

**MAKE
TAX MATTERS
YOUR PRIORITY #1**

How to print a Notice of Registration (IT150) on SARS eFiling

#YourTaxMatters

WWW.SARS.GOV.ZA





Introduction

The benefit of using SARS eFiling is that you can print your Notice of Registration, which is a document that confirms your tax reference number.

Log in to the SARS eFiling website (www.sarsefiling.co.za).

eFILING



Notice of
Registration

A new page will open with your **Notice of Registration**. You can view, download, or print the document by clicking on the relevant icons on the **top-right corner** of the page.

eFILING



Notice of
Registration

1. Under the “**Services**” section, click on the “Notice of Registration” link.
2. When you click on the “**Notice of Registration**” link, it will direct you to the eFiling login screen.
3. Log in to your SARS eFiling account using your **username and password**.

Welcome, please login
to SARS eFiling

Username *

[Forgot Your Username?](#)

[Forgot Your Password?](#)



Next



Notice of Registration

Notice of Registration

Name of Taxpayer

Reference Number

Tax Type

Issue Date

Actions

[Request New](#)[View](#)

Downloads



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[Open file](#)

1. To print the document, click on the "Print" icon.
2. A print preview window will open. You can adjust the settings and select the printer you want to use. Then, click on the "Print" button.

Note: Your Notice of Registration will be printed. You can keep a copy for your records or use it as proof of your tax registration.

"CONGRATULATIONS, YOU HAVE SUCCESSFULLY PRINTED YOUR IT150 FROM EFILING"



For more information, you may:

- ✓ Visit the SARS website
- ✓ Use SARS eFiling or the SARS MobiApp.
- ✓ Book an appointment at a branch.
- ✓ Send an SMS to 47277 with this information and format: booking (space) ID number/
Passport number/ Asylum Seeker number.