



RFI 02/2015: CLARIFICATION QUESTIONS AND ANSWERS
NON-COMPULSORY BRIEFING SESSION HELD ON 17 NOVEMBER 2015

Please note that answers provided are in line with the ERRATUM

Question	Answer
1. BRIEFING SESSION QUESTIONS AND ANSWERS	
1.1. What would happen if more than 12 individuals from one company submit the response and all qualifies? What will happen if more than 10 firms exceeded the threshold of 80?	There is no longer a threshold of how many bidders will be appointed on the panel. Applicants will be appointed if they meet the "Pre-Qualification Criteria" and have submitted all the necessary documents as outlined in Paragraph 8.2
1.2. Majority of liquidators are in the master's panel throughout the country. If one qualifies for Gauteng does that mean he or she qualifies for the rest of provinces, although he doesn't have infrastructure in other provinces?	No. Applicants/Bidders will be appointed by region. Each bidder must complete in detail Section 9D of the Questionnaire and clearly indicate the office(s) in each region. Bidders must also attach proof of address in a form of utility bill or lease agreement in the name of business entity. No bidder will be appointed for a region if they do not have valid proof of address.
1.3. How do you accommodate the emerging liquidators since you are ignoring BBBEE?	SARS is appointing individuals into the panel. There is no limit on the number of insolvency practitioners to the panel. If Bidders submit all the required documents, they will be included onto the panel.
1.4. Is there any transformation objective behind this RFI?	SARS will take into account a number of factors when recommending Insolvency Practitioners to the High Court. This will include transformation.

Question	Answer
1.5. What sort of reference will be acceptable?	Testimonial Letters from current/recent clients
1.6. Will SARS be appointing individuals to the panel of insolvency or Firms?	Individuals in the Main RFI referred to as Applicant/Bidder
1.7. Who should fill the vendor registration form Proc 1 an individual or a firm?	The form has been retracted.
1.8. Should the bidders submit a firm or an individual tax clearance certificate?	TCC to be submitted must be for an individual and for the company. Please refer to Paragraph 8.2 of the main RFI
1.9. Most previously disadvantages are already disadvantage by 15 points allocated to the reference and previously disadvantage don't have a good relationship with big firms.	Each bidder must submit at least Testimonial Letters as set out in the Questionnaire.
1.10. Most of the smaller emerging insolvent practitioners have got not more than 7 years' experience and the RFI requires insolvent practitioners with minimum of 7 years' experience .RFI is disadvantaging small emerging firms? What is SARS doing to develop small emerging firms	Bidders must complete the Section 4 of the Questionnaire and indicate their level of experience.
1.11. Must form PROC1 (NEW APPLICATION TRADE CREDITOR REQUEST) be completed	The form has been retracted.
1.12. The applicants must state in which of the provinces they wish to be considered for an appointment.	Refer to Section 9D of the Questionnaire.
1.13. In particular, if SARS intends appointing individuals, will we need to submit a separate submission for each of our individual candidates and will each of these submissions require the completed SBD docs be completed by the candidate in his personal capacity (including a tax clearance certificate).	Yes, each Individual/Applicant/Bidder must submit his/her own application with all the necessary documents.
1.14. Do SARS require liquidators or an attorneys firm that deal with insolvency process, draft Liquidation applications, sequestration?	No, this is purely for an Insolvency Practitioners Panel.

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