

**PROCUREMENT CENTRE**

**Office**  
Pretoria

**Enquiries**  
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Lehae Block D, Ground Floor,  
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**Reference**  
RFP 03/2021

**Date**  
2021/09/14

TO WHOM IT MAY CONCERN



*South African Revenue Service*

Pretoria Head Office  
299 Bronkhorst Street,  
Nieuw Muckleneuk, 0181  
Private Bag X923,  
Pretoria, 0001

Dear: Sir/Madam

**REQUEST FOR PROPOSAL: PROVISION OF PROFESSIONAL SERVICES RELATED  
TO THE PROTECTION OF PERSONAL INFORMATION  
ACT NO. 4 OF 2013**

**BRIEFING SESSION : 20 SEPTEMBER 2021 AT 14H00**

**CLOSING DATE : 07 OCTOBER 2021 AT 11H00**

**TENDER NUMBER : RFP 03/2021**

You are invited to submit a proposal for the appointment of a service provider for the provision of professional services related to the protection of personal information act no. 4 of 2013.

The conditions contained in the RFP and the SARS Procurement Policy (available on the SARS website) are applicable. The bid document must be sealed in an envelope on which the following information is clearly indicated:

- a) The name and address of the tenderer;
- b) Tender number; and
- c) Closing date and time.

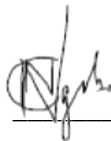
The following conditions will apply to the submission of the bid documents.

1. All bid documents must be submitted in accordance with the instructions in the RFP document;
2. Bid documents may either be posted to the Tender Office; SARS Procurement Department, 299 Bronkhorst street, Nieuw Muckleneuk, Pretoria, 0181 OR placed in the tender box at the main entrance at the aforesaid address;
3. Bid documents will only be considered if received by SARS before the closing date and time, regardless of the method used to send or deliver such documents to SARS; and
4. Late bids will not be accepted.

Please direct all enquiries to Andre Taljaard at the following email: [tenderoffice@sars.gov.za](mailto:tenderoffice@sars.gov.za)  
OR [rft-professionalservices@sars.gov.za](mailto:rft-professionalservices@sars.gov.za)

The bid forms must be completed fully.

Yours Sincerely,



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**Noxolo Ngubo**

**Executive – Procurement, SARS**

**Date :** 13/09/2021