Dear Third Party Data Supplier

ADHERING TO INFRASTRUCTURAL SET UP GUIDELINES FOR CONNECT DIRECT™ SECURE + IN THE TRADE TESTING ENVIRONMENT

We would like to advise all third party data suppliers of the infrastructural set up guidelines for Connect:Direct™ Secure+ in the trade testing environment. Participation in the Trade Testing process will allow you the opportunity to prepare your supporting and retrospective data associated with your Dividends Tax Return (DTR02) submissions. We would also like to remind you that you have until 1 March 2013 to submit your retrospective data for dividends tax to SARS.

Please take note of the following two matters:

1. **The use of Secure+ in Trade Testing and Production**

Third party data suppliers need to comply to the SARS security standard for the Connect:Direct™ bulk submission channel. The standard for this channel which provides secure communication and transactions is IBM™ Sterling Connect:Direct™ Secure+.

Please note that we are only providing access to Connect:Direct™ via a link into the SARS MPLS at Internet Solutions. Detail on this standard is available on the SARS website www.sars.gov.za.

2. **If you want to participate in the trade testing you need to activate the process using the following steps:**

	Activity	Responsibility
STEP 1	Company confirms they have Connect:Direct™ installed in their software environment.	3rd Party
STEP 2	Company confirms third party Link: Multi Protocol Label Switching (MPLS) through the Service Provider: Internet Solutions is online.	3rd Party
STEP 3	Company provides SARS with their Node Name, Source IP and Port details (for SARS to open up their fire wall) using the form attached as Appendix A.	3rd Party
STEP 4		3rd Party

		Company provides SARS with details of the legal entity to be enrolled and activated on e-Filling using the form attached as Appendix A. SARS need to enrol and activate you on your behalf so you get a certificate issued from the SARS Quality Assurance environment.	
STEP 5		SARS provides a Node Name, Source IP and Port details.	SARS
STEP 6		SARS grants the firewall access to submitting parties	SARS
STEP 7		SARS enrols and activates companies to use the Connect:Direct™ channel. SARS provides company with a digital certificate to be used for authentication during file submission.	SARS
STEP 8		Company starts submitting files via Connect:Direct™. in the Trade Testing Environment	3rd Party
STEP 9		Completed forms (See Appendix A) can be emailed to the datachannel@sars.gov.za Once you have submitted a file please notify SARS with an email to the datachannel@sars.gov.za so that we can acknowledge receipt. Feedback on progress and associated "bug fixing" will be provided by email using the following email address the datachannel@sars.gov.za	SARS

APPENDIX A:

As explained in STEP 9 in the table above, please provide the following information in the Form below and return it to SARS via email to: the datachannel@sars.gov.za.

Organisation Details	
Organisation name	
Company Registration Number (with	

slashes)	
Trading As	
Income Tax Reference Number	
Total number of Technical Administrators	
Total number of Technical Users	
Please provide the following detail for each Technical Administrator listed above	
eFiling Administrator Details : This user is equivalent to the current eFiling full administrator. The role of this user is to enrol the legal entity/organisation that will be submitting data to SARS. Thus user must also select the technical Administrator (TA) that will complete the enrolment process.	
Surname	
First name	
Login name	
Email Address	
Cell Phone number	
Telephone Number	
Technical Administrator Details: The role of this user is to request the digital certificate and to select/appoint technical users.	
Surname	
First name	
ID / Passport number	
Login name	
Email Address	
Cell Phone number	
Telephone Number	
Technical User Details: The role of this user is to submit the bulk data files to SARS via the Connect Direct channel.	
Surname	
First name	
ID / Passport number	
Login name	
Email Address	

Cell Phone number	
Telephone Number	
Additional Connect Direct Information	
Node Name	
PC IP Address	
Buffer Size	
Number of Connects to Connect Direct	
Common Name (CN) **Example**	The CN must= VAR1 + " " + VAR2 + "_" + VAR3 + "_" + VAR4 + "_" + VAR5, where • VAR1 = 'SARS' – This variable is a hardcoded string • VAR2 = Company registration number, e.g. 2004/003456/07 (without slashes, ie 200400345607) • VAR3 = Tax Reference number, number – the company's Income Tax reference number, e.g. 9087654321 • VAR4 = Tax type - in this case it will always be "IT" for Income Tax • VAR5 = Connect:Direct™ node name, e.g. CD. E.g. CN = **SARS_200400345607_9087654321_IT_CD**

Please refer all queries to the   datachannel@sars.gov.za.

Sincerely

ISSUED ON BEHALF OF THE COMMISSIONER FOR THE SOUTH AFRICAN REVENUE SERVICE

February 2013