

- **APPOINTMENT OF A QUALIFIED SERVICE PROVIDER, GRADE 3EP (OR HIGHER) FOR THE SUPPLY AND INSTALLATION OF MINI SUB-STATIONS AT LEHAE LA SARS, BROOKLYN.**

Briefing Session	2 February 2022 at 10H00
RFP No	RFP 46/2021
Closing Date	24 February 2022 at 11h00

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BID EVALUATION COMMITTEE

Procurement

Sourcing Specialist

Governance, Compliance & Risk Specialist

Pricing Specialist

B-BBEE Specialist

Financial Analysis Specialist

SARS Business Unit

Technical Specialists

Corporate Legal Services

Legal Specialists

RFP TIMELINES

ACTIVITY	DUE DATE
RFP Advertisement Date & Availability of bid documents on SARS website	27 January 2022
Non- Compulsory Briefing Session	2 February 2022 at 10h00
Compulsory site visit	9 February 2022 1st session: 9h00 – 11h30 2nd session: 12h00 – 14h30
Bidder's questions	27 January – 18 February 2022
SARS Response to Bidder's questions	18 February 2022
RFP Closing Date	24 February 2022 at 11h00

TECHNICAL REQUIREMENTS



Technical Specification - Scope of

MANDATORY REQUIREMENTS

No.	Mandatory Requirement
1.	Attendance of a compulsory site visit . Bidders are expected to complete and sign the attendance register at the site visit.
2.	<p>Minimum Construction Industry Development Board (CIDB) level of 3EP or higher and contractor must be active at time of tender and award.</p> <p>NB: CRS number and the name of the bidding entity must be provided. SARS will verify the status of registration with CIDB</p>
3.	<p>Failure to meet the minimum threshold of stipulated for the local content on below component:</p> <p>Steel Substation Structures (800kVA Mini-substation- Transformers – class 0) 90%</p> <p>NB: (Please note that the 90% only applies to the transformer inside the mini substation)</p> <p>Instrument Transformers (all digital, volt & amp meters) 90%</p> <p>NB: The 90% Local Content excludes Crepe paper: Porcelain Bushing and MOH Steel Cores</p> <p>Busbars (all busbars) 5%</p> <p>Housing (breakout boxes & DB's) 25%</p> <p>Switching Devices (all MCCBs and mini-CBs) 5%</p> <p>NB: SBD 6.2 and Annex C must be fully completed and submitted with the bid documents.</p> <p>The table under paragraph 2(c) of the SBD 6.2 should not be completed as the bidders are required to complete Annex C: Local Content Declaration – Summary Schedule for local content percentage (%) for each items listed as this bid has more than one item on local content.</p> <p>Where applicable, the bidder must submit an authorisation or expemption letter by DTI allowing to use imported input materials, products or items.</p>
4.	B-BBFF evel (Minimum B-BBFF Status level-3 (I level 1, 2 and 3)

TECHNICAL EVALUATION CRITERIA

No	Criteria Description	Weight (100)
1.	Company Experience	40
2.	Staff skills and experience	20
3.	Client Reference	20
4.	Safety Health Environment and Quality (SHEQ) Documents	20
	- Safety Policy and/or Plan	5
	- Health Policy and/or Plan	5
	- Environmental Management Plan	5
	- Quality Control Policy and/or Plan	5

Bid Evaluation Process: Gate 2 (Price & BBBEE)

PRICING

NATIONAL TREASURY PREFERENTIAL PROCUREMENT REGULATION

Preference Point System

- In the second stage of the evaluation, Tenders that have submitted all the required mandatory documents will be evaluated in terms of the 80/20 preference points system under section 2 of the Preferential Procurement Policy Framework Act, 2000, read with the Preferential Procurement Regulations, 2017
- The 80/20 preference point system is applicable to bids* with a Rand value equal
- to, or above R30 000 and up to a Rand value of R50 million (all applicable taxes included).

PRICE EVALUATION

- Only Bidders that have achieved the minimum technical threshold of **70** will be considered for price evaluation
- Evaluation criteria: **Bills of Quantities (BOQ)**

Adjudication Criteria	Points
$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$	80

Where

- P_s = Points scored for price of bid under consideration
- P_t = Rand value of bid under consideration
- P_{\min} = Rand value of lowest acceptable bid

Bid Evaluation Process Gate 2 (Price & BBEE)

B-BBEE

B-BBEE MANDATORY

- The Preferential Procurement Regulations 2017 (PPR) allows SARS to exercise its discretion to issue Tenders with mandatory B-BBEE requirements:
 - **The Mandatory B-BBEE Level for this tender is (Minimum B-BBEE Status Level-3 (Level 1, 2 and 3))**

B-BBEE = 20 POINTS

B-BBEE points may be allocated to Bidders on submission of documentation or evidence as follows:

ADJUDICATION CRITERIA	POINTS
A duly completed Preference Point Claim Form: SBD 6.1 and a B-BBEE Certificate/Affidavit.	20

Bidders **MUST** complete and sign the SBD 6.1 form to claim the Bidder's B-BBEE preference points, failing which, the Bidder will be scored zero.

POINTS AWARDED FOR BBEE STATUS OF CONTRIBUTOR

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

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B-BBEE CERTIFICATE/AFFIDAVIT

The table below indicates the specific B-BBEE certification documents that must be submitted for this tender.

Classification	Turnover	Submission Requirement
Exempted Micro Enterprise (EME)	Below R10 million p.a	A sworn Affidavit or Certificate from CIPC
Qualifying Small Enterprise (QSE)	Between R10 million and R50 million p.a.	A sworn Affidavit – only 51% BO and above Certified copy of B-BBEE Rating Certificate from a SANAS Accredited rating agency.
Large Enterprise (LE)	Above R50 million p.a.	Certified copy of B-BBEE Rating Certificate from a SANAS Accredited rating agency.

Failure to submit the required certification documents will result in **disqualification**.

USE AND ACCEPTANCE OF AFFIDAVITS

Section 1.6 SBD 6.1 states.. The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

SARS reserves the right to request that bidders submit proof of their Black ownership and turnover information in support of their Affidavits.

B-BBEE KEY SECTIONS TO COMPLETE IN SBD 6.1

BID DECLARATION

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

6. B-BBEE STATUS LEVEL OF CONTRIBUTION CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1

6.1 B-BBEE Status Level of Contribution: =(maximum of 10 or 20 points)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.

7 SUB-CONTRACTING

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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7.1.1 If yes, indicate:

- (i) what percentage of the contract will be subcontracted?%
- (ii) the name of the sub-contractor?
- (iii) the B-BBEE status level of the sub-contractor?
- (iv) whether the sub-contractor is an EME or QSE?

(Tick applicable box)

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
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SBD 6.1 SUB-CONTRACTING

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at least 51% owned by:	EME √	QSE √
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

SUB-CONTRACTING

Bidders who want to claim preference points will have to comply fully with regulations 6(5) and 12(3) of the Preferential Procurement Regulations, 2017 with regard to sub-contracting:

Regulation 6(5)

- A tenderer may not be awarded points for B-BBEE status level of contributor if the tender documents indicate that the tenderer intends subcontracting more than 25% of the value of the contract to any other person not qualifying for at least the points that the tenderer qualifies for, unless the intended subcontractor is an EME that has the capability to execute the subcontract.

Regulation 12(3)

- A person awarded a contract may not sub-contract more than 25% of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is sub-contracted to an Exempted Micro Enterprise that has the capability and ability to execute the sub-contract.

PROOF OF EXISTENCE: JOINT VENTURES AND/OR SUB-CONTRACTING

- Bidders must submit concrete proof of the existence of joint ventures and/or sub-contracting arrangements. SARS will accept signed agreements as acceptable proof of the existence of a joint venture and/or sub-contracting arrangement.
- The joint venture and/or sub-contracting agreements must clearly set out the roles and responsibilities of the Lead Partner and the joint venture and/or sub-contracting party. The agreement must also clearly identify the Lead Partner, who shall be given the power of attorney to bind the other party/parties in respect of matters pertaining to the joint venture and/or sub-contracting arrangement.
- Incorporated JVs must submit the B-BBEE status of the entity. Unincorporated JVs must submit a consolidated B-BBEE certificate as if they were a group structure for every separate Bid.

FINANCIAL ANALYSIS

PURPOSE

- Part of overall risk management strategy of SARS
- One of multiple governance steps to assess financial fitness of bidders
- Assess financial stability
- Identify financial risks that SARS as an organisation is exposed too
- Recommend appropriate mitigating strategies

FINANCIAL REQUIREMENTS

- **Three recent complete sets of Audited/Reviewed Annual Financial Statements comprising of:**
 - ✓ Statement Of Comprehensive Income (*Income Statement*)
 - ✓ Statement of Financial Position (*Balance Sheet*)
 - ✓ Statement of Cash Flows (*Cash Flow Statement*)
 - ✓ Accompanying Unabridged Notes for ALL of the above documents
 - ✓ Any supplementary information
- **Less than three years Financial Periods**
 - ✓ Explanatory Letter – Providing reasons why the entity has been trading for less than three years signed by the Financial Director

FINANCIAL REQUIREMENTS

- **Joint Arrangements (JA)**
 - ✓ Annual financial statements of the JA and legal agreement detailing the percentage of ownership of each entity.
 - ✓ Unincorporated JAs must submit separate F/S for each party to the JA.
 - ✓ Signed JA legal agreement.
- **Financial statements in Bidding Companies Name**
 - ✓ Financial statements must be in name of the bidding entity.
 - ✓ Subsidiary submitting holding company's AFS must also furnish a Performance Guarantee from holding company.

BID SUBMISSION

Bidders must submit copies of each file (Original and Duplicate) and a USB with content of each file by 24 February 2022 at **11H00**



TENDER BOX

Lehae La SARS, 299 Bronkhorst Street, Nieuw
Muckleneuk, Brooklyn, Pretoria

Any enquiries must be referred, in writing via email:
tenderoffice@sars.gov.za between

Q & A Session

