

SCHEDULE TO THE RULES

200.00 PLACES OF ENTRY, WAREHOUSING PLACES, PLACES FOR PARTICULAR AND LIMITED PURPOSES, ETC

200.01 Places of entry
(Section 6(1)(a) of the Act)

Cape Town
Durban
East London
Kosi Bay
Mossel Bay
Port Elizabeth
Port of Ngqura
Richards Bay
Saldanha Bay

200.02 Warehousing places
(Section 6(1)(c) of the Act)

Beit Bridge
Bloemfontein
Cape Town
Durban
East London
Germiston
Johannesburg
OR Tambo International Airport
Kimberley
Komatipoort
Mossel Bay
Oudtshoorn
Paarl
Pietermaritzburg
Port Elizabeth
Port of Ngqura
Pretoria
Richards Bay
Robertson
Saldanha Bay
Stellenbosch
Upington
Vredendal
Worcester

and such places in the vicinity of the above-stated places as may be allowed on application.

- 200.03 Places for particular and limited purposes
(Section 6(1)(d) of the Act)
- (a) Beit Bridge
Cape Town International Airport
OR Tambo International Airport
Lebombo
Kosi Bay
through which goods may be imported or exported, through which persons may enter or leave the Republic and where goods may be entered for customs and excise purposes.
- (b) Mpondweni
Pafuri
through which persons may enter or leave the Republic.
- (c) Bloemfontein
Germiston
Johannesburg
Kimberley
Maputo
Pietermaritzburg
Port Elizabeth Airport
Pretoria
being places of entry where goods may be entered for customs and excise purposes
- (d) Oudtshoorn
Paarl
Robertson
Stellenbosch
Upington
Vredendal
Worcester
where excisable goods, imported goods ex a customs and excise warehouse and goods imported by rail may be entered for customs and excise purposes
- (e) Durban – Mooring Buoy off Reunion Rocks
Mossel Bay
where foreign-going ships may call for discharging imported and locally produced bulk petroleum products through the submarine pipe line.
- (f) Alexander Bay
Doring Bay
Hondeklip Bay
Hottentot Bay
Hout Bay
Lamberts Bay
Port Nolloth
Port St. Johns
Simonstown
St. Helena Bay
Stompneus Bay

- (g) Beit Bridge
Bloemfontein
Cape Town
Cape Town International Airport
Durban
King Shaka International Airport
East London
Germiston
Johannesburg
Kosi Bay
OR Tambo International Airport
Kimberley
Lanseria International Airport
Lebombo
Mossel Bay
Paarl
Pietermaritzburg
Port Elizabeth
Port Elizabeth International Airport
Port of Ngqura
Pretoria
Richards Bay
Upington
where goods contemplated in section 49 may be imported or exported and
where such goods may be entered for customs and excise purposes.

- (h) Bloemfontein
Germiston
Johannesburg
Kimberley
Paarl
Pietermaritzburg
Pretoria
Richards Bay
Upington
through which goods contemplated in section 49 may be entered for customs
and excise purposes

- (ij) Johannesburg
where a continuous transmission commodity imported into or exported from
the Republic may be entered as contemplated in rule 38.16.

- (k) Johannesburg
Kimberley
Kopfontein
OR Tambo International Airport
Oshoek
Van Rooyens Hek
Violsdrift
where unpolished diamonds may be entered for import from or
export to a BLNS country (the Republic of Botswana, the
Kingdom of Lesotho, the Republic of Namibia or the Kingdom
of Swaziland).

- (l) Bloemfontein
Cape Town
Durban
East London
Germiston
Johannesburg
Mossel Bay
Port Elizabeth
Pretoria
for the administration of the environmental levy on electricity as contemplated in the rules numbers 54FA

Note The following conditions shall apply in respect of the places specified in paragraph (f) -

1. No goods shall be landed at any of the said places unless such goods -
 - (a) were produced or manufactured in the Republic with the exception of excisable goods on which duty has not been paid, or, if they are imported goods, have previously been duly entered at an appointed place of entry; and
 - (b) have been conveyed thereto by a ship engaged solely in the coasting trade.
2. No goods shall be exported from any of the said places in any ship which has on board goods liable to customs duty or excise duty except under the supervision of a customs and excise officer. The expense in connection with the attendance of the said officer, when such attendance is required at any of the said places shall be guaranteed to the Controller by the master or agent of the ship.
3. All goods loaded for export at any of the said places shall previously have been entered for export, and the ship in which the goods are loaded shall have obtained clearance at such place of entry as may be required by the Controller.
4. In the case of Alexander Bay, the following further condition shall apply: No goods shall be landed at Alexander Bay unless they are intended for use or consumption within the area controlled by Alexkor Limited.
5. Notwithstanding the provisions of paragraphs (1), (2) and (3), furnace and diesel oil imported in bulk may be landed at Simonstown direct ex ship for storage in an approved warehouse for supply to ships, provided all customs and excise requirements in respect of entry inwards and outwards of the ships and the warehousing and clearance of such oil shall first have been complied with at Cape Town.
6. In the case of Port Nolloth, the following further conditions shall apply:
 - (a) Subject to paragraph (b), goods for use on or removal from a ship registered, chartered or contracted in the Republic of Namibia which is solely engaged in activities related to marine diamond mining and exploration and operates above the continental shelf of the Republic of Namibia, may be loaded or landed at Port Nolloth;
 - (b) No goods referred to in subparagraph (a) shall be loaded or landed at Port Nolloth unless the clearance of such goods have first been effected at Cape Town;
 - (c) The master of any ship engaged in provisioning or servicing ships solely engaged in marine diamond mining activities while such ships are at sea shall keep a log book in which the master shall record:
 - (i) the movement or position of his or her ship from day to day;

- (ii) the name of any place called at, whether any landing was effected or not, and the particulars of any goods landed at such a place;
- (iii) the name of any ship contemplated in subparagraph (a) to which goods were supplied or from which good were removed.

200.04 **Customs and excise airports**
(Section 6(1)(e) of the Act)

Bram Fischer International Airport
Cape Town International Airport
King Shaka International Airport
OR Tambo International Airport
Kruger Mpumalanga International Airport
Lanseria International Airport
Pilansberg International Airport
Polokwane International Airport
Port Elizabeth International Airport
Upington International Airport

Note:

Aircraft pilots requiring clearance at the above-mentioned airports (except OR Tambo International Airport, and in respect of scheduled international flights at Cape Town and King Shaka International Airports) at which no resident customs and excise officers are stationed, are required to give at least 12 hours notice of the time and date of their arrival or departure to the customs and excise office at the places mentioned, in order that arrangements may be made for the attendance of the necessary officers.

200.05 **Places for the landing or embarkation of persons and the landing, loading or examination of goods (including baggage) at places of entry or at customs and excise airports**
(Section 6(1)(f) of the Act)

Cape Town
Harbour Area and Cape Town International Airport

Bloemfontein
Bram Fischer International Airport

Durban
Harbour Area and King Shaka International Airport

East London, Mossel Bay
Harbour Area

OR Tambo International Airport
Airport Area

Krugersdorp
Lanseria International Airport

Kruger Mpumalanga International Airport

Pilansberg International Airport

Polokwane International Airport

Port Elizabeth

Harbour Area and Port Elizabeth International Airport

Port of Ngqura

Harbour Area

Richards Bay

Harbour Area

Saldanha Bay

Harbour Area

Upington International Airport

200.06

TRANSIT SHEDS

(Section 6(1)(g) of the Act)

Bram Fischer International Airport

Cape Town Harbour

Cape Town International Airport

Durban Harbour

East London Harbour

East London Airport

Germiston

King Shaka International Airport

OR Tambo International Airport

Port Elizabeth Harbour

Port Elizabeth International Airport

Port of Ngqura

200.07

Container terminals

(Section 6(1)(hA) of the Act)

Bloemfontein

Bloemcon Container Terminal

Cape Town

Cape Town Container Terminal

Culemborg Cargo & Container Terminal (Pty) Ltd t/as CCCT

Belcon Container Terminal

Cape Town Multi Purpose Terminal

Durban

Durban Container Terminal – Pier 2

Durban Container Terminal – Pier 1

Durban Multi Purpose Terminal

Maydon Wharf Multi Purpose Terminal

Agriport Bulk Terminal

East London

East London Multi Purpose Terminal

Johannesburg

City Deep Container Terminal

Eastcon Container Terminal

Vaalcon Container Terminal

Port Elizabeth

Port Elizabeth Multi Purpose Terminal

Port of Ngqura

Port of Ngqura Container Terminal

Pretoria

Pretcon Container Terminal

Richards Bay

Richards Bay Dry Bulk Terminal

Richards Bay Multi Purpose Terminal

Saldanha Bay

Saldanha Bay Multi Purpose Terminal

Saldanha Bay Iron Ore Terminals

Where the existing terminal is inadequate to accommodate the number of containers involved, any additional location approved by the Controller concerned for the temporary use as a container terminal

- 200.08 Places where container depots may be established
(Section 6(1)(hB) of the Act)
Cape Town
Durban
East London
Germiston
Johannesburg
Komatipoort
Port Elizabeth
Pretoria
Richards Bay
Saldanha Bay

- 200.09 Places where degrouping depots may be established
(Section 6(1)(hC) of the Act)

Cape Town International Airport
King Shaka International Airport
OR Tambo International Airport
Port Elizabeth International Airport

201.00 HOURS OF GENERAL ATTENDANCE

201.10 **Official hours of attendance**
Office

		Hours of attendance	
201.10.01	Head Office	Monday to Friday - 07:30 to 13:15 to	12:30 and 16:15
201.10.02	(a) All district offices (except Beit Bridge Durban, Lebombo, Richards Bay, OR Tambo International Airport, Maputo and Stellenbosch)	Monday to Friday - 07:30 to 13:15 to	12:30 and 16:15
	(b) Lebombo	06:00 to	22:00
201.10.03	Durban and Richards Bay	Monday to Friday - 07:15 to 13:00 to	12:15 and 16:00
201.10.04	OR Tambo International Airport	Monday to Friday - 08:00 to 13:30 to	13:00 and 16:30
201.10.05	Stellenbosch	Monday to Friday - 07:45 to 13:15 to	12:30 and 16:30
201.10.06	Beit Bridge	24 hours daily	

201.10.07	Lebombo		24 hours daily
201.10.08	Kosi Bay		From 08:00 to 17:00
201.20	Hours of business		
	Office	Purpose	Hours of attendance
201.20.01	Head Office		
201.20.02	All district offices (except Cape Town, Port Elizabeth, Durban, Johannesburg, Richards Bay, Lebombo, Beit Bridge, Stellenbosch, Saldanha Bay and customs and excise airports)	(a) For the acceptance of bills of entry or SAD forms(except bills of entry or SAD forms for export and removal in bond) and for the receipt of duties and other revenue	Monday to Friday - 08:00 to 12:30 and 13:30 to 15:00
	Office	Purpose	Hours of attendance
		(b) For the acceptance of bills of entry or SAD forms for export and removal in bond	Monday to Friday - 07:30 to 12:30 and 13:15 to 16:15
		(c) For other business	Monday to Friday 07:30 to 12:30 and 13:15 to 16:15
201.20.03	Cape Town 1. Customs and Excise Office	(a) For the acceptance of bills of entry or SAD forms (except bills of entry or SAD forms for export and removal in bond) and for the receipt of	Monday to Friday - 08:00 to 12:15 and 13:15 to 15:00

duties and
other revenue

	(b)	For the acceptance of bills of entry or SAD forms for export and removal in bond	Monday to Friday - 07:30 to 12:30 and 13:15 to 16:15
	(c)	For other business	Monday to Friday - 07:30 to 12:30 and 13:15 to 16:15
2.	Examination Hall	For ordinary business (except for passengers and baggage)	Monday to Friday - 07:30 to 12:30 and 13:15 to 16:15
3.	Container Depot	For examination of cargo	Monday to Friday - 07:30 to 12:30 and 13:15 to 16:15
	Office	Purpose	Hours of attendance
4.	All places other than 201.20.03(1), 201.20.03(2) and 201.20.03(3)	(a) For business in transit sheds as well as for general business in connection with landing and shipping, including the examination of passengers and their baggage	Twenty-four hour service
		(b) For business in the State warehouse	Monday to Thursday - 07:30 to 12:30 and 13:15 to 17:15 Friday - 07:15 to 12:30 and 13:15 to 17:00

201.20.04	Port Elizabeth		
	1. Customs and Excise	(a)	<p>For the acceptance of bills of entry or SAD forms (except bills of entry or SAD forms for export and removal in bond) and for the receipt of duties and other revenue</p> <p>Monday to Friday - 08:00 to 12:15 and 13:15 to 15:00</p>
		(b)	<p>For the acceptance of bills of entry or SAD forms for export and removal in bond</p> <p>Monday to Friday - 07:30 to 12:30 and 13:15 to 16:15</p>
		(c)	<p>For other business</p> <p>Monday to Friday - 07:30 to 12:30 and 13:15 to 16:15</p>

Office	Purpose	Hours of attendance
2. Airfreight depot (Port Elizabeth Airport)	(a)	<p>For the acceptance of bills of entry or SAD forms (except bills of entry or SAD forms for export and removal in bond) and for the receipt of duties and other revenue</p> <p>Monday to Friday - 08:00 to 12:15 and 13:15 to 15:00</p>
	(b)	<p>For the acceptance of bills of entry or SAD forms for export and removal in bond</p> <p>Monday to Friday - 07:30 to 12:30 and 13:15 to 16:15</p>

		(c) For other business	Monday to Friday - 07:30 to 12:30 and 13:15 to 16:15
3.	Examination Hall	For ordinary business (except for passengers and baggage)	Monday to Friday - 07:30 to 12:30 and 13:15 to 16:15
4.	All places other than 201.20.03(1), 201.20.03(2) and 201.20.03(3)	(a) For business in transit sheds as well as for general business in connection with landing and shipping, including the examination of passengers and their baggage	Twenty-four hour service
		(b) For business in the State Warehouse	Monday to Friday - 07:30 to 12:30 and 13:15 to 16:15

	Office	Purpose	Hours of attendance
201.20.05	Durban		
1.	Customs and Excise office	(a) For the acceptance of bills of entry or SAD forms (except bills of entry or SAD forms for export and removal in bond) and for the receipt of duties and other revenue	Monday to Friday - 08:30 to 12:00 and 13:00 to 15:00
		(b) For the acceptance of bills of entry or SAD forms for export and removal in bond	Monday to Friday - 07:15 to 12:15 and 13:00 to 16:00

- | | | | |
|----|-----|--------------------|---|
| | (c) | For other business | Monday to Friday -
07:15 to 12:15 and
13:00 to 16:00 |
| 2. | | Container Depot | For examination of cargo
Monday to Friday -
07:30 to 12:15 and
13:00 to 15:30 |
| 3. | | Examination Hall | For ordinary business (except for passengers and baggage)
Monday to Friday -
07:15 to 12:15 and
13:00 to 15:30 |

- | Office | | Purpose | Hours of attendance |
|---------------|--|---|--|
| 4. | | All places other than 201.20.05(1), 201.20.05(2) and 201.20.05(3) | (a) For business in transit sheds as well as for general business in connection with landing and shipping, including the examination of passengers and their baggage
Twenty-four hour service |
| | | | (b) For business in the State warehouse
Monday to Friday -
07:30 to 12:15 and
13:15 to 16:00 |

201.20.06 Johannesburg

- | | | | |
|----|--|---------------------------|---|
| 1. | | Customs and Excise Office | (a) For the acceptance of bills of entry or SAD forms (except bills of entry or SAD forms for export and removal in bond) and for the receipt of duties and other revenue
Monday to Friday -
08:00 to 12:15 and
13:15 to 15:00 |
|----|--|---------------------------|---|

- (b) For the acceptance of bills of entry or SAD forms for export and removal in bond
Monday to Friday -
07:15 to 12:15 and
13:00 to 16:00
- (c) For other business
Monday to Friday -
07:30 to 12:15 and
13:15 to 16:15

	Office	Purpose	Hours of attendance
	2. Examination Hall and State warehouse, Kaserne	For ordinary business	Monday to Friday - 08:00 to 12:15 and 13:15 to 16:00
	3. Container Depot, City Deep	For the examination of goods	Monday to Friday - 08:00 to 12:15 and 13:15 to 16:00
201.20.07	Richards Bay	(a) For the acceptance of bills of entry or SAD forms (except bills of entry or SAD forms for export and removal in bond) and for the receipt of duties and other revenue	Monday to Friday - 08:00 to 12:00 and 13:00 to 15:00
		(b) For the acceptance of bills of entry or SAD forms for export and removal in bond	Monday to Friday - 07:15 to 12:15 and 13:00 to 16:00
		(c) For other business	Monday to Friday 07:15 to 12:15 and 13:00 to 16:00

201.20.08	Lebombo	For all business	24 hours daily
201.20.09	Office Beit Bridge	Purpose For all business	Hours of attendance 24 hours daily
<p>Note: Notwithstanding that the hours of business are 24 hours daily, where the Commissioner has made available either by paper document or electronic communication after 15:00 on the day preceding the publication in the Gazette an amendment of – (a) any tariff heading or item, or (b) the duty payable in respect of any tariff heading or item, no bill of entry or SAD form on which goods are entered under such tariff heading or item shall be processed between 15:00 on such day and the date of such publication.</p>			
201.20.10	Stellenbosch	(a) For the acceptance of bills of entry or SAD forms (except bills of entry or SAD forms for export and removal in bond) and for the receipt of duties and other revenue	Monday to Friday - 08:00 to 12:15 and 13:15 to 15:00
		(b) For the acceptance of bills of entry or SAD forms for export and removal in bond	Monday to Friday - 07:45 to 12:30 and 13:15 to 16:30
		(c) For other business	Monday to Friday - 07:45 to 12:30 and 13:15 to 16:30
201.20.11	Saldanha Bay	For all business	Monday to Friday - 07:30 to 12:30 and 13:15 to 16:15
201.20.11A	Kosi Bay	For all business	From 08:00 to 17:00

Customs and Excise Airports

	Office	Purpose	Hours of attendance
201.20.12	Cape Town International Airport	(a) For the acceptance of bills of entry or SAD forms (except bills of entry or SAD forms for export and removal in bond) and for the receipt of duties and other revenue	Monday to Friday - 08:00 to 12:15 and 13:15 to 15:00
		(b) For the acceptance of bills of entry or SAD forms for export and removal in bond	Monday to Friday - 07:45 to 12:30 and 13:15 to 16:15
		(c) For the examination of passengers and their baggage on scheduled international flights	Twenty-four hour service
		(d) For other business	Monday to Friday - 07:45 to 12:30 and 13:15 to 16:15

	Office	Purpose	Hours of attendance
201.20.13	OR Tambo International Airport	(a) For the acceptance of bills of entry or SAD forms (except bills of entry or SAD forms for export and removal in bond) and for	Monday to Friday - 08:00 to 12:30 and 13:30 to 15:00(b)

the receipt of
duties and
other revenue

(b) For the acceptance of bills of entry or SAD forms for export and removal in bond Monday to Friday - 08:00 to 12:30 and 13:30 to 16:30

(c) For the examination of passengers and their baggage Twenty-four hour service

(d) For other business Monday to Friday - 08:00 to 12:45 and 13:30 to 16:30

201.20.14

King Shaka
International
Airport

(a) For the acceptance of bills of entry or SAD forms (except bills of entry or SAD forms for export and removal in bond) and for the receipt of duties and other revenue Monday to Friday - 07:30 to 12:00 and 13:00 to 14:30

Office

Purpose **Hours of attendance**

(b) For the acceptance of bills of entry or SAD forms for export and removal in bond Monday to Friday - 07:30 to 12:00 and 13:00 to 16:00

(c) For the examination of passengers and their baggage on Twenty-four hour service

			scheduled international flights
		(d)	For other business Monday to Friday - 07:15 to 12:15 and 13:00 to 16:00
201.20.15	Messina Airport		For all business Monday to Friday - 08:00 to 12:15 and 13:15 to 16:00 Saturday - 08:00 to 12:15 and 13:15 to 15:30
201.20.16	Nelspruit Airport	(a)	For the acceptance of bills of entry or SAD forms for export and removal in bond Monday to Friday - 08:00 to 17:00
		(b)	For the examination of passengers and their baggage on scheduled international flights Twenty-four hour service

Note:

1. Attention is drawn to the provisions of paragraph 200.04 of the Schedule to the rules in terms of which aircraft pilots requiring clearance at customs and excise airports (except at OR Tambo International Airport, and in respect of scheduled international flights at Cape Town and King Shaka International Airports) must give at least twelve hours' notice of the time and date of their arrival or departure in order that arrangements may be made for the attendance of the necessary officers.
2. Any reference in this paragraph to bills of entry or SAD forms for export relates to all types of bills of entry or SAD forms for export as well as to bills of entry or SAD forms for coastwise removal of goods.

202.00 PRESCRIBED FORMS

202.01 **Set out of prescribed forms**

The prescribed forms required for customs and excise purposes shall be set out as shown in this Schedule and -

01. in respect of forms SAD 500, SAD 501, SAD 502, SAD 503, SAD 505 and SAD 507, must -
 - (a) be printed upright;
 - (b) be printed in black ink;
 - (c) have dimensions of 297 mm x 210 mm; and
 - (d) be printed on white paper;

02. in respect of forms DA 63, DA 64, SAD 504, SAD 506, SAD 514, SAD 551, SAD 554, SAD 601, SAD 604, SAD 611 and SAD 614, must -
 - (a) be printed lengthwise;
 - (b) have dimensions of 210 mm x 297 mm;
 - (c) be printed in black ink; and
 - (d) be printed on white paper;

03. in respect of form DA 66 must -
 - (a) consist of four pages;
 - (b) be so printed that it forms a folder, with page two as the reverse side of page one and page four the reverse side of page three;
 - (c) be printed upright;
 - (d) be printed in black ink;
 - (e) have dimensions of 420 mm x 297 mm; and
 - (f) be printed on white paper with a mass of not less than 80 g/m²;

and

04. the printing shall be so arranged as to allow the maximum space for the particulars to be entered.

202.02A (Deleted by Notice R. 987 in GG 33699 dated 29 October 2010)

202.02B	<p>Purpose code table (South African Products) ex warehouse</p> <p>Purpose of entry or declaration</p>	Purpose Code
	Removal of fuel levy goods by pipeline or by ship from a customs and excise manufacturing warehouse to another such warehouse	ZMS
	Removal of fuel levy goods from a customs and excise manufacturing warehouse to a special customs and excise storage warehouse	ZMS
	Monthly summary by the supplying customs and excise manufacturing warehouse	ZMS

Fuel levy goods received in a customs and excise manufacturing warehouse after removal from another such warehouse	ZMR
Fuel levy goods received in a special customs and excise storage warehouse after removal from a customs and excise manufacturing warehouse	ZMR
Monthly summary by the receiving customs and excise manufacturing warehouse	ZMR
Removal of fuel levy goods by ship to any other country in the common customs area	ZRS
Removal of fuel levy goods by air to any other country in the common customs area	ZRA
Payment of duty	ZDP
Specific rebates of excise duties (Schedule No. 6 to the Act)	ZGR
Ordinary Levy	ZOL

202.03(Deleted by Notice R. 987 in GG 33699 dated 29 October 2010)

202.04 **Space to be provided on bill of entry forms for specific Purposes**

Any space marked “No.” or “Bill of Entry Number” in the lower right-hand corner of any prescribed form (except forms DA 62, DA 63, DA 69 and DA 70) shall be of a minimum dimension of 35 mm by 45 mm, any such space reserved for official use shall be of a minimum dimension of 25 mm by 35 mm and any space for a revenue stamp shall be of a minimum dimension of 35 mm by 50 mm.

202.05 **Binding margins**

In respect of all prescribed forms a binding margin of 20 mm wide shall be left at the top of each form printed lengthwise and each prescribed form printed upright shall have a similar binding margin on the left-hand side

202.06 **Revenue stamp**

The revenue stamp shall be affixed to the original of any prescribed form in respect of which it is required

202.07 **Original and copies presented**

The original of any prescribed form and so many copies as the Controller may require in each case shall be presented to him or her when such form is used for any purpose under the provisions of the Act and these rules.

202.08

General

In respect of the prescribed bill of entry forms DA 22, DA 30 and DA 31, there shall be a further prescribed form with the words “Voucher of Correction” added to the name of the form and the letter “A” added to the number of the form. The declaration(s) shall be omitted if such vouchers are printed separately and the blank portion or entry of the particulars of the goods shall be divided into equal portions with two parallel horizontal lines and the words “Originally entered on B/E No. of As” between the two lines. In respect of any form with a column relating to the amount of duty, the words “Difference in duty” shall be substituted for the word “Totals” on such form Such vouchers may be printed separately or the normal prescribed forms may be used and the above-stated adjustments made thereto. Provision should in all cases be made for the signature of the person presenting such voucher to the Controller.