



# MANAGE eACCOUNTS ON eFILING



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## **1 SUMMARY**

- a) eFiling users have access to a wide range of account maintenance functionalities including the ability to request statements of accounts.
- b) eFiling users can pay Customs accounts in a variety of ways and to allocate amounts paid to the specific/correct debt a simple accounting maintenance process is available.

## 2 eACCOUNT MANAGEMENT

## 2.1 Introduction

- a) The Customs eAccount will provide users with access to their accounts administered at Customs or Excise Offices. Clients will be able to register their Customs client numbers in order to gain access to this management tool. The eFiling eAccount allows full account management functionality per account for the client and reduces the necessity to interact over the counter at the Customs or Excise business offices.
- b) Clients must be assigned to their own unique financial account before being able to use and benefit from the eAccount.
- c) Clients that only process non-deferment (cash) declarations will only receive their own unique financial account once they have authenticated their registration and banking details at a Customs or Excise B/O. This financial account is treated as a national (non-deferment or cash) account and may be used for all declarations processed at the various Customs or Excise business office.
- d) In contrast, Customs deferment account holders will automatically receive accounts for each deferment facility that is registered at a particular Customs Office. These deferment accounts are Customs Office specific, and all deferment and non-deferment declarations processed at that Customs Office will be processed against such account.
- e) Deferment registrants may also receive their own national (cash) account, which will be used at Offices where they do not hold a deferment facility. This national account will be assigned once they have authenticated their registration and banking details at a Customs Office.
- f) In instances where clients make use of agents with their own accounts and respective Electronic Data Interchange (EDI) profiles, declarations processed in such a manner by the agents will not reflect on the clients' accounts. Declarations will only display on the declarant's account based on the EDI profile used.
- g) The eAccount does not cater for declaration processing but only deals with aspects relating to managing accounts with SARS.
- h) A new feature has been introduced on the eAccount Dashboard that allows users to view and manage their bonds online. This feature is part of the eFiling system that enables the client to file their tax returns electronically and access various tax related services.

## 2.2 Account Overview and Statements

## 2.2.1 How to view the eAccount Management Dashboard

- a) The dashboard is an overview for a specific account, which gives you all the information necessary to manage the account effectively. The dashboard also acts as the central point from which all account management functions can be selected.
- b) Basic registration details and deferment account status information will be reflected which will assist in highlighting any issues with a deferment account or the fact that no deferment facility exists.
- c) The Account Balance Summary highlights the total account balance and any unallocated payments.



- d) The total balance on account may consist of both unpaid declarations and unallocated payments. These unallocated payments arise due to an incorrect PRN being specified which prevents the system from automatically allocating the payment. These unallocated payments need to be allocated by you. Payment allocation serves to receipt the payment against deferment declarations, thus marking them off as paid/settled. Therefore, even where the total balance on account is in credit due to unallocated payments exceeding unpaid declarations, the unpaid declarations will still result in interest, penalties and suspension of deferment facilities.
- e) Monthly Statements of Account will be made available on the statement date for all deferment accounts and on the calendar month end for any non-deferment accounts. The latest issued statement of account will be displayed on the dashboard for ease of use.
- f) Lastly, users may select to make a payment or request an unallocated payment to be refunded. The VOC process to request a refund based on a reduced declaration still needs to be submitted via EDI and will only reflect on the eAccount following authorisation and acceptance by SARS.

## 2.2.2 How to access the eAccount Management Dashboard

- a) To access the Dashboard once logged onto the eFiling website, the user must:
  - i) Click on Customs;
  - ii) Click on eAccount Management;
  - iii) Click on Account Selection;
  - iv) Select the Select option; and
  - v) Click on View Dashboard.

B Mr beuTest7184			Home	User	Organisations	Returns	Customs	Duties & Levies	Services	Tax Status	Contact	l
Tax Reference Number	Portfolio beuTest7184 - Test Profile 9 20991055	Taxpayer Customs code 20891744	* i	Organisatio	n 🛞							
Identification Number 87987987	- Account Financial Account Salaction											
My Profile	Client Name Customs code 20891744 Trading As Customs code 20891744											
Customs Registration	Registration Number 89890890 Reference Number 20891744											
eAccount Management	ACCOUNT NUMBER     8120072734	SARS BRANCH STATUS CASH ACCOUNT ACTIVE										
Account Selection Manage Groups	View Dashboard Refresh Account List											
Manage Bonds												
Bond History Advance Payment Notification												
Refunds & Drawbacks Claims												
Special Links												

b) The eAccount Management Dashboard screen will now be displayed. It will display the client's account details, status-related information, and a summary of the account balance. The user will also be able to select and view a Statement of Account, view historic transactions, or make and view payments



history. To view their most recent account balances, the user must click on Refresh Balances. This will allow the user to view the most recent balances payable or to be refunded in real time.

B Mr beuTest7184	SARS @reng	Home User Organisations Returns Customs Duties & Levies Services Tax Status Contact Log Ou
	Portfolio Tarpayer beuTest7184 - Test Profile 9 20991055 - Customs code 20891744	: Organisation
Tax Reference Number		
My Profile	eACCOUNT MANAGEMENT DASHBOARD Client Name: Customs code 20891744 GEIIng Status Information Section as at 2024/08/16 GEIIng Status Information Section as at 2024/08/16 GEIIng Status Information Section as at 2024/08/16 GEIIng Status Information List Request In Progress	
Customs Registration	Trading As: Customs code 2081774 SARS Notifications: <u>Number of lettern_0</u> Registration Number: 0900004 Account Number: 012072734 Account Number: 012072734	
eAccount Management	Determent Account Status: Not a Determent account  eFiling Account Balance Summary Prior Pariods Current Month Total Balances Total Balances	
Account Selection	Unallocated Payments         R 0.00         R 0.00         R 0.00         R 0.00           Total Unpaid Balance         R 904,598.05         R 0.00         R 904,598.05	
Manage Groups	Refresh Balances         View Detailed Balances           Statement of Account         Issue Date         Month         Amount Payable/Due	
Manage Bonds	View.All	
Bond History	Recent Payments Payment Reference Number Amount Payment Status	
Advance Payment Notification	Make a Payment Refunds	

2.2.3 How to View Detailed Account Balances

- a) The detailed account balances section provides a summary of transactions per processing date groupings, as well as a total balance. Transactions processed before the current month will display under Prior Periods, while transactions processed in the current month will display under Current Month. The unpaid balances are split between each different declaration and transaction type grouping.
- b) To view the detailed account balances, the user must click on View Detailed Balances.

B Mr beuTest7184 BeuTest7184	⇒ SARS ⊕reng	Homo User Organizations Returns Customs Daties & Levies Services Tax Status Contact Log Out
Tax Reference Number	Portfolio Tappayer DeuTest7184 - Test Profile 9 20991055  Customs code 20891744	• E Organisation
Identification Number 87987987	eACCOUNT MANAGEMENT DASHBOARD	
My Profile	Client Itetalia     Castoms code 20051744     Castoms code 20051744     Castoms code 20051744     Castoms code 20051744     Castoms code 2005174     Castoms code 200517     Castoms code 20051     Castoms code 20051     Castoms code 20051     Castoms code 20051     Castoms code 200517     Castoms code 20051     Castoms code 200517     Castoms code 200517     Castoms code 20051     Castoms code 2005     Castoms	
Customs Registration	Clear Reference 20891744 Account Number: 612012734 SARS Branch: C-SSH ACCOUNT Deferment Account Status: Not a Deferment account	
eAccount Management	eFiling Account Balance Summary Bries Pariods Current Manh	
Account Selection	Unallocated Payments R 0.00 R	
Manage Groups	Refresh Balances View Detailed Balances Statement of Account Issue Date Month Amount Payable/Due	
Manage Bonds	View All	
Bond History	Recent Payments Payment Reference Number Amount Payment Status	
Advance Payment Notification	Make a Payment Refunds	

- c) The eFiling Account Balance Summary Section will highlight the following:
  - i) Unpaid balances if any, which are required to be paid by specific due dates; and
  - ii) Unallocated payments or credits if any, which need to be allocated to utilise the payment against declarations.



d) To return to the Account Maintenance Dashboard, the user must click on Back to Dashboard.

B Mr beuTest7184			Home User Organisations Returns Customs Daties & Levies Services Tax Status Contact Log Out
Tax Reference Number	Portfolio beuTest7184 - Test Profile 9 20991055 +	Taxpayer Customs code 20891744	• Crganisation
Identification Number 87987987	CUSTOMS ACCOUNT BALANCE DETAILS		
My Profile	Client Details Client Name: Customs code 20091744 Trading As: Customs code 20091744 Registration Number: 09090080		
Customs Registration	Cliant Rafaranca: 2091774 Account Number: 8120072734 Deferment Account Status: Not a Deferment account		
eAccount Management	eFiling Account Balance Summary Section Prior Periods Unpaid Cash Balance B 904 598 05	as at 2024/07/30 12H44 Current Month Total Balances B 0.00 B 904 598 05	
Account Selection	Unallocated Payments R 0.00 Unallocated Credits R 0.00	R 0.00 R 0.00 R 0.00 R 0.00	
Manage Groups	Total Unpeld Belance R 904,598.05	R 0.00 R 904,598.05	
Manage Bonds	Refresh Balances		
Bond History	Dack to Urashovatro		

## 2.2.4 How to Request a Statement of Account

- a) This functionality will allow the user to view statements and request specific statements.
- b) The user will have two types of statements available to choose from, namely:
  - i) Monthly Statement of Account: It is issued at the end of the accounting period. Each financial account will have its own statement and as this is a request for payment/settlement, this statement includes a PRN specific to the payable statement balance. The user may select the monthly statement and make payment. All unallocated payments must be allocated for full payment of the SOA to ensure that the full account is settled, and all declarations paid.
  - ii) Interim Statement of Account: It includes all transactions after the last monthly statement and is generated only on request by the client. This statement does not have a PRN and cannot be selected for payment.
- c) To view the Monthly Statement of Account, from the eAccount Management Dashboard, the user must:

	E YSARS @FEING H	ome User Organisations Returns Customs Daties & Levies Services Tax Status Contact Log Out
Tax Reference Number	Pontoio Teaperer AutoCompany ~ ACME Automation-093773	- I Organisation
Identification Number 4001016350187	eACCOUNT MANAGEMENT DASHBOARD	
My Profile	Cleff 1972      Cleff 197	
Customs Registration	Account Number: 012531499 SARS Branch CASH ACCOUNT Deferment Account Status: Not a Deferment account	
eAccount Management	Filing Account Balance Summary         as at 20240909           Unallocated Payments         Prior Periods         Current Month         Total Balances	
Account Selection	Total Unpaid Balance         R 4,764.76         R 0.00         R 4,764.76           Refresh Balances         View Detailed Balances         View Detaile	
Manage Groups	Statement of Account         Issue Date         Month         Amount Payable/Due           CSA-Monthly         2024/09/05         September         R 4,764.76	
Manage Bonds	View All	
Bond History	Recent Payments Payment Reference Number Amount Payment Status	
Advance Payment Notification	Make a Payment Refunds	
Refunds & Drawbacks Claims		
Special Links		

i) Click on the applicable CSA Monthly hyperlink under the Statement of Account sub-header.



ii) Click on Download File.

iii) Click on Open File under Downloads once the file has downloaded successfully.

[ Make Payment ]	Downloads GetNotice (9),pdf open file See more	
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If you want to open the file instead of downloading it: 1. Go to Settings - Site Permissions - PDF Documents. 2. Turn off Always download PDF files and refresh this page. Deveload file		

- d) The Statement of Account is now displayed and will provide the client with the following information:
  - i) A summary of opening balance;
  - ii) A summary of closing balance due;
  - iii) An age analysis providing a breakdown of transactions making up the closing balance;
  - iv) Payment details;
  - v) SARS' bank details as well as the PRN; and
  - ví) Amount payable.

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- e) To view an Interim Monthly Statement of Account, from the eAccount Management Dashboard, the user must:
  - i) Click on Request Interim; and

B Mr beuTest7184		Home User Organisations Returns Customs Duties & Levies Services Tax Status Contact Log Ou
	Portfolio Tarphyer beuTest7184 - Test Profile 9 20991055 - Customs code 20891744	• Crganisation
Tax Reference Number		
Identification Number 87987987		
My Profile	eACCOUNT MANAGEMENT DASHBOARD Clent Name Clent Name	
Customs Registration	Client Reference. 20091744 Account Number C-C2012724 SARS Branch C-C2012734 Deferment Account Status: Not a Deferment account	
eAccount Management	(eFiling Account Balance Summary as at 2024/08/26 Brier Berinde Current Menth Total Balances	
Account Selection	Unallocated Payments R 0.00 R 0.00 R 0.00 R 0.00 Total Unpaid Balance R 904,598.05 R 7,103.41 R 911,701.46	
Manage Groups	Refresh Balances View Detailed Balances Statement of Account Issue Date Month Amount Payable/Due	
Manage Bonds	View All	
Bond History	Recent Payments Payment Reference Number Amount Payment Status	
Advance Payment Notification	Make a Payment Refunds	
Refunds & Drawbacks Claims		
Special Links		

## ii) Click on Request;

B Mr beuTest7184	SARS @HLING	Home Us	er Organisations	Returns Customs	Duties & Levies Services	Tax Status	Conlact	Log Out
	Portfolio Taxpeyer beuTest7184 - Test Profile 9 20991055 Customs code 20891744	₹ i Orga	nisation					
Tax Reference Number				·				_
Identification Number 87987987								
My Profile	STATEMENT OF ACCOUNT Client Databa Client Name Customs code 2009/7/44 Realityring Number: Customs code 2009/2009							
Customs Registration	Clerin Reference 20891744 Account Number Status: Not a Deferment Account Deferment Account							
eAccount Management	Request Interim Statement of account							
Account Selection	Request uest an interim/Ad-Hoc Statement of Account							
Manage Groups	Monthly Statement of Account Issue Date Month Amount Payable/Due							
Manage Bonds	Pay Selected Item							
Bond History	Interim Statement of Account Issue Date Month From Date To Date Amount Payable/Due							
Advance Payment Notification								
Refunds & Drawbacks Claims								
Special Links								

f) The request for an Interim Statement of Account is acknowledged and will be available to view from the Dashboard. To return to the Dashboard, click on Back to Dashboard.

B Mr beuTest7184	SARS @FENG	Home		User	Organis	ations	Returns	Customs	Duties & Levies	Services	Tax Status	Contact	Log Out
	Portfolio Tarpayer beuTest7184 - Test Profile 9 20991055 Customs code 20891744	Ŧ	: Or	ganisatio	on								
Identification Number 87987987													-
My Profile	STATEMENT OF ACCOUNT Clent Details Clent Name Trading As the base Customs code 20851744 Trading As the base Customs code 20851744												
Customs Registration	Clear Reference 2089/244 Account Number 81/2007/274 Deferment Account Status: Not a Deferment account												
eAccount Management	Request Interim Statement of account I want to request an Interim/Ad-Roc Statement of Account												
Account Selection	Request												
Manage Groups	Monthly Statement of Account Issue Date Month Amount Payable/Due												
Manage Bonds	Pay Selected Item												
Bond History	Interim Statement of Account Issue Date Month From Date To Date Amount Payable/Due												
Advance Payment Notification	Your statement of account has been successfully issued												
Refunds & Drawbacks Claims													
Special Links													



g) The requested Interim Statement of Account, once available, will appear on the Statement of Account page. The user must click on the CSA-Interim hyperlink to view the statement.

		Horne User Organisations Returns Customs Duties & Levies Services Tax Status Contact Log Out
Tax Reference Number 2861507172	Portisio AutoCompany AutoCompany ACME Automation-093773	Y I Organisation
Identification Number 4001016350187 My Profile	STATEMENT OF ACCOUNT Clent Name Clent Name ACME Automation-693773 Trading A Trading A AcME Automation-693773 Trading A	
Customs Registration	Clan Falvence: 2201141 Account Number: 612531459 Deferment Account Status: Not a Deferment account Request Interim Statement of account (i)	
eAccount Management	I want to request an Interim/ Ad-Hoc Statement of Account Request Monthly Statement of Account issue Date Monthly Amount PsysbinDue CSA-Matement of Account R 4.764.76	
Manage Groups Manage Bonds	Visu Al Pay Selected tam Internet of Record Para Month Icom Data To Data Amount Development	
Bond History Advance Payment Notification	CSA-bitlet     Schwitzen     Schwitzen	
Refunds & Drawbacks Claims		

h) The user must then follow the same procedure as in 2.2.3 c) and d) above to download and view the Interim Statement of Account.

## 2.2.5 Bonds Management

- a) In an ongoing effort to enhance the user experience and to make tax compliance easier for all taxpayers, the SARS eFiling platform introduced an option for managing bonds under the eAccount menu. This feature is designed to simplify the process for clients who need to declare, manage, or obtain information regarding their bonds (home loans etc.) in relation to their tax obligations.
- b) To access a list of bonds registered in the client's name, once logged onto the eFiling platform and portfolio, the user must:
  - i) Click on Customs;
  - ii) Click on Manage Bonds;
  - iii) Click on the Customs Agent Selection field; and
  - iv) Click on View.

Mr beuTest7184	SARS @ FILING		Home User Organisations Returns Customs Duties & Levies Services Tax Status Contact Log
Tax Reference Number	Portfolio beuTest7184 - Test Profile 9 20991055 👻	Taxpayer Customs code 20891744	• I Organisation
Identification Number 87987987	Manage Bonds		
	Taxpayer		Cell Number
Customs Registration	CUSTOMS CODE 20891744		0828281569
eAccount Management	Registration Number		Email Address
Account Selection	89890890		BDUTOITI@SARS.GOV.ZA
Manage Groups			
Manage Bonds			
Bond History	lax lypes and Reference Numbers		
Advance Payment Notification	Tax Type Details	Reference Number	Selection
Refunds & Drawbacks Claims	Customs Agent	20891744	
Special Links	Excise Agent	20891744	
			View

- c) A list of bonds registered on the client's profile will be listed. This may include active, cancelled and delinked bonds.
- d) An **active bond** is a bond that is currently active and registered on the SARS eFiling website for eAccount maintenance. An active bond means that SARS is still able to claim the relevant interest and



principal of the bond from the issuer. An active bond can be viewed and managed by the client on the eFiling platform.

- e) A **cancelled bond** is a bond that has been cancelled by the bond holder, bond issuer, or intermediary due to various reasons, such as early repayment, default, foreclosure, or maturity. A cancelled bond means that SARS can no longer claim the relevant interest and principal of the bond from the issuer. A cancelled bond cannot be viewed or managed by the client on the eFiling platform, but it may still appear in the client's historical records.
- f) A de-linked bond is a bond that has been de-linked from the SARS eFiling website eAccount maintenance at the client's request. A de-linked bond means that the client does not want to access or manage the bond information on the eFiling platform, and that the client must contact the bond issuer or intermediary directly for any bond-related matters. Once a bond is de-linked, it will be classified as a cancelled bond.
- g) To cancel a bond for reasons mentioned in e) above, the client must:

Bonds								
Reference	Client Name	Source Reference	Request Amount	Guarantor	Bond Status	Case Number	Case Status	Action
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	Cancelled			View/Manage
25014172	Remover of goods in Bond by road (Local)	RLA1000008816	64000.00	ABSA BANK LIMITED	Cancelled			View/Manage
25014172	Containerdepot	SAP2024051556	11900000.00	THE STANDARD BANK OF SOUTH AFRICA LIMITE	Active			View/Manage
25014172	DefermentAccount	SAP2024051569	950009.50	ABSA BANK LIMITED	Active			View/Manage
25014172	Special Storage Warehouse (SOS) - Dutiable Imported Goods	RLA1000009043	32004.00	AIG SOUTH AFRICA LIMITED	Cancelled			View/Manage
25014172	Registered agent: Searchers for or of a wreck (non-local)	RLA100008832	5000.00	THE STANDARD BANK OF SOUTH AFRICA LIMITE	Cancelled			View/Manage
25014172	Manufacturing Warehouse (VM) CCA Enterprise) Any goods (Other than goods liable to Excise Duty, Fuel Levy and Environmental Levy)	RLA1000009076	110001.09	THE HOLLARD INSURANCE COMPANY LIMITED	Cancelled			View/Manage
25014172	Deferment Account	ATP207184688	27900000.00	FIRSTRAND BANK LIMITED	Active			View/Manage
25014172	Special Storage Warehouse (SOS) - Dutiable Imported Goods	RLA1000009211	2400000.00	ABSA BANK LIMITED	Active			View/Manage
25014172	Container depot	RLA1000009258	100000.00	ABSA BANK LIMITED	De-Linked			View/Manage
					1	ltems per page:	10 👻	1 – 10 of 10 🔇 📏

i) Click on View/Manage;

ii) Click on Request Bond Cancellation;

Reference	Client Type	
25014172	Container depot	
Source Reference	Request Amount	
RLA1000009258	100000.00	
Suarantor	Bond Status	
ABSA BANK LIMITED	De-Linked	
Case Number	Case Status	
Cancellation Requested Date and Time	SAP Cancellation Date	
		Request Bond Cancellatio



## iii) Click on Yes to process the bond cancellation request.

Jayer		Cell Number
ME AUTOMATION-335762		0829822002
gistration Number		Email Address
20/762498/23		SQMAUTOMATION@NOWHERE.GOV.ZA
Reference 25014172	Are you sure you want to cancel the Bond?	
ond	Cancel Bond	
Source Reference	Ves	No
RLA1000009258		
Guarantor		Bond Status
ABSA BANK LIMITED		De-Linked
Case Number		Case Status

h) eFiling provide clients with a functionality to check the progress of their bond cancellation request. To check this, the client must click on Bond History.

B Mr beuTest7184			Home User Organisations Returns Customs Duties & Le	vies Services Tax Status Contact Log C
Tax Reference Number	Portfolio euTest7184 - Test Profile 9 20991055	Taxpayer beulah 20998300	• Organisation	
Identification Number 87987987				
My Profile	Taxpayer Name		Contact Details 🚯	
	beulah 20998300		Cell: 0764004509	
Transfer Duty	Registration Number		Email: cgibbens@sars.gov.za	
Excise Levies & Duties	321231321			
Local Duties Payable	Tay Types Datails			
Refunds & Drawbacks Claims	lax types Details			
Manage Bonds	Tax Type Description	Reference Number	Status	
Bond History	Excise Agent	20998300	Successfully Activated	
Special Links				
	Edit Contact Details		Manage Tax Types	Access Rights



- i) A list of cancelled requests of bonds has been received but not processed yet, are displayed in Case Status as Pending. Bonds currently active or already cancelled, will not be displayed.
- j) Bonds which status reads Case Closed Approved means that the client has successfully cancelled a bond and that SARS has verified and approved the cancellation. This happens when the client follows the procedure for cancelling a linked bond and provided sufficient proof of the de-linking to SARS.

Bonds								
Reference	Client Name	Source Reference	Request Amount	Guarantor	Bond Status	Case Number	Case Status	Action
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203620861	Pending	View
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203631075	Pending	View
25014172	Remover of goods in Bond by road (Local)	RLA1000008816	64000.00	ABSA BANK LIMITED	De-Linked	203693793	Pending	View
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203694547	Pending	View
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203726607	Pending	View
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203726985	Pending	View
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203730282	Pending	View
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203730284	Pending	View
25014172	Special Storage Warehouse (SOS) - Dutiable Imported Goods	RLA1000009043	32004.00	AIG SOUTH AFRICA LIMITED	De-Linked	207189997	Pending	View
25014172	Special Storage Warehouse (SOS) - Dutiable Imported Goods	RLA1000009043	32004.00	AIG SOUTH AFRICA LIMITED	Cancelled	207204142	Case Closed Approved	View

Items per page: 10 👻 1 = 10 of 14 🔇 💙

## k) To gather more information on a specific bond, the user must click on View.

Bonds								
Reference	Client Name	Source Reference	Request Amount	Guarantor	Bond Status	Case Number	Case Status	Action
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203620861	Pending	View
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203631075	Pending	View
25014172	Remover of goods in Bond by road (Local)	RLA1000008816	64000.00	ABSA BANK LIMITED	De-Linked	203693793	Pending	View
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203694547	Pending	View
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203726607	Pending	View
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203726985	Pending	View
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203730282	Pending	View
25014172	Searcher for or of a wreck (Local)	RLA1000008803	5000.00	THE HOLLARD INSURANCE COMPANY LIMITED	De-Linked	203730284	Pending	View
25014172	Special Storage Warehouse (SOS) - Dutiable Imported Goods	RLA1000009043	32004.00	AIG SOUTH AFRICA LIMITED	De-Linked	207189997	Pending	View
25014172	Special Storage Warehouse (SOS) - Dutiable Imported Goods	RLA1000009043	32004.00	AIG SOUTH AFRICA LIMITED	Cancelled	207204142	Case Closed Approved	View
							Items per page: 10	👻 1 - 10 of 14 🔇 🕽

# I) Information specific to the bond under enquiry, such as the case number, bond and case statuses can be viewed as displayed below.

View	Bond	Details	

Taxpayer	Cell Number
ACME AUTOMATION-335762	0829822002
Registration Number	Email Address
2020/762498/23	SQMAUTOMATION@NOWHERE.GOVZA
Bond	
Reference	Clent Type
25014172	Remover of goods in Bond by road (Local)
Source Reference	Request Amount
RLA1000008816	64000.00
Querentor	Bond Status
ABSA BANK LIMITED	De-Linked
Case Number	Case Status
203693793	Pending
Cancellation Requested Date and Time	
2024-06-05T18:16:35.183	SAP Cancellation Date



## 2.3 How to pay your account

- a) If the user wants to make payment on their accounts, they have several options at their disposal to do so. Once payment is made, it will result in automated allocation of payments.
- b) If the client has any unallocated payments or credits, this section will also give them access to the 'Account Maintenance' tab where allocation of unallocated payments can be made.
- c) Customs payments can only be made if the selected bank account linked to eFiling is set up for a 'Credit Push' payment. This means you need to approve every payment made on eFiling on your bank's online service. Any payment made via eFiling is only finalised at the point of approval by the bank and allocation to the declarations paid will follow thereafter.
- d) The selection options for payment and account maintenance are the same in order to identify the declarations and grouping of declarations, but a monthly SOA can only be paid in full and any unallocated payment must be allocated in order for related declarations to be paid.
- e) The selection options are as follows:
  - i) Individual non-deferment declarations under 'I would like to make a payment by':
    - A) **Declaration reference**: Request a specific declaration reference (ERN) and only pay or perform account maintenance on this declaration. Only the specific ERN will be displayed if unpaid or a part thereof that is unpaid.
    - B) **Due Date**: Request a list of declarations by due date. This option will return a list of all declarations and the trader may select specific declarations from the list for payment or to perform account maintenance. As with the Declaration Reference option, only the ERN's will be displayed if unpaid or a part thereof that is unpaid. Clients to type the due date as seen on the excise declaration.
    - C) **'I would like to make a Duties Deferment Top-Up payment'**: This option will use the 'Unpaid Duties Deferred Balance' as an indication of the total value which can be paid or against which account maintenance will be performed. Only declarations with duties/levies deferred will be affected; i.e. where a single declaration has both duties/levies and VAT deferred, only the duties/levies component will be paid.
    - D) 'I would like to make a Cash Top-Up payment': This option will use the 'Unpaid Cash Balance' as an indication of the total value which can be paid or against which account maintenance will be performed. If any Top-up grouping option is selected, the amount displayed as the payable value can be edited on the next screen if payment needs to be made. However, in the event of account maintenance, the allocation will be done against the full value. It will be done from the oldest unpaid declaration to the most recent and no editing is available.
      - I) The allocation of the payment or unallocated payment for this option will be allocated to any unpaid non-deferment declaration on account and must only be used if you do not specify which non-deferment declaration needs to be paid.
      - II) Where specific declarations require a 'Proceed to Port/Release' CUSRES, please use the 'I would like to make a payment by' declaration reference or due date option above.
    - E) 'I would like to make a VAT Deferment Top up payment': This option will use the 'Unpaid VAT Deferred Balance' as an indication of the total value which can be paid or against which account maintenance will be performed. Only declarations with VAT deferred will be affected i.e. where a single declaration has both duties and VAT deferred, only the VAT component will be paid.
  - ii) If any Top-Up grouping option is selected, the amount displayed as the payable value can be edited on the next screen if payment needs to be made. However, in the event of account maintenance, the allocation will be done against the full value. It will be done from the oldest unpaid declaration to the most recent and no editing is available.
  - iii) When making payment, or allocating a credit, please note the following rules:
    - A) Each ERN is linked to a specific declaration or grouping of declarations. The first ten (10) digits of the ERN represent your financial account number.
    - B) Any excess payment that remains after clearing all declarations that relate to the PRN will remain on the account as an unallocated credit.



- C) Where there is an underpayment, the payment will first allocate to all cash declarations that are linked to the ERN, if any, and thereafter, to deferment transactions. The payment will allocate to the oldest unpaid declaration first. Remaining declarations will remain on the account as unpaid.
- D) If a 'Top-Up' payment is selected, payment will be allocated to the oldest transaction in the group, i.e. if payments are made for 'Duties Deferment Top-up', the payment will allocate to the oldest unpaid declaration with deferred duties.
- E) When paying a 'Top-up', the client may edit the payment value. No partial statements need to be requested in the future if payments need to be made prior to the end of the statement period, as a top-up payment will have the same effect and reduce complexities around the selection of specific ERN's.
- f) The standard eFiling payment process is used after selecting the transaction or grouping for payment; therefore multiple declarations can be selected as single payments. These payments are all saved to the list of items, which will be paid, and a final single payment instruction for all items can be made. The final payment is only effected after approval on the client's bank's online solution.
- g) To access the Dashboard from where payments can be made, the user must:
  - i) Click on Customs.
  - ii) Click on eAccount Management.
  - iii) Click on Account Selection;
  - iv) Click on the Select option, and
  - v) Click on View Dashboard.

B Mr beuTest7184 beuTest7184		Home	User C	Organisations Returns	Customs Duties & Levie	s Services	Tax Status	Contact	Log Ou
Tax Reference Number	Portfolio Tao beuTest7184 - Test Profile 9 20991055 - Cu	rpayer istoms code 20891744 👻	: Organisation						
Identification Number 87987987	eAccount – Financial Account Selection								-
My Profile	Client Name Customs code 20891744 Trading As Customs code 20891744								
Customs Registration	Registration Number 89890890 Reference Number 20891744								
eAccount Management Account Selection	SELECT ACCOUNT NUMBER SARS BRANCH B120072734 CASH ACCOUNT	H STATUS NT ACTIVE							
Manage Groups	View Dashboard Refresh Account List								
Manage Bonds									
Bond History									
Advance Payment Notification									
Refunds & Drawbacks Claims									
Special Links									

#### vi) Click on Make a Payment;

B Mr beuTest7184		Home User Organisations Returns Customs Duties & Levies Services Tax Status Contact Log Out
Tax Reference Number	Pertfeilo Tarparer beuTest7184 - Test Profile 9 20991055 Customs code 20891744	• I Organisation
Identification Number 87987987		
My Profile	Ciccol NIT MANAGEMENT DASHBOARD Cient Datains Cient Name Trading As unamber Trading As unamber Cient Statis Cient Statis C	
Customs Registration	Client Reference: 20091744 Account Number: R120027214 SARS Branch: CASH ACCOUNT Deferment Account Status: Not a Deferment account	
eAccount Management	eFiling Account Balance Summary Prior Periods Current Month Total Balances	
Account Selection	Unallocated Payments         R 0.00         R 0.00         R 0.00           Total Unpaid Balance         R 904,598.05         R 7,103.41         R 911,701.46	
Manage Groups	Refresh Balances         View Detailed Balances           Statement of Account         Issue Date         Month         Amount Payable/Due	
Manage Bonds	XIEXX.AII Request Interim	
Bond History	Recent Payments Payment Reference Number Amount Payment Status	
Advance Payment Notification	Make a Payment Refunds	
Refunds & Drawbacks Claims	r	
Special Links		
Bond History Advance Payment Notification Refunds & Drawbacks Claims Special Links	Recent Payments         Payment Status           Make a Payment         Refunds	



- vii) Select any of the payment options described in e) above; and
- viii) Click on Proceed to make Payment.

B Mr beuTest7184			Home User Organisations Returns Custo	ms Duties & Levies Services	Tax Status Contact	Log Out
Tax Reference Number	Portfolio beuTest7184 - Test Profile 9 20991055 👻	Taxpayer Customs code 20891744	• Organisation			
Identification Number 87987987						
My Profile	CUSTOMS PAYMENT OPTIONS Client Details Client Name. Trading Ac.	Customs code 20891744 Customs code 20891744				
Customs Registration	Registration Number: Client Reference: Account Number: Deferment Account Status:	89890890 20891744 8120072734 Not a Deferment account				
eAccount Management	eFiling Account Balance Summary Section	Prior Periods	Current Month	as at 2024/08/27 12H23 Total Balances		
Account Selection	Unpaid Cash Balance Unallocated Payments Unallocated Credits	R 904,598.05 R 0.00 R 0.00	R 7.103.41 R 0.00 R 0.00	R 911,701.46 R 0.00 R 0.00		
Manage Groups	Total Unpaid Balance	R 904,598.05	R 7,103.41	R 911,701.46		
Manage Bonds	Refresh Balances					
Bond History	I would like to make a payment by	Declaration Reference	O Due Date			
Advance Payment Notification	I would like to make a Duties Deferement Top Up Payment	Amount RNaN				
Refunds & Drawbacks Claims	O I would like to make a Cash top up payment	Amount R911,701.46				
Special Links	I would like to make a VAI Deterement Top Up Payment     Proceed to Account Maintenance     Proceed to make Payment     Back t	amount RNaN				

## 2.3.1 Payment by Declaration Reference

- a) To make a payment by Declaration Reference, from the Customs Payment Options landing page, the user must:
  - i) Make sure to select the Declaration Reference option.
  - ii) Insert the local reference number.
  - iii) Click on Proceed to Payment.

H Mr Harry		Hama	User Organisations Returns	s Customs Duties & Levies Services	Tax Status Contact Log
Tax Reference Number	Portfolio Taxpeyer Harry3764 - SAVINO DEL BENE SOUTH AFRICA (PTY) +	DEL BENE SOUTH AFRICA (PTY) LTD +	: Organisation		
Identification Number A12345678					
My Profile	CLISTOMS PAYMENT OP TIONS Client Datails Client Name: SAVINO DEL BENE SOU Trading As: SAVINO DEL BENE SOU	H AFRICA (PTY) LTD H AFRICA (PTY) LTD			
Customs Registration	Registration Number: Claim Refarence: Account Number: Defemient Account Status:	01394047 8120065258 Active			
eAccount Management	eFiling Account Balance Summary Section	Prior Period	s Current Month	as at 2024/09/16 14H32 Total Balances	
Account Selection	Unpaid Outes Deferred Balance Unpaid VAT Deferred Balance Unpaid Cash Balance Unpaid Cash Balance	R 32,738,332 2 R 84,766,125 0 R 0,0	7 R 17,232.60 5 R 19,731.00 0 R 0.00 5 R 0.00	R 32,755,564,87 R 84,785,856.05 R 0.00 R 3762,575,35	
Manage Groups	Unallocated Credits	R 0.0	0 R 0.00	R 0.00	
Manage Bonds	VAT Deferment Credit Available VAT Deferment Credit Linit Approved	R 113,741,002.0	P N 36,363.60	R 515,214,143,95 R 600,000,000,00	
Bond History	Duties Deferment Credit Available Duties Deferment Credit Limit Approved			R 167,244,435.13 R 200,000,000.00	
Advance Payment Notification	Refresh Balances				
Refunds & Drawbacks Claims	I would like to make a payment by	Declaration Reference 01394043DBN2024	0916700000 Due Date	<b></b>	
Special Links	I would like to make a Duties Deferement Top Up Payment	Amount R32,755,564.87			
	I would like to make a Cash top up payment	Amount R0.00			
	O I would like to make a VAT Deferement Top Up Payment	Amount R84,785,856.05			
	Proceed to Account Maintenance Proceed to make Payment Back to Dashboard				

- iv) Click on Pay Now.
- v) Click on OK.





vi) Select the applicable Account Name from the drop-down list.

### vii) Click on Pay Now.

H Mr Harry	😑 🎔 SARS @rsulves Home User Organizations Returns Customs Daties & Levies Services Tax Status Contact Log Out
Tax Reference Number	Pertistio Harry3764 - SAVINO DEL BENE SOUTH AFRICA (PTY) + SAVINO DEL BENE SOUTH AFRICA (PTY) LTD + Organisation
A12345678 My Profile	Payment Details
Customs Registration	Type: You can submit payments any line with an effective date of the payment due date. The payment will only be processed on the effective date. Note: AED Forces gayments can only be made and authorised on the same day. Please be aware that if you don't authorize your payment today. It will be removed from the ABSA Direct system by tomorrow.
eAccount Management	Account Name: Select bank account ~
Account Selection	Payment Request Date: 508 4000 500 500 500 500 500 500 500 500 50
Manage Groups	Payment Amount: Comments:
Manage Bonds	
Bond History	
Advance Payment Notification	Please make sure that you complete the payment process and receive a payment reference number as proof of payment initiation.
Refunds & Drawbacks Claims	Pay New Cancel
Special Links	

## viii) Click on OK.

H Mr Harry Reddy 0		secure.preprod.sarsefil Note: To effect the payment	ing.co.za says nt, the payer who is the owner of the bank	anisations Returns Customs Duties & Lev	vies Services Tax Status	Contact Log Cut
Tax Reference Number	Portfolio Harry3764 - SAVINO DEL BENE SOUTH AFRICA (PTY) *	account must authorise th place when, in accordance to their banking product b	e payment. The transaction will only take with the bank rules, the payer has logged on o authorise the payment. Please consult your			
Identification Number A12345678	- ayıncı	<ul> <li>bank regarding the cut-off</li> <li>timeously</li> </ul>	f times to effect eFiling payments to SARS			1
My Profile	Tip: You can su Note: ABSA Dir from the ABSA	an act Xine	ок	rocessed on the effective date. authorise your payment today, it will be removed		
Contorna Resolution		Account Name:	SDB 👻		-	
Customs Registration			Bank FNB			
eAccount Management			Account Number 62001642356			
Account Selection		Payment Request Date: Payment Amount:	2024/09/17 [EB]17 Sep 2024 Picase use the formati yyyyimmidd R 18481.8			
Manage Groups		Comments:				
Manage Bonds						
Bond History		Please make sure that you complete	the payment process and receive a payment reference nu	mber as proof of payment initiation.	-	
Advance Payment Notification						
Refunds & Drawbacks Claims				Pay Now Cancel		

# ix) Click on Confirm.x) Click on OK.





- b) To finalise the process, the user must;
  - i) Click on Continue, or
  - ii) Click on Print Confirmation to print the proof that payment has been initiated, and
  - iii) Access their designated bank account to release the payment.

SARS	e filing				Home	User	Organisations	Returns	Customs	Duties & Levies	Services	Tax Status	Contact	Log Out
Portfolio		*	Taxpayer		* I	Organisati	ion							
	Payment I	nitiation Result												
	Summary or pay	ment transaction deta	iis											
	Your payment request The following messag RECEIVED BY FNB	: has successfully been submitt e was returned: Payment reque	ed to FNB. Please login and a sst was successfully submitte	authorise the payment. d to FNB. Message from bank	: SUCCESS	FULLY								
	Account Name:	preprod testing												
	Payment Amount:	R 17041.06												
	Payment Reference:	SARSEFLNG												
				Continue	rint Confirm	nation								

## 2.3.2 Payment by Due Date

- a) This payment option is used where a single declaration has multiple payment due dates, and a payment must be made per due date.
- b) From the eAccount Management Dashboard, the user must click on Make a Payment.

H Mr Harry	😑 🍽 SARS 🖗 MUNICI Dades & Levies Services Tax Status Contact Log Ou
Tau Balances Manches	PortIsion Taxpow Harry3764 - SAVINO DEL BENE SOUTH AFRICA (PTY) + SAVINO DEL BENE SOUTH AFRICA (PTY) LTD + Organisation
Identification Number A12345678	
My Profile	CHICP DUBY MARAGEMENT DASHBOARD CHIEN Name SAWNO DELE BENE SOUTH AFRICA (PTY) LID CHIEN Name SAWNO DELE BENE SOUTH AFRICA (PTY) LID SARS Motications: Account Balances Updated SARS Motications: Abalasca (Balasca)
Customs Registration	Heigerafish Wintber: 0193-64 A Account Wunder: 0193-64 SAR5 Blanch: DURBAN Defement Account Shutu Active
eAccount Management	as al 20240920
Account Selection	Unallocated Payments R 13,762,975 R 0,00 R 3,762,575,26 Tool Topal Gamce R 115,741,802,06 R 110,800,80 R 113,622,772,86 VX T Duffmant Currel Available R 115,741,802,06 R 110,800,80 R 115,272,85
Manage Groups	Dutes Demminis Creat valuations in the 244 also to Reference in the 244 al
Manage Bonds	Statement of Account Issue Date Month Amount PayabetDue CSA.MonOy
Bond History	CSA-Monthy, 2024/08/29 August R 21/404/06/76
Advance Payment Notification	CSA-Monthly         2024/08/03         August         R 71,404,068 76           CSA-Monthly         2024/07/03         July         R 21,404,069 76
Refunds & Drawbacks Claims	CSA-Monthly, 2024/05/03 May R 21.404.406.76
	View AP
Special Links	Request Interim
	Mala a Payment Refunds



- c) From the Customs Payment Options landing page, the user must:
  - i) Make sure to select the Due Date option;
  - ii) Capture the due date by:
    - A) Manually inserting the due date using the CCYY/MM/DD format; or
    - B) Clicking on the Calendar icon next to the Due Date field and select the date; and
  - iii) Click on Proceed to Payment.

H Mr Harry			Home	User Or	rganisations Returns	Customs	Duties & Levies Services	Tax Status	Contact	Log
Tax Reference Number	Portfolio Harry3764 - SAVINO DEL BENE SOUTH AFRICA (PTY) *	Taspayer SAVINO DEL BENE SOUTH AFRICA (PT	Y) LTD 👻 i	Organisation						
Identification Number A12345678										-
My Profile	CUSTOMS PAYMENT OPTIONS Client Datalia Client Name: SAVINO DEL 5 Trading As: SAVINO DEL 1	BENE SOUTH AFRICA (PTY) LTD BENE SOUTH AFRICA (PTY) LTD								
Customs Registration	Registration Number: Client Relevance: Account Number: Deferment Account Status:	01394043 8120068252 Active								
eAccount Management	eFiling Account Balance Summary Section		Prior Periods		Current Month		as at 2024/09/13 13H5 Total Balances			
Account Selection	Unpaid Outles Deferred Balance Unpaid VAT Deterred Balance Unpaid Cash Balance Unailocated Payments	R	R 4,768,108.08 16,635,898.68 R 0.00 R 0.00		R 0.00 R 0.00 R 0.00 R 0.00		R 4,768,108.08 R 16,635,898.68 R 0.00 R 0.00			
Manage Groups	Unallocated Crédits Total Unpaid Balance	p	R 0.00		R 0.00		R 0.00			
Manage Bonds	VAT Deferment Credit Available VAT Deferment Credit Limit Approved						R 83,364,101.32 R 100,000,000.00			
Bond History	Duties Deferment Credit Available Duties Deferment Credit Limit Approved						R 25,231,891.92 R 30,000,000.00			
Advance Payment Notification	Refresh Balances					_				
Refunds & Drawbacks Claims	I would like to make a payment by	O Declaration Reference		® Du	ue Date 2024/07/16	<b></b>				
Special Links	I would like to make a Duties Deferement Top Up Payment	Amount R4,768,108.08								
	I would like to make a Cash top up payment	Amount R0.00								
	O I would like to make a VAT Deferement Top Up Payment	Amount R16,635,898.68								
	Proceed to Account Maintenance Proceed to make Payment Back to Day	shboard								

- d) All payments that are due on the selected due date will be listed on the Payment Summary page. Clients are allowed to select and deselect any of the declarations listed.
- e) To continue with the payment process, the user must:
  - i) Select the declaration(s) to be paid.
  - ii) Click on Pay Now.
  - iii) Click on OK.

H Mr Harry Reddy •		secure.	preprod.sarsefiling.co.za	says		anisations	Returns	Customs	Duties & Lovies	Services	Tax Status	Contact	Log Out
Tax Reference Number	Portfolio Harry3764 - SAVINO DEL BENE SOUTH AFRICA	PTY) *	to make this population norm	ок	Cancel								
Identification Number A12345678	DAVMENT PLIMMADY												
My Profile	Client Datails Client Datails Client Name: SAVINO DEL BENE SOUTH AFRICA (PTY) I Torde Name: SAVINO DEL BENE SOUTH AFRICA (PTY) I	TD .											
Customs Registration	Registration Number: 01394 Account Number: 812065	7 43 58											
eAccount Management													
Account Selection	Select Reference Posting 01394043DBN20240917700002 202409	Date Doc No. 17 <u>006133619612</u>	Due Date Amount R 18,481.80										
Manage Groups	Pay Now Save Payment Back	Total	18481.80										
Manage Bonds													



iv) Select the applicable Account Name from the drop-down list.

## v) Click on Pay Now.

H Mr Harry Reddy 0	E TSARS @rsund Home User Organisations Returns Customs Duties & Levies Services Tax Status Contact Log Out
Tax Reference Number Identification Number	Pertision Harry 3764 - SAVINO DEL BENE SOUTH AFRICA (PTY)   AFRICA (PTY)   CAUNO DEL BENE SOUTH AFRICA (PTY) LTD   COrganisation  CORGANISATION CORGAN
A12345678 My Profile	Payment Details
Customs Registration	Typ: You can subort payments any time with an effective date of the payment due date. The payment will only be processed on the effective date. Note: EASE Direct aparters can only be made and authorised on the same day. Please be aware that if you don't authorise your payment today. It will be removed from the ASSA Direct system by tomorrow.
eAccount Management	Account Name: Select bank account Y
Account Selection	Payment Request Date: 508 midd
Manage Groups	Payment Amount: Comments:
Manage Bonds	
Bond History	
Advance Payment Notification	Please make sure that you complete the payment process and receive a payment reference number as proof of payment initiation.
Refunds & Drawbacks Claims	Pay Now Cancel
Special Links	

## vi) Click on OK.

H Mr Harry Reddy O	€ ▼SARS @reuna Patista	secure.preprod.sarsefili Note: To effect the paymen account must authorise the	ing.co.za says It, the payer who is the owner of the bank payment. The transaction will only take with the back user, the course has located on	misations Returns	Customs Duties & Le	ies Services	Tax Status	Contact	Log Out
Tax Reference Number Identification Number A12345678 My Profile	Harry3764 - SAVINO DEL BENE SOUTH APRICA (PTY) *	place when, in accordance to their banking product to bank regarding the cut-off timeously	with the bank rules, the payer has logged on a subforse the consult your times to effect eFiling payment? Please consult your times to effect eFiling payments to SARS	rocessed on the effective authorise your payment t	: date. lociaj, it will be removed				-
Customs Registration	,	ccount Name:	SDB ~ Bank FNB						
eAccount Management			Account Number 62001642356						
Account Selection	P	ayment Request Date: ayment Amount:	Please use the formati yyyyimmidd R 18481.8						
Manage Groups	c	omments:							
Manage Bonds									
Bond History		Diagra make sure that you complete	the neument concess and service a me-ment reference or	mbar as nonef of example	initiation				
Advance Payment Notification		Prease make sore that you complete	пераулен, росси ало техене а раултен, телетние по	nice as proor or payment	enderon.				
Refunds & Drawbacks Claims				Pay Now	Cancel				

### vii) Click on Confirm. viii) Click on OK.





- f) To finalise the process, the user must;
  - i) Click on Continue, or
  - ii) Click on Print Confirmation to print the proof that payment has been initiated, and
  - iii) Access their designated bank account to release the payment.

Payment Initiation Result Summary of payment transaction details  Vour payment request has successfully been submitted to FNB. Please login and authorise the payment. The following message was returned: Payment request was successfully submitted to FNB. Message from bank: SUCCESSFULLY RECEIVED IF FNB Payment Amount R17041.06 Payment Reference: SARSEFLNG				Home	User	Organisations	Returns	Customs	Duties & Levies	Services	Tax Status	Contact
Payment Initiation Result         Summary of payment transaction details         Your payment request has successfully been submitted to FNB. Please login and authorise the payment. The following message was returned: Payment request was successfully submitted to FNB. Message from bank: SUCCESSFULLY RECEVED BY FNB         Account Name:       preprod testing         Payment Amount:       R 17041.06         Payment Reference:       SARSEFLING		•	Taxpayer		Organisati	ion						
Payment Initiation Result         Summary of payment transaction details         Vour payment request has successfully been submitted to FNB. Please login and authorise the payment. The following message was returned: Payment request was successfully submitted to FNB. Message from bank: SUCCESSFULLY RECEIVED by FNB         Account Name:       preprod testing         Payment Arrount:       R 17041.06         Payment Reference:       SARSEFLNS												
Summary of payment transaction details         Your payment request has successfully been submitted to FNB. Please login and authorise the payment. The following message was returned: Payment request was successfully submitted to FNB. Message from bank: SUCCESSFULLY RECEIVED BYFN         Account Name:       preprod testing         Payment Amount:       R 17041.06         Payment Reference:       SARSEFLNG	Payment	nitiation Result	t									
Your payment request has successfully been submitted to FNB. Please login and authorise the payment.         The following message was returned: Payment request was successfully submitted to FNB. Message from bank: SUCCESSFULLY         RECEIVED by FHB         Account Name:       preprod testing         Payment Amount:       R 17041.06         Payment Reference:       SARSEFLNG	Summary of pa	yment transaction deta	ails									
Account Name:     preprod testing       Payment Amount:     R 17041.06       Payment Reference:     SARSEFLNG	Your payment reque The following messa RECEIVED BY FNB	it has successfully been submitt ge was returned: Payment requi	ted to FNB. Please login and autho lest was successfully submitted to	orise the payment. FNB. Message from bank: SUCCES	SFULLY							
Payment Amount R17041.06 Payment Reference: SARSEFLNG												
Payment Reference: SARSEFLNG	Account Name:	preprod testing										
	Account Name: Payment Amount:	preprod testing R 17041.06										
Continue Print Confirmation	Account Name: Payment Amount: Payment Reference:	preprod testing R 17041.06 SARSEFLNG										

## 2.3.3 Top-up Payment Options

- a) The same procedure is used when making a payment using the different top-up payment options.
- b) To commence payment, from the Customs Payment Option landing page, the user must:
  - i) Select one of the three top-up payment options;
    - A) The amount is pre-populated with the total unpaid balance for all outstanding transactions.
    - B) This total value is assisting the user in identifying the maximum amount that can be paid.
    - C) If there are no amount outstanding against the client's Financial Accounting Number (FAN), this top-up option won't be available for selection. The option will be greyed out or deactivated.
  - ii) Click on Proceed to make a Payment;

B Mr beuTest7184			Home Use	r Organisations Returns	s Customs	Duties & Levies Servic	es Tax Status	Contact	Log Out
Tax Reference Number	Portfolio beuTest7184 - Test Profile 9 20991055 👻	Taxpeyer Customs code 20891744	* : Organ	isation					
Identification Number 87987987									
My Profile	CUSTOMS PAYMENT OPTIONS Client Details Client Name. Trading As:	Customs code 20891744 Customs code 20891744							
Customs Registration	Registration Number: Client Reference: Account Number: Deferment Account Status:	89690890 20891744 8120072734 Not a Deferment account							
eAccount Management	eFiling Account Balance Summary Section	Prior Periods		Current Month		as at 2024/08/27 12H23 Total Balances			
Account Selection	Unpaid Cash Balance Unallocated Payments Unallocated Credits	R 904,598.05 R 0.00 R 0.00		R 7,103.41 R 0.00 R 0.00		R 911,701.46 R 0.00 R 0.00			
Manage Groups	Total Unpaid Balance	R 904,598.05		R 7,103.41		R 911,701.46			
Manage Bonds	Refresh Balances								
Bond History	I would like to make a payment by	Declaration Reference		O Due Date	<b>*</b> *				
Advance Payment Notification	I would like to make a Duties Deferement Top Up Payment	Amount RNaN							
Refunds & Drawbacks Claims	<ul> <li>I would like to make a Cash top up payment</li> <li>I would like to make a VAT Deferement Top Up Payment</li> </ul>	Amount R911,701.46 Amount RNaN							
Special Links	Proceed to Account Maintenance Proceed to make Payment Back to Dash	board							



## Click on Pay Now; Click on OK; iii)

#### iv)

B Mr beuTest7184 beuTest7184 3	Portfolio	secure.preprod.sarsefiling.co.za says Proceed to make this payment now?	unications Returns Customs Duties & Levies Services Tax Status Contact Log Out
Tax Reference Number	beuTest7184 - Test Profile 9 20991055	OK Cancel	
Identification Number 87987987	DAVMENT SUMMADY		
My Profile	Client Details Client Name: Customs code 20891744 Trading Ae: Customs code 20891744		
Customs Registration	Registration Number: 08890890 Client Reference: 20891744 Account Number: 8120072734		
eAccount Management	Select Deference Posting Date Doc N	Due Date Amount	
Account Selection	Cash Top Up Payment	R 912,065.73	
Manage Groups	Pay Now Save Payment Back	Total 912065.73	
Manage Bonds			
Bond History			
Advance Payment Notification			
Refunds & Drawbacks Claims			
Special Links			

## Select the applicable account from the Account Name drop-down list. Click on Pay Now. v) vi)

H Mr Harry	E VSARS @FILING Home User Organisations Returns Customs Dates & Levies Services Tax Status Contact	Log Out
Keday U	Portolo Takowe Harry3764 - SAVINO DEL BENE SOUTH AFRICA (PTY) + SAVINO DEL BENE SOUTH AFRICA (PTY) LTD + Organization	
Tax Reference Number		-
A12345678		
My Profile	Payment Details	
Customs Registration	Type loss can submit asymetric any cline with an effective due of the payment due date. The payment will only be processed on the effective date. Near: ASES Drates payments can only be made and authorised on the same day. Please be even that if you don't authorise your payment today. It will be removed from the ASEA Direct system by tomorrow.	
eAccount Management	Account Name: Select bank account ~	
Account Selection	Payment Request Date: SDB with	
Manage Groups	Payment Amount: Comments:	
Manage Bonds		
Bond History		
Advance Payment Notification	Please make sure that you complete the payment process and receive a payment reference number as proof of payment initiation.	
Refunds & Drawbacks Claims	Pay New Cancel	
Special Links		

#### vii) Click on OK.

H Mr Harry Reddy 0	Forticio	secure.preprod.sarsefiling.co.za says initiations Returns Customs Duties & Lovies Services Tax Status Contact Note: To effect the payment, the payer who is the owner of the bank account must authorise the payment. The transaction will only take	Log Out
Tax Reference Number Identification Number A12345678 My Profile	Harry3764 - SAVINO DEL BENE SOUTH AFRICA (PTY) _ ~	Place when, in accordance with the bank rules, the payer has logged on     to their bank negarding the cut-off times to effect eFiling payments to SARS     timeously	-
Customs Registration	Tip: You can sub Note: ABSA Dire from the ABSA D	oming pyrmetra any time with an effective date of the pyrmeet due date. The pyrmeet will only be processed on the effective date. Let pyrmetra can by the made and authorized on the same day. Rease be aware that if you don't authorize your psymetra today, it will be removed Direct system by tomorrow.	
eAccount Management		Account Name: 508 👻	- 1
Account Selection		Bank FNB Account Number 62001642356	- 1
Manage Groups		Payment Request Date: 2024/09/13	
Manage Bonds		Page and the state of the state	
Bond History		SATIN PERSON	
Advance Payment Notification			
Refunds & Drawbacks Claims		Please make sure that you complete the payment process and receive a payment reference number as proof of payment initiation.	
Special Links		Pay Now Cancel	



## viii) Click on Confirm.

ix) Click on OK.

H Mr Harry Reddy 0		secure.preprod.sarsefiling.co.za says You will pay SARS: R9729384.99 From account: SDB	anisations Return	s Customs	Duties & Levies	Services	Tax Status	Contact	Log Out
Tax Reference Number Identification Number A12345678 My Profile	Harry3764 - SAVINO DEL BENE SOUTH AFRICA (PTY) _ ~	Orc 2024/09/13 Please be aware that once a payment is submitted this instruction cannot be reversed.							-
Customs Registration	Summary of payment transactio	n details							
eAccount Management	Payment for: 1 item Amount: R 9729384.99								
Account Selection	Payment Request Date: 2024/09/13 Account Name: SDB								
Manage Groups	Bank Name:	FNB							
Manage Bonds	Please note that by clicking on the "Confirm" requires authorisation in order for the payme	button below, a payment instruction will be created and sent to your bank, which nt to be finalised.							
Bond History	Kindly logon to your banking product to aut	torise this payment in order to release the required funds to SARS.							
Advance Payment Notification	Please be aware that once a payment is submitted thi	instruction cannot be reversed							
Refunds & Drawbacks Claims									
Special Links									

- c) To finalise the process, the user must:
  - i) Click on Continue, or
  - ii) Click on Print Confirmation as evidence that payment has been initiated, and
  - iii) Access the designated bank account to approve and release the payment.

■ ▼SARS	FILING				Home	User	Organisations	Returns	Customs	Duties & Levies	Services	Tax Status	Contact	Log Out
Portfolio		*	Taxpayer		• :	Organisati	on 🛞							
	Payment I	nitiation Result	:											
	Summary of pay	yment transaction detai	ls											
	Your payment request The following messag RECEIVED BY FNB	t has successfully been submitte je was returned: Payment reque	ed to FNB. Please login and a st was successfully submitte	uthorise the payment. d to FNB. Message from ba	ank: SUCCESS	FULLY								
	Account Name:	preprod testing												
	Payment Amount:	R 17041.06												
	Payment Reference:	SARSEFLNG												
				Continue	Print Confirm	nation								

## 2.4 Account Maintenance

- a) Clients will use this functionality to resolve unallocated payments or credits that are highlighted in the Balance Summary section of the dashboard.
- b) As part of the payment function from the dashboard, the client can allocate unallocated payments and credits to specific non-deferment declarations or against Duties/Levies Deferment, VAT Deferment or Cash declaration Top-Up options.
- c) The selection options to identify non-deferment declarations or top-up options are the same as for when payments are made.
- d) Allocations requested are final and the Proceed to Port/Release CUSRES will be issued for the selected declarations or those included in the Cash Top-Up option. The client cannot undo allocations and therefore needs to ensure that selections and allocations are done accurately. Similarly, the selected unallocated payment has to be carefully selected in order to ensure that the payment date precedes the due date of the declarations selected to reduce any possible penalties or interest.



- e) The Account Maintenance screen will display the requested non-deferment declaration/s or Top-Up option under the Uncleared Bills section and the available unallocated payments and credits will display under the Unallocated Payments section.
- f) An allocation can only be performed by selecting a single unallocated payment at a time, but multiple unpaid declarations may be selected under the Uncleared Bills. If the trader decides that no allocation should be made and the Uncleared Bills must rather be paid, select NONE SELECTED under the Unallocated Payments and the Make Payment option will appear.

## 2.4.1 Account Maintenance by Declaration Reference and Due Date

- a) To perform account maintenance using the declarations or due date, from the Customs Payment Options landing page, the user must:
  - i) Select the Declaration Reference option for account maintenance by declaration reference; and
  - ii) Insert the applicable Customs Reference Number, or
  - iii) Select the Due Date option for account maintenance by due date; and
  - iv) Insert the applicable due date; and
  - v) Click on Proceed to Account Maintenance.

H Mr Harry	SARS @PILNG		Home	User	Organisations Returns	Customs	Duties & Levies Services	Tax Status	Contact	Log Ou
The Reference Number	Portfolio Harry3764 - SAVINO DEL BENE SOUTH AFRICA (PTY) * SAV	WINO DEL BENE SOUTH AFR	ICA (PTY) LTD 🍷 🚦	Organisatio						
Identification Number A12345678										-
My Profile	CUSTOMS PAYMENT OPTIONS Client Datails Client Name: SAVINO DEL BENE 3 Tradin As: SAVINO DEL BENE 3	SOUTH AFRICA (PTY) LTD SOUTH AFRICA (PTY) LTD								
Customs Registration	Registration Number: Cliant Reference: Account Number: Defemment Account Status:	7 01394043 8120068252 Active								
eAccount Management	eFiling Account Balance Summary Section		Balas Basiada		Current Menth		as at 2024/09/13 13H5			
Account Selection	Unpaid Duties Deferred Balance Unpaid VAT Dekrned Balance Unpaid Cash Balance		R 4,768,108.08 R 16,635,898.68 R 0.00		R 0.00 R 0.00 R 0.00		R 4,768,108.08 R 16,635,898.68 R 0.00			
Manage Groups	Unallocated Payments Unallocated Credits		R 0.00		R 0.00		R 0.00			
Manage Bonds	VAT Deferment Credit Available VAT Deferment Credit Limit Approved		K 21,404,006.76		N 0.00		R 83,364,101.32 R 100,000,000.00			
Bond History	Duties Deferment Credit Available Duties Deferment Credit Limit Approved						R 25.231,891.92 R 30,000,000.00			
Advance Payment Notification	Refresh Balances									
Refunds & Drawbacks Claims	I would like to make a payment by	O Declaration Refere	nce 00626166JSA2024090960	4076 🖲 🛛	Due Date 2024/07/16	<b>**</b>				
Special Links	I would like to make a Duties Deferement Top Up Payment	Amount R4,768,108.	80							
	Invoice the control of the payment     Invoice the state of the s	Amount R16 635 898	68							
	Proceed to Account Maintenance Proceed to make Payment Back to Dashboar	d								

b) The requested payment will be displayed under Uncleared Bills. It should be selected and assigned to a payment under Unallocated Payments. Once the correct declaration(s) and payment has been selected, click on Assign selected values.





c) The selection will then be displayed in the Assigned Bills and Assigned Payments sections. If the allocation is correct, click on Submit Allocation.

	CUSTOMS ACCOUNT MAINT	ENANCE							
H Mr Harry Reddy 0	Client Details				i				
( Maddy	Client Name: Trading As:		SAVINO E SAVINO E	EL BENE SOUTH AFRICA (PTY) LTD EL BENE SOUTH AFRICA (PTY) LTD					
	Registration Number:			7					
Tax Reference Number	Customs Client Code: Account Number:			01394043 8120065258					
Identification Number A12345678	Deferment Account Status:			Active					
My Profile	Please select a Bill and/or Payment a	nd press "Assign selected values	to continue.						
	Uncleared Bills			l	Unallocated Payr	ments			Lii.
	Select Reference	Date	Doc No.	Amount	Select	Reference	Date Do	c No. Amount	
Customs Registration						SELECT NONE			
eAccount Management									
Account Selection									
Manage Groups									
Manage Bonds	Assign selected values								
Bond History	Assigned bills				Assigned Payme	nts			
	Reference	Date	Doc No.	Amount	Reference	Date	Doc No.	Amount	
Advance Payment Notification	01394043DBN20240917700002	2024/05/17	006133619612	Totat R 18,481.80		2024/03/22	000300176582	R -3,762,575.26 Total:R -3,762,575.26	
Refunds & Drawbacks Claims									
Special Links									
	Remove Selected Items								
	Once you have completed your alloca	tion, please click on the "Submit	Viocation" button in ord	er for SARS to allocate these payments					
	Submit Allocation Make Payn	Back to Dashboard							ų.

d) A successful completion message will display in green and the account balances will be updated with the payment allocation in real time. Click on Continue to confirm the payment allocation.

H Mr Harry Redde	E TSARS @milling Home User Organisations Returns Customs Daties & Levies Services Tax Status Contact Log Out
The Reference Number	Pertisio Tatavier SAVINO DEL BENE SOUTH AFRICA (PTY) * SAVINO DEL BENE SOUTH AFRICA (PTY) LTD * Organisation
Identification Number A12345678	
My Profile	ALLOCATION CONFIRMATION Clemit Sevino DELEBER SOUTH AFRICATION Name LTD
Customs Registration	Registration Namber - Come South Review, pt 17 LC 7 Controme Silver Gode - 115 - 126 - 127 Controme Silver Gode - 115 - 128 -
eAccount Management	Your clearing instructions above have been successfully completed.
Account Selection	Continue
Manage Groups	

## 2.4.2 Top-Up Options

- a) This option is only available if the selected account has a positive balance. The balance can be utlised when performing account maintenance.
- b) The user will perform account maintenance for all three (3) top-up options in the same manner.



- c) To commence with account maintenance, from the Customs Payment Options landing page, the user must:
  - i) Select any of the Top Up payment options, and
  - ii) Click on Proceed to Account Maintenance.

H Mr Harry			Home User	Organisations Returns C	ustoms Duties & Levies Services	Tax Status Contact	Log Out
Tax Reference Number	Porticio Taspaver Harry3764 - SAVINO DEL BENE SOUTH AFRICA (PTY) * SAVINO	DEL BENE SOUTH AFRICA (PTY)	LTD 👻 🛔 Organisa	ation			
Identification Number A12345678							
My Profile	CUSTOMS PAYMENT OPTIONS Client Details Client Name: SAVINO DEL BENE SOUTI Trading Aa: SAVINO DEL BENE SOUTI	HAFRICA (PTY) LTD HAFRICA (PTY) LTD					
Customs Registration	Registration Number: Clam Reference: Account Number: Deferment Account Status:	7 01394043 8120066252 Active					
eAccount Management	eFiling Account Balance Summary Section	P	rior Periods	Current Month	as at 2024/09/13 12H27 Total Balances		
Account Selection	Unpaid Duties Deferred Balance Unpaid VAT Deferred Balance Unpaid Cash Balance	R 16	4,843,467.06 5,635,898.68 R 0.00	R 0.00 R 0.00 R 0.00	R 4,843,467.06 R 16,635,858.68 R 0.00		
Manage Groups	Unallocated Credits	1	R -75,358.98	R 0.00	R -75,358.98		
Manage Bonds	VAT Deferment Credit Limit Approvad	R2	1,404,000.70	R 0.00	R 83,364,101.32 R 100,000,000.00		
Bond History	Duties Deferment Credit Available Duties Deferment Credit Limit Approved				R 25,156,532.94 R 30,000,000.00		
Advance Payment Notification	Refresh Balances						
Refunds & Drawbacks Claims	I would like to make a payment by	Declaration Reference		O Due Date			
Special Links	I would like to make a Duties Deferement Top Up Payment U would like to make a Cash top up payment	Amount R4,843,467.06 Amount R0.00					
	OIwould like to make a VAT Deterement Top Up Payment	Amount R16.635.898.68					
	Proceed to Account Maintenance Proceed to make Payment Back to Dashboard						

d) The requested Cash Top Up payment will be displayed under Uncleared Bills. It should be selected and assigned to a payment under Unallocated Payments. Once the correct declaration(s) and payment has been selected, click on Assign selected values.

	CUSTOMS ACCOUNT M	AINTENANCE									-
H Mr Harry Reddy 0	Client Details										1.1
	Client Name: Trading As:			SAVINO DEL BENE SOUTH AFF SAVINO DEL BENE SOUTH AFF	BCA (PTY) LTD						- 1
	Registration Number:				7						- 1
Tax Reference Number	Customs Client Code:				01394043						- 1
Identification Number	Account Number:				8120068252						- 1
A12345678	Determent Account Status.				Pictine						- 1
My Profile	Please select a Bill and/or Pay	ment and press "Assign	selected values" to continue.								- 1
	Uncleared Bills				iii	Unallocated Paym	ents				1
	Select Reference		Date D	oc No. Amount		Select Refere	sce	Date	Doc No.	Amount	
Customs Registration	Deferment Top	Up Payment		R 4,843,467.06		SELEC	TNONE				
				Total:R 4,843,467.05		① 13527     ③     ①     ①     ①     ①     ③     ①     ①     ①     ③     ①     ①     ③     ①     ①     ③     ①     ①     ③     □     ①     □	35JSA20220419187220	2024/03/22	006133677686	R -75,358.98	- 1
eAccount Management										Total: R -/5,356.96	
Account Selection											- 1
Manage Groups											- 1
Manage Bonds	Assign selected values										- 1
	Assigned Bills					Assigned Paymen	5				11
Bond History	Reference	Date	Doc No.	Amount		Reference	Date	Doc No.	Amount		
Advance Payment Notification											
Refunds & Drawbacks Claims											
Special Links											
	Remove Selected Items										- 1
	0	denter den alter	- the 10-back differential be								- 1
	Unce you have completed you	r allocation, please click	on the Submit Allocation" bu	mon in order for SARS to allocate	tnese payments						- 1
	Submit Allocation Mak	e Payment Back to	Dashboard								



e) The selection will then be displayed in the Assigned Bills and Assigned Payments sections. If the allocation is correct, click on Submit Allocation.

	CUSTOMS ACCOUNT	MAINTENANCE										
H Mr Harry Reddy	Client Details											
Neddy V	Client Name: Trading As:			SAVINO D	EL BENE SOUTH AFRICA (PTY EL BENE SOUTH AFRICA (PTY	() LTD						
	Registration Number:			or a mo b	CEDERE OCOMPANION (PT)	7						
Tax Reference Number	Customs Client Code: Account Number				013	94043						
Identification Number A12345678	Deferment Account Status	5:			1	Active						- 1
My Profile	Please select a Bill and/or Pi	ayment and press "Assig	gn selected values" to	continue.								
	Uncleared Bills					Lii	Unallocated Paym	ients				
	Select Refe	irence	Date	Doc No.	Amount		Select	Reference	Date	Doc No.	Amount	
Customs Registration								SELECT NONE				
eAccount Management												
Account Selection												
Manage Groups												
Manage Bonds	Assign selected values											
Bond History	Assigned Bills						Assigned Paymer	vis		_		
	Reference	Date	Doc No.		Amount		Reference	22011012222	Date	Doc No.	Amount	
Advance Payment Notification	Determent Top Op Payme	ant		т	R 4,843,467.06 Iotal:R 4,843,467.06		01352/3535A20	220419187220	2024/03/22	006133577606	R -75,358.98 Total:R -75,358.98	
Refunds & Drawbacks Claims												
Special Links												
	Remove Selected Items											
	Once you have completed w	our allocation, please clic	ck on the "Submit Alk	cation" button in orde	er for SARS to allocate these pay	vments						
	Submit Allocation M	ake Payment Back	k to Dashboard									Ŧ

f) A successful completion message will display in green and the account balances will be updated with the payment allocation in real time. Click on Continue to confirm the payment allocation.

H Mr Harry Reddy	E 🗲 SARS @PRLING Home User Organisations Returns Customs Dates & Levies Services Tax Status Contact Log Out
	Pvrtisio Harry3764 - SAVINO DEL BENE SOUTH AFRICA (PTY) * SAVINO DEL BENE SOUTH AFRICA (PTY) LTD * : Organisation
Tax Reference Number Identification Number A12345678	
My Profile	ALLOCATION CONFIRMATION Clear Savino Del BERE SOUTHAFRICA (PTY) Tana del Savino Del BERE SOUTHAFRICA (PTY) Tana
Customs Registration	Regization Nambar Countoms Climent Code: 01394/043 Datemmant Account Status: Active
eAccount Management	Your clearing instructions above have been successfully completed.
Account Selection	Continue
Manage Groups	

- g) After an open credit or allocation was successfully performed, the result will be processed immediately. The effect for each option is as follows:
  - i) For the VAT Deferment or Duties/Levies Deferment top-up options, the Unpaid Duties/Levies or VAT deferred balances will be updated, and the available credit will increase accordingly.
  - ii) For cash top-up and individually selected non-deferment declaration allocations, the relevant Proceed to Port/Release CUSRES will be sent via EDI to the declarant for all non-deferred declarations.
- h) The Account Balance Summary can be refreshed to display the effect of the allocations which were performed.

## 2.5 Requesting refunds

- a) This section will allow users to request a refund of an unallocated payment or credit to be paid back as an EFT to your authenticated bank account.
- b) An unallocated payment can arise due to an overpayment or where a refund VOC was accepted by SARS and the original declaration value was reduced. As a result, a payment or part of the payment which was allocated against it becomes available as an unallocated payment.
- c) This section only deals with requesting a credit that already exists on the account to be paid back. The existing refund VOC process via EDI and refund application process still needs to be followed. Credits will be available on the account only upon final acceptance of the VOC.



- If a LRN is unpaid/partially paid, the credit on the account will not be refundable and you will not be able d) to allocate the credit until such time as the LRN debt has been settled.
- e) The unallocated credit will only be refunded via EFT and therefore valid banking details have to have been provided to a Customs office prior to the request. The credit requested for refund will remain available for Account Maintenance until the item is actually paid back. If it is allocated prior to actual payment, the refund request will be deemed as cancelled.
- f) To request a refund, the user must:
  - i) Click on Refunds from the eAccount Management Dashboard landing page.

H Mr Harry Bester	E TSARS @rs.vid Home User Organizations Returns Customs Daties & Levies Services Tax Status Contact Log Out
Tay Bafaranza Number	Portisio Harry 3764 - SAVINO DEL BENE SOUTH AFRICA (PTV) ~ SAVINO DEL BENE SOUTH AFRICA (PTV) LTD * : Organisation
Identification Number A12345678	
My Profile	Clear Data Control Con
Customs Registration	Claim Reference: 01394041 Account Number: 012060258 SARS Branch: DURBAN Defement Account Satus: Active
eAccount Management	Filing Account Balance Summary     Alex Control C
Account Selection	Unallocated Payments         R. 3.762.575.25         R. 10.00         R. 3.762.575.25           Total Unpaid Genere         R. 13.741.802.06         R. 0.00         R. 3.782.375.25           Val Destinate("Cells Available"         R. 13.374.1802.06         R. 11.374.1802.06
Manage Groups	Outes Determent Credit Available R167.251.667.73 Referable Baures Vero Pataled Baures
Manage Bonds	Statement of Account         Jissue Date         Month         Amount Payable/Due <u>CSA-Monthy</u> 2024/05/10         September         R 21,404.006.76
Bond History	CSA.Monthy 202408/29 August R.21,404.006.76
Advance Payment Notification	CSA-Ma0tBy         2024/08/03         August         R 21.404.006.76           CSA-Monthly         2024/07/03         July         R 21.404.006.76
Refunds & Drawbacks Claims	CSA-Monthly, 20240503 May R 21,404,00676
Special Links	Request Inferim
	Recent Payments         Payment Reference Number         Jancount         Payment Status           Make a Payment         Refunds         Ystr251

- Select any available refundable credit. ii) iií)
  - Click on Request Refund.

H Mr Harry Reddy	SARS @PILNO		Home User Organisations	Returns Customs Duties & Levies Ser	vices Tax Status Contact L	og Out
Tax Reference Number	Portfolio Harry3764 - SAVINO DEL BENE SOUTH J	AFRICA (PTY) * Taxpayer SAVINO DEL BENE SOUTH AFR	RICA (PTY) LTD 👻 I Organisation			
Identification Number A12345678						
My Profile	Client Datails Client Name:	SAVINO DEL BENE SOUTH AFRICA (PTY) LTD				
Customs Registration	Trading As: Registration Number: Customs Client Cade: Account Number:	5AVINO DEL BENE SOUTH APRICA (PTY) LTD 7 01394043 8120065258				
eAccount Management	Deferment Account Status:	Active				
Account Selection	Refundable Credits I want to request for refund Select Status	Date Doc No.	i j Amount			
Manage Groups	D Open	2024/03/22 000300176882	R -3.762.575.26			
Manage Bonds	Refunds I want to Cancel		E.			
Bond History	Select Status	Date Doc No. 2024/03/22 000300176682	Amount B -3.762.575.26			
Advance Payment Notification	Cancel Refund					
Refunds & Drawbacks Claims	Back to Dashboard					
Special Links						



g) A message will notify the user that their refund request has been processed.

H Mr Harry Reddy •	SARS @muna		Home User	Organisations Returns	Customs Duties & L	evies Services	Tax Status	Contact	Log Out
Tax Reference Number	Portfolo Harry3764 - SAVINO DEL BENE SOUTH AFRICA (PTY) *	SAVINO DEL BENE SOUTH AFRICA (PTY) LTD	* i Organisa	tion					_
Identification Number A12345678	CUSTOMS ACCOUNT REFUNDS								
My Profile	Client Details Client Name: SAVINO DEL BENE Trading As: SAVINO DEL BENE	SOUTH AFRICA (PTY) LTD SOUTH AFRICA (PTY) LTD							
Customs Registration	Registration Number: Customs Client Code: Account Number:	7 01394043 8120065258							
eAccount Management	Deferment Account Status:	Active							
Account Selection	Refundable Credits I want to request for refund Select Status Date	Doc No. /	Amount						
Manage Groups	Approved 2024	03/22 000300176882	R -3.7	762,575,26					
Manage Bonds	Refunds I want to Cancel								
Bond History	Select Status Date 2024	00c No. /	Amount R-3,7	62,575.26					
Advance Payment Notification	Cancel Refund								
Refunds & Drawbacks Claims	Back to Dashboard								
Special Links	Your instruction has been processed								

- h) Previously requested refunds can be cancelled at any point prior to the refund being paid. To cancel any available refund, the user must select a previously requested refund and click on Cancel Refund. Cancelled refund requests will remain on the list and may again be requested for refund.
- i) Refundable credits will remain available for allocation in the Account Maintenance section until the payment is made. Once the payment is utilised for allocation, any existing refund request on the payment is automatically cancelled.

H Mr Harry Bestdy		SARS @PUNG				Home	User	Organisations	Returns	Customs	Duties & Levies	Services	Tax Status	Contact	Log Out
Tax Reference Number	Portfolio Harry3764 - 3	SAVINO DEL BENE SOUTH	AFRICA (PTY) *	Taxpayer SAVINO DEL BENE SI	OUTH AFRICA (PTY) LTD	* i (	Organisatio	••							
Identification Number A12345678															-
My Profile	CUSTOMS ACCOUNT REFUNDS Client Name SAVINO DELIBERE SOUTH AFRICA (PTY) LTD Client Name SAVINO DELIBERE SOUTH AFRICA (PTY) LTD														
	Trading As: SAVINO DEL BENE SOUTH AFRICA (PTY) LTD														
Customs Registration	Customs Client C Account Number	Code:		01394043 8120065258											
eAccount Management	Deferment Accou	unt Status:		Active											
Account Selection	Refundable Cred	its I want to request for refund													
	Select	Status Refund request cancelled	Date 2024/03/	22 0003001	76882	nount	R -3.76	2 575 26							
Manage Groups	Demost Defined														
Manage Bonds	Refunds I want to	Cancel													
Bond History	Select	Status	Date	Doc No.	A:	nount	0.276	2 575 26							
Advance Payment Notification	Cancel Refund	Kenung request cancelled	2924/93	22 0003001	10002		H-3,76	2,010.20							
Refunds & Drawbacks Claims	Back to Dashboa	rd													
Special Links	Your instruction	has been processed													

## **3 DEFINITIONS AND ACRONYMS**

The definitions, acronyms and abbreviations can be accessed via the following links:

Glossary A-M | South African Revenue Service (sars.gov.za)



## 4 **DISCLAIMER**

## DISCLAIMER

The information contained in this guide is intended as guidance only and is not considered to be a legal reference, nor is it a binding ruling. The information does not take the place of legislation and readers who are in doubt regarding any aspect of the information displayed in the guide should refer to the relevant legislation or seek a formal opinion from a suitably gualified individual.

For more information about the contents of this publication you may:

- Visit the SARS website at www.sars.gov.za.
- Make appointment to visit your nearest SARS branch.
- Contact your own tax advisor/tax practitioner.
- If calling from within South Africa, contact the SARS Contact Centre on 0800 00 7277
- If calling from outside South Africa, contact the SARS Contact Centre on +27 11 602 2093 (only between 8am and 4pm South African time).