



**APPOINTMENT OF A PANEL OF SERVICE PROVIDERS FOR THE SUPPLY,
MAINTENANCE AND SUPPORT OF NON-INTRUSIVE INSPECTION, SCANNING
AND DETECTION SOLUTIONS**

Non-Compulsory Briefing Session: 17 November 2023 at 13H00

RFP No: RFP 22/2023

Closing Date: 08 December 2023, 11H00 South Africa Time zone

Table of Content

- 1. Welcome and Introduction**
2. Purpose
- 3.RFP Timelines
4. Background and Requirements
5. Bid Evaluation Process
6. Services Agreements
7. RFP submission and contact details
8. Q&A

Purpose

Non-Compulsory Briefing Session

- Purpose
 - As to explain to the bidders on high level the requirements of the RFP
- It may contain
 - additional information
 - additional rules that must be adhered to
- It does not
 - cover every item in the RFP
 - replace any of the issued RFP material
 - change any of the RFP rules unless explicitly communicated in writing
- The briefing session slides will be uploaded to SARS & NT Portals.
- The RFP pack remains the primary source of information for the Bidder to respond.

Procedures during Briefing Session

- Questions during the session.
 - SARS will take written questions submitted during the session
 - SARS will review and focus on most pertinent themes arising from the questions and provide answers where possible
 - All questions and answers will be emailed to all the bidders as part of the wider Q & A process
 - The emailed answers will take precedence over any verbal response given in the briefing session
- The session is being recorded

Governance Requirements

- Strict communication channels
 - Bidders will be disqualified for non-compliance
- Deadlines to be strictly met
- Adhere to prescribed submission format to ensure queries are properly dealt with

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RFP TIMELINES

ACTIVITY	DATE DUE
Advertisement of Bid in the: <ul style="list-style-type: none"> SARS Website and e-Tender 	09 November 2023
Non-Compulsory virtual briefing session	17 November 2023 at 13h00
Last day for Bidders to submit written questions	24 November 2023
Last day for SARS response to Bidder’s written questions	27 November 2023
Bid Closing Date	08 December 2023 at 11h00
Notice to bidders	January/February 2024

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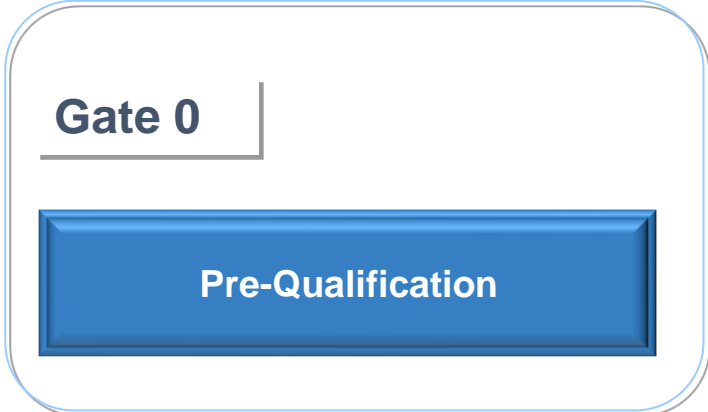
BACKGROUND & REQUIREMENTS

Refer to the Business Requirement Specification(BRS):

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BID EVALUATION PROCESS Refer to section 7 of the RFP Main doc



- Central Registration Report (Central Database System) from NT
- Tax Compliance Status Pin
- Invitation to Bid –SBD 1
- Declaration of Interest (SBD 4)
- Supplier Risk Questionnaire
- GCC Agreement

BID EVALUATION PROCESS

Refer to section 7 of the RFP Main doc

Gate 1

Mandatory Evaluation

Refer to Section 7.4.3 of the RFP Main Document (Technical Evaluation Criteria)

Gate 2

75 points

Technical Criteria Evaluation

Achieve overall score of 75 points out of 100 points to proceed to qualify to be appointed on the panel

BID EVALUATION PROCESS

Refer to section 7 of the RFP Main doc

Mandatory

Technical Evaluation Criteria

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SERVICE AGREEMENTS

Bidders are requested to:

- Comment on the terms and conditions set out in the Services Agreement and where necessary, make proposals to the terms and conditions;
- Each comment and/or amendment must be explained; and
- All changes and/or amendments to the Services Agreement must be in an easily identifiable colour font and tracked for ease of reference.
- SARS reserves the right to accept or reject any or all amendments or additions proposed by the successful bidder if such amendments or additions are unacceptable to SARS or pose a risk to the organisation.

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BID SUBMISSION

Bidders must submit copies of each file (Original file by **08 December 2023 at 11:00**)

Bid documents will only be considered if received by SARS before the Closing Date and time.



TENDER BOX

Tender Office SARS Procurement, Lehae La SARS
Head Office, 299 Bronkhorst Street, Nieu
Mucleneuk, Pretoria

Any enquiries must be referred, in writing via email:
tenderoffice@sars.gov.za

FILE 1: ORIGINAL

Exhibit 1

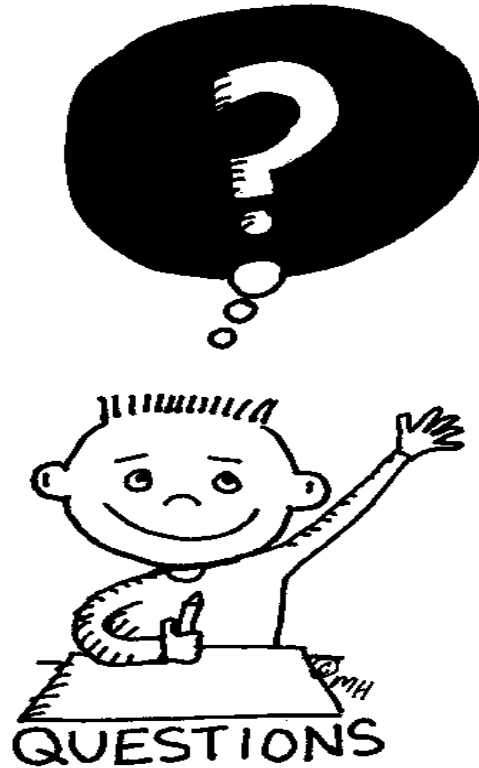
Files	Section	Responses
Folder 1: Technical	RFP Reference Description Bidder Name	<ul style="list-style-type: none"> • Prequalification documents (SBD and other documents)
		<ul style="list-style-type: none"> • Response to mandatory requirements • Supporting documents for mandatory requirements
		<ul style="list-style-type: none"> • Response to technical requirements • Supporting documents for technical requirements
		<ul style="list-style-type: none"> • Company profile • Supplementary information
		<ul style="list-style-type: none"> • Draft agreement / GCC

NB ! Each file must be marked correctly and sealed separately for easy reference during the evaluation process

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QUESTION AND ANSWERS



Thank you
Re a leboha
Re a leboga
Ndza Khensa
Dankie
Ndi a livhuwa
Ngiyabonga
Enkosi
Ngiyathokoza