

RFP 39/2021 –Appointment of Panel of Design and Engineering Consultants for the Built Environment.

ANNEXURE B – TECHNICAL SCORECARD

RATING OF TECHNICAL ABILITY = 100 POINTS

No	Technical Measure	Weight	Rating Scale
1	Company Profile & Projects	40	
1.1	Bidders company profile should demonstrate the bidders' years of being in business.	(10)	(10) = 10 years plus (7) = 7 to 9 years (5) = 5 – 6 years (3) = 3 – 4 years (1) = Less than 2 years.
1.2	Provide a detailed Company Profile which clearly indicates that the bidder provides professional design and engineering services within the category the bidder is bidding for.	(10)	(10) = The Company Profile clearly indicates that the company (not individuals) has practical experience in the category it is bidding for. (0) = The Company Profile does not clearly indicate that the company (not individuals) has practical experience in the category it is bidding for.
1.3	<p>Projects:</p> <p>Provide detailed information on at least 2 projects where the Service Provider was involved in the planning and/ or execution of professional disciplines.</p> <p>Please describe the level of involvement (Services undertaken & Company Capacity to deliver such services).</p> <ul style="list-style-type: none"> • The problem. • The client brief. • The solution. • Estimated value of the project. • Outcome of the project. <p>Note:</p> <p>✓ <i>The objective of the Company Projects is for the Bidder to show SARS that they have sufficient expertise in the Professional Discipline they are bidding for with respect to the typical SARS project requirements.</i></p> <p>✓ <i>Typical SARS requirements are:</i></p>	(20)	10 Points per Project. The bidder articulated their involvement in each project as per the: <ul style="list-style-type: none"> • Problem (2) • Client brief (2) • Solution; (2) • Estimated value of the project; (2) • Outcome of the project. (2)

No	Technical Measure	Weight	Rating Scale
	<p><i>Design of Commercial Office Blocks for Corporate tenants.</i></p> <ul style="list-style-type: none"> • <i>TI Design – Tenant Installation Design for Office Blocks / Shopping Mall areas for corporate type tenants.</i> • <i>Design and layout of Warehousing Complexes or warehouses.</i> 		
2	Resources	48	
2.1	<p>Bidder is to list the principal accountable professional in years (post PPE/ APC).</p> <p>Note</p> <p>✓ <i>This is the most senior person who will sign off all drawings and be accountable for the Professional services delivered relevant to the category being applied for.</i></p>	(10)	<p>(10) = 15 years plus post PPE/APC.</p> <p>(9) = 12 to 14 years post PPE/APC.</p> <p>(8) = 5 to 11 years post PPE/APC.</p> <p>(7) = less than 5 years post PPE/APC.</p>
2.2	<p>The details of a Key Account Manager that will be the contact person to SARS.</p>	(3)	<p>Supplied = 3 Not Supplied = 0</p>
2.3	<p>Number of registered professionals in the bidding category. (Excluding the Principal Accountable Professional indicated above)</p> <p>Note:</p> <p>✓ <i>A registered professional is a qualified persons who is registered with their relevant body (i.e. SACAP/ECSA/etc.) and who has passed the PPE (Professional Practice Exam) relevant to the category being applied for.</i></p> <p>✓ <i>The details of each Professional (Professional Registration number and body i.e. ECSA/SACAP/etc. membership) must be supplied. Please also note that "Candidates" will not score points.</i></p>	(15)	<p>(15) = Five or more registered professionals.</p> <p>(12) = Two to Four registered professionals.</p> <p>(8) = One registered professional.</p>
2.4	<p>Companies' registered professionals have work experience of a similar nature to those typically required by SARS.</p> <p>Note: Typical SARS requirements are:</p> <p>✓ <i>Design of Commercial Office Blocks for Corporate tenants.</i></p> <p>✓ <i>TI Design – Tenant Installation Design for Office Blocks / Shopping Mall areas for corporate type tenants.</i></p> <p>✓ <i>Design and layout of Warehousing Complexes or warehouses.</i></p>	(20)	<p>(20) = CVs of all Registered Professionals combined indicates significant experience (40 or more projects) in relevant category.</p> <p>(15) = CVs of all Registered Professionals combined indicates good experience (Between 30 and 39 projects) in relevant category.</p>

No	Technical Measure	Weight	Rating Scale
			(10) = CVs of all Registered Professionals combined indicates minimal experience (less than 30 projects) in relevant category.
3.	Reference Letters from Clients	12	
3.1	<p>Bidders are required to provide the name(s) of at least three (3) clients to whom similar services were provided that match the Category being applied for.</p> <p>Note:</p> <p>✓ Three (3) References are required per category. 4 points per Reference.</p> <p>Bidders should include for each reference:</p> <ul style="list-style-type: none"> - the name of the client, and contact person with Contact details (Contact number &/or Email Address), - the duration of the Bidder's contract with the Client related to the relevant category, - a brief description of all services provided to such company related to the relevant category, - Level of performance related to the relevant category indicating: Excellent Good or Poor. 	12	<p>Per reference submitted:</p> <p>For each applicable reference that indicated all criteria listed (2x3); and</p> <p>For each reference that demonstrate good or excellent level of performance. (2x3)</p>
A Score of 70% or higher out of a possible 100 points is required for bidders to pass the Technical Evaluation Stage.			