



TENDER REFERENCE: RF104/2022

TENDER NAME: A REQUEST FOR INFORMATION FOR EPMO PROJECT AND PORTFOLIO MANAGEMENT SYSTEM

NO.	Questions	Answer
1.	<p>Paragraph 6.3.4.4 of your RFI includes “provide indicative pricing and/or possible rates of the products, systems and solutions.” In order to respond to this requirement with a reasonable degree of accuracy, the total number of PPM system users is required. Are you able to give an indication of:</p> <p>1.Quantity of FULL licenses required ie PPM system administrators / super-users (people who will be configuring the system);</p> <p>2.Quantity of BASIC licenses required ie number of people who will be using the system on a day-to-day basis;</p> <p>3.Quantity of VIEW-ONLY licenses ie number of people who who purely wish to view/monitor status of projects, processes and controls in the system. This also has a bearing on the estimate of costs for implementation, training and support, so are necessary to be able to provide you with an accurate response.</p>	<ul style="list-style-type: none"> • Super users – <ul style="list-style-type: none"> ✚ We define super users as users of the system with special privileges needed to administer and maintain the system (eg datafixes, access to special functions on menu etc) <input type="checkbox"/> Licenses required = 5 • PPM System Administrator <ul style="list-style-type: none"> ✚ We define PPM System Administrator as the person who administers the computing environment and who is responsible for configurations and integration. <input type="checkbox"/> Licences required = 2 • Concurrent basic license = 50 (preferred) Or • Alternatively 100 basic (named) licences • Concurrent view-only license = 50 (preferred) <p>Bidders are requested to note the following</p> <p>The above answers are a guide and is based on:</p> <ul style="list-style-type: none"> • our current guestimate and is subject to change in the future. • dependent on the bidder’s licencing structure. <p>Please provide a proposal on additional licences should SARS requirements change.</p>



TENDER REFERENCE: RF104/2022

TENDER NAME: A REQUEST FOR INFORMATION FOR EPMO PROJECT AND PORTFOLIO MANAGEMENT SYSTEM

No.	Questions	Answer
2.	<p>Paragraph 10.1.3 states, "Should the Respondent wish to submit the Proposal via email ...". Could you please confirm that this is acceptable, and that a hardcopy file will therefore not be required should we choose this option.</p>	<p>That is correct , as the RFI made provision for that. Bidders are advised to make sure that their electronic submission are not too big and do not get delivered, resulting as nonsubmission.</p> <p>It remains the bidders responsibility to ensure that all submissions are received on time irrespective of method of submission.</p>
3.	<p>With reference to the above mentioned RFI, there is a section on integration, please see below.</p> <p>Question is will SARS be looking for these requirements from a local reference perspective, or will global references do please?</p> <p>EPMO PROJECT AND PORTFOLIO MANAGEMENT SYSTEM Integration Advanced features should include the provision of widely used integration as standard, such as the ability to interface/integrate with other third party data sources such as:</p> <ul style="list-style-type: none"> • Enterprise resource planning (ERP) integration <ul style="list-style-type: none"> o Accounting software integration (SAP FI) o Human Resources software integration (SAP HR) o Business intelligence (BI) software integration (SAP BW and Power BI) o Content or document management systems integration (SharePoint Portal) • Data export • Data import • Help desk software integration (Remedy) • Project management software integration (eg MS Project) • User directory (Active Directory) 	<p>Global references will be acceptable for the purposes of the RFI, however, it will be expected of the bidder to support the development locally. All the above mentioned systems are in-house at SARS so the integration will be with the SARS implemented systems on the SARS national network.</p>
4.	<p>Please assist us with two questions:</p> <ol style="list-style-type: none"> 1. How many user licenses are required? / How many users will be using the system? 2. Do you have a data residency requirement for the solution? 	<p>Bidders are required to refer to answers provided on no 1 above.</p> <p>SARS would consider proposals for both Cloud-Based or On-premises solutions however, the solution has to conform to the SARS technology and security requirements and has to be based on a centralised architecture (no data should reside on any local client).</p>



TENDER REFERENCE: RF104/2022

TENDER NAME: A REQUEST FOR INFORMATION FOR EPMO PROJECT AND PORTFOLIO MANAGEMENT SYSTEM

No.	Questions	Answer
5.	The document, SARS RFI 04-2022 1.2 Summary Guidelines Instructions and Conditions, refers. o Paragraph 7.3.5 - All RFI Proposal documents must be submitted in original, hard copy format as well as in electronic form on a USB flash drive, in the document formats specified in paragraph 12 below. - This document has no paragraph 12. Should it have read "paragraph 10?, if not, can you please supply the document formats required?	That is correct , bidders are required to refer to Paragraph 10. Bidders are requested to note the question and answer of no 2 above.

Formatted Table