

AIR PASSENGER TAX
Agent's application for registration/cancellation
or changing of registered particulars

Refer to instructions and information before completing this form.

APPLICATION PURPOSE

 New
 Change
 Cancel Cancellation date
AGENT'S PARTICULARS
Part 1

1.1 Customs code (if applicable)

1.2 Nature of agent
 Individual Company/Close Corporation Trust Partnership Estate/Liquidation

1.3 Name of agent indicated in item 1.2 above

1.3.1 Name
(Registered name of in the case of an individual, only the surname)

1.3.2 Initials (Only for individuals)

1.3.3 Trading name

1.3.4 ID/Co/CC/Trust no.

1.3.5 Postal address

 Postal Code

1.3.6 Physical address

 Postal code

1.3.7 Business Tel dialling code Tel number

1.3.8 Income Tax reference no.

1.3.9 SDL reference no.

1.3.11 PAYE reference no.

Part 2 Contact Person (Particulars of person who can be contacted regarding this registration)

2.1 Surname

2.2 First names

2.3 Business Tel
Dialling Code Tel number

2.4 Fax Dialling
Code Fax number

2.5 Cell number

2.6 E-mail
address

Part 3 Particulars of Bank account of agent for refund purposes only (Must be a South African Bank)

3.1 Name of
account
holder

3.2 Name of
bank

3.3 Type of account Current 1 Savings 2 Transmission 3

3.4 Branch code - - -

3.5 Account
number

Part 4 Particulars of three main Partners/Shareholders/Members/Trustees

(not to be supplied in case of listed companies)

4.1 Surname

4.2 Initials

4.3 ID number

4.4 Postal address

4.5 Postal Code

4.6 Surname

4.7 Initials

4.8 ID number

4.9 Postal address

4.10 Postal Code

4.11 Surname

4.12 Initials

4.13 ID number

4.14 Postal address

4.15 Postal Code

Declaration by registrant

I declare that I am a person duly authorised to make this application and that all information supplied, including all annexures, is true and correct.

Name:

Capacity:

Signature:

Date:

Notes

General

1. Use capital letters and where applicable mark with an X
2. The enterprise's current Customs code must be utilised.
3. The Customs code must always be quoted in all correspondence and interviews.
4. If the enterprise does not currently have a Customs code, such number will be allocated upon registration for Air Passenger Tax.
5. The declaration part of this form must always be completed and signed by the registrant.
6. Air Passenger Tax is levied in terms of section 47B of the Customs and Excise Act, no 91 of 1964 as amended. The Commissioner of SARS through the branch office, Johannesburg International Airport, will administer this tax. Any enquiries regarding this application and/or Air Passenger Tax must be addressed to this office.
7. In terms of the Air Passenger Tax legislation an operator may register for Air Passenger Tax or can appoint an agent to act on his behalf.

New registration

1. If an agent applies for registration this application APT101 must be filled in.
2. If an agent applies for registration in respect of more than one operator, separate APT 102 forms must be filled in, in respect of each operator.
3. Photocopies of APT102 forms are acceptable for additional operator registrations.

Changing of registered particulars

1. The Commissioner must be notified of any changes to the registered particulars within 7 days by completing form APT101 (for agents) or APT102 (for operators).
2. Only the particulars that have changed must be completed in the applicable fields.

Cancellation

1. When applying for cancellation of an agent the Customs code and name of the agent must be supplied on a APT101 form.
2. When applying for cancellation of an operator the Customs code and name of the operator must be supplied on a APT102 form.
3. The cancellation date is the date on which the agent/operator ceases to trade.
4. A notice of cancellation will be issued once an agent/operator is cancelled.