

**RFP 32/2018: APPOINTMENT OF A SERVICE PROVIDER FOR PRINT AND ONLINE SUBSCRIPTION OF NEWSPAPERS NATIONWIDE**

**Communication #2**

**Date of Issue: 12 JUNE 2018**

**1. Answers to questions posed by Bidders.**

These questions and answers as well as issued / reissued documents referred to in this document can be found on SARS's website at [www.sars.gov.za](http://www.sars.gov.za).

**Question and Answer**

No	Question	Answer
1.	Pricing Template Printed Weekend Subscriptions Times Magazine Is this for the Time Magazine, if so the frequency is 52 per annum, a weekly publication	Yes, the frequency of publication is 52 , however SARS requires an estimate of 30 online Subscription and an estimate of 50 printed newspaper for time Magazine  The Pricing Response Template that has been provided requests the bidders to quote SARS on both the 6 Months and 12 Months respectively. Meaning that; the bidder will be required to quote the weekly cost of the mentioned Newspapers for both 6 and 12 Months.
2.	I would like to get clarity on the Compliance letter required from Media Houses, one of the consultant's states that the compliance letter is acquired through a credit application.	Our Mandatory requirements states the followings:  <b><i>"A letter of Compliance- from the following Media House 2.1. Times Media Group,</i></b>

No	Question	Answer
	<p>I just wanted to make sure that it is the right process or it is something else.</p>	<p><b>2.2. Independent Media and 2.3. Media24 NB: The bidder must submit one (1) compliance letter from each”</b></p> <p><i>Meaning that; the bidder will be required to submit a Compliance letter from the above mentioned Media House and the reason for such a letter; it is for the Media House to confirm that; the bidder is currently in a position of being able to provide the Online Newspaper Subscription for that particular Media House’s Newspapers.</i></p>
<p>3.</p>	<p>1. Page 12 of RFP in respect of Letter of Compliance.</p> <p>We note that they are only required from three media houses, Times Media (Tiso Blackstar), Media24 and Independent Newspapers and would like to confirm if it will be acceptable to submit Letter of Compliance from other media houses with the exception of the aforementioned.</p>	<p>Bidders are required to submit a Compliance letter from the mentioned three (3) Media House; namely: Times Media Group, Independent Media and Media24 and failure to submit the mentioned Compliance letter from each of the mentioned Media House will result in the bidder being disqualified at the Pre- Technical Evaluation Gate .</p> <p>On page 13 of 21; Bidders have been requested to submit <b>A Letter of Intention</b> for the following Media Houses; Financial Times, Creamer Media and Freight and Trade (<b>It should be noted that Freight and Trade belongs to Now Media; henceforth Bidders would be expected to submit a Letter of Intention for Now Media House</b>) and failure to submit the <b>Letter of Intention</b> for each of the mentioned Media House will result in the bidder being disqualified at the Pre- Technical Evaluation Gate.</p> <p>NB: Bidders are encouraged to submit a Compliance letter from the following Media House if they are already in a position of such Media House; namely: Financial Times, Creamer Media and Freight and Trade and/or more. A bidder that will submit a letter of Compliance from the Media Houses (Financial Times, Creamer Media and Freight and Trade and/or more) will no longer be required to submit a Letter of Intention from that Media House as they would already be in a position of providing such a Compliance letter.</p> <p>NB: Bidders would also be required to submit a letter of Intention for the following Media House which provides the following Newspapers and/or Magazines:</p> <ol style="list-style-type: none"> <li>1. Without Prejudice</li> <li>2. Brain Storm</li> <li>3. Economist</li> </ol>

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		4. Fortune 5. Gemsbok 6. Harvard Business Review 7. Leadership 8. News Week
4.	2. Home Delivery  There are almost 50 copies weekend newspapers and would like to confirm if such subscriptions will be for 50 home deliveries or some will be delivered at the office on Monday	Some of the weekend Newspaper deliveries would be done at SARS Executives home addresses which are located within Gauteng and/or at the below mentioned SARS Offices, however SARS will only share the exact home address with the contracting bidder due to POPI Act restrictions.  NB: The followings are the SARS Offices where some of the weekend Newspaper deliveries would be done on Monday: SARS Head Offices which are within close proximity of Brooklyn Mall in Pretoria (Lehae La SARS, Khanyisa Building, Walker Creak, Linton House, Hilton House, Landbank and Steven House)
5.	Page 13 of RFP you make reference Freight and Trade and would like to confirm if this is Freight and Trade Weekly	It must be noted that Freight and Trade belongs to Now Media; henceforth Bidders would be expected to submit a Letter of Intention for Now Media House
6.	Page 13 of RFP provides an explanatory note of "Letter of Intention" and will appreciate if you can also provide explanatory note for "Letter of Compliance"	A letter of intention is a letter which states the below commitment:  <i>"A Letter of intention- a letter of intention from the bidder which will be stating that; "Bidder xxx undertakes that, they will obtain an agreement between themselves as the Bidder and the following media houses:</i> 3.1. Financial Times, 3.2. Creamer Media and 3.3. Freight and Trade <b>(It should be noted that Freight and Trade belongs to Now Media; henceforth Bidders would be expected to submit a Letter of Intention for Now Media House)</b>  <i>NB: The bidder will have to obtain a Compliance letter from each of the three (3) above mentioned Media Houses upon advice that the bidder has been successfully awarded the tender and before contracting on the service with SA"</i>

No	Question	Answer
7.	Please provide us with a sample: letter of compliance between the Media Houses	<p>The statements reads that; a <b>Letter of Compliance from the Media House</b>, which means that it is a letter which seeks to confirm that the bidder will be in a position to provide the Online Newspaper Subscription for all and/or all the Newspapers as per the Business Requirement Specification (BRS) as listed from <b>page 9 of 14 until 14 of 14 on the BRS</b> the Newspapers which the Media House provides.</p> <p>NB: Below is an example of what should reflect on the Letter of Compliance:</p> <p><i>Media House xxxx hereby confirms that Bidder xxx is certified to provide the Online Newspaper Subscription or all our Newspapers and/or for the below mentioned Newspapers.....</i></p> <p>NB: Bidders would also be required to submit a letter of Intention for the following Media House which provides the following Newspapers and/or Magazines:</p> <ol style="list-style-type: none"> <li>1. Without Prejudice</li> <li>2. Brain Storm</li> <li>3. Economist</li> <li>4. Fortune</li> <li>5. Gemsbok</li> <li>6. Harvard Business Review</li> <li>7. Leadership</li> <li>8. News Week</li> </ol>

**Documents Re-issued**

No	Original Document	Updated / New Version
1	SARS RFP 32-2018 4-1 Pricing Response Template	SARS RFP 32-2018 4-1 Pricing Response Template V1