



**RFP 24/2023 Appointment of a Panel of Suppliers to Supply SARS Customs Unit with
Detector Dog Equipment, Marine Equipment and Other Consumables**

Virtual Briefing Session: 09 December 2023 at 11H00

RFP No.: RFP 24/2023

Closing Date: 04 December 2023, at 11H00

Table of Content

1. Welcome and Introduction
2. Governance, Rules and Procedures
3. Background and Scope of Work
4. Bid Evaluation Process
5. Services Agreements
6. RFP submission and contact details
7. Q&A

1. INTRODUCTION: SARS TEAM

Procurement

Sourcing Lead: Procurement

SARS Business Unit

Bid Specification Committee

Corporate Legal Services

Legal Specialist

2. GOVERNANCE RULES AND PROCEDURES

NON-COMPULSORY BRIEFING SESSION

▪ Purpose:

- Explain selected concepts, procedures and other aspects of the RFP

▪ It does not:

- Cover every item in the RFP
- Replace any of the issued RFP material
- Change any of the RFP rules unless explicitly communicated in writing

▪ The briefing session slides will be published on the e-Tender Portal and SARS Website.

▪ The RFP pack remains the primary source of information for the Bidder to respond.

2.1 PROCEDURES DURING BRIEFING SESSION

- Questions during the session.
 - SARS will take verbal and written questions submitted during the session
 - SARS will review and focus on most pertinent themes arising from the questions and provide answers where possible
 - All questions and answers will be published on e-Tender portal and SARS website to all the bidders as part of the wider Q & A process
 - The published answers will take precedence over any verbal response given in the briefing session

- The session is being recorded

3. BACKGROUND & SCOPE OF WORK

Refer to Annexure A – Business Requirements Specification (BRS)



BRS

4. BID EVALUATION PROCESS

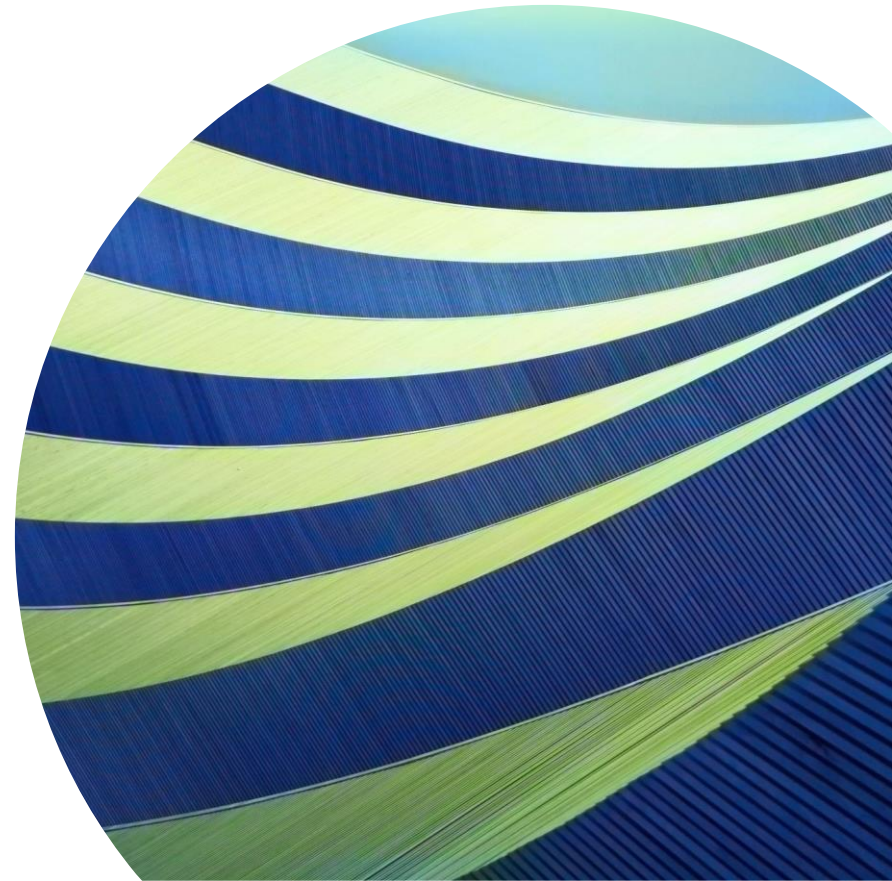
REFER TO SECTION 7 OF THE MAIN RFP DOCUMENT:

Gate 0 – Prequalification Evaluation

- Refer to paragraph 7.2 of the
Main RFP Document

Gate 1 – Technical Evaluation

- Refer to paragraph 7.3 of the
Main RFP Document



5. MASTER SERVICES AGREEMENTS (MSA)

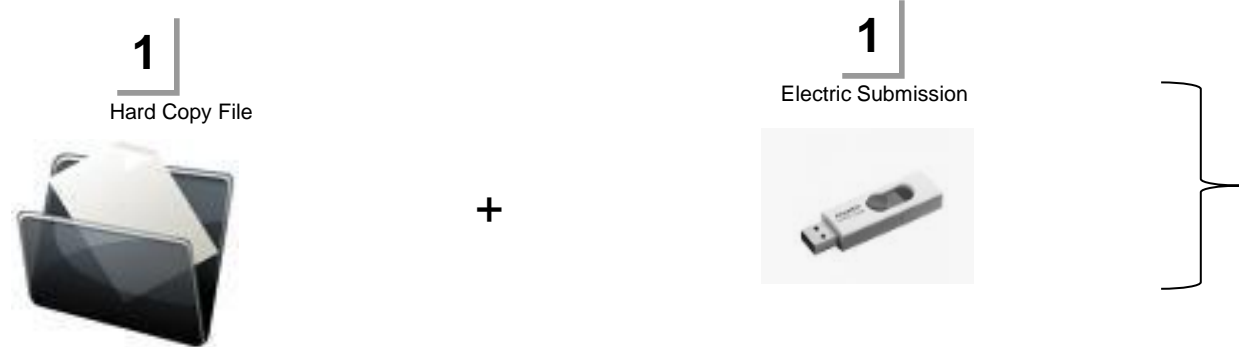
The successful Bidders will be expected to enter into a Master Services Agreement with SARS.

The draft MSA is attached

Refer to Paragraph 7.8 of the Main RFP Document

6. BID SUBMISSION

Bidders must submit one (1) hard copy file and a USB with content of each file.
Refer to paragraph 6.5 of the Main RFP document



TENDER BOX

Tender Office SARS Procurement, Lehae La SARS Head Office, 299 Bronkhorst Street Nieu Mucleneuk, Pretoria

Any enquiries must be referred, in writing via email: tenderoffice@sars.gov.za

6.1 RFP TIMELINES

ACTIVITY	DATE
Advertisement of Bid in the: <ul style="list-style-type: none">National Treasury Tender Portal and SARS Website	03 November 2023
Non-compulsory virtual briefing session	09 November 2023
Last date for questions relating to RFP	24 November 2023
Bid Closing Date	04 December 2023 at 11:00am

Thank you
Re a leboha
Re a leboga
Ndza Khensa
Dankie
Ndi a livhuwa
Ngiyabonga
Enkosi
Ngiyathokoza

7. QUESTION AND ANSWERS

