

**APPOINTMENT OF CONSULTANTS FOR SAP GRAP MIGRATION AND RELATED PROJECTS**

Briefing Session (18 January 2017)

**Questions and Answers**

	<b>Questions</b>	<b>Answers</b>
1	<b>SAP Partnership Certificate</b> Will a company be disqualified if they don't have a SAP Partnership Certificate but the recommended consultants do have SAP Certificate?	A bidding company must ensure that the recommended consultants have a SAP Certificate A Bidding entity that has SAP Partnership must also ensure the recommended consultants are SAP Certified and submit the certificates.
2	Can a consultant as an individual submit a proposal if his/her CV was also submitted through a company?	<b>No.</b> Bidding companies should confirm with the proposed consultant to ensure that the consultant have not submitted a proposal or that he/she was not recommended by another company.
3	<b>Pre-qualification document</b> Is it possible for individuals to get all the relevant documents e.g. Tax Certificates for individuals	The documents in the prequalification section can be completed by individuals. Individuals can also get a Tax Certificate
4	Will price and capabilities be evaluation per role?	<b>Yes</b> price and capabilities will be evaluation per role.
5	<b>Presentation</b> a. Is the consultant required to be present during the presentation? b. If the consultant is based aboard how will the presentation be conducted?	a. Yes the recommended consultant should be present at the presentation. b. A consultant aboard will do presentation via video conference.
6	Pricing Template	The pricing template will be updated with the working hours that are currently omitted.
7	Completion of the pricing template.	Pricing – Bidders are requested to only complete the pricing line for the roles that they are bidding for.
8	What will be the start date of the contract?	The planned date is 1 April 2017. SARS will inform the bidders if this date should change.
9	<b>BBBEE Evaluation</b>	

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	<p>a. If a bidder submits a proposal for more than one consultant how will the BBBEE score be allocated?</p> <p>b. How can an Individual consultant achieve BBBEE score?</p> <p>c. How will an international individual consultant proceed with a Sworn Affidavit for BBBEE?</p> <p>d. What will the BBBEE score be for a South African Individual consultant with a sworn affidavit?</p> <p>e. Joint Venture: Should both companies that form a joint venture be BBBEE accredited?</p>	<p>a. BBBEE score of a company will be applied to all the roles that they are bidding for.</p> <p>b. Individual consultant can submit a sworn affidavit instead of a BBBEE certificate to obtain the BBBEE points.</p> <p>c. BBBEE score is reserved for SA citizens only. An international company will score zero for BBBEE.</p> <p>d. The BBBEE score is linked to an annual turnover. If an individual have an annual turnover below R 10 m and submit a sworn affidavit the individual will qualify as a level 4 contributor (5points).</p> <p>e. It should be suffice if the leading party have the accreditation.</p>
10	SAP don't issue certificates it is only listed on the SAP website	SAP do issue a letter that confirm that companies are a certified partner of SAP
11	<p><b>Packaging of bids</b></p> <p>a. Can the bidder package the Resume template with the supporting documents e.g. certificates?</p> <p>b. Where should information on skills transfer be added in the bid?</p> <p>c. Should two flash disks be submitted?</p>	<p>a. Yes bidders may put the Resume Templates with the academic qualification and certificates in Exhibit 2 Bidders should clearly separate with file dividers the different document for the different roles.</p> <p>b. Skills transfer is part of the deliverables and is not a separate document required. Bidders should refer to section 14 of the document as this is on what the bidders will be evaluated.</p> <p>c. No only one flash disk is needed that clearly state file 1 and 2.</p>
12	SLA not on the website yet.	<p>The draft SLA will be loaded on the SARS website by close of business or Thursday morning.</p> <p>The roles of each consultant will be different on each agreement. Bidders are required to respond on the terms. Any amendments and variations needs to be done before the tender close.</p>