



MANAGE eACCOUNTS ON eFILING

SE-ACC-07 – Manage eAccounts on eFiling - External Guide

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1 SUMMARY

- a) eFiling users have access to a wide range of account maintenance functionalities including the ability to request statements of accounts.
- b) Excise accounts are paid using a variety of methods and post-payment account maintenance are easily achievable.

2 EACCOUNT MANAGEMENT

2.1 Account Overview and Statements

- a) The eAccount Management Dashboard provides an overview of a specific account as well as the tools to manage the account effectively. The Dashboard includes Excise Statement of Account and detailed account balance functionalities.
- b) The Account Balance Summary highlights the total account balance and any unallocated payments.
- c) The total balance on account may consist of both unpaid declarations and unallocated payments. These unallocated payments arise due to an incorrect PRN specified which prevents the system from automatically allocating the payment. These unallocated payments need to be allocated by the user. Payment allocation serves to receipt the payment against declarations thus marking them off as paid/settled.
- d) Monthly Statements of Accounts are made available for each calendar month. The latest issued Statement of Account will be displayed on the Dashboard for ease of use.
- e) A new feature has been introduced on the eAccount Dashboard that allows users to view and manage their bonds online. This feature is part of the eFiling system that enables the client to file their tax returns electronically and access various tax related services.

2.1.1 How to access the eAccount Management Dashboard

- a) To access the Dashboard once logged onto the eFiling website, the user must:
 - i) Click on Duties & Levies;
 - ii) Click on Excise Levies & Duties;
 - iii) Click on Account Maintenance;
 - iv) Select the Select option; and
 - v) Click on View Dashboard.

в				Home	User	Organisations	Returns	Customs	Duties & Levies	Services	Tax Status	Contact	Loi
	Portfolio	Taxpayer		· :	Organisatio	on 🔝							
Tax Reference Number				·		(ALL							
Identification Number													
	eAccount – Financial Account Selection	_											
My Profile	Client Name												
	Registration Number												
Transfer Duty	Client Reference												
Evering Louise & Dution													
Licise Levies & Duties	SELECT ACCOUNT NUMBER	SARS BRANCH	STATUS										
Request Return	® 4 8130009353	CASH ACCOUNT	ACTIVE										
Issued/Saved Returns	View Dashboard Refresh Account List												
History													
Historic Filed Returns													
Account Rights													
Account Maintenance	←──												

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b) The eAccount Management Dashboard screen will now be displayed. It will display the client's account details, status-related information, and a summary of the account balance. The user will also be able to select and view a Statement of Account, view historic transactions, or make and view payments history. To view their most recent account balances, the user must click on Refresh Balances. This will allow the user to view the most recent balances payable or to be refunded in real time.

B	eACCOUNT MANAGEMENT DAS		Filing Status Informatio	n Section as at 2022/07/04
	Trading As:		SARS Notifications:	Account balances Updated Number of letters: 0
Tax Reference Number	Registration Number: Client Reference: Account Number: SADS Broach:	CASH ACCOUNT	or the interactions.	Hanks of follow
	SARS Dialicit.	CASITACCOUNT		
	eFiling Account Balance Summary			as at 2022/07/04
My Profile		Prior Perior	ds Current M	Nonth Total Balances
	Unallocated Payments	R 0.0	00 F	R 0.00 R 0.00
	Total Unpaid Balance	R 939,945.0	04 F	R 0.00 R 939,945.04
	Refresh Balances View Detailed Ba	alances		
SARS Correspondence	Statement of Account	Issue Date	Month Amount F	ayable/Due
	ESA-Monthly	2022/06/30	June	R 939,945.04
Returns Issued				View All
	Request Interim			
Returns History	Recent Payments Paymen	t Reference Number	Amount	Payment Status
	eAccount Payment		R 716,905.68	Payment Successful
Returns Search				View All
Levies and Duties	Make a Payment			

2.1.2 How to View Detailed Account Balances

- a) The detailed account balances section provides a summary of transactions per processing date groupings, as well as a total balance. Transactions processed before the current month will display under Prior Periods, while transactions processed in the current month will display under Current Month. The unpaid balances are split between each different declaration and transaction type grouping.
- b) To view the detailed account balances, the user must click on View Detailed Balances.

B		Home User Organisations Returns Customs Dufies & Levies Services Tax Status Contact Log Out
	Portfolio Taxpayer	• : Organisation
Tax Reference Number		Lean
Identification Number		
My Profile	eACCOUNT MANAGEMENT DASHBOARD Client Details eFiling Status Information Section as at 2023/06/03	
	Client Name: eFiling Status: Account Balances Updated Trading As: SARS Notifications: <u>Number of letters: 0</u>	
Transfer Duty	Hegariation Number Chert Reference Account Number SAHS Brench: CASH ACCOUNT	
Excise Levies & Duties	eFiling Account Balance Summary as at 2023/06/03 Prior Periods Current Month Total Balances P.0.00 P.0.00 P.0.00	
Request Return	Total Unpaid Balance R 17,041.06 R 0.00 R 17,041.06	
Issued/Saved Returns	Statement of Account ssue Date Month Amount Payable/Due	
History	Request Interim	
Historic Filed Returns	Recent Payments Payment Reference Number Amount Payment Status aAccount Payment 8130009333EF0000940 R 17.041.06 Awaiting Authorisation	
Account Rights	View All Make a Payment	
A		

- c) The eFiling Account Balance Summary Section will highlight the following:
 - i) Unpaid balances if any, which are required to be paid by specific due dates; and
 - ii) Unallocated payments or credits if any, which need to be allocated to utilise the payment against declarations.



d) To return to the Account Maintenance Dashboard, the user must click on Back to Dashboard.

в	SARS @FILING				Home	User	Organisations	Returns Cu	toms D	luties & Levies Services	Tax Status	Contact	Log
Tax Reference Number	Portfolio	*	Taxpayer			Organisatio	on 🛞						
Identification Number	EXCISE ACCOUNT BALANCE DETAILS Client Datails Client Name: Tading As Resideration Number												
Transfer Duty	Client Reference: Account Number:			1 DCUCC C0130120									
Excise Levies & Duties	Unpaild Cash Balance Unallocated Payments	Prior Periods R 17,041.06 R 0.00	Current Month R 0.00 R 0.00	Total Balances R 17,041.06 R 0.00									
Request Return	Unallocated Credits Total Unpaid Balance	R 0.00 R 17,041.06	R 0.00	R 0.00 R 17,041.06									
Issued/Saved Returns	Refresh Balances	Ń	`										
History	Back to Dashboard		\mathbf{i}										
Historic Filed Returns													
Account Rights													
Account Maintenance													

2.1.3 How to Request a Statement of Account

- a) This functionality will allow the user to view statements and request specific statements.
- b) The user will have two types of statements available to choose from, namely:
 - i) Monthly Statement of Account: It is issued at the end of the accounting period. Each financial account will have its own statement and as this is a request for payment/settlement, this statement includes a PRN specific to the payable statement balance. The user may select the monthly statement and make payment. All unallocated payments must be allocated for full payment of the SOA to ensure that the full account is settled, and all declarations paid.
 - ii) Interim Statement of Account: It includes all transactions after the last monthly statement, is generated only on request by the client. This statement does not have a PRN and cannot be selected for payment.
- c) To view the Monthly Statement of Account, from the eAccount Management Dashboard, the user must:

B b 0		Home User Organisations Returns Customs Duties & Levies Services Tax Status Contact Log Ou
Tax Reference Number	Portolo Taspayer	• I Organisation
Identification Number		
My Profile	eACCOUNT MANAGEMENT DASHBOARD Client Details Client Name: Trading As:	
SARS Correspondence	Hegittitan Number Chinn Reference Account Number SARS Banach: CASH ACCOUNT	
Returns Issued	eFiling Account Balance Summary Prior Periods Current Month Total Balances	
Returns History	Unallocated Payments R 0.00 R 0.00 R 0.00 R 0.00 R 0.00 R 1.22,976.35 R 1.619,194.35 R 1.742,170.70	
Returns Search	Refresh Balances View Detailed Balances Statement of Account Issue Date Month Amount Psyable/Due ESA-Monthly 2020/03/31 March R 1/280/138.60	
Levies and Duties	ESA-Monthly 2023/04/30 April R 1,280,138.60	
Third Party Data Certificate Search	View All	
Third Party Data	Recent Payments Payment Reference Number Amount Payment Status	
Non-Core Taxes	Make a Payment	
	,	

i) Click on the applicable ESA Monthly hyperlink under the Statement of Account sub-header.



ii) Click on Download File.

iii) Click on Open File under Downloads once the file has downloaded successfully.



- d) The Statement of Account is now displayed and will provide the client with the following information:
 - i) A summary of opening balance;
 - ii) A summary of closing balance due;
 - iii) An age analysis providing a breakdown of transactions making up the closing balance;
 - iv) Payment details;
 - v) SARS' bank details as well as the PRN; and
 - ví) Amount payable.

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S Edit Convert Sign More	Find text or tools 🔍 📋 🎧 🍙 🛛 🖗 🖉 🖻	3
Image: Second		
Account Details Decement Date to the Transaction Interview Transaction Decemption Transaction Value Account Statuse Options Options Use (158) Use		
Ageing - Transactions are aged according to your statement period. Current 30 Days 60 Days 90 Days 90+ Days 70tal		1
and ensets		2
Note below:		~
Please note that the interest as reflected in your account has been adjusted to reflect the rate of Himmed to in the General information.		,
		2
VSARS EXCISE ESA		2
Nome: Reference number:	E	1 <u>,</u>
Note Rance of banking institutions ARRAYETIMENT and Area Rance of Banking institutions ARRAYETIMENT and Area Rance of Banking institutions and Area Rance of Banking instituti		2
When robing payment. And the log default in the log	, e	2



- e) To view the Interim Statement of Account, from the eAccount Management Dashboard, the user must:
- VSARS @ e Organi Log Ou в • : Organisation . e Nu ACCOUNT MANAGEMENT DASHBOARD Client Detail Client Name: Trading As: CASHACCOUNT eFiling Ac count Bal R 0.00 R 17,041.06 Unallocated Payments Total Unpaid Balance Refresh Balances View Detailed Balances Issued/Saved Return ent of Account Request Interim Recent Payments eAccount Payment Payment Reference Nu 8130009353EF0000940 Amount R 17,041.06 Payment St Awaiting Aut View All Account Rights Make a Payment Ac ount Maint Duties Pavabl
- i) Click on Request Interim.

ii) Click on Request.

в	■ ▼SARS @FLAG			User Organisati	ions Returns	Customs	Duties & Levies	Services	Tax Status	Contact	Log Out
Tax Reference Number Identification Number	Portolo	Taxpayer	· ·	Organisation							
My Profile	STATEMENT OF ACCOUNT Client Details Clent Name: Trading As: Resistration Number										
SARS Correspondence	Client Reference: Account Number:										
Returns issued	Request Interim Statement of account I want to request an Interim/ Ad-Hoc Statement of Account		i								
Returns History	Request Back to Dashboard										
Returns Search											
Levies and Duties											

f) The request for an Interim Statement of Account is acknowledged and will be available to view within 24 hours of the request. To return to the Dashboard, click on Back to Dashboard.

в	Home User Organizations Returns Customs Dudies & Levies Services Tax Status Contact Log Out
Tax Reference Number	Portolio Taupayer
Identification Number	STATEMENT OF ACCOUNT
SARS Correspondence	r rading Asis Registration Number: Client Reference: Account Number:
Returns Issued	Request Interim Statement of account I want to request an Interim Ad-Hoc Statement of Account
Returns History	Request Back to Dashboard
Returns Search	Your request has been scheduled for processing. Your interim SoA should be available against your profile within 24



g) The requested Interim Statement of Account, once available, will appear on the Statement of Account page. The user must click on the ESA-Interim hyperlink to view the statement.

в	SARS ●FILAG	Home	User	Organisations	Returns	Customs	Duties & Levies	Services	Tax Status	Contact	Log (
	Portfolio Taxpayer	- i	Organisation								
lax Reference Number				-							-
My Profile	STATEMENT OF ACCOUNT Clean Name: Trading As. Registration Number: Clean Reference:										
Transfer Duty	Account Number:										
Excise Levies & Duties	Request Interim Statement of account Ivant to request an interim Ad-Hoc Statement of Account										
Request Return	Request back to basillovatu										
Issued/Saved Returns	Interim Statement of Account Issue Date Month From Date To Date Amount Payable/Due ESA-Interim 2023/07/18 February 2023/02/28 2023/07/18 R 0.00										
History											
Historic Filed Returns											
Account Rights											
Account Maintenance											
Local Duties Payable											

h) The user must then follow the same procedure as in 2.1.3 c) and d) above to download and view the Interim Statement of Account.

2.1.4 Bonds Management

- a) In an ongoing effort to enhance the user experience and to make tax compliance easier for all taxpayers, the SARS eFiling platform introduced an option for managing bonds under the eAccount menu. This feature is designed to simplify the process for clients who need to declare, manage, or obtain information regarding their bonds (home loans, etc.) in relation to their tax obligations.
- b) To access a list of bonds registered in the client's name, once logged onto the eFiling platform and portfolio, the user must:
 - i) Click on Duties and Levies;
 - ii) Click on Manage Bonds;
 - iii) Click on the Selection field; and
 - iv) Click on View.

B Mr beuTest7184	SARS @ HLAG		Home User Organisations Returns Customs Duties & Levies Services Tax Status Contact Log Out
	Portfolio beuTest7184 - Test Profile 9 20991055 👻	Taxpayer beulah 20998300	* I Organisation
Tax Reference Number Identification Number 87987987	Manage Bonds		
My Profile			
	Taxpayer		Cell Number
Transfer Duty	ВВ		0764004509
Excise Levies & Duties	Registration Number		Email Address
Local Duties Payable	321231321		CGIBBENS@SARS.GOV.ZA
Refunds & Drawbacks Claims			
Manage Bonds	Tour Tourse and Deference Numbers		
Bond History	lax Types and Reference Numbers		
Special Links	Tax Type Details	Reference Number	Selection
	Excise Agent	20998300	



- c) A list of bonds registered on the client's profile will be listed. This will include active, cancelled and delinked bonds.
- d) An **active bond** is a bond that is currently active and registered on the SARS eFiling website for eAccount maintenance. An active bond means that SARS is still able to claim the relevant interest and principal of the bond from the issuer. An active bond can be viewed and managed by the client on the eFiling platform.
- e) A **cancelled bond** is a bond that has been cancelled by the bond holder, bond issuer, or intermediary due to various reasons, such as early repayment, default, foreclosure, or maturity. A cancelled bond means that SARS can no longer claim the relevant interest and principal of the bond from the issuer. A cancelled bond cannot be viewed or managed by the client on the eFiling platform, but it may still appear in the client's historical records.
- f) A **de-linked bond** is a bond that has been de-linked from the SARS eFiling website eAccount maintenance at the client's request. A de-linked bond means that the client does not want to access or manage the bond information on the eFiling platform, and that the client must contact the bond issuer or intermediary directly for any bond-related matters. Once a bond is de-linked, it will be classified as a cancelled bond.
- g) To cancel a bond for reasons mentioned in e) above, the client must:

Bonds								
Reference	Client Name	Source Reference	Request Amount	Guarantor	Bond Status	Case Number	Case Status	Action
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	Cancelled			View/Manage
25014172	Remover of goods in Bond by road (Local)	RLA1000008816	64000.00	ABSA BANK LIMITED	Cancelled			View/Manage
25014172	Containerdepot	SAP2024051556	11900000.00	THE STANDARD BANK OF SOUTH AFRICA LIMITE	Active			View/Manage
25014172	DefermentAccount	SAP2024051569	950009.50	ABSA BANK LIMITED	Active			View/Manage
25014172	Special Storage Warehouse (SOS) - Dutiable Imported Goods	RLA1000009043	32004.00	AIG SOUTH AFRICA LIMITED	Cancelled			View/Manage
25014172	Registered agent: Searchers for or of a wreck (non-local)	RLA1000008832	5000.00	THE STANDARD BANK OF SOUTH AFRICA LIMITE	Cancelled			View/Manage
25014172	Manufacturing Warehouse (VM) CCA Enterprise) Any goods (Other than goods liable to Excise Duty, Fuel Levy and Environmental Levy)	RLA1000009076	110001.09	THE HOLLARD INSURANCE COMPANY LIMITED	Cancelled			View/Manage
25014172	Deferment Account	ATP207184688	27900000.00	FIRSTRAND BANK LIMITED	Active			View/Manage
25014172	Special Storage Warehouse (SOS) - Dutiable Imported Goods	RLA1000009211	2400000.00	ABSA BANK LIMITED	Active			View/Manage
25014172	Container depot	RLA1000009258	100000.00	ABSA BANK LIMITED	De-Linked			View/Manage
						ltems per page:	10 -	1 - 10 of 10 🔏 义
Back							/	

i) Click on View/Manage;



ii) Click on Request Bond Cancellation;

Manage Bond Details

ayer	Cell Number
IE AUTOMATION-335762	0829822002
stration Number	Email Address
0/762498/23	SQMAUTOMATION@NOWHERE.GOV.ZA
nd	
Reference	Client Type
25014172	Container depot
Source Reference	Request Amount
RLA1000009258	1000000.00
Guarantor	Bond Status
ABSA BANK LIMITED	De-Linked
Case Number	Case Status
Cancellation Requested Date and Time	SAP Cancellation Date

iii) Click on Yes to process the bond cancellation request.

yer		Cell Number							
AUTOMATION-335762		0829822002							
tration Number		Email Address							
762498/23		SQMAUTOMATION@NOWHERE.GOV.ZA							
d	Cancel Bond								
Reference 25014172	Are you sure you want to cancel the Bond?								
20014172									
RLA1000009258	Yes								
Guarantor		Bond Status							
ABSA BANK LIMITED		De-Linked							
Case Number		Case Status							
Cancellation Requested Date and Time		SAP Cancellation Date							



h) eFiling provide clients with a functionality to check the progress of their bond cancellation request. To check this, the client must click on Bond History.

B Mr beuTest7184			Home User Organisations Returns Customs Duties & Lev	ries Services Tax Status Contact Log (
Tax Reference Number	Portfolio beuTest7184 - Test Profile 9 20991055	Taxpayer beulah 20998300	Crganisation	
Identification Number 87987987				
My Profile	Taxpayer Name		Contact Details 🚯	
	beulah 20998300		Cell: 0764004509	
Transfer Duty	Registration Number		Email: colibbens@sars.gov.za	
Excise Levies & Duties	321231321			
Local Duties Payable	Tay Tymes Datails			
Refunds & Drawbacks Claims	lax Types Details			
Manage Bonds	Tax Type Description	Reference Number	Status	
Bond History	Excise Agent	20998300	Successfully Activated	
Special Links				
	Edit Contact Details		Manage Tax Types	Access Rights

- i) A list of cancelled requests of bonds has been received but not processed yet, are displayed in Case Status as Pending. Bonds currently active or already cancelled, will not be displayed.
- j) Bonds which status reads Case Closed Approved means that the client has successfully cancelled a bond and that SARS has verified and approved the cancellation. This happens when the client follows the procedure for cancelling a linked bond and provided sufficient proof of the de-linking to SARS.

Bonds								
Reference	Client Name	Source Reference	Request Amount	Guarantor	Bond Status	Case Number	Case Status	Action
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203620861	Pending	View
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203631075	Pending	View
25014172	Remover of goods in Bond by road (Local)	RLA1000008816	64000.00	ABSA BANK LIMITED	De-Linked	203693793	Pending	View
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203694547	Pending	View
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203726607	Pending	View
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203726985	Pending	View
25014172	Searcher for or of a wreck (Local)	RLA100008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203730282	Pending	View
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203730284	Pending	View
25014172	Special Storage Warehouse (SOS) - Dutiable Imported Goods	RLA1000009043	32004.00	AIG SOUTH AFRICA LIMITED	De-Linked	207189997	Pending	View
25014172	Special Storage Warehouse (SOS) - Dutiable Imported Goods	RLA1000009043	32004.00	AIG SOUTH AFRICA LIMITED	Cancelled	207204142	Case Closed Approved	View
							Items per page: 10	✓ 1 = 10 of 14 < >



k) To gather more information on a specific bond, the user must click on View.

Bonds										
Reference	Client Name	Source Reference	Request Amount	Guarantor	Bond Status	Case Number	Case Status	Action		
25014172	Searcher for or of a wreck (Local)	RLA100008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203620861	Pending	Vie	w	
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203631075	Pending	Vie	w	
25014172	Remover of goods in Bond by road (Local)	RLA1000008816	64000.00	ABSA BANK LIMITED	De-Linked	203693793	Pending	Vie	w	j .
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203694547	Pending	Vie	w	
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203726607	Pending	Vie	w	
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203726985	Pending	Vie	w	
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203730282	Pending	Vie	w	
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203730284	Pending	Vie	w	
25014172	Special Storage Warehouse (SOS) - Dutiable Imported Goods	RLA1000009043	32004.00	AIG SOUTH AFRICA LIMITED	De-Linked	207189997	Pending	Vie	w	
25014172	Special Storage Warehouse (SOS) - Dutiable Imported Goods	RLA1000009043	32004.00	AIG SOUTH AFRICA LIMITED	Cancelled	207204142	Case Closed Approved	Vie	w	
							Items per page: 10		of 14	 >

I) Information specific to the bond under enquiry, such as the case number, bond and case statuses can be viewed as displayed below.

payer	Cell Number
ME AUTOMATION-335762	0829822002
jistration Number	Email Address
20/762498/23	SQMAUTOMATION@NOWHERE.GOV.ZA
ond	
Réference	Client Taxa
25014172	Remover of goods in Bond by road (Local)
Source Reference	Request Amount
RLA100008816	64000.00
Quarantor	Bond Status
Gurrenter ABSA BANK LIMITED	Bed Status De Linked
Gurrenter Guardenter Case Number Case Number	eora ditas De Linked Casi fitus
Gunntini ABSA BUNK LIMITED Cash Mode 203693793	De-Linked Cest Steve Pending

2.2 How to pay your account

View Bond Details

- a) If the user wants to make payment on their accounts, they have several options at their disposal to do so. Once payment is made, it will result in automated allocation of payments.
- b) If you have any unallocated payments or credits, this section will also give you access to the 'Account Maintenance' tab where allocation of unallocated payments can be made.
- c) Excise payments can only be made if the selected bank account linked to eFiling is set up for a 'Credit Push' payment. This means you need to approve every payment made on eFiling on your bank's online service. Any payment made via eFiling is only finalised at the point of approval by the bank and allocation to the declarations paid will follow thereafter.
- d) The selection options for payment and account maintenance are the same to identify the declarations and grouping of declarations, but a monthly SOA can only be paid in full, and any unallocated payment must be allocated for related declarations to be paid.



- e) The selection options are as follows:
 - i) Individual declarations under "I would like to make a payment" by:
 - A) **Declaration Reference:** Request a specific declaration reference or Excise Reference Number (ERN) and only pay or perform account maintenance on this declaration. Only the specific ERN will be displayed if unpaid or a part thereof that is unpaid.
 - B) Due Date: Request a list of declarations by due date. This option will return a list of all declarations and the trader may select specific declarations from the list for payment or to perform account maintenance. As with the Declaration Reference option, only the ERN's will be displayed if unpaid or a part thereof that is unpaid. Client to type the due date as seen on the excise declaration.
 - C) I would like to make a Cash top up payment: This option will use the 'Unpaid Cash Balance' as an indication of the total value which can be paid or against which account maintenance will be performed. If any Top-up grouping option is selected, the amount displayed as the payable value can be edited on the next screen if payment needs to be made. However, in the event of account maintenance, the allocation will be done against the full value. It will be done from the oldest unpaid declaration to the most recent and no editing is available.
 - ii) When making payment or allocating a credit, please note the following rules:
 - A) Each ERN is linked to a specific declaration or grouping of declarations. The first ten (10) digits of the ERN represent your financial account number.
 - B) Any excess payment that remains after clearing all declarations that relate to the ERN will remain on the account as an unallocated credit.
 - C) Where there is an underpayment, the payment will first allocate to all declarations that are linked to the ERN. The payment will allocate to the oldest unpaid declaration first. Remaining declarations will remain on the account as unpaid.
 - D) If a 'Top-Up' payment is selected, payment will be allocated to the oldest transaction in the group, i.e., if payments are made for Top-up, the payment will allocate to the oldest unpaid declaration.
 - E) When paying a 'Top-up', the client may edit the payment value.
- i) The standard eFiling payment process is used after selecting the transaction or grouping for payment; therefore, multiple declarations can be selected as single payments. These payments are all saved to the list of items, which will be paid, and a final single payment instruction for all items can be made. The final payment is only effected after approval on the client's bank online solution.
- j) To access the Dashboard from where payments can be made, the user must:
 - i) Click on Duties & Levies.
 - ii) Click on Excise Levies & Duties.
 - iii) Click on Account Maintenance.
 - iv) Click on the Select option, and



v) Click on View Dashboard.

в				Home	User	Organisations	Returns	Customs	Duties & Levies	Services	Tax Status	Contact	l
	Portfolio	Taxpayer		* I	Organisati	ion 顾							
Tax Reference Number						lou	,						
	eAccount – Financial Account Selection												
My Profile	Client Name Trading As												
Transfer Duty	Registration Number												
Excise Levies & Duties													
Request Return	SELECT ACCOUNT NUMBER	SARS BRANCH CASH ACCOUNT	ACTIVE										
Issued/Saved Returns	View Dashboard Refresh Account List												
History													
Historic Filed Returns	-												
Account Rights													
Account Maintenance	←												

- vi) Click on Make a Payment.
- vii) Select any of the three Excise payment methods.
- viii) Then click on Proceed to make Payment.

в	SARS @FILING		Home User Organisations Returns	Customs Duties & Levies Services	Tax Status Contact	Log Out
Tax Reference Number	Portfolio	Taxpayer	• E Organisation			
Identification Number						_
My Profile	Client Datalls Client Name: Trading As: Registration Number:					
Transfer Duty	Client Reference: Account Number:					
Excise Levies & Duties	eFiling Account Balance Summary Section Unpaid Cash Balance	Prior Periods R 17,041.06	Current Month R 0.00	as at 2023/05/30 11H5/ Total Balances R 17,041.06		
Request Return	Unallocated Payments Unallocated Credits	R 0.00 R 0.00	R 0.00 R 0.00	R 0.00 R 0.00		
Issued/Saved Returns	Total Orpani Delance	K 17,041.00	K 0.00	R 17,041.00		
History	Refresh Balances					
Historic Filed Returns	I would like to make a payment by	Declaration Reference	Due Date			
Account Rights	I would are to linke a Cash top up payment Proceed to Account Maintenance Proceed to make Payment Back to Dashh	ard				
Account Maintenance						
Local Duties Payable						

2.2.1 Payment by Declaration Reference

- a) Before selecting this payment option, the user must first source the Excise Reference Number (ERN) from the declaration that they want to effect payment for. To source the ERN, the user must:
 - i) Click on Duties & Levies.
 - ii) Click on Excise Levies & Duties.
 - iii) Click on History.



iv) Click on the applicable Industry and subsequent return Open hyperlink.

в	SARS @FILING			Home	User Organisa	ions Returns Customs	Duties & Levies Services	Tax Status G	Contact Log
Tax Reference Number	Portfolio	*	Taxpayer	Ŧ	: Organisation				
Identification Number	Industry: Select All Insued Saved From Date:	~			Status: [Issued/Saved To Date: [Select All	v		
Transfer Duty				Search		2011			
Excise Levies & Duties		PEZVS 00119	Status Return Filed Successfully	Submitted Date 27/01/2021	Payment Make Payment	8130016093EE0076235	01/04/2019	10 Date 30/06/2019	Open Open
	Tyre	PEZVS 00127	Return Filed Successfully	27/01/2021	Make Payment	8130016093EE0076273	01/04/2019	30/06/2019	Open
Request Return	Tyre	PEZVM 00401	Return Filed Successfully	27/01/2021	Make Payment	8130016093EE0076350	01/10/2020	31/12/2020	Open
Issued/Saved Returns	Carbon Tax	PTAVM 05248	Return Filed Successfully	26/01/2022	Make Payment	8130016093EE0088266	01/01/2021	31/12/2021	<u>Open</u>
History	Carbon Tax	PTAVM 05248	Return Filed Successfully	26/01/2022	Make Payment	8130016093EE0088266	01/01/2021	31/12/2021	<u>Open</u>
HISTORY	Tyre	PEZVM 00401	Return Filed Successfully	26/01/2021	Make Payment	8130016093EE0076160	01/07/2020	30/09/2020	<u>Open</u>
Historic Filed Returns	Tyre	CTNVM 00732	Return Filed Successfully	25/01/2021	Make Payment	8130016093EE0076122	01/04/2019	30/06/2019	<u>Open</u>
Account Diabte	Tyre	CTNVS 00580	Return Filed Successfully	25/01/2021	Make Payment	8130016093EE0076134	01/04/2019	30/06/2019	Open
Account Rights	Petrol	CTNVM 00492	Return Filed Successfully	23/02/2015	Make Payment	8130016093EE0028690	01/02/2014	28/02/2014	Open
Account Maintenance	Traditional African Beer	CTNSVM01589	Return Filed Successfully	21/05/2015	Make Payment	8130016093EE0030657	01/10/2013	31/10/2013	Open
	Environmental Levies	CTNVM 00511	Return Filed Successfully	21/05/2015	Make Payment	8130016093EE0031154	01/09/2013	30/11/2013	Open
Local Duties Payable	Uther Hermented Beverages	CTN5VM01562	Return Filed Successfully	20/12/2017	Make Payment	6130016093EE0048402	01/10/2013	31/10/2013	Upen
Special Links	Vermouth	CTNSVM01562	Return Filed Successfully	20/12/2017	Make Payment	8130016093EE0048402	01/10/2013	31/10/2013	Upen
	wine	CTNSVM01562	Return Filed Successfully	20/12/2017	Make Payment	0130010093EE0048402	01/10/2013	31/10/2013	<u>Upen</u>

v) Click on the Industry hyperlink.

в				Home U:	ser Organisations	Returns Customs	Duties & Levies Service	s Tax Status	Contact	Log Out
	Portfolio	Taxpayer 🗸		• : Orga	anisation					
lax Keterence Number										
My Profile	EXCISE AND LEVIES WORK PAGE TaxPayer Details Trader Name: Registration Number: Excise Client Code:									
Transfer Duty	Industry Warehouse Number	Period From Date	Period To Date		STATUS					
Excise Levies & Duties	Back to Search Make Payment	01/01/2021	31/12/2021		Return Filed Successful	ty				
Request Return	LETTER DESCRIPTION		LETTER DATE	jo I	PEN					
Issued/Saved Returns	Excise Notification for Intervention Case Created Excise Notification for Intervention Case Outcome Excise Notification for Intervention Case Outcome		2022/01/26 2022/05/21 2022/05/21 2022/05/21	0	pen pen pen					
History	Excise Notification for PRN generated		2022/01/26	<u>0</u>	pen					
Historic Filed Returns	SUPPORTING DOCUMENTS	STATUS	TYPE DATE SIZE (Kb	NO. OF DOCS						
Account Rights	Excise Supporting documents	Waiting for Documentation to be Uploaded	2022/01/26	0	0					
Account Maintenance										



- vi) Expand the Licensee/Registrant Details header.
- vii) Copy the ERN from the return omitting the last two digits.
- viii) Note: An error will occur if:
 - A) the last two digits of the ERN are included if the warehouse type letters are not inserted in capital letters or if no space is observed between the warehouse type and the rest of the ERN.

Identification Number			
My Profile	Back Print		- 100
Transfer Duty	South African Revenue Service	Carbon Tax (CBT)	EXD180
Excise Levies & Duties	Licensee / Registrant Details		^
Request Return		- Webers Ib	
Issued/Saved Returns		B PTAVM 05248	۵
History	- Family have fairly		
Historic Filed Returns	r menua kuuwining ku	VAT No.	a
Account Rights	Liscour (Paulateat		
Account Maintenance			۵
Local Duties Payable	- Jassandan David Even Data J	- Ferendra Dalei 12 Dei 1	
Special Links	2021 / 01 / 01 💼 🔒	2021 / 12 / 31 💼 🖻	
	PRING	Image: Big State St	â

- b) To resume with the payment process, the user must:
 - i) Click on Excise Levies & Duties.
 - ii) Click on Account Maintenance.
 - iii) Select the Select option.
 - iv) Click on View Dashboard.

в				Home	User	Organisations	Returns	Customs	Duties & Levies	Services	Tax Status	Contact	Log Out
	Portfolio	Taxpayer		· ;	Organisat	tion							
Tax Reference Number					5	Cent.							
Identification Number													
My Drofile	eAccount – Financial Account Selection												
iny riolic	Trading As												
	Registration Number												
Transfer Duty	Client Reference												
Excise Levies & Duties		8193 DO 1101	ATATUS										
Request Return	SELECT ACCOUNT NUMBER	CASH ACCOUNT	ACTIVE										
Issued/Saved Returns	View Dashboard Refresh Account List												
History													
Historic Filed Returns													
Account Rights													
Account Maintenance	←												



Click on Make a Payment. v)

в		Home U	Jser Organisati	ns Returns	Customs	Duties & Levies	Services	Tax Status	Contact	Lo
Tax Reference Number	Patolo Tarpayer	* i Org	ganisation							
Identification Number	eACCOUNT MANAGEMENT DASHBOARD	1								
Transfer Duty	Cliest Reference Account Number: SARS Branch: CASH ACCOUNT									
ixcise Levies & Duties	FeFiling Account Balance Summary Prior Periods Current Month Total Balance Unallocated Payments R 0.00 R 0.	s								
Request Return	Total Unpaid Balance R 94,143.60 R 0.00 R 94,143. Refresh Balances View Detailed Balances	0								
Issued/Saved Returns	Statement of Account Issue Date Month Amount Payable/Due									
History	Request Interim									
Historic Filed Returns	Recent Payments Payment Reference Number Amount Payment Status									
Account Rights	Make a Payment									
Account Maintenance										

- Select the payment by activating the Declaration Reference option. Insert the ERN sourced from the declaration to be paid. Click on Proceed to make Payment. vi)
- vii)
- viií)

в			Home User	Organisations	Returns Customs	Duties & Levies	Services	Tax Status	Contact	Log Out
	Portfolio	Taxpayer	* : Organis	ation 🛞						
Tax Reference Number										
My Profile	EXCISE PAYMENT OP TIONS (Client Details Client Name Trading As: Pacitable Number	-								
Transfer Duty	Cleant Relevance: Account Number:									
Excise Levies & Duties	eFiling Account Balance Summary Section Unpaid Cash Balance	Prior Periods R 266.433.921.70	Cu	rrent Month R 0.00		as at 2023/06/01 9H Total Balanc R 266.433.921	115 ces .70			
Request Return	Unallocated Payments Unallocated Credits Total Unpaid Balance	R -0.30 R 0.00 R 266,433,921.40		R 0.00 R 0.00 R 0.00		R -0 R 0 R 266,433,921	.30 .00 .40			
Issued/Saved Returns										
History	Refresh Balances			_						
Historic Filed Returns	I would like to make a payment by	Declaration Reference PTAVM 04136201311300 Amount R266 433 921 70	O Due Date	<u>111</u>						
Account Rights										
Account Maintenance	Proceed to Account Maintenance Proceed to make Payment Back to Da	snooaro								
Local Duties Payable										
ix)	Click on Pay Now.									
X)										
		secure.preprod.sarsefiling.co.za says								_
в	PAYMENT SUMMARY	Proceed to make this payment now?								
	Client Details Client Name:	→	OK Cance	4						
Tax Reference Number	Trading As: Registration Number:									
	Client Reference: Account Number:									
My Profile	Select Reference Posting Date Doc No.	Due Date Amount								
Transfor Duty	PIAVMP00396201504300 2023/04/28 006129138521 Pay Now Save Payment Back	R 4,888,423.15								
Evering Louise & Duties	1									
Request Return	I									
Issued/Saved Returns										
History										
Historic Filed Returns										
Account Rights										
Account Maintenance										



- xi) xii) Select the applicable Account Name from the drop-down list. Click on Pay Now.

B							
	Payment D	etails					
Tax Reference Number	Tip: You can submit pay	ments any time with an effecti	ve date of the pay	ment due date. The pa	yment will only be proc	essed on the effective d	ate.
Identification Number	Note: ABSA Direct payn from the ABSA Direct sy	nents can only be made and a stem by tomorrow.	uthorised on the s	ame day. Please be aw	are that if you don't auti	norise your payment too	day, it will be removed
		venter and a second second	ant ora-	11. S.S.S.			
My Prome	Accourt	nt Name:	Select ba	nk account 🗸			
	Payme	nt Request Date:	kkjh	n 2023			
Transfer Duty	Payme	nt Amount:	R 48884	23.15			
Excise Levies & Duties	comm	erns.					
Request Return							
Issued/Saved Returns	Pleas	e make sure that you complete	e the payment pro	cess and receive a pay	ment reference number	as proof of payment ini	tiation.
History					—	Pay Now	Cancel
Historic Filed Returns							
Account Rights	Payment S	ummary					
Account Maintenance							
Local Duties Payable	Name	Tax Reference Number	Due Date	Tax Amount	Penalty Amount	Interest Amount	Amount Due
Special Links	Test Profile 10 -			4888423.15	0.00	0.00	R 4888423.15
xiii) Click on OK.							
		secure.preprod.sarsef	iling.co.za sa	ys			
		Note: To effect the paym	ent, the payer	who is the owner o	f the bank		
	Payment	account must authorise t place when, in accordanc	ne payment. I e with the ban	he transaction will k rules, the payer h	as logged on		

Tax Reference Number Identification Number My Profile	Payment Tip: You can submit Note: 455A Direct from the ASSA Direct Acc	place when, in accordance to to their banking product to bank regarding the cut-off timeously	with the bank authorise the times to effect	payment. Please of the Filing payments	is logged on consult your to SARS	xcessed on the effective da uthorise your payment took	te. ay, it will be removed
Transfer Duty	Pay	ment Request Date:	Account Nu 2023/06/01 Please use the	format: yyyyimmidd			
Excise Levies & Duties	Pay	ment Amount:	R 4888423.	15			
Request Return	Con	innents.					
Issued/Saved Returns							
History	PI	lease make sure that you complete th	e payment proce	ss and receive a paym	ent reference num	ber as proof of payment init	ation.
Historic Filed Returns						Pay Now	Cancel
Account Rights							
Account Maintenance	Payment	Summary					
Local Duties Payable							
Special Links	Name	Tax Reference Number	Due Date	Tax Amount	Penalty Amount	Interest Amount	Amount Due



- c) To finalise the process, the user must:
 - i) Click on Continue, or
 - ii) Click on Print Confirmation to print the proof that payment has been initiated, and
 - iii) Access their designated bank account to release the payment.

Tax Reference Number Identification Number	Payment Initiation Result Summary of payment transaction details
My Profile	Your payment request has successfully been submitted to FNB. Please login and authorize the payment. The following message was returned: Payment request was successfully submitted to FNB. Message from bank: SUCCESSFULLY RECEIVED BY FNB
Transfer Duty	Account Name: kkjh
Excise Levies & Duties	Payment Amount R488423.15
Request Return Issued/Saved Returns	Payment Reference: SARSEFLING
History	Continue Print Confirmation
Historic Filed Returns	
Account Rights	
Account Maintenance	

2.2.2 Payment by Due Date

- a) This payment option is used where a single declaration has multiple payment due dates, and a payment must be made per due date.
- b) To establish the due date for specific returns, the user must:
 - i) Click on Duties & Levies.
 - ii) Click on Excise Levies & Duties.
 - iii) Click on History.
 - iv) Click on the applicable declaration Open hyperlink. The user can also search through the selection by Industry, issued date, status, and warehouse number to locate the specific return.

в				Ho	me User Organ	isations Returns Customs	Duties & Levies Services	Tax Status	Contact Log Ou
Tax Reference Number	Portfolio		Taxpayer		• Crganisation				
Identification Number	Industry: Select All Issued/Saved From Date:		▼ ←		Status: Issued/Saved To Date:	Select All			
Transfer Duty	Warehouse Number:			Search)				
Excise Levies & Duties	Industry Traditional African Beer	Warehouse No PTASVM01874	Status Return Filed Successfully	Submitted Date 30/09/2021	Payment Make Payment	PRN 8130009353EE0053216	From Date 01/05/2015	To Date 31/05/2015	<u>Open</u> <u>Open</u>
Request Return	Spirits	PTAVMS00341	Return Filed Successfully	29/05/2018	Make Payment	8130009353EE0055208	01/03/2015	31/03/2015	¶ ^{Open}
Issued/Saved Returns	Spirits	PTAVMS00341 PTAVMS00341	Return Filed Successfully Return Filed Successfully	29/05/2018 29/05/2018	Make Payment Make Payment	8130009353EE0055210 8130009353EE0055222	01/04/2015	30/04/2015	Open
	Spirits	PTAVMS00341	Return Filed Successfully	29/05/2018	Make Payment	8130009353EE0055234	01/06/2015	30/06/2015	Qpen
History	Spirits	PTAVMS00341	Return Filed Successfully	29/05/2018	Make Payment	8130009353EE0055246	01/07/2015	31/07/2015	<u>Open</u>
Historic Filed Returns	Spirits	PTAVMS00341 PTAVMS00341	Return Filed Successfully Return Filed Successfully	29/05/2018	Make Payment	8130009353EE0055260	01/09/2015	30/09/2015	Open
Account Rights	Spirits	PTAVMS00341	Return Filed Successfully	29/05/2018	Make Payment	8130009353EE0055272	01/10/2015	31/10/2015	<u>Open</u>
Account Maintenance	Spirits	PTAVMS00341	Return Filed Successfully	29/05/2018	Make Payment	8130009353EE0055284	01/11/2015	30/11/2015	<u>Open</u>
	Spirits	PTAVMS00341	Return Filed Successfully	29/05/2018	Make Payment	8130009353EE0055296	01/12/2015	31/12/2015	<u>Open</u>
Local Duties Payable	Spirits	PTAVMS00341 PTAVMS00341	Return Filed Successfully	29/05/2018	Make Payment	8130009353EE0055309	01/02/2016	31/01/2016	Open
Special Links	Spirits	PTAVMS00341	Return Filed Successfully	29/05/2018	Make Payment	8130009353EE0055323	24/02/2016	29/02/2016	Open



v) Click on the Industry hyperlink.

B			Home	User Organisations	Returns Customs	Duties & Levies Se	ervices Tax Status	Contact	Log Out
	Portfolio	Taxpayer	× 1	Organisation					
Tax Reference Number					·				_
My Profile	EXCISE AND LEVIES WORK PAGE TaxPayer Details Trader Name Registration Number: Excise Clear Code	-							
Transfer Duty	Industry Warehouse Number	Period From Date	Period To Date	STATUS					
Excise Levies & Duties	Spirits PTAVMS00341 Back to Search Make Payment	01/10/2015	31/10/2015	Return Filed Successfully					
Request Return	LETTER DESCRIPTION Evolution Notification for PRN generated		ER DATE	OPEN					
Issued/Saved Returns									
History									

vi) Take note of the return's Due Date and amount that needs to be paid.

Identification Number	Back Print	100
My Profile	V SARS SOURT	S (SBD) EVD280
Transfer Duty Excise Levies & Duties	South African Revenue Service	
Request Return	Licensee / Registrant Details	v.
Issued/Saved Returns	EXCISE ACCOUNT SCHEDULE - VMP - SPR PRIMARY MANUFACTURING WAREHOUSE	v .
History	Product & Tariff Items – VMP - SPR PRIMARY MANUFACTURING WAREHOUSE	* ·
Historic Filed Returns	Duty Calculation – VMP - SPR PRIMARY MANUFACTURING WAREHOUSE	×
Account Rights	Over/Underpayment – VMP - SPR PRIMARY MANUFACTURING WAREHOUSE	v
Account Maintenance		Baumant Dataile JAND SDD DIMADV MANIJEACTUDINE WADELIQUSE
Local Duties Payable		
Special Links	Closs Amout Payable 4139043	28 💼 Permet ja rapidale pe ta polaziolegi 4888423.15 🛍 2015 / 05 / 28 🛅 🚔
	Lass Cross Oregament	
	- Canad	
	307135	.73 🗟 🔛 KA QUESTION

- vii) Click on Account Maintenance.
- viii) Select the Select option.
- ix) Click on View Dashboard.

в				Home	User	Organisations	Returns	Customs	Duties & Levies	Services	Tax Status	Contact	ĺ
	Portfolio	Taxpayer		* ;	Organisati	ion 🛞							
Tax Reference Number					-	(off)						_
My Profile	eAccount – Financial Account Selection												
	Trading As Registration Number												
ransfer Duty	Client Reference												
ixcise Levies & Duties	SELECT ACCOUNT NUMBER	SARS BRANCH	STATUS										
Request Return	View Dashboard Refresh Account List	CASH ACCOUNT	ACTIVE										
Issued/Saved Returns	 ↑												
History	I												
Account Rights													
Account Maintenance	←──												



- * : Organisation ACCOUNT MANAGEMENT DASHBOARD Client Details Client Name: eFiling St eFiling St Account Number SARS Branch: ransfer Duty eFiling Account Balance Prior Periods R -10,000.99 R 4,880,815.20 Unallocated Payments Total Unpaid Balance R 0.00 R 6,985,474.83 Request Return Refresh Balances View Detailed Balances Statement of Acco Request Interim History Recent Payments eAccount Payment Payment Reference Nu 8130006870EF0000537 Amount R 120.000.00 Payment Si Payment Si Historic Filed Returns 8130006870EF0000513 R 120,000.00 eAccount Payment Payment Su Account Rights eAccount Payment 8130006870EF0000501 R 120,000.00 Payment Successful eAccount Payment 8130006870EF0000498 R 281.200.00 Payment Successful Account Maint eAccount Payment 8130006870EF0000486 R 160,000.00 Payment Su cessful ocal Duties Paya 8130006870EF0000450 R 4,888,423.15 eAccount Payment Awaiting Authorisation R 457,831.13 8130006870EF0000448 eAccount Payment Payment S pecial Links ing Authorisatie eAccount Payment 8130006870EF0000448 R 2,393.10 eAccount Payment 8130006870EF0000436 R 4,888,423.15 Awaiting Authorisation View All Make a Payment
- x) Click on Make a Payment.

xi) Select the Due Date option;

xii)

- To capture the due date, as identified in vi) above, the user can;
 - A) Manually insert the date using the CCYY/MM/DD format; or
- B) Click on the Calendar icon next to the Due Date field and select the date; and
- xiii) Click on Proceed to make Payment.

в	SARS @FEING		Home U	User Organisations Returns	Customs Duties & Levies Services	Tax Status	Contact Log Out
Tax Reference Number	Portfolio 👻	Taxpayer	* i Org	ganisation			
Identification Number							
My Profile	EXCISE PAYMENT OPTIONS Client Datais Client Mane: Trading As: Padostation Number:						
Transfer Duty	Client Reinence: Account Number:						
Excise Levies & Duties	eFiling Account Balance Summary Section Unpaid Cash Balance	Prior Periods R 4,890,816.25		Current Month R 6,985,474.83	as at 2023/06/01 15H38 Total Balances R 11,876,291.08		
Request Return	Unallocated Payments Unallocated Credits Total Lunaid Balance	R -10,000.99 R 0.00		R 0.00 R 0.00	R -10,000.99 R 0.00		
Issued/Saved Returns	four onput balance	1 4,000,013±0		1 0,000,414.00	R 11,000,200.00		
History	Refresh Balances						
Historic Filed Returns	I would like to make a payment by	O Declaration Reference	Due Dat	ate 2015/05/28	-		
Account Rights	Twould like to make a Cash top up payment Dresend to Assess Miletanenes Dresend to Assess I Research to make Revenue Research to Deabh	And R. 1,070,231.00					
Account Maintenance	Proceed to Account Maintenance Proceed to make Payment Back to Dasho	Janu	-				
Local Duties Payable							



c) All payments that is due on the selected due date will be listed on the Payment Summary page. Clients are allowed to select and deselect any of the declarations listed.

B			Home User	Organisations Returns	Customs Duties &	evies Services.	Tax Status	Contact	Log
Tax Reference Number	Portfolio	Taxpayer	• Crganis	ation					
Identification Number	PAYMENT SUMMARY								
my Pittine	Client Details Client Name: Trading As: Registration Number:								
Transfer Duty Excise Levies & Duties	Client Reference: Account Number:	a Marin David Marina a							
Request Return	Select Reference Posting date p Image: PTAVM 02583201504301 2023/04/24 0 Image: PTAVMP00356201504300 2023/04/28 0	Due Date Amount 6129138450 2015/05/28 R 2,393.10 6129138521 2015/05/28 R 4,888,423.15							
Issued/Saved Returns	Pay Now Save Payment Back	Total 2393.10							
Historic Filed Returns									
Account Rights									
Account Maintenance									

- d) The user can save payments to pay at a later stage. To start this process, the user must:
 - i) Select the declaration to be saved for later payment.
 - ii) Click on Save Payment.
 - iii) Click on OK.

в	€ ¥SARS @FLNG		secure.preprod.sarsefiling.	co.za says		janisations	Returns	Customs	Duties & Levies	Services	Tax Status	Contact	Log Out
Tax Reference Number	Portfolio			ок	Cancel								
My Profile	PAYMENT SUMMARY Client Details Client Name Trading As	_											
Transfer Duty	Registration Number: Client Reference: Account Number:												
Excise Levies & Duties	lette br												
Request Return	Select Reference Po PTAVM 02583201504301 200 PTAVMP00356201504300 200	Date Doc No. 123/04/24 006129138450 123/04/28 006129138521	2015/05/28 R 2,393.10 2015/05/28 R 4,888,423.15										
Issued/Saved Returns	Pay Now Save Payment Back		Total 2393.10										
History	Î Î												
Historic Filed Returns	I												
Account Rights													
Account Maintenance													



A message on the Excise Payment Options landing page will provide confirmation that the selected payment has been saved successfully for future finalisation. e)

в	SARS @FILING		Home User	Organisations Returns	Customs Duties & Levies Service	s Tax Status	Contact	Log (
Tax Reference Number	Portfolio	Taxpayer	• Organis	ation				
Identification Number								
My Profile	EXCISE PAYMENT OPTIONS (Client Details Client Name: Trading As Registration Number:							
Transfer Duty	Client Reference: Account Number:							
Excise Levies & Duties	eFiling Account Balance Summary Section Unpaid Cash Balance	Prior Periods R 4,890,816.25	Cu R	urrent Month 6,985,474.83	as at 2023/06/01 17H7 Total Balances R 11.876.291.08			
Request Return	Unallocated Payments Unallocated Credits Total Unpaid Balance	R -10,000.99 R 0.00 R 4,880,815.26	R	R 0.00 R 0.00 6,985,474.83	R -10,000.99 R 0.00 R 11,866,290.09			
Issued/Saved Returns								
History	Retresh Balances	Declaration Reference	O Due Date					
Historic Filed Returns	• • • • • • • • • • • • • • • • • • •	Amount R11,876,291.08						
Account Rights	Proceed to Account Maintenance Proceed to make Payment Back to Dashb	oard						
Account Maintenance	Your Payment has been saved.							
Local Duties Payable								

- f) To resume with payment, the user must:
 - Select the declaration(s) to be paid. Click on Pay Now. Click on OK. i)
 - ii)
 - iii)

B	SARS @FLING			secure.pr	eprod.sarsefiling.	co.za says			anisations	Returns	Customs	Duties & Levies	Services	Tax Status	Contact	Log Out
Tax Reference Number	Portfolio					\rightarrow	ОК	Cancel								
Identification Number	PAYMENT SUMMARY Client Details Client Name:															
Transfer Duty	Trading As: Registration Number: Client Reference: Account Number:															
Excise Levies & Duties				b . b .												
Request Return	PTAVM 0258320150430I PTAVMP00356201504300	2023/04/24 2023/04/28	006129138450 006129138521	2015/05/28 2015/05/28	R 2,393.10 R 4,888,423.15											
Issued/Saved Returns	Pay Now Save Payment Back			Total	4,890,816.25											
History	l 🕇															
Historic Filed Returns	I															
Account Rights																
Account Maintenance																



- Select the applicable bank account via drop-down list. iv)
- Click on Pay Now. Click on OK. V)
- vi)



- Click on Confirm. vii)
- Click on OK. viii)

B Tax Reference Number Identification Number	Portolo		secure.preprod.sarsefiling.co.za says You will pay SARS: R4890816.25 From account: kkjh Or: 2023/06/01 Please be aware that once a payment is submitted this instruction cannot be reversed. OK Cancel	anisations R	eturns Customs	Duties & Levies	Services	Tax Status	Contact	Log Out
Transfer Duty	50 	ummary of payment transaction de	tails							
Excise Levies & Duties Request Return	A R A	Amount: R 4890816.25 Payment Request Date: 2023/06/01 Account Name: kkjh								
Issued/Saved Returns	Pie	BARK Name: lease note that by clicking on the "Confirm" butto	in below, a payment instruction will be created and sent to your bank, which							
History Historic Filed Returns	rec	equires authorisation in order for the payment to indly logon to your banking product to authorise	be finalised. this payment in order to release the required funds to SARS.							
Account Rights	Pie	ease be aware that once a payment is submitted this instru	Confirm Cancel							
Account Maintenance	,									



- g) To finalise the process, the user must:
 - i) Click on Continue, or
 - ii) Click on Print Confirmation to print as proof that payment has been initiated, and
 - iii) Access their designated bank account to release the payment.

в	■ ▼SARS @ FILING Home User Organisations Returns Customs Duties & Levies Services Tax Status Contact Log
	Portfolo Taxpayer
Tax Reference Number	
My Profile	Payment Initiation Result
	Summary of payment transaction details
Transfer Duty Excise Levies & Duties	Your payment request has successfully been submitted to FNB. Please login and authorise the payment.
Request Return	The following message was returned: Payment request was successfully submitted to FNB. Message from bank: SUCCESSFULLY RECEIVED BY FNB
Issued/Saved Returns	Account Name kigh
History	Payment Amount: R 4890816.25
Historic Filed Returns	Payment Reference: SARSEFLING
Account Rights Account Maintenance	Continue Print Confirmation
Local Duties Payable	

2.2.3 Cash Top Up Payments

- a) If the user would like to make a cash top-up payment towards the oldest unpaid declaration, they must:
 - i) Select the I would like to make a Cash top up payment option.
 - A) The amount is pre-populated with the total unpaid balance for all outstanding transactions.
 - B) This total value is assisting the user in identifying the maximum amount that can be paid.
 - C) If there are no amount outstanding against the client's Financial Accounting Number (FAN), this top-up option won't be available for selection. The option will be greyed out or deactivated.
 - ii) Click on Proceed to make Payment.

B	E TSARS @FUNG		Home User	Organisations Return	is Customs	Duties & Levies Services	Tax Status	Contact	Log Out
Tax Reference Number	Portfolio	Taxpayer	• : Organi	sation					
Identification Number									_
My Profile	Client Details Client Name: Trading As: Beditation Number:								
Transfer Duty	Client Reference: Account Number:								
Excise Levies & Duties	e Hing Account Balance Summary Section Unpaid Cash Balance	Prior Periods R 17.041.06		Current Month R 0.00	81	Total Balances R 17,041.06			
Local Duties Payable	Unallocated Fayments Unallocated Credits Total Unpaid Balance	R 0.00 R 17,041.06		R 0.00 R 0.00		R 0.00 R 17,041.06			
Special Links	L								
	Refresh Balances								
	I would like to make a payment by I would like to make a Cash top up payment	Declaration Reference Amount R17,041.06	O Due Date						
	Proceed to Account Maintenance Proceed to make Payment Back to Dashi	board							



Click on Pay Now. Click on OK. iii) iv)

в	SARS @FEING	secure.preprod.sarsefiling.co.za says Proceed to make this payment now?	janisations	Returns	Customs	Duties & Levies	Services	Tax Status	Contact	Log Out
Tax Reference Number	Portfolio	OK Cancel								
Identification Number	PAYMENT SUMMARY									
Transfer Duty	Client Datalls Client Name: Trading As: Registration Number: Client Reference: Answert Newbore:									
Excise Levies & Duties	Select Reference Posting Date Doc No.	Due Date Amount								
Local Duties Payable Special Links	Pay Now Save Payment Back	Total 17,041.06								

- Select the applicable account from the Account Name drop-down list. Click on Pay Now. v) vi)

	Home User Organisations Returns Customs Duties & Levies Services Tax Status Contact
Portfolio x Reference Number entification Number	Tacpayer Crganisation
ty Profile	Payment Details Typ: You can submit payments any time with an effective date of the payment due date. The payment will only be processed on the effective date.
fer Duty	Note: ABSA Direct pyrments can only be made and authorised on the same day. Please be aware that if you don't authorise your payment today, it will be removed from the ABSA Direct system by tomorrow:
e Levies & Duties	Account Name: Select bank account 🛩
al Duties Payable	Payment Request Date: preprod testing medi P Pompies medi
ial Links	Payment Amount: P Pompies Comments:
	Please make sure that you complete the payment process and receive a payment reference number as proof of payment initiation.
	Pay Now Cancal
	Payment Summary

Click on OK. vii)

B Tax Reference Number Identification Number	Portolo	secure.preprod.sarseff Note: To effect the payma account must authorise t place when, in accordanc to their banking product bank regarding the cut-o timeously	ling.co.za says ent, the payer who is the owner of the bank he payment. The transaction will only take e with the bank rules, the payer has logged on to authorise the payment. Please consult your ff times to effect efiling payments to SARS	anisations	Returns	Customs	Duties & Levies	Services	Tax Status	Contact	Log C
My Profile	Payment										
Transfer Duty	Tip: You can submit Note: ABSA Direct from the ABSA Dire	t payments any time with an effectiv payments can only be made and au ct system by tomorrow.	e date of the payment due date. The payment will only be p thorised on the same day. Please be aware that if you don't	authorise your	he effective o r payment to	iate. day, it will be r	emoved				
Excise Levies & Duties	Act	count Name:	preprod testing								
Local Duties Payable			Bank FNB Account Number								
Special Links	Pay	yment Request Date:	2023/05/31 III May 2023 Please use the format: yyyyimmidd								
	Pa Co	yment Amount: mments:	R 17041.06								
	,	Please make sure that you complete	the payment process and receive a payment reference nun	iber as proof o	if payment in Pay Now	itiation. Ca	ncel				





▼SARS @= secure.preprod.sarsefiling.co.za says A Log Out в ou will pay SARS: R17041.06 From account: preprod testing On: 2023/05/31 Please be aware that once a payment is submitted this instruction cannot be reversed. ок Cancel **Confirm Payment Initia** Summary of payment transaction details Payment for 1 item R 17041.06 2023/05/31 ocal Duties Payable Account Name preprod testing Bank Name: ENR ecial Links ate that by clicking on the "Confirm" button below, a payment instruction will be created and sent to your bank, which authorisation in order for the payment to be finalised. to your banking product to authorise this payment in order to release the required funds to SARS. are that once a newment is sui

- b) To finalise the process, the user must:
 - i) Click on Continue, or
 - ii) Click on Print Confirmation as evidence that payment has been initiated, and
 - iii) Access the designated bank account to approve and release the payment.

B	■ ▼SARS	FLING				Home	User	Organisations	Returns	Customs	Duties & Levies	Services	Tax Status	Contact	Log Out
	Portfolio		•	Taxpayer		· 1	Organisati	on 🛞							
Tax Reference Number								and .							
Identification Number															
My Profile		Payment I	nitiation Resu	lt											
		Summary of pay	ment transaction de	tails											
Transfer Duty															
Excise Levies & Duties		Your payment reques	has successfully been subm	itted to FNB. Please login and	authorise the payment.	ank: SUCCESS									
Local Duties Payable		RECEIVED BY FNB	e was returned: Payment re	quest was successfully submitt	ed to FNB. Message from b	ank: SUCCESS	FULLY								
Special Links		Account Name:	preprod testing												
		Payment Amount:	R 17041.06												
		Payment Reference:	SARSEFLNG												
					Continue	Print Confirm	nation								
					Î	Î									

2.3 Account Maintenance

- a) Clients will use this functionality to resolve unallocated payments or credits that are highlighted in the Balance Summary section of the dashboard.
- b) As part of the payment function from the dashboard, clients can allocate unallocated payments and credits to specific declarations or against the Cash top-up option.
- c) The selection options to identify declarations or the Cash top-up options are the same as for when payments are made. Please refer to the explanation of the options under the Payments section.
- d) Clients cannot undo allocations and therefore need to make sure that selections and allocations are done accurately. Similarly, the selected unallocated payment must be carefully selected to ensure that the payment date precedes the due date of the declarations selected to reduce any possible penalties or interest.



- e) The Account Maintenance screen will display the requested declaration/s or top-up option under the Uncleared Bills section and the available unallocated payments and credits will display under the Unallocated Payments section.
- f) An allocation can only be performed by selecting a single unallocated payment at a time, but multiple unpaid declarations may be selected under the Uncleared Bills. If the trader decides that no allocation should be made and the Uncleared Bills should rather be paid, select "SELECT NONE" under the Unallocated Payments and the Make Payment option will appear.
- g) To access the Account Maintenance landing page, the user must:
 - i) Click on Duties & Levies.
 - ii) Click on Excise Duties & Levies.
 - iii) Click on Account Maintenance.
 - iv) Select the Select option.
 - v) Click on View Dashboard.

в			Home	User Organisa	ions Returns		Customs	Customs Duties & Levies	Customs Duties & Levies Services	Customs Duties & Levies Services Tax Status
	Portfolio	Taxpayer	- : O	rganisation						Ī
Tax Reference Number				gunisation	au .	_		I	I	I
Identification Number	eAccount - Financial Account Selection									
My Profile	Client Name									
	Trading As Registration Number									
Transfer Duty	Client Reference									
Excise Levies & Duties	SELECT ACCOUNT NUMBER	SARS BRANCH STATUS								
Request Return	8130009353	CASH ACCOUNT ACTIVE								
Issued/Saved Returns	View Dashboard Refresh Account List									
History										
Historic Filed Returns	•									
Account Rights										
Account Maintenance	←──									

vi) Click on Make a Payment.

в	SARS @FLAG	Home	User	Organisations	Returns	Customs	Duties & Levies Se	vices Ta	ax Status	Contact	Log (
	Portfolio Taxpayer	÷ ;	Organisat	tion							
Tax Reference Number		·	- 5	(ett)							
Identification Number											
My Profile	eACCOUNT MANAGEMENT DASHBOARD (Client Details Content Name Trading As: Registration Number:										
Transfer Duty	Client Reference: Account Number: SARS Branch: CASH ACCOUNT										
Excise Levies & Duties	eFiling Account Balance Summary Prior Periods Current Month Total Balances										
Request Return	Orlaidicated Payments Rotad Rotad										
Issued/Saved Returns	Statement of Account Issue Date Month Amount Payable/Due										
History	Request Interim										
Historic Filed Returns	Recent Payments Payment Reference Number Amount Payment Status aAccount Payment 8130009353EF0000940 R 17,041.06 Awaiting Authorisation										
Account Rights	View All Make a Payment										
Account Maintenance	⊧ ↑										



h) Account maintenance or payment can be captured on the Excise Payment Options landing page.

B Tax Reference Number	EXCISE PAYMENT OPTIONS Clear Datalis Clear Name: Trading As Registration Number: Clear Reference: Account Number:			
Identification Number	eFiling Account Balance Summary Section	Prior Periode	Current Month	as at 2023/06/03 11H32
My Profile	Unpaid Cash Balance Unallocated Payments Unallocated Credits	R 4.90.816.25 R -10,000.99 R 0.00	R 6,985,474.83 R 0.00 R 0.00	R 11,876,291.08 R -10,000.99 R 0.00
	Total Unpaid Balance	R 4,880,815.26	R 6,985,474.83	R 11,866,290.09
Transfer Duty	Refresh Balances			
Excise Levies & Duties	I would like to make a payment by	Declaration Reference	O Due Date	
Request Return	○ I would like to make a Cash top up payment	Amount R11,876,291.08		
Issued/Saved Returns	Proceed to Account Maintenance Proceed to make Payment Back to Dash	board		
History				
Historic Filed Returns				
Account Rights				

2.3.1 Account Maintenance by Declaration Reference and Due Date

- a) To perform account maintenance using the declarations or due date, from the Excise Payment Options landing page, the user must:
 - i) Select the Declaration Reference option for account maintenance by declaration reference; and
 - ii) Insert the ERN sourced from the return to be paid as described in paragraph 2.2.1 a); or
 - iii) Select the Due Date option for account maintenance by due date; and
 - iv) Insert the due date as described in paragraph 2.2.2 b); and
 - v) Click on Proceed to Account Maintenance.

в			Home	User	Organisations	Returns	Customs	Duties & Levies Ser	ices Ta	ax Status	Contact	Log Out
	Portfolio	Taxpayer	* : Or	rganisatio	n 願							
Tax Reference Number												_
My Profile	EXCISE PAYMENT OPTIONS											
Transfer Duty	Client Reference: Account Number:											
Excise Levies & Duties	eFiling Account Balance Summary Section	Prior Periods R 4,890,816,25 B 10,000,99		Currer R 6,98	nt Month 5,474.83		a	s at 2023/06/03 12H3 Total Balances R 11,876,291.08 P. 10.000.99				
Request Return	Unallocated Credits Total Unpaid Balance	R 0.00 R 4,880,815.26		R 6,98	R 0.00 5,474.83			R 11,866,290.09				
Issued/Saved Returns												
History	Refresh Balances											
Historic Filed Returns	I would like to make a payment by I would like to make a Cash top up payment	Occlaration Reference PTAVM 04136201311300 Amount R11,876,291.08	O Due D)ate 2015/0	15/28 [15]							
Account Rights	Proceed to Account Maintenance Proceed to make Payment Back to Dashi	board	I									
Account Maintenance												



b) The requested ERN will be displayed under Uncleared Bills and needs to be selected and assigned to a payment under Unallocated Payments. Once the correct declaration(s) and payment has been selected, click on button Assign selected values.

B Tax Reference Number Identification Number	EXCISE ACCOUNT Client Name: Trading As: Registration Number: Client Reference: Account Number: Please select a Bill and	MAINTENANCE	n selected values" to co	ntinue.							
My Prome	Uncleared Bills	, , ,				1	Unallocated	d Payments			
	Select Reference	e	Date	Doc No.	Amount		Select	Reference	Date	Doc No.	Amount
Transfer Duty			2023/06/01	006129139476	R 4,581,590.02		0	SELECT NONE	2010/01/10		2.000
Excise Levies & Duties					Iotai:R 4,561,590.02		•	8130006870EE0095863	2018/01/19 2023/04/27	005703792667	R -0.99 R -10,000.00 Total:R -10.000.99
Request Return											
Issued/Saved Returns	Assist colected value						· ·				
History	Assigned Rills					R	Assigned	'avmonts			
Historic Filed Returns	Reference	Date	Doc No.		Amount		Reference	e Date	Doc No.	Ато	unt
Account Rights											
Account Maintenance											
Local Duties Payable											

c) The selection will then be displayed in the Assigned Bills and Assigned Payments sections. If the allocation is correct, click on Submit Allocation.

Tax Reference Number Identification Number My Profile	Client Name: Trading As: Registration Number: Client Reference: Account Number: Please select a Bill and/or Paymen	and press "Assign selec	ted values" to continue.			Unalloca	Ind Daumante					
	Select Reference		Date Doc No	Amount		Select	Reference		Date	Doc No	Amount	
Transfer Duty	- Senect Rentrence			Pintoditt		0	SELECT NONE 8130009312EE1461064		2020/05/30	003604903507	R -0.10	
Excise Levies & Duties							8130009312EE1664052		2021/03/10	003704914560	R -0.01	
Request Return							8130009312EE2108182		2022/09/25	005503650597	R -0.09 Total:R -0.20	
Issued/Saved Returns												
History	Assign selected values					Assigned	Payments					Б
Historic Filed Returns	Reference	Date	Doc No.	Amount		Referen	ice	Date	Doc No.	Amou	nt	
Account Rights	PEZVM 0029020140228D	2023/08/01	006129142285	R 629,572.67 Total:R 629,572.67		813000	9312EE1492805	2020/06/29	004103040571	R -0.10 Total:R -0.10		
Account Maintanance												
Local Duties Payable												
Special Links												
	Once you have completed your all	cation, please click on th	e "Submit Allocation" button in c	order for SARS to allocate these pays	nents							
	Submit Allocation Make Pa	yment Back to Das	hboard									

d) A message will display on completion and the account balances will be updated with the allocation. Click on Continue to finalise.





2.3.2 Account Maintenance by Cash Top Up

- a) This option is only available if the selected account has a positive balance. The balance can be utlised when performing account maintenance.
- b) To commence with account maintenance, from the Excise Payment Options landing page, the user must:
 - i) Select the I would like to make a Cash top up payment option.
 - ii) Click on Proceed to Account Maintenance.



c) The requested Cash Top Up payment will be displayed under Uncleared Bills. It should be selected and assigned to a payment under Unallocated Payments. Once the correct declaration(s) and payment has been selected, click on Assign selected values.

B Tax Reference Number Identification Number	EXCISE AC Client Nam Trading As: Registration Client Refe Account Nu Please select	CCOUNT MAINTE e: -: n Number: rence: umber: a Bill and/or Paymen	NANCE t and press "Assign select	ed values" to c	continue.								
	Uncleared B	Bills						Unallocate	d Payments				i
	Select	Reference		Date	Doc No.	Amount		Select	Reference	Date	Doc No.	Amount	
Transfer Duty		Cash Top Up Pay	ment			R 11,876,291.08			SELECT NONE				
Forders London & Dutlers	T					Iotal:R 11,876,291.08		•	8130006870EE0861678 8130006870EE0095863	2018/01/19 2023/04/27	004802756202	R -0.99 R -10.000.00	
Excise Levies & Duties								¥ _				Total:R -10,000.99	
Request Return													
Issued/Saved Returns													
History	Assign sele	cted values											
	Assigned Bi	ills					i i	Assigned I	Payments				i
Historic Filed Returns	Reference	•	Date	Doc No.		Amount		Reference	:e Date	Doc No.	Ато	unt	
Account Rights													
Account Maintenance													
Local Duties Payable													
Special Links													



d) The selection will then be displayed in the Assigned Bills and Assigned Payments sections. If the allocation is correct, click on Submit Allocation.

B Tax Reference Number Identification Number My Profile	EXCISE ACCOUNT MAINTEN. Clent Datais Clent Name: Trading As: Registration Number Clent Reference: Account Number: Please select a Bill and/or Payment a Uncleared Bills	NCE 1d press "Assign selected values" to	continue.		Unallocate	d Payments				u
	Select Reference	Date	Doc No. Amount		Select	Reference SELECT NONE		Date	Doc No.	Amount
Transfer Duty						8130006870EE0861678		2018/01/19	004802756202	R -0.99
Excise Levies & Duties										Total:R -0.99
Request Return										
Issued/Saved Returns										
History	Assign selected values				Assigned	avments				8
Historic Filed Returns	Reference D	ate Doc No.	Amount		Referenc	e	Date	Doc No.	Атс	ount
Account Rights	Cash Top Up Payment		R 11,876,291.00 Total R 11,876,291.00		81300068	70EE0095863	2023/04/27	00570379266	67 R -1 Total:R -1	0,000.00
Account Maintenance										
Local Duties Payable										
Special Links	Pemaus Selected Items									
	Once you have completed your alloca Submit Allocation Make Paym	tion, please click on the "Submit Allo ent Back to Dashboard	cation" button in order for SARS to allocate	these payments						
		`					<u></u>	LIVE CHAT		ASK A QUESTION?

e) A successful completion message will display in green and the account balances will be updated with the payment allocation in real time. Click on Continue to confirm the payment allocation.

B Tax Reference Number Identification Number My Profile	ALLOCATION CONFIRMATION Client Oralls Client Number Trading As Registration Number: Client Reference: Your clearing instructions above have been successfully completed. Continue
Transfer Duty	I
Excise Levies & Duties	

3 DEFINITIONS AND ACRONYMS

The definitions, acronyms and abbreviations can be accessed via the following links:

Glossary A-M | South African Revenue Service (sars.gov.za)

4 DISCLAIMER

The information contained in this guide is intended as guidance only and is not considered to be a legal reference, nor is it a binding ruling. The information does not take the place of legislation and readers who are in doubt regarding any aspect of the information displayed in the guide should refer to the relevant legislation or seek a formal opinion from a suitably qualified individual.

For more information about the contents of this publication you may:

- Visit the SARS website at www.sars.gov.za.
- Make appointment to visit your nearest SARS branch.
- Contact your own tax advisor/tax practitioner.
- If calling from within South Africa, contact the SARS Contact Centre on 0800 00 7277
- If calling from outside South Africa, contact the SARS Contact Centre on +27 11 602 2093 (only between 8am and 4pm South African time).