

Dear Stakeholder

THIRD PARTY DATA SUBMISSIONS: 01 April – 31 MAY 2017

The SARS Third Party Data Annual Submissions process for the period 1 March 2016 – 28 February 2017 opens on 01 April 2017 and will close on 31 May 2017. Submissions in respect of data files and declarations of the various reportable data types as detailed per *Table 1* are now due.

Table 1: Submission Dates – 2017:

Data Type:	Trade Test Platform Go-Live:	Production Submissions:	Applicable Business Requirement Specification (BRS):
IT3 (b, c, e, s)	01 April 2017	18 April 2017 – 31 May 2017	BRS 2014 IT3 v2.0.3-27 Clarification Document IT3
Medical			BRS - Medical Scheme Contributions (MSC) v1.0.1
Insurance			BRS - Insurance Payments (INS) v1.0.1
Automatic Exchange of Information	01 April 2017	13 May 2017 – 31 May 2017	BRS 2016 Automatic Exchange of Information v 2 0 0-25 (Includes FATCA and CRS)

Making your submission

Please follow the following four easy steps to prepare your submission file, submit to SARS and declare your data before the submission due date:

- Step 1: Prepare a data file as per specified BRS
- Step 2: If you have not already been enrolled, enrol for Third Party Data Submission on SARS eFiling

You may use either:

- eFiling (via a data submission form with a limited volume)
- Connect:Direct® (Unlimited)
- Secured File Gateway [HTTPS] (for files smaller than 10MB)
- Step 3: To test your data file on the SARS Trade Test Platform, request access from Third Party Data Support
- Step 4: Submit the data on SARS Production Platform using your preferred channel as per step 2 above
- Step 5: Declare a summary of your data submissions by submitting the specified declaration form via eFiling

Important to note – procedural requirements

- You are urged to make use of the SARS Trade Test Platform prior to making your production submissions to ensure that your data submissions are validated. You are requested to refrain from testing your data submissions on the SARS Production Platform – this functionality will be removed in the next submission period.
- If you have no financial accounts to report, you are required to submit a NIL file and a declaration form as proof that you have done the required due diligence and that you declare that you have no financial accounts to report in respect of FATCA and the CRS Regulations. This can now be done on eFiling via the FTI-01 form.
- Please make timely submissions as late or non-submissions may be liable for penalties.

Should you experience any challenges while making your submissions, you are welcome to contact us by emailing SARS Third Party Data Support (Bus_Sys_CDSupport@sars.gov.za). For more detailed information about SARS Third Party Data Submissions, please visit our webpage on the SARS website which can be accessed by [clicking here](#).

Sincerely

THE SOUTH AFRICAN REVENUE SERVICE
March 2017