



## BRIEFING SESSION QUESTIONS AND ANSWERS

### RFP 31/2017 Provision of Operations Management Development and Management Development Programme for SARS

Briefing date : 05 February 2018  
Briefing time : 14H00  
Briefing venue : Linton House, Boardroom 2.2  
Last updated : 09 February 2018

#	QUESTION	SARS RESPONSE
<b>Questions received before briefing session</b>		
1	SARS indicate that they conducted a suite of psychometric assessments to identify the developmental needs across the management levels - will this be made available to the successful bidder (training provider)?	The information will be shared with the successful bidder for development purposes.
2	Customisation - what is the expectation? Is it contextualisation or full-on re-design/re-development?	Contextualisation, the programme must be aligned to SARS strategic context.
3	What SARS resources (subject matter experts/industry experts) would be made available to the successful bidder during the customisation process?	This will be discussed with the successful bidder.
4	If NOT PART of a consortium / joint venture / sub-contractor, does the form: "Supplier Cost and Risk Assessment Questionnaire" apply?	Yes – all bidders are required to complete the supplier cost and risk assessment questionnaire.

<b>Questions received during briefing session</b>	
5	<p>According to B-BBEE compliance, it was stated that to subcontract for a contract above R30 million, an organ of state must apply subcontracting to advance designated groups.</p> <p>It was stated that a person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an Exempted Micro Enterprise that has the capability and ability to execute the sub-contract.</p>
6	<p>What is the question?</p> <p>SARS confirms both statements are true and in line with Regulation 12.</p>
6	<p>It is stated that the duration of the programmes should be 10 – 12 months. Would you please clarify?</p> <p>Does SARS have a current OMDP and MDP programmes implemented?</p>
7	<p>The bidder must indicate the feasibility of the requirement in paragraph 9.2.1.2.1 and 9.2.1.2.2, thereafter propose the most optimal block- release roll-out in the regions stated on paragraph 9.2.1.5.1.</p> <p>SARS does not have an OMDP and MDP programmes.</p>
7	<p>(a) What is the assessment in paragraph 9.1 mean, please clarify?</p> <p>(b) Will SARS share the assessment results of delegates to be enrolled with bidders?</p>
	<p>It means psychometric assessments to identify the developmental needs across the management levels as listed in paragraph 9.1 of the RFP.</p> <p>The assessments results and the SARS leadership framework will be shared with the successful bidder.</p>

	(c) Are the bidders required to conduct the psychometric assessments?	SARS has an assessment centre that conduct assessments for employees.
8	How will the breakdown and duration of intake work?	Bidder must propose to SARS the most optimal and most feasible structure and duration. Consider paragraph 9.2.1.3.3.
9	Does one need to be accredited with the South African Council of Higher Education (CHE) only? What if one is accredited with other bodies?	<p>The bidder can have an accreditation with South African Council of Higher Education (CHE) or other recognised accreditation bodies. SARS is aware of the internationally recognised bodies.</p> <p>The Bidders may submit proof of accreditation in either one the following format:</p> <ul style="list-style-type: none"> <li>• Certificate; and</li> <li>• Accreditation number and professional body on a letter head of the bidding entity.</li> </ul> <p>However, SARS will verify the accreditation of each Bidder with the respective accreditation bodies. Non-verifiable accreditation will lead to dis-qualification as this is a mandatory requirement at Gate 0.</p>
10	Based on the Pricing, is there a number of breakdown per region?	Please refer to table 4 of the pricing template on the estimate number of delegates per region and paragraph 9.2.1.3.3.
11	How will the graduation ceremony work? Will it be hosted per cohorts or at the end of the programme(s)?	Graduation ceremony shall be hosted per intake and annually.
12	With regard to delegates per regions like Cape Town or Durban, are they going to be travelling to Gauteng or the programme must be delivered in	The bidder must provide the training venues at the bidder's location in Johannesburg, Pretoria, Cape Town and Durban regions.

	those regions or is there a central venue for all of them?	E.g. the delegates in KZN will attend at Durban. Refer to paragraph 9.2.1.5.1
13	Is one allowed to delete the VAT space provided within the pricing template, if one is a non – VAT vendor?	The bidder is not permitted to delete any information within the pricing template. If the bidder is a non – VAT vendor, communication must be sent to SARS on a company letter head.