



DECLARATION AND RETURN SUBMISSION VIA eFILING

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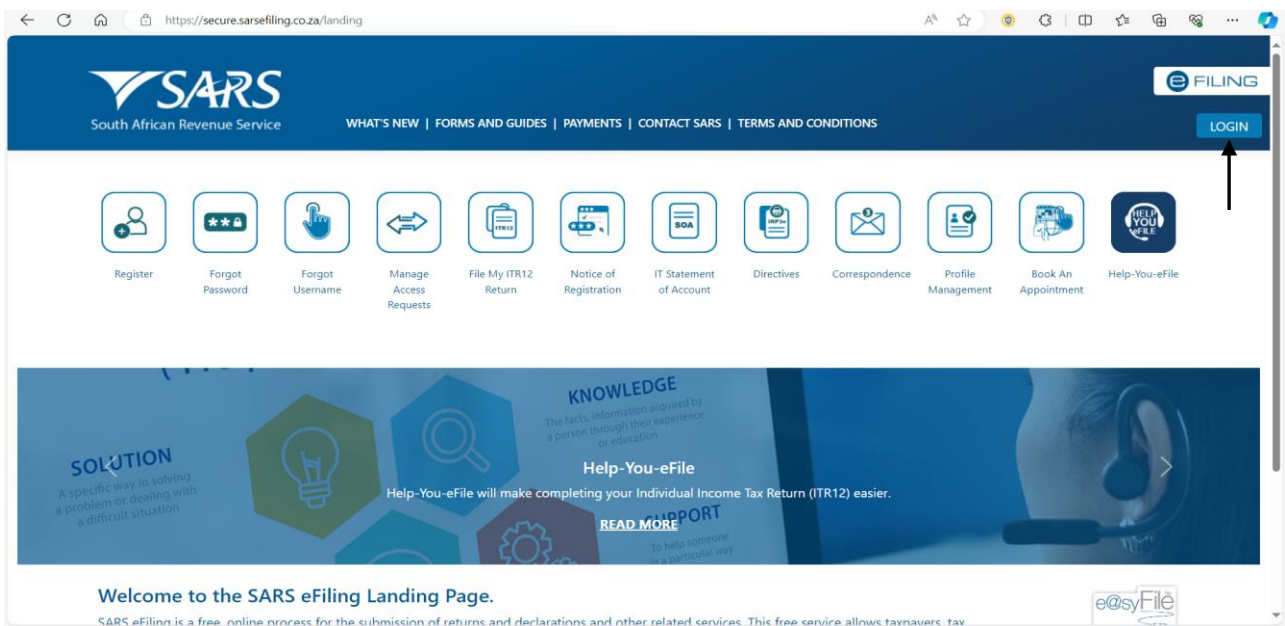
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1 SUMMARY

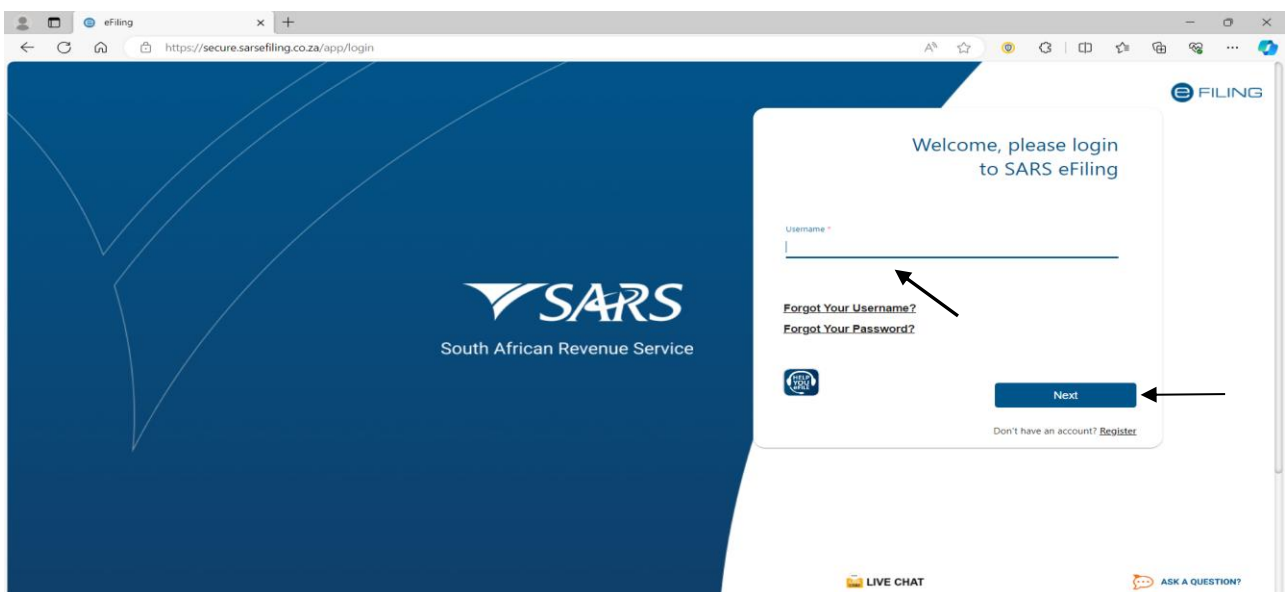
- a) The purpose of this guide is to assist clients how to request and submit returns for Excise products (focusing on local manufacturing declarations) on eFiling.

2 Portfolio Management

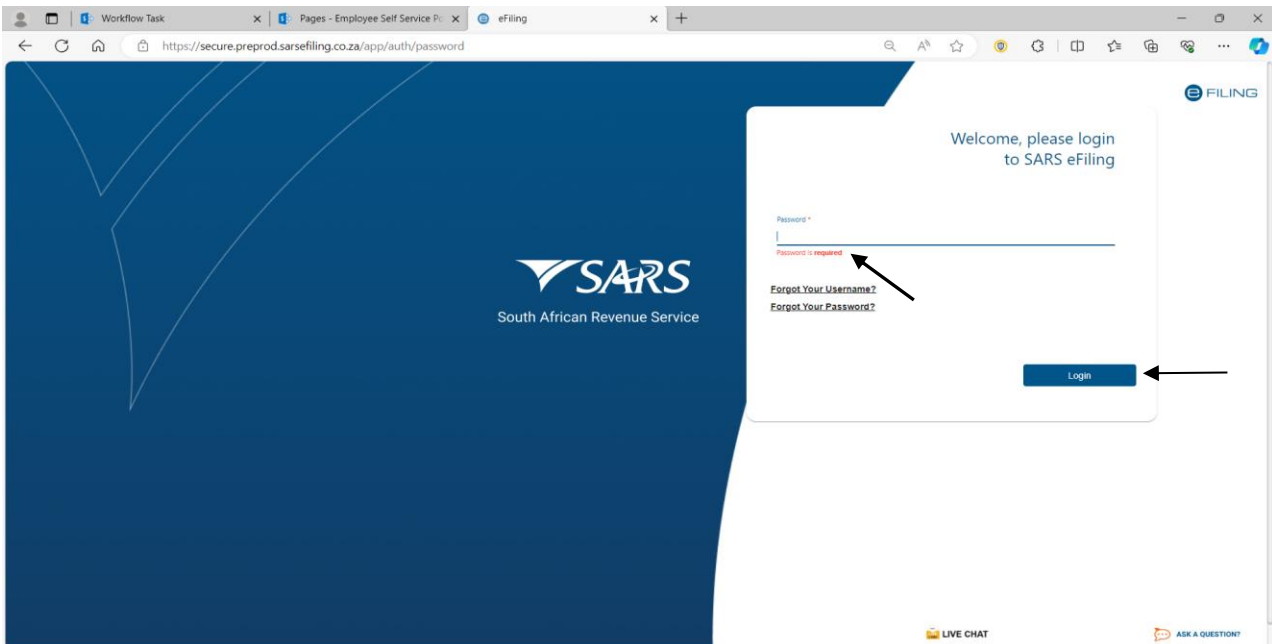
- a) To access the SARS eFiling homepage, the client must:
- Go to www.sarsefiling.co.za on their internet browser.
 - Click on Login.



- Enter their username.
- Click on Next.



b) Enter their password and click on Login.



Workflow Task | Pages - Employee Self Service P... | eFiling

https://secure.preprod.sarsefiling.co.za/app/auth/password

WELCOME

South African Revenue Service

Welcome, please login to SARS eFiling

Password *

Password is required

[Forgot Your Username?](#)

[Forgot Your Password?](#)

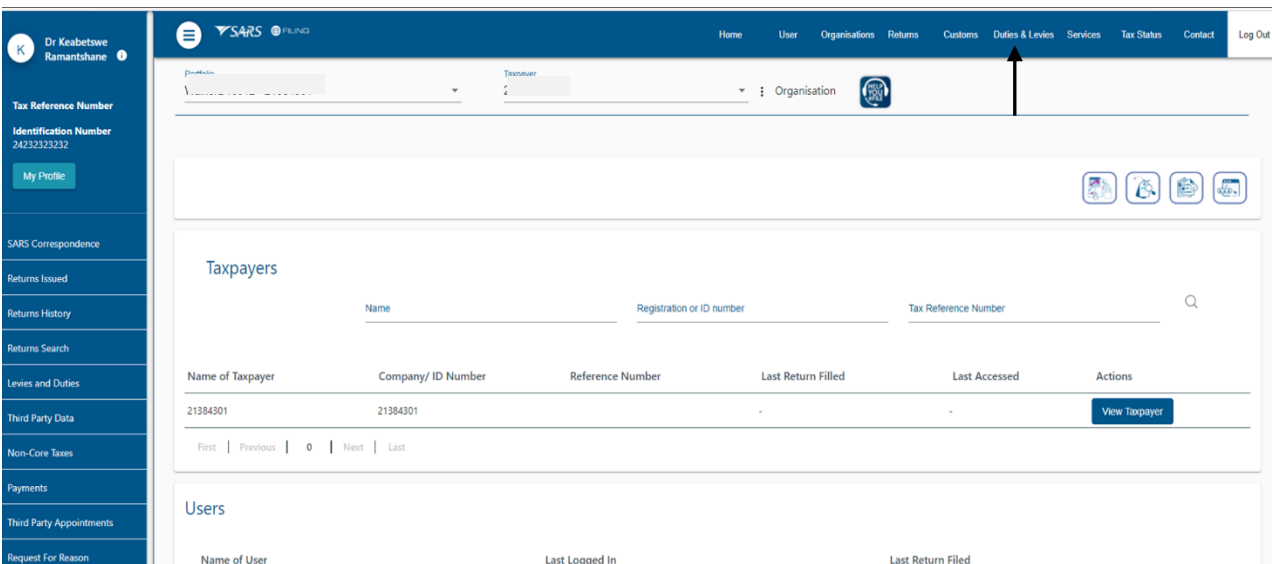
Login

LIVE CHAT

ASK A QUESTION?

c) Once logged into SARS eFiling, the client must:

i) Click on Duties & Levies.



Dr. Keabetswe Ramantshane

Tax Reference Number

Identification Number

24232323232

My Profile

SARS Correspondence

Returns Issued

Returns History

Returns Search

Levies and Duties

Third Party Data

Non-Core Taxes

Payments

Third Party Appointments

Request For Reason

Home | User | Organisations | Returns | Customs | **Duties & Levies** | Services | Tax Status | Contact | Log Out

Profile | Taxpayer | Organisation

Taxpayers

Name | Registration or ID number | Tax Reference Number

Name of Taxpayer | Company/ ID Number | Reference Number | Last Return Filled | Last Accessed | Actions

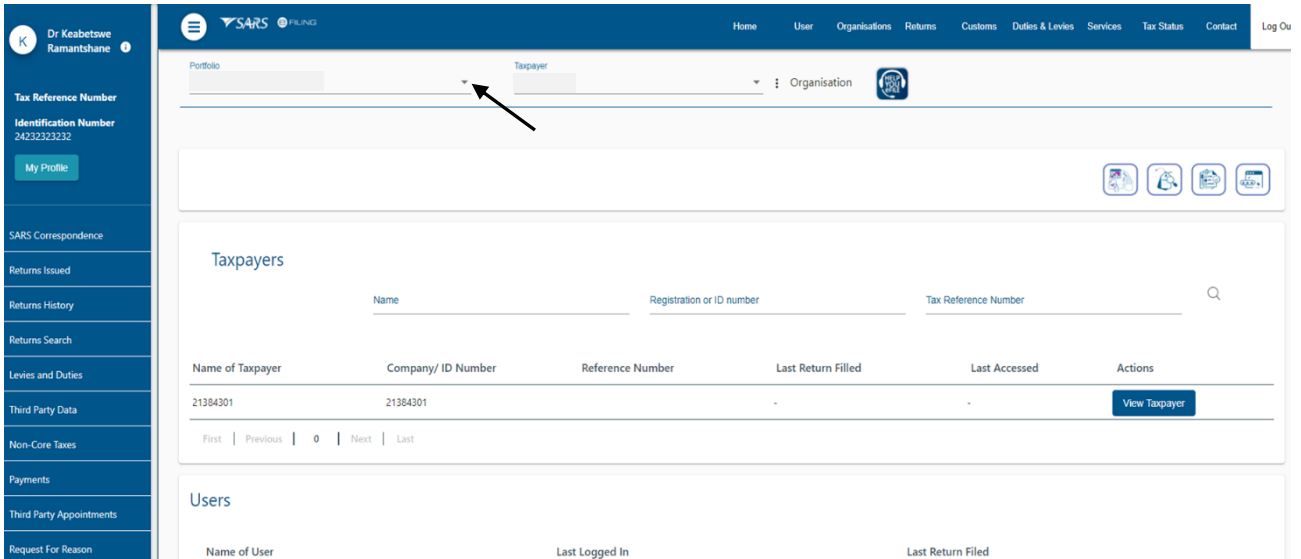
21384301 | 21384301 | - | - | View Taxpayer

First | Previous | 0 | Next | Last

Users

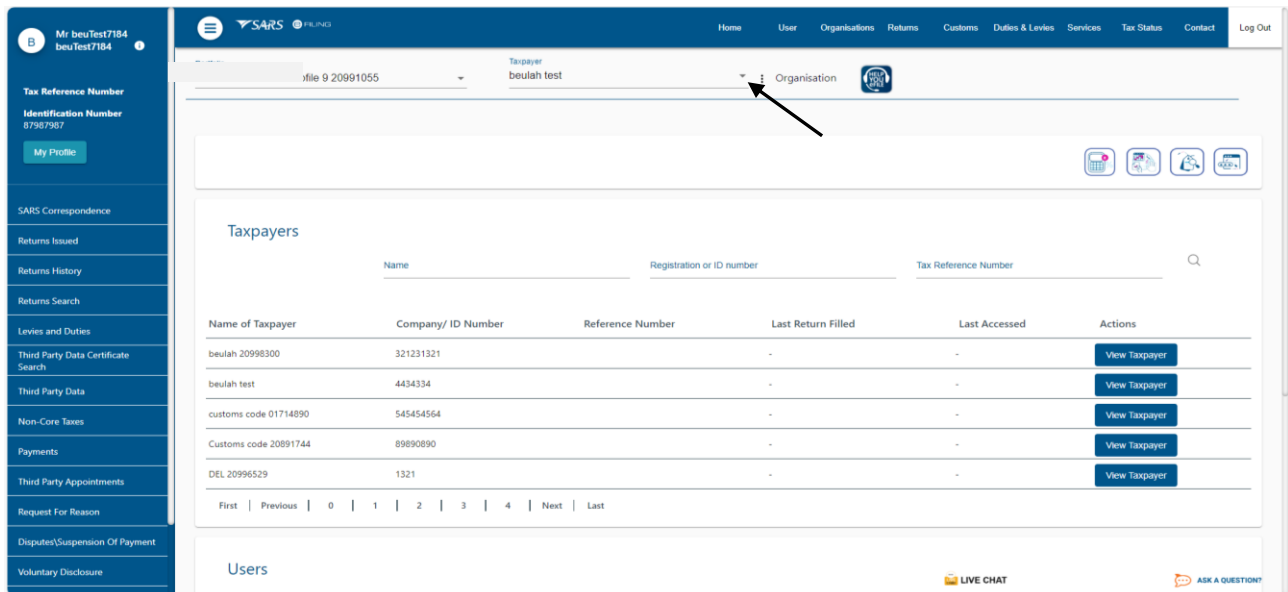
Name of User | Last Logged In | Last Return Filled

- ii) Click on the Portfolio drop down arrow to select the portfolio associated with their Excise products.



The screenshot shows the SARS eFiling portal interface. On the left is a sidebar with the user's name 'Dr Keabetswe Ramantshane' and various menu items. The main header contains navigation links like Home, User, Organisations, Returns, etc. Below the header, there are two dropdown menus: 'Portfolio' and 'Taxpayer'. An arrow points to the 'Portfolio' dropdown arrow. Below these menus is a 'Taxpayers' table with columns for Name, Registration or ID number, and Tax Reference Number. The table contains one entry for '21384301'. At the bottom, there is a 'Users' section.

- iii) Click on the Taxpayer drop down arrow to select the taxpayer linked to their Excise profile.

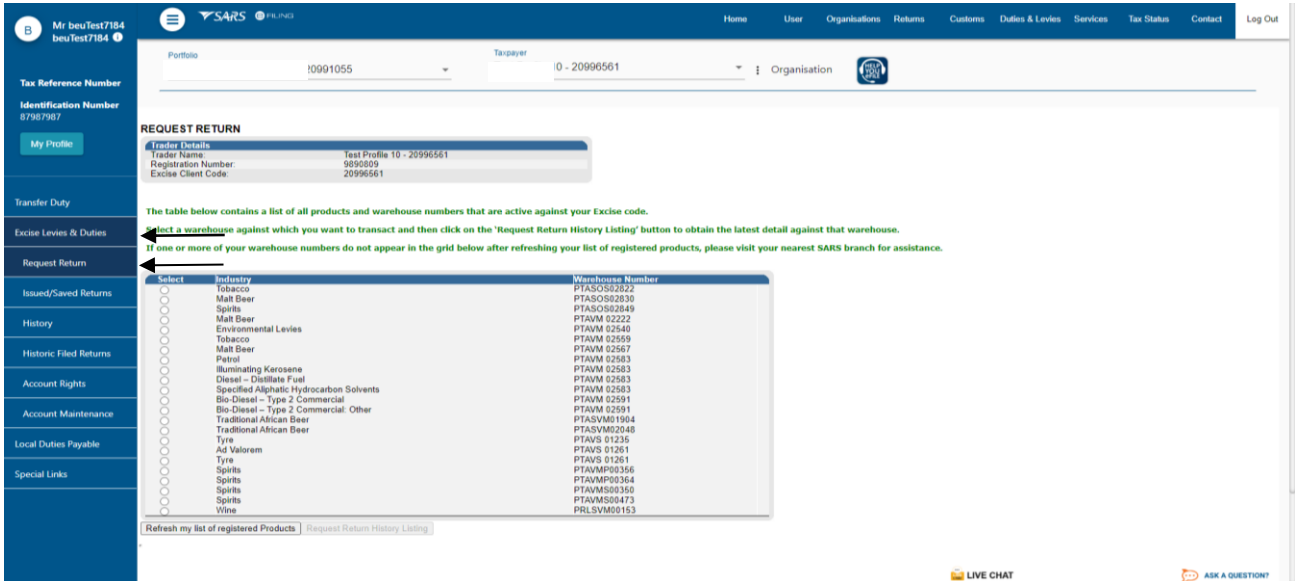


The screenshot shows the SARS eFiling portal interface with a different user profile, 'Mr beuTest7184'. The 'Portfolio' dropdown is now set to 'file 9 20991055'. An arrow points to the 'Taxpayer' dropdown arrow. The 'Taxpayers' table now lists multiple entries, including 'beulah 20998300', 'beulah test', 'customs code 01714890', 'Customs code 20891744', and 'DEL 20996529'. Each entry has a 'View Taxpayer' button. The 'Users' section is also visible at the bottom.

3 How to request a return

a) Once the client has made the correct portfolio and taxpayer selections in paragraph 2, they can start the process of requesting a return. This process is applicable for all excise products (except CEB01 requests). The client must:

- i) Click on Excise Levies & Duties.
- ii) Click on Request Return.



REQUEST RETURN

Trader Details
 Trader Name: Test Profile 10 - 20996561
 Registration Number: 9896029
 Excise Client Code: 20996561

The table below contains a list of all products and warehouse numbers that are active against your Excise code.

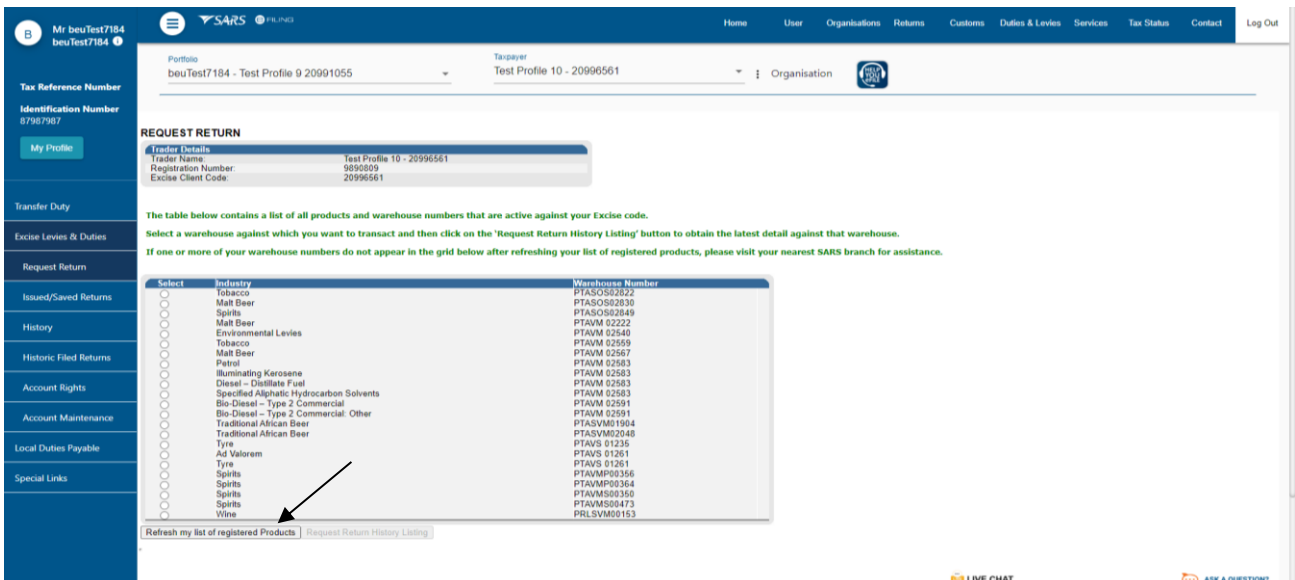
Select a warehouse against which you want to transact and then click on the 'Request Return History Listing' button to obtain the latest detail against that warehouse.

If one or more of your warehouse numbers do not appear in the grid below after refreshing your list of registered products, please visit your nearest SARS branch for assistance.

Select	Industry	Warehouse Number
<input type="radio"/>	Tobacco	PTASOS0202
<input type="radio"/>	Malt Beer	PTASOS02030
<input type="radio"/>	Spirits	PTASOS02049
<input type="radio"/>	Malt Beer	PTAVM 02222
<input type="radio"/>	Environmental Levies	PTAVM 02540
<input type="radio"/>	Tobacco	PTAVM 02559
<input type="radio"/>	Malt Beer	PTAVM 02567
<input type="radio"/>	Petrol	PTAVM 02583
<input type="radio"/>	Illuminating Kerosene	PTAVM 02583
<input type="radio"/>	Diesel - Distillate Fuel	PTAVM 02583
<input type="radio"/>	Specified Aliphatic Hydrocarbon Solvents	PTAVM 02583
<input type="radio"/>	Bio-Diesel - Type 2 Commercial	PTAVM 02591
<input type="radio"/>	Bio-Diesel - Type 2 Commercial: Other	PTAVM 02591
<input type="radio"/>	Traditional African Beer	PTASVM01904
<input type="radio"/>	Traditional African Beer	PTASVM02048
<input type="radio"/>	Tyre	PTAVS 01235
<input type="radio"/>	Ad Valorem	PTAVS 01261
<input type="radio"/>	Tyre	PTAVS 01261
<input type="radio"/>	Spirits	PTAVMP00366
<input type="radio"/>	Spirits	PTAVMP00364
<input type="radio"/>	Spirits	PTAVMS00350
<input type="radio"/>	Spirits	PTAVMS00473
<input type="radio"/>	Wine	PRLSVM00153

Refresh my list of registered Products Request Return History Listing

iii) Where specific excise product does not appear on the list provided, click on Refresh my list of registered Products.



REQUEST RETURN

Trader Details
 Trader Name: Test Profile 10 - 20996561
 Registration Number: 9896029
 Excise Client Code: 20996561

The table below contains a list of all products and warehouse numbers that are active against your Excise code.

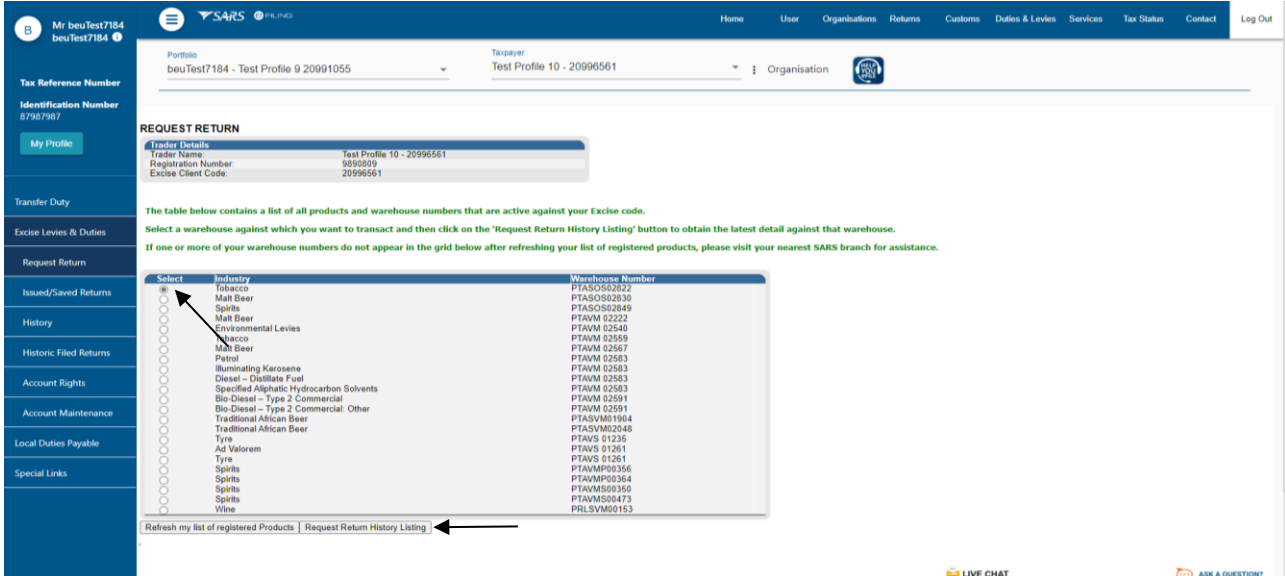
Select a warehouse against which you want to transact and then click on the 'Request Return History Listing' button to obtain the latest detail against that warehouse.

If one or more of your warehouse numbers do not appear in the grid below after refreshing your list of registered products, please visit your nearest SARS branch for assistance.

Select	Industry	Warehouse Number
<input type="radio"/>	Tobacco	PTASOS0202
<input type="radio"/>	Malt Beer	PTASOS02030
<input type="radio"/>	Spirits	PTASOS02049
<input type="radio"/>	Malt Beer	PTAVM 02222
<input type="radio"/>	Environmental Levies	PTAVM 02540
<input type="radio"/>	Tobacco	PTAVM 02559
<input type="radio"/>	Malt Beer	PTAVM 02567
<input type="radio"/>	Petrol	PTAVM 02583
<input type="radio"/>	Illuminating Kerosene	PTAVM 02583
<input type="radio"/>	Diesel - Distillate Fuel	PTAVM 02583
<input type="radio"/>	Specified Aliphatic Hydrocarbon Solvents	PTAVM 02583
<input type="radio"/>	Bio-Diesel - Type 2 Commercial	PTAVM 02591
<input type="radio"/>	Bio-Diesel - Type 2 Commercial: Other	PTAVM 02591
<input type="radio"/>	Traditional African Beer	PTASVM01904
<input type="radio"/>	Traditional African Beer	PTASVM02048
<input type="radio"/>	Tyre	PTAVS 01235
<input type="radio"/>	Ad Valorem	PTAVS 01261
<input type="radio"/>	Tyre	PTAVS 01261
<input type="radio"/>	Spirits	PTAVMP00366
<input type="radio"/>	Spirits	PTAVMP00364
<input type="radio"/>	Spirits	PTAVMS00350
<input type="radio"/>	Spirits	PTAVMS00473
<input type="radio"/>	Wine	PRLSVM00153

Refresh my list of registered Products Request Return History Listing

- iv) Click on Select, at the radio button against the applicable industry and corresponding warehouse number.
- v) Click on Request History Return Listing.



REQUEST RETURN

Trader Details: Test Profile 10 - 20996561

The table below contains a list of all products and warehouse numbers that are active against your Excise code.

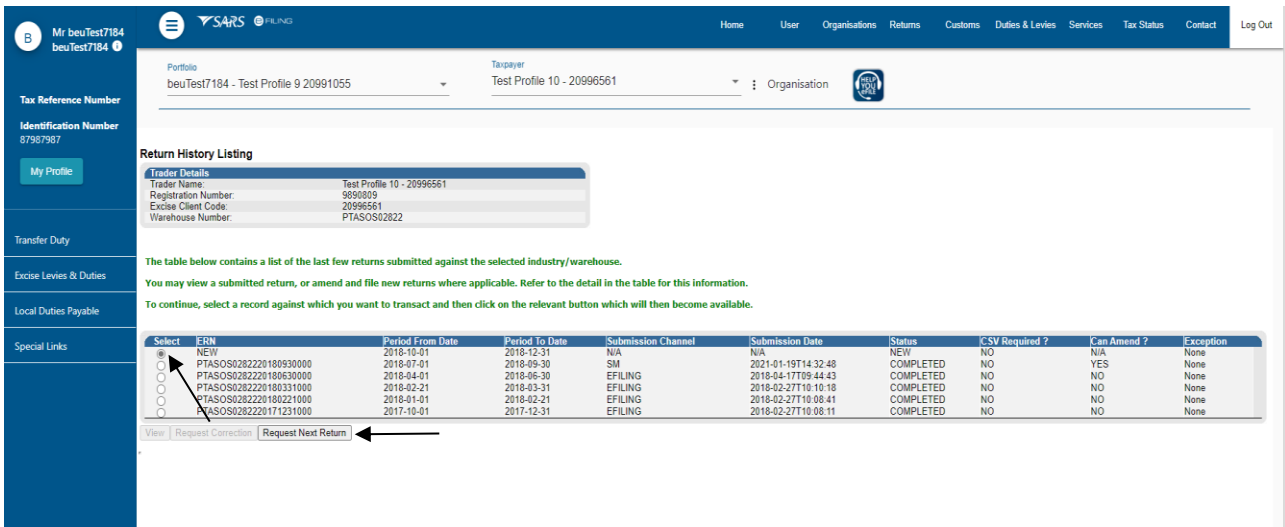
Select a warehouse against which you want to transact and then click on the 'Request Return History Listing' button to obtain the latest detail against that warehouse.

If one or more of your warehouse numbers do not appear in the grid below after refreshing your list of registered products, please visit your nearest SARS branch for assistance.

Select	Industry	Warehouse Number
<input type="radio"/>	Tobacco	PTASOS02822
<input type="radio"/>	Malt Beer	PTASOS02830
<input type="radio"/>	Spirits	PTASOS02849
<input type="radio"/>	Malt Beer	PTAVM 02222
<input type="radio"/>	Environmental Levies	PTAVM 02540
<input type="radio"/>	Tobacco	PTAVM 02559
<input type="radio"/>	Malt Beer	PTAVM 02567
<input type="radio"/>	Petrol	PTAVM 02583
<input type="radio"/>	Burninating Kerosene	PTAVM 02583
<input type="radio"/>	Diesel - Distillate Fuel	PTAVM 02583
<input type="radio"/>	Specified Aliphatic Hydrocarbon Solvents	PTAVM 02591
<input type="radio"/>	Bio-Diesel - Type 2 Commercial	PTAVM 02591
<input type="radio"/>	Bio-Diesel - Type 2 Commercial Other	PTASVM01964
<input type="radio"/>	Traditional African Beer	PTASVM02048
<input type="radio"/>	Tyre	PTAVS 01235
<input type="radio"/>	Ad Valorem	PTAVS 01261
<input type="radio"/>	Tyre	PTAVS 01261
<input type="radio"/>	Spirits	PTAVMP00366
<input type="radio"/>	Spirits	PTAVMP00364
<input type="radio"/>	Spirits	PTAVMS00350
<input type="radio"/>	Spirits	PTAVMS00473
<input type="radio"/>	Wine	PRLSVM00163

Refresh my list of registered Products | Request Return History Listing

- vi) Click on Select NEW.
- vii) Click on Request Next Return.



Return History Listing

Trader Details: Test Profile 10 - 20996561

The table below contains a list of the last few returns submitted against the selected industry/warehouse.

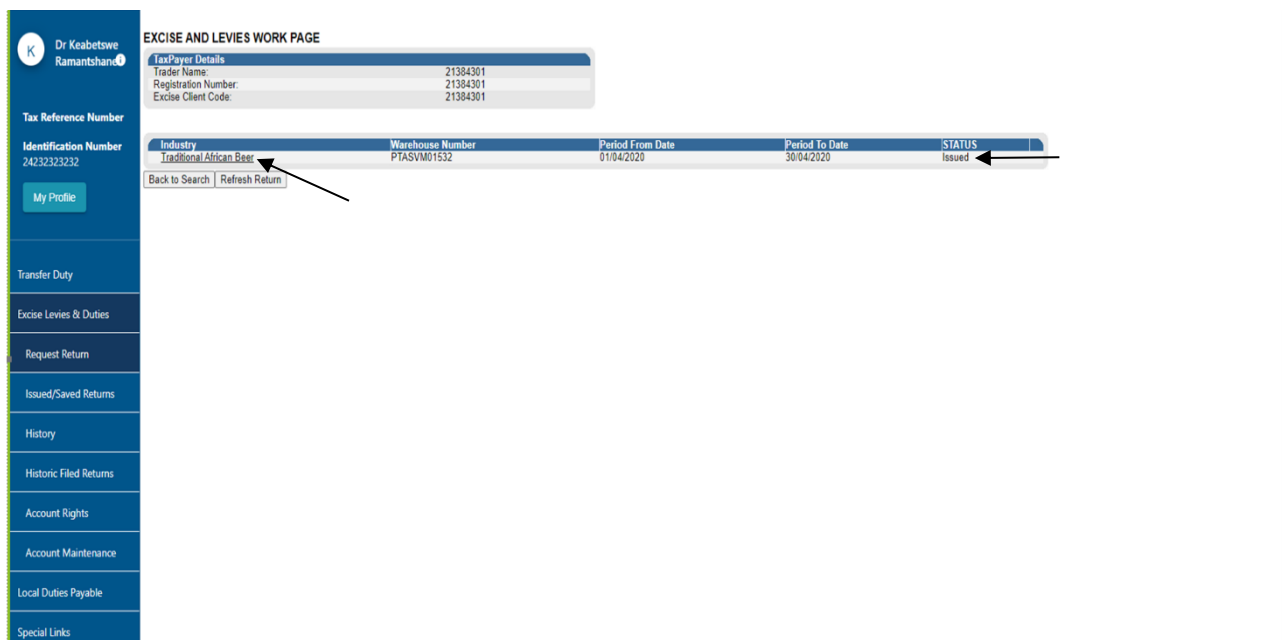
You may view a submitted return, or amend and file new returns where applicable. Refer to the detail in the table for this information.

To continue, select a record against which you want to transact and then click on the relevant button which will then become available.

Select	ERN	Period From Date	Period To Date	Submission Channel	Submission Date	Status	CSV Required ?	Can Amend ?	Exception
<input type="radio"/>	NEW	2018-10-01	2018-12-31	N/A	N/A	NEW	NO	N/A	None
<input type="radio"/>	PTASOS0282220180930000	2018-07-01	2018-09-30	SM	2021-01-19T14:32:48	COMPLETED	NO	YES	None
<input type="radio"/>	PTASOS0282220180930000	2018-04-01	2018-06-30	EFILING	2018-04-17T09:44:43	COMPLETED	NO	NO	None
<input type="radio"/>	PTASOS0282220180331000	2018-02-21	2018-03-31	EFILING	2018-02-27T10:10:18	COMPLETED	NO	NO	None
<input type="radio"/>	PTASOS0282220180221000	2018-01-01	2018-02-21	EFILING	2018-02-27T10:08:41	COMPLETED	NO	NO	None
<input type="radio"/>	PTASOS0282220171231000	2017-10-01	2017-12-31	EFILING	2018-02-27T10:08:11	COMPLETED	NO	NO	None

View | Request Correction | Request Next Return

- b) The return has now been issued. The client must now click on the Industry hyperlink to generate the return.



EXCISE AND LEVIES WORK PAGE

Taxpayer Details

Trader Name:	21384301
Registration Number:	21384301
Excise Client Code:	21384301

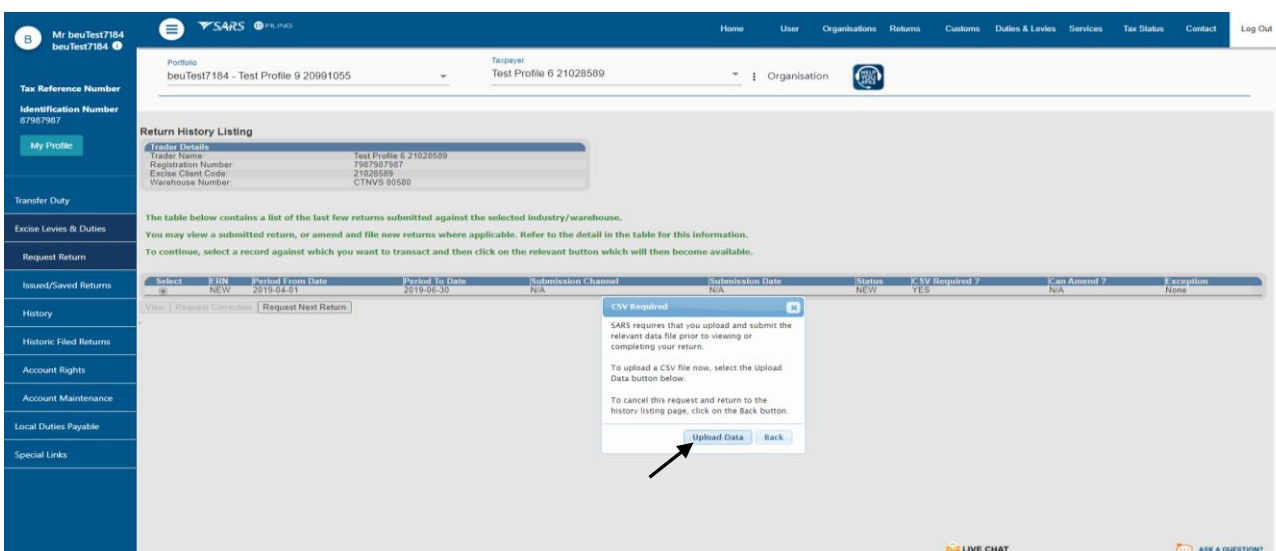
Return Details

Industry	Warehouse Number	Period From Date	Period To Date	STATUS
Traditional African Beer	PTASVM01532	01/04/2020	30/04/2020	Issued

[Back to Search](#) [Refresh Return](#)

4 How to upload Comma-Separated Values (CSV) files

- a) Some excise products like Ad Valorem and the Health Promotion Levy on Sugary Beverages, require CSV files to be uploaded before a requested return can be issued. When required to upload a CSV file, the client must:
- i) Click on Upload Data.



Return History Listing

The table below contains a list of the last few returns submitted against the selected industry/warehouse. You may view a submitted return, or amend and file new returns where applicable. Refer to the detail in the table for this information. To continue, select a record against which you want to transact and then click on the relevant button which will then become available.

Select	EON	Period From Date	Period To Date	Submission Channel	Submission Date	Status	CSV Required ?	Can Amend ?	Exception
View	N/A	2019-04-01	2019-04-01	N/A	N/A	N/A	YES	N/A	None

[View](#) [Request Correction](#) [Request Next Return](#)

CSV Required

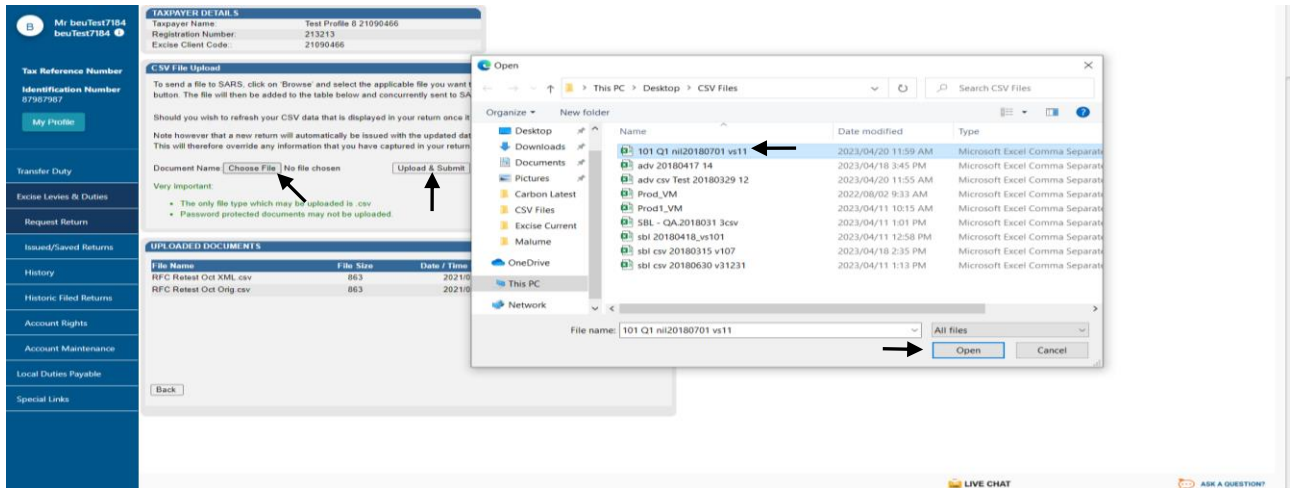
SARS requires that you upload and submit the relevant data file prior to viewing or completing your return.

To upload a CSV file now, select the upload Data button below.

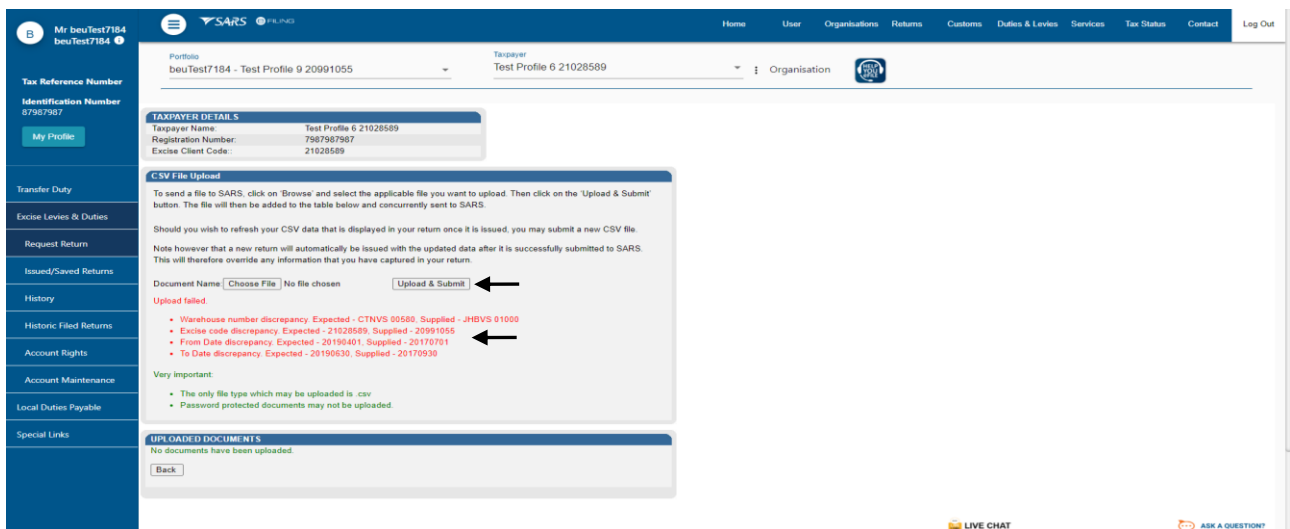
To cancel this request and return to the history listing page, click on the Back button.

[Upload Data](#) [Back](#)

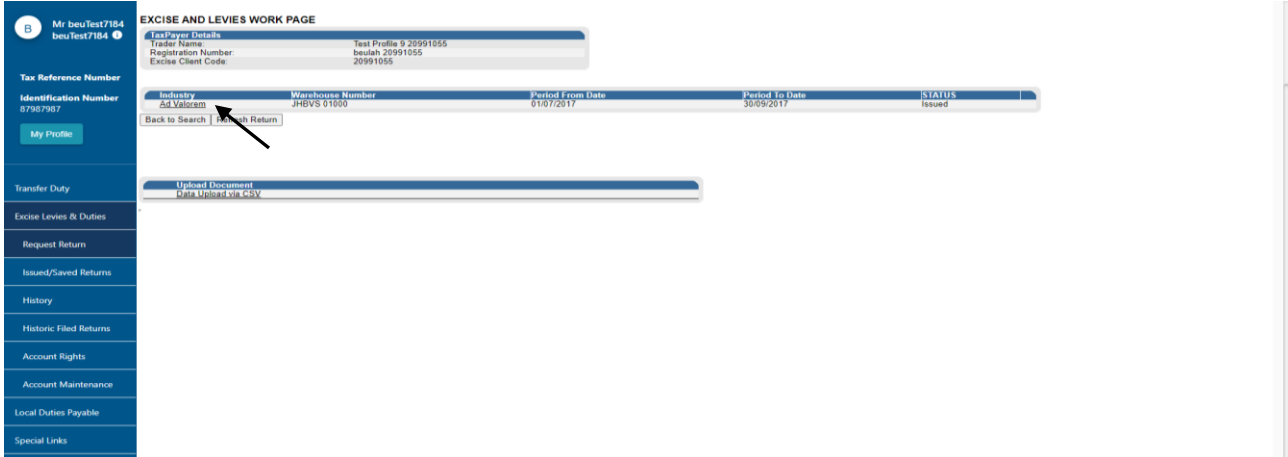
- ii) Click on Choose File.
- iii) Select the applicable CSV-file.
- iv) Click on Open.
- v) Click on Upload and Submit.



- vi) Where the upload had previously failed, choose a different CSV file or re-upload the amended current file.
- vii) Click on Upload and Submit.

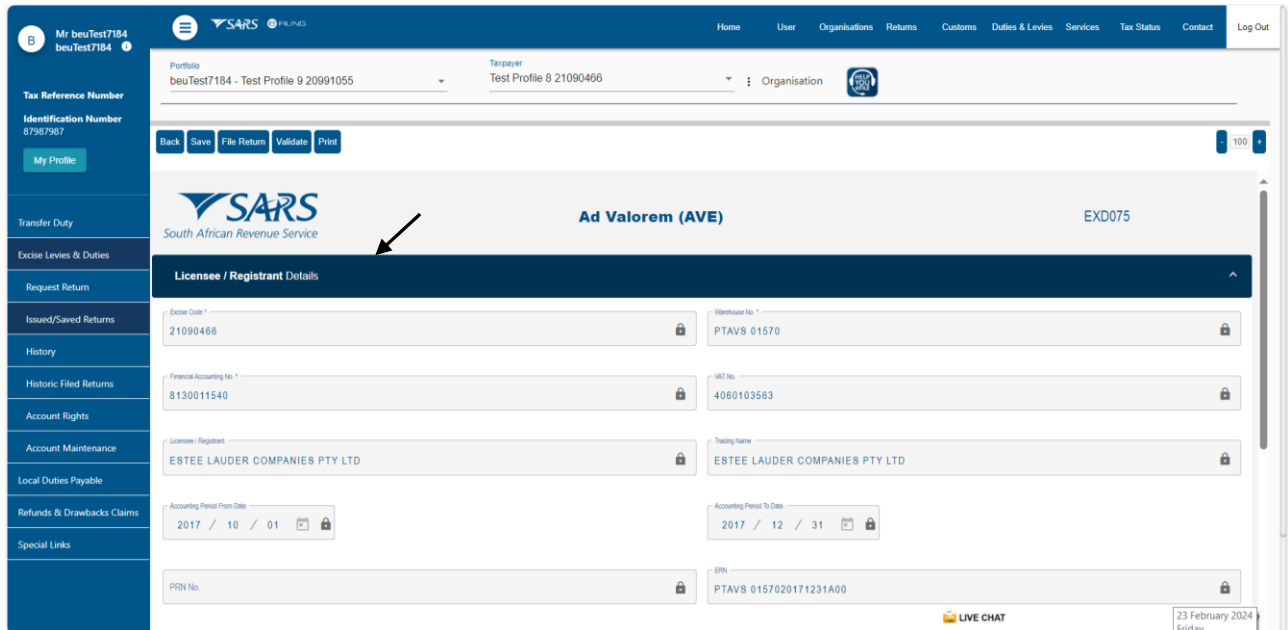


- b) Once the file has been uploaded successfully, click on the Industry hyperlink to commence capturing the return.



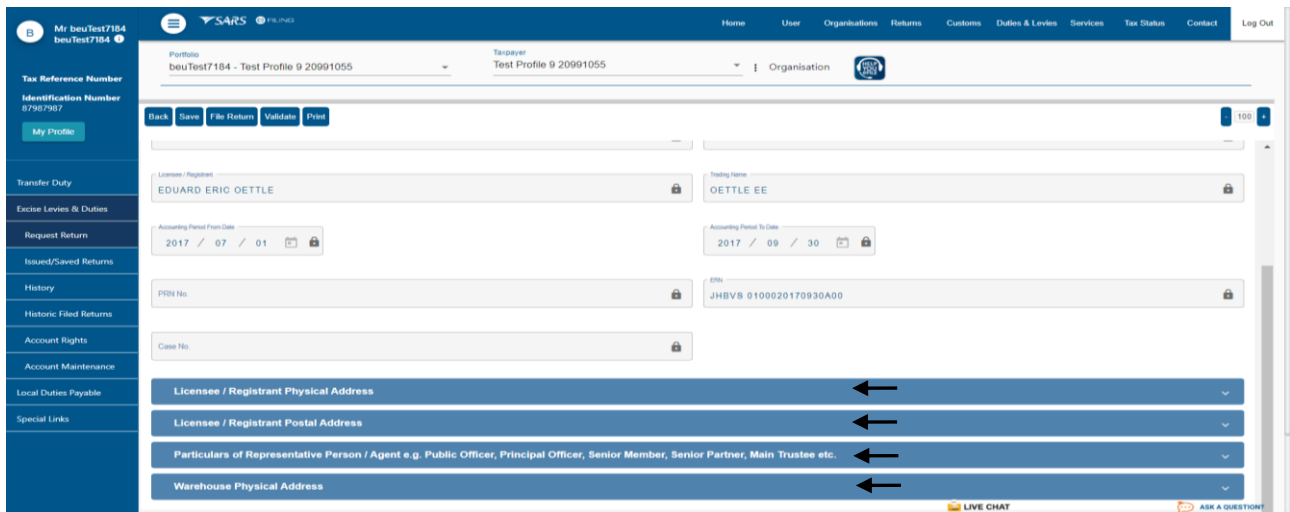
5 How to capture a return

- c) To commence capturing the return, the client must:
- i) Expand the Licensee/Registrant Details header to verify their registration details.



- ii) Expand and collapse the following headers to verify their registered addresses as well as their contact person's particulars:

- A) Licensee/Registrant Physical Address.
- B) Licensee/Registrant Postal Address.
- C) Particulars of Representative Person.
- D) Warehouse Physical Address.



Mr. bouTest7184
bouTest7184

Portfolio: bouTest7184 - Test Profile 9 20991055
Taxpayer: Test Profile 9 20991055
Organisation: [Logo]

Back Save File Return Validate Print

Licensee / Registrant: EDUARD ERIC OETTLER
Trading Name: OETTLER EE

Accounting Period From Date: 2017 / 07 / 01
Accounting Period To Date: 2017 / 09 / 30

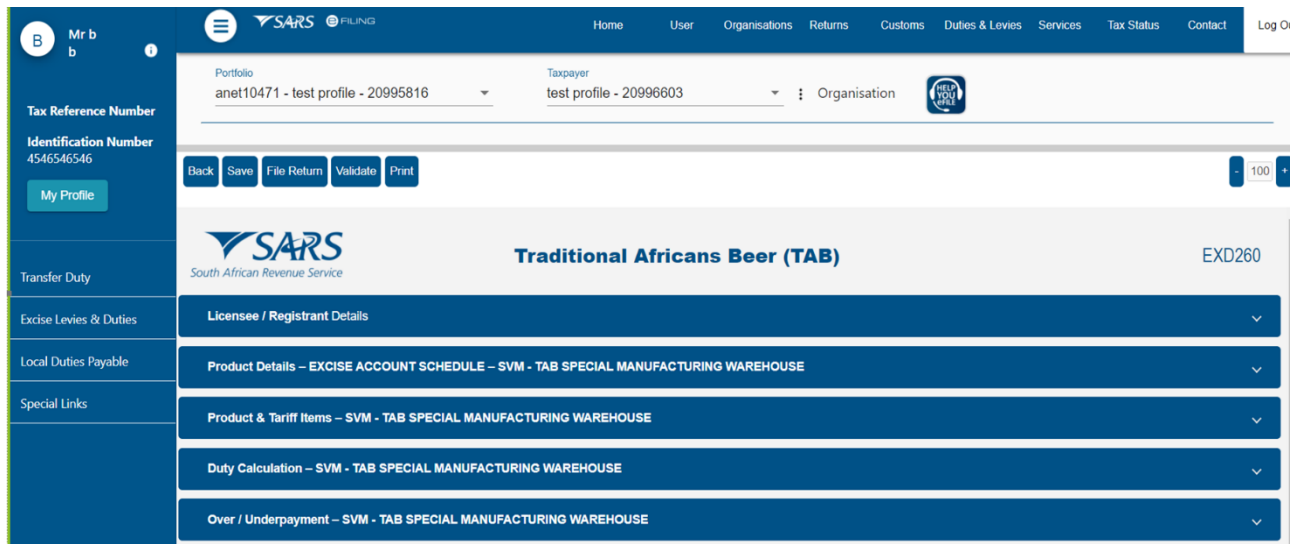
PSN No.: JH8V8 0100020170930A00

Case No.:

Licensee / Registrant Physical Address
Licensee / Registrant Postal Address
Particulars of Representative Person / Agent e.g. Public Officer, Principal Officer, Senior Member, Senior Partner, Main Trustee etc.
Warehouse Physical Address

LIVE CHAT ASK A QUESTION

- d) The client must expand all applicable headers and capture all relevant information either by drop-down list selection or insertion.



Mr. b
b

Portfolio: anet10471 - test profile - 20995816
Taxpayer: test profile - 20996603
Organisation: [Logo]

Back Save File Return Validate Print

Licensee / Registrant Details

Product Details - EXCISE ACCOUNT SCHEDULE - SVM - TAB SPECIAL MANUFACTURING WAREHOUSE

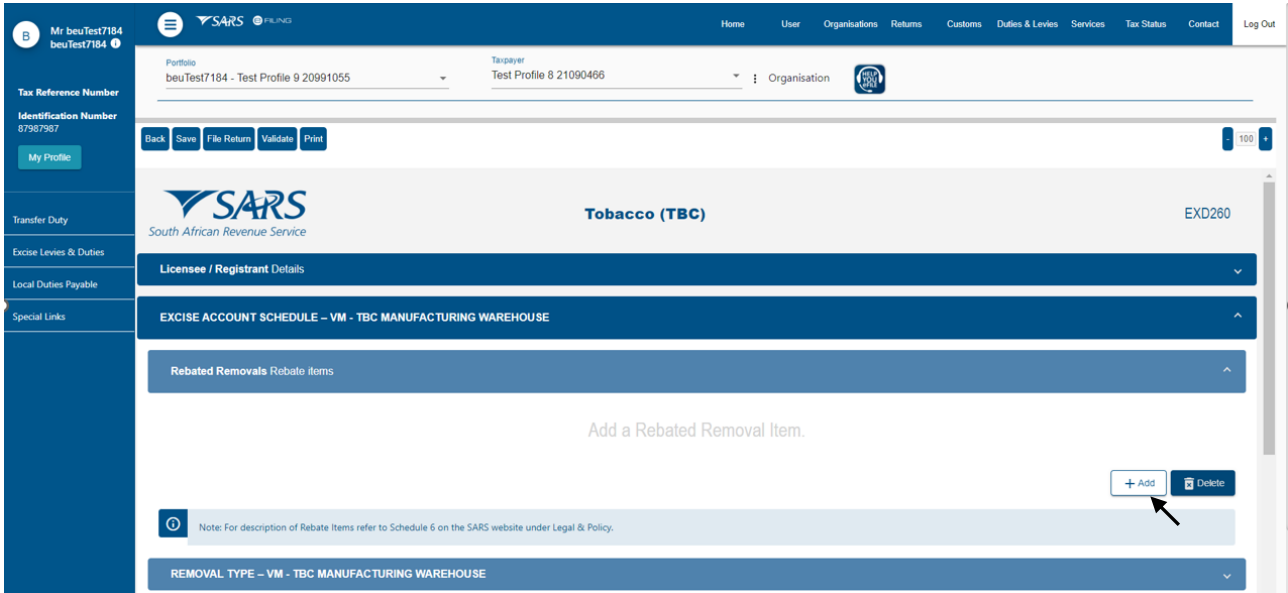
Product & Tariff Items - SVM - TAB SPECIAL MANUFACTURING WAREHOUSE

Duty Calculation - SVM - TAB SPECIAL MANUFACTURING WAREHOUSE

Over / Underpayment - SVM - TAB SPECIAL MANUFACTURING WAREHOUSE

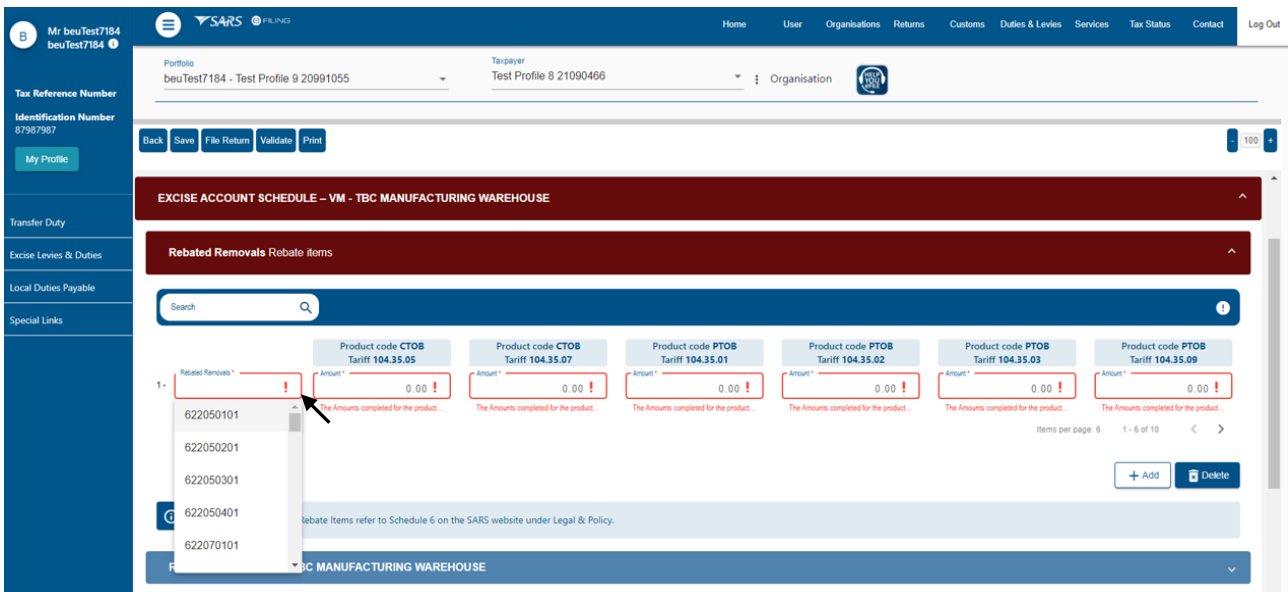
e) Some excise products will require the client to:

i) Add rebated removal items.



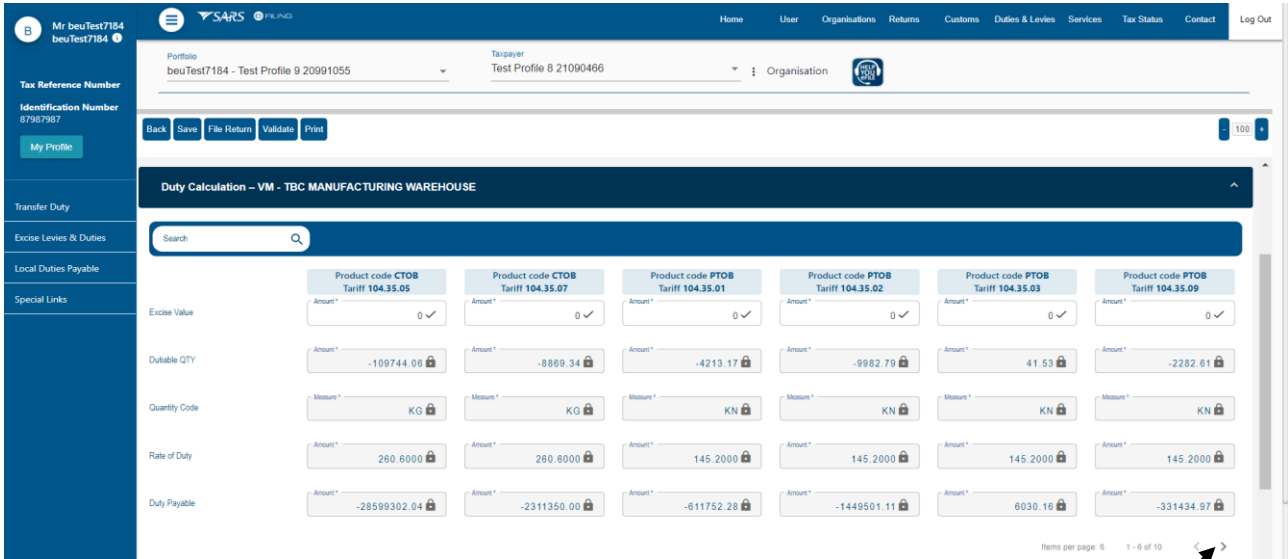
The screenshot shows the SARS eFiling interface for a user named Mr. beuTest7184. The main section is titled 'Tobacco (TBC)' with a sub-header 'EXCISE ACCOUNT SCHEDULE - VM - TBC MANUFACTURING WAREHOUSE'. Below this, there is a section for 'Rebated Removals' with a table that has columns for 'Rebate Items', 'Amount', and 'Rebate Type'. A red box highlights the '+ Add' button in the bottom right corner of the table.

ii) Select the applicable rebate items via drop-down lists.



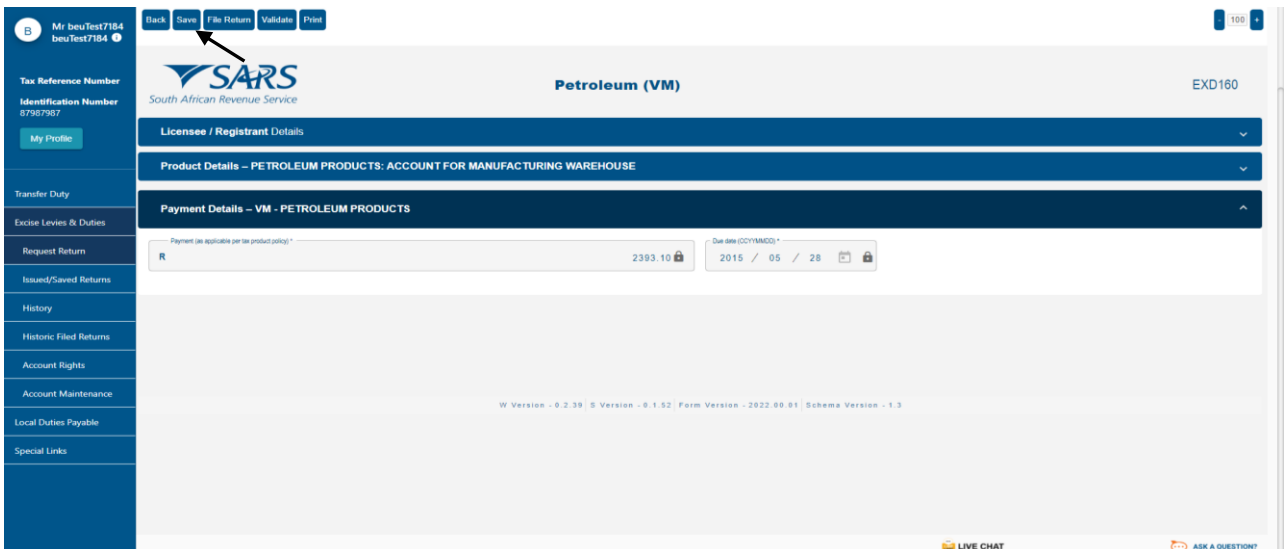
The screenshot shows the SARS eFiling interface for a user named Mr. beuTest7184. The main section is titled 'Tobacco (TBC)' with a sub-header 'EXCISE ACCOUNT SCHEDULE - VM - TBC MANUFACTURING WAREHOUSE'. Below this, there is a section for 'Rebated Removals' with a table that has columns for 'Rebate Items', 'Amount', and 'Rebate Type'. A red box highlights the 'Rebate Items' column, and a dropdown menu is shown with a list of rebate items.

- iii) Click on the ">" arrow to bring up the additional fields in order to capture more rebate items.



	Product code CT08 Tariff 104.35.05	Product code CT08 Tariff 104.35.07	Product code PTO8 Tariff 104.35.01	Product code PTO8 Tariff 104.35.02	Product code PTO8 Tariff 104.35.03	Product code PTO8 Tariff 104.35.09
Excise Value	Amount* 0 ✓	Amount* 0 ✓	Amount* 0 ✓	Amount* 0 ✓	Amount* 0 ✓	Amount* 0 ✓
Dutiable QTY	Amount* -109744.06	Amount* -8869.34	Amount* -4213.17	Amount* -9982.79	Amount* 41.53	Amount* -2282.61
Quantity Code	Measures* KG	Measures* KG	Measures* KN	Measures* KN	Measures* KN	Measures* KN
Rate of Duty	Amount* 260.6000	Amount* 260.6000	Amount* 145.2000	Amount* 145.2000	Amount* 145.2000	Amount* 145.2000
Duty Payable	Amount* -28599302.04	Amount* -2311350.00	Amount* -611752.28	Amount* -1449501.11	Amount* 6030.16	Amount* -331434.97

- iv) When the capturing of all the rebate items is complete, the client click the save button to save the return.



Petroleum (VM) EXD160

Licensee / Registrant Details

Product Details - PETROLEUM PRODUCTS: ACCOUNT FOR MANUFACTURING WAREHOUSE

Payment Details - VM - PETROLEUM PRODUCTS

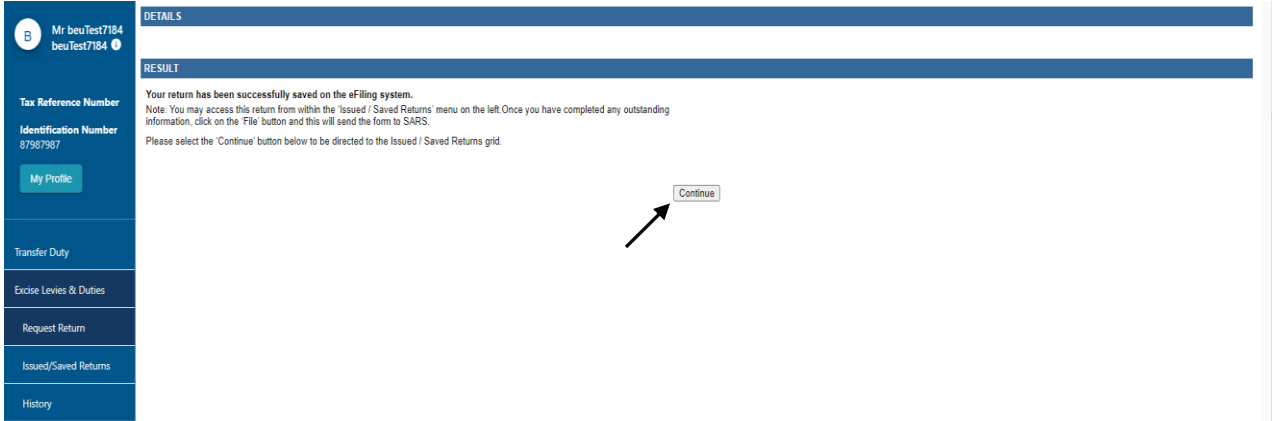
Payment (see applicable per use product policy): R 2393.10

Due date (CCY/MM/DD): 2015 / 05 / 28

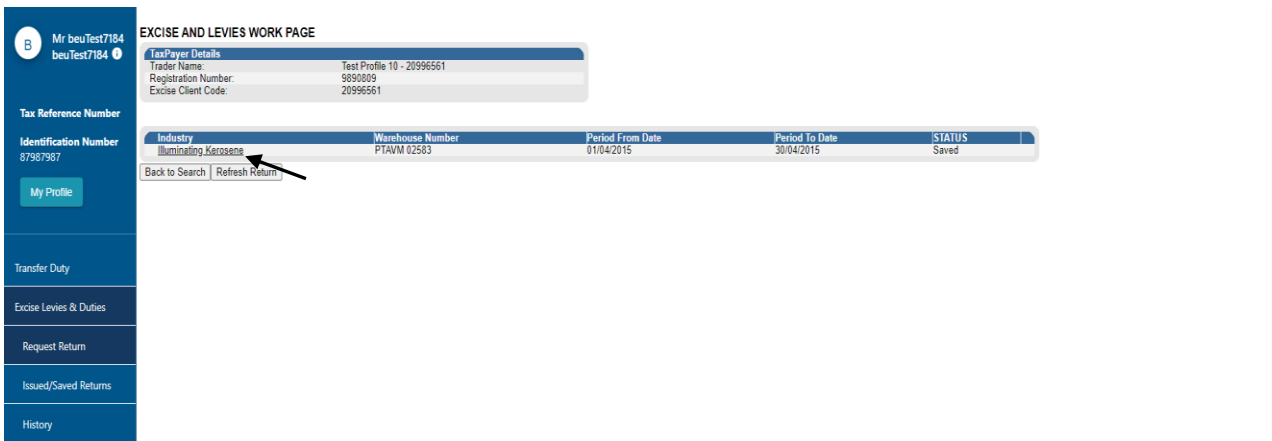
W Version - 9.2.39 | S Version - 9.1.52 | Form Version - 2022.09.01 | Schema Version - 1.3

LIVE CHAT ASK A QUESTION?

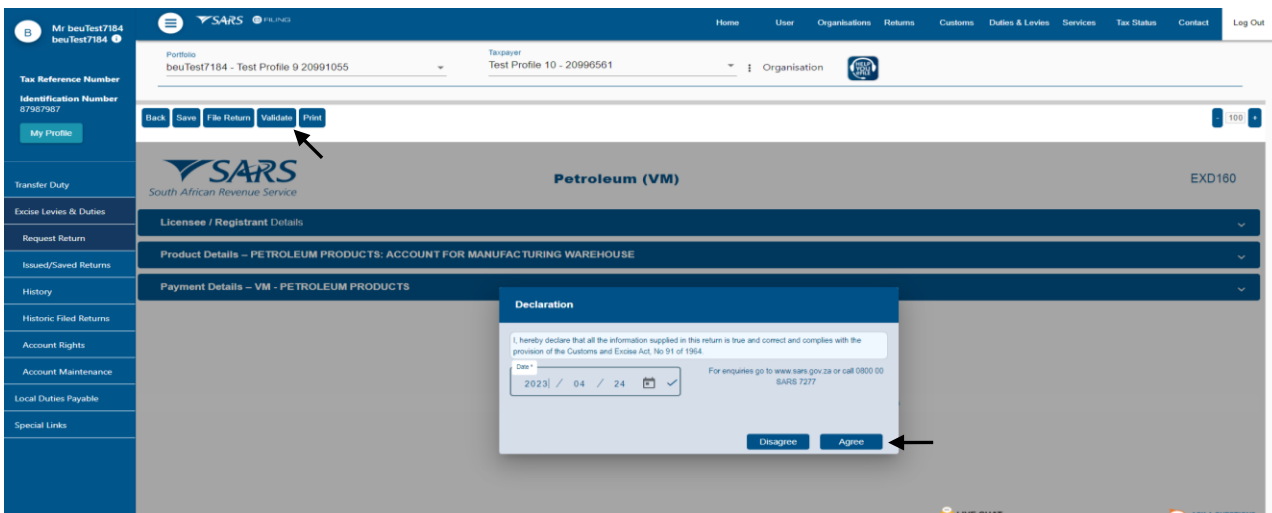
- v) A screen will appear to confirm that the return has been saved and provide the client prompts to continue,
- vi) Click the Continue button, to access the return information captured.



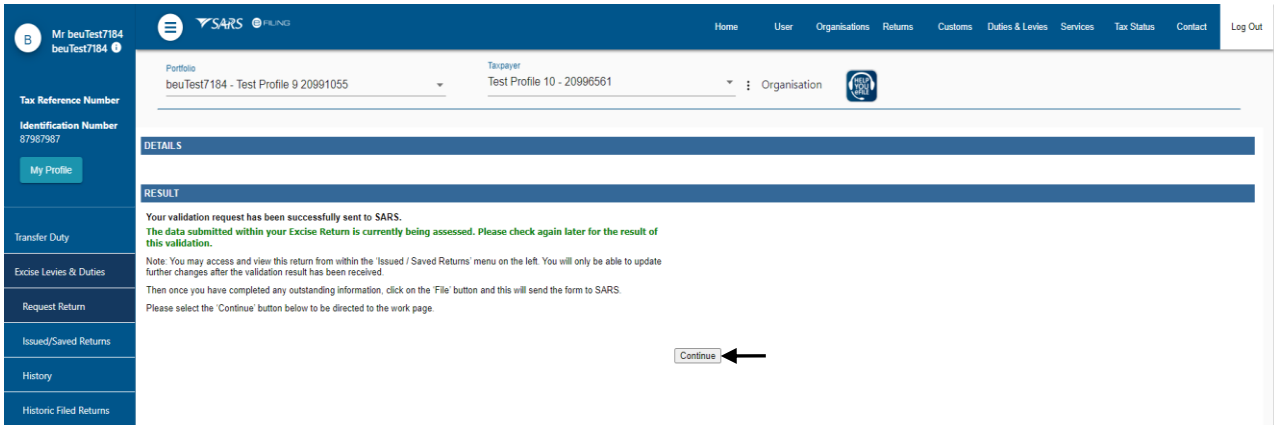
- vii) Click on the Industry hyperlink to activate the information captured. This will open up the Declaration popup screen.



- viii) Click on Validate to confirm that all information has been captured correctly.
- ix) Click on Agree on the Declaration pop-up window.



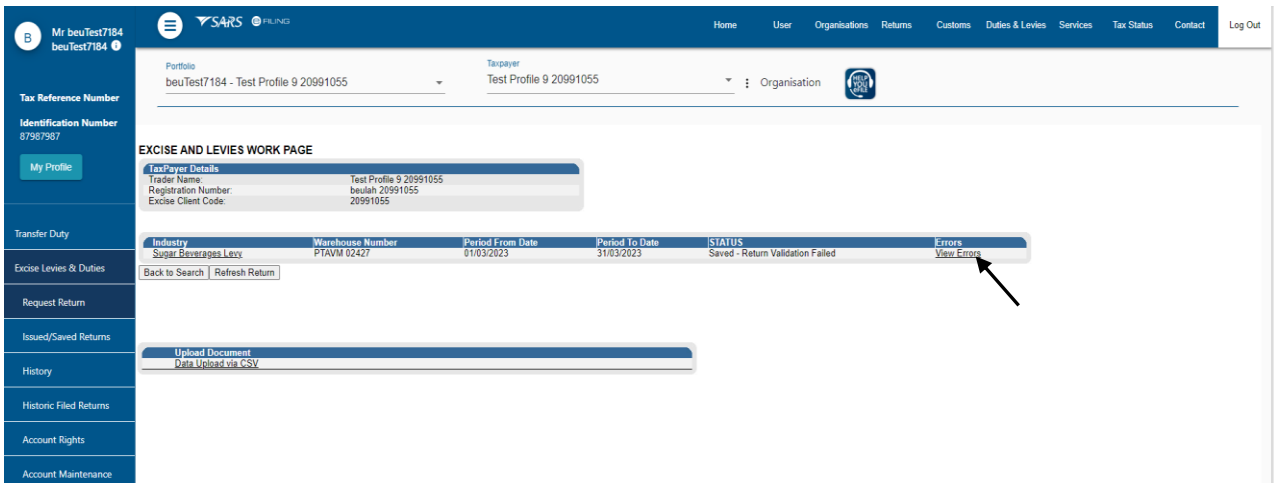
x) Click on Continue.



The screenshot shows the SARS eFiling portal interface. On the left is a navigation menu with options like 'My Profile', 'Transfer Duty', 'Excise Levies & Duties', 'Request Return', 'Issued/Saved Returns', 'History', and 'Historic Filed Returns'. The main content area displays a 'DETAILS' section with a 'RESULT' message: 'Your validation request has been successfully sent to SARS. The data submitted within your Excise Return is currently being assessed. Please check again later for the result of this validation.' Below this message is a 'Continue' button, which is highlighted by a black arrow.

f) If there were errors found in the return submission, the client must:

i) Click on the View Errors hyperlink to analyse the errors found.



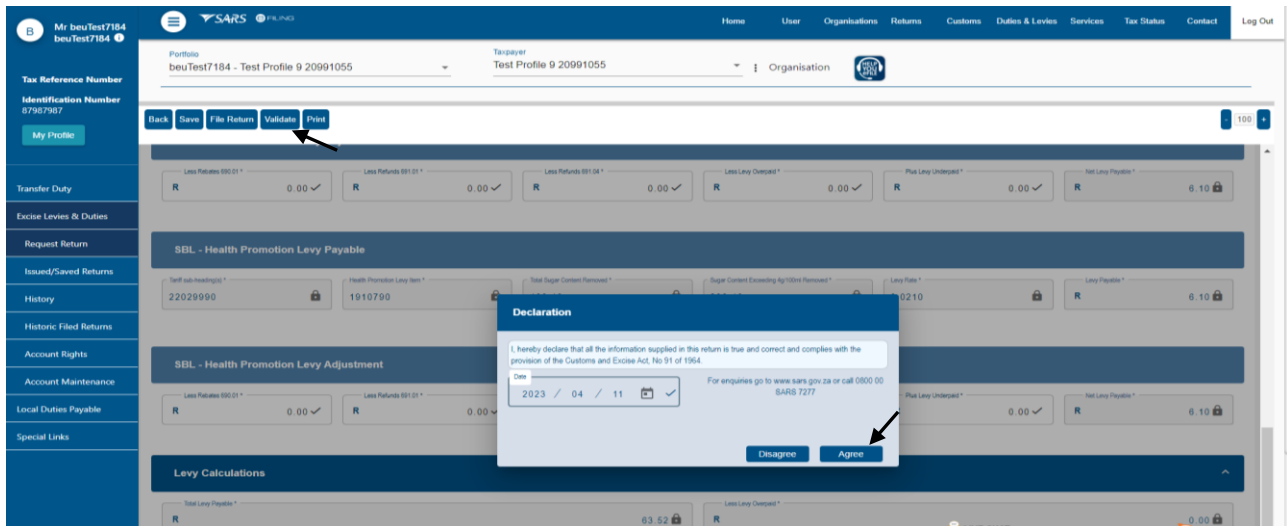
The screenshot shows the 'EXCISE AND LEVIES WORK PAGE' in the SARS eFiling portal. It includes 'Taxpayer Details' and a table of excise levies. The table has columns for 'Industry', 'Warehouse Number', 'Period From Date', 'Period To Date', 'STATUS', and 'Errors'. One entry is shown for 'Sugar Beverages Levy' with a status of 'Saved - Return Validation Failed'. A 'View Errors' link is present in the 'Errors' column, highlighted by a black arrow. Below the table is an 'Upload Document' section with a 'Data Upload via CSV' button.

ii) Review the summary of the error(s) that require correction. These errors will be displayed in a new window.



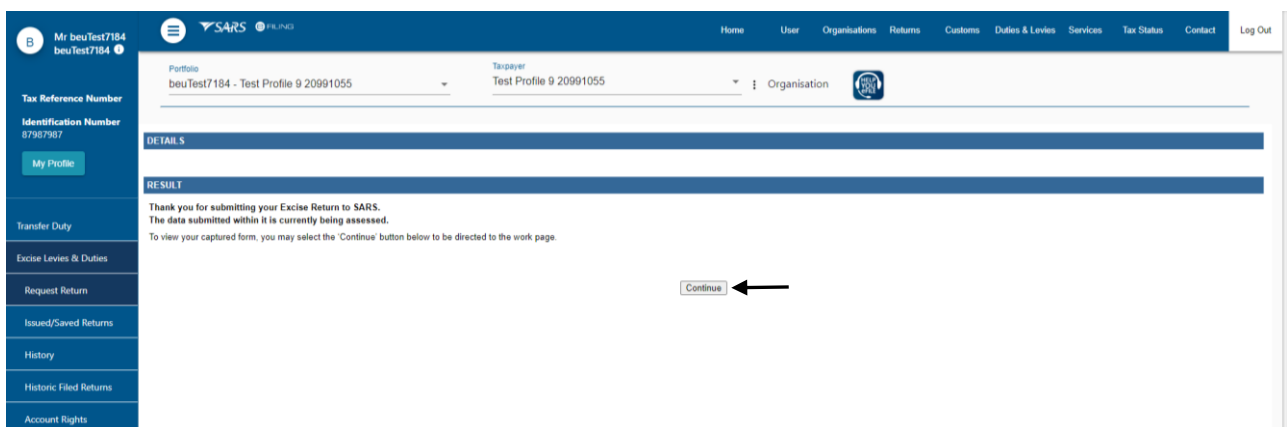
The screenshot shows a 'RETURN ERRORS' window titled 'Excise Return - Validation Errors'. It contains the following text: 'Please refer to the errors below in relation to your Excise Return. Note that you must correct all errors in order to file your Return successfully.' Below this, a list of errors is shown, with the first one being 'Levy Rate is invalid: 0.0210', which is highlighted by a black arrow.

- iii) Once all the errors have been corrected, click on Validate button thereafter a declaration pop up window will open. Click on the Agree button to make the required declaration.



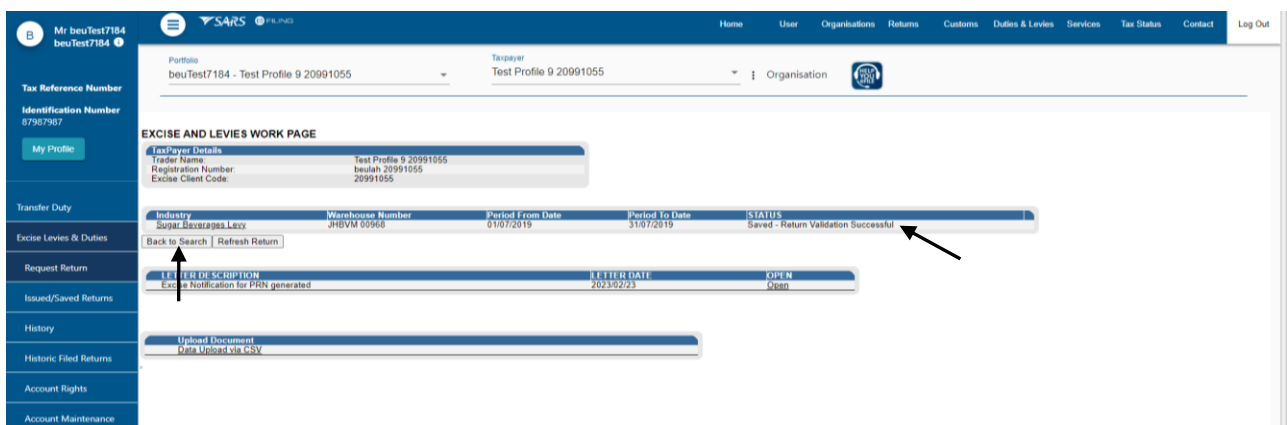
The screenshot shows the SARS eFiling interface. The 'Validate' button is highlighted with a red arrow. A 'Declaration' pop-up window is displayed, asking the user to agree to the terms and conditions. The 'Agree' button is highlighted with a red arrow.

- iv) Click on Continue.



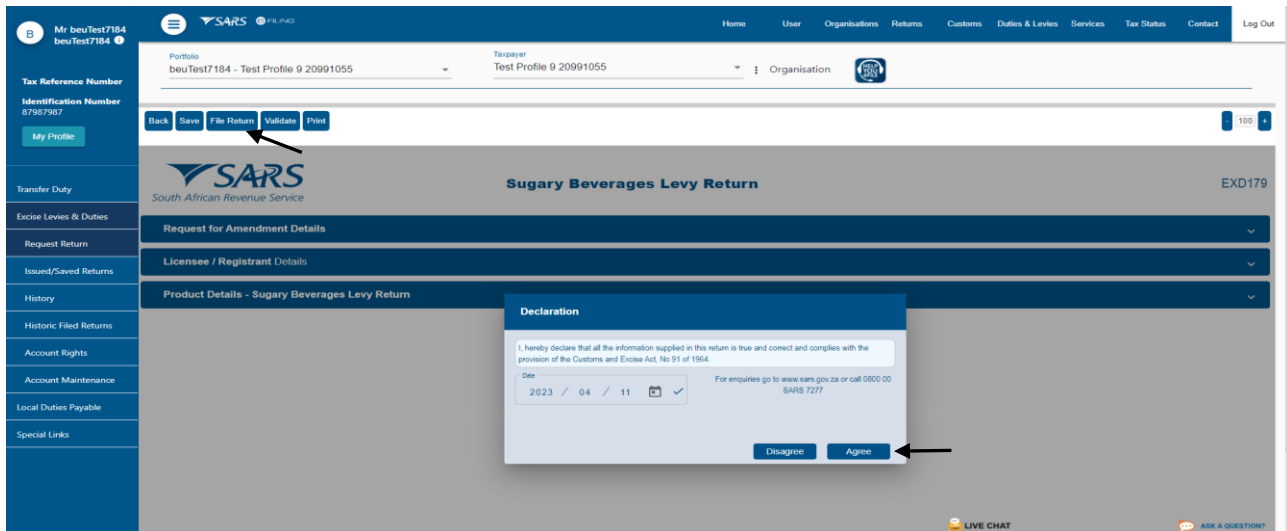
The screenshot shows the SARS eFiling interface. The 'Continue' button is highlighted with a red arrow.

- v) Click on Back to Search once the return has been validated successfully.



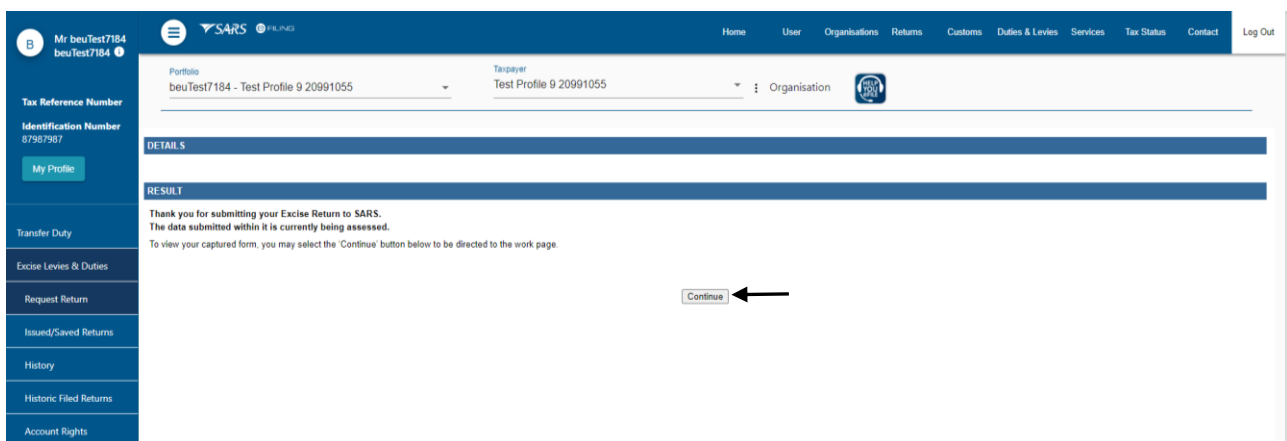
The screenshot shows the SARS eFiling interface. The 'Back to Search' button is highlighted with a red arrow.

- vi) Click on File Return button then a declaration pop up window will open. Click on the Agree button to make the required Declaration.



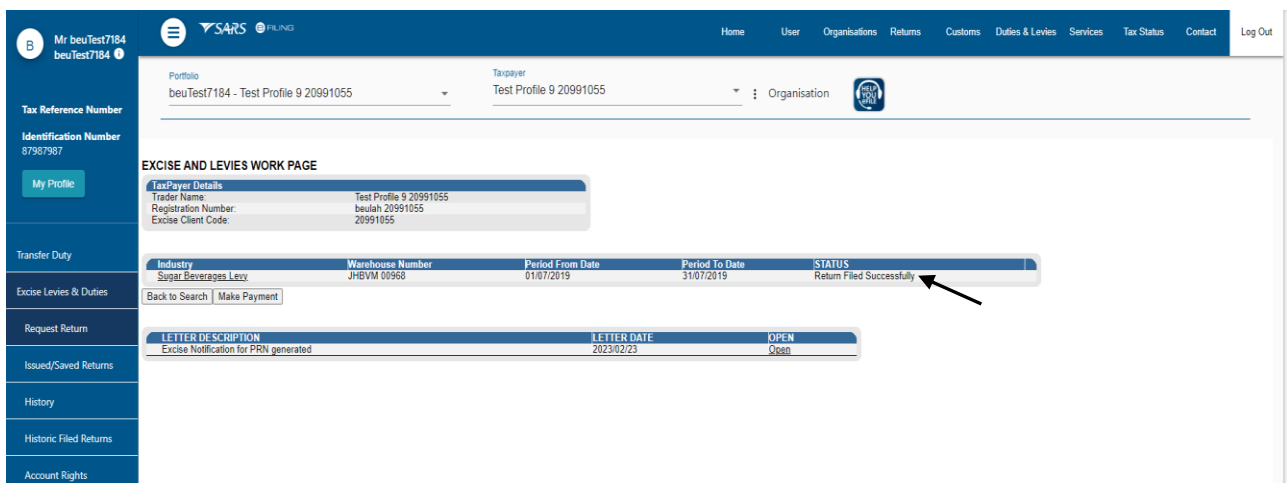
The screenshot shows the SARS eFiling interface for a 'Sugary Beverages Levy Return'. A 'Declaration' pop-up window is displayed, asking the user to agree to the terms. The 'Agree' button is highlighted with an arrow.

- vii) Click on Continue.



The screenshot shows the SARS eFiling interface for a 'Sugary Beverages Levy Return'. The 'DETAILS' and 'RESULT' sections are visible. A 'Continue' button is highlighted with an arrow.

- g) The process is completed when the Status header reads Return Filed Successfully.

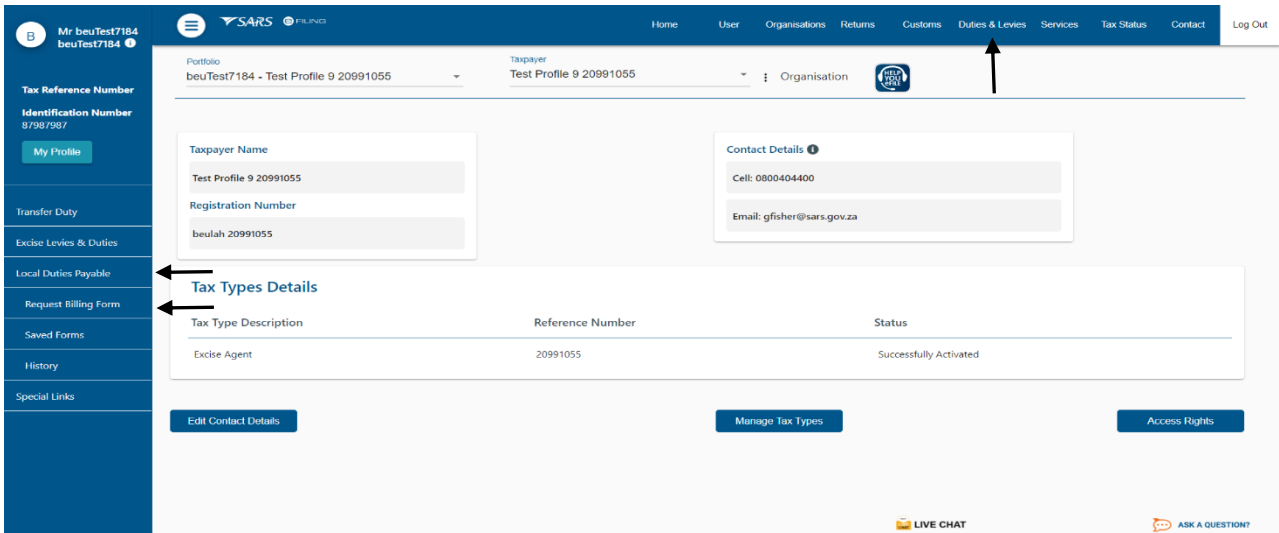


The screenshot shows the SARS eFiling interface for a 'Sugary Beverages Levy Return'. The 'EXCISE AND LEVIES WORK PAGE' is displayed, showing the 'STATUS' column with the value 'Return Filed Successfully'.

6 Request and submit of local manufacturing declarations – ZDP, ZGR and ZOL (CEB01)

a) To request and submit a CEB01 billing form, the client must:

- i) Click on Duties & Levies.
- ii) Click on Local Duties Payable, and
- iii) Click on Request Billing Form.

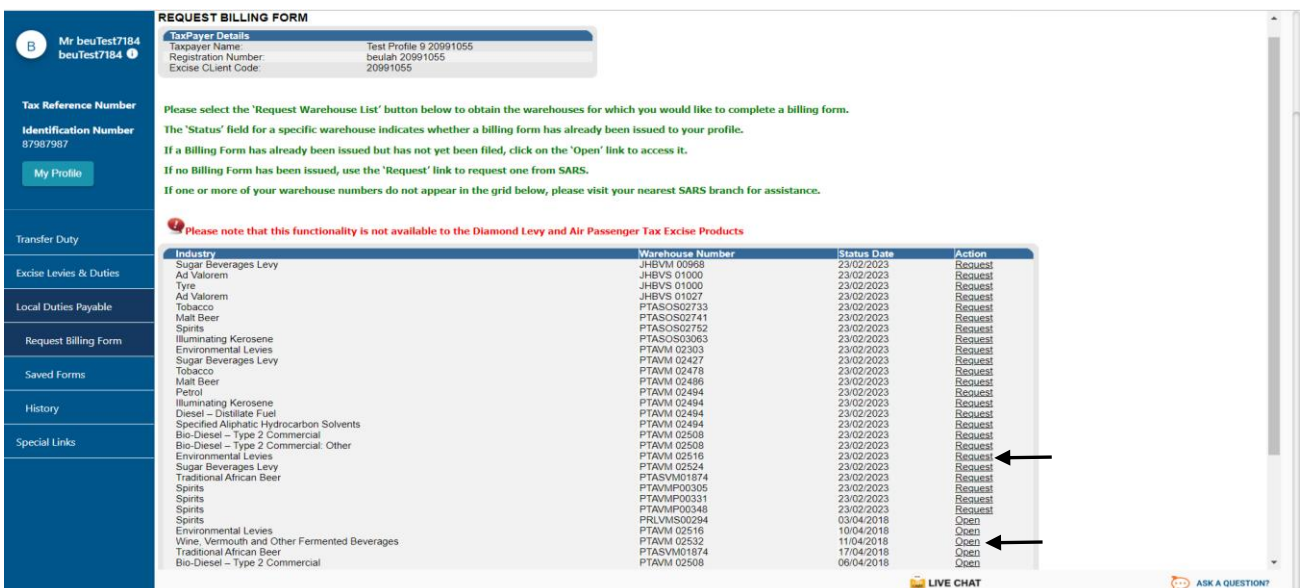


b) The client must select the applicable billing form on the Industry, Warehouse Number and Action fields.

c) The Status field indicates whether a billing form has already been issued to their profile.

d) The following instructions applies to billing forms:

- i) If a billing form has already been issued, click on the Open hyperlink.
- ii) If a billing form has not been issued, click on Request to request one from SARS.
- iii) If a warehouse number(s) don't appear on the list below, the client must make an appointment to visit their nearest SARS branch for assistance.



REQUEST BILLING FORM

Taxpayer Details
 Taxpayer Name: Test Profile 9 20991055
 Registration Number: beulah 20991055
 Excise Client Code: 20991055

Please select the 'Request Warehouse List' button below to obtain the warehouses for which you would like to complete a billing form.

The 'Status' field for a specific warehouse indicates whether a billing form has already been issued to your profile.

If a Billing Form has already been issued but has not yet been filed, click on the 'Open' link to access it.

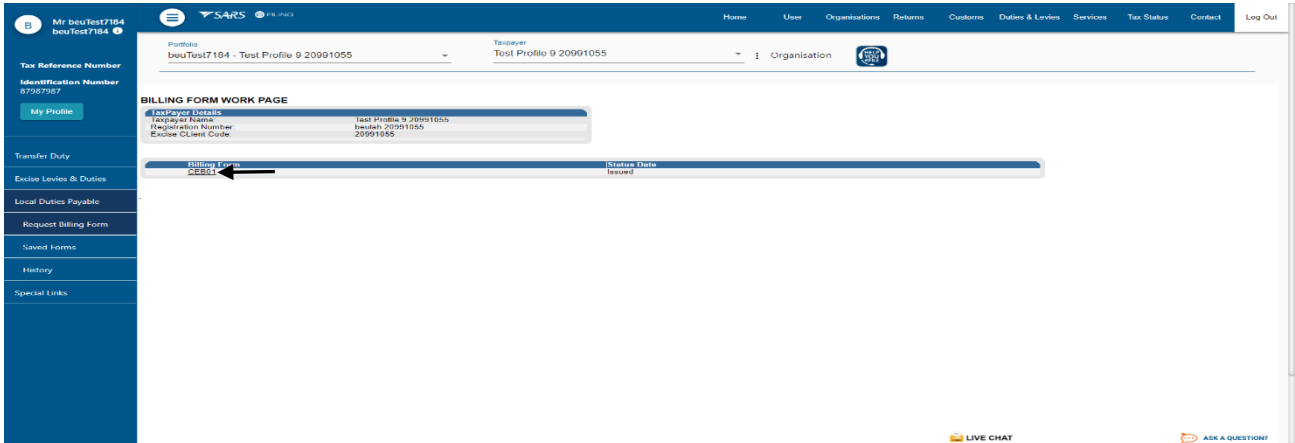
If no Billing Form has been issued, use the 'Request' link to request one from SARS.

If one or more of your warehouse numbers do not appear in the grid below, please visit your nearest SARS branch for assistance.

Please note that this functionality is not available to the Diamond Levy and Air Passenger Tax Excise Products

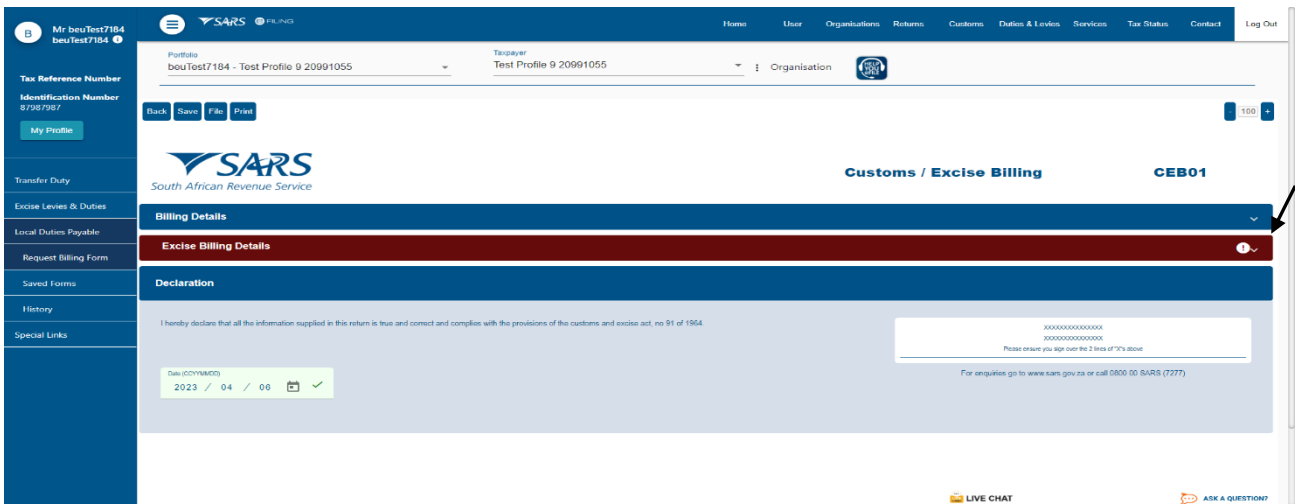
Industry	Warehouse Number	Status	Date	Action
Sugar Beverages Levy	JHBVM 00968	Request	23/02/2023	Request
Ad Valorem	JHBVS 01000	Request	23/02/2023	Request
Tyre	JHBVS 01000	Request	23/02/2023	Request
Ad Valorem	JHBVS 01027	Request	23/02/2023	Request
Tobacco	PTASOS02733	Request	23/02/2023	Request
Malt Beer	PTASOS02741	Request	23/02/2023	Request
Spirits	PTASOS02752	Request	23/02/2023	Request
Illuminating Kerosene	PTASOS03063	Request	23/02/2023	Request
Environmental Levies	PTAVM 02303	Request	23/02/2023	Request
Sugar Beverages Levy	PTAVM 02427	Request	23/02/2023	Request
Tobacco	PTAVM 02478	Request	23/02/2023	Request
Malt Beer	PTAVM 02486	Request	23/02/2023	Request
Petrol	PTAVM 02494	Request	23/02/2023	Request
Illuminating Kerosene	PTAVM 02494	Request	23/02/2023	Request
Diesel - Distillate Fuel	PTAVM 02494	Request	23/02/2023	Request
Specified Aliphatic Hydrocarbon Solvents	PTAVM 02494	Request	23/02/2023	Request
Bio-Diesel - Type 2 Commercial	PTAVM 02508	Request	23/02/2023	Request
Bio-Diesel - Type 2 Commercial Other	PTAVM 02508	Request	23/02/2023	Request
Environmental Levies	PTAVM 02516	Request	23/02/2023	Request
Sugar Beverages Levy	PTAVM 02524	Request	23/02/2023	Request
Traditional African Beer	PTASVM01874	Open	23/02/2023	Open
Spirits	PTAVMPO0305	Request	23/02/2023	Request
Spirits	PTAVMPO0331	Request	23/02/2023	Request
Spirits	PTAVMPO0348	Request	23/02/2023	Request
Spirits	PTAVMPO0348	Request	23/02/2023	Request
Environmental Levies	PTAVM 02516	Open	03/04/2018	Open
Wine, Vermouth and Other Fermented Beverages	PTAVM 02532	Open	10/04/2018	Open
Traditional African Beer	PTASVM01874	Open	11/04/2018	Open
Bio-Diesel - Type 2 Commercial	PTAVM 02508	Open	17/04/2018	Open

e) The client must click on the CEB01 hyperlink.

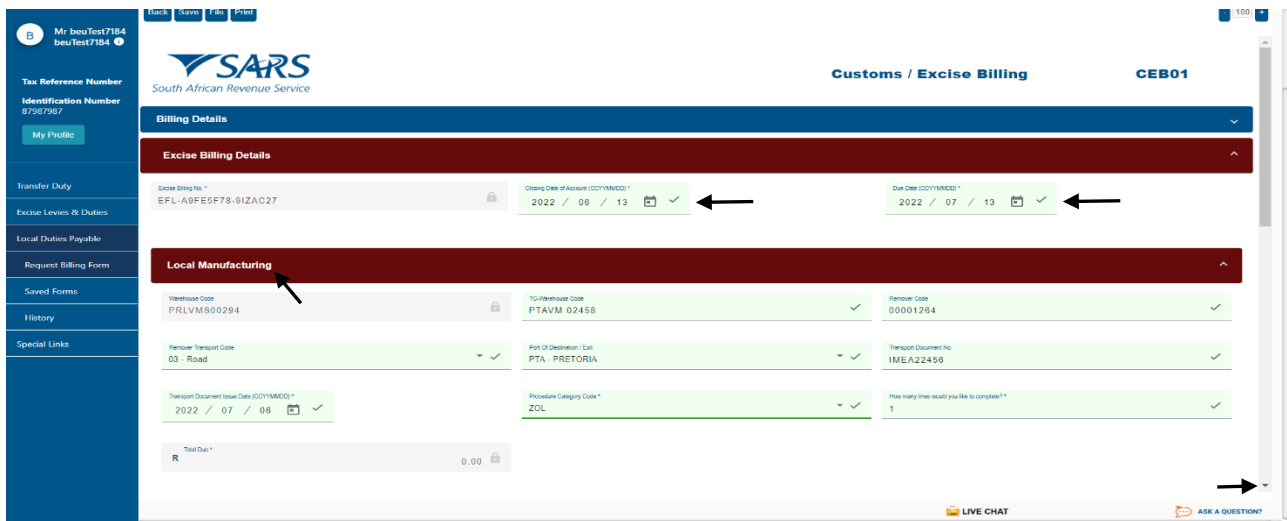


f) To commence completing the form, the client must:

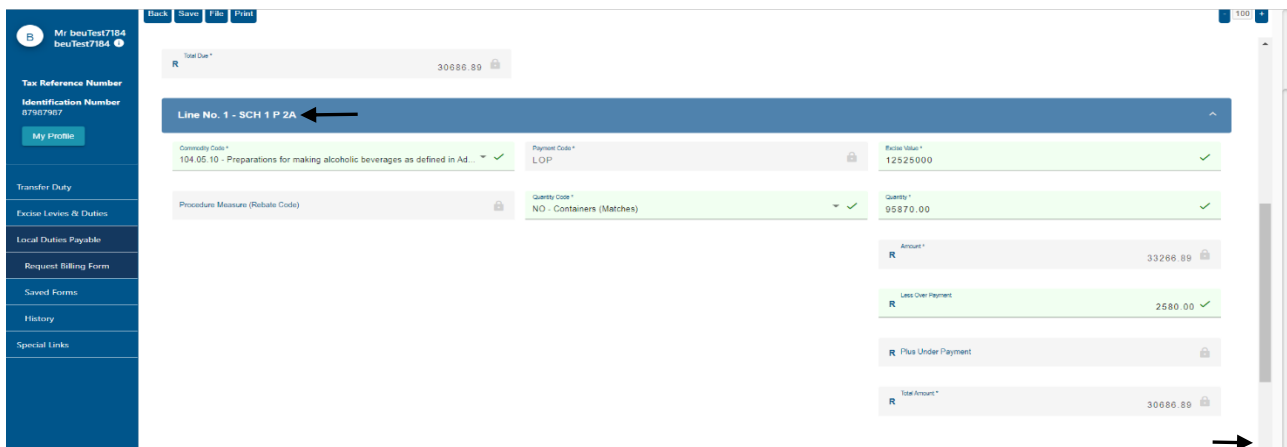
i) Click on Excise Billing Details to expand its contents.



- ii) Insert the Closing Date of the Account as well as the Due Date under the Excise Billing Details ribbon.
- iii) Open the fields by clicking on the drop-down list and insertion under the Local Manufacturing heading.
- iv) Scroll down to the Line No. 1 – SCH 1 P 2A heading.



- v) Click the drop down list to open up the fields where the information will be captured. Capture all information and under the Line No. 1 – SCH 1 P 2A heading.
- vi) Scroll down to the Declaration heading.



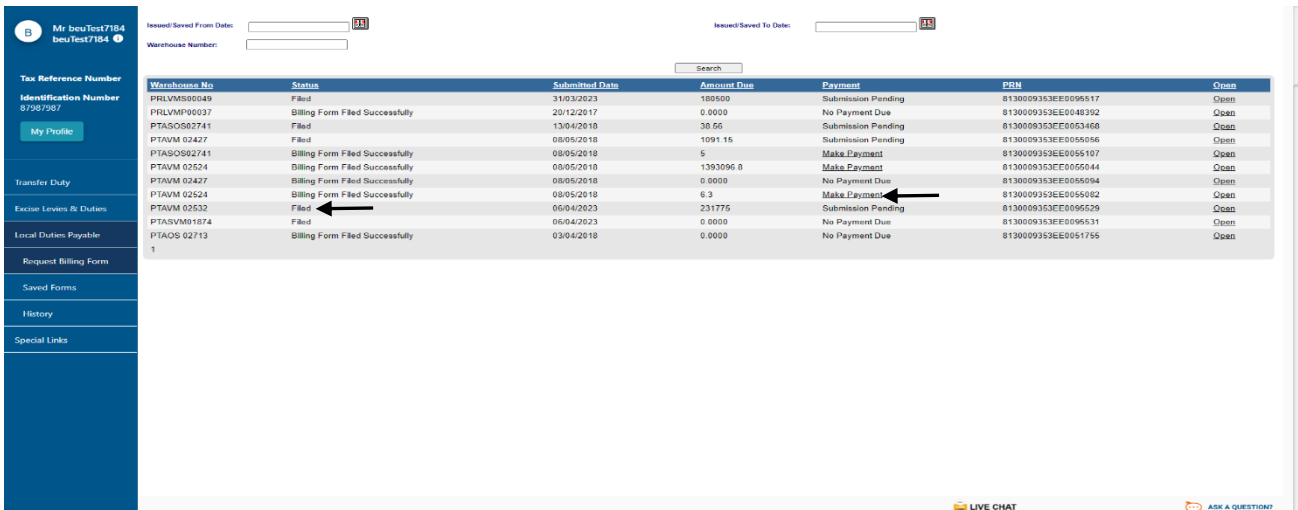
- vii) Select the correct date under the Declaration heading.
- viii) Click on the File button if satisfied that all information captured is correct.



ix) Click on Continue.



g) The client will be able to keep track of the status of their return request as well as whether payment is due. The client will be contacted by SARS to communicate the outcome of their request.



Warehouse No	Status	Submitted Date	Amount Due	Payment	PRN	Gross
PRLVMS00049	Filed	31/03/2023	180500	Submission Pending	8130009353EE009517	Open
PRLVMP00037	Billing Form Filed Successfully	20/12/2017	0.0000	No Payment Due	8130009353EE004892	Open
PTASOS02741	Filed	13/04/2018	38.56	Submission Pending	8130009353EE0053468	Open
PTAVM 02427	Filed	08/05/2018	1091.15	Submission Pending	8130009353EE0055056	Open
PTASOS02741	Billing Form Filed Successfully	08/05/2018	5	Make Payment	8130009353EE0055107	Open
PTAVM 02524	Billing Form Filed Successfully	08/05/2018	1393096.8	Make Payment	8130009353EE0055044	Open
PTAVM 02427	Billing Form Filed Successfully	08/05/2018	0.0000	No Payment Due	8130009353EE0055094	Open
PTAVM 02524	Billing Form Filed Successfully	08/05/2018	6.3	Make Payment	8130009353EE0055082	Open
PTAVM 02532	Filed	06/04/2023	231775	Submission Pending	8130009353EE0095529	Open
PTASVM01874	Filed	06/04/2023	0.0000	No Payment Due	8130009353EE0095531	Open
PTAOS 02713	Billing Form Filed Successfully	03/04/2018	0.0000	No Payment Due	8130009353EE0051755	Open

7 REFERENCES

7.1 Legislation

TYPE OF REFERENCE	REFERENCE
Legislation and Rules administered by SARS:	Customs and Excise Act No. 91 of 1964: Sections 19, 27, 60 and Chapter VA and VB Customs and Excise Rules: 19, 27, 54FA.01 to 54FA.09, 54I.01 to 54I.09, 60.08(2)(a)(i), 119A.R101A(10)(d) and 200.03.
Other Legislation:	Diamond Export Levy Ac No. 15 of 2007: Section 4 to 10
International Instruments:	None

7.2 Cross References

DOCUMENT #	DOCUMENT TITLE
BP-02	Payments – External Standard
EA-01-M01	eAccount on eFiling – External Manual
SE-ACC-02-M01	eFiling Registration – External Manual

DOCUMENT #	DOCUMENT TITLE
SE-ADV-03-M01	DA 75 Ad Valorem Excise Duty Account – External Manual
SE-CD-03	Environmental levy on Carbon Dioxide Emissions of new motor vehicles manufactured in South Africa – External Guide
SE-DEL-02	Diamond Export Levy – External Policy
SE-DEL-03-M01	DL 163 – Diamond Export Levy Return – External Manual
SE-ELC-02	Electricity Levy – External Policy
SE-SB-02	Sugary Beverages – External Policy
SE-SB-03-M01	DA 179 and Schedule – External Manual
SE-TL-02	Tyre Levy – External Policy
SE-TL-03-M01	DA 178 and Annexures – External Manual
SE-LR-02	Licensing and Registration – External Policy
SE-LR-03-M01	DA 185 Completion Manual – External Manual

7.3 Quality Records

NUMBER	TITLE
CEB 01	Customs/Excise Billing
DA 161A	Environmental Levy Account for Plastic Bags – External Manual
DA 176	Environmental Levy Account for Electricity
DA 177	Environmental Levy Account for Carbon Dioxide Emission Levy
DA 178	Environmental Levy: Return for Tyres
DA 178.01	Environmental Levy: Production Sheet (VM)
DA 178.02	Environmental Levy: Removal of Tyres (VM)
DA 178.03	Environmental Levy: Receipt of Tyres (VS)
DA 178.04	Environmental Levy: Tyres returned to VM (VS)
DA 179	Health Promotion Levy return for Sugary Beverages
DA 179.01	Schedule of Health Promotion Levy items in respect of manufactured products removed from the licensed premises
DA 185	Application Form: Registration/ Licensing of Customs and Excise Clients
DL 163	Diamond Export Levy Return
DL 163A	Total Export Value for this period
DL 163B	Import Credit
DL 163C	Relief for Temporary Exports
DL 163D	Relief for Election purchases
DL 163E	Exemptions
EXD 01	Excise Duty and Levy Return

8 DEFINITIONS AND ACRONYMS

The definitions, acronyms and abbreviations can be accessed via the following links: [Glossary A-M | South African Revenue Service \(sars.gov.za\)](#)

9 DISCLAIMER

- a) The information contained in this guide is intended as guidance only and is not considered to be a legal reference, nor is it a binding ruling. The information does not take the place of legislation and readers who are in doubt regarding any aspect of the information displayed in the guide should refer to the relevant legislation or seek a formal opinion from a suitably qualified individual.

- b) **For more information about the contents of this publication you may:**
- i) Visit the SARS website at www.sars.gov.za;
 - ii) Make a booking to visit the nearest SARS branch;
 - iii) Contact your own tax advisor/tax practitioner;
 - iv) If calling from within South Africa, contact the SARS Contact Centre on 0800 00 SARS (7277); or
 - v) If calling from outside South Africa, contact the SARS Contact Centre on +27 11 602 2093 (only between 8am and 4pm South African time).