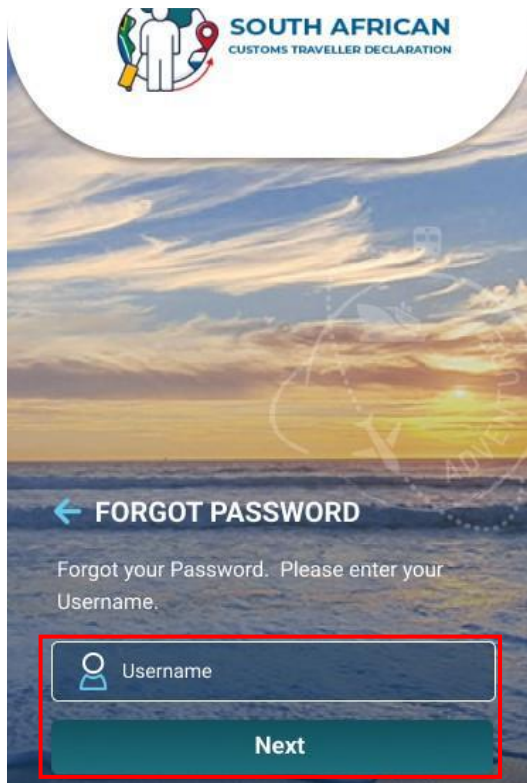


- g) If the traveller cannot login because they do not remember their password, the traveller must click the Forgot Password link.



**Effective Date: 14 December 2023**

- h) The traveller must:
- i) Enter the Username; and
  - ii) Click the Next button.



**SOUTH AFRICAN**  
CUSTOMS TRAVELLER DECLARATION

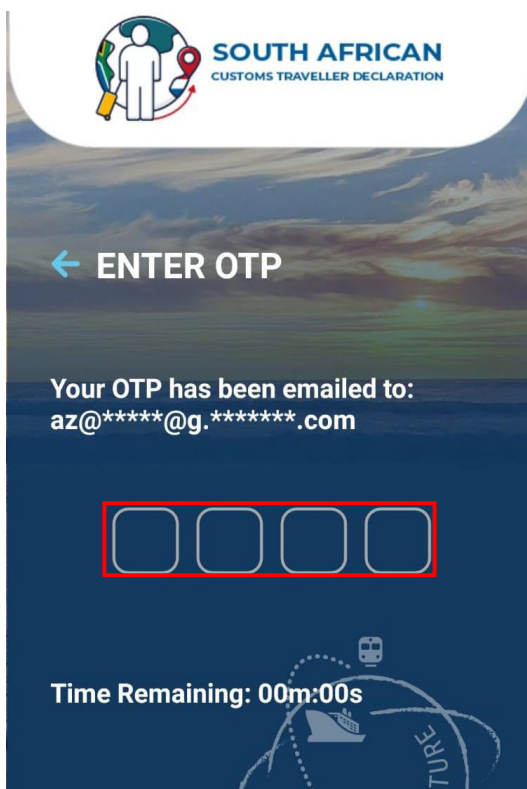
← **FORGOT PASSWORD**

Forgot your Password. Please enter your Username.

Username

**Next**

- i) The traveller enters the One Time Password (OTP) which was emailed by the SATMS.



**SOUTH AFRICAN**  
CUSTOMS TRAVELLER DECLARATION

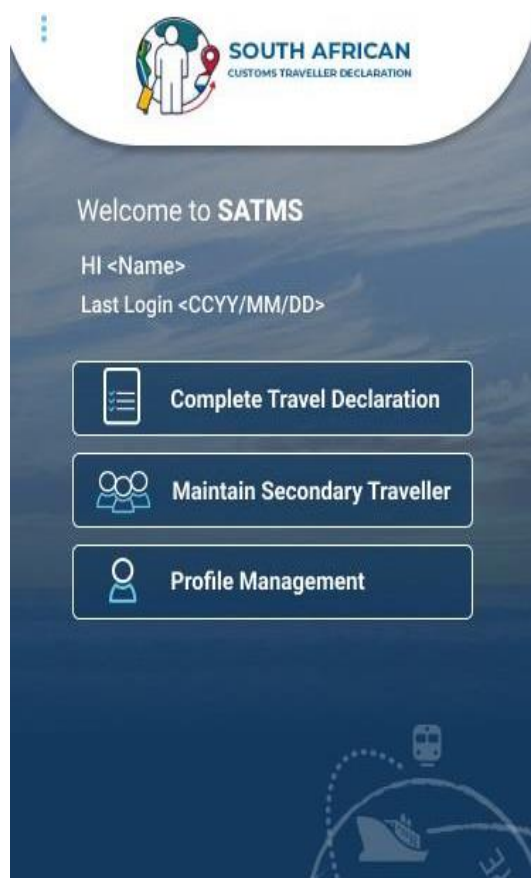
← **ENTER OTP**

Your OTP has been emailed to:  
az@\*\*\*\*\*@g.\*\*\*\*\*.com

Time Remaining: 00m:00s

**Effective Date: 14 December 2023**

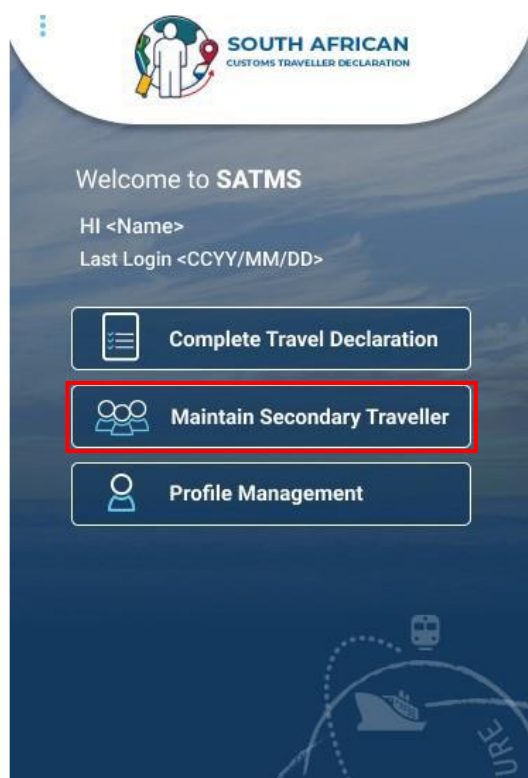
- j) If the traveller successfully completes the username and password, the traveller clicks the login button to proceed to the SATMS welcome page.



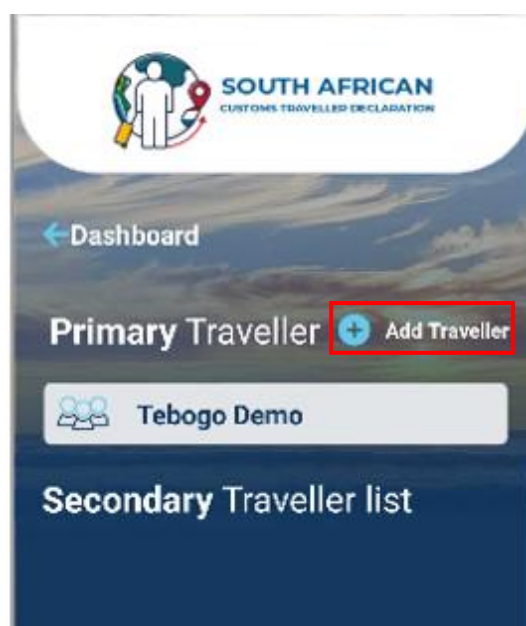
### 3.5 Maintain Secondary Traveller

- a) The traveller can add and maintain secondary traveller/s linked to their profile by clicking the Maintain Secondary Traveller button.

Effective Date: 14 December 2023



b) The traveller clicks Add Traveller.



c) The traveller must enter the following personal information of their travel companion:

- i) Name;
- ii) Surname;
- iii) Nationality;
- iv) Date of birth;
- v) Email Address – may be the email address of the primary traveller; and
- vi) Dialling Code.

Effective Date: 14 December 2023

**SOUTH AFRICAN**  
CUSTOMS TRAVELLER DECLARATION

← ADD TRAVELLER

Name\* Surname\*

Nationality\*

Date of birth\*

yyyy mm dd

Please enter contact details

Email Address\*

Dialing Code\*

Add Secondary Traveller

d) To complete the physical address, the traveller enters the:

- i) Unit Number (if applicable);
- ii) Complex Name (if applicable);
- iii) Street Number;
- iv) Suburb;
- v) City / Region;
- vi) Postal Code; and
- vii) Country.



Effective Date: 14 December 2023

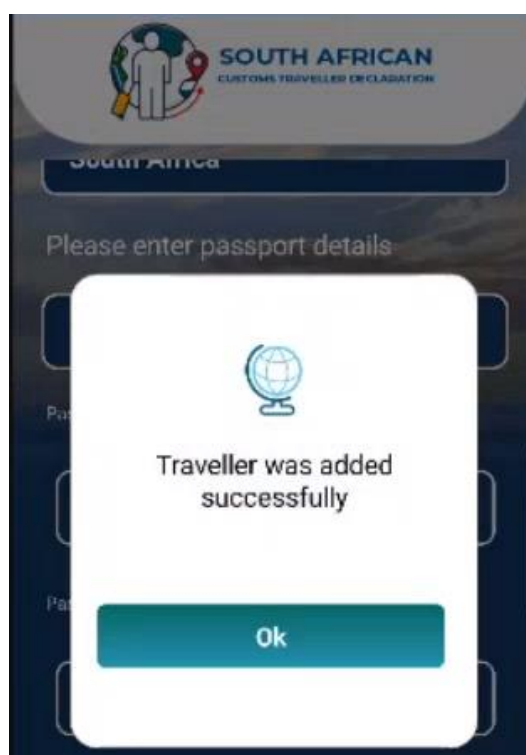


The screenshot shows the 'SOUTH AFRICAN CUSTOMS TRAVELLED DECLARATION' app interface. At the top, there is a header with the SARS logo and the text 'SOUTH AFRICAN CUSTOMS TRAVELLED DECLARATION'. Below the header, a blue bar contains the text 'Please enter physical address'. Underneath this, a smaller text says 'South African address required'. The form consists of several input fields: 'Unit No' and 'Complex Name' (side-by-side), 'Street Number\*' (with a mouse cursor), 'Street Address\*', 'Suburb\*', 'City / Region\*', 'Postal Code\*', and 'Country\*' (with a mouse cursor). The background of the app is a scenic image of a sunset over water.

- e) To complete the passport details, the traveller enters:
- i) Passport Number;
  - ii) Passport Expiry Date;
  - iii) Passport Issue Date;
  - iv) Passport Country of Issue; and
  - v) The traveller clicks Add Secondary Traveller button.

Effective Date: 14 December 2023

- f) The SATMS confirms that the secondary traveller was added successfully.





Effective Date: 14 December 2023

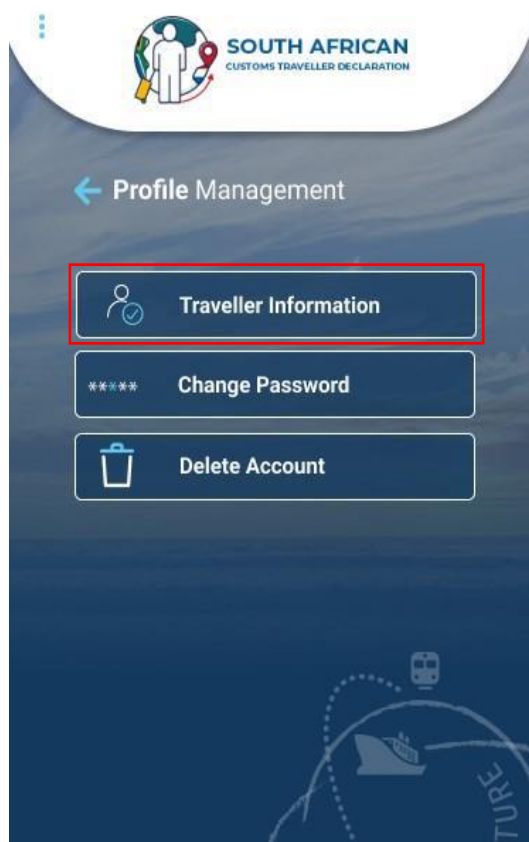
### 3.6 Profile Management

- a) The traveller may update their profile information, delete the account and change the password by clicking Profile Management from the welcome page of the SATMS.



**Effective Date: 14 December 2023**

- b) The traveller can view the existing traveller details by clicking the Traveller Information button.



Effective Date: 14 December 2023

- c) The SATMS displays the traveller details.

The screenshot shows the 'ADD / UPDATE' screen in the SATMS app. At the top is the SARS logo and the text 'SOUTH AFRICAN CUSTOMS TRAVELLER DECLARATION'. Below this is a back arrow and the text 'ADD / UPDATE'. There are two buttons: 'Tebogo' and 'Demo'. Below these is a button labeled 'South Africa'. A section for 'Date of birth\*' contains three input fields with the values '1982', '05', and '18'. Below this is the text 'Please enter contact details' and an email input field containing 'tmothibedi@sars.gov.za'. At the bottom are two buttons: 'Update Traveller' (green) and 'Delete Traveller' (red).

- d) To change the password the traveller must click Change Password button.

The screenshot shows the 'Profile Management' screen in the SATMS app. At the top is the SARS logo and the text 'SOUTH AFRICAN CUSTOMS TRAVELLER DECLARATION'. Below this is a back arrow and the text 'Profile Management'. There are three buttons: 'Traveller Information' (with a person icon), 'Change Password' (with a password icon and the text '\*\*\*\*\*'), and 'Delete Account' (with a trash can icon). The 'Change Password' button is highlighted with a red rectangle.

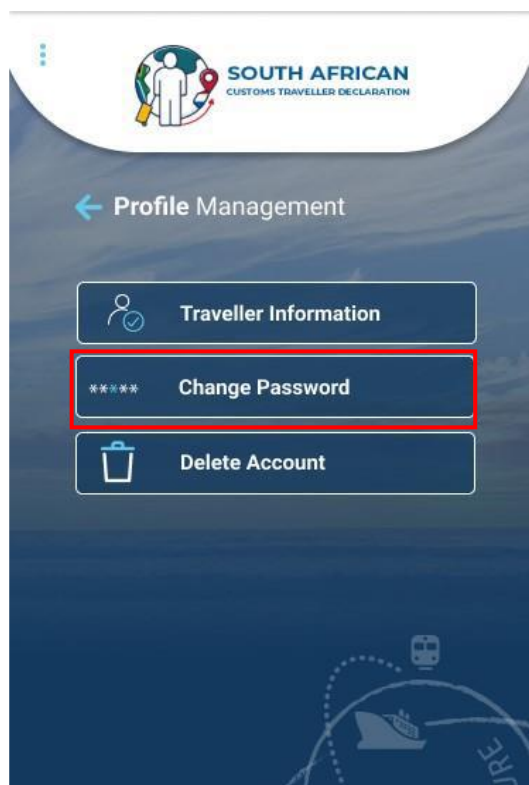
**Effective Date: 14 December 2023**

- e) The traveller must enter the:
  - i) Old Password;
  - ii) New Password; and
  - iii) Confirm New Password.
- f) The traveller clicks the Submit button.

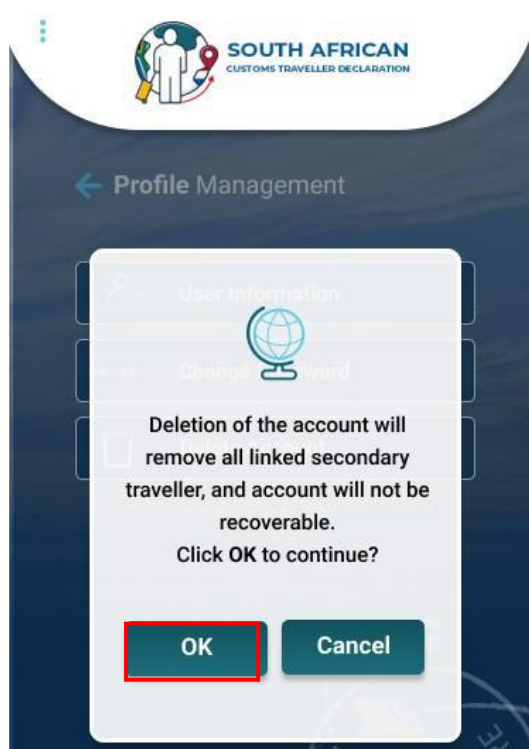
The screenshot displays the 'Change Password' interface. At the top, there is a header with the SARS logo and the text 'SOUTH AFRICAN CUSTOMS TRAVELLER DECLARATION'. Below this, a back arrow and the title 'Change Password' are visible. The main area contains three stacked input fields, each with a lock icon and a label: 'Old Password', 'New Password', and 'Confirm new Password'. A red rectangular box highlights these three input fields. At the bottom, there is a green 'Submit' button, also highlighted with a red rectangular box. The background of the app screen shows a blue sky with white clouds.

**Effective Date: 14 December 2023**

- g) To delete an existing profile, the traveller clicks the Delete Account.



- h) The SATMS warns the traveller that deleting the account will remove the linked second traveller/s. The traveller must click Ok to continue.



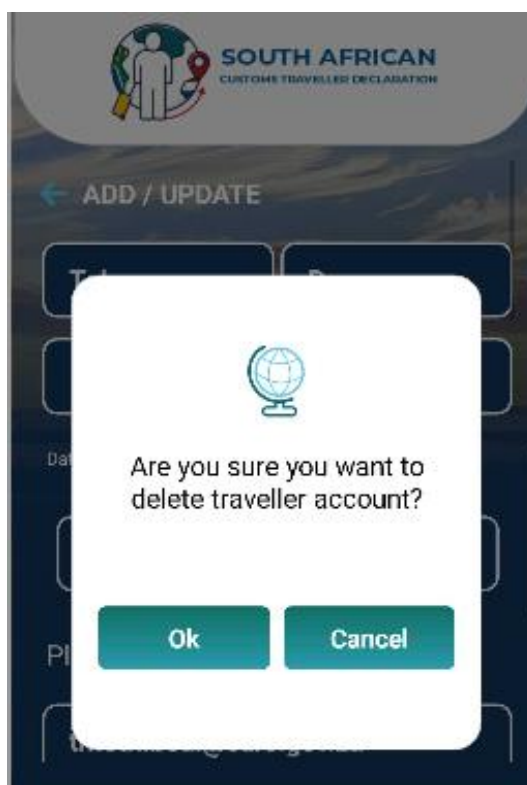
Effective Date: 14 December 2023

- i) The traveller must:
- i) Select the country;
  - ii) Enter Date of Birth;
  - iii) Enter email address; and
  - iv) Click the Delete Traveller button.



- j) The traveller must click the Ok button to complete the deletion of the account.

Effective Date: 14 December 2023



## 4 CAPTURING

### 4.1 Travel Details

- a) To capture the travel declaration, the traveller clicks the Complete Travel Declaration button.



- b) The traveller must:

**Effective Date: 14 December 2023**

- i) Select the primary traveller and the secondary traveller radio buttons; and
- ii) Click the Submit button.

The screenshot shows the 'SOUTH AFRICAN CUSTOMS TRAVELLED DECLARATION' app interface. At the top, there is a header with the SARS logo and a 'Dashboard' link. Below this, the 'Primary Traveller' section has a radio button (highlighted with a red box) next to 'Tebogo Demo'. The 'Secondary Traveller list' section has a radio button (also highlighted with a red box) next to 'Companion One', which has a right-pointing arrow. At the bottom, there is a large green 'Submit' button.

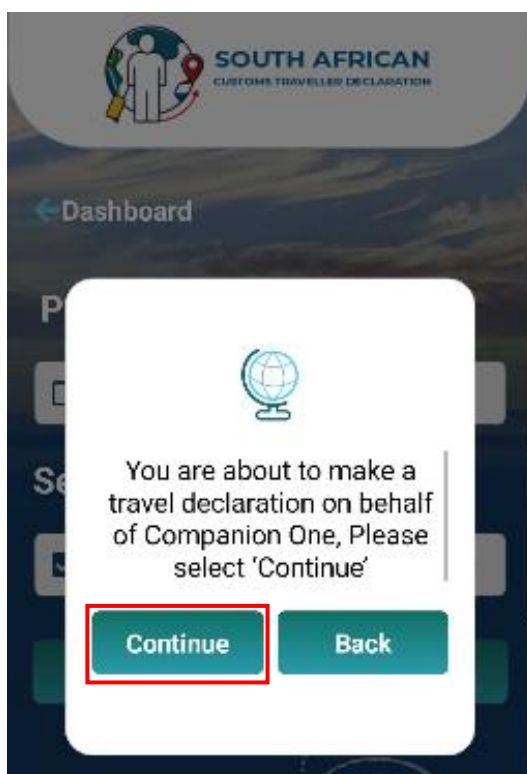
- c) The SATMS confirms that the traveller is making a declaration. The traveller clicks the Continue button.

The screenshot shows a confirmation dialog box overlaid on the app interface. The dialog contains a globe icon and the text: 'You are about to make a travel declaration. Please select continue.' At the bottom of the dialog, there are two buttons: 'Continue' (highlighted with a red box) and 'Back'.



**Effective Date: 14 December 2023**

- d) The SATMS cautions that the traveller is making a travel declaration on behalf of a companion. The traveller clicks Continue.



- e) The SATMS proceeds to the traveller management system for capturing.

## 4.2 Traveller Details

- a) On the Traveller Details screen the traveller must enter or select the:

- i) Passport number and country;
- ii) Passport Country from the drop down list provided;
- iii) First name;
- iv) Surname;
- v) Date of birth;
- A) Unit number (not mandatory);
- B) Complex name (not mandatory);

Effective Date: 14 December 2023

- C) Street;
- D) Suburb;
- E) City or town; and
- F) Postal code; and
- vi) Occupation (not mandatory);
- vii) Contact number details:
  - A) Mobile code (select from the drop-down options provided in alphabetical order); and
  - B) Mobile number; and
  - C) Email address.

**Effective Date: 14 December 2023**

- b) The SATMS allows:
- i) The traveller to reset the form if corrections must be made; or
  - ii) For the traveller to click on Next to continue.

A screenshot of a web form for the SATMS. The form contains the following fields: 'Street\*' (text input), 'Suburb/District' (text input), 'City/Town\*' (text input), 'Postal Code\*' (text input), 'Occupation' (text input), 'Mobile Code\*' (dropdown menu), 'Mobile Number\*' (text input), and 'Email\*' (text input). At the bottom of the form, there are two buttons: 'RESET FORM' and 'NEXT'.

### 4.3 Travel Details

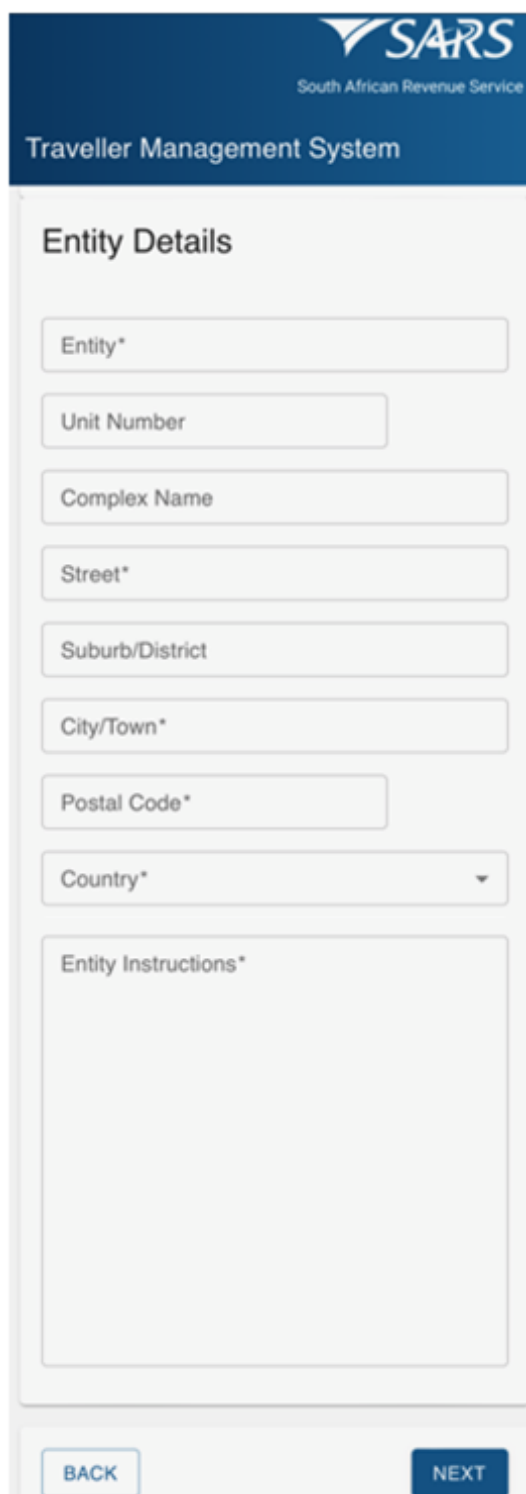
- a) On the Travel Details screen the traveller must select Travel Type which can be either:
- i) Travelling in personal capacity; or
  - ii) Travelling on behalf of an entity.

A screenshot of the 'Traveller Management System' interface. The header shows the SARS logo and 'South African Revenue Service'. Below the header, the title 'Traveller Management System' is displayed. The main section is titled 'Travel Details' and is highlighted with a red box. Within this section, the 'Traveller Type\*' dropdown menu is highlighted with a red box. The dropdown menu shows two options: 'Travelling in my personal capacity' (selected) and 'Travelling on behalf of an entity'. Below the dropdown menu, there are three more fields: 'Travelling Via\*' (Niger), 'Travelling To\*' (South Africa), and 'Travel Date' (2023/12/10).

- b) In the case of the Travelling on behalf of an entity option, the following mandatory information must be inserted in the portion that will be provided for Entity Details:

Effective Date: 14 December 2023

- i) Entity;
- ii) Unit Number (not mandatory);
- iii) Complex Name (not mandatory);
- iv) Street;
- v) City/Town;
- vi) Postal Code;
- vii) Country; and
- viii) Entity instructions.



The screenshot shows the 'Entity Details' form within the SARS Traveller Management System. The form is titled 'Entity Details' and contains the following fields:

- Entity\* (text input)
- Unit Number (text input)
- Complex Name (text input)
- Street\* (text input)
- Suburb/District (text input)
- City/Town\* (text input)
- Postal Code\* (text input)
- Country\* (dropdown menu)
- Entity Instructions\* (text area)

At the bottom of the form, there are two buttons: 'BACK' and 'NEXT'.

**Effective Date: 14 December 2023**

- c) Whether travelling in their personal capacity or on behalf of an entity, the traveller must select the Travel Reason from the drop-down list.
- d) The traveller selects from the drop-down options provided:
  - i) Travelling From;
  - ii) Travelling Via;
  - iii) Travelling To; and
  - iv) Travel date from the pop-up calendar.

- e) The traveller must complete the mode of travel.
- f) The traveller selects the Mode of Travel Type from the drop-down options provided. The options available are:
  - i) Air;
  - ii) Road/Rail; and
  - iii) Sea

Effective Date: 14 December 2023

**Mode of Travel**

Mode of Travel Type\*

Air

Air

Road/Rail

Sea

**Travelling Companions**

ADD COMPANION PASSPORT

BACK NEXT

- g) In the case where the:
- i) Air mode is used, the traveller selects the:
- A) Port Of Entry from the drop-down options provided; and
  - B) Mode of Transport; and
  - C) Flight Number.

**SARS**  
South African Revenue Service

**Traveller Management System**

**Mode of Travel**

Mode of Travel Type\*

Air

Port Of Entry\*

O.R. Tambo International Airport

Mode of Transport\*

International Aircraft

Flight Number\*

F001A

**Travelling Companions**

ADD COMPANION PASSPORT

BACK NEXT

**Effective Date: 14 December 2023**

- ii) Road/Rail mode of travel is used, the traveller:
- A) Selects the Port Of Entry from the drop-down options provided;
  - B) Select the Mode of Transport from the drop-down options provided; and
  - C) Insert the Vehicle Registration Number in the case where a motorbike, private car/vehicle, and truck/mini truck was the mode of transport used.

The screenshot shows a mobile application interface for the 'Mode of Travel' section. The title 'Mode of Travel' is at the top. Below it, there are four input fields: 'Mode of Travel Type\*' with 'Road/Rail' selected, 'Port Of Entry\*' with 'Groblers Bridge' selected, 'Mode of Transport\*' with 'Private Car/Vehicle' selected, and 'Vehicle Registration Nu...' with 'F001A' entered. A red rectangular box highlights the 'Port Of Entry\*', 'Mode of Transport\*', and 'Vehicle Registration Nu...' fields. Below these fields is a section titled 'Travelling Companions' with a blue button labeled 'ADD COMPANION PASSPORT'. At the bottom of the form are two buttons: 'BACK' and 'NEXT'.

- iii) Sea mode of travel is used, the traveller selects the:
- A) Port Of Entry from the drop-down options provided; and
  - B) Mode of Transport.

The screenshot shows a mobile application interface for the 'Mode of Travel' section. The title 'Mode of Travel' is at the top. Below it, there are three input fields: 'Mode of Travel Type\*' with 'Sea' selected, 'Port Of Entry\*' with 'Durban' selected, and 'Mode of Transport\*' which is empty. A red rectangular box highlights the 'Mode of Travel Type\*', 'Port Of Entry\*', and 'Mode of Transport\*' fields. Below these fields is a section titled 'Travelling Companions' with a blue button labeled 'ADD COMPANION PASSPORT'. At the bottom of the form are two buttons: 'BACK' and 'NEXT'.

**Effective Date: 14 December 2023**

- h) The traveller must enter Ship / Vessel Name.

**SARS**  
South African Revenue Service

**Traveller Management System**

**Mode of Travel**

Mode of Travel Type\*  
Sea

Port Of Entry\*  
Durban

Mode of Transport\*  
Ship/Vessel

**Ship / Vessel Name\***  
Enter a valid Ship / Vessel Name

**Travelling Companions**

**ADD COMPANION PASSPORT**

- i) To capture the details of travelling companions the traveller must for each travelling companion click on Add Companion Passport.

**SARS**  
South African Revenue Service

**Traveller Management System**

**Mode of Travel**

Mode of Travel Type\*  
Sea

Port Of Entry\*  
Durban

Mode of Transport\*  
Ship/Vessel

**Ship / Vessel Name\***  
Enter a valid Ship / Vessel Name

**Travelling Companions**

**ADD COMPANION PASSPORT**



**Effective Date: 14 December 2023**

- j) The traveller must:
- i) Select Passport Country; and
  - ii) Insert Passport Number.

The screenshot shows the 'Travelling Companions' screen. At the top is a blue button labeled 'ADD COMPANION PASSPORT'. Below it, a red rectangular box highlights the input fields for 'Passport Country' (a dropdown menu) and 'Passport Number' (a text field). Below these fields is a blue button with a trash icon and the text 'DELETE'. At the bottom of the screen are two blue buttons: 'BACK' on the left and 'NEXT' on the right.

- k) The SATMS allows the traveller to:
- i) Go back if corrections must be made;
  - ii) Click on Next to continue; or
  - iii) Delete to clear the information.

This screenshot is identical to the previous one, showing the 'Travelling Companions' screen. In addition to the red box highlighting the 'Passport Country' and 'Passport Number' fields, this version also has red boxes highlighting the 'DELETE' button (with a trash icon) and the 'BACK' and 'NEXT' buttons at the bottom of the screen.

## 4.4 Currency Details

- a) On the Currency Detail screen, the traveller must click on Add Currency In Possession.

Effective Date: 14 December 2023

b) The traveller must:

- i) Select the Financial Instrument from the drop-down options provided;
- ii) Insert the Currency Amount;
- iii) Select the currency denomination from the drop-down options provided;
- iv) Select the source of funds from the drop-down options provided;

c) The SATMS will automatically:

- i) Convert any foreign currency to South African Rand. The official rate of exchange published on the SARS website on the date of declaration will be used. The converted value will be reflected in the total Rand amount field. and
- ii) Calculate and reflect the excess currency total in the Rand allowance excess field.

d) To capture multiple currency details the traveller must click on Add Currency in Possession Details.

e) The SATMS allows the traveller to:

**Effective Date: 14 December 2023**

- i) Go back if corrections must be made; or
- ii) Click on Next to continue.

**SARS**  
South African Revenue Service

**Traveller Management System**

✓ - ✓ - 3 Currency Details - 4 - 5

**Currency Details**

**ADD CURRENCY IN POSSESSION**

Total Rand Amount  
0.00

Rand Allowance Excess  
0.00

**BACK** **NEXT**

## 4.5 Possession Details

- a) On the Possession Details screen the traveller must click on the button next to each statement to change the selection from no to yes to confirm possession of:

Effective Date: 14 December 2023

**SARS**  
South African Revenue Service

**Traveller Management System**

✓ - ✓ - ✓ - **4 Possession Details** - 5

Are you in possession of any of the following?

☒ **NO** Any prohibited or restricted goods

☒ **NO** Any goods intended for trade

☒ **NO** Any valuable goods that you need to register for temporary importation / exportation

☒ **NO** Any goods in excess of duty-free allowances (DFA)

- i) Any prohibited or restricted goods according to the Prohibited and Restricted Imports and Exports List on the SARS website;

**SARS**  
South African Revenue Service

**Traveller Management System**

✓ - ✓ - ✓ - **4 Possession Details** - 5

Are you in possession of any of the following?

☒ **YES** Any prohibited or restricted goods

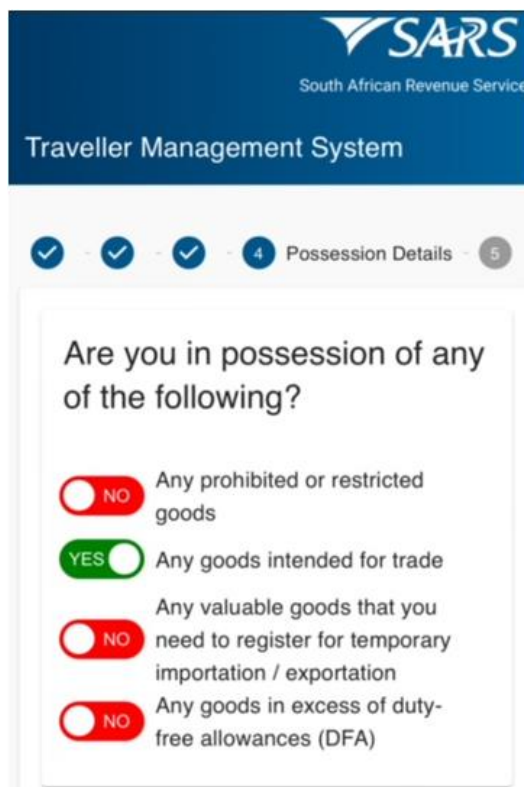
☒ **NO** Any goods intended for trade

☒ **NO** Any valuable goods that you need to register for temporary importation / exportation

☒ **NO** Any goods in excess of duty-free allowances (DFA)

**Effective Date: 14 December 2023**

- ii) Any goods intended for trade;



**SARS**  
South African Revenue Service

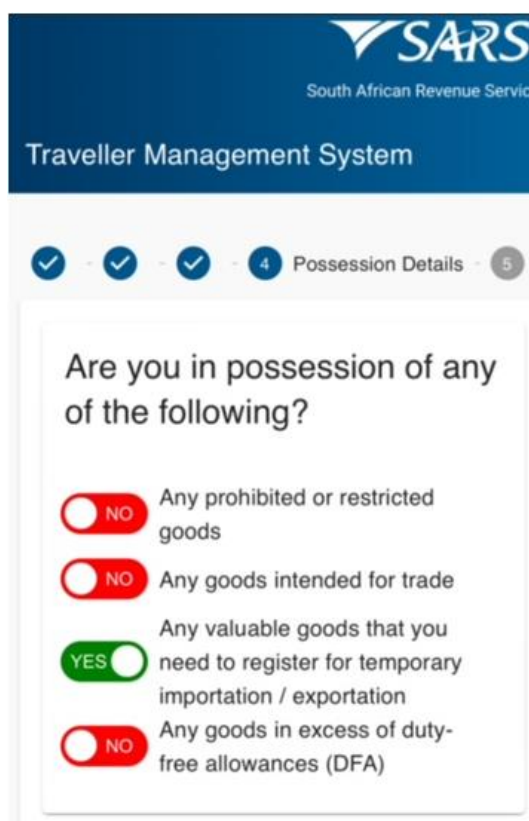
**Traveller Management System**

✓ - ✓ - ✓ - 4 Possession Details - 5

Are you in possession of any of the following?

- ☐ NO Any prohibited or restricted goods
- ☒ YES Any goods intended for trade
- ☐ NO Any valuable goods that you need to register for temporary importation / exportation
- ☐ NO Any goods in excess of duty-free allowances (DFA)

- iii) Any valuable goods for temporary importation or exportation; and / or



**SARS**  
South African Revenue Service

**Traveller Management System**

✓ - ✓ - ✓ - 4 Possession Details - 5

Are you in possession of any of the following?

- ☐ NO Any prohibited or restricted goods
- ☐ NO Any goods intended for trade
- ☒ YES Any valuable goods that you need to register for temporary importation / exportation
- ☐ NO Any goods in excess of duty-free allowances (DFA)

**Effective Date: 14 December 2023**

- iv) Any goods in excess of duty-free allowances according to the External Guide on Duty Free Allowances for Travellers (SC-PA-01-03).

**SARS**  
South African Revenue Service

**Traveller Management System**

✓ - ✓ - ✓ - **4 Possession Details** - 5

Are you in possession of any of the following?

☐ NO Any prohibited or restricted goods

☐ NO Any goods intended for trade

☐ NO Any valuable goods that you need to register for temporary importation / exportation

☒ YES Any goods in excess of duty-free allowances (DFA)

- b) The traveller must complete the declaration by confirming that the information provided is true and correct.

Effective Date: 14 December 2023

**SARS**  
South African Revenue Service

### Traveller Management System

☐ NO Any prohibited or restricted goods

☐ NO Any goods intended for trade

☐ NO Any valuable goods that you need to register for temporary importation / exportation

☒ YES Any goods in excess of duty-free allowances (DFA)

#### Declaration


☒ YES I hereby declare that the information provided is true and correct

[BACK](#) [NEXT](#)

- c) The SATMS allows the traveller to:
- i) Go back if corrections must be made; or
  - ii) Click on Next to continue.



Effective Date: 14 December 2023

  
South African Revenue Service

Traveller Management System

☐ NO

Any prohibited or restricted goods

☐ NO

Any goods intended for trade

☐ NO

Any valuable goods that you need to register for temporary importation / exportation

☒ YES

Any goods in excess of duty-free allowances (DFA)

Declaration

☒ YES

I hereby declare that the information provided is true and correct

BACK

NEXT

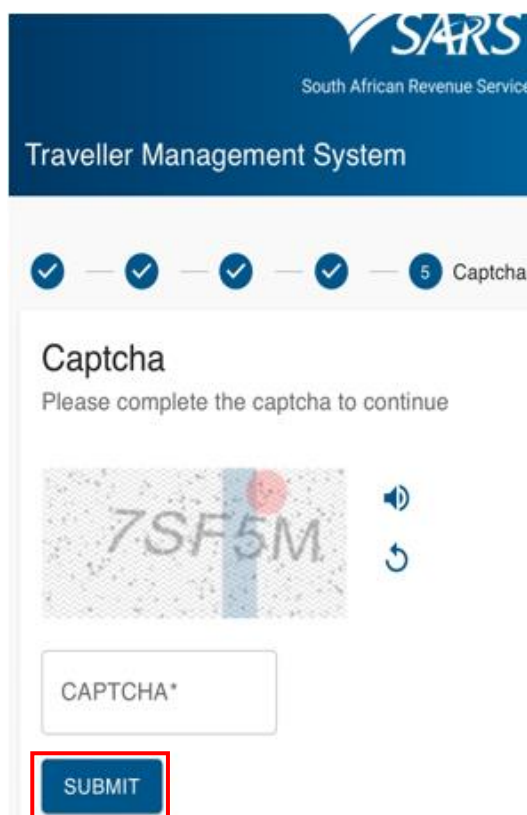
## 4.6 CATCHA

- a) On the CAPTCHA screen the traveller must Complete a test for human response.

- b) The traveller must insert the displayed CAPTCHA code.

**Effective Date: 14 December 2023**

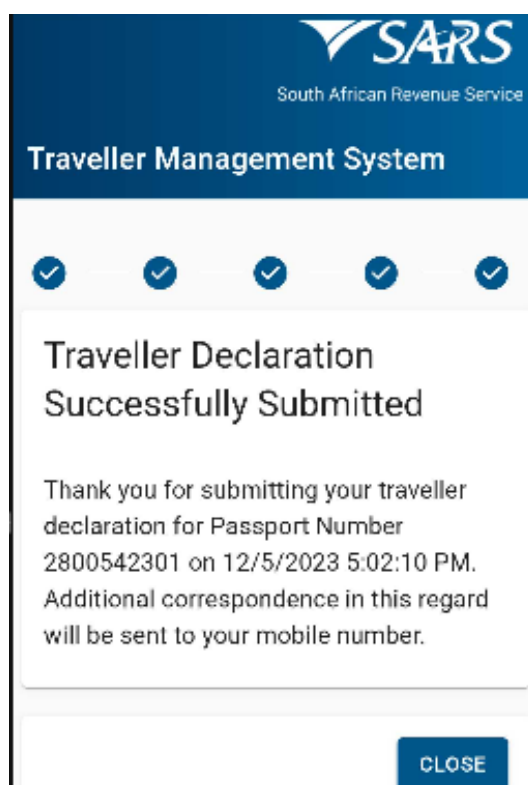
- d) The traveller must click on Submit to complete the declaration.



## 4.7 Confirmation of Submission

- a) The SATMS will:
- i) Confirm if the traveller's declaration has been submitted successfully; or
  - ii) Request the traveller to retry submitting his / her electronic declaration if the submission was unsuccessful.

Effective Date: 14 December 2023



- b) The traveller will receive a notification SMS / email confirming successful submission of the traveller declaration and an instruction on how to proceed.

## 5 DEFINITIONS, ACRONYMS AND ABBREVIATIONS

The definitions, acronyms and abbreviations can be accessed via the following link: [Glossary | South African Revenue Service \(sars.gov.za\)](https://www.sars.gov.za/glossary)

### DISCLAIMER

The information contained in this guide is intended as guidance only and is not considered to be a legal reference, nor is it a binding ruling. The information does not take the place of legislation and readers who are in doubt regarding any aspect of the information displayed in the guide should refer to the relevant legislation or seek a formal opinion from a suitably qualified individual.

For more information about the contents of this publication you may:

- Visit the SARS website at [www.sars.gov.za](http://www.sars.gov.za).
- Make appointment to visit your nearest SARS branch.
- Contact your own tax advisor/tax practitioner.
- If calling from within South Africa, contact the SARS Contact Centre on 0800 00 7277
- If calling from outside South Africa, contact the SARS Contact Centre on +27 11 602 2093 (only between 8am and 4pm South African time).