



South African Revenue Service

**PROCUREMENT
CENTRE**

Office
Pretoria

Enquiries
Ms. Vuyokazi Ntshinga

Telephone
(012) 647-9569

Room
Linton House,
Ground Floor,
Brooklyn Bridge,
Pretoria

Reference
RFP 15/2018 A
RFP 15/2018 B

Date
02 March 2018

TO WHOM IT MAY CONCERN

South African Revenue Service
Pretoria Head Office
570 Fehrsen Street
Brooklyn Bridge
Pretoria
P O Box 2127, Groenkloof, 0027
Telephone (012) 422-4000
tenderoffice@sars.gov.za

Dear Sir/Madam,

**REQUEST FOR PROPOSAL : RFP 15/2018A -SUPPLY & DELIVERY OF
VISITORS CHAIRS AT SARS OFFICES
NATIONWIDE**

**RFP 15/2018B -SUPPLY, DELIVERY &
INSTALLATION OF OFFICE FURNITURE
AT BLOEMFONTEIN TAXPAYER SERVICE
OFFICE**

CLOSING DATE : 23 MARCH 2018 AT 11H00 AM

**TENDER NUMBER : RFP 15/2018 A – VISITORS CHAIRS
RFP 15/2018 B – OFFICE FURNITURE**

You are invited to submit a Proposal for the services as indicated in the attached tender forms.

The conditions contained in the RFP and the SARS Procurement Policy (available on the SARS website) is applicable. The bid document must be sealed in an envelope on which the following information is clearly indicated:

- a) The name and address of the tenderer:
- b) Tender number: **RFP 15/2018 A & RFP 15/2018 B**
- c) Closing date and time: **23 MARCH 2018 AT 11:00 AM**

The following conditions will apply to the submission of the bid documents.

1. All bid documents must be submitted in accordance with the instructions in the RFP document;



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2. Each bid must be submitted separately; clearly indicating the RFP number (**RFP 15/2018 A and/or RFP 15/2018 B**)
3. Bid documents may either be posted to the Tender Office; SARS Procurement Department, Linton House, 570 Fehrsen Street, Brooklyn Bridge, Brooklyn, Pretoria, 0181 OR placed in the tender box at the main entrance at the aforesaid address;
4. Bid documents will only be considered if received by SARS before the closing date and time, regardless of the method used to send or deliver such documents to SARS; and
5. Late bids will not be accepted.

Please direct all enquiries to Vuyokazi Ntshinga on (012) 647 9569 and email: tenderoffice@sars.gov.za.

The bid forms must be completed fully.

Yours faithfully

A handwritten signature in blue ink, appearing to read 'M. Borotho', is positioned above the printed name.

MR M. BOROTHO
ACTING GROUP EXECUTIVE: PROCUREMENT