**SARS RFP 15/2021**

**PROCUREMENT AND SUPPORT OF THE PADS4 VIDEO AND DIGITAL SIGNAGE SOLUTION (SMART DISPLAYS) FOR 34 SARS BRANCHES**

**Mandatory Response Template**

***Instructions***

1. *Bidder is instructed to follow the format (section numbering, headings etc.) of this pre-qualification response template exactly. Bidder must not deviate from the numbering scheme nor deviate from the order in which the sections and subsections are presented in this template.*

1. *The Bidder must attach documentary evidence of claims where specifically requested and where directed may attach additional documentation. All documentation must be placed in a subsection of section 0 (Additional Documentation) located at the end of this template and a reference to the documentation must be made by the Bidder in the ‘Table B Additional Documentation References’ of the referring section. SARS is not under any obligation to evaluate material that is not referenced within ‘Table B Additional Documentation References’ and in the manner set out above.*
2. *The Bidder must use this MS-Word document as a template for its response. The Bidder may delete these italicised instructions and the tables headed by “Instructions for completing a Response to Table A” and “Instructions for completing a Response to Table B” from the completed template in its Proposal.*

***Important note regarding the contents of the Bidder’s response***

1. *The accuracy of the content of the Bidder’s response is paramount. SARS may, at its discretion, conduct a due diligence to verify the claims made in the Bidder’s Proposal during or after SARS’s evaluation of the mandatory criteria. The Bidder is advised to note the provisions of the RFP with regard to misrepresentation and disqualification in the RFP Main Document*
2. *Unless otherwise specified, where responses are required to indicate Bidder’s capability, the Bidder’s current capabilities must be given.*
3. *The Bidder must make clear every aspect of its response to the information sought. SARS does not take any responsibility to clarify any aspect of the Bidder’s response. SARS may at its own discretion seek clarification from the Bidder. Any interpretation that is made by SARS evaluators of an ambiguous response will be final and need not be clarified by SARS.*
4. *SARS will evaluate the Bidder’s Proposal based on the information contained in the Proposal (and any clarifications, verifications or due diligence conducted by SARS). SARS has no responsibility to take extraneous information into account in its evaluation.*

**Mandatory Response**

**PROCUREMENT AND SUPPORT OF THE PADS4 VIDEO AND DIGITAL SIGNAGE SOLUTION (SMART DISPLAYS) FOR 34 SARS BRANCHES**

**[Bidder Name]**

1. PADS4 CERTIFICATION

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| ***Mandatory requirement*** | | |
| Reference: RFP Main Document paragraph 8.3  The Bidder must confirm (on the mandatory response template) that the Smart Display of the device is PADS 4 certified.  **NB: The bidder must provide a brochure as a proof of the product that the bidder is proposing and/or providing, which confirms that the Smart Display of the device is PADS 4 certified.** | | |
| **Instructions for completing Response Table A & Table B below.**   * *The Bidder must complete all fields in Response Table A in full. The Bidder Must submit details* * *The Bidder may add more lines to its Response in Table A if necessary.* * *The bidder must attach relevant documentation in Response Table B (as indicated on NB of each of the Mandatory Requirements)* | | |
|  | **Field name** | ***Instructions*** |
| The Bidder must confirm (on the Mandatory Response Template) that the Smart Display of the device is PADS 4 Certified. | *The Bidder either respond Confirm/Do not confirm* |
| Comment | *Any comment* |
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| **Response Table A** | | | | | |
| **PADS 4 Certification** | | **Confirm/Do not confirm** | | | **Comment** |
| The Bidder must confirm (on the Mandatory Response Template) that the Smart Display of the device is PADS 4 Certified. | | **Confirm** | **Do not confirm** | |  |
| **Response Table B : References to Attached Documentation** | | | | | |
| **Reference** | **Document Title** | | | **Submitted In Support Of** | |
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1. minimum of or at least 49 inch in size, 24 / 7 Commercial Display

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| ***Mandatory requirement*** | | |
| Reference: RFP Main Document paragraph 8.3  The Bidder must confirm (on the mandatory response template) that the device is a Minimum of or at least 49 Inch in Size, 24 / 7 commercial display.  **NB: The bidder must provide a brochure as a proof of the product that the bidder is proposing and/or providing, which confirms that the device is a minimum of or at least 49 Inch in size, 24/7 commercial display.** | | |
| **Instructions for completing Response Table A & Table B below.**   * *The Bidder must complete all fields in Response Table A in full. The Bidder Must submit details* * *The Bidder may add more lines to its Response in Table A if necessary.* * *The bidder must attach relevant documentation in Response Table B (as indicated on NB of each of the Mandatory Requirements)* | | |
|  | **Field name** | ***Instructions*** |
| The Bidder must confirm (on the mandatory response template) that the device is a Minimum of or at least 49 Inch in Size, 24 / 7 commercial display. | *The Bidder either respond Confirm/Do not confirm* |
| Comment | *Any comment* |
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| **Response Table A** | | | | | |
| **MINIMUM OF OR AT LEAST 49 INCH IN SIZE, 24 / 7 COMMERCIAL DISPLAY** | | **Confirm/Do not confirm** | | | **Comment** |
| The Bidder must confirm (on the mandatory response template) that the device is a Minimum of or at least 49 Inch in Size, 24 / 7 commercial display. | | **Confirm** | **Do not confirm** | |  |
| **Response Table B : References to Attached Documentation** | | | | | |
| **Reference** | **Document Title** | | | **Submitted In Support Of** | |
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1. Wireless and LAN Connectivity

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| ***Mandatory requirement*** | | |
| Reference: RFP Main Document paragraph 8.3  The Bidder must confirm (on the mandatory response template) that the device has a wireless and LAN connectivity.  **NB: The bidder must provide a brochure as a proof of the product that the bidder is proposing and/or providing, which confirms that the device has a wireless and LAN connectivity.** | | |
| **Instructions for completing Response Table A & Table below.**   * *The Bidder must complete all fields in Response Table A in full. The Bidder Must submit details* * *The Bidder may add more lines to its Response in Table A if necessary.* * *The bidder must attach relevant documentation in Response Table B (as indicated on NB of each of the Mandatory Requirements)* | | |
|  | **Field name** | ***Instructions*** |
| The Bidder must confirm (on the Mandatory Response Template) that the Device has a Wireless and LAN Connectivity. | *The Bidder either respond Confirm/Do not confirm* |
| Comment | *Any comment* |
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| **Response Table A** | | | | | |
| **WIRELESS AND LAN CONNECTIVITY** | | **Confirm/Do not confirm** | | | **Comment** |
| The Bidder must confirm (on the Mandatory Response Template) that the Device has a Wireless and LAN Connectivity. | | **Confirm** | **Do not confirm** | |  |
| **Response Table B : References to Attached Documentation** | | | | | |
| **Reference** | **Document Title** | | | **Submitted In Support Of** | |
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1. KNOX Security

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| ***Mandatory requirement*** | | |
| Reference: RFP Main Document paragraph 8.3  The Bidder must confirm (on the mandatory response template) that the device has KNOX Security capabilities (the Security Capacities can be that of KNOX and/or any other name, for as long as, it can perform the same function as that of KNOX Security Capabilities. **NB: KNOX has been used as an example**).  **NB: The bidder must provide a brochure as a proof of the product that the bidder is proposing and/or providing, which confirms that the device has KNOX Security capabilities (the Security Capacities can be that of KNOX and/or any other name, for as long as, it can perform the same function as that of KNOX Security Capabilities. NB: KNOX has been used as an example).** | | |
| **Instructions for completing Response Table A & Table B below.**   * *The Bidder must complete all fields in Response Table A in full. The Bidder Must submit details* * *The Bidder may add more lines to its Response in Table A if necessary.* * *The bidder must attach relevant documentation in Response Table B (as indicated on NB of each of the Mandatory Requirements)* | | |
|  | **Field name** | ***Instructions*** |
| The Bidder must confirm (on the mandatory response template) that the device has KNOX Security capabilities (the Security Capacities can be that of KNOX and/or any other name, for as long as, it can perform the same function as that of KNOX Security Capabilities. NB: KNOX has been used as an example). | *The Bidder either respond Confirm/Do not confirm* |
| Comment | *Any comment* |
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| **Response Table A** | | | | | |
| **KNOX Security** | | **Confirm/Do not confirm** | | | **Comment** |
| The Bidder must confirm (on the mandatory response template) that the device has KNOX Security capabilities (the Security Capacities can be that of KNOX and/or any other name, for as long as, it can perform the same function as that of KNOX Security Capabilities. NB: KNOX has been used as an example). | | **Confirm** | **Do not confirm** | |  |
| **Response Table B : References to Attached Documentation** | | | | | |
| **Reference** | **Document Title** | | | **Submitted In Support Of** | |
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1. SOC (SYSTEM ON CHIP)

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| ***Mandatory requirement*** | | |
| Reference: RFP Main Document paragraph 8.3  The Bidder must confirm (on the mandatory response template) that the Device has a System on Chip (SOC), which allows users to create an enhanced virtual collaboration workspace without needing a physical computer in the room, or any physical connection.  **NB: The bidder must provide a brochure as a proof of the product that the bidder is proposing and/or providing, which confirms that the device has a SOC, which allows users to create an enhanced virtual collaboration workspace without needing a PC in the room or any physical connection.** | | |
| **Instructions for completing Response Table A & Table B below.**   * *The Bidder must complete all fields in Response Table A in full. The Bidder Must submit details* * *The Bidder may add more lines to its Response in Table A if necessary.* * *The bidder must attach relevant documentation in Response Table B (as indicated on NB of each of the Mandatory Requirements)* | | |
|  | **Field name** | ***Instructions*** |
| The Bidder must confirm (on the Mandatory Response Template) that the Device has a System on Chip (SOC), which allows users to create an enhanced virtual collaboration workspace without needing a physical computer in the room, or any physical connection | *The Bidder either respond Confirm/Do not confirm* |
| Comment | *Any comment* |
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| **Response Table A** | | | | | |
| **SOC** | | **Confirm/Do not confirm** | | | **Comment** |
| The Bidder must confirm (on the Mandatory Response Template) that the Device has a System on Chip (SOC), which allows users to create an enhanced virtual collaboration workspace without needing a physical computer in the room, or any physical connection | | **Confirm** | **Do not confirm** | |  |
| **Response Table B : References to Attached Documentation** | | | | | |
| **Reference** | **Document Title** | | | **Submitted In Support Of** | |
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1. Supporting advanced UHD (Ultra High Definition) upscaling technology

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| ***Mandatory requirement*** | | |
| Reference: RFP Main Document paragraph 8.3  The Bidder must confirm (on the mandatory response template) that the device is supporting advanced UHD (Ultra High Definition) upscaling technology.  **NB: The bidder must provide a brochure as a proof of the product that the bidder is proposing and/or providing, which confirms that the device is supporting advanced UHD upscaling technology.** | | |
| **Instructions for completing Response Table A & Table B below.**   * *The Bidder must complete all fields in Response Table A in full. The Bidder Must submit details* * *The Bidder may add more lines to its Response in Table A if necessary* * *.* *The bidder must attach relevant documentation in Response Table B (as indicated on NB of each of the Mandatory Requirements)* | | |
|  | **Field name** | ***Instructions*** |
| The Bidder must confirm (on the Mandatory Response Template) that the Device is Supporting advanced UHD (Ultra High Definition) upscaling technology. | *The Bidder either respond Confirm/Do not confirm* |
| Comment | *Any comment* |
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| **Response Table A** | | | | | |
| **Supporting advanced UHD (Ultra High Definition) upscaling technology** | | **Confirm/Do not confirm** | | | **Comment** |
| The Bidder must confirm (on the Mandatory Response Template) that the Device is Supporting advanced UHD (Ultra High Definition) upscaling technology. | | **Confirm** | **Do not confirm** | |  |
| **Response Table B : References to Attached Documentation** | | | | | |
| **Reference** | **Document Title** | | | **Submitted In Support Of** | |
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1. Accreditation Letter

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| ***Mandatory requirement*** | | |
| Reference: RFP Main Document paragraph 8.3  The Bidder must provide a certification and/or letter from the Original Equipment Manufacturer (OEM), i.e. Samsung, Life Good, etc. which confirms that the bidder is accredited by the OEM (the OEM to which the bidder is providing the device for).  **NB: The bidder must provide a letter from the OEM, which indicates that the bidder is accredited by the OEM.** | | |
| **Instructions for completing Response Table A & Table B below.**   * *The Bidder must complete all fields in Response Table A in full. The Bidder Must submit details* * *The Bidder may add more lines to its Response in Table A if necessary.* * *The bidder must attach relevant documentation in Response Table B (as indicated on NB of each of the Mandatory Requirements)* | | |
|  | **Field name** | ***Instructions*** |
| The Bidder must provide a certification and/or letter (from the Original Equipment Manufacturer (OEM, i.e. Samsung, Life Good, etc.) which confirms that, the bidder is accredited by the OEM (the OEM to which the bidder is provide the Device for). | *The Bidder either respond Comply/Do not comply* |
| Comment | *Any comment* |
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| **Response Table A** | | | | |
| **AFFILIATION OF THE BIDDER** | | **Comply/Do not comply** | | **Comment** |
| The Bidder must provide a certification and/or letter (from the Original Equipment Manufacturer (OEM, i.e. Samsung, Life Good, etc.) which confirms that, the bidder is accredited by the OEM (the OEM to which the bidder is provide the Device for). | |  | |  |
| **Response Table B : References to Attached Documentation** | | | | |
| **Reference** | **Document Title** | | **Submitted In Support Of** | |
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1. Regional Footprint

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| ***Mandatory requirement*** | | |
| Reference: RFP Main Document paragraph 8.3  The Bidder must confirm (on the mandatory response template) that they (and/or the sub- contractor) have Regional centres across the country.  **NB: The bidder must provide an address for each of their Regional Office(s).** | | |
| **Instructions for completing Response Table A below.**   * *The Bidder must complete all fields in Response Table A in full. The Bidder Must submit details* * *The Bidder may add more lines to its Response in Table A if necessary.* | | |
|  | **Field name** | ***Instructions*** |
| The Bidder must confirm (on the Mandatory Response Template) that they (and/or the sub- contractor) have Regional centres across the country. | *The Bidder either respond Confirm/Do not confirm* |
| Comment | *Any comment* |
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| **Response Table A** | | | |
| **Regional Footprint** | **Confirm/Do not confirm** | | **Provide an Address** |
| Eastern Cape | **Confirm** | **Do not confirm** |  |
| Free State | **Confirm** | **Do not confirm** |  |
| Gauteng | **Confirm** | **Do not confirm** |  |
| KwaZulu-Natal | **Confirm** | **Do not confirm** |  |
| Limpopo | **Confirm** | **Do not confirm** |  |
| Mpumalanga | **Confirm** | **Do not confirm** |  |
| Northern Cape | **Confirm** | **Do not confirm** |  |
| North West | **Confirm** | **Do not confirm** |  |
| Western Cape | **Confirm** | **Do not confirm** |  |

1. Warranty

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| ***Mandatory requirement*** | | |
| Reference: RFP Main Document paragraph 8.3  The Bidder must confirm (on the mandatory response template) that the device has a minimum of 5 years carry-in warranty.  **NB: The bidder must provide a brochure as a proof of the product that the bidder is proposing and/or providing, which confirms that the device has a minimum of 5 years carry-in warranty.** | | |
| **Instructions for completing Response Table A & Table B below.**   * *The Bidder must complete all fields in Response Table A in full. The Bidder Must submit details* * *The Bidder may add more lines to its Response in Table A if necessary.* * *The bidder must attach relevant documentation in Response Table B (as indicated on NB of each of the Mandatory Requirements* | | |
|  | **Field name** | ***Instructions*** |
| The Bidder must confirm (on the Mandatory Response Template) that the Device has a Minimum of 5 Year carry-in warranty. | *The Bidder either respond Confirm/Do not confirm* |
| Comment | *Any comment* |
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| **Response Table A** | | | | | |
| **Warranty** | | **Confirm/Do not confirm** | | | **Comment** |
| The Bidder must confirm (on the Mandatory Response Template) that the Device has a Minimum of 5 Year carry-in warranty. | | **Confirm** | **Do not confirm** | |  |
| **Response Table B : References to Attached Documentation** | | | | | |
| **Reference** | **Document Title** | | | **Submitted In Support Of** | |
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1. Spares

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| ***Mandatory requirement*** | | |
| Reference: RFP Main Document paragraph 8.3  The Bidder must confirm (on the mandatory response template) that they have the availability of spares to replace DOA (Dead On Arrival) and faulty units.  **NB: The bidder must confirm, that they have the availability of spares to replace DOA (Dead On Arrival) and faulty units.** | | |
| **Instructions for completing Response Table A & Table B below.**   * *The Bidder must complete all fields in Response Table A in full. The Bidder Must submit details* * *The Bidder may add more lines to its Response in Table A if necessary.* | | |
|  | **Field name** | ***Instructions*** |
| The Bidder must confirm (on the Mandatory Response Template) that have the availability of spares to replace DOA (dead on arrival) and faulty units. | *The Bidder either respond Confirm/Do not confirm* |
| Comment | *Any comment* |
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| **Response Table A** | | | |
| **SPARES** | **Confirm/Do not confirm** | | **Comment** |
| The Bidder must confirm (on the Mandatory Response Template) that have the availability of spares to replace DOA (dead on arrival) and faulty units. | **Confirm** | **Do not confirm** |  |

1. AUTHORISED Signature of Bidder

*I declare that the responses and the information provided above are accurate, complete, and correct and that I am authorised to sign this declaration on behalf of the Bidder.*

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| **Signature of Bidder’s Authorised Signatory** |  |
| **Name** |  |
| **Capacity** |  |
| **Date** |  |